



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
Tuesday, February 20, 2024 – 4:00 P.M. - CANCELLED**

Agenda

No agenda items.
The Special Meeting is cancelled.



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KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

Tuesday, February 20, 2024 – 5:00 P.M.

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

Agenda

1. Call to Order & Pledge of Allegiance
2. KCKCC Mission Statement
3. Roll Call
4. **Moment of Silence:**
 - Dr. Mary Ann Mosley, Trustee, and Ms. Lisa Lopez-Galvan and 21 Wounded at the Kansas City Chiefs' Super Bowl Parade. Presented by Mr. Brad Isnard, Board Chairperson.
5. Approval of Agenda
6. Audience to Patrons and Petitioners (5-minute limit)
7. **Executive Session:**
 - Executive session to discuss personnel matters of nonelected personnel (3-minute duration) with possible action to follow in open session. Open session will take place in Upper Jewell Lounge and in the virtual meeting room.
8. **Recognitions/Presentations:**
 - Academic Affairs Program Highlight: Nursing. Presented by Ms. Bronyal McFadden, Director of Nursing Education.
 - Annual Center for Equity, Inclusion and Multicultural Engagement Update. Presented by Mr. Michael Torres, Director of Center for Equity, Inclusion and Multicultural Engagement.

- Applicant and Hires Data Biannual Update. Presented by Ms. Christina McGee.

9. Communications:

- 2024 Annual Calendar of Presentations to the Board of Trustees. Presented by Dr. Greg Mosier, President.
- Reminder of Board of Trustees Retreat - Quarter 1. Presented by Mr. Brad Isnard, Board Chairperson.
- Reminder of Board of Trustees & College Senate Annual Luncheon. Presented by Dr. Greg Mosier, President.

10. Board Committee Reports

11. Consent Agenda:

- (Item A) - Approval of Minutes of the January 16, 2024 Meeting
- (Item A1) - Approval of Minutes of the January 16, 2024 Special Meeting
- (Item B) - Approval of Recommendations for Payment
- (Item C) - Approval of Ratification Items
- (Item D) - Approval of Personnel Items (H.R.)

12. Student Senate Report – Ms. Elizabeth Daniels, Student Senate President, and Ms. Eden Barnes, Student Senate Vice President

13. President's Report – Dr. Greg Mosier

14. Executive Vice President's Report – Dr. Scott Balog

15. Vice President Academic Affairs Report – Mr. Jerry Pope

16. Vice President Student Affairs and Enrollment Management Report – Dr. Chris Meiers

17. Vice President Educational Innovation and Global Programming Report – Dr. Fabiola Riobé

18. Chief Marketing and Institutional Image Officer Report – Ms. Kris Green

19. Chief Financial Officer Report – Dr. Shelley Kneuvean

20. Chief Human Resources Officer Report – Ms. Christina McGee

21. Chief Information Officer Report – Mr. Peter Gabriel

22. Unfinished Business:

- 2024 KCKCC Board and College Committees, and Delegate Assignments. Presented by Mr. Brad Isnard, Board Chairperson.

23. New Business:

- Approval of Resolution for Board Vacancy Notice: To Fill Trustee Vacancy – Public Notice. Presented by Mr. Brad Isnard, Board Chairperson.
- Approval of Proposed FY 2025 Tuition, General Fees and Student Housing Fees. Presented by Dr. Shelley Kneuvean, Chief Financial Officer, and Dr. Greg Mosier, President.
- Approval of Proposed FY 2025 Special Course Fees. Presented by Mr. Jerry Pope, Vice President of Academic Affairs.
- Approval of Revised and New Academic Programs. Presented by Mr. Jerry Pope, Vice President of Academic Affairs.
 - Biomanufacturing Certificate A Modification – 17 Credit Hours
 - Biomanufacturing Certificate B New Certificate – 32 Credit Hours
- Approval of Budget Mid-Year Adjustment. Presented by Dr. Shelley Kneuvean, Chief Financial Officer.
- Approval of 2024 Mileage Reimbursement Rate. Presented by Dr. Shelley Kneuvean, Chief Financial Officer.
- Approval of Alcohol Resolution for the “Art In America” Exhibition Reception. Presented by Dr. Greg Mosier, President.
- Approval of Alcohol Resolution for the Kansas City Kansas Community College Centennial Dinner Celebration. Presented by Dr. Greg Mosier, President.

24. Adjournment

Next Meeting of the Board of Trustees:
Tuesday, March 19, 2024 - 5:00 p.m.
Hybrid Meeting (KCKCC–Main Campus Upper Jewell Lounge
& Zoom Virtual Meeting Room)



KCKCC NURSING EDUCATION: IMPROVEMENT IN NCLEX® PASS RATES



GOALS OF THE NURSING PROGRAM

- Prepare highly educated and competent nurses who are ready to enter the workforce
- Foster excellence
- Support student success
- Provide service to the profession and other communities of interest

NCLEX® pass rates



Practical Nursing

- 2018: 90.38%
- 2019: 91.49%
- 2020: 82.46%
- 2021: 71.79%
- 2022: 93.33%
- 2023: 90.91%

Registered Nursing

- 2018: 77.50%
- 2019: 79.79%
- 2020: 85.07%
- 2021: 78.38%
- 2022: 82.86%
- 2023: 86.30%

Both programs received recognition from KSBN for being above the national average in 2022.



BUILDING A BETTER NURSING PROGRAM

Highlights of Improvement



REGISTERED NURSING

- Four years of guided work with Dr. Donna Ignatavicius
 - Redesigned concept-based curriculum
 - Test writing and active learning sessions with faculty
 - Development of a Systematic Plan of Evaluation (SEP)
- Required exam average raised to 78% based on student success data
- Kaplan integration across the curriculum for NCLEX® prep
- Addition of Nurse Think/CJ Sim for Clinical Judgment
- Mandatory remediation for all exams (80% or less)
- Weekly success sessions in each semester
- Weekly success session for English Language Learners



PRACTICAL NURSING

- Continue to utilize the KSPN Core Curriculum with emphasis on Clinical Judgment
- Foundation clinical changed to start on-campus with learning and application of skills lab
- Pharmacology lab to teach medication administration
- Revamped Application of Health Assessment course to serve as an intro to Clinical Judgment
- Created a Clinical Judgment course for 2nd semester
- Added simulation for 2nd semester students
- Addition of IV certification
- All students complete 50% of clinical in a hospital setting
- ATI integration across the curriculum for NCLEX® prep



THANK YOU

Dr. Bronyal McFadden
Director of Nursing Education

bmcfadden@kckcc.edu

<div> <div>DRAFT</div> <div>- Board Presentations Calendar - 2024</div> </div>													
Month	President	EVP	VPAA	VPSAEM	VPEIGP	CMIIO	CFO	CHRO	CIO	Foundation Dir.	Inst. Eff. Director	Board	Special Board Topics
January	Exchange Letters for Master Contract Negotiations (January 31)	Strategic Plan Biannual Report	Kansas Board of Regents AY Performance Annual Report (2 Years Prior)				Approval of Proposed Annual Budget Calendar (FY 2024-2025)			KCKCC Foundation Biannual Update		Approval of Board Officer Elections, Legal Representation and College Newspaper	Discussion of Board and College Committees, and Delegate Assignments
												Signature of Ethical Conduct Policy	Plan Board Biannual Retreat (Quarter 1)
												Signature of Confidentiality and Non-Disclosure Obligations Policy	
												Welcome & Introduction of New Trustee(s) (Even Years)	New Trustee(s) Four-Year Term Begins Second Monday (Even Years)
February	Approval of Tuition, General Fees and Student Housing Fees (With CFO)		Approval of Special Course Fees (High School and Non-High School)				Approval of Tuition, General Fees and Student Housing Fees (With President)	Center for Equity, Inclusion and Multicultural Engagement Annual Update				Approval of Board and College Committees, and Delegate Assignments	Discussion of President's Evaluation and Contract
			Academic Affairs Biannual Program Highlight (Faculty or Coordinator)				Approval of Budget Mid-Year Adjustment (As Needed)	Applicant and Hires Data Biannual Update (Ethnicity, Race & Gender)				Association of Community College Trustees (ACCT) National Legislative Summit Conference Report	Board Biannual Retreat (Quarter 1)
													Establish Board Committees' Annual Meeting Schedules
March			Approval of Academic Calendar 2025-2026 (2024 Only)	Student Affairs Division Annual Update				Ruffalo Noel Levitz College Employee Satisfaction Survey (CESS) (2024 Only)					Finalize President's Contract with Compensation

<div> <div>DRAFT</div> <div>- Board Presentations Calendar - 2024</div> </div>													
Month	President	EVP	VPAA	VPSAEM	VPEIGP	CMIIO	CFO	CHRO	CIO	Foundation Dir.	Inst. Eff. Director	Board	Special Board Topics
April	Next FY Budget Considerations				Educational Innovation and Global Programming Annual Update							Kansas Association of Community Colleges (KACC) Meeting & Phi Theta Kappa (PTK) Honors Banquet Report	Discussion of Attendance for the ACCT Leadership Congress (October)
	Introductory Discussion of Possible-Intent to Non-Renew Professional Employees (Final Notice Due Third Friday of May)												
May	Intent to Non-Renew Professional Employees (Final Notice Due Third Friday of May)	Approval of Strategic Plan (Every Three Years) (Plan: 2024-2027)		Strategic Enrollment Management Plan Annual Update			Approval of Employment of Auditor to Audit All Accounts					Board & College Senate Annual Luncheon	Commencement Ceremony
												Board Meeting Schedule Draft Review	
June							Board Budget Annual Workshop (Held as June Board Finance Committee Meeting)			KCKCC Foundation Biannual Update		Board Budget Annual Workshop (Held as June Board Finance Committee Meeting)	Board Self-Evaluation Begins
							Discussion of Mill Levy Rate for FY 2024-2025					Approval of Board Meeting Schedule	
							Approval of Preapproved Contracts List						

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Month	President	EVP	VPAA	VPSAEM	VPEIGP	CMIIO	CFO	CHRO	CIO	Foundation Dir.	Inst. Eff. Director	Board	Special Board Topics
July		Strategic Plan Biannual Report	Academic Master Plan Annual Update				Approval of Notice of Public Hearings on (1) Mill Levy Rate for FY 2024- 2025 / Revenue Neutral Rate and (2) FY 2024-2025 Budget	Applicant and Hires Data Biannual Update (Ethnicity, Race & Gender)	Information Technology Master Plan Annual Update (Plan: 2024-2027)				Plan Board Biannual Retreat (Quarter 3)
							Approval of Designation of Official Depositories						Board Handbook Review for Updates
August			Academic Program Review Annual Report			KCKCC Annual Report	Public Hearings (As Noted in July)						Board Biannual Retreat (Quarter 3)
							Approval of Resolution to Set Mill Levy Rate for FY 2024- 2025						Board Handbook Review Draft
							Approval of Resolution to Approve FY 2024- 2025 Budget						Board Goals Annual Review
September			Approval of Master Contract FY 2025					Ruffalo Noel Levitz College Employee Satisfaction Survey (CESS) (Every Odd Year)			Office of Institutional Effectiveness Annual Update	Approval of Board Handbook	
												Approval of Board Goals	
												Kansas Association of Community Colleges (KACC) Meeting Report	
												Board & Student Senate Annual Meet & Greet (Breakfast or Luncheon)	

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Month	President	EVP	VPAA	VPSAEM	VPEIGP	CMIIO	CFO	CHRO	CIO	Foundation Dir.	Inst. Eff. Director	Board	Special Board Topics
October	Announcement of Board Annual Food Drive		Assessment Annual Report	Equity in Athletics Disclosure Act Annual Update (Athletic Director)		Marketing Plan Annual Update (Plan: 2024-2027)	Preliminary Audit and Financial Compliance Annual Reports	Approval of Benefits Annual Update				Association of Community College Trustees (ACCT) Leadership Congress Conference Report	Discussion of Attendance for the ACCT National Legislative Summit (February)
			Approval of SB155 Special Course Fees	Student Holds Annual Report			Security and Safety Annual Report						
November	Board Annual Food Drive		Academic Affairs Biannual Program Highlight (Faculty or Coordinator)	Community College Survey of Student Engagement (CCSSE) and Community College Faculty Survey of Student Engagement (CCFSSE) (Every Odd Year)			Approval of Audit and Financial Compliance Annual Reports (College & Foundation)					Board of Trustees Election (Odd Years)	
	Announcement of Candle Lighting Annual Ceremony			Ruffalo Noel Levitz Student Satisfaction Inventory (SSI) (Every Even Year)									
	Announcement of President's Annual Open House & Holiday Party												
December	Oath of Office Newly-elected & Re-elected Trustees (Odd Years)		Higher Learning Commission Annual Update (Accreditation Matters) (As Needed)										Evaluation Process for President Begins
	Board Presentations Annual Calendar		Approval of Academic Calendar 2026-2027									Kansas Association of Community Colleges (KACC) Meeting Report	



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KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

Tuesday, January 16, 2024 – 5:00 P.M.

CONSENT AGENDA – Item A

Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the Kansas City Kansas Community College Board of Trustees Meeting to order at 5:09 p.m. in the KCKCC Zoom meeting platform on Tuesday, January 16, 2024. The meeting was scheduled to be hybrid but since KCKCC was closed due to the weather, the meeting was virtual. The Pledge of Allegiance was led by Trustee Don Ash.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton and Dr. Brenda Scruggs Andrieu. Dr. Mary Ann Mosley was not present.
4. **Welcome and Introduction of New Board Members:** Chair Criswell invited Dr. Greg Mosier, President, to introduce the new Board members, Mr. Mark S. Gilstrap, Dr. Brenda Scruggs Andrieu and Dr. Mary Ann Mosley.
 - Dr. Mosier explained that every two years there is an election process for Trustees. Four Trustees were up for election. Trustee Don Ash was voted in again as one of KCKCC's Trustees and there were three new Trustees, Mr. Mark Gilstrap, Dr. Brenda Scruggs Andrieu and Dr. Mary Ann Mosley. Dr. Mosley was not present. Dr. Andrieu and Mr. Gilstrap introduced themselves and were welcomed by the Board.
5. **Board Elections for 2024 Calendar Year:** Chair Criswell acknowledged that January is when the Board reorganizes its offices and gave the floor to Dr. Mosier, Board Secretary.
 - Dr. Mosier proceeded with the election of Board officers and requested nominations for the Board Chairperson. Chair Criswell nominated Vice Chair Brad Isnard. Trustee Ash seconded the nomination. Hearing no other nominations, Dr. Mosier requested a

motion to close nominations and to elect Trustee Brad Isnard to serve as KCKCC's Board Chairperson. Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.** Dr. Mosier congratulated Chair Isnard and handed over the virtual gavel and the meeting to him.

Chair Isnard opened the floor to nominations for the Board Vice Chairperson. Trustee Ash nominated Trustee Evelyn Criswell for Vice Chairperson. Chair Isnard seconded the nomination. Trustee Hoskins Sutton nominated herself for Vice Chairperson. Hearing no other nominations, Chair Isnard called for a motion to close nominations. Trustee Hoskins Sutton made the motion. Chair Criswell seconded the motion. **The Motion Carried.**

Mr. Greg Goheen, College Attorney, advised that a roll call vote should be conducted with each member naming their chosen person. Trustee Ash voted for Criswell; Trustee Criswell voted for Criswell; Trustee Gilstrap voted for Criswell; Trustee Hoskins Sutton voted for Sutton; Chair Isnard voted for Criswell; Trustee Mosley was not present; Trustee Scruggs Andrieu voted for Sutton. With four (4) votes to two (2) votes, for Trustee Evelyn Criswell, Trustee Criswell was voted as Vice Chairperson and Chair Isnard gave congratulations.

6. **Board Assignments for 2024 Calendar Year:** Chair Isnard proceeded with the Board assignments for the 2024 calendar year for Board Secretary, Treasurer, Representing Law Firm, Freedom of Information Officer and the Official College Newspaper.

Chair Isnard announced the Board Secretary position is traditionally held by the College President and called for a motion to appoint Dr. Mosier as Board Secretary. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Isnard shared the Board Treasurer role is traditionally held by the College's Chief Financial Officer and called for a motion to appoint Dr. Shelley Kneuvean as Board Treasurer. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

Chair Isnard moved to the College's Legal Firm and called for a motion to continue to support McAnany, Van Cleave and Phillips, or MVP Law, as the College's Legal Firm. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

Chair Isnard announced the College's Freedom of Information Officer is traditionally filled by the College's Chief Information Officer and called for a motion to appoint Mr. Peter Gabriel as the College's Freedom of Information Officer. Vice Chair Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

Chair Isnard moved to the designation of the Official College Newspaper, shared that for

the last several years “The Wyandotte Echo” has served this role and called for a motion to continue to appoint “The Wyandotte Echo” as the College’s newspaper of record. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Isnard announced that the appointments for Board Committees will be shared at the February Board meeting and he will contact members to gauge their interest in the various committees.

7. **Approval of Agenda:** Chair Isnard called for a motion to approve the agenda. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**
8. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board. There were no patrons or petitioners online.
9. **Recognitions/Presentations:** Chair Isnard invited Ms. Mary Spangler, Executive Director of Foundation, to present the KCKCC Foundation Bi-Annual Update. Ms. Spangler presented the following –
 - The Foundation operates as a separate 501(c)(3) organization with a mission to support the mission and strategic initiatives of the College. The Foundation was started in 1977 with a primary purpose to raise scholarship funding and administer a scholarship program. In 2024, the Foundation continues that robust program. In the last academic year, 952 students were served with philanthropic gifts that provided scholarship aid. As a separate 501(c)(3), the Foundation has a separate Board of Directors consisting of several dedicated community volunteers and leaders. The Foundation has its own separate annual financial audit. Since Ms. Spangler began in this position about five years ago, the Foundation has expanded to raising additional dollars to help with special programs and capital initiatives. The Centennial Path campaign began three years ago and is very close to the \$62 million goal. The Foundation is on a June 30th fiscal year. Year to date the Foundation had 1,082 different gifts totaling \$388,381.00.

Ms. Spangler’s virtual connection was lost. Dr. Mosier reported Ms. Spangler and her staff have done an amazing job with scholarship funds, building the endowment and the capital campaign. Chair Isnard added that he appreciated Ms. Spangler’s work and considered himself fortunate to sit as the Trustee representative on the Foundation’s Board.

10. **Communications:** Chair Isnard announced there were no communications scheduled.
11. **Board Committee Reports:** Chair Isnard invited the Board Committees to report.
 - On behalf of the Board Finance Committee (BFC), Chair Isnard, Chair of the BFC, reported the BFC met on Monday, January 8, 2024, with him and Trustee Ash, there is a vacancy on the committee at the moment. The committee reviewed and approved a report of the items for payment - Items B&C in the Board packet. The financial summary and financial reports for the previous month were approved. Revenue for the month was under \$2.7 million, mostly from student tuition for the

upcoming Spring semester. There was about \$800,000 in auxiliary funding primarily related to Centennial Hall housing for the Spring term. Two Certificates of Deposit matured at the end of December, the College, according to Board policy, will look at reinvesting those. An update was received on the downtown project and finalizing the last few items on student housing. Dr. Kneuvean provided information about the calendar for the upcoming budget conversations.

Chair Isnard called for motion to accept the report. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, reported the BPC will have two policies later in the meeting that went through all of the processes. Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**
- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported that on Thursday at 7:30 a.m. at the Capital in Topeka is the Donuts with Legislators annual event. This is an opportunity to meet with our legislators and thank them for their support of community colleges. The legislative agenda has been developed and includes requests to fund the community college formula for various classes and programs.

On the weekly Presidents' Call, there was a first review of the legislative post-audit office's audit of community college athletics. Most attendees were pleasantly surprised. There was some inaccurate data and information. KACC will get a chance to make comments for correction.

KACC would host three virtual orientations and trainings for new Trustees or any Trustee. The first one was last week attended by Trustee Gilstrap and Trustee Ash.

- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported the National Legislative Summit in Washington, D.C. is February 4th through 7th. A good contingent from the College would attend, including the President, Executive Vice President, Student Senate President Ms. Elizabeth Daniels and a number of Trustees. Trustee Hoskins Sutton would have a Diversity, Equity and Inclusion (DEI) committee meeting and Trustee Ash would have his first Constitution and Bylaws committee meeting. Trustee Ash congratulated Trustee Hoskins Sutton that the ACCT Executive Director, Jee Hang Lee, requested Trustee Hoskins Sutton to continue working on another two-year term on the DEI committee.

Trustee Hoskins Sutton thanked Trustee Ash for that acknowledgement and shared she currently serves on that committee. Trustee Hoskins Sutton reported the committee had a pre-meeting on January 5th to prepare for the National Legislative Summit. Meeting topics included: items to help set the agenda, the new DEI Chairperson met the

committee, groundwork was completed, the DEI subcommittee, the toolkit (KCKCC is using it), DEI providing more wrap-around services, whether DEI should add another component – Accessibility (DEIA), working with the caucus leadership on succession plans for the board of directors and various committees, and what inclusion should look like. This committee was being very inclusive, looking at all groups. Trustee Hoskins Sutton looked forward to the February meeting.

Trustee Ash commented the Trustees will have a comprehensive report after the trip and will bring materials back for the Trustees that are not attending.

The Wyandotte County legislative delegation held their annual town hall meeting last week with four Trustees in attendance – Ash, Hoskins Sutton, Isnard and Gilstrap. KCKCC had the largest group of elected officials from any of the Boards or other bodies of electeds. All had an opportunity to interact with individuals on behalf of the College.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

Trustee Ash added that Dr. Balog, Executive Vice President, also attended the legislative town hall meeting and Dr. Mosier pointed out he also attended the standing-room-only event.

- On behalf of the Board Community Engagement Committee (BCEC), Trustee Ash, Member of the BCEC, reported since there are two vacancies on the committee, the last meeting was held in December - until the committee assignments are finalized. Chair Isnard acknowledged that the Board Community Engagement Committee did not meet due to vacancies.

12. **Consent Agenda:** Chair Isnard called for a motion to approve the Consent Agenda. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

13. **Student Senate Report:** Chair Isnard called for the Student Senate report. Ms. Elizabeth Daniels, Student Senate President, and Ms. Eden Barnes, Student Senate Vice President, reported for the month of January, Student Senate did not have a report to give and wished everyone a Happy New Year.

14. **President's Report:** Chair Isnard called for the President's report. Dr. Greg Mosier reported the following –

- It was good to have everyone back. It was exciting to have new Trustees. Last year was a terrific year for multiple reasons and achieving KCKCC's centennial birthday in September.

Thanked everyone for making this evening's virtual Board meeting happen with the weather closure of the schools across the metro area and the closure of KCKCC.

The College has a beautiful Bi-Annual Strategic Plan Report with a lot of great information from the last six months that will be distributed at the February Board meeting.

Dr. Mosier was contacted by “Newsweek” for an interview with a release date of January 19th. The full-page article will include things being done at KCKCC, the investment in the College, in our community and in the future, about what KCKCC is doing to meet the student and the community needs and with a focus on how our infrastructure for the next 100 years is being built. Highlights include the Centennial Hall project, the downtown Community Education, Health and Wellness Center project and the College’s plans to increase the services provided to Leavenworth County with that new upcoming site. The article will be in print form and on the “Newsweek” website.

Dr. Mosier spent the last four days in San Francisco - two days meeting with Rita Blitt, an artist who has donated 142 paintings and her artwork for sculptures, and two days looking at hundreds of paintings and pieces for a possible project that may be pursued in the next year to add more elements to the College.

The downtown project has a demolition permit and the College submitted the preliminary development plan with the Unified Government (UG). Dr. Mosier shared a fundraising graphic illustrating the main amounts of money raised for the capital campaign. The goal was \$62 million and today’s total was \$61.3 million, which included in-kind donations of property. If Representative LaTurner’s community project funds discretionary spending request is successful on January 19th, the total will be \$64 million.

This amount of money raised for the downtown center shows that KCKCC has a great project, by the level of commitment and the financial support that has been given. There is about another \$3.3 million of requests in process. Dr. Mosier shared an image of the money raised by all the partners. KCKCC’s portion of the goal was \$48 million. To date, without LaTurner’s funding, KCKCC is at \$47.3 million meaning 99% of the fundraising goal has been met. If LaTurner’s \$2.92 million is added into the budget, KCKCC is at \$50 million equaling 104% of our fundraising target with more to come.

There are a lot of people across the College working really hard on this project. The item that put us over the top, was Dr. Shelley Kneuvean working on the new market tax credits – KCKCC’s portion was \$3.744 million. Sunderland Foundation also gave an additional gift of \$3.5 million for KCKCC specifically. The College will still raise more money as these funds do not include our Furniture & Equipment (F&E).

Dr. Mosier reminded the Trustees the Board Retreat was scheduled for the morning of February 17th or February 24th and to submit availability for those dates.

Marketing materials are being created for the ACCT National Legislative Summit, including a downtown project update, information on our existing and our to-be congressional discretionary request - FY 2023 for automated engineering, FY 2024 for commercial construction technology and FY 2025 for an entrepreneurship and innovation center at the Technical Education Center (TEC).

Due to recent inclement weather, the College had been closed two days which affected enrollment and credit hours. Vice President Pope will give a presentation on the academic calendar and request that one day of open enrollment is added to give students an extra opportunity to enroll.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

15. Executive Vice President's Report: Chair Isnard called for the Executive Vice President's report. Dr. Scott Balog highlighted the following items from the Board report –

- Welcomed the new Trustees.
- Monthly reports focus on institutional strategy, partnerships and operations.
- Strategy - Legislative activity included attending legislative town halls, attending a legislative reception in Topeka this week, gearing up for the National Legislative Summit in D.C. in February. This helps build up our legislative platform and making contacts to position the College for opportunities and for support. Dr. Balog was grateful for the engagement of Trustees Ash and others that continue to engage the process and support the work in advocating for KCKCC, our needs and our students' needs.
- For Congressional discretionary funds, or earmarks, the College is focusing the 2025 earmark on an innovation and entrepreneurship hub to be located at the Technical Education Center. The hub would leverage existing space – renovation of 8,000 to 13,000 square feet, depending on funding. It also depends on supporting the needs of the residents of Wyandotte County and the KC metro region. There will be a meeting to bring together entrepreneurial ecosystem leaders from across the KC metro and leaders of regional efforts and initiatives to inform the work within this innovation and entrepreneurship hub, for the need for space for entrepreneurs, for startups, for small companies that need incubation space. KCKCC is laser focused on the demands within this area with a focus on jobs and focus on the economy.
- The College is reviewing data tools and resources with Information Services and Institutional Effectiveness to grow data capacity to make informed decisions. We are democratizing the use of data across the College so decisions are made based on real data; everything done should be based on demand and it should be informed.
- Partnerships – KCKCC is focused on continuing to grow partnerships with employers, developing career pathways for students.
- Working with KC Rising, President Mosier and Dr. Balog are co-chairing a workforce action team that is developing a new workforce model for the KC metro region.
- Leading work to grow enrollment at the College, building off of the contributions of

the strategic enrollment management task force, includes the streamlining of our admissions application. KCKCC is in partnership with Archer Education, a local ed tech company that is helping broaden the enrollment funnel and support the needs of prospective students that are reaching out to request information so that the College can help them chart their course, collect information and customize a personalized plan for their academic journey.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

16. Vice President Academic Affairs Report: Chair Isnard called for the Vice President of Academic Affairs report. Mr. Jerry Pope highlighted the following items from the Board report –

- As an update from last month about the HLC interim monitoring report, it was submitted before the December 31st due date and in the system it is still marked as In Process. It would take two to four weeks to get a result.
- For the Division of Academic Support and Assessment, one priority was to increase service learning. There was a list of service learning hours that students volunteered and participated in - KCK Humane Society, Nourished KC, Little Leaders of KCK, and Letters Against Isolation for the Elderly with over 90 hours of service to these organizations in the Fall semester.
- For the Interdisciplinary Undergraduate Research Symposium, which a strategic goal of academic affairs was to increase that undergraduate academic resource, in Spring 2023, 17 students participated, but in Fall 2023, 56 students participated. There was also a celebration of First-Generation Student day that this undergraduate research program hosted.
- Phi Theta Kappa teamed up with Student Activities. The division of Math, Science, Business, Technology, and Social and Behavioral Sciences and Public Service participated in some holiday activities. Campus Wonderland had 58 students registered for the event to receive items.
- The Center for Teaching Excellence hosted a group from Johnson County Community College - the Director of Faculty Development and Faculty Fellows and others visited regarding faculty professional development. Mr. Pope gave thanks to Mr. Tom Grady, Faculty Director of Center for Teaching Excellence, and his team for that event.
- The music department traveled to New Orleans. Dr. Justin Binek, Associate Professor, gave a poster presentation about his textbook that he wrote. Mr. John Stafford, Professor, is working on a publication.
- Mr. Michael Florence, HVAC Instructor/Coordinator, and Mr. Michael Rollen, Multimedia/Video Production Instructor, had their classes collaborate on creating a video for our programs. Mr. Pope gave congratulations and thanks.
- The Physical Therapy Assistant students had 100% first-time pass rate.
- Cybersecurity Instructor Kelly Olinde and Dr. Edward Kremer, Dean of Math, Science and Computer Technology, worked on Intelligence Community Center for Academic Excellence in Partnership with the University of Kansas.
- Biology Assistant Professor Kara Reed, Psychology Associate Professor Victor Ammons,

and Dr. Edward Kremer have been accepted to present at the American Association of Community Colleges (AACC) Annual Conference in April 2024 on some of our general education learning outcome work - congratulations to them. The College will send a group of attendees.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Chair Isnard seconded the motion. **The Motion Carried.**

17. Vice President Student Affairs and Enrollment Management Report: Chair Isnard called for the Vice President of Student Affairs and Enrollment Management report. Dr. Chris Meiers highlighted the following items from the Board report –

- Welcomed the new Trustees.
- The Student Success Center has wrapped up the first phase of their student course maps. This is critical and related to our Title III programming. This is a way to give students a guide for the sequence of courses to take within the semester and other non-academic milestones such as seeing the career services offices or job fairs or internships. Almost all the degree programs are done, next is the certificate programs and some of the pre-professional transfer programs.
- Financial Aid - As reported in the news, the Free Application for Federal Student Aid (FAFSA) application has been delayed. Higher education institutions have not heard when applications will begin being received, possibly towards the end of the month. It will be a very busy time for financial aid staff with the new calculations that are involved with financial aid. As a community college, more students will be eligible for more Pell money so that may have a positive impact on enrollment. KCKCC is doing a lot of outreach through the financial aid office in our Trio Educational Opportunity Center program to reach out to students through high schools or community events. The department is working with Marketing to ensure students are getting the most accurate information about how to submit the new FAFSA, how they can get help and resources.
- Last Monday was the first Student Success Workshop as part of our Title III partnership in collaboration with the Center for Teaching Excellence. There was a wonderful seminar about aligning student strategies for enrollment and completion. Over 150 faculty and staff members participated in that event.
- Last week was the first walk through of Children's Mercy Park for the Spring graduation ceremony. This will be a great resource and will ease capacity issues.
- The baseball turf replacement field was on progress for completion which will provide a great service. There will be a ribbon cutting ceremony for that in the Spring.
- The Director of Student Engagement, Mr. Mark Nelson, was hired through a national search. He is a Kansas City, Kansas native, a Summer Academy graduate and had a lot of great experience at Kansas State University and Oklahoma State.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

18. Vice President Educational Innovation and Global Programming Report: Chair Isnard

called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé highlighted the following items from the Board report via a recorded video –

- Welcomed the new Trustees.
- In Adult and Continuing Education, numbers are steadily rising with 172 students enrolled in GED, 265 in ESL, with a 24 student wait list for the ESL program - in the Fall, KCKCC will open new sections. The department is preparing for the Kansas Board of Regents (KBOR) visit in early March. There is excitement about the partnerships that are lined up and how KCKCC is continuously looking to expand our portfolio of program offerings in continuing education. Two new vehicles will be added to the Driver's Education program. There is exploration of adding new programs around Information Technology (IT), to respond to the IT needs of our community
- In High School Partnerships, our students have an average Grade Point Average of 3.12. Our KCKCC team attended the Complete College America Convening in Las Vegas and got great insights to enhance enrollment and how to create a sense of belonging for our students, maximize opportunities for degree attainment and job security.
- International Services and Global Programming has 52 international students on campus which is a 4% increase from Fall to Spring. The Spirit and Truth Worship Center provided welcome back packages for F1 students. The College now takes Duolingo as an English proficiency exam to expedite applicants. Dr. Riobé gave congratulations to Dr. Candice Scott for being accepted into the NAFSA Academy and for being appointed to serve on the KCKCC Professional Development Committee.
- In Online Education Services, Ms. Susan Stuart led a great cross-functional team in looking at the opportunity to select a new learning management system. For now, Blackboard Ultra will remain then transition completely in the Fall. Dr. Riobé gave thanks to Ms. Stuart and the team for all the work.
- In Workforce Innovation, we graduated seven Industrial Maintenance Technician (IMT) students. Evaluations are being done on how to add new apprenticeships to the course offerings. The 8th cohort for IMT is being created.
- Dr. Riobé wished a happy Martin Luther King Day and reminded all the words of Dr. King, "Intelligence plus character - that is the goal of true education."

Trustee Hoskins Sutton questioned the transition to Blackboard Ultra and if it will be a smooth transition in the Fall. Dr. Mosier answered on behalf of Dr. Riobé, as the presentation was a prerecorded message, that Ms. Stuart and her team will have a staged transition with training. Ms. Stuart added the team met with Blackboard today to get that communication plan, the training plan and the implementation plan going. There will be multiple opportunities to roll out emails, videos and trainings for students. It is a much more streamlined version of Blackboard, more user friendly and more modern and updated. Students will have an easier time navigating it because of this streamline affect.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

19. Chief Marketing and Institutional Image Officer Report: Chair Isnard called for the Chief

Marketing and Institutional Image Officer report. Ms. Kris Green highlighted the following items from the Board report –

- Ms. Green gave thanks to the experienced marketing team who has very well pulled together several projects over the last weeks.
- The quarterly marketing advisory committee meeting was held to discuss how the team is engaged in the marketing plan, the programs that are requiring supportive action and the toolbox being offered for those programs and a Centennial celebration.
- Over the holiday time, marketing provided the President's holiday card and support for the President's holiday party.
- Marketing assisted Dr. Balog in creating and designing the strategic plan update.
- Marketing supported the enrollment drive. We increased our budget for enrollment advertising compared to the previous year. Marketing focused on TV, radio, digital advertising on computers and social media, postcards, personalized e-mail communication and other activities. The College is boosting on social media and sending emails that individuals could continue to enroll this week; provided we now have the extended day, marketing will send that communication to encourage students to continue to enroll.
- There were several design projects.
- Marketing met with Yoodle, the consultant for upgrading the website. Focus groups will be launched in the next month, primarily with high school students, as well as existing students, faculty and staff.
- Two celebration activities for the Centennial are being planned. In the Spring semester, will be the 100th anniversary dinner where KCKCC will invite community members and leaders on campus together to celebrate our Centennial. On April 13th, will be a community showcase where the College will invite the Wyandotte County community to main campus to share what our students, faculty and staff all do in a variety of ways.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

20. Chief Financial Officer Report: Chair Isnard called for the Chief Financial Officer report.

Dr. Shelley Kneuvean highlighted the following items from the Board report –

- The monthly financial summary document reflects highlights of the detailed reports to show the net position of the College, which is very positive. KCKCC is in a strong financial position. From November to December, the monthly change went down as is typical for this time of year because expenses stay level each month with payroll and insurance. Revenues come in at certain times of the year – January is a big month for revenue. Budget expenditures are on track as expected. The revenue received this month was primarily related to the Spring semester tuition and the housing. Student housing remains full.
- Two Certificates of Deposits that totaled almost \$3.8 million expired. Request for bids will be sent to the various banks.
- The contracted work on the Jewell entrance elevator was done but the Fire Marshal did not pass the elevator. The elevator phone system is now required to be replaced with

technology - a video two-way camera communication system. On this month's recommendations for payment list, a \$27,772 expenditure for the video equipment and the installation was approved. This will take about a week once the equipment arrives.

- The gym floor in the field house has been tested over the last month. There is optimistic preliminary information that the fix may be a relatively lower cost. Athletics has relocated all the games and practices through the Spring, and the plan is to have the gym open in time for Fall.
- The police administration has relocated back to the main campus near the police offices. There is an administrative office suite and a locker room is being developed.
- The baseball turf was about done with some work still to do on the grass.
- The downtown demolition process has moved forward. Last week fencing was installed around the property, the permit was issued by the Unified Government (UG) and they were going to start demolition last week, but it was on hold because of the weather.
- As part of the Unified Government's Preliminary Development Plan process, a community meeting to present the plan must be held. Letters will be sent to notify residents that surround the property within 200 feet - this gives them an opportunity to be informed and provide any input. That will happen on January 29th at 6:00 p.m. Then at the UG Planning Commission on February 12th will be the presentation of the actual plan for approval.
- The College was awarded tax credits. This will require items to come before the Board. It is a fairly complicated legal process. We will be working with College Attorney Greg Goheen and the attorneys with Central Bank of Kansas City and Baker Tilly.

Trustee Gilstrap questioned if the Certificate of Deposits money is attempted to be kept in our local community. Dr. Kneuvean answered, yes per Board policy, invitations to bid are sent to all banks that have a presence in KCKCC's service area - Wyandotte County or Leavenworth County.

Trustee Hoskins Sutton questioned who the elevator two-way communication goes to - the fire department or campus police. Dr. Kneuvean answered, for all elevators, the service vendor that maintains the elevator runs the dispatch and they coordinate with the fire department and share the information with the College's police department. There are maintenance contracts to have them provide that service. Trustee Hoskins Sutton questioned if this is a new policy nationwide or a UG requirement that will be required in the new building downtown. Dr. Kneuvean answered, it is the state of Kansas, they passed a new fire code statewide.

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

21. Chief Human Resources Officer Report: Chair Isnard called for the Chief Human Resources Officer report. Ms. Christina McGee highlighted the following items from the Board report –

- Human Resources hired a Director of Employee Relations, Samuel DeLeon - from

Kansas University, has a great deal of experience in employee relations and talent management and he lives in the community. He starts on Monday.

- The Talent Development Manager sent a college-wide survey to all employees regarding their needs for training development. This assessment tool will be used to inform short-term and long-term goals as it relates to professional development and making sure those align with the overall strategic plan of the College. There will be more information to share about that at a later date.
- The Human Resources department is working on the faculty salary increases being input into the system so that faculty would be able to receive their increases based upon the master contract that was approved last month.
- The Center for Equity, Inclusion and Multicultural Engagement continues to hold presentations throughout various forms during various programs. They had a new session called Inclusive Leadership and they are continuing on their projects from last semester with all in campus voting, planning for Black History Month and New American Open House.

Vice Chair Criswell questioned the new supervisors training and if there is a time limit for existing supervisors to take a refresher training. Ms. McGee answered the supervisors can take training at any point. About two years ago, all supervisors were required to go through training. This training is specific for new supervisors but the previous supervisors have had this particular training and we allow it to be an option if they want a refresher. At this point, it is not required for existing supervisors to go back through the training program.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

22. Chief Information Officer Report: Chair Isnard called for the Chief Information Officer Report. Mr. Peter Gabriel highlighted the following items from the Board report –

- Welcomed the new Trustees.
- The Database and Network Services teams created new virtual servers for Colleague User Interface (UI) and self-service environments. The new versions will not bring any visual updates or changes to it, so not much would be seen on the front end. The software the new version is on required new updates. The test servers are up, the pre-production servers are up and are being tested to check the functionality. They should be ready the first week of February.
- Network Service has updated the virtual server infrastructure software and the backup infrastructure software to their latest versions without interruptions to the services provided.
- The Computing Services members have been working on the checked-out laptops that the students returned from the Fall semester. About 200 laptops will be reimaged and ready to check out again.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

23. **Unfinished Business:** Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Revisions to 2023-2024 Academic Calendar and 2024-2025 Academic Calendar. Mr. Pope presented the following –

- Two changed items that impact each of those academic calendars is the new location and time for graduation. The College made the decision to move graduation to Children's Mercy Park. As a reminder, the academic calendar is brought to the Board for approval from the Vice President of Academic Affairs in collaboration with various groups on campus. For 2024, KCKCC's graduation ceremony would be held at Children's Mercy Park and there would only be one graduation ceremony at 1:00 p.m. For 2025, the graduation ceremony would be held at Children's Mercy Park with one graduation ceremony at 7:00 p.m. The third change was due to twice recently in January the College was closed due to inclement weather. For this Spring semester, the College would like to extend late enrollment to January 23rd to give students one extra day to enroll.

Chair Isnard called for a motion to approve the Revisions to the 2023-2024 Academic Calendar and the 2024-2025 Academic Calendar. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

24. **New Business:**

- Chair Isnard presented the Vote for Association of Community College Trustees (ACCT) Diversity, Equity & Inclusion Committee Member.
 - Dr. Mosier pointed out that input was collected electronically from individual Board members, but this action item is to formalize the selection for Trustee Linda Hoskins Sutton for the written record.

Chair Isnard shared additional background information that Trustee Linda Hoskins Sutton is currently serving a two-year term on the Association of Community College Trustees Diversity, Equity and Inclusion Committee and desires to run for reelection for a second two-year term. The committee requires a letter of support from the KCKCC Board supporting Trustee Hoskins Sutton to serve on the committee and to provide the financial support for her to attend the committee meetings each year just prior to the ACCT National Legislative Summit and the ACCT Leadership Congress.

Chair Isnard called for a motion to approve Trustee Linda Hoskins Sutton to run for reelection for the two-year term on the Association of Community College Trustees Diversity, Equity & Inclusion Committee. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Isnard presented the Signature of KCKCC Board of Trustees Ethical Conduct Policy.
 - Board members would each sign the KCKCC Board of Trustees Ethical Conduct policy as a standard practice. Since this meeting was not in person, Dr. Mosier explained there would be an opportunity to sign the document electronically via DocuSign. For

the new Trustees, Trustee Ash explained these are standard forms that the Board members sign. Trustee Hoskins Sutton further explained that all Trustees sign the document every year.

- Chair Isnard presented the Signature of KCKCC Board of Trustees Confidentiality and Non-Disclosure Obligations of Trustees Policy.
 - The KCKCC Board of Trustees Confidentiality and Non-Disclosure Obligations of Trustees Policy document would also be sent to Board members electronically for signature as it is signed as standard practice in January.
- Chair Isnard invited Trustee Linda Hoskins Sutton to present the College Policies - Disposition of College-Owned Surplus Property (Policy 4.18) and Essential Personnel (Policy 5.64). Trustee Hoskins Sutton presented the following –
 - The Board Policy Committee handles any policy, the Board of Trustees approves policies and the president implements the policies in the College. The committee met and reviewed the policies in December. These two policies went through the whole process including the senates.

Hearing no questions, Chair Isnard called for a motion to approve the College Policies - Disposition of College-Owned Surplus Property (Policy 4.18) and Essential Personnel (Policy 5.64) as presented. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Scott Balog, Executive Vice President, to present the KCKCC Strategic Plan Bi-Annual Report. Dr. Balog presented the following –
 - The Strategic Plan Bi-Annual Report is brought to the Board every six months with an update on progress as it relates to the strategic plan and the priorities approved by the Board. Few colleges do this on a six-month basis and it is helpful to keep the College focused on the identified priorities. The plan encapsulates a tremendous amount of work that President's Cabinet and teams across the College are leading to the benefit of our students and community. Dr. Balog thanked President's Cabinet, their teams and Dr. Steve Nettles, Director of Institutional Effectiveness, for their work in driving the College forward in responding to the priorities identified and for their work to contribute to developing this update.

This was a plan that was approved by the Board of Trustees in July and it built off of the success of work guided by the priorities contained within the prior plan. Dr. Balog presented slides on the Accomplishments from the Prior Plan, Meeting the Community's Needs, Priorities, Goals & Key Initiatives: Priority 1: Student Success, Priority 2: Quality Programs & Services, Priority 3: Employee Engagement, and Priority 4: Community Engagement; Performance and Accountability.

Chair Isnard commented this report highlights that KCKCC is achieving many goals at a rapid pace and constantly improving the effectiveness of the College. He thanked Dr.

Balog and his teams for the hard work as KCKCC continues to improve every day.

Dr. Balog commented that the update will help the newest Trustees get up to speed quickly and become more familiar with the College's priorities and the work that is going on across the College.

Dr. Mosier added this is a quick three-year plan that does not have time to go stale like five-year plans and the bi-annual updates keeps us focused, moving forward and achieving the goals lined out for the three-year cycles.

Trustee Ash commented the work that went into developing this plan was amazing and ran deeply throughout the College with input and review. Receiving these updates is what keeps us all focused. Trustee Ash gave thanks for all the work.

Chair Isnard called for a motion to approve the KCKCC Strategic Plan Bi-Annual Report. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the KCKCC AY 2022 Kansas Board of Regents (KBOR) Performance Annual Report Update. Mr. Pope presented the following –
 - Mr. Pope reported to the Board of Academic Affairs Standing Committee on October 31st. That committee approved KCKCC, along with other institutions, for 100% funding of any new funding that is identified because KCKCC met four or more of the indicators. It has not been approved by KBOR - the notation in the minutes is that committee would forward it to KBOR in the academic year. Mr. Pope will present the final report once it is approved by KBOR as it is still waiting to be approved by the KBOR committee.

Chair Isnard called for a motion to approve the KCKCC AY 2022 Kansas Board of Regents (KBOR) Performance Annual Report Update. Trustee Ash made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Proposed KCKCC FY 2024-2025 Annual Budget Calendar. Dr. Kneuvean presented the following –
 - The outline of the steps taken to put together a budget proposal is in the Board packet. The highlighted items involve the Board of Trustees in various meetings and discussions such as tuition rates and fees in February, the budget workshop in June, projection of the estimated changes in assessed valuations which starts the discussion about the mill levy in June, additional conversations based on the state law's detailed process in regard to the mill levy in July and August, and if needed in September.

Dr. Mosier reminded Dr. Kneuvean that last year a representative from the UG did a preliminary mill levy assessment value in March or April that was within one or two percent. Dr. Mosier requested that Dr. Kneuvean contact the representative about presenting sooner to give KCKCC additional time to run different scenarios. Dr. Kneuvean will invite the county assessor; he will not be able to give actual numbers early since it is a very procedural process.

Vice Chair Criswell appreciated the highlights on the document because it made it easy to understand what needs to be thought about in advance.

Chair Isnard called for a motion to approve the Proposed KCKCC FY 2024-2025 Annual Budget Calendar. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

25. **Adjournment:** Chair Isnard welcomed the new Trustees, looked forward to getting to know them as the Board serves the students and the community and thanked them for taking the steps to help be a leader for the College. Trustee Ash gave a big thank you and appreciation to Vice Chair Criswell for her leadership in the Chair's position over the last couple of years. Trustee Ash gave thanks to Chair Isnard as the Vice Chair for last year. Chair Isnard agreed and stated it has been great working with everyone for the last two years on the Board and hoped to count on Vice Chair Criswell's help with the new role of Chair.

Dr. Mosier echoed the sentiments and has been fortunate to have the opportunity to work with Vice Chair Criswell as Chair and appreciated the time, commitment and deep level of thought put into many conversations and the guidance provided to Dr. Mosier which has made some significant differences on how we have moved forward. Dr. Mosier looked forward to working with Chair Isnard in the same capacity. Dr. Mosier felt fortunate to have such a strong Trustee team, gave thanks to all Trustees and welcomed the new Trustees. Dr. Mosier thanked everyone who pulled the meeting together to go full virtual in short notice.

Chair Isnard called for a motion to adjourn the meeting. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

The meeting adjourned at 7:25 p.m.

ATTEST:

Chairperson, Mr. Brad Isnard

Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
Tuesday, January 16, 2024 – 4:00 P.M.

CONSENT AGENDA – Item A1
Meeting Minutes

1. **Call to Order:** Chairwoman Evelyn Criswell called the Kansas City Kansas Community College Board of Trustees Special Meeting to order at 4:04 p.m. in the KCKCC Zoom meeting platform on Tuesday, January 16, 2024. The meeting was scheduled to be hybrid but since KCKCC was closed due to the weather, the meeting was virtual.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton and Dr. Brenda Scruggs Andrieu. Dr. Mary Ann Mosley was not present.
3. **Executive Session(s):** Chair Criswell announced there will be five (5) executive sessions and called for a motion for the first executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for a 10-minute duration with possible action to follow in open session. The open session would take place in the virtual meeting room. Trustee Hoskins Sutton made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**

The Board was transferred to the virtual executive session meeting room at 4:06 p.m.

They were joined by Dr. Greg Mosier, President, Dr. Scott Balog, Executive Vice President, and Mr. Greg Goheen, College Attorney.

Due to technical issues entering the executive session, the Board began the first executive session at 4:07 p.m. and ended the executive session at 4:17 p.m. For a quorum, four Trustees left the executive session. Chair Criswell called for a motion to enter open session. Vice Chair Isnard made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Criswell called for a motion to enter the second executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for a 10-minute duration with possible action to follow. The open session would take place in the virtual meeting room. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

The second executive session began at 4:21 p.m. The Board ended the second executive session at 4:31 p.m. Four Trustees exited executive session. Chair Criswell called for a motion to enter open session. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

Chair Criswell called for a motion to enter the third executive session to discuss personnel matters of nonelected personnel with possible action to follow in open session for a 3-minute duration. The open session would take place in the virtual meeting room. Trustee Hoskins Sutton made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**

The third executive session began at 4:32 p.m. The Board ended the third executive session at 4:35 p.m. Four Trustees exited executive session. Chair Criswell called for a motion to enter open session. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

Chair Criswell called for a motion for the fourth executive session to discuss personnel matters of nonelected personnel for a 4-minute duration with possible action to follow in open session. Open session would take place in the virtual meeting room. Trustee Hoskins Sutton made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**

The fourth executive session began at 4:37 p.m. The Board ended the fourth executive session at 4:41 p.m. Four Trustees exited executive session. Chair Criswell called for a motion to enter open session. Trustee Hoskins Sutton made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**

Chair Criswell called for a motion to enter the fifth executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for a 10-minute duration with possible action to follow in open session. The open session would take place in the virtual meeting room. Vice Chair Isnard made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

The fifth executive session began at 4:45 p.m. The Board ended the fifth executive session at 4:55 p.m.

Chair Criswell returned the meeting, and full Board, to open session and announced that for executive session number one, there would be no action at this time.

Chair Criswell gave the floor to Dr. Mosier.

For executive session number two, Dr. Mosier requested a motion to approve the settlement agreement as discussed in executive session regarding Kathryn Lask, Professor and Paralegal Coordinator. Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

For executive session number three, Dr. Mosier requested a motion to release Health Professions Simulation Coordinator and Assistant Professor Kathy Eblen from her contract and waive \$500.00 of the \$1,500.00 liquidated damages. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

For executive session number four, Dr. Mosier requested a motion to release Math, Science and Computer Technology Professor Dr. Doris Daniels from her contract and to waive the full \$1,500.00 liquidated damages. Trustee Hoskins Sutton made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**

For executive session number five, Dr. Mosier requested a motion to allow him to continue to pursue a new opportunity presented by artist Rita Blitt. Trustee Ash made the motion. Chair Criswell seconded the motion. Trustee Hoskins Sutton opposed the motion. **The Motion Carried.**

4. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Vice Chair Isnard made the motion. Chair Criswell seconded the motion. **The Motion Carried.**

Chair Criswell called for a 5-minute break before transitioning to the next meeting. The regular Board meeting would begin at 5:09 p.m.

The meeting adjourned at 5:04 p.m.

ATTEST:

Chairperson, Ms. Evelyn Criswell

Secretary, Dr. Greg Mosier

Recommendations for Payment

These items are over \$25,000 and require preapproval by the Board of Trustees.

CONSENT AGENDA – Item B

February 20, 2024

1. Approval in the amount of **\$95,211.33** to **Clark Equipment dba K.C. Bobcat** for T66 Track Loader (\$63,079.81) and MT100 Mini Track Loader (\$32,131.52) for Building Engineering and Maintenance Technology. Requested by Jerry Pope. Funding Source – Perkins Grant.
2. Approval in the amount of **\$31,640.00** to **Index Restaurant Supply** for kitchen equipment for Culinary program at TEC. Requested by Jerry Pope. Funding Source – Strategic Initiative Program.
3. Approval in the amount of **\$71,607.20** to **Airgas** for welding equipment for AET program. Requested by Shelley Kneuvean. Funding Source – Apprenticeship Grant.
4. Approval in the amount of **\$47,964.00** to **Rodina Company, Inc.** for water line repair to Humanities Building. Requested by Shelley Kneuvean. Funding Source – Capital Outlay Deferred Maintenance.
5. Approval in the amount of **\$29,391.94** to **HiTouch Business Services, LLC** for library panels. Requested by Shelley Kneuvean. Funding Source – Strategic Initiative Program & Library Incidental Account (72).
6. Approval in the amount not to exceed **\$30,000.00** to **Huron Consulting Services LLC** for Indirect Cost Study. Requested by Shelley Kneuvean. Funding Source – Finance & Administration: Contractual Expense.
7. Approval in the amount of **\$30,000.00** to **Alberto Solano** for Title III Consulting Services. Requested by Chris Meiers. Funding Source – Title III Grant.
8. Approval in the amount of **\$44,298.00** to **JJR Inc. (Lawrence Kia)** for purchase of two Kia Fortes for the Driver's Education Program. Requested by Shelley Kneuvean. Funding Source - Funding Source – Strategic Initiative Program.

January bills totaling **\$2,257,567.11** includes December VISA bills totaling **\$150,130.40**.



Items for Ratification

These items are over \$10,000 but less than \$25,000.

CONSENT AGENDA – Item C

February 20, 2024

1. **\$12,415.97** to **Young Sign Co., Inc** for rotating Centennial sign. Requested by Kris Green. Funding Source – Marketing & Outreach: Ambient Learning.
2. **\$10,738.68** to **KCAV** for Early Childhood audio visual equipment. Requested by Jerry Pope. Funding Source – Capital Outlay: Repair & Remodeling.
3. **\$15,000.00** to **Ramona Munsell & Associates** for Title III Grant External Evaluator service. Requested by Chris Meiers. Funding Source – Title III Grant.
4. **\$11,593.52** to **Seifert’s Flooring, Inc** for replacement of carpet in Lower Jewell. Requested by Shelley Kneuvean. Funding Source – Strategic Initiative Program.
5. **\$22,628.32** to **Kansas Lawn & Garden** for Main Campus monthly lawn care for December and January. Requested by Shelley Kneuvean. Funding Source – Grounds: Contractual Expense.
6. **\$11,413.22** to **Diligent Corporation** for annual software subscription for Board meeting support. Requested by Peter Gabriel. Funding Source – Information Services: Software Expense.
7. **\$10,250.00** to **Alertus Technologies, LLC** for annual software subscription for emergency alerts for Pioneer Career Center. Requested by Shelley Kneuvean. Funding Source – Campus Police: Software Expense.
8. **\$24,192.00** to **Employee Resource Systems EAP** for annual fee for Student Assistance Program. Requested by Chris Meiers. Funding Source – Counseling & Advocacy Center: Association Dues.
9. **\$17,893.34** to **Omnigo Software LLC** for annual renewal for records management/report system for Campus Police. Requested by Peter Gabriel. Funding Source – Campus Police: Software Expense.
10. **\$10,804.00** to **Anatomy Warehouse** for anatomy models for Biology. Requested by Jerry Pope. Funding Source – Biology: Course Related Expense.
11. **\$15,000.00** to **Signal Vine, Inc.** for annual subscription for texting platform. Requested by Peter Gabriel. Funding Source – Information Services: Software Expense.
12. **\$16,011.61** to **Permanent Software Group Operations** for annual software renewal for Student Housing. Requested by Peter Gabriel. Funding Source – Information Services: Software Expense.

HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D

February 20, 2024

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIVISION	EFF. DATE
Resignation	Crenshaw, Paul	Adjunct	English	Academic Affairs	01/11/2024
Resignation	Fox, Melissa	TEC Bookstore Coordinator I	Bookstore	Financial & Facility Services	02/02/2024
Resignation	Knapp, Deven	Art Gallery Collection Specialist	Art Gallery	Academic Affairs	01/17/2024
Resignation	Plum, Billy	Instructor	Automotive Collision Repair	Academic Affairs	01/29/2024*
Resignation	Pruitt, John	Admissions Recruiting Coordinator I	Admissions	Student Affairs and Enrollment Management	02/12/2024
Resignation	Torres, Micheal	Director	Center of Equity, Inclusion, & Multicultural Engagement	Human Resources	03/02/2024
Resignation	Welch, Adrian	Maintenance Specialist I	Facility Services	Financial & Facility Services	01/26/2024

* Faculty early release of their 2023-2024 contract

STIPEND

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
Additional Duties	Miller, Angela	Director	Academic Support and Assessment	Academic Affairs	10/01/2023 -12/31/2023	\$2,220 stipend
Additional Duties	Turner, Tinalisa	Executive Administrative Assistant	Student Affairs and Enrollment Management	Student Affairs and Enrollment Management	07/01/2023 -2/13/2024	\$3,500 stipend

RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
Additional Position	Dinkens, Sheyvette	Adjunct	Business	Academic Affairs	06/02/2024	\$970.32 per credit hour
Master Contract	Miles, Todd	Associate Professor	Fire Science	Academic Affairs	01/01/2024	\$76,638.74 annually
Master Contract	Randle, Megan	Associate Professor	Nursing Education	Academic Affairs	01/01/2024	\$91,485.72 annually
New Hire	Alfaro, Kristen	Clinical Instructor	Nursing Education	Academic Affairs	01/19/2024	\$63.44 per student contact hour**
New Hire	Brown, Kenneth	Police Officer	College Police	Financial & Facility Services	01/22/2024	\$47,524 annually
New Hire	Castaneda, Elmer	Adjunct	Electrical Technology	Academic Affairs	01/12/2024	\$970.32 per credit hour
New Hire	Clifford, Katie	Adjunct	Paralegal	Academic Affairs	02/02/2024	\$970.32 per credit hour
New Hire	Hawk, Gwenda	Adjunct	Paralegal	Academic Affairs	02/02/2024	\$970.32 per credit hour
New Hire	Hopper, Mathew	Adjunct	Music	Academic Affairs	02/08/2024	\$970.32 per credit hour
New Hire	Israel, Brian	Adjunct	Paralegal	Academic Affairs	01/31/2024	\$970.32 per credit hour
New Hire	Jamison, Elijah	Police Officer	College Police	Financial & Facility Services	01/29/2024	\$47,524 annually
New Hire	Johnson, Maria	Part-Time Lab Assistant-EMT	Emergency Medical Education	Academic Affairs	01/24/2024	\$19.45 per hour
New Hire	Linscheid, Aaron	Adjunct	Music	Academic Affairs	01/22/2024	\$970.32 per credit hour
New Hire	Madupuri, Sai Dev	Part-Time Student Success Website/Technology Developer	Student Affairs and Enrollment Management	Student Affairs and Enrollment Management	01/22/2024	\$28.00 per hour
New Hire	Ochoa, Dylan	Part-Time Lab Assistant-EMT	Emergency Medical Education	Academic Affairs	01/19/2024	\$19.45 per hour
New Hire	Pumford, Chase	Adjunct	Paralegal	Academic Affairs	02/02/2024	\$970.32 per credit hour
New Hire	Saleem, Abdullah	Part-Time Lab Assistant-EMT	Emergency Medical Education	Academic Affairs	01/19/2024	\$19.45 per hour
New Hire	Wheatman, Jacob	Lab Specialist II	Construction Technology	Academic Affairs	02/01/2024	\$45,000 annually
New Hire	Wood, Tommy	Electrician	Facility Services	Financial & Facility Services	01/16/2024	\$59,000 annually

Promotion	Acevedo, Juan	Police Sergeant	College Police	Financial & Facility Services	02/01/2024	\$68,000 annually
Rehire	Anderson, Erin	Financial Aid Coordinator (PTT)	Student Financial Aid	Student Affairs and Enrollment Management	02/05/2024	\$21.00 per hour
Rehire	Beck, Victoria	Executive Administrative Assistant	Educational Innovation and Global Programming	Educational Innovation and Global Programming	02/14/2024	\$50,000 annually
Rehire	Mendez, Osvaldo	Part-Time Grounds Keeper	Facility Services	Financial & Facility Services	01/22/2024	\$15.45 per hour
Salary Adjustment	McGee, Christina	Chief Human Resources Officer	Human Resources	President	07/01/2024	\$142,312 annually
Salary Adjustment	Meiers, Christopher	VP of Student Affairs and Enrollment Management	Student Affairs and Enrollment Management	President	07/01/2024	\$155,682 annually

**These employees are currently paid at a rate of \$63.44 per student contact hour. These employees may be assigned to a simulation or check-off at \$46.73 per hour.

Action Definitions

- **New Hire**- an individual who enters their first employment relationship with the College.
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion**- is the advancement of a staff's grade or increase to their salary.
- **Retirement**- a formal way an employee voluntarily ends their employment as indicated on their separation notice.
- **Reassignment**- a change to an employee's current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation**- a formal way an employee voluntarily ends their employment.
- **Separation**- a formal way an employee is involuntarily ending their employment.
- **Interim** - An employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to someone that is actively employed at the college.
- **Non-Renew** – a Professional Employee's contract will not be renewed at the end of their term.
- **Master Contract** - Completion of degree changing the faculty member's class on the contract.
- **Back Pay** – the difference between what the College paid an employee and the actual amount owed to the employee.

**Kansas City Kansas Community College
Board of Trustees Monthly Report**

Scott Balog, Ed.D.
Executive Vice President

February 20, 2024

The Executive Vice President's (EVP) Office presents its monthly update to Kansas City Kansas Community College's Board of Trustees, centered on institution strategy, partnerships and operations.

Executive Summary

Strategy

- Met with Kansas Association of Community Colleges (KACC) peers and colleagues and state legislators at the KACC Donuts with Legislators event in Topeka, KS
- Met with each member of the College's Congressional delegation and representatives from key Federal agencies while in Washington, DC as part of the National Legislative Summit hosted by the Association of Community College Trustees (ACCT)
- Hosted and facilitated a discovery session with area stakeholders to inform the development of an innovation and entrepreneurship hub to be located at the College's Technical Education Center
- Engaged education technology company leaders participating in the Higher Education Research and Development Institute Innovate convening
- Continued review of strategic planning and data tools with Information Services and Institutional Effectiveness

Partnerships

- Continuing to develop and enhance strategic partnerships with business and industry, and other organizations
- Began exploration of partnership opportunities with Workforce Partnership, Vari, Hilton Garden Inn – Downtown KCK, KC Imagine and the Kansas Health Foundation
- Hosted Panasonic Energy's Director of Continuous Improvement for a tour of the College's Technical Education Center
- Aligned planning for KCKCC's innovation and entrepreneurship hub with community ecosystem partners to address area needs and demand
- Contributed to the phase 2 proposal for the Kansas City Metro Regional Technology and Innovation Hub initiative
- Joined KCK Chamber of Commerce Board

Operations and Execution

- Coordinated preparation for Federal agency meetings in Washington, DC and earmark request for FY2025
- Focusing on programs and operation of our Pioneer Career Center in Leavenworth County

Full Report

Strategy

This past month, KCKCC strategy centered on advocacy. With the kick-off of the Kansas Legislative Session, the EVP along with other community college executives and trustees from across Kansas, met with state legislators in Topeka as part of the Kansas Association of Community College's annual Donuts with Legislators event hosted at the Capitol. EVP Balog joined Trustee Ash, representing the College at the event.

In addition to advocacy work at the state level, the EVP also represented KCKCC in Washington, DC. Joining President Mosier and Trustees Isnard, Hoskins Sutton, Scruggs Andrieu and Ash, the team attended the National Legislative Summit hosted by the Association of Community College Trustees and met with all four members of the College's Congressional delegation and representatives from the Federal Departments of Labor, Education and Commerce.

Advocacy work was coupled with the pursuit of new initiatives for KCKCC, including preliminary planning for the development of an innovation and entrepreneurship hub for the College and learning more about technology solutions supporting KCKCC's work in student advising and engagement, strategic planning and data management.

Partnerships

The EVP's Office continues to advance the development and cultivation of partnerships and strategic relationships for KCKCC across the Kansas City Metro, state and country. Partnership activities include attendance and participation in events and convenings, engaging employer partners and advisory groups, aligning with fundraising initiatives and pursuing strategic partnership opportunities. Specifically, this past month the EVP began exploration of partnership opportunities with Workforce Partnership, Vari, Hilton Garden Inn – Downtown KCK, KC Imagine and the Kansas Health Foundation.

Additionally, the EVP continues supporting the cultivation of a multi-faceted relationship for KCKCC with Panasonic Energy. In late January, the EVP, along with representatives from the College's Workforce Development and Career and Technical Education programs welcomed the company's Director of Continuous Improvement for a tour of the Automation Engineer Technology (AET) program lab and classroom.

Earlier this month, the EVP convened 36 leaders and stakeholders from across the Metro to inform the planning for an innovation and entrepreneurship hub to be located at the College's Technical Education Center. Leaders from BioNexus KC, BioKansas, BioScience Core Skills Institute, KC Animal Health Corridor, KC Sourcelink at UMKC, Enterprise KC, The Toolbox, The Porter House, KC Tech Council, U.S. Small Business Administration, Wyandotte Economic Development Council, KCK Chamber and Leavenworth-Lansing Chamber among other organizations represented contributed their input on the strengths, weaknesses, opportunities and cautions associated with the Metro's entrepreneurial ecosystem and identified opportunities for alignment with regional biotechnology initiatives. Partner engagement in planning helps to ensure the greatest and best use for the hub.

KCKCC contributed to the development of a Tech Hubs proposal to be submitted later this month to the Economic Development Administration in the U.S. Department of Commerce. The College's portion of the proposal would fund the build out of a VR/AR lab in the new KCK Community Education, Health and Wellness Center that supports the delivery of instruction across an array of biotechnology program areas. The EVP is collaborating with Academic Affairs and Workforce Development on this initiative.

This past month, the EVP also joined the KCK Chamber of Commerce Board, representing the College and filling the seat vacated by President Mosier, who rolled off the Board in December.

Operations and Execution

Much of the focus on operations and execution this past month centered on preparation for and follow up from Federal agency meetings in Washington, DC and preparing the College's earmark request for FY2025. The earmark request, if funded, will supply needed equipment to support growth of KCKCC's AET program capacity – a key need recently expressed by Panasonic Energy.

Finally, as the College begins to set its sight on a new Center in Leavenworth County, the EVP is working with staff from the Pioneer Career Center, programs supported at the Center and KCKCC Student Services offices to improve communications, streamline Center operations, ensure the effectiveness of programs and services offered at the Center and cultivate community partnerships. The Pioneer Career Center's remote location presents unique challenges in operation and program and service delivery that will be resolved as part of the College's planning of a new Leavenworth Center.

February 2024 Board of Trustees Report
Vice President of Academic Affairs

February Highlights

- Each Spring the Office of Assessment honors practitioners who have gone beyond in their assessment journey. Congratulations to this year's winners: Assessment Pioneer: Jim Krajewski; Assessment Champion: Dr. Stacy Tucker; and Assessment Rising Star: Karisse Whyte.
- The Center for Teaching Excellence collaborated with several offices across campus to provide the following professional development sessions during Welcome Week in January 2024 (N = number of attendees): Student Success Workshop: 1/8/24 N = 161; Adjunct Professional Development Event: 1/8/24 N = 53; Strengths Training for ACH Coordinators: 1/10/24 N = 14.
- The theatre department will be presenting the classic whodunnit, *The Mousetrap* by Agatha Christie, February 29-March 2, at 7:30 pm and Sunday, March 3, at 2:30 pm.
- At the recent Webster University tournament in St. Louis, student debater Bailey Campbell won tournament champion in IPDA Debate. Christopher Lapee also competed in the tournament and in Extemporaneous Speaking, earning an Award of Excellence placing them in the top 1/3 of all competitors.
- KCKCC Art Gallery is presenting the *Art in America* exhibition featuring two KCKCC alumni, J.T. Daniels and Harold Smith. The *Art in America* exhibition runs until March 8 and features four pieces from each artist.
- Effective January 1, Dr. Ian Corbett assumed the voluntary service role of Co-Chair of the Audio Engineering Society's (AES) Education Committee.
- KCKCC Music Club/JEN Student Chapter attended the Jazz Education Network National Conference, January 3-7.
- Cameron Hagerman, a former student who attended the kickoff event and first Welding class at the Lansing Correctional Facility, volunteered to speak with current AM and PM Welding classes at the facility. Cameron was released from the Lansing Correctional Facility in December 2022 and is now employed on a contract basis, working in shipyards in Seattle.
- Fall 2023 PTA students achieved a 100% first-time pass rate on the NPTE board exam. The national average for 2023 was 81.6%.
- The program received their pass rate report for 2023. First-time pass rate results significantly exceeded the national average for all programs.
- Dagney Velazquez, Math professor, is producing an aerial arts show about a 19th century mathematician, Ada Lovelace, who is credited with writing the first computer program. It is titled "Ada: Poet of Code," and will be at City Stage in Union Station March 7-10.
- Dr. Rochelle Beatty, Professor of Math, has been appointed as the Chairperson for the AMATYC (American Mathematical Association of Two-Year Colleges) Anet (Achievement Network) Math Pathways for the years 2024-2025.
- Dr. Andres Cantillo presented at the Allied Social Sciences Association Meeting held in San Antonio, Texas, January 5 through 7. The subject of Dr. Cantillo's paper and presentation was "Post-Keynesian Finance."

February 2024 Board of Trustees Report
Vice President of Academic Affairs

Academic Support and Assessment – Dean Cecelia Brewer

Office of Assessment – Angie Miller, Director

The Office of Assessment had planned to host the spring 2024 Assessment Day, but unfortunately, the weather did not cooperate. To communicate the necessary information to employees, we met with various committees to produce an alternative plan. The Program Review Committee used the pre-discussion questions that were submitted to create a Q&A article for the monthly assessment newsletter. The General Education Committee scheduled time to present their information at individual division meetings. It was great to see the adaptability of these groups, and their dedication to continuous improvement on our campus.

Each Spring the Office of Assessment honors practitioners who have gone beyond in their assessment journey. Congratulations to this year's winners:

Assessment Pioneer: Jim Krajewski

Assessment Champion: Dr. Stacy Tucker

Assessment Rising Star: Karisse Whyte

Center for Teaching Excellence – Tom Grady, Faculty Director

The Center for Teaching Excellence collaborated with several offices across campus to provide professional development sessions during Welcome Week in January 2024. The variety of sessions demonstrate the institutional support of the strategic plan and commitment to evidence-based, high-impact, learner-centered instruction. The sessions are listed below: (N = number of attendees).

Student Success Workshop: 1/8/24 N = 161

Adjunct Professional Development Event: 1/8/24 N = 53

Strengths Training for ACH Coordinators: 1/10/24 N = 14

During Welcome Week, the following breakout sessions were offered to all employees:

- *Becoming a Future-Ready Institution and Promoting a Culture of Care*
- *Kansas Micro-Internship Program*
- *Making Data Informed Pedagogical Changes through Formal and Informal Assessment*
- *Blackboard Ally and Accessible Content*
- *Giving Constructive Feedback*
- *How to Incorporate One Note Notebook into Your LMS*
- *How to Make a Video with Power Point*
- *Just Keep Swimming: Dive into a Fishbowl with Me (Fishbowl Topic: AI Girlfriends... Taboo, Trend or Terrific?)*
- *OSCQR Excellence: A Blueprint for Elevating Online Education*
- *Ask a Practical Data Question about Assessment Practices*

February 2024 Board of Trustees Report
Vice President of Academic Affairs

- *Accommodations in the Classroom*
- *What Can the Library Do for You?*
- *CRASE Training, Active Shooter Response*
- *Innovator's Mindset: Expanding Our Pedagogical Knowledge for Learner-Centered Teaching*
- *eGlass Technology*
- *Copyright & Fair Use: What Professors Need to Know*
- *Inclusive Leadership - Creating an Environment for Diversity, Equity, and Inclusion*

Arts, Communication and Humanities – Dean Dr. Donna Bohn

From Gary Mosby (Theatre):

In January, theatre students attended the Kennedy Center American College Theatre Festival – Region 5. Two student actors, Tyler McComas and Henry Morgan, advanced to regional finals out of 240 contestants.

The theatre department will be presenting the classic whodunnit, *The Mousetrap* by Agatha Christie, February 29-March 2, at 7:30 pm and Sunday, March 3, at 2:30 pm.

From Clint Ricketts (Art):

Art recently purchased seven Whisper Shimo VL Whisper wheels for the ceramics class. Additionally, we acquired one wheelchair accessible wheel.

The Art Club now has over 20 members and visited Studio Inc. on Feb. 9 to tour studios of local artist JT Daniels and others.



From Dan Fitzgerald (ESOL):

ESOL enrollment is up from 2023 Spring.
2023 spring: 57 students enrolled in 464 credits
2024 spring: 65 students enrolled in 541 credits

Five students in Level 4 Listening and Speaking class are doing a Corequisite with Public Speaking. Students take both the ESOL and Speech 0151 (Public Speaking). This allows ESOL students to try a regular credit class with ESOL support.

February 2024 Board of Trustees Report
Vice President of Academic Affairs

The Student Organization of LatinX helped fund one SOL Club member to travel to Honduras as an election observer in January. The student will be reporting back about what she learned and whether to support students in the future to be election observers.

From Darren Elliott (Debate):

At the recent Webster University tournament in St. Louis, student debater Bailey Campbell won tournament champion in IPDA Debate. Bailey compiled a record of 4-1 in preliminary rounds which placed them 4th seed going into the single elimination bracket of 16. In the elimination bracket Bailey defeated Southwest Baptist University in the Sweet 16, Univ. of Central Missouri in the Elite 8, Harper College in the Final 4, and won a unanimous 3-0 decision over the University of Missouri-Columbia in the championship round.



Christopher Lapee also competed in the tournament and in Extemporaneous Speaking. During this event, students receive topics on international and domestic affairs, and then have 30-minutes to prepare those topics into a seven-minute speech. Chris earned an Award of Excellence placing them in the top 1/3 of all competitors.

Chris and Bailey recently debated together in Team Debate at the McKendree University Tournament, making it to elimination rounds of both sets of tournaments. Their placing at those tournaments have earned them a top 20 ranking in the entire nation among all colleges and universities.

The Debate and Forensics Teams will be in competition at Missouri State this coming weekend followed by Harper College and then Park University the following two weekends.

From Shai Perry (Art Gallery):

Exhibit Updates:

- KCKCC Art Gallery is presenting the *Art in America* exhibition featuring two KCKCC alumni, J.T. Daniels and Harold Smith. The *Art in America* exhibition runs until **March 8** and features four pieces from each artist. A reception will be held from 4:30 to 7 pm, Feb. 27, where attendees can meet the artists and line dance. This event is free and open to the public.



Program Events:

- **Coming Up**
 - Feb. 7, 12:30 – 1:30 pm, Lower Jewell
 - **KCK Local History:**

February 2024 Board of Trustees Report
Vice President of Academic Affairs

▪ **Guest Speaker Mr. Chester Owens**

Owens is a valued leader in the community and strives to share KCK's diverse history with others. Owens is a Sumner High School graduate and was elected as the first African American to serve on the KCK City Council in the 20th century. He was an instrumental part of the writings for the WyCo and KCKCC historical mural and digital timeline project to preserve local history. He will be presenting on the history of Black-owned businesses in KCK.

-Presented by the KCKCC Art Gallery, Center for Equity and Inclusion, and the Wyandotte County Historical Society and Museum.



Ambient Space:

- Art Committee met on Jan. 31
- The next Art Committee meeting is on Feb. 27 at 11 am on Teams.
- Please contact sperry@kckcc.edu for more information.

From Ian Corbett (Audio Engineering):

Effective January 1, Dr. Ian Corbett assumed the voluntary service role of Co-Chair of the Audio Engineering Society's (AES) Education Committee. The AES is THE international professional audio industry society, and the Education Committee interfaces the society with educational institutions and creates and develops student engagement opportunities within the AES.

From John Stafford (Music):



KCKCC Music Club/JEN Student Chapter attended the Jazz Education Network National Conference, January 3-7 (see group photo). Our music faculty and 3 scholarship students are pictured with Fran Morris Rosman (middle), Executive Director of The Ella Fitzgerald Charitable Foundation, who has provided KCKCC music students with full-tuition scholarships for the past three years.

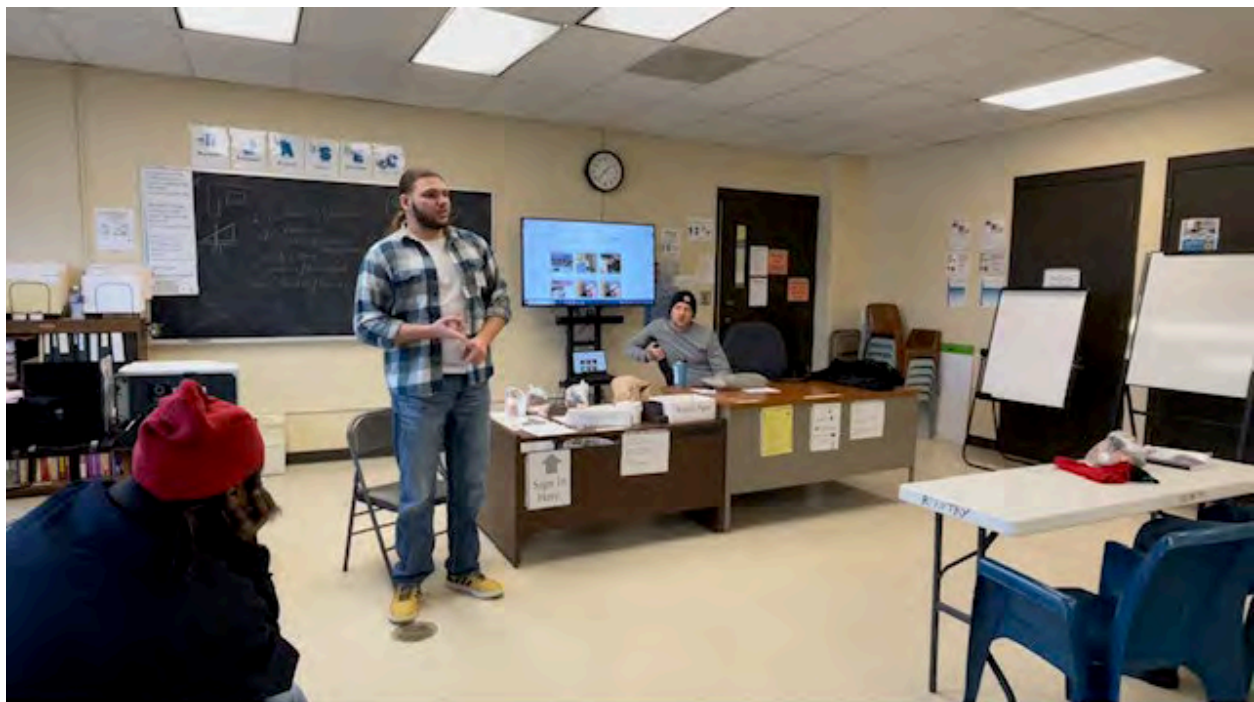
February 2024 Board of Trustees Report
Vice President of Academic Affairs

Dr. Justin Binek, Associate Professor of Music, is conducting a jazz residency at Concordia College in Moorhead, Minnesota, February 7-11.

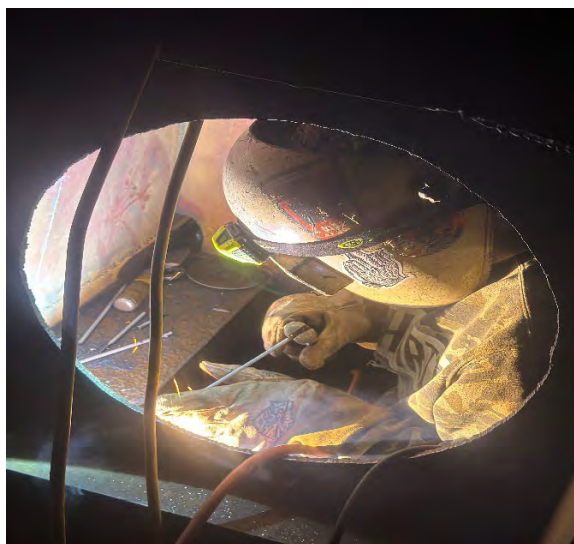
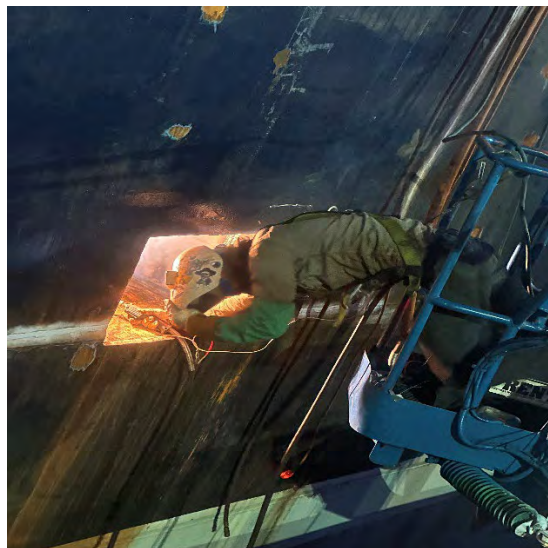
Professor John Stafford, Professor of Music, was guest conductor of the Wyoming All-State Jazz Choir, February 4-7, at Casper College, Wyoming.

Career and Technical Education –Dean Donald Smith

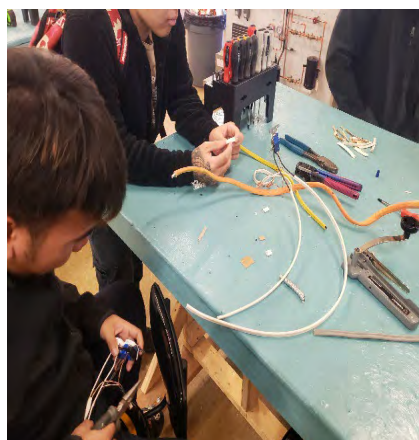
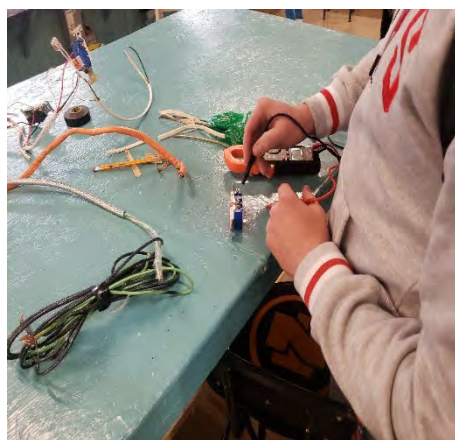
Cameron Hagerman, a former student who attended the kickoff event and first Welding class at the Lansing Correctional Facility, volunteered to speak with current AM and PM Welding classes at the facility. Cameron was released from the Lansing Correctional Facility in December 2022 and is now employed on a contract basis, working in shipyards in Seattle. It was excellent for the students at LCF to hear first-hand from Cameron, who conveyed how the Welding program can positively impact their lives if they apply themselves and put the skills and training acquired in class to use in the job market. Students gained insight into how the KCKCC welding program can help them achieve employment goals after release from incarceration.



February 2024 Board of Trustees Report
Vice President of Academic Affairs



Building Engineering and Maintenance Technology students began training on residential wiring, learning the basics of switches, receptacles, and installation practices. This training included utilizing various functions to identify components and receptacles, connecting appropriate electrical conductors to terminals on standard receptacles, and building mock walls and floor trainers for plumbing and electrical buildouts and replacement.



Health Professions – Dean Dr. Tiffany Bohm

Fire Science

The program took delivery of the live fire dumpster prop purchased with Perkins funding. Additional pictures will be sent once students have the opportunity to use the prop.

February 2024 Board of Trustees Report
Vice President of Academic Affairs



Physical Therapist Assistant

Fall 2023 students achieved a 100% first-time pass rate on the NPTE board exam. The national average for 2023 was 81.6%.

The program welcomed 14 new students for Spring 2024.

Dr. Deanne Yates, program coordinator, has been appointed as a program reviewer for the Commission on Accreditation in Physical Therapy Education (CAPTE).

February 2024 Board of Trustees Report
Vice President of Academic Affairs

Mortuary Science

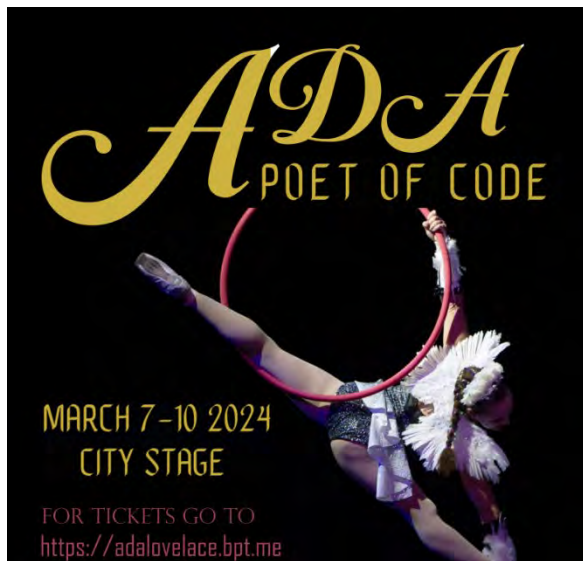
The program received their pass rate report for 2023. First-time pass rate results significantly exceeded the national average for all programs.

	Arts exam	Sciences exam
KCKCC	89%	83%
National average	78%	69%

Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

Karen Gaines, Business professor, presented a session to the Resident Assistants at Centennial Hall on marketing techniques with the focus on creating effective flyers for the events they host.

Dagney Velazquez, Math professor, is producing an aerial arts show about a 19th century mathematician, Ada Lovelace, who is credited with writing the first computer program. It is titled “Ada: Poet of Code,” and will be at City Stage in Union Station March 7-10.



Chair Yoga Class decorated their chairs to celebrate Red Friday and help cheer the Chiefs to victory.

February 2024 Board of Trustees Report
Vice President of Academic Affairs



Wellness has 23 participants working towards personal cardiovascular exercise mileage goals that they will be working towards the whole semester---Goal Getters Spring 2024

Wellness will be starting our 30/60 Miles in 30 Days Challenge on February 5th, 2024, and we have 32 participants signed up and raring to go.

Wellness lost one of our cherished members this past January. Bill Strumillo was 93 years old, and he and his wife Anita visited our Wellness Center 4 times a week. Bill continued to walk a mile 4 days out of the week even after a stage IV diagnosis with cancer. He and Anita both attended KCKCC for college when it was downtown. He and Anita were married for 69 years. Bill and Anita have lived lives that are worth duplicating and we have learned so much from them. We admire their commitment to exercise and will miss Bill's physical presence at the KCKCC Wellness Center.

February 2024 Board of Trustees Report
Vice President of Academic Affairs



The KCKCC Biology Scholars met on January 23 for a spring semester orientation to discuss careers in the STEM field. I (Tyrun Flaherty) also congratulated them about their accomplishments this past semester. As a group, the students earned an average of a 3.875 GPA during the fall as full-time students. Along with my Co-PIs (Todd Gordon, Melissa Gentzler, and Kara Reed), we will be nominating up to 3 of our student scholars to attend the 2024 S-STEM Scholars Conference in Chicago on November 8th-10th.

Dr. Rochelle Beatty, Professor of Math, has been appointed as the Chairperson for the AMATYC (American Mathematical Association of Two-Year Colleges) Anet (Achievement Network) Math Pathways for the years 2024-2025.

Dr. Balog and Dr. Kremer submitted a budget and justification for KCKCC's workforce component in a Tech Hubs Bioscience grant. If approved, the grant will bring between \$50-\$75 million dollars to the Kansas City region. The proposal outlines training for a registered apprenticeship and inclusion of a virtual reality component into instruction.

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

Dean Wiggins and Dr. Hira Nair, Coordinator of the Education program, met with representatives from the University of Kansas and other members from KCKCC to discuss the KU-KBOR Grant for Teacher Education. This is a \$35,000 grant with \$30,000 going to pay for tuition, books, etc., for up to 75 students who enroll in EDUC 0160, and \$5,000 for administrative support. There is a possibility that a couple of early childhood classes could qualify for this grant thereby increasing the number of eligible students. While any student

February 2024 Board of Trustees Report
Vice President of Academic Affairs

enrolling in EDUC 0160 would be eligible, an emphasis will be placed on attracting high school students into the program, an effort Dr. Nair and Dean Wiggins are working with the KCKCC High School Partnership team. Currently, efforts are underway to award grant funds to eligible students this semester. A follow-up meeting with Dr. Nair, Dean Wiggins and KU representatives will take place later this semester.

The Social and Public Services Division is undertaking an audit of all programs and classes offered to identify necessary updates and elimination of courses to strengthen program offerings. This comprehensive scrutiny will include a comparison analysis of similar programs at two-year and four-year institutions.

Dr. Andres Cantillo presented at the Allied Social Sciences Association Meeting held in San Antonio, Texas, January 5 through 7. The subject of Dr. Cantillo's paper and presentation was "Post-Keynesian Finance."

American Sign Language Professor Dr. Ronald Malcolm's latest article entitled "How to Assist the Grieving Process for Your Child with Different Abilities" was recently published in the Exceptional Needs Today magazine.

[Publication Grief.pdf](#)



February 2024 Student Affairs and Enrollment Management (SAEM) Board of Trustees Report
Submitted by Chris Meiers, Ph.D.
Vice President for Student Affairs and Enrollment Management

Division-Wide Selected Activities, Programs, and Updates

- In anticipation of the [Department of Education's announcement](#) that colleges and universities will not start receiving student financial aid information until late March, the KCKCC Student Financial Aid Office will be making a concentrated effort to assist students and community members. KCKCC's priority deadline for financial aid for the 2024-25 academic year is April 1, 2024.
 - The KCKCC [Student Financial Aid website](#) has been revised with pertinent information about changes to the Free Application for Federal Student Aid (FAFSA).
 - Flyers and handouts have been developed in partnership with Institutional Image and Marketing for distribution to the College community.
 - In addition to ongoing high school and community presentations conducted by Student Financial Aid staff, FAFSA completion workshops will be hosted at the main campus March 13-14, 2024. Sessions will also be scheduled at the TEC and Pioneer Career Center locations.
- KCKCC Career Services has launched a new program titled P.R.E.P. with Career Services. The program provides virtual and in-person opportunities for students to attend career-connected sessions related to job searching, interviewing, and workplace professionalism.
- Career Services has acquired photography equipment to provide students/staff with an opportunity to receive free, professional headshots. The photography station will be used at career fairs, career workshops, and by appointment in the Student Success Center.
- 1,332 KCKCC students who were enrolled for the Fall 2023 semester and did not receive a degree or certificate did not enroll for the Spring 2024 semester (3.6% fewer stop-outs compared to the Fall 2022 semester). KCKCC is launching a stop-out campaign in February to email and call the students to encourage them to enroll in a Spring 2024 second 8-weeks course or make plans to enroll for the summer or fall 2024 semesters.
- The Kansas Veterans Affairs Veterans Service Representative (VSR) started working in the Military and Veterans Center on January 8, 2024. The VSR is available to assist veterans and military affiliated students and general community members.

P.R.E.P. with Career Services
PROFESSIONAL READINESS & EMPLOYMENT PREPARATION

A space for students to drop in, ask questions, and learn about all things career-related!

MEETINGS EVERY MONDAY & TUESDAY

Virtually	In-Person
Mondays @ 6pm Via Teams	Tuesdays @ 1pm Lower Jewell

Scan QR Code to attend!
Meeting: 270 668 161 830
Passcode: CgNjJHf

First Tuesday of every month: **FREE** professional headshots!

FEB 12 & 13: What Do I Want to Be When I Grow Up? MAR 25 & 26: Mastering Intros & Interviews
FEB 19 & 20: Family, Friends, & Your Career Goals APR 1 & 2: Finding Employers that Fit You
FEB 26 & 27: Overcoming Imposter Syndrome APR 8 & 9: Build Your Professional Network
MAR 4 & 5: Do I Really Need a Resume? APR 15 & 16: Negotiating Salary & Benefits
MAR 11 & 12: SPRING BREAK - NO MEETINGS APR 22 & 23: Dealing with Conflict at Work
MAR 18 & 19: Job Searching 101 APR 29 & 30: 3 C's to Succeed at Work

Can't attend? Schedule an appointment with KCKCC Career Services for a time that works for you! Scan the QR Code to book:

Career Services
careerservices@kckcc.edu | 913-288-7235

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Spring 2024 Enrollment Report

KCKCC Unduplicated Headcount by Location									
CAMPUS (UNDUP at A Location & DUP Across Locations)	02.15.2021	02.14.2022	02.13.2023	02.12.2024	21-24	21-24	23-24	23-24	Spring 2024
	Spring 2021	Spring 2022	Spring 2023	Spring 2024	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	0	-	-
BL	59	12	88	-	-59	-100.00%	-88	-100.00%	0.00%
DNTWN	-	4	-	-	-	-	0	-	0.00%
FRSC	29	18	9	20	-9	-31.03%	11	122.22%	0.45%
HS	827	814	774	958	131	15.84%	184	23.77%	21.53%
LCF	-	20	21	17	17	-	-4	-19.05%	0.38%
MC	1,242	1,449	1,602	1,585	343	27.62%	-17	-1.06%	35.62%
OC	269	393	258	273	4	1.49%	15	5.81%	6.13%
OL	2,033	1,922	1,910	1,910	-123	-6.05%	0	0.00%	42.92%
PION	174	165	165	165	-9	-5.17%	0	0.00%	3.71%
TEC	632	665	596	652	20	3.16%	56	9.40%	14.65%
USDB	32	55	97	93	61	190.63%	-4	-4.12%	2.09%
VIRT	731	321	156	101	-630	-86.18%	-55	-35.26%	2.27%
Total UNDUP Headcount	4,303	4,369	4,289	4,450	147	3.42%	161	3.75%	100.00%
Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.									
Status	Spring 21	Spring 22	Spring 23	Spring 24	21-24 #	21-24 %	23-24 #	23-24 %	Sp 2024 %
First-time	579	615	642	638	59	10.19%	-4	-0.62%	14.34%
Returning	3,724	3,754	3,647	3,812	88	2.36%	165	4.52%	85.66%
Gender	Spring 21	Spring 22	Spring 23	Spring 24	21-24 #	21-24 %	23-24 #	23-24 %	Sp 2024 %
Unknown	2	12	30	40	38	1900.00%	10	33.33%	39.60%
Female	2,652	2,548	2,510	2,513	-139	-5.24%	3	0.12%	56.47%
Male	1,649	1,809	1,749	1,897	248	15.04%	148	8.46%	42.63%
Race / Ethnicity	Spring 21	Spring 22	Spring 23	Spring 24	21-24 #	21-24 %	23-24 #	23-24 %	Sp 2024 %
American Alaska Native	22	18	19	14	-8	-36.36%	-5	-26.32%	0.31%
Asian	189	192	176	177	-12	-6.35%	1	0.57%	3.98%
Black or African American	775	798	742	786	11	1.42%	44	5.93%	17.66%
Hawaiian Pacific Islander	10	8	6	4	-6	-60.00%	-2	-33.33%	0.09%
Hispanic	956	986	1,098	1,214	258	26.99%	116	10.56%	27.28%
Multi-racial	260	248	233	247	-13	-5.00%	14	6.01%	5.55%
Unknown	181	166	144	238	57	31.49%	94	65.28%	5.35%
White	1,741	1,786	1,726	1,685	-56	-3.22%	-41	-2.38%	37.87%
Non Resident	169	167	145	85	-	-49.70%	-60	-41.38%	1.91%
KCKCC Credit Hours by Location									
CAMPUS	02.15.2021	02.14.2022	02.13.2023	02.12.2024	21-24	21-24	23-24	23-24	Spring 2024
	Spring 2021	Spring 2022	Spring 2023	Spring 2024	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-	-
BL	252	36	333	-	-252	-100.00%	-333	-100.00%	0.00%
DWNTN	-	12	-	-	-	-	-	-	0.00%
FRSC	256	177	87	185	-71	-27.73%	98	112.64%	0.47%
HS	4,433	4,376	4,156	4,897	464	10.47%	741	17.83%	12.46%
LCF	-	200	186	153	153	-	-33	-17.74%	0.39%
MC	7,671	9,844	10,804	11,299	3,628	47.30%	495	4.58%	28.75%
OC	1,259	1,594	785	822	-437	-34.71%	37	4.71%	2.09%
OL	13,346	12,278	12,224	12,377	-969	-7.26%	153	1.25%	31.50%
PION	1,454	1,320	1,349	1,359	-95	-6.53%	10	0.74%	3.46%
TEC	7,228	7,899	6,977	7,368	140	1.94%	391	5.60%	18.75%
USDB	174	300	338	387	213	122.41%	49	14.50%	0.98%
VIRT	2,567	1,012	619	449	-2,118	-82.51%	-170	-27.46%	1.14%
Total	38,640	39,048	37,858	39,296	656	1.70%	1,438	3.80%	

Dean of Student Services

Submitted by Dr. Shawn Derritt, Dean of Student Services

Selected Activities, Programs, and Updates

- On January 19, Dr. Derritt provided a welcome at the Career and Technical Education New Student Orientation for dual and concurrent high school students. The KCKCC Student Code of Conduct policy was shared and explained during the session.
- On January 24, Dr. Derritt was the keynote speaker at the KCKCC High School Counselor Appreciation breakfast.
- January 31 – February 3, Dr. Derritt attended the Association for Student Conduct Administration Annual Conference in Portland, OR.

Upcoming Activities and Programs

- Student Services offices are currently working with Institutional Image and Marketing to develop banners that will be displayed at all college locations to ensure that students are aware of services that are provided to them through physical locations, by appointment at any KCKCC location, or through virtual appointments.
- Training for the student engagement platform, Presence by Modern Campus, will start by the end of February in anticipation of a launch before the start of the Fall 2024 semester.

Student Accessibility and Support Services

Submitted by Department Faculty

Selected Activities, Programs, and Updates

- SASS faculty participated in an Association on Higher Education and Disability webinar, “Navigating the Diverse Spectrum of Visual Disabilities: Strategies for Supporting Low Vision Students in Higher Education” on January 31.
- SASS faculty gave a Welcome Week “Accommodations in the Classroom” session that gave faculty tips on accommodating students. SASS also created a video walkthrough and created a step-by-step instruction sheet for the Testing Agreement Form process that is being provided to faculty.
- SASS faculty participated in the High School Partnership’s Counselors Appreciation Breakfast on January 24. SASS faculty presented what accommodations and disability services look like at the college level and how high school students can request accommodations while attending KCKCC.
- On January 30, SASS faculty presented to a group of students from the DeSoto School district about disability services, what accommodations look like at the college level, and how to request those accommodations.
- SASS faculty planned and presented to 55 post-secondary and 35 dual and concurrent students during the Career and Technical Education new student orientations in January.

Upcoming Activities and Programs

- On February 7, SASS faculty will collaborate with High School Partnerships to present to Basehor-Linwood High School students about Career and Technical Education programs available for the Fall 2024 semester. SASS faculty will discuss what disability services look like at the college level and how to access those services.

January Disability Services Volume

DISABILITY	2024	2023	2022
Autism	12	7	15
Attention Deficit Disorder	15	18	21
Blind/Visional Impairment	3	8	11
Deaf/Hard of Hearing	1	3	3
Head Injury	0	2	1
Intellectual Disability	4	5	5
Learning Disability	46	48	46
Medical	8	8	7
Physical	0	3	3
Psychiatric	22	13	11
Other Health Impaired	4	2	1
Total	115	117	124

Student Health Center

Submitted by Toni Dickinson, College Nurse

Selected Activities, Programs, and Updates

- On January 30, Student Health Center hosted a campus blood drive where 28 whole blood units and 8 units of double packed red blood cells were collected.
- The Student Health Center also hosted HIV and STD testing event in partnership with Vivent Health. 9 students participated in the testing event.
- The Student Health Center website has undergone significant revisions which include better accessibility to forms for the College community and enhanced information about COVID-19 protocols and prevention information.
- A room within the Student Health Center is being prepared to become a lactation room for students and faculty needing the services.

Admissions and Recruitment

Submitted by **Teressa Hill-Collier, Director of Admissions and Recruitment**

Selected Activities, Programs, and Updates

- Teressa Collier delivered a presentation on “Admissions and Scholarships” during the Chandler-Turner College Preparation summit held at Kansas City Kansas Community College.
- The Summer and Fall 2024 new student recruitment season is well underway. For the month of January 2024:
 - 10 individual student campus tours were conducted,
 - 3 group tours were conducted, and
 - presentations at 10 community and high school events.

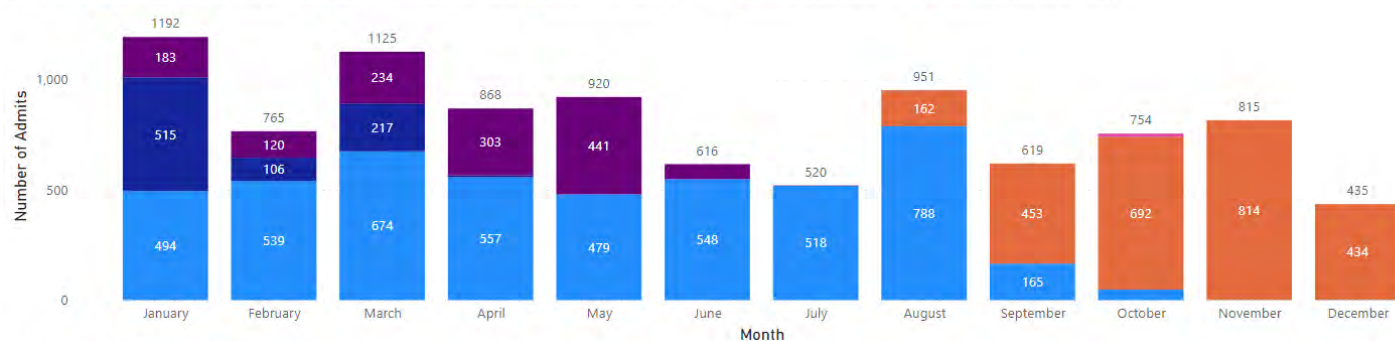
Upcoming Activities and Programs

- February 12: The Office of Admissions and Recruitment will host Eisenhower Middle School on Campus.
- February 13: The Office of Admissions and Recruitment will visit Wyandotte High School.
- February 22: The Office of Admissions and Recruitment will host Wyandotte High School AVID members on the main campus.



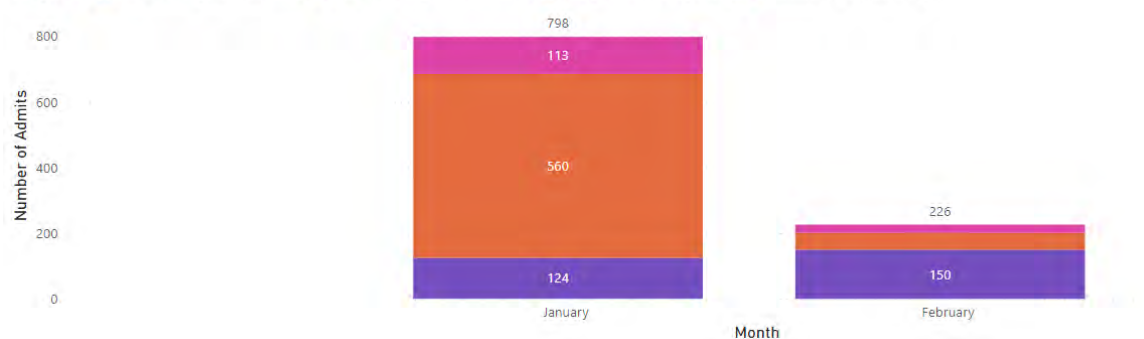
2023 Admitted Students

Entry Term ● Fall 2023 (August - December) ● Spring 2023 (January - May) ● Spring 2024 (January - May) ● Summer 2023 (June - July) ● Summer 2024 (June - July)



2024 Admitted Students

Entry Term ● Fall 2023 (August - December) ● Fall 2024 (August - December) ● Spring 2024 (January - May) ● Summer 2024 (June - July)



Athletics

Submitted by Greg McVey, Director of Athletics

Selected Activities, Programs, and Updates

- Sophomore **Jada Johnson (Kansas City, MO)** scored her 1,000th-career point on Wednesday, January 10, 2024, in a 94-58 win over Metropolitan Community College. A 5'10 guard from Kansas City, Mo., Johnson joins a small, but mighty group of athletes in KCKCC women's basketball history. Only **Jurgita Kausaite (1995-97)** 1,517 points, **Stephanie Brown (2003-05)** 1,350 points, **Aneta Kausaite (1994-96)** 1,140 points and **Stacey McElroy (1993-95)** 1,095 points have achieved the 1,000-point mark.
- Sophomore guard **Victoria Jones (Kansas City, MO)** set the KCKCC women's basketball single game assist record on January 31, 2024, with an incredible 16 assists in a 101-61 victory over Labette Community College. She bested the former record of 13 assists set in 1996 by Aneta Kausaite. Jones leads the KJCCC by averaging close to 6 assists per game. She is also second on the team with an average of 11.1 points per game.
- Women's Basketball finished January with a 15-7 overall record and a 3-2 record in the KJCCC. Sophomore **Jada Johnson** continues to lead the team with a 22.1 points per game average and was named the KJCCC Player of the Week on December 20th. Sophomore **Kaylyn Rogers (Jackson, TN)** and freshman **Alexis Dukes (McPherson, KS)** are averaging 5.9 rebounds per game. Sophomore **Victoria Jones** continues to be a spark plug for the offense and is averaging 4.6 assists per game.
- For the second time this season, sophomore **Caleb Jones (St. Louis, MO)** was named KJCCC Men's Basketball Player of the Week for week 11 of the basketball season. Jones averaged a double-double scoring 13 points a game and grabbing 13 rebounds per game. Jones garnered his first Player of the Week honor on December 5th.
- Men's Basketball ended December with a 14-8 overall mark and a share of 1st place with a 5-1 mark in the KJCCC. Sophomore **Reggie Morris (Kansas City, MO)** continues to lead the team with 12.4 points per game and **Caleb Jones** continues to lead the team with just over 7 rebounds and leads the team as he dishes out 3.7 assists per game.
- On the recruiting front, 32 student-athletes have signed their NJCAA Letter of Intent to continue their academic and athletic careers at KCKCC beginning the 2024-2025 academic year. These individuals include:
 - Volleyball:** *Maya Pridgett (Topeka, KS), Ginevra Girardo (Venice, Italy), and Tatianna Murray (Kansas City, MO).*
 - Softball:** *Isabelle Dufva (Independence, MO), Marissa Temple (Blue Springs, MO), Paige Smith (Arkansas City, KS), Ashton Russell (Grain Valley, MO), Sidney Sullivan (Buckner, MO), Victoria England (Blue Springs, MO), India Downs (Mulvane, KS), Kaitlyn Cowen (Kyle, TX), Bailey Carder (Excelsior Springs, MO), and Carly Cook (Wyandotte, OK) .*
 - Men's Soccer:** *Alan Nataren-Rivera (Olathe, KS), Carlos Renteria, (Kansas City, KS), Damon Walter (Olathe, KS), Talis Sics (Lenexa, KS), and Austen Lopez (Merriam, KS).*



- **Baseball:** Tanner Warner (Kansas City, MO), Ian Woita (Lincoln, NE), Carter Beach (Overland Park, KS), Holden Finley (Topeka, KS), Sawyer Tolk (Sioux Falls, SD), and Colton Kirkham (Platte City, MO).
- **Women's Soccer:** Addison Storie (Kansas City, MO), Kaitlyn Milford (Smithville, MO), Ivori Jones (Lawrence, KS), Jennifer Vasquez (Kansas City, MO), Kiara Carr (Kansas City, MO), Lillian Chronister (Independence, MO), and Ariana Smith (Topeka, KS).
- **Women's Basketball:** Dakya Foster (Ft. Smith, AR)

Upcoming Activities and Programs

- All game times, previews and recaps are always available at Kansas City Kansas Community College Athletics (prestosports.com).
- The KCKCC Blue Devil Classic Golf Tournament will be August 2, 2024, at Drubs Dread Golf Club.

Counseling & Advocacy

Submitted by Linda Warner, LCPC, Director

Selected Activities, Programs, and Updates

- Jennifer Gieschen, Coordinator of Women & Gender Advocacy, accompanied the Out, Questioning, and Straight Diversity Club (6 students) to **Creating Change: The National Conference for LGBTQ Equality** in New Orleans, January 18-21, 2024.
- Counselors welcomed **Casey Cooper, BSN RN**, from the University of Missouri- Columbia. Casey is working on a Doctorate in Nurse Practice at MU and will be completing a clinical counseling rotation in our counseling office.
- Counselor caseloads –Counselors had 3 new student intakes, served 9 students with 12 counseling appointments attended in January.

Enrollment Management Information Systems

Submitted by Sam Landau, Enrollment Management Information Systems Coordinator

Selected Activities, Programs, and Updates

- Change of Major Form Update: The student Change of Major form managed by the Registrar's Office has been updated to improve ease of use and completion for students.
- NameCoach Implementation: Namecoach is a service that allows people to make a short recording of their name to assist faculty and staff with the correct pronunciation. This service plugs into Outlook, Blackboard, and potentially more applications used by the college. The College is in the initial stages of implementation of this service that will promote a more inclusive environment for students.
- Recruit Email Updates: Working alongside Web Services, the College is updating the look of the automated emails sent out from the application for admission processing system, Recruit. This will help the emails feel more in alignment with our current marketing strategies to create a unified feeling for the applicant as they receive information about the college and the enrollment process.

Military and Veteran Center

Submitted by Wade Abel, Director

- Over the holiday break, three members of the Student Veterans Organization attended the Student Veterans of America National Convention in Nashville. They attended workshops and presentations and are excited about using the knowledge they gained to increase the number of club members.



Upcoming Activities and Programs

- February 5-6: Army and Navy recruiters will be at the Military and Veterans Center to talk to students about opportunities to pay for college while serving.
- February 13: The Military and Veterans Center will provide free box lunches to military-affiliated students. This event is designed to engage military-affiliated students who have never been to the center.

Registration and Records

Submitted by Theresa Holliday, Registrar

Selected Activities, Programs, and Updates

- For the month of January, the Registrar Office processed 2,225 transactions which included 64% more outgoing transcripts, the receipt of 117% more incoming transcripts, and 118% more enrollment verifications compared to January of 2023.

January Transactions	2023	2024	Difference	% Change
Enrollment verifications	78	170	92	118%
Grade Changes	52	78	26	50%
Graduation Applications	38	18	-20	-53%
Incoming Transcripts	206	447	241	117%
Instructor Withdrawals	1	1	0	0%
Major or Catalog Changes	196	314	118	60%
Outgoing Transcripts	478	782	304	64%
Program Substitutions, Deviations or Waivers		9	9	
Student Contact Information Updates	60	137	77	128%
Student Degrees/Certificates Conferred		211	211	
Student Reinstatements	2	6	4	
Student Schedule changes	65	35	-30	-46%
Student Withdrawals	7	15	8	
Transfer Credit Evaluations	79	2	-77	-97%
Grand Total	1262	2225	963	76%

Student Engagement

Submitted by Dr. Shawn Derritt, Dean of Student Services

- Mark Nelson, Director of Student Engagement, started on January 10. Currently he is meeting with students and key offices across campus and working to revise and develop policies and procedures for the Office of Student Engagement.
- Blue's Devils' Cupboard served 124 households between January 15 and 31. This included 280 adults, 26 children, and 6 seniors for a total of 312 individuals served.
- In partnership with K-State Research and Extension, the Basic Needs Center hosted a nutrition and grocery budget education event, which included food made with ingredients provided by the pantry, and students got to try a chickpea-based cookie dough recipe. 15 students signed our sign-in event sheet. The students reported enjoying the event and had fun tasting the cookie dough.
- The Basic Needs Center has worked with Institutional Image and Marketing to create a display that is hung on the wall outside the center to help brand the department and make the center more appealing to students.

Student Financial Aid

Submitted by Tammy Reece, Director

Selected Activities, Programs and Updates

- KCKCC is currently undergoing the recertification for participation in the Federal Student Financial Aid programs. The application is currently under review with a US Department of Education review specialist. The current Program Participation Agreement (PPA) will expire on March 31, 2024. The Student Financial Aid Office has been coordinating gathering input from key areas across the College for the recertification process.
- 44 of the 109 students (40.3%) who were placed on financial aid exclusion after the Fall 2023 semester submitted a financial aid appeal compared to 41.8% of the students after the Fall 2022 semester. 42 out of the students that submitted appeals were granted eligibility for financial aid.

Financial Aid Applications Received as of February 7

Academic Year	Total Number of Records	Records Received in January
2023-2024	8153	431
2022-2023	7853	393
2021-2022	8232	388

Financial Aid Disbursed to Student Accounts as of February 7

Academic Year	FALL	SPRING	SUMMER	TOTAL
2023-2024	\$5,171,498	\$653,175		\$5,824,673
2022-2023	\$4,974,616	\$4,265,845	\$618,153	\$9,888,614
2021-2022	\$4,969,853	\$4,378,322	\$709,512	\$10,057,687

**Does not include third party payments, KCKCC Foundation Scholarships or Covid Relief Funds.

Student Housing

Submitted by Nicole Wilburn, Director

Selected Activities, Programs, and Updates

- As of February 1, Student Housing is at 96.5% occupancy for the Spring semester.
- The RAs returned early prior to the start of the Spring 2024 semester for training refreshers as well as time to prepare new door decorations and bulletin boards for residents.
- Due to the poor weather conditions forecast for Spring move-in day, students were allowed to move-in early on Thursday, January 11. It was very snowy and cold that weekend, but students were warm and toasty in Centennial Hall.
- The Student Housing staff was busy in the month of January following up with students who were not enrolled for the Spring semester as they must be a currently enrolled student to continue living in Centennial Hall. 6 residents who were not enrolled by Tuesday, January 23 were required to move-out of the building.
- Nicole Wilburn, Director of Student Housing, attended the winter business meeting of the Upper Midwest Region Association of College and University Housing Officers in Des Moines, Iowa in January. Nicole chairs the Professional Development committee. Over the next year, the team will be publishing articles in the regional magazine, hosting educational webinars for member schools, and organizing a case study competition for new professionals at the annual conference.

Upcoming Activities and Programs

- Contracts for the 2024-2025 Academic Year and Summer 2024 will open on March 1.

Student Success and Retention

Submitted by Brady Beckman, Director of Student Success, and Retention

Selected Activities, Programs, and Updates

- January 8 – SSC Team facilitated a Guided Pathways Advising breakout session during the KCKCC Student Success Workshop.

- January 24 – Brady Beckman participated in the High School Partnerships Counselor Appreciation Breakfast and spoke with counselors about college transitions.
- January 25 – Danielle Frideres, Career Services Coordinator, attended the Strada Education Foundation’s Employer and Community College Partnership Challenge Learning Community Meeting with staff from the Kansas Board of Regent’s Micro-Internship Program.
- January 30 – Kansas State University-Olathe Faculty and Staff visited with the Student Success Center (SSC) team to discuss transfer opportunities.
- The SSC team has continued to develop academic program maps as well as student success and completion plans in accordance with Title III objectives. All degree and certificate programs are anticipated to have program maps by April 1st.
- For the month of January:
 - The SSC continued to see a significant increase in student traffic. There were 987 in-person advising appointments in January, which is a 20% increase compared to January 2023 (822), and 64% increase compared to January 2022 (599).
 - 148 students completed placement tests in January 2024.

In-Person Advising Interactions

Year ● 2021 ● 2022 ● 2023 ● 2024



Total Placement Tests Completed by Month and Year



Upcoming Activities and Programs

- February 1st & 5th - Health Sciences Career Fair Virtual “Prep” Sessions.
- February 6th - Health Sciences Career Fair at the Main Campus.
- February 27 – University of Missouri-Kansas City representatives will visit with the Student Success Center team to discuss transfer partnership opportunities for KCKCC Students.
- April 10th – Spring 2024 Transfer Fair at the Main Campus.

Student Supports for Program Success

Submitted by Dr. Gena Ross, Director of Student Support for Program Success

Selected Activities, Programs, and Updates

- The first Student Success Workshop was conducted on January 8, 2024, and was attended by 161 faculty and staff. The theme was “What Aspect of the Student Journey are you a Part of?” Participants discussed strengths and opportunities and attended breakout sessions to support the guided pathways and developmental education activities of the grant. The proceeds of the workshop are being reviewed for future workshop topics and strategies for implementation.
- Sai Dev Madupuri started as the part-time Student Success Website/Technology Developer on January 22, 2024. This grant-funded position will assist in the development and management of KCKCC’s web presence, technology systems, and communication strategies related to guided pathways advising and other student success engagement activities to foster greater retention, persistence, and completion of KCKCC students.

- Preparations are being made to prepare the Annual Performance Report for the first year of the grant that will be submitted in April. This includes the acquisition of an external evaluator to aid in the assessment of the programming components and outcomes of the grant.

Upcoming Activities and Programs

- The next Student Success Workshop will be March 21, 2024, 1-3 PM.

Upward Bound Academy

Submitted by Cicely Bledsoe, Advisor

Selected Activities, Programs, and Updates

- The Upward Bound Academy has begun a partnership with “Tomorrow’s Promise Today” to implement a school tutoring program and ACT boot camp at F.L. Schlagle High School that will start in February.
- The Upward Bound Academy met with scholars on Saturday, January 27, for our monthly Saturday session. Students were inspired and challenged by our speaker, Roger Suggs, from the Office of Student Engagement and Fringe Benefits of Education.

Upcoming Activities and Programs

- The Upward Bound Academy staff are planning a Spring Break College tour. Scholars will have the opportunity to visit colleges/universities in Missouri and Arkansas.

EDUCATIONAL INNOVATION GLOBAL PROGRAMMING

Submitted by: Dr. Fabiola Riobé

BOT REPORT – FEBRUARY 2024



The mission of the Office of Educational Innovation and Global Programming is to foster educational excellence, innovation, and global engagement within Kansas City Kansas Community College by providing transformative learning experiences and promoting cultural understanding and global awareness among students, faculty, and staff.

EXECUTIVE SUMMARY

As the VP of Educational Innovation and Global Programming, I am delighted to present an overview of the remarkable achievements and exciting developments at KCKCC. Across various departments, our institution has witnessed significant growth and progress, reflecting our commitment to excellence and student success.

In Adult Education, January enrollment saw a surge of 102 new students, including 70 English as a Second Language (ESL) and 32 General Education Diploma (GED) students, signaling a growing demand for educational opportunities. Our continued efforts have resulted in promising trends, with FY24 enrollment reaching 83.27% of the previous year's total and high rates of Education Functioning Level (EFL) gains and post-testing completion.

Continuing Education initiatives have expanded with the introduction of Medical Billing and Coding and Pharmacy Technician programs, demonstrating our commitment to meeting evolving workforce demands. Furthermore, our partnership with Great Jobs KC aims to further support enrollment in health professions classes, fostering career pathways for our students.

High School Partnerships have flourished, exemplified by the Counselors Appreciation Breakfast where collaboration and support for high school students were celebrated. The exceptional 76.5% retention rate of high school students from Fall 2023 to Spring 2024 underscores the success of our collaborative efforts with local schools.

In International Services and Global Programming, we have witnessed a notable 12% increase in F1 [*F - meaning academic or language; 1 - is the primary principal or student. F1 type of visa given by U.S. Citizenship and Immigration Services (USCIS)*] student enrollment from Fall 2023 to Spring 2024, reflecting our growing global presence and commitment to diversity. Ongoing initiatives, such as New Student Orientation and collaborative partnerships, continue to enhance the international student experience and promote cultural exchange.

Online Education Services have undergone significant improvements, with the implementation of user-friendly Helpdesk software and plans to transition to Blackboard's newest version, Ultra, by Fall 2024. These enhancements demonstrate our dedication to providing a seamless and enriching online learning environment for students and faculty alike.

Finally, in Workforce Innovation, partnerships with industry leaders such as Garmin and Panasonic underscore our commitment to meeting industry needs and fostering workforce development. The launch of Inaugural Electric Vehicle training and other initiatives signal a bright future for our students and the communities we serve.

In conclusion, these achievements reflect the collective efforts and dedication of the KCKCC community. As we continue to grow and innovate, we remain steadfast in our mission to provide exceptional educational opportunities and empower our students for success in a rapidly changing world.

With Appreciation,

Dr. Fabiola Riobé

Vice President of Educational Innovation and Global Programming

ADULT AND CONTINUING EDUCATION (ACE)

Dr. Richard Wallace, Director

Adult Education:

- ◆ January Enrollment: 102 New students started in Adult Education during January enrollment (70 ESL students and 32 GED Students)
- ◆ During January 29 GED exams were administered. 1 GED completer from Pioneer Career Center
- ◆ To date we have 15 GED Completers
- ◆ Data Snapshot from Kansas Board of Regents (KBOR):
- ◆ FY 24 Enrollment at the end of December is 83.27% of the total enrollment for FY23. On pace to exceed last year's enrollment.
- ◆ Education Functioning Level (EFL) gains – 59.14% of participants have achieved an Ed Gain (KCKCC Negotiated KBOR Target is 60% by end of FY24)
- ◆ 82.39% of participants have completed post testing – KBOR requirement is 70%
- ◆ Lansing Correctional Facility (LCF) Graduation on January 18. Celebrated 9 additional GED completers at LCF. Since graduation there have been 2 additional completers.

Continuing Education:

- ◆ KCKCC is now offering Medical Billing and Coding and Pharmacy Technician on ground this Spring.
- ◆ Enrollments for KCKCC Ed2go classes are climbing.
- ◆ New partnership with the Kauffman Foundation Great Jobs KC to support enrollment with KCKCC Continuing Education Building (CEB) health professions classes.

HIGH SCHOOL PARTNERSHIPS (HSP)

Mr. Julius Brownlee, Assistant Director

- ◆ On January 24, 2024, the High School Partnership hosted a Counselors Appreciation Breakfast to honor the invaluable contributions of counselors and facilitators supporting high school students in college courses. President Moiser, Dr. Riobé, and key faculty members showcased unwavering support for the program, joined by esteemed keynote speaker Dr. Shawn Derritt, KCKCC Alumni and Current Dean of Students Affairs. Dr. Derritt emphasized collaboration and success elements vital for the program, which currently serves 27 schools across 19 districts. The event aimed to

express gratitude, orient partners on Fall 2024 Enrollment processes, discuss collaboration enhancement strategies, and reaffirm the commitment to serving as a resource for students and educators.

- ◆ In the Fall of 2023, there was a total of fourteen hundred and forty-nine (1,449) High School Students taking courses at KCKCC. 76.5% of these students returned for the Spring Semester. This is the highest retention rate in the last five (5) years.

INTERNATIONAL SERVICES AND GLOBAL PROGRAMMING (IS&GP)

Dr. Candice Scott, Assistant Director

Current Enrollment: F1 VISA students

Active Students as of 2/14/2024	56
Walk-in Student Appointments	41

- ◆ A 12% increase in F1 student enrollment observed from Fall 2023 to Spring 2024 as of February 14, 2024.
- ◆ Anticipated further growth in Spring 2024 enrollment before January 16th.
- ◆ Ongoing efforts to assist students interested in transferring by the start of the semester.

Student Support Initiatives:

- ◆ Jan.10th hosted a New Student Orientation.
- ◆ Shared information on:
 - Maintaining F1 compliance
 - Campus Counseling center, Learning Commons, Help Desk
 - Community Resources
 - Local banking options
 - How to obtain a driver's license
- ◆ Collaborative Partners and Presenters included:
 - Center for Diversity, Equity, and Inclusion – Micheal Torres
 - KCKCC Police Department
 - Student Advising – Robert Roberson

International and Global Programming:

- ◆ Dr. Scott representing KCKCC in The NAFSA Academy for International Education, which is an intensive yearlong training program with extensive networking opportunities.
- ◆ KCKCC has been awarded an institutional grant to The Centers for International Business Education and Research (CIBER) and Consortium for Education Abroad (CC/FEA) Program. The CIBER program, hosted by The Forum of Education Abroad is a cohort of 23 two-year institutions selected to receive support to build capacity to develop and deliver educationally meaningful study abroad programs. The KCKCC CIBER initiative is led by Dr. Fabiola Riobé, with an institutional core team including Dr. Candice Scott, Mr. Tom Grady, Ms. Susan Stuart, and Dr. Jelena Ozegovic.
- ◆ Dr. Scott has been appointed to the following KCKCC Committees:
 - Professional Development Committee
 - New American Open House Committee
 - International Education

ONLINE EDUCATION SERVICES (OES)

Ms. Susan Stuart, Director

- ◆ Online Education Services (OES) has implemented user-friendly Helpdesk software to better understand and address the needs of students and faculty. Currently, approximately 65% of calls and emails are logged in the ticket system, resulting in 127 new tickets submitted in December. As familiarity with the system grows among OES staff, faculty, and students, ticket submissions are expected to rise. All tickets, except those pertaining to ongoing collaboration with a textbook publisher, have been either completed or transferred.
- ◆ Blackboard's "end of life" date for the current version set for August 2024 prompted the evaluation.
- ◆ Susan Stuart led the collaboration with college stakeholders to assess the choice between adopting a new Learning Management System (LMS) or sticking with the updated version of Blackboard.
- ◆ Multiple demonstrations by LMS vendors conducted.
- ◆ Committee prioritized issues:
 - Clear interface for students, ensuring ease of learning and functionality.
 - Continuation of improvements made in Assessment.
 - Seamless integration with existing systems.
 - Capacity to host Adult & Continuing Education, and Workforce Development Courses.
- ◆ Decision made to stay with Blackboard and transition to its newest version, Ultra, by Fall 2024.

- ◆ We expect to begin faculty training in early March. This training will continue throughout the summer term and into the Fall term.

WORKFORCE INNOVATION (WF)

Mr. Richard Piper, Director

- ◆ January 18, 2024: Garmin's top maintenance supervisor, Mr. Henry Thoele, visited KCKCC Technical Education Center (TEC). He was impressed by the equipment and the curriculum being taught in the program. His comment was *"this program teaches the basics and fundamentals for Automation Engineering Technicians. Garmin needs the basics and fundamentals this program is teaching."*
- ◆ January 25, 2024: KCKCC launched its Inaugural Electric Vehicle training in response to Unified Government Wyandotte County Kansas City, Kansas's request for customized training. Dr. Robert McGowan designed and is teaching the 15-week non-credit curriculum, with 14 United Government (UG) Technicians enrolled aiming to transition their fleet to all-electric by 2030.
- ◆ January 25, 2024: KCKCC High School Counselor Appreciation Day – hosted by Mr. Julius Brownlee, High School Partnerships (HSP) Assistant Director, saw a discussion highlighting a successful alumna, Lily, from Automation Engineer Technology (AET) part of the Kansas City Chapter of the Kansas Federation for Advanced Manufacturing Education (KS FAME) - (AET/FAME) program at Frank Leslie Schlagle High School (Schlagle). Lily's Lean Project, a warning device for preventing spills in Catalent Pharmaceuticals' production, garnered praise, leading to further projects. The Schlagle counselors expressed interest in touring and seeing Lily's presentation.
- ◆ January 29, 2024: Career and Technical Education (CTE) program tour provided to Connects2Success staff, organized by Director of Continuing Education Dr. Richard Wallace.
- ◆ January 30, 2024: In partnership with Monica Brede of Wyandotte Economic Development Council (WYEDC) hosted the Sumner Academy students. They visited the TEC campus to celebrate careers in advanced manufacturing. Kalia, a first year AET/FAME student and Sumner Academy graduate, shared insights during the tour.
- ◆ January 31, 2024: Tonie Wycoff, Director of Continuous Improvement for US Panasonic, toured the Automation Engineer Technology lab, expressing excitement about collaboration with AET/FAME program at KCKCC and the KC FAME Chapter, of which Panasonic is a member.



Marketing Division

Kris Green, Chief Marketing & Institutional Image Officer

Report Summary

Working in collaboration with Dr. Riobe and Christina McGee, Kris Green created and distributed an Employee Communication survey. This survey will seek feedback from employees on ways they find information out pertaining to work activities and how they would prefer to receive college communication.

The Marketing Division is focused on the Centennial this year. This spring a Centennial magazine will be mailed to constituents and shared across the college. A Centennial video is also in development to be shared at Centennial events this spring.

On March 28 at 6:30 p.m., KCKCC will host the Celebration of the Century dinner at the TEC Multipurpose Room. This event will showcase KCKCC's journey over the past century and its plans for the next 100 years. Community leaders and supporters will be invited to attend. KCKCC Culinary Arts students will prepare the meal and KCKCC Jazz ensembles will provide entertainment. Kim Lutgen and Kris are leading the planning for the event.

On April 13, KCKCC will host the Blue Devil Block Party from 10 a.m. to 1 p.m. on Main Campus. College divisions and student groups will provide tours, entertainment, demonstrations and hands-on activities for children, enrollment activities and much more. Employees and students are currently submitting forms with ideas for activities at the event.

In this board report is the full Digital Advertising Report for Fall 2023 and Spring 2024. The partnership with Clarus, a Carnegie Company, has been a strong investment for KCKCC. For Fall 2023, new and stop-out students generated \$1,022,595 in tuition revenue. The cost of digital advertising for Fall 2023 was \$82,676, resulting in a 1237% return on investment. Of those students who interacted with digital advertising and enrolled in classes, 67% returned for the spring semester. For Spring 2024, new and stop-out students generated \$96,105 in revenue while spending \$41,324 in digital advertising, resulting in a 233% ROI. As always many factors spark a student to enroll in the college. Digital advertising is playing a role in those decisions along with traditional advertising, email marketing, admissions strategies and work by the Student Success Center.

General Marketing

The marketing team has been focused on Centennial Planning activities. Kris has been working with planning groups to prepare for the Celebration of the Century Dinner on March 28 and the Blue Devil Block Party on April 13.

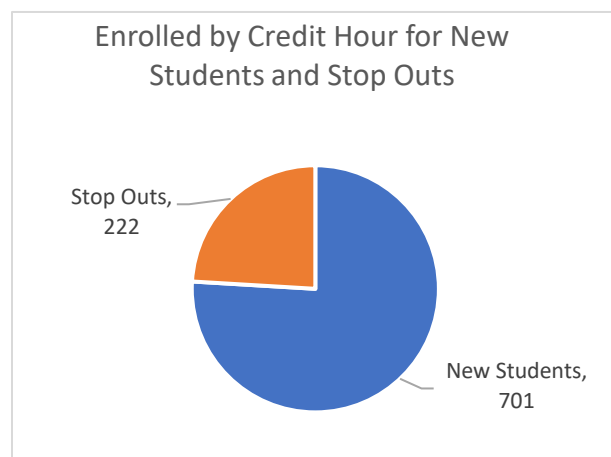
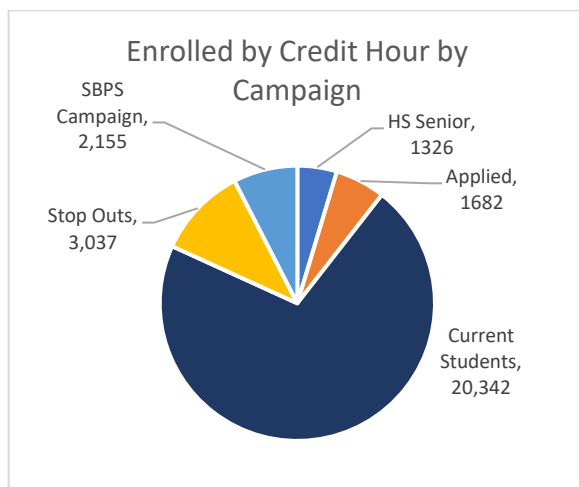
The marketing team has also focused on 8-week enrollment communication. A postcard has been mailed, email communication is underway, and an 8-week digital marketing campaign was added this year.

Below please see the full digital advertising report that highlights the results from the campaigns for Fall 2023 and Spring 2024.

2023-2024 Digital Advertising Campaign Results

Spring Campaign New Revenue ROI: \$96,105 revenue/ \$41,324 (total spend) = 233%

When including all revenue from students who interacted with digital advertising the results are even greater with 2,877 students who enrolled in 28,542 credit hours who generated \$2,996,910 in tuition revenue alone (assuming \$105 per credit hour). While many factors contribute to students returning to the college, this advertising is no doubt one of those factors. This investment is paying strong dividends with a 72 times return on investment.



The stop out campaign saw the return of 19 individuals who had stopped out in the past three years, and Spring 2024 is the first return to the college. This resulted in 222 credit hours, and approximately \$23,310 in new revenue. The first-time new student campaigns resulted in 98 new students with 701 credit hours, which is \$73,605 in new revenue. Below is a breakout by campaign. The analysis showed students often interacted with multiple digital advertising campaigns. The campaign highlights below show a very strong result for a limited investment.

Campaign	Number Students	Credit Hours	Revenue	Cost of Campaign
HS Senior	161	1,326	\$139,230	\$11,370.75
Applied Not Enrolled	196	1,682	\$176,610	0
Current Students	1965	20,342	\$2,135,910	0
Stop Outs	367	3,037	\$318,885	\$4,500
SBPSS	188	2,155	\$226,275	\$2,733
TOTAL	2877	28,542	\$2,996,910.00	\$18,603.75

Fall 2023 Campaign Results

ROI = \$1,022,595 in tuition revenue/\$82,676 = 1237% for new students and stop outs.

There were 647 new students with 7,319 credit hours. There were 403 stop-out students with 2,769 credit hours enrolled as of the 20th day for Fall 2023.

When including all revenue from students who interacted with digital advertising the results are even greater with 2,358 students who enrolled in 21,965 credit hours generated \$2,306,325 in tuition revenue alone (assuming \$105 per credit hour). This investment is paying strong dividends with a 2700% return on investment.

Retention

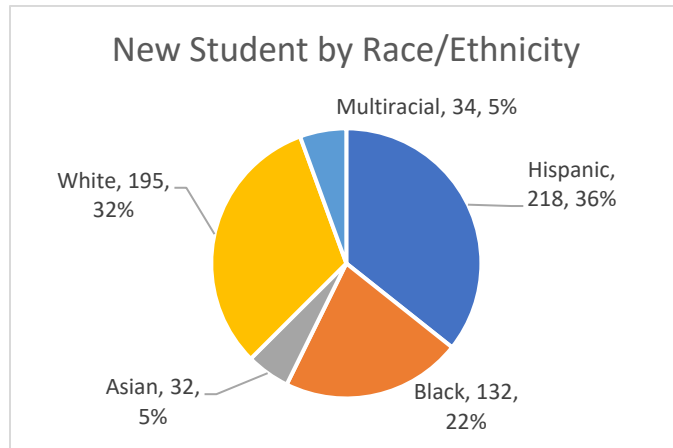
Also, an important finding from tracking students who responded to digital advertising includes reviewing their retention from Fall 23 to Spring 24.

- New students experienced a 70% retention rate, adding 4,378 credit hours during the spring semester.
- For stop outs, 238 returned from the 403 who enrolled in the fall, a 59% retention rate, and 2,249 credit hours for Spring 2024.

- Overall new, returning and stop out students who interacted with the digital campaigns had a 67% retention rate.

Demographic Performance

KCKCC focuses on enrolling students which reflect the community we serve. Based on the analysis of those who enrolled, the campaigns resonated with minority students. This supports the strategic focus on HSI designation for KCKCC.



Graphic Design

Rollie Skinner, Graphic Designer, assisted multiple areas of the college in January. From updating all the print pieces going with the president to Washington, DC, to creating banners, flyers and graphics for student organizations, Foundation, Student Health Services, Student Housing, FAME, Counseling and Advocacy Center, Electrical Technology, Business programs, Automotive Technology and Theatre, Rollie created a multitude of projects. He created the postcard mailer for Spring 8-week enrollment, prepared advertisements for the Tonganoxie High School and Leavenworth High School yearbooks and designed the ambient space art wall outside the Basic Needs Center, while continuing to work on the graphic design and layout for the Centennial magazine.

- Wall Art outside the Basic Needs Center



- Spring 8-Week Postcard



- Counseling and Advocacy Center Retractable Banner

Kansas City Kansas Community College

Counseling & Advocacy Center

Services are available to all students.
You can get support for many concerns:

- ▶ Academic Stress
- ▶ Relationship Problems
- ▶ Career Guidance
- ▶ Depression and Anxiety
- ▶ Grief and Loss
- ▶ Substance Abuse Recovery
- ▶ Suicidal Thoughts

**Online Counseling Available
At All KCKCC Locations**

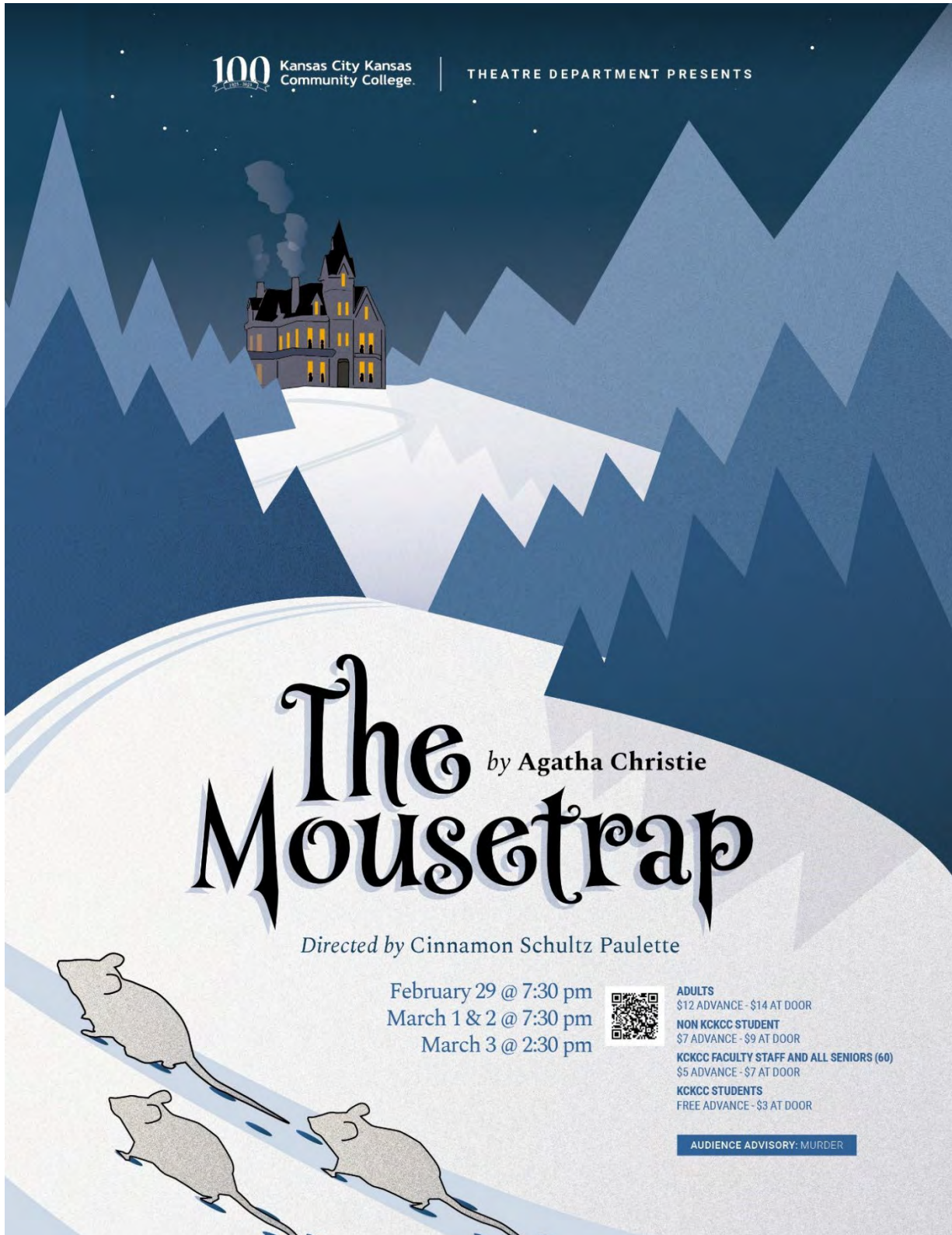
Not sure if counseling is right for you?
Try a no commitment quick check in - Let's Talk!

Let's Talk

Scan for more info

Call for an appointment
(913) 288-7640
or email
Counseling_Advocacy@KCKCC.edu
or Walk-in at
7250 State Ave. Suite 3371

- Theatre Production Poster



Website Administration

Matthew Fowler, Web Administrator, worked on a variety of website updates and focused heavily on the website redesign project. Matt created graphics for the Late Enrollment Push, Welcome Spring 2024 and the Chiefs' AFC Championship win. He also created motion graphics for the Late Enrollment Push and Welcome Spring 2024. Being part of the inclement weather notification team, Matt sent out college weather alert notifications for the two closings and two delayed openings. Matt also began periodically photographing the demolition/construction of the downtown project.

- Late Enrollment Push



- Welcome Spring 2024



- Chiefs AFC Championship Graphic

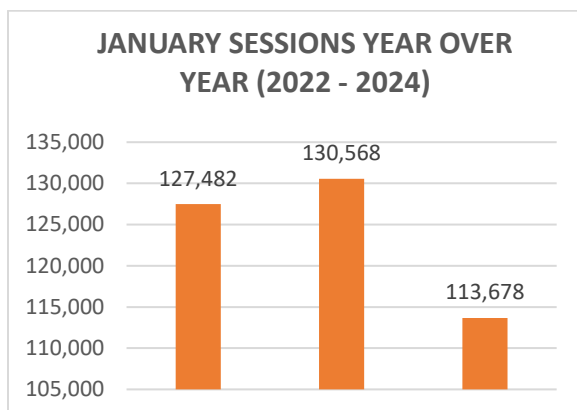


General Website Information

Marketing is working to redesign the KCKCC website. Working with Yoodle, KCKCC is conducting surveys and focus groups to understand student needs for the website.

Kris is working with Archer Education Group to create content for the Onward experience for students who are interested in KCKCC but have not yet applied. The Onward experience will be added next to the Apply button in areas of the website that focus on student enrollment.

As of mid-2023, we are filtering local KCKCC traffic. Because of this, 2023 numbers are much lower than previous years, but this is due to those years also including KCKCC traffic.



Top Webpages for January 2024

Note: As of July 2023, Google has changed the way it reports analytics. Pageviews no longer report as they previously did and thus, we are looking for better ways to present information.

- 1 Degrees and Certificates
- 2 Search
- 3 Class Schedules
- 4 2023-2024 Academic Calendar
- 5 Enrollment Checklist
- 6 Tuition and Fees
- 7 Admissions
- 8 Current Students
- 9 Academics
- 10 Academic Calendars

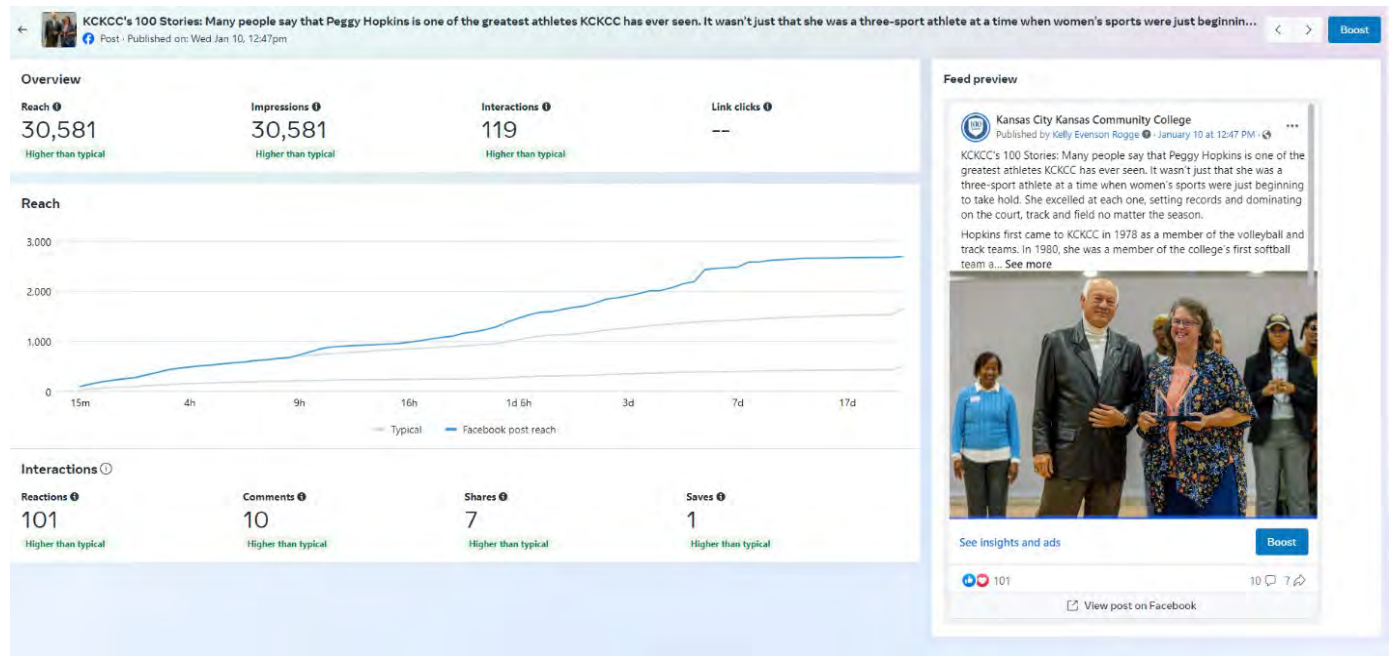
Print Shop

Kim Lutgen, Print Shop Manager, and Joy Cicero, Production Assistant, worked diligently to keep up with the flow of projects submitted, assisting faculty with strategies for student success, helping staff with items to engage effectively with the KCKCC community and printing packets for Dr. Mosier's trip to Washington, DC.

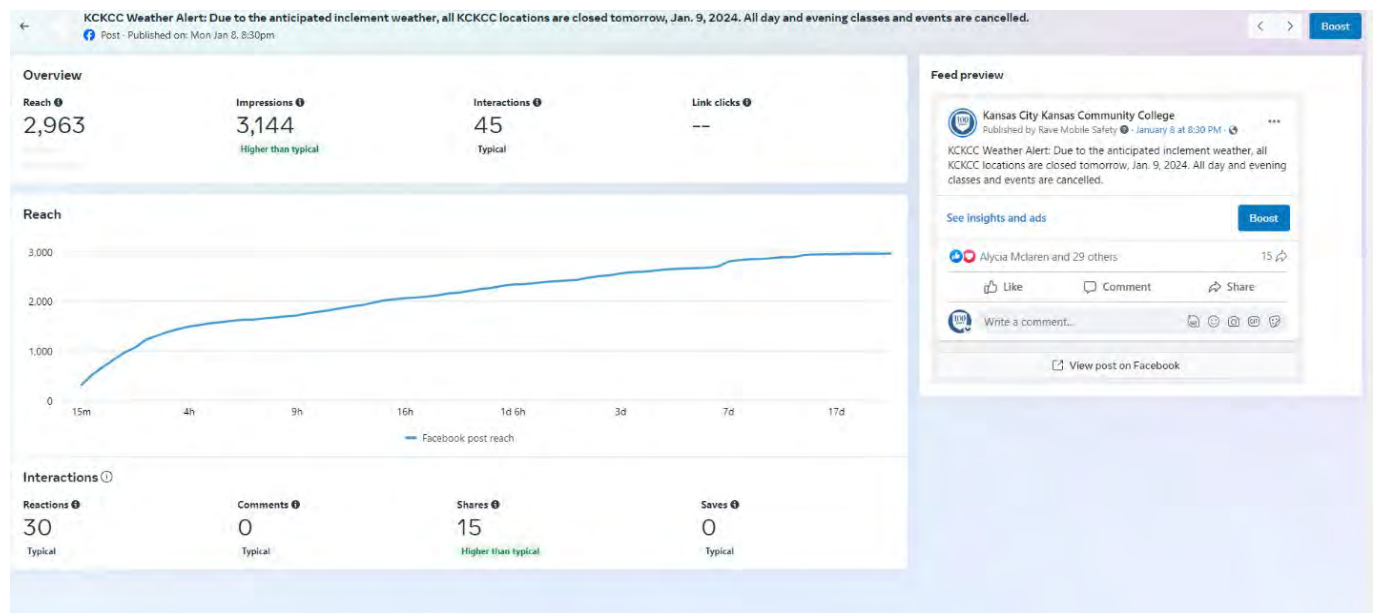
Social Media

Kelly Rogge, Public Information Manager, posted on enrollment, school and club activities, the continued progress of the Kansas City Kansas Community Education, Health and Wellness Center and the FAME Open House. Kelly is also part of the inclement weather notification team and assisted with January's notifications.

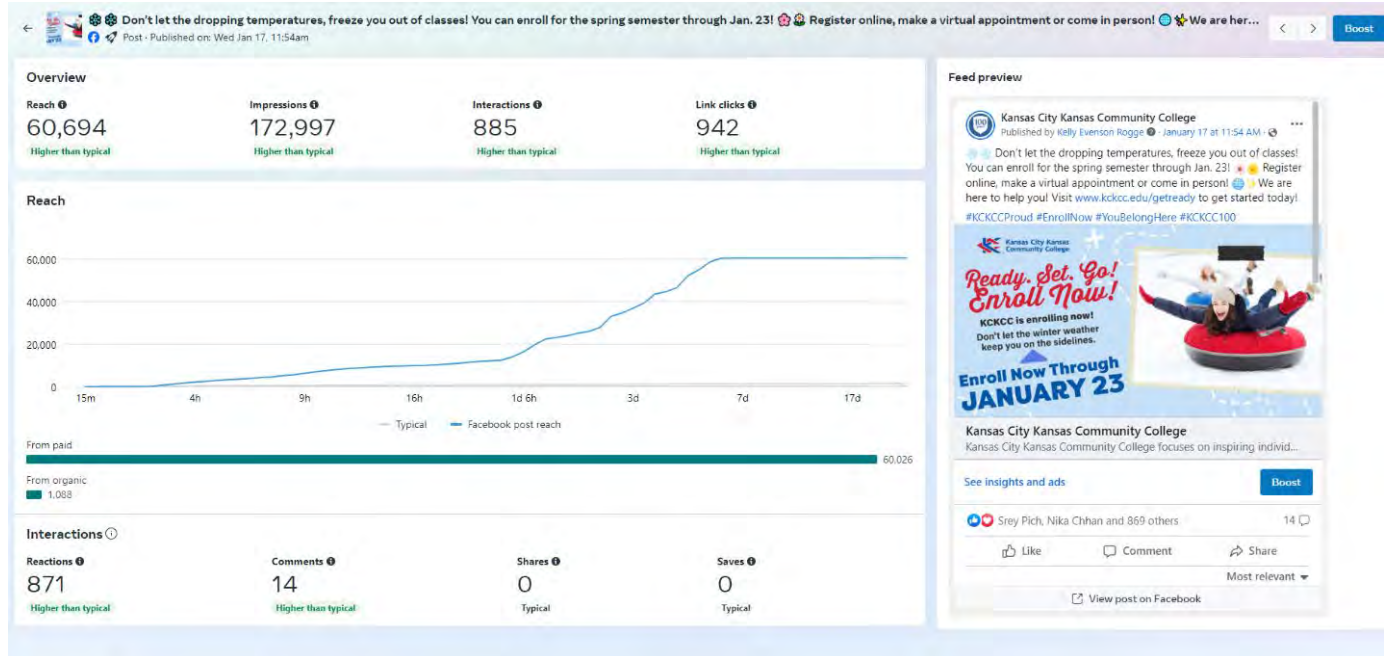
The 100 Stories post on Peggy Hopkins was incredibly popular. The numbers reflect a purely organic reach of 30,581. To date, there is only one other post to have more organic reach and that was the LCF graduation post in May of 2022, which had almost 60,000 in organic reach.



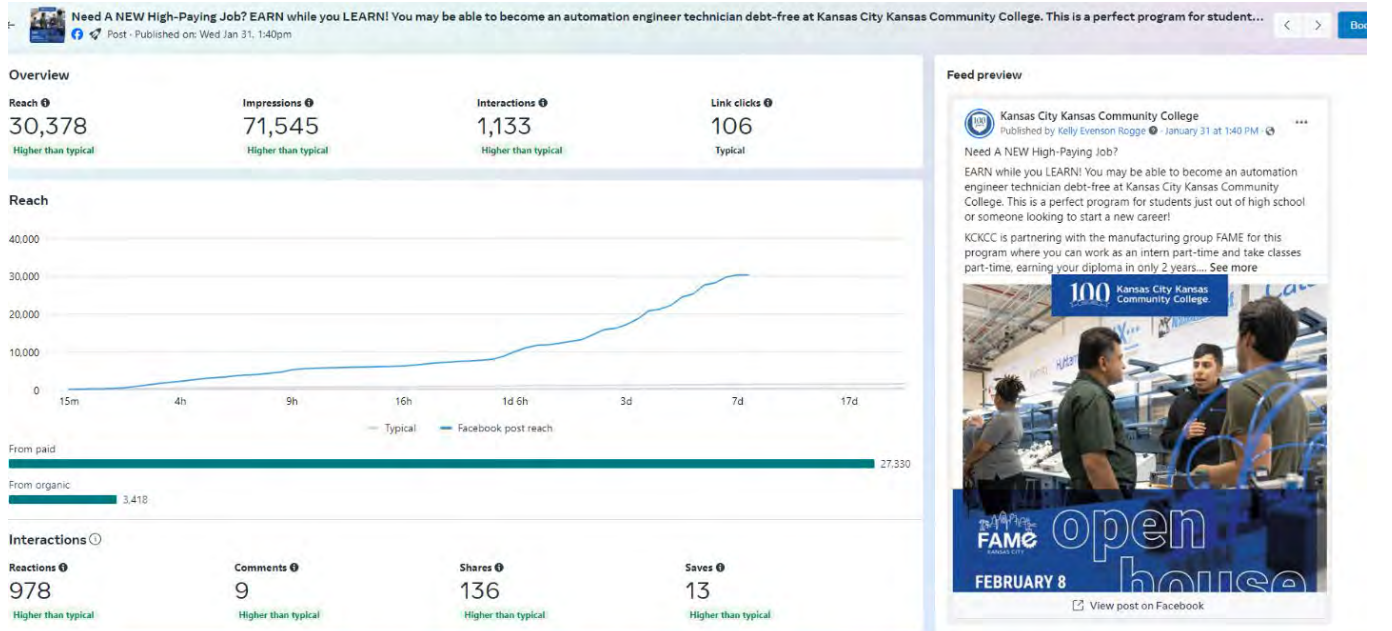
- Weather Alert Notification



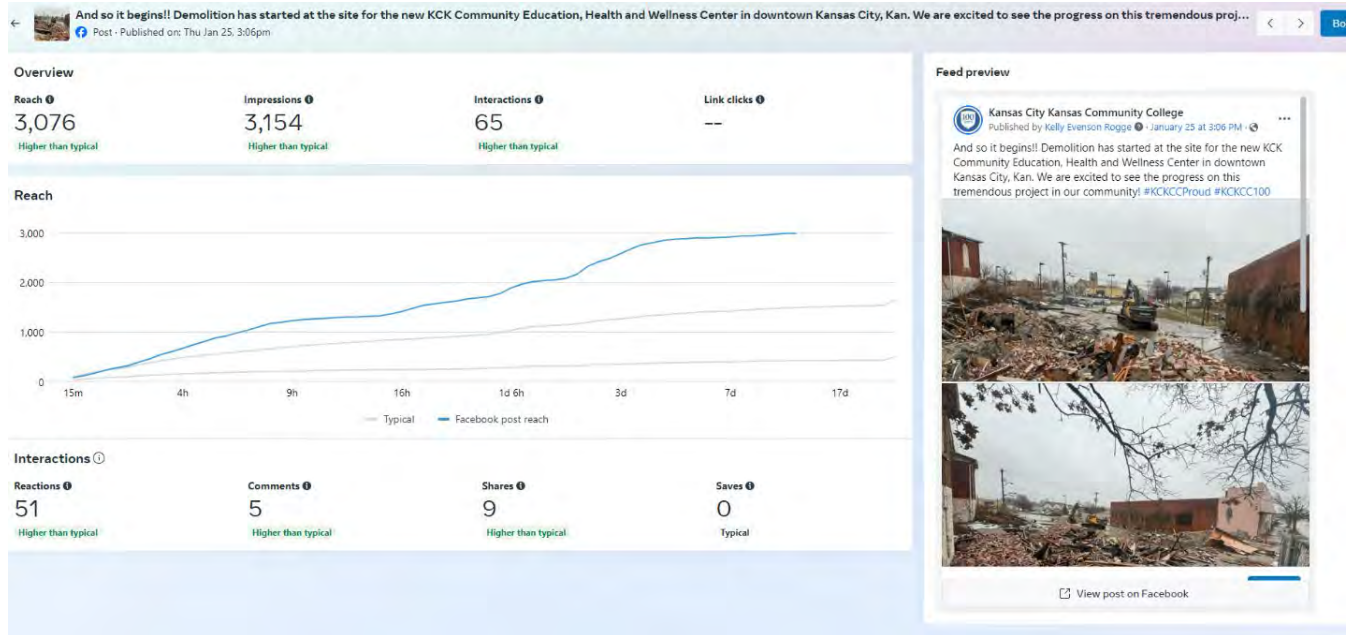
- Spring Enrollment Extension



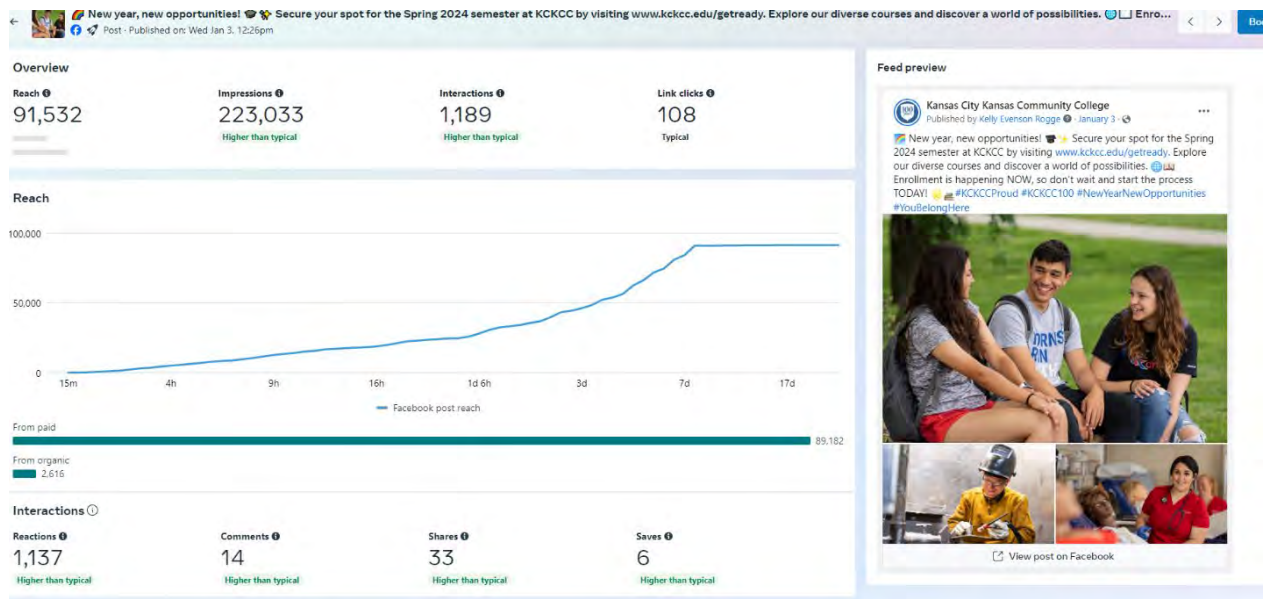
- FAME Open House



- KCKCEHWC Progress



- Spring '24 Enrollment





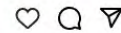
kansascitykscc

...



kansascitykscc Returning evening HVAC students hit the ground running during the first class of the spring semester! Students learned how to remove and replace a defective furnace heat exchanger that had a hole and a crack in it. Keep up the hard work Blue Devils! #KCKCCProud #KCKCC #BlueDevils #KCKCC100 #TEC #HVAC #studentlife #handsonlearning #motivation #communitycollege

2w

[View insights](#)[Boost post](#)

Liked by kckccseim and 11 others

January 23



kansascitykscc

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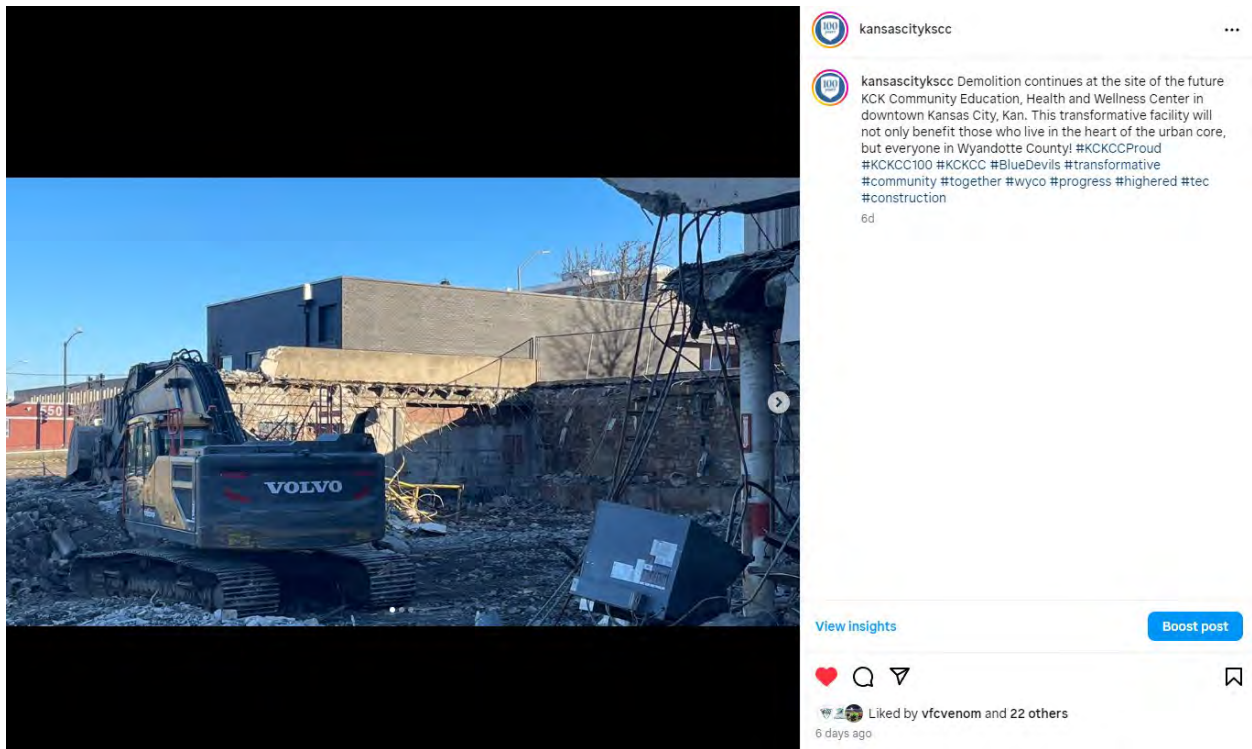
kansascitykscc Members of the KCKCC Student JEN Chapter attended the Jazz Education Network National Conference earlier this month. Thirty students and four faculty members represented the college and had the opportunity to check out everything the conference had to offer! #KCKCCProud #KCKCC #BlueDevils #KCKCC100 #KCKCCJazz #music #jazz #KCKCCmusic #vocaljazz #communitycollege #fun #studentlife #love #photooftheday

2w

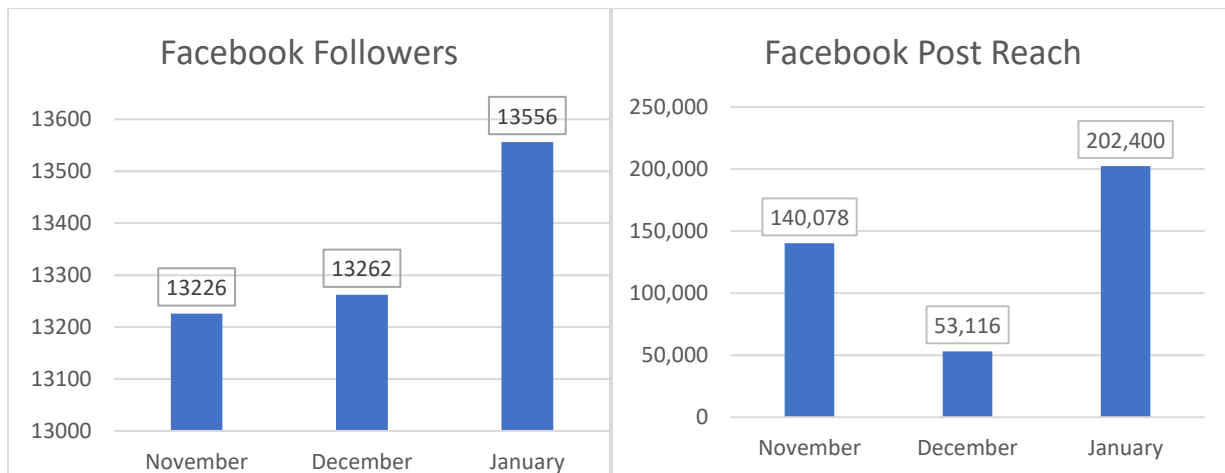
[View insights](#)[Boost post](#)

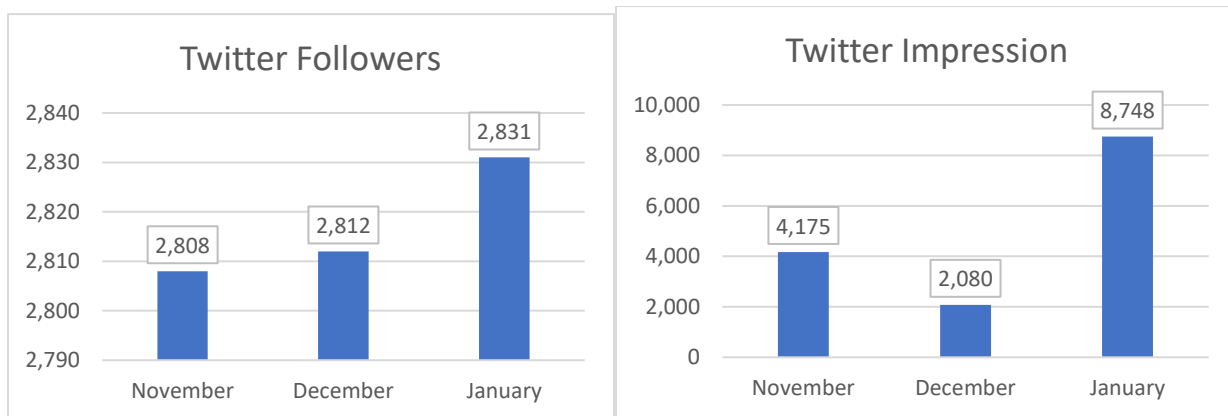
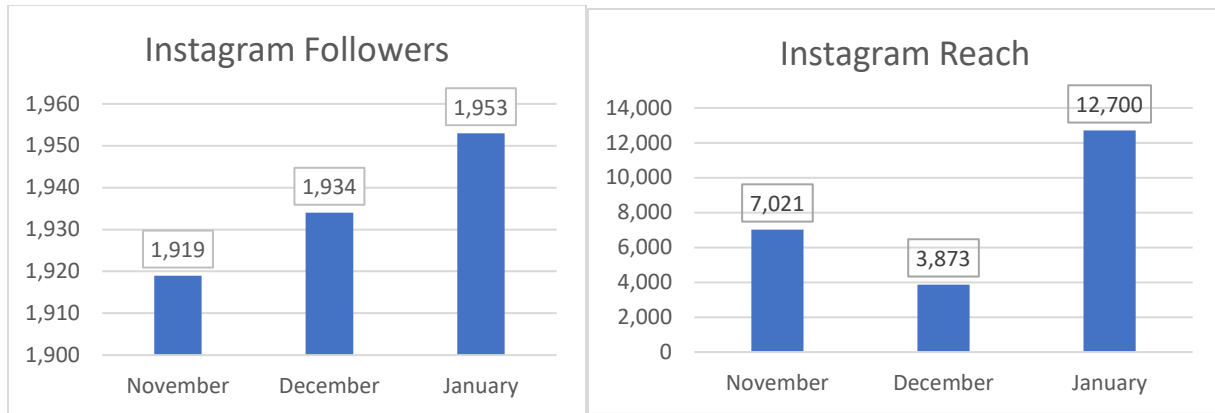
Liked by kckccseim and 17 others

January 23



As the semester began, social media numbers trended upward. Several posts were boosted in January resulting in an increased reach for Facebook and Instagram.





Athletics and Student Activities

Charlie Martin, Athletics and Activities Media Specialist II, continued attending games, getting photos and video and posting on social media, while updating the website. Charlie completed headshots of softball and basketball players active on the roster and released a special on women's basketball player Jada Johnson reaching 1,000 career points.

BOARD OF TRUSTEES REPORT
FINANCE, FACILITY SERVICES, & POLICE DEPARTMENT
DR. SHELLEY KNEUVEAN, CHIEF FINANCIAL OFFICER
FEBRUARY 2024 REPORT

EXECUTIVE SUMMARY

- **Pam Tatum, Finance Executive Assistant, Retirement.** After twenty-five years of service to the KCKCC Finance Department, Pam Tatum is retiring effective March 1, 2024. Pam has been an incredible asset to the department and the College. Her celebration will be on Tuesday, February 27, from 2:00 p.m. – 4:00 p.m. in Room 2325 on the Main Campus. We wish her well in this new chapter!
- **Budget Process.** The FY24-25 budget process is underway. Worksheets were distributed internally to all departments to prepare their FY24-25 operating budget requests, new strategic initiative requests, and new personnel requests. These will be submitted in March when the Finance Department will begin building the upcoming budget proposal for consideration by the Board of Trustees. The proposed tuition & fees are on the agenda for the Board of Trustees to consider this month. The next budget meeting with the Board will be in June for the Budget Workshop.
- **Student Housing.** For the fall, the occupancy was 100% with a waiting list. For the spring, the occupancy was at 96%. The e-locks are being installed and approximately 10% of the apartments are done. This will provide better functionality for the students and better security for the building.
- **Jewell Elevator.** To address final concerns by the Fire Marshall, grounds team installed a new pit for the sump pump in the elevator in the Jewell building to address an issue on the inspection report. Additionally, the video communication system that is required has been delayed by the vendor but the Fire Marshall is allowing the elevator to go back into service effective Monday, February 19, 2024. The video communication system will be installed as soon as possible.
- **Update on Gym Floor, Fieldhouse.** Additional testing has been performed to better understand options to level the gym floor in the fieldhouse. Soil borings will be taken in the coming few weeks to determine the condition of the subbase below the building. It is anticipated that a repair will occur this spring and the fieldhouse will be open to athletics in the fall. The remaining games and practices have been relocated to alternative sites. When repairs commence, the fieldhouse will not be able to be used for events. The Events and Scheduling Office is working with organizations that have requested this space. The two larger events impacted include the Wyandotte County Ethnic Festival and the USD 500 Music Festival which will need to find alternative locations.



BOARD OF TRUSTEES REPORT
FINANCE, FACILITY SERVICES, & POLICE DEPARTMENT
DR. SHELLEY KNEUVEAN, CHIEF FINANCIAL OFFICER
FEBRUARY 2024 REPORT

FINANCE - DR. SHELLEY KNEUVEAN, CFO

Budget Process. The FY24-25 budget process is underway. Worksheets were distributed internally to all departments to request their FY24-25 operating budget, new strategic initiative requests, and new personnel requests. These will be submitted in March when the Finance Department will begin building the upcoming budget proposal for consideration by the Board of Trustees. The proposed tuition & fees are on the agenda for the Board of Trustees to consider this month. The next budget meeting with the Board will be in June for the Budget Workshop.

Transition to Nelnet. The Finance Department has begun the implementation of the implementation of Nelnet for the Business Office internal and student facing functions (cashiering, online payments, payment plans, and dynamic student billing). This will provide improved options for interacting with students, including payment plans for past due balances, and other enhanced usability. NelNet is already currently used as our refund platform and will continue to do so.

We are also implementing two new functions with Nelnet that will allow us to take payments for various collegewide charges.

Auxiliary

Bookstore. The Bookstore assisted 6,836 customers in January and sales were \$441,559.48. To keep costs low for students, many books that cost more than \$300 are now offered digitally and cost \$65 through the bookstore.



The Bookstore ran 20% off all apparel until February 9th in celebration of the KC Chiefs being in the Super Bowl.

We also received our t-shirts to raise money for the Student Veteran Organization (SVO). It was designed by a KCKCC student and \$3 of each shirt that is sold will go to SVO.



Student Housing. For the fall, the occupancy was 100% with a waiting list. For the spring, the occupancy was at 96%. The e-locks are being installed and approximately 10% of the apartments are done. This will provide better functionality for the students and better security for the building.

Café. With the start of the spring semester, the Café reopened to service students, faculty, and staff.

FACILITY SERVICES – SCOTT GEORGE, FACILITY SERVICES DIRECTOR

Jewell Elevator. To address final concerns by the Fire Marshall, grounds team installed a new pit for the sump pump in the elevator in the Jewell building to address an issue on the inspection report. Additionally, the video communication system that is required has been delayed by the vendor but the Fire Marshall is allowing the elevator to go back into service effective Monday, February 19, 2024. The video communication system will be installed as soon as possible.



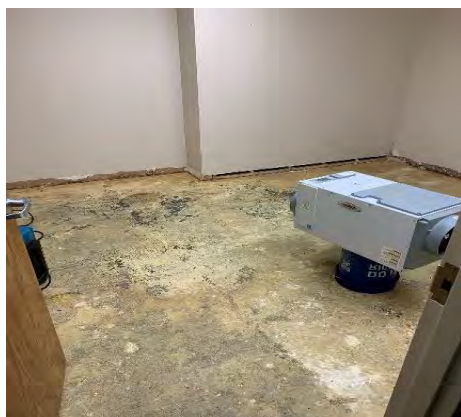
Courtyard Pond. The new outflow for the pond in the courtyard is complete. Decorative rock was added to the concrete to beautify the structure and new guard rails were welded and installed for safety.

Purple Wave Auction. Three equipment items were sold through a Purple Wave auction for a total of \$3,200.00. Other items set aside for auction found new homes within College campuses.

Learning Spaces Remodel. In rooms 3401 and 3402, Facility Services completed electrical update, lighting and painting which is part of the Phase 6, FY23-24 project. Flooring was removed and installed new carpet tiles and cove base. The blind system was replaced with standard window shades.

Phase 6 also included replacing tables in 3719 and some additional furniture items. The small auditorium in nursing is planned for renovation from these funds as well. Cost estimates are being gathered currently.

Remediation of office 2411 in Lower Science. Facility Services Staff completed remediation of office 2411 in Lower Science after sewer back up. Sheetrock, carpet, and cove base were removed and replaced after the sewer system backed up in adjacent office. The sewer line was also repaired.



Learning Commons. Carpet was removed and concrete was cut in a selected area to access sewer line in Learning Commons due to a sewer back up that caused closure of both bathrooms in the lower level. A new cleanout was installed that allowed us to find the cause of the blockage via camera in the sewer line. The sewer line was also repaired.

Lower Jewell Building Hallway. Rigdon Floor Coverings completed the removal of outdated carpet and damaged cove base replacing it with the college standard carpet tile system and updated cove base color in Lower Jewell building hallway due to age and wear.

Performing Arts Center. Removal of outdated carpet for the Performing Art Center was completed and new standard carpet tiles and cove base were installed in the lobby and theater auditorium. The improvements provide the community and our students a refreshed and new atmosphere for the PAC.

Centennial Hall. Quarterly filter replacement at Centennial Hall was completed to effectively continue to remove dust, dirt, aerosols, odors, viruses, and other pollutants in ambient air of the students' suites.

Downtown Location. The downtown building (Kraken) access in the back area was secured due to safety concerns and to prevent any unnecessary entry during surrounding demolition. A new garage door was also installed.

Snow and Ice Removal. Facility Services cleared snow and ice from roads, parking lots and sidewalks on Main Campus, Fire Science and all 3 TEC buildings as needed during January. Additionally, Facility Services ensure the contractor that provide that service at the Pioneer Career Service was meeting the needs of students and employees.

Baseball Outfield Field Access. Grounds crew built and installed new gate for field access at baseball outfield. The new turf installation project is nearing completion and a ribbon cutting will be held in March to celebrate the new field which will better serve our student athletes.

COLLEGE POLICE – ROBERT PUTZKE, CHIEF

Police Staffing.



Officer Juan Acevedo has been promoted to Sgt. in the KCKCC Police Department. Sgt. Acevedo has been with the department since August 2023 and has over 10 years of previous law enforcement experience serving communities in California and Kansas. Congratulations Sgt. Acevedo!! With this promotion, the Department will now have supervisory coverage on every shift, 7 days a week. This will improve operations and is an excellent addition to the Department.

New police cadet officer Brandon Huskey started the Kansas Law Enforcement Training Center in Hutchinson, Kansas on December 18, 2023 and will graduate April 5, 2024.

Harvesters Event. Police Department will provide parking lot control for Harvesters at TEC February 23. The baseball team helped quite a bit with Harvesters by passing out several hundred donuts that had been donated to the people waiting in line.

Downtown Security. The Police Department has been instrumental in ensuring the security of vacant buildings at the new site for the KCK Community Education, Health and Wellness Center in downtown Kansas City, Kansas. Transients were seeking shelter in these buildings and causing public safety

concerns. The KCKCC Police Department provided security for these buildings to ensure they were cleared until the demolition progressed.

Harvesters Event. Police Department will provide parking lot control for Harvesters at TEC February 23. The baseball team helped quite a bit with Harvesters and even passed out donuts to the people waiting in line. Several hundred donuts were donated.

Employee Training. Police Department conducted and will conduct CRASE (Citizens Response to Active Shooter Events) training February 12 at TEC in room M118 from 9-11 and February 28 at Main Campus in room 2703 from noon-2 for students, faculty and staff.

Police Department will conduct General Safety Training February 19 at Main Campus in room 2703 from 12-2 for students, faculty and staff.

Kansas City Kansas Community College
Monthly Financial Summary: January 2024

Jan-24				
Summary: Net Position	Dec-23	Jan-24	Monthly Change	Comments
Total Assets	\$ 149,893,053	\$ 178,369,717	\$ 28,476,664	
Total Liabilities	\$ 42,143,377	\$ 42,081,129	\$ (62,248)	
Increase /(Decrease) in Net Position	\$ 107,749,676	\$ 136,288,588	\$ 28,538,912	H1: Comparison of Monthly NP

Summary: Revenue and Expenses	Dec-23	Jan-24	Monthly Change	Comments
YTD Total Revenues	\$ 29,829,821	\$ 63,916,845	\$ 34,087,024	H2
YTD Operating Expenses	\$ 38,018,123	\$ 43,370,668	\$ 5,352,545	H3
Monthly Change in Net Revenue	\$ (8,188,302)	\$ 20,546,177		
Current Month - Burn Rate				Average monthly burn rate =\$7.6M

Highlights / Key Financial Initiatives	
H1	Net position is the difference between assets (current and noncurrent assets) and liabilities (current and noncurrent liabilities). A positive net position demonstrates the financial strength of an institution. For January, net position was \$36.3 million due to significant revenue / income during the month including \$28.1 million of property tax, \$5.1 million in state aid (tiered and non-tiered funding), and \$283k in additional investment income.
H2	Revenue for the month included \$28.1 million of property tax, \$5.1 million in state aid (tiered and non-tiered funding), and \$283k in additional investment income.
H3	Expenditures were typical with an increase in supplies and other operating expenses that occurs at the beginning of each term.

Risks / Issues	
R1	As of December 2023, unemployment rates for Wyandotte County were 2.5% and for the State of Kansas were 2%, which was a significant decline from prior months. Historically, lower unemployment rates trend with lower enrollment rates for community colleges as potential students are employed in the workforce, rather than enrolling in college.
R2	The number of retirements and resignations is a challenge facing employers across the country. Wyandotte County has the highest weekly wage in the state of Kansas, followed by Johnson and Leavenworth counties. Unemployment rates and the availability of well-paying jobs are contributing factors making it more difficult for the College to attract quality candidates for position openings, particularly in certain areas.

Kansas City Kansas Community College: Month of January 2024							
		BUDGET FISCAL YEAR FY 2024	YTD ACTUAL 1/31/2024	FORECAST FISCAL YEAR 2024	YTD ACTUAL 1/31/2023	VARIANCE ACTUAL TO BUDGET	YTD COMPARED TO TO BUDGET
Operating Revenues:							
Student Tuition and Fees		\$ 10,005,336	\$ 8,606,252	\$ 10,005,336	\$ 8,622,824	\$ (1,399,084)	86.02%
Tuition			6,193,843	\$ -			
Student Fees			1,629,714	\$ -			
Course Fees			782,695	\$ -			
Federal Grants and Contracts		10,730,729	4,028,711	\$ 10,730,729	5,436,592	(6,702,018)	37.54%
Federal Financial Aid			3,518,719	\$ -			
Federal Grants			509,992	\$ -			
State Contracts		2,114,603	742,445	\$ 2,114,603	792,613	(1,372,158)	35.11%
Private Gifts, Grants & Contracts		330,000	189,500	\$ 330,000	164,262	(140,500)	57.42%
Auxiliary Enterprise Revenue		3,227,118	2,730,591	\$ 3,227,118	2,633,997	(496,527)	84.61%
Bookstore			1,235,675	\$ -			
Housing			1,494,916	\$ -			
Other Operating Revenue		391,500	201,500	391,500	331,060	(190,000)	51.47%
Total Operating Revenues		26,799,286	16,498,999	26,799,286	17,981,348	(10,300,287)	61.57%
Nonoperating Revenues (Expenses)							
County Property Taxes		56,253,307	31,584,267	56,253,307	29,850,288	(24,669,040)	56.15%
State Aid		10,130,330	10,130,330	10,130,330	10,359,582	-	100.00%
SB155 AID		3,200,000	3,464,011	3,200,000	3,153,507	264,011	108.25%
Investment Income		686,312	924,704	686,312	330,522	238,392	134.74%
Interest Expense on Capital Asset Debt		(1,094,726)	(895,424)	(1,094,726)	(251,500)	199,302	81.79%
Transfer from Reserves		9,755,069	2,209,958	9,755,069	-	(7,545,111)	0.00%
Total Nonoperating Revenues		78,930,292	47,417,846	78,930,292	43,442,399	(31,512,446)	60.08%
Total Revenues		105,729,578	63,916,845	105,729,578	61,423,747	(41,812,733)	60.45%
Operating Expenses:							
Salaries & Benefits		47,281,200	25,009,463	47,281,200	25,046,935	(22,271,737)	52.90%
Contractual Services		3,239,640	1,201,649	3,239,640	1,221,457	(2,037,991)	37.09%
Supplies & Other Operating Expenses		14,347,050	9,071,048	14,347,050	7,893,458	(5,276,002)	63.23%
Contribution to Reserves (7% of revenue)		6,718,216		6,718,216			
Utilities		2,105,153	1,223,461	2,105,153	1,253,326	(881,692)	58.12%
Repairs & Maintenance to Plant		8,952,250	1,962,242	8,952,250	852,190	(6,990,008)	21.92%
Scholarships & Financial Aid		8,621,000	4,313,809	8,621,000	4,324,727	(4,307,191)	50.04%
Strategic Opportunities		1,250,000	-	¹ 1,250,000	-	(1,250,000)	0.00%
Contingency		350,000	443,996	350,000	15,750	93,996	126.86%
Debt Service		3,110,000	145,000	3,110,000	-	(2,965,000)	4.66%
Rollover from FY23 to FY24 (\$7.8M federal funds)		9,755,069	-	³ 9,755,069	-		
Total Operating Expenses		105,729,578	43,370,668	105,729,578	40,607,843	(45,885,625)	41.02%
Increase/(Decrease) in Net Revenue		\$ -	\$ 20,546,177	\$ -	\$ 20,815,904	\$ 4,072,892	
¹ \$416,172 of the strategic initiative funding utilized to date for the baseball turf, PAC lighting, audio mixer, PAC screens, wireless mics, pottery wheels, art slab roller, Finance/Breakroom remode, fieldhouse scoreboards, piano replacements, lower level carpeting, and basketball goals, library shelf ends; funds for the strategic initiatives are transferred to the applicable department/account code for expenses.							
² Contingency includes a legal settlement in the amount of \$375,000							
³ \$2,209,958 of the FY23 rollover funds spent to date; expenses reported in applicable category.							

KANSAS CITY KANSAS COMMUNITY COLLEGE
Information Regarding Net Position
YTD JANUARY 2024

Summary Statement of Revenue & Expenses

	FY2024 Actual	Annual Budget	FY2023 Actual	Annual Budget	FY2022 Actual	Annual Budget	FY2021 Actual	Annual Budget
Operating Revenues	\$ 16,498,999	\$ 26,799,286	\$ 17,981,348	\$ 24,861,785	\$ 21,734,770	\$ 34,420,330	\$ 19,524,412	\$ 26,816,600
Non-Operating Revenues, Net	47,417,846	78,930,292	43,442,399	64,014,032	38,628,644	57,762,262	35,576,843	57,320,243
Total Revenues	63,916,845	105,729,578	61,423,747	88,875,817	60,363,414	92,182,592	55,101,255	84,136,843
Operating Expenses	43,370,668	105,729,578	40,607,843	82,287,164	40,415,119	85,687,565	38,329,403	79,144,659
Increase/(Decrease) in Net Revenue	\$ 20,546,177	\$ -	\$ 20,815,904	\$ 6,588,653	\$ 19,948,295	\$ 6,495,027	\$ 16,771,852	\$ 4,992,184

Summary Statement of Net Position

	YTD FY2024	YTD FY2023	Year-End FY2023
Assets			
Current Assets	\$ 103,098,293	\$ 75,838,695	\$ 83,625,023
Noncurrent Assets	75,271,424	76,531,460	78,532,757
Total Assets	\$ 178,369,717	\$ 152,370,155	\$ 162,157,780
Liabilities			
Current Liabilities	\$ 9,183,038	\$ 8,916,753	\$ 13,161,220
Noncurrent Liabilities	32,898,091	34,596,480	32,898,091
Total Liabilities	42,081,129	43,513,233	46,059,311
Net Position	136,288,588	108,856,922	116,098,469
Total Liabilities and Net Position	\$ 178,369,717	\$ 152,370,155	\$ 162,157,780

KANSAS CITY KANSAS COMMUNITY COLLEGE							
BANK BALANCES PER GENERAL LEDGER							
						YTD	PRIOR YEAR
FINANCIAL INSTITUTION		FUND NO.	FUND	CHECKING	INVESTMENTS	31-Jan-24	31-Jan-23
BANK OF LABOR		25	FEDERAL PROGRAMS	\$ 562,211		\$ 562,211	\$ 541,168
BANK OF LABOR		61	CAPITAL OUTLAY	\$ 9,196,161		\$ 9,196,161	\$ 3,916,299
BANK OF LABOR CD	¹	61	Investment		\$ -	\$ -	\$ 3,185,415
BANK OF LABOR		74	BOARD SCHOLARSHIP	\$ 559,221		\$ 559,221	\$ 364,780
LIBERTY BANK CD	²	n/a	Investment		\$ 515,551	\$ 515,551	\$ 509,976
COUNTRY CLUB BANK		13/14	ABE-CONT. EDUCATION	\$ 201,853		\$ 201,853	\$ 325,444
COUNTRY CLUB BANK		72	INCIDENTAL (AGENCY)	\$ 505,413		\$ 505,413	\$ 1,150,088
SECURITY BANK		11	GENERAL FUND	\$ 73,250,181		\$ 73,250,181	\$ 56,259,503
SECURITY BANK		15	TECHNICAL ED FUND	\$ 765,591		\$ 765,591	\$ 820,761
SECURITY BANK		16	STUDENT UNION	\$ 2,996,996		\$ 2,996,996	\$ 1,544,195
			(AUXILIARY SERVICES)				
SECURITY BANK		63	STUDENT HOUSING	\$ -		\$ -	\$ -
			(CONSTRUCTION FUND)				
SECURITY BANK CD	³	n/a	Investment		\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
COMMERCE BANK CD	⁴	n/a	Investment		\$ 3,077,854	\$ 3,077,854	\$ -
UMB BANK *		17	PAYROLL	\$ -		\$ -	\$ -
TOTAL				\$ 88,037,627	\$ 7,093,405	\$ 95,131,032	\$ 72,117,629
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.							
¹ CD matured 12/27/23 and was redeemed, funds moved to the capital outlay account							
² CD Maturity Date 12/27/23 extended to 3/27/2024 @ 3.58% to be redeemed in March and transferred to Security							
³ CD Maturity Date 4/27/2024 @ 4.75%							
⁴ CD Maturity Date 2/13/2024 @ 5.00%; to be redeemed in February and transferred to Security							
NOTE: 2 new investments executed in February 2024							
Security Bank on 2/2/24 in the amount of \$3.77 million for 18 months to be redeemed 8/2/25 @							
UMB on 2/8/24 in the amount of \$3.77 million for 9 months to be redeemed on 11/8/24							

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2023 to June 30, 2024										
July 1, 2022 to June 30, 2023										
Month	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									56,971,132	47,909,838
July	2,747,979	1,804,276	(5,698,660)	(6,759,717)	(2,950,681)	(4,955,441)	(77,186)	(147,514)	53,943,265	42,806,883
August	7,208,575	9,089,842	(9,365,632)	(6,009,394)	(2,157,057)	3,080,448		73,658	51,786,208	45,960,989
September	7,828,652	8,880,290	(9,289,003)	(9,832,678)	(1,460,351)	(952,388)			50,325,857	45,008,601
October	7,404,713	7,164,767	(8,406,275)	(11,545,519)	(1,001,562)	(4,380,752)			49,324,295	40,627,849
November	10,699,548	3,662,796	(8,281,730)	(7,679,758)	2,417,818	(4,016,962)			51,742,113	36,610,887
December	1,788,409	1,618,093	(6,254,180)	(6,718,546)	(4,465,771)	(5,100,453)			47,276,342	31,510,434
January	35,838,098	33,295,279	(9,098,668)	(7,725,449)	26,739,430	25,569,830			74,015,772	57,080,264
February	4,999,056	4,999,056	(7,393,650)	(7,393,650)	(2,394,594)	(2,394,594)			71,621,178	54,685,670
March	11,645,157	11,645,157	(8,968,330)	(8,968,330)	2,676,827	2,676,827			74,298,005	57,362,497
April	6,482,046	6,482,046	(11,842,653)	(11,842,653)	(5,360,607)	(5,360,607)			68,937,398	52,001,890
May	3,599,831	3,599,831	(8,110,805)	(8,110,805)	(4,510,974)	(4,510,974)			64,426,424	47,490,916
June	21,943,748	21,943,748	(12,463,532)	(12,463,532)	9,480,216	9,480,216			73,906,640	56,971,132
Totals	122,185,812	114,185,181	(105,173,118)	(105,050,031)	17,012,694		(77,186)	(73,856)		
Bold = Actual										
	73,515,974		(56,394,148)							
GL Balance	General Fund	\$ 73,250,181								
	TEC Fund	\$ 765,591								
		\$ 74,015,772								

KANSAS CITY KANSAS COMMUNITY COLLEGE
Debt Summary
YTD January 2024

Debt Issuance		Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2023	Payments FY24 Amount	Less Interest	Balance 6/30/2024
COP-Capital Lease Oblig	¹	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$1,930,000	\$669,840	\$59,840	\$1,320,000
	²	3/1/2020			\$11,095,000	4/1/2029	\$5,910,000	\$2,131,400	\$236,400	\$4,015,000
	³	3/1/2020			\$4,270,000	4/1/2029	\$4,200,000	\$562,730	\$102,730	\$3,740,000
Revenue Bond Oblig	⁴	1/27/2021	1/31/2053	\$19,840,000	NA	NA	\$19,840,000	\$842,931	\$697,931	\$19,695,000
				<u>\$27,885,000</u>	<u>\$19,390,000</u>		<u>\$31,880,000</u>	<u>\$4,206,901</u>	<u>\$1,096,901</u>	<u>\$28,770,000</u>

¹ Energy Efficiency Renovations

² Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

³ Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

⁴ Student Housing

Predictive Model of Significant Annual Cash Flows - FY2024

Inflows			Outflows	
	Description	Amount	Description	Amount
July	State Aid - Disbursement 1	\$ 1,744,018	Insurance <i>(Annual Premium)</i>	(\$816,560)
	CyberSecurity	\$ 250,000		
	Apprenticeships	\$ 922,741		
	Technology	\$ 25,678		
	Capital Outlay	\$ 545,599		
August	State Aid - Disbursement 1	\$ 5,065,165	Rev Bond - P&I <i>(Principal and Interest)</i>	(\$842,931)
	Tiered	\$ 2,204,186		
	Non-tiered	\$ 2,860,979		
September	Tax Distribution	\$ 2,693,273	¹ Financial Aid Refunds COP - Interest on Debt <i>(Certificates of Participation)</i>	(\$3,150,000) (\$169,565)
	Current Tax	\$ 1,100,000		
	Heavy Truck	\$ 1,500		
	Motor Vehicle	\$ 1,276,773		
	Commercial Motor Vehicle	\$ 10,000		
	Motor Vehicle Excise	\$ 9,500		
	RV	\$ 5,500		
	Delinquent	\$ 290,000		
	Financial Aid Draw	\$ 3,300,000		
October	Tax Distribution	\$ 884,500	²	COP - Interest on Debt (\$29,920)
	Current Tax	\$ 3,500		
	Motor Vehicle	\$ 650,000		
	Commercial Motor Vehicle	\$ 4,000		
	RV	\$ 2,000		
	Delinquent	\$ 225,000		
	SB 155 Funding - Disb	\$ 3,200,000		
November				
December				
January	Tax Distribution	\$ 29,790,000		
	Current Tax	\$ 27,800,000		
	Heavy Truck	\$ 6,000		
	Motor Vehicle	\$ 900,000		
	Commercial Motor Vehicle	\$ 19,500		
	Motor Vehicle Excise	\$ 11,000		
	RV	\$ 3,500		
	Industrial Revenue Bonds	\$ 575,000		
	Delinquent	\$ 475,000		
	State Aid - Disbursement 2	\$ 5,065,165		
	Tiered	\$ 2,204,186		
	Non-tiered	\$ 2,860,979		
	February	Financial Aid Draw		
March	Tax Distribution	\$ 2,033,500	COP - P & I <i>(Principal and Interest)</i>	(\$2,524,565)
	Current Tax	\$ 1,300,000		
	Heavy Truck	\$ 3,500		
	Motor Vehicle	\$ 415,000		
	Commercial Motor Vehicle	\$ 100,000		
	RV	\$ 1,000		
	Delinquent	\$ 214,000		
April			COP - P & I	(\$639,920)
May				
June	Tax Distribution	\$ 20,852,034		
	Current Tax	\$ 19,374,534		
	Heavy Truck	\$ 2,000		
	Motor Vehicle	\$ 950,000		
	Commercial Motor Vehicle	\$ 27,000		
	RV	\$ 5,500		
	Industrial Revenue Bonds	\$ 223,000		
	Delinquent	\$ 270,000		

Tax distributions total estimated revenue of \$56,253,307. The breakdown by date is based on

¹ historical proportions of the funds distributed by the county.

Financial aid disbursements are based on total estimated revenue and historical proportions for fall

² and spring semesters.

ELECTRICAL USAGE

DATE	KWH	DOLLARS	CENTS PER KWH	DATE	KWH	DOLLARS	CENTS PER KWH
1/30/2019	609,645	\$83,726	13.73	1/30/2020	501,163	\$72,729	14.51
2/27/2019	625,832	\$80,202	12.81	2/28/2020	507,458	\$71,243	14.03
3/28/2019	554,141	\$78,123	14.09	3/30/2020	488,515	\$73,813	15.10
4/29/2019	510,325	\$73,381	14.37	4/30/2020	279,539	\$47,494	16.90
5/30/2019	441,276	\$66,651	15.10	5/28/2020	296,200	\$53,723	18.13
6/27/2019	436,477	\$63,796	14.61	6/30/2020	412,142	\$61,005	14.80
7/31/2019	537,680	\$64,553	12.00	7/30/2020	456,500	\$64,387	14.10
8/29/2019	494,320	\$67,133	13.58	8/28/2020	417,396	\$58,039	13.90
9/27/2019	485,749	\$63,507	13.07	9/29/2020	478,281	\$67,910	14.10
10/30/2019	528,274	\$73,213	13.85	10/29/2020	479,090	\$75,859	15.80
11/26/2019	440,981	\$65,663	14.89	11/25/2020	443,240	\$65,829	14.85
12/30/2019	<u>524,192</u>	<u>\$72,943</u>	13.91	12/30/2020	<u>595,900</u>	<u>\$77,901</u>	13.07
year 2019	6,188,892	\$852,891	13.83	year 2020	5,355,424	\$789,932	14.94
1/28/2021	581,940	\$75,663	13.00	1/31/2022	678,586	\$89,277	13.15
2/25/2021	664,720	\$76,586	11.52	2/25/2022	585,600	\$81,504	13.91
3/30/2021	568,580	\$73,401	12.90	3/30/2022	624,643	\$80,879	12.94
4/29/2021	516,220	\$64,693	12.53	4/28/2022	521,442	\$76,167	14.60
5/27/2021	446,300	\$57,583	12.90	5/31/2022	527,597	\$74,075	14.04
6/29/2021	529,020	\$58,806	11.11	6/29/2022	571,473	\$75,749	13.25
7/29/2021	484,980	\$61,788	12.73	7/28/2022	453,355	\$70,775	15.61
8/31/2021	551,720	\$70,049	12.69	8/30/2022	619,347	\$83,785	13.52
9/29/2021	521,420	\$68,641	13.16	9/29/2022	511,384	\$83,310	16.29
10/31/2021	522,405	\$70,567	13.50	10/28/2022	507,700	\$76,258	15.02
11/29/2021	570,895	\$74,484	13.04	11/29/2022	591,378	\$83,176	14.06
12/31/2021	<u>471,750</u>	<u>\$68,536</u>	14.52	12/29/2022	<u>684,310</u>	<u>\$94,139</u>	13.75
year 2021	6,429,950	\$820,797	12.80	year 2022	6,876,815	\$969,094	14.18
1/30/2023	640,596	\$88,908	13.87	1/30/2024	706,700	\$88,655	12.54
2/27/2023	562,854	\$86,749	15.41				
3/30/2023	590,439	\$87,449	14.81				
4/27/2023	443,737	\$74,086	16.69				
5/30/2023	549,246	\$80,597	14.67				
6/29/2023	498,661	\$74,975	15.03				
7/28/2023	481,387	\$71,925	14.94				
8/30/2023	577,606	\$84,662	14.65				
9/28/2023	494,051	\$73,800	14.93				
10/26/2023	465,030	\$70,839	15.23				
11/30/2023	612,477	\$83,090	13.56				
12/27/2023	<u>502,302</u>	<u>\$74,188</u>	14.79				
year 2023	6,418,386	\$951,268	14.88				

BOARD OF TRUSTEES REPORT
HUMAN RESOURCES
FEBRUARY 2024

Human Resources Summary

- The Human Resources team has been closely working with Samuel DeLeon, the new Director of Employee Relations, this month to inform him about HR and KCKCC processes, including acclimating him to the KCKCC workplace culture.
- The following training and development sessions were offered for February.
 - Workplace Communication: Giving Constructive Feedback
 - Adapting to Change
 - Setting Smart Goals
- The professional development assessment closed on February 9, 2024. A total of 95 employees completed the survey. Information obtained will assist with future planning for professional development trainings.
- The talent acquisition and employment coordinators continued to work with Applicant Stack representative to update the current employment application and develop a modified application for student employment.
- The Benefits Coordinator began collaboration meetings with Blue Cross Blue Shield representative to discuss initiatives the College can deploy to assist with creating a healthier workforce.

BOARD OF TRUSTEES REPORT HUMAN RESOURCES FEBRUARY 2024

Human Resources Full Report

Human Resources

The Human Resources team has been working closely with Samuel DeLeon, the new director of employee relations, to inform him on HR processes, connect with key stakeholders, and acclimate him to KCKCC's work culture.

The Chief Human Resources Officer collaborated with the Chief Marketing and Institutional Image Officer and the VP of Educational Innovation and Global Programming to develop an internal communication assessment. This assessment will be launched in the upcoming weeks for employees to complete. It will assist in efforts to enhance KCKCC's internal communication strategy.

Training and Development

Workplace Communication: Giving Constructive Feedback was offered as a breakout session during **Welcome Week**. Fourteen participants attended this virtual training.

Professional development sessions for soft skills are being offered every month.

Adapting to Change will be offered in February. Attendance will be reported in next month's report.

Setting SMART Goals will be offered in March.

**PROFESSIONAL DEVELOPMENT EVENT
FOR STAFF AND FACULTY**

Setting SMART Goals
Presented by Sheila Joseph

SETTING GOALS

S **Specific**
M **Measurable**
A **Attainable**
R **Realistic**
T **Timely**

Main Campus
Thursday, March 28
9:30-11:00am

Virtual*
Thursday, March 28
2:00-3:30pm

Please contact sjoseph@kckcc.edu to register for this event, and indicate which session you wish to attend.

*Note: A working camera and microphone are required for the virtual session.

KCK Kansas City Kansas Community College

**PROFESSIONAL DEVELOPMENT EVENT
FOR STAFF AND FACULTY**

Adapting to Change
Presented by Sheila Joseph

- Identify the reasons for change
- Analyze our reactions to change
- Explore alternative reactions to change

"A bend in the road is not the end of the road... unless you fail to make the turn."
- Helen Keller

Main Campus
Wednesday, February 14, 2:00-3:30pm

Virtual
A working camera and microphone are required for the virtual session
Tuesday, February 20, 3:00-4:30pm

100 Kansas City Kansas Community College

Please contact sjoseph@kckcc.edu to register for this event, and indicate which session you wish to attend.

Time Management was offered in January. Nine participants attended this training.



Professional Development Semi-Annual Board Report

February 2024

Soft Skills Series

In March 2023, we launched our newly-developed, six-course soft skills training series. These workshops are facilitated by our Talent Development Manager, Sheila Joseph. Topics are offered each month in rotation, depending on demand.

Soft Skills Series:		# Participants
August 2023	Active Listening	8
September 2023	Adapting to Change	7
October 2023	Teambuilding	6
November 2023	Outstanding Customer Service	3
January 2024	Time Management	9
Upcoming:		
February 2024	Adapting to Change	*
March 2024	Setting SMART Goals	*

* Not available at time of publication

Monthly Professional Development Series

Our monthly professional development series was launched in July 2022. Every month, a new topic of general interest is conducted for all employees by an expert in their subject matter.

Monthly Professional Development:				
Date	Topic	Presenter	# Participants	Format
Aug 2023	Business Communication: Written Messages	Karen Gaines Associate Professor, Business	5	In-person
Sep 2023	HeartSaver CPR AED	Joanne McIntosh EMS Lab Coordinator	27	In-person
Oct 2023	Fire Extinguisher Training	Todd Miles Fire Science Coordinator	15	In-person
Nov 2023	Leading Through Followership	Tiffany Bohm Dean of Health Professions	11	Virtual
Nov 2023	Blood Pressure & Heart Rate Workshop	Pamela Hall Wellness Specialist	7	In-person

New Employee Orientation (NEO)

We continue to conduct New Employee Orientation for a full day every month except December. NEO is required for all full-time employees, and highly recommended, but optional, for part-time employees and adjuncts.

The schedule includes the following presentations:

	Topic	Presenter
1	Who Are We? An Introduction to Leadership and to the College	Cabinet Member Staff Senate Vice President Faculty Senate President in August and January
2	How Do I? An Introduction to Technology at the College	Academic Support Coordinator
3	Helping Our Students, Part 1: A Presentation by KCKCC's Foundation Office	Director of Foundation
4	Where Are We? A Tour of KCKCC's Main Campus	Talent Development Manager

	Topic	Presenter
5	Safety and Security: A Presentation by College Police	College Police Sergeant
6	How Will I Be Paid? A Presentation by KCKCC's Payroll Coordinator	Payroll Coordinator
7	What Are My Benefits? A Presentation by KCKCC's Benefits Coordinator	Benefits Coordinator
8	Working Together: A Teambuilding Exercise	Talent Development Manager
9	What About Privacy? A Presentation about FERPA	Records Coordinator, Registrar's Office
10	Creating a Safe and Welcoming Environment, Part 1: Diversity, Equity, and Inclusion	Director of DEI
11	Creating a Safe and Welcoming Environment, Part 2: Preventing Harassment and Discrimination	Director of Employee Relations
12	Creating a Safe and Welcoming Environment, Part 3: Title IX	Coordinator of Women and Gender Advocacy
13	Helping Our Students, Part 2: Outstanding Customer Service	Talent Development Manager

The participants in NEO also receive a voucher towards lunch at the Blue Devil Deli and, at the end of the day, a bag of KCKCC goodies, including such items as KCKCC mugs, coasters, keychains, and other items donated by Student Activities and Marketing (as available), as well as coupons toward free items from the Office of Student Activities and a 30% discount off one item at the KCKCC Bookstore.

The number of participants who have attended NEO each month follows, including the Cabinet member for that month:

Month	Cabinet Member Presenter	# Participants
August 2023	Christina McGee	18
September 2023	Dr Chris Meiers	5
October 2023	Shelley Kneuvean	10
November 2023	Christina McGee	4
January 2024	Christina McGee	4

Hybrid Work Training

Hybrid Work Training was offered on December 4, 2023. This training is required for all employees who will participate in the Hybrid Work Pilot Program and for all supervisors who supervise positions that are eligible for the Hybrid Work Pilot Program. Fifteen employees attended.

New Supervisor Training

All new supervisors are required to attend New Supervisor Training, and invitations are sent to all current supervisors who may want a refresher in the topics offered. New supervisor training is a three half-day event which was held in December 2023. Topics include:

1.	FMLA, ADA, and Worker's Compensation
2.	Inclusive Leadership
3.	Performance Evaluations
4.	The Disciplinary Process
5.	The Hiring Process
6.	Understanding and Managing Time and Leave
7.	Workplace Communication: Giving Constructive Feedback

Annual Compliance Training

Every year, our Learning Management System, KnowledgeCity, is reset and all employees are required to complete the following five trainings:

1.	Active Shooter: Surviving an Attack
2.	Clery Act Compliance
3.	EEO: Harassment, Discrimination, Retaliation (or Refresher)
4.	FERPA Compliance: Family Education Rights and Privacy Act (or Refresher)
5.	Title IX Compliance: Federally Funded Education Programs and Activities (or Refresher)

HR Professional Development Calendar

The HR Professional Development Calendar was launched in March 2023 to provide a centralized location for employees to find upcoming trainings and professional development events. New Employee Orientation, Monthly Professional Development events, Soft Skills trainings, supervisor meetings, and other trainings provided by HR, IT, the Counseling center, and College Police are included in the calendar, and updates are made regularly.

Kansas City Professional Development Council (KCPDC)

KCKCC continues to be a member of KCPDC, a consortium of HLC-accredited higher education institutions that provides quality professional development opportunities for college

and university faculty, staff, and administrators. KCKCC's membership in KCPDC includes the opportunity for our employees to attend and participate in the classes, certificate programs, and conferences offered by KCPDC.

All professional development events and activities offered by KCPDC are added to the HR Professional Development Calendar and publicized through periodic emails and quarterly HR newsletters.

KCKCC Professional Development Committee (KCKPDC)

The Committee meets monthly, and its members discuss, plan, and organize professional development activities and events for all KCKCC employees.

Employment

Human Resources currently has 45 positions open and posted.

- 5 full-time faculty
- 9 full-time staff
- 11 part-time staff
- 20 adjunct faculty

The Talent Acquisition and Employment Coordinators continued to work with Applicant Stack to update the current application and build a modified application for student employment.

Benefits

- The benefits coordinator collaborated with the Blue Cross and Blue Shield team on A Healthier You, our new wellness initiative.
- Completed the Affordable Care Act (ACA) reporting for forms for 2023.
- The benefits coordinator worked on the voiceover recording for the benefits presentation. The HR Department is working towards developing a presentation that can be viewed online for new employees. This will not replace the in-person session provided during new employee orientation.

BOARD OF TRUSTEES REPORT, FEBRUARY 2024

INFORMATION SERVICES DIVISION

Peter Gabriel, Chief Information Officer

HIGHLIGHTS

- 261 tickets were issued during January - 225 tickets were resolved.
- The average time spent on each ticket was 1.37 days.
- 620 calls were made to the helpdesk in January - the average time per call was 3.38 minutes.
- Live-streamed home athletic events for Women's and Men's Basketball from Metropolitan Community College, Penn Valley Campus.
- Self-Service web application availability - 97%.
- Student Recruiter web app availability - 99%.
- Colleague UI availability - 98%.
- MyDotte web app availability - 98%.
- Email availability - 99%.
- Network switch and phone availability - 98%.
- Network services Public Key Infrastructure (PKI) project has been completed.
- Single Sign-On (SSO) integration completed for Blackbaud.

ACADEMIC SUPPORT

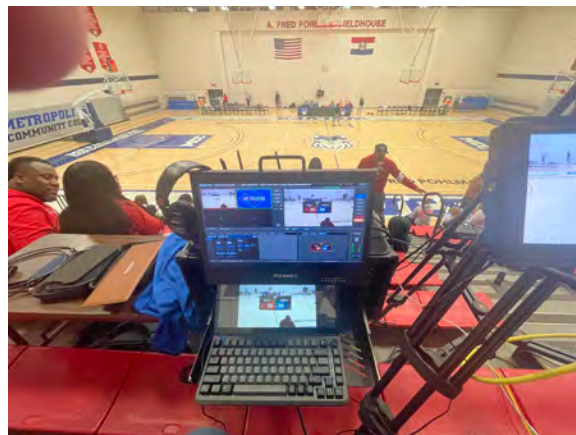
- Created instructions for the Board of Trustees members to access email and use Zoom.

COMPUTING SERVICES

- 261 tickets were issued during January - 225 tickets were resolved.
- The average time spent on each ticket was 1.37 days.
- 620 calls were made to the helpdesk in January - the average time per call was 3.38 minutes.

MEDIA SERVICES

- Set up and recorded the monthly Board of Trustees Meeting. A broadcast copy was made for the Kansas City Kansas Community College's cable channel, and a video archival of the Board of Trustees Meeting.
- Set up Zoom for a virtual/hybrid Board of Trustees Meeting.
- January 16, 2024, Board of Trustees Meeting:
 - Vimeo analytics: <https://vimeo.com/manage/videos/901224687/analytics>.
 - YouTube analytics: <https://studio.youtube.com/video/-3r73V8m0z0/livestreaming>.
 - Facebook analytics: <https://www.facebook.com/KansasCityKansasCommunityCollege/videos/1404143110525130>.
- Set up, recorded, and live-streamed Monthly Board Finance Committee Meeting.
- Set up, recorded, and live-streamed Kansas City Kansas Community College's Education, Health, and Wellness Center (Kansas City Kansas Community College Downtown Campus neighborhood meeting) on January 29, 2024.
- Set up and live-streamed Kansas City Kansas Community College's athletic events, including Women's and Men's Basketball. Home games are live-streamed from Metropolitan Community College, Penn Valley Campus.





- Analytics:

https://vcloud.blueframetech.com/admin/analytics/client?page=agg&broadcas tCrit=list:archived,deletion:none,page:1,sort_by:date,sort_dir:DESC,date_rang e:01/01/2024%20to%2001/31/2024,date_timezone:America/Chicago.

- Moved technology to new teaching stations in rooms 3401 and 3402.

NETWORK SERVICES

- Self-Service web application availability - 97%.
- Student Recruiter web app availability - 99%.
- Colleague UI availability - 98%.
- MyDotte web app availability - 98%.
- Email availability - 99%.
- Network switch and phone availability - 98%.
- Microsoft updates and security patches applied to all servers.
- Upgrade computers to Windows 10 Version 22H2, currently at 82.6% completion.
- Monthly (or as needed) computer software updates: Google Chrome, Mozilla Firefox, Microsoft Edge. The Google Chrome browser is updating to version 121.0.6167.185, Mozilla Firefox to version 122.0.1, and Microsoft Edge to version 121.0.2277.112.
- Domain Name System (DNS) security software being installed on all KCKCC computers is currently at 92.8% of completion.
- Network services Public Key Infrastructure (PKI) project has been completed. A new PKI environment was created, along with upgrading the encryption level.
- Testing of the latest version of Colleague UI and Colleague Self-Service is ongoing.
- Single Sign-On (SSO) integration was completed for the Foundations access to Blackbaud and several other SSO integrations to other applications.

RESOLUTION**BOARD VACANCY NOTICE: TO FILL TRUSTEE VACANCY****PUBLIC NOTICE**

To the residents of the Kansas City Kansas Community College District:

WHEREAS, a vacancy on the Kansas City Kansas Community College Board of Trustees has occurred due to the passing of Dr. Mary Ann Mosley.

WHEREAS, K.S.A. § 71-201(b)(15) authorizes the Board of Trustees to fill such vacancies no sooner than 15 days following publication of notice in a newspaper having general circulation in the community college district.

WHEREAS, persons residing in the Kansas City Kansas Community College District who are interested in being considered for appointment to fill the unexpired term of former Trustee Mosley are invited, no later than 5:00 p.m. on the 13th day of March, 2024, to submit a statement of interest and their resume to the Kansas City Kansas Community College at 7250 State Avenue, Kansas City, Kansas 66112, Attention: College President, Dr. Greg Mosier.

WHEREAS, the Board of Trustees of Kansas City Kansas Community College will meet on the 16th day of April, 2024, at 9:00 a.m. at the Dr. Thomas R. Burke Technical Educational Center in Room AA101, 6565 State Avenue, Kansas City, Kansas 66102 and will fill by appointment the vacant unexpired term of Dr. Mary Ann Mosley.

Adopted by the Board of Trustees on February 20, 2024.

By:

Brad Isnard, Trustee Member

Evelyn Criswell, Trustee Member

Donald Ash, Trustee Member

Mark S. Gilstrap, Trustee Member

Lina Hoskins Sutton, Trustee Member

Brenda Scruggs Andrieu, Trustee Member

Attest:

Board Clerk, Kansas City Kansas Community College



DATE: February 7, 2024

TO: Members of the Board of Trustees
Dr. Greg Mosier, President

FROM: Dr. Shelley Kneuvean, Chief Financial Officer

SUBJECT: Tuition & Fees, FY2024-25 Recommendation

Please find attached the history of the tuition and fees by type for the past four years and the proposed rates for FY2024-2025.

FY2024-2025 Tuition & Fee Proposal

- The administration is recommending a tuition increase for next fiscal year, July 1, 2024, to June 30, 2025 in several categories.
 - Wyandotte In District Rate (In person or online) from \$82.00 hour to \$83.00 per credit hour. This rate has not been increased in more than five years.
 - In-state Rate from \$91.00 to \$95.50 per credit hour.
 - Metro Rate from \$116.50 to \$120.50 per credit hour.
 - Out-of-state Rate from \$201.00 to \$207.50 per credit hour.
 - International from \$201.00 to \$208.50 per credit hour.
- The administration is not recommending an increase in the student fees. As a reminder, there is a fee of \$7.50 per credit hour for student scholarships, a fee of \$7.00 per credit hour for student activities, and a fee per credit to fund a portion of the registrar's office (not charged to high school students or seniors).
- The administration is recommending an increase to the technology fees from \$8.00 to \$9.00 per credit hour given growing costs of technology including software, hardware, and network infrastructure.

For reference a comparison is included on the attached for Kansas City Kansas Community College (KCKCC), Johnson County Community College (JCCC), Metropolitan Community College of Greater Kansas City (MCCCKC), and Highland Community College (near Leavenworth County).

If you have any questions, please do not hesitate to let me know.

KCKCC
Tuition and Fees FY2024-2025 PROPOSED
Fall 2024, Spring 2025, Summer 2025

												Estimated Tuition Revenue FY24-25		
Tuition Type	Per Credit Hour Tuition Rate				FY2025 Proposed Increase Per CH	KCKCC FY2025 Per CH	Percentage Increase Per CH	JCCC FY2024 Per CH	MCKKC FY2024 Per CH	Highland FY2024 Per CH	Estimated 3% Increase CH Enrollment	Estimated FY24 Tuition & Fee Revenue	Estimated Annual Revenue Increase	
	FY 2021 Per CH	FY2022 Per CH	FY2023 Per CH	FY2024 Per CH										
Wyandotte County - In District & In District OL	\$ 82.00	\$ 82.00	\$ 82.00	\$ 82.00	\$1.00	\$83.00	1.2%	\$ 81.00	\$ 121.00	\$ 76.00	30,950	\$ 2,568,850	\$ 104,914	
In-State	\$ 88.00	\$ 88.00	\$ 91.00	\$ 91.00	\$4.50	\$95.50	4.9%	\$ 100.00	\$ 237.00	\$ 76.00	15,233	\$ 1,454,752	\$ 108,953	
Metro Rate	\$ 113.00	\$ 113.00	\$ 116.50	\$ 116.50	\$4.00	\$120.50	3.4%	\$ 127.00	\$ -	\$ -	4,862	\$ 585,871	\$ 35,875	
Online Rate (non-WyCo)	\$ 88.00	\$ 88.00	\$ 91.00	\$ 91.00	\$0.00	\$91.00		\$ 81.00	\$ 121.00	\$ 76.00	17,491	\$ 1,591,681 ¹	\$ 46,319	
Out-of-State	\$ 195.00	\$ 195.00	\$ 201.00	\$ 201.00	\$6.50	\$207.50	3.2%	\$ 212.00	\$ 320.00	\$ 76.00	1,945	\$ 403,588	\$ 3,332	
International	\$ 195.00	\$ 195.00	\$ 201.00	\$ 201.00	\$7.50	\$208.50	3.7%	\$ 212.00	\$ 320.00	\$ 283.00	1,174	\$ 244,779	\$ 3,099	
Students Fees	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$0.00	\$15.00	0.0%	\$ 16.00	n/a	\$ 53.00	71,655	\$ 1,074,825 ²	\$ 31,305	
Technology Fees	\$ 7.00	\$ 7.00	\$ 7.00	\$ 8.00	\$1.00	\$9.00	12.5%	n/a	n/a	\$ -	71,789	\$ 646,101 ³	\$ 156,780	
High School General Education Dual Enrollment	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$0.00	\$80.00	0.0%	\$ 81.00	\$ 60.50	\$ 76.00	18,189	\$ 1,455,120 ^{4 5}	\$ -	
High School TEC Programs	-	-	-	\$ -	\$0.00	\$0.00	0.0%	-						
Seniors 65+ (WYCO) - All Courses except Wellness	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$0.00	\$25.00	0.0%	\$ 16.00	\$ -	\$ -	134	\$ 3,350 ⁷	\$ -	
Seniors 65+ (WYCO) - Wellness Center 50%	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00	\$0.00	\$40.00	0.0%	\$ -	\$ -	\$ -	212	\$ 8,480 ⁸	\$ -	
												\$ 10,037,396	\$ 490,576	
¹ Online students are charged \$91 per credit hour rate unless they are WyCo resident and then they pay the lower rate of \$83														
² Student Fees per credit hour include \$7 student activity fee, \$7.50 student scholarship fee, and \$.50 registrar fee for a total of \$15.00 (high school TEC programs, dual credit/concurrent credit, and seniors do not pay)														
³ Technology Fee charged per credit hour on all students (except high school TEC programs or dual credit/concurrent credit)														
⁴ High school students enrolled in general education courses pay tuition, but do not pay student fees or technology fees; course fees paid by student														
⁵ Leavenworth High School students taking general education courses at PCC do not pay tuition or fees in exchange for the use of the building; and do not pay for TEC programs per #6														
⁶ High school students enrolled in TEC programs do not pay tuition, student fees, or technology fees; all is paid SB155 funding; course fees paid by student														
⁷ Seniors pay Technology Fee only, do not pay Student Fees														
⁸ Seniors wellness center do not pay Student Fees or Technology Fee														
Notes:														
Based on 3% enrollment growth for FY24-25, FY24: 91,940 to FY25: 93,876														
JCCC and MCKKC do not offer an online rate (charge the same applicable per credit hour for in district, in state, and out of state)														
Specific course fees are not listed and are in addition to the tutiton rates and general fees listed above														



DATE: February 12, 2024
TO: Members of the Board of Trustees
Dr. Greg Mosier, President
FROM: Dr. Shelley Kneuvean, Chief Financial Officer
SUBJECT: Student Housing Rates, FY2024-2025 Recommendation

Occupancy

The second year of occupancy for Centennial Hall has been successful, with an occupancy rate of 100% in the fall and 96.1% this spring.

Debt Payment

The bond payment will be \$858,581 in FY24-25 and then increase each year at a rate of approximately 2% a year for the next 10 years.

The bond has a 30-year term set to retire in 2053 and cannot be refinanced or advance payment made until September 1, 2030. To be able to retire or restructure the bonds early, we also have a goal to set aside reserves designated to pay down principal more quickly to keep our housing rates affordable for students and the college.

Annual Rate Increase

Based on the bond payment increase and anticipated normal operating costs increases, **we are proposing a 3.2% for FY24-25 to match the increase in the Consumer Price Index for rental housing in the Kansas City metropolitan area for the last 12 months.**

	FY23-24 Fall and Spring Semester Fee	FY24-25 Fall and Spring Semester Fee	3.2% Increase	FY24-25 Fall and Spring Annual Fee
Standard 4 Bedroom Apartment	\$2,907	\$3,000	\$ 93	\$6,000
3 Bedroom Standard Apartment	\$3,035	\$3,132	\$ 97	\$6,264
ADA Apartment - Student w/Disability Accommodation	\$2,907	\$3,000	\$ 93	\$6,000
ADA Apartment - Student w/o Disability Accommodation	\$3,417	\$3,526	\$ 109	\$7,052

The summer term (May 30 – July 17, 2025) would be \$1,177 and a \$50 application fee for new residents over the summer. For students who request housing for the two weeks between semesters (May 20 – May 29, 2025 and July 19 – August 15, 2025), a bridge rate equivalent to two weeks would be charged for each bridge period (\$294.00).

Academic Year Fee Nonrefundable	\$ 100
Refundable Deposit	\$ 100

To ensure KCKCC housing rates remain competitive with other higher education institutions, a survey of area colleges and universities with residential housing was undertaken. As compared to public universities, KCKCC's proposed housing fee per semester is lower than the current rate for comparable student housing facilities. As compared to five area private institutions, KCKCC's proposed rate per semester is lower than four. Staff also compared to other community colleges in the State of Kansas and local rental options. The proposed rate would keep KCKCC competitive in pricing for student housing.

Financial Model: Revenue vs Expenses

KCKCC - Student Housing				
Revenue & Expense Model				
FY24-25				
			Fall 2024	Spring 2025
	Number of Beds		260	260
	Revenue Generating Beds	1	251	251
	Current Occupancy		251	241
	Semester Rate/Bed		\$ 3,000.00	\$ 3,000.00
	Occupancy Rate		100%	96%
	Occupancy/Months		10	10
Revenues and Expenses				
	FY23 Adopted Budget	FY24 Adopted Budget	FY25 Proposed Budget	
Revenues				
Student Revenue	\$ 1,324,490	\$ 1,377,918	\$ 1,476,000	
Other Fees and Revenue	25,800	23,200	23,200	
Summer Housing Revenue	40,000	40,000	\$ 40,000	
Total Revenues	2	\$ 1,390,290	\$ 1,441,118	\$ 1,539,200
	FY23 Adopted Budget	FY24 Adopted Budget	FY25 Proposed Budget	
Expenses				
Debt Service	554,000	842,931	858,581	
Salaries & Benefits	96,515	153,190	211,318	
Student RA Wages	33,600	33,600	34,944	
Student Programs	29,600	30,488	25,000	
Utilities	180,000	213,884	219,300	
Operating Expenses			8,000	
Apartment Expense (Repairs)	38,000	65,000	150,000	
FFE Reserve	-		-	
Total Expenses	3	\$ 931,715	\$ 1,339,093	\$ 1,507,143
Net Income(loss)				
		\$ 102,025	\$ 32,057	
1 Excludes 2 housing administrative staff and 7 resident assistants which receive housing as part of their compensation.				
2 Includes student revenue from housing fees and other fees such as application fee, fines, etc.				
3 Includes expenses such as salaries and benefits, utilities, debt services, and other operating expenses.				

Based on these projections, KCKCC housing fees remain competitive while also covering the college's operational expenses related to student housing. The College should have a positive net income although it should be noted that this may be impacted by unpaid student accounts.

If you have any questions, please let me know.

Special Class Fees									
2024-2025									
NOTE: The special class fee of \$30 for all online, blended web-enhanced courses was removed and replaced with a \$7 per credit hour technology fee.									
Course Number	Course Title	Revised Fee	Current Fee						
<u>ADDICTION COUNSELING</u>									
ADCN0250	Addiction Counseling Field Practicum I		\$20						
<u>ALLIED HEALTH</u>									
ALHT0104	Nursing Assistant*	\$105	\$135	No longer including workbook for classes; cost of BG check has decreased					
ALHT0106	Certified Medication Aide*	\$85	\$115	Cost of BG check has decreased					
ALHT0114	Infant and Toddler First Aid and CPR		\$15						
ALHT0160	Sleep Studies		\$15						
ALHT0286	Asthma Disease Management		\$15						
ALHT0294	Neonatal Resuscitation		\$20						
* Includes Exam									
<u>ART</u>									
ARTS0101	Art Appreciation		\$20						
ARTS0111	Drawing I		\$50						
ARTS0115	Life Drawing		\$20						
ARTS0212	Drawing II		\$20						
ARTS0213	Drawing III		\$35						
ARTS0121	Painting I		\$35						
ARTS0222	Painting II		\$35						
ARTS0223	Painting III		\$35						
ARTS0131	Two Dimensional Design I	\$35							
ARTS0140	Introduction to Photography		\$35						
ARTS0144	Screen Printing		\$35						
ARTS0151	Sculpture I		\$40						
ARTS0252	Sculpture II		\$40						
ARTS0253	Sculpture III		\$40						
ARTS0161	Ceramics I		\$50						
ARTS0262	Ceramics II		\$50						
ARTS0263	Ceramics III		\$50						
ARTS0241	Intermediate Photography		\$35						
<u>AUDIO ENGINEERING</u>									
AUDI/ENGR0108	Electronic Circuit Fundamental	\$75	\$35						
AUDI0110	Music Technology I		\$75						
AUDI/ENGR0115	Circuit Analysis I	\$75	\$35						
AUDI0150	Live Sound Reinforcement I		\$75						
AUDI0151	Live Sound Reinforcement II		\$75						
AUDI0210	Music Technology 2		\$75						
AUDI0230	Multimedia Production		\$75						
AUDI0233	Music Video Production		\$35						
AUDI0240	Sound Editing and Synthesis		\$75						
AUDI0250	Audio Recording I		\$75						
AUDI0258	Applied Audio for Media		\$75						
AUDI0260	Audio Recording 2		\$75						
AUDI0270	Audio Recording 3		\$75						
AUDI0280	Audio Engineering Portfolio		\$75						
<u>AUTOMATION ENGINEER (ADVANCED MANUFACTURING)</u>									
AMFT0100	Safety OSHA 10	\$32	\$75	Aligned across the division					
AMFT0101	AC/DC Circuits	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0108	Machinist I	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0112	Industrial Fluid Power	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0115	Auto CAD Concepts	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0121	Programmable Logic Controllers (PLC)		\$75						
AMFT0130	GMAW		\$75						
AMFT0131	Actuator and Sensor Systems		\$75						
AMFT0141	Industrial Robotics	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0150	Electric Motor Control	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0160	Total Productive Maintenance (TPM)	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0170	TQM and Lean Manufacturing Principles	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0221	Advanced Programmable Logic Controllers (PLC)		\$75						
AMFT0230	Project Design and Documentation (Practicum)	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0240	Industrial Systems Integration	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
AMFT0250	Automated Manufacturing Systems Capstone	\$150	\$75	Adjustments based on resources necessary to deliver instruction					
<u>AUTOMOTIVE COLLISION AND REFINISHING TECHNOLOGY</u>									
ACRT0101	OSHA 10	\$32	\$25	Aligned across the division					

ACRT0110	Cosmetic Auto Body		\$75						
ACRT0120	Non-Structural Analysis and Damage 1		\$75						
ACRT0140	Structural Analysis and Damage 1		\$75						
ACRT0160	Paint and Refinishing 1		\$75						
ACRT0180	Mechanical and Electrical Components		\$75						
ACRT0181	Mechanical and Electrical Component 1		\$75						
ACRT0210	Intro to Estimating and Diagnostic Scanning		\$75						
ACRT0215	Advanced Estimating and Blueprinting		\$75						
ACRT0220	Non-Structural Analysis and Damage 2		\$75						
ACRT0221	Non-Structural Analysis and Damage 3		\$75						
ACRT0222	Non-Structural Analysis and Damage 4		\$75						
ACRT0240	Structural Analysis and Damage 2		\$75						
ACRT0241	Structural Analysis and Damage Repair 3		\$75						
ACRT0242	Structural Analysis and Damage Repair 4		\$75						
ACRT0260	Paint and Refinishing 2		\$75						
ACRT0261	Paint and Refinishing 3		\$75						
ACRT0262	Paint and Refinishing 4		\$75						
ACRT0290	Estimating Damage Analysis		\$75						
AUTO TECHNOLOGY (TEC) - 1									
AUTT0103	Automotive Shop Operations	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0106	Basic Automotive Care	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0107	Light Truck Power Equipment	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0131	Undercar Maintenance	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0132	Underhood Maintenance	\$60	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0142	Steering and Suspension I	\$60	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0152	Brakes I	\$60	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0163	Electrical I	\$60	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0164	Electrical II	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0182	Engine Performance 1	\$60	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0213	Engine Repair I	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0214	Engine Repair 2	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0222	Transmission and Driveline I	\$80	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0223	Transmission and Driveline 2	\$80	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0242	Automotive Chassis Systems	\$80	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0263	Electrical and Electronics 3	\$60	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0264	Advanced Electronics, Chassis, and HVAC Service	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0272	Heating and Air Conditioning	\$60	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0284	Engine Performance 2	\$80	\$75	Adjustments based on resources necessary to deliver instruction					
AUTT0285	Engine Performance 3	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
BAKING									
BAKE0100	Bakeshop Principles		\$75						
BAKE0120	Quick Bread Production		\$75						
BAKE0130	Yeast Bread Production		\$75						
BAKE0140	Artisan Bread Production		\$75						
BAKE0150	Cookie Production		\$75						
BAKE0200	Principles of Pastry Production		\$75						
BAKE0210	Pies, Tarts and Specialty Pastries		\$75						
BAKE0220	Cakes & Icing Production		\$75						
BAKE0230	Advanced Cakes		\$75						
BAKE0240	Specialty Desserts		\$75						
BAKE0270	Baking Capstone		\$75						
BAKE0280	Baking Internship		\$25						
BIOLOGY									
BIOL0105	Introduction to Biotechnology	\$30		Covers series of simulations and labs in revised course					
BIOL0119	Life and The Environment with Lab*		\$25						
BIOL0121	General Biology*	\$30	\$25	Increased cost of lab materials					
BIOL0132	Environmental Science Lab	\$30	\$25	Increased cost of lab materials					
BIOL0135	Principles of Cell and Molecular Biology	\$30	\$25	Increased cost of lab materials					
BIOL0141	Human Anatomy and Laboratory*		\$25						
BIOL0143	Human Anatomy and Physiology*		\$25						
BIOL0172	Trees and Shrubs Laboratory		\$25						
BIOL0222	Plant Biology Laboratory		\$25						
BIOL0225	Diversity of Organisms	\$35	\$25	Increased cost of lab materials					
BIOL0232	Animal Biology Laboratory		\$25						
BIOL0240	Introduction to Genetics		\$25						
BIOL0250	Climate Studies and Laboratory		\$25						
BIOL0262	Microbiology Laboratory		\$40						
BIOL0272	Physiology Laboratory*		\$25						
BIOL0291	Introduction to Bioinformatics*		\$25						
	*Lab Courses that are taught online will not be charged a lab fee.								
BIOMANUFACTURING									
BMFR0145	Bio-Manufacturing Technician Training		\$300						
BMFR0201	Agricultural Biotechnology Laboratory	\$30							
BUILDING ENGINEERING & MAINTENANCE TECHNOLOGY									
BEMT0101	OSHA 10/30	\$32		Aligned across the division					

BEMT0102	Tool Safety, Power, Pneumatic, Hand	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0108	Carpentry Basics	\$140	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0110	CNC Operation	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0112	Residential Electrical	\$100	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0113	Windows, Doors & Stairs	\$30	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0115	Residential Plumbing and Repair	\$115	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0124	Landscaping	\$65	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0130	Drywall	\$45	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0133	Masonry & Concrete	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0145	Residential Painting	\$15	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0181	Metal Fabrication & Joinery	\$60	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0188	Construction Blueprint Reading	\$15	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0190	CAD	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0200	HVAC Cooling & Maintenance		\$75						
BEMT0202	HVAC Heating & Maintenance		\$75						
BEMT0212	Advanced Electrical Theory	\$60	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0215	Advanced Plumbing	\$90	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0220	EPA 608	\$25	\$75	Actual certification cost					
BEMT0221	Basic Household Appliance Repair and Maintenance	\$25	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0249	Construction Estimating	\$15	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0253	Motor Controls	\$15	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0255	Basic PLC's	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0265	Irrigation	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0280	Alternative Energy Sources	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
BEMT0282	Advanced Metal Fabrication & Welding	\$20	\$75	Adjustments based on resources necessary to deliver instruction					
<u>BUSINESS</u>									
BUSN0191	Microcomputer Applications I-II:Advanced Word	\$30							
BUSN0280	Human Resource Management	\$10		Simulation software license fee per student (aside from book)					
BUSN0286	Principles of Management	\$20		Simulation software license fee per student (aside from book)					
<u>CHEMISTRY</u>									
CHEM0101	Introduction to Forensic Science and Lab*	\$35	\$20	Cost of lab materials for generating kits for students					
CHEM0109	General Chemistry*	\$35	\$20	Cost of lab materials for course					
CHEM0111	College Chemistry I and Lab*	\$35	\$20	Cost of lab materials for course					
CHEM0112	College Chemistry II and Lab*	\$35	\$20	Cost of lab materials for course					
CHEM0201	Forensic Science Analytical Techniques		\$40						
CHEM0203	General Organic Chemistry		\$40						
CHEM0213	Organic Chemistry I Lab		\$40						
CHEM0214	Organic Chemistry II Lab		\$40						
CHEM0251	Biochemistry Lab		\$40						
*Lab Courses that are taught online will not be charged a lab fee.									
<u>COMPUTER INFORMATION SYSTEMS TECHNOLOGY</u>									
All CIST courses have a \$30 fee									
<u>COMPUTER REPAIR TECHNOLOGY (TEC)</u>									
CRTE0100	Comp TIA A+Essentials	\$115	\$75	College purchases seats for certification to get discount pricing for students (half the cost)					
CRTE0101	Comp TIA A+Practical Applications	\$115	\$75	College purchases seats for certification to get discount pricing for students (half the cost)					
CRTE0106	Advanced Operating Systems	\$0	\$75						
CRTE0108	Technicians Laptops and Mobile Devices	\$99	\$75	Certification prep costs					
CRTE0110	Printers Scanners and Peripherals	\$0	\$75						
CRTE0115	Applied Networking I	\$99	\$75	Certification prep costs					
CRTE0117	Networking I	\$0							
CRTE0156	Applied Networking II	\$99		Certification prep costs					
CRTE0158	Networking II	\$178		College purchases seats for certification to get discount pricing for students (half the cost)					
CRTE0200	Server Operating System and Virtualization	\$99	\$75	Certification prep costs					
CRTE0201	Server Administration	\$0	\$75						
CRTE0202	Linux and Windows Practical Server	\$99	\$75	Certification prep costs					
CRTE0203	Computer Network Security	\$0	\$75						
<u>CONSTRUCTION TECHNOLOGY (TEC)</u>									
CONS0106	Introductory Craft Skills	\$50	\$75	Adjustments based on resources necessary to deliver instruction					
CONS0107	Masonry (Level 1)		\$75						
CONS0108	Carpentry Basics	\$150	\$75	Adjustments based on resources necessary to deliver instruction					
CONS0109	Floors, Walls and Ceiling Framing	\$100	\$75	Adjustments based on resources necessary to deliver instruction					
CONS0110	Concrete Finishing (Level 1)		\$75						
CONS0111	Roof Framing	\$100	\$75	Adjustments based on resources necessary to deliver instruction					
CONS0112	Drywall Level 1-2	\$100	\$75	Adjustments based on resources necessary to deliver instruction					
CONS0113	Windows, Doors & Stairs		\$75						
CONS0115	Electrical (Level 1)		\$75						
CONS0123	Insulating		\$75						
CONS0136	Rigging Fundamentals	\$25	\$75	Adjustments based on resources necessary to deliver instruction					
CONS0140	Painting (Level 1)		\$75						
CONS0142	Plumbing (Level 1)		\$75						
CONS0151	Scaffolding	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
CONS0155	Sprinkler Fitting (Level 1)	\$50	\$75	Adjustments based on resources necessary to deliver instruction					

CONS0208	Carpentry (Level 2)	\$100	\$75	Adjustments based on resources necessary to deliver instruction					
CONS0209	Masonry (Level 2)		\$75						
CONS0210	Concrete Finishing (Level 2)		\$75						
CONS0215	Electrical (Level 2)		\$75						
CONS0240	Painting (Level 2)		\$75						
CONS0242	Plumbing (Level 2)		\$75						
CONS0259	Sprinkler Fitting (Level 2)		\$75						
COSMETOLOGY (TEC)									
COSM0101	Scientific Concepts		\$75						
COSM0105	Cosmetology Hair Care/Styling Services		\$75						
COSM0106	Cosmetology Hair Care/Skin Care Services		\$75						
COSM0107	Cosmetology Hair, Skin and Nail Care Services		\$75						
COSM0110	Chemical Services I	\$125	\$75	Adjustments based on resources necessary to deliver instruction					
COSM0111	Chemical Services II	\$125	\$75	Adjustments based on resources necessary to deliver instruction					
COSM0112	Chemical Services III	\$125	\$75	Adjustments based on resources necessary to deliver instruction					
COSM0115	Hair Designing I		\$75						
COSM0116	Hair Designing II		\$75						
COSM0117	Hair Designing III		\$75						
COSM0121	Business Practices II	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
COSM0125	Kansas State Law	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
CRIMINAL JUSTICE									
All CRJS courses have a \$35 fee		\$0		Fee will be reinstated next year					
CULINARY ARTS (TEC)									
CULN0120	Cooking Methods		\$75						
CULN0130	Food Production I		\$75						
CULN0140	Food Production II		\$75						
CULN0150	Food Production III		\$75						
CULN0160	International Cooking		\$75						
CULN0170	Menu Marketing & Planning		\$50						
CULN0190	Hospitality and Restaurant Management		\$50						
CULN0200	Inventory & Purchasing		\$50						
CULN0206	Beginning Baking		\$75						
CULN0207	Advanced Baking		\$75						
CULN0220	Culinary Capstone		\$75						
CULN0230	Culinary Arts Internship		\$75						
DIGITAL IMAGING DESIGN									
DIGI0115	Beginning Photoshop		\$35						
DIGI0116	Intermediate Photoshop		\$35						
DIGI0117	Advanced Photoshop		\$35						
DIGI0131	Two-Dimensional-Design-I		\$35						
DIGI0132	Two-Dimensional-Design-II		\$35						
DIGI0137	3D-Design & 3D-Graphics-Modeling		\$35						
DIGI0174	Beginning Illustrator		\$35						
DIGI0175	Advanced Illustrator		\$35						
DIGI0176	Graphic Design: Multi-Media and Web I		\$35						
DIGI0177	Graphic Design: Multi-Media and Web II		\$35						
DIGI0178	Graphic Design: Print Media I		\$35						
DIGI0179	Graphic Design: Print Media II		\$35						
DIGI0180	Publication Design (Quark)		\$35						
DIGI0193	Portfolio Production	\$35							
DRAFTING/CAD									
ENGR0103	Descriptive Geometry		\$35						
ENGR0104	Applied Math I		\$35						
ENGR0106	Computer Aided Drafting		\$35						
ENGR/AUDI0108	Electronic Circuit Fundamentals	\$75	\$35	increased cost of electronics kits for class					
ENGR/AUDI0115	Circuit Analysis I	\$75	\$35	increased cost of electronics kits for class					
ENGR0151	Basic Drafting Technology		\$35						
ENGR0152	3D Parametric Modeling		\$35						
ENGR0154	Pictorial Drawing		\$35						
ENGR0195	Fundamentals of Arcview GIS		\$35						
ENGR0204	Applied Calculus I		\$35						
ENGR0206	Advanced Computer Aided Drafting		\$35						
ENGR0216	CAD-MicroStation*		\$35						
ENGR0251	Fundamentals of Building Planning		\$35						
ENGR0253	Fundamentals of Structural Steel Design		\$35						
ENGR0257	Fundamentals of CAD Technologies		\$35						
ENGR0260	Advanced Machine Drafting		\$35						
ENGR0262	Commercial Building Planning		\$35						
ENGR0264	Industrial Illustration		\$35						
ENGR0266	Structural Steel Drafting		\$35						
ENGR0281	Drafting Field Project I-II		\$35						

EARLY CHILDHOOD EDUCATION									
ECED0100	Introduction to Early Childhood Education		\$110						
ECED0110	Infant, Toddler I		\$50						
ECED0111	Infant, Toddler II		\$50						
ECED0112	Preschool Child I		\$50						
ECED0113	Preschool Child II		\$50						
ECED0120	Portfolio Development in Early Childhood		\$50						
ECED0143	Creative Activities for Young Children		\$50						
ECED0150	Health, Safety and Nutrition in Early Childhood		\$50						
ECED0170	Early Childhood Curriculum		\$50						
ECED0180	Developing Language and Literacy in Early Childhood		\$50						
ECED0200	Program Planning and Administration		\$50						
ECED0210	Family, Community and Professional Partnerships		\$50						
ECED0220	Social Emotional Development & Child Behavior		\$50						
ECED0250	Early Childhood Inclusion and Intervention		\$50						
ECED0260	Early Childhood Internship		\$100						
ECED0295	Survey of Exceptionalities		\$50						
ECED0296	Student Teaching B-PreK		\$50						
PSYC0296	Special Problems in Child Development		\$50						
EDUCATION									
EDUC 0160	Intro to Teaching: Career Awareness		\$40 background check						
ELECTRICAL TECHNOLOGY (TEC)									
ELET0100	Electrical Safety	\$99	\$100	Actual cost of online OSHA certification					
ELET0101	Electromechanical Systems	\$0	\$50	Adjustments based on resources necessary to deliver instruction					
ELET0104	Electrical Print Reading	\$10	\$50	Adjustments based on resources necessary to deliver instruction					
ELET0110	National Electric Code I	\$150	\$50	National electric book - instructor purchases due to availability					
ELET0130	Basic Electricity		\$75						
ELET0150	Basic Residential Wiring I		\$100						
ELET0200	Commercial Wiring		\$75						
ELET0203	Analog Circuits		\$75						
ELET0206	Communication Fundamentals	\$75	\$30	Adjustments based on resources necessary to deliver instruction					
ELET0210	National Electric Code 2	\$0	\$75	Book purchased in NEC 1					
ELET0232	Electrical Circuits, Instruments and Measurements	\$0	\$30	Class is no longer offered					
ELET0245	Troubleshooting Techniques		\$75						
ELET0253	Motor Controls		\$75						
ELET0255	Programmable Controllers		\$75						
ELECTRONICS ENGINEERING TECHNOLOGY									
ELEC0115	Digital Electronics I	\$75	\$50	Increased cost of materials for electronics kits					
ELEC0120	DC Circuits	\$75	\$50						
ELEC0210	AC Circuits	\$75	\$50						
ELEC0212	Semiconductor Devices	\$75	\$50						
ELEC0215	Digital Electronics II	\$75	\$50						
ELEC0220	Microcontrollers	\$75	\$50						
ELEC0225	Electronic Communication Systems	\$75	\$50						
EMERGENCY MEDICAL TECHNICIAN									
EMTC0105	Emergency Medical Responder	\$75	\$60	Increased cost of supplies used by students for the course.					
EMTC0128	Emergency Medical Technician (EMT)	\$530	\$505	course.					
EXERCISE SCIENCE									
EXSC0115	First Aid	\$20	\$15	cost of cards for first aid certification					
EXSC0132	Beginning Swimming		\$15						
EXSC0133	Intermediate Swimming		\$15						
EXSC0143	Weight Training-Physical Conditioning		\$15						
EXSC0147	Employee Wellness	\$0	\$15						
EXSC0148-0149	Wellness and Fitness Center		\$15						
EXSC0152-0155	Personal Fitness	\$0	\$15						
FIRE SCIENCE									
FRSC0100	Firefighter I		\$150						
FRSC0211	Firefighter II		\$150						
HAZARDOUS MATERIALS									
HZMT0120	Hazardous Materials Awareness & Operations		\$50						
HEATING, VENTILATION, AIR CONDITIONING/REFRIGERATION (TEC)									
HVAR0100	Safety Orientation (OSHA 10)		\$32						
HVAR0105	Electric Fundamentals		\$75						
HVAR0110	Refrigerataion Fundamentals		\$75						
HVAR0115	HVAC Fundamentals		\$75						

HVAR0120	Heating System Fundamentals	\$75							
HVAR0130	EPA 608	\$25		Test					
HVAR0200	Sheet Metal Fabrication	\$75							
HVAR0205	Electrical Theory and Circuit Design	\$40							
HVAR0210	Gas Heating Systems	\$40							
HVAR0215	Electric Heating Systems	\$40							
HVAR0220	Heating System Troubleshooting	\$40							
HVAR0225	Air Conditioning and Refrigeration Systems	\$40							
HVAR0230	Air Conditioning and Refrigeration Troubleshooting	\$40							
HVAR0235	Ductless Systems	\$40							
HEATING AND REFRIGERATION (TEC) OLD PROGRAM									
HVAC0100	Safety Orientation/OSHA 10	\$32		Aligned across the division					
HVAC0103	Refrigeration System Components 1		\$75						
HVAC0104	Refrigeration System Components 2	\$25	\$40	Adjustments based on resources necessary to deliver instruction					
HVAC0105	Electrical Theory 1	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
HVAC0106	Electrical Theory (Electricity & Components) 2	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
HVAC0107	Basic Sheet Metal		\$75						
HVAC0115	HVAC Fundamentals		\$75						
HVAC0120	Heating System Fundamentals		\$75						
HVAC0125	Electric Fundamentals		\$75						
HVAC0203	Heat Pump Systems	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
HVAC0204	System Servicing and Troubleshooting	\$40	\$75	Adjustments based on resources necessary to deliver instruction					
HVAC0215	Heating and Refrigeration Internship		\$0						
HVAC0220	EPA 608	\$25	\$40	Actual certification cost					
HVAC0225	Heating (Electric)		\$40						
HVAC0226	Cooling 1		\$40						
HVAC0227	Cooling 2		\$40						
HVAC0228	Refrigeration 1		\$40						
HVAC0230	Special Projects 1		\$25						
HVAC0231	Special Projects 2		\$25						
HVAC0233	Electrical Controls (Motors) 2		\$40						
JOURNALISM									
JOUR0174	Principles of Photography and Photojournalism		\$35						
JOUR0180	Modern Publication Design		\$35						
MATHEMATICS									
	All MATH classes using PEARSON books except USDB & B HS Partnership			Bookstore will be assessing textbook fee in different manner					
MATH0097	Math Essentials (Computer-Assisted) (\$35 + \$85)		\$120						
MATH0099	Elementary Algebra (Computer-Assisted)		\$120						
MATH0104	Intermediate College Algebra (Computer-Assisted)		\$120						
MATH0105	College Algebra with Review (Computer-Assisted)		\$120						
MATH0106	College Algebra (Computer-Assisted)		\$120						
MATH0108	Pre-Calc (CA & LEC)		\$120						
MEDICAL ASSISTANT (TEC)									
MEDA0105	Medical Administrative Aspects	\$200	\$150	Added book to Elsevier EHR product at suggestion of students and advisory board; price increased from \$70 to \$120 per student					
MEDA0115	Medical Professional Issues		\$75						
MEDA0165	Patient Care		\$100						
MEDA0175	Advanced Patient Care		\$100						
MEDA0185	Laboratory Diagnostics		\$100						
MEDA0195	Externship	\$359	\$230	Added certification prep resources; certification test fee increased; increased cost of drug screen (\$55/student)					
MORTUARY SCIENCE									
MTSC0110	Restorative Art for Mortuary Science	\$145	\$100	Supplies needed to include additional lab activities (prepared by the ARTS department) @ \$35 /student and increasing cost of supplies					
MTSC0205	Embalming Theory	\$50	\$40	Increasing cost of supplies					
MTSC0239	Practicum I		\$15						
MTSC0241	Practicum II	\$80	\$50	Additional test preparation materials @ \$35/student					
MULTIMEDIA VIDEO PRODUCTION									
MMVP0110	Introduction to Multimedia	\$41	\$75	Licensing cost for Adobe (content creation)					
MMVP0130	Introduction to Digital Imaging	\$41	\$75	Licensing cost for Adobe (content creation)					
MMVP0140	Introduction to Video Production	\$41	\$75	Licensing cost for Adobe (content creation)					
MMVP0150	Introduction to Animation	\$41	\$75	Licensing cost for Adobe (content creation)					
MMVP0160	Introduction to 3D Modeling	\$41	\$75	Licensing cost for Adobe (content creation)					
MMVP0166	Introduction to Web Animation	\$41	\$75	Licensing cost for Adobe (content creation)					
MMVP0170	Introduction to Game Design	\$41	\$75	Licensing cost for Adobe (content creation)					
MMVP0180	Audio for Video Production	\$41	\$75	Licensing cost for Adobe (content creation)					
MMVP0190	Digital Video Production	\$41	\$75	Licensing cost for Adobe (content creation)					
MMVP0201	Macintosh Digital Video Production	\$41	\$75	Licensing cost for Adobe (content creation)					

MUSIC									
MUSI0258	Applied Voice		\$50						
MUSI0260	Applied Piano		\$50						
MUSI0262	Applied Organ		\$50						
MUSI0264	Applied Flute		\$50						
MUSI0266	Applied Oboe		\$50						
MUSI0268	Applied Clarinet		\$50						
MUSI0270	Applied Bassoon		\$50						
MUSI0272	Applied Saxophone		\$50						
MUSI0274	Applied Trumpet		\$50						
MUSI0276	Applied French Horn		\$50						
MUSI0278	Applied Trombone		\$50						
MUSI0280	Applied Euphonium		\$50						
MUSI0282	Applied Tuba		\$50						
MUSI0284	Applied Percussion		\$50						
MUSI0286	Applied Violin		\$50						
MUSI0288	Applied Viola		\$50						
MUSI0290	Applied Cello		\$50						
MUSI0292	Applied Bass		\$50						
MUSI0294	Applied Guitar		\$50						
MUSI0297	Applied Improvisation		\$50						
MUSI0298	Applied Conducting		\$50						
MUSI0299	Applied Composition		\$50						
NAIL TECHNOLOGY (TEC)									
NAIL0101	Scientific Concepts	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
NAIL0105	Manicuring Skills	\$100	\$75	Adjustments based on resources necessary to deliver instruction					
NAIL0110	Artificial Nails	\$100	\$75	Adjustments based on resources necessary to deliver instruction					
NAIL0115	Business Practice	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
NURSING/PRACTICAL NURSE (CAMPUS & TEC)									
KSPN0102	Foundation of Nursing (both old & new curriculum)		\$520						
KSPN0104	Foundations of Nursing Clinical		\$196						
KSPN0107	Nursing Care of Adults I		\$540						
KSPN0108	Nursing Care of Adults Clinical		\$100						
KSPN0115	Foundations of Pharmacology	\$25 New		Lab supplies					
KSPN0121	Nursing Care of Adults II		\$582						
NURS0105	Transition to RN for LPN, Paramedic, and RT		\$645						
NURS0131	Introduction to Professional Nursing Concepts (stay always)		\$545						
NURS0132	Foundational Concepts (stay always)	\$385	\$365	Increased cost of MoKan clinical student requirements					
NURS0143	Nursing Concepts for Clients with Common Health Problems		\$430						
NURS0193	Health Assessment for Nurses (stay always)		\$60						
NURS0243	Nursing Concepts for Patients with Complex Health Problems	\$450	\$430	Increased cost of MoKan clinical student requirements					
NURS 0244	Nursing Concepts for Patients with Multisystem and Emergent Health Problems		\$215						
NURS 0245	Nursing Management of Care Concepts		\$275						
NUPN0100	Application of Health Assessment for the PN		\$20						
PHYSICAL SCIENCE									
NASC0103	General Physical Science		\$30						
NASC0108	Introduction to Astronomy Lab		\$30						
NASC0131	Introductory Physics Laboratory		\$30						
NASC0175	Introduction to Meteorology (Lab)		\$30						
NASC0231	General Physics I		\$30						
NASC0232	General Physics II		\$30						
NASC0245	Engineering Physics I		\$30						
NASC0246	Engineering Physics II		\$30						
NASC0250	Climate Studies and Laboratory		\$30						
PHYSICAL THERAPY ASSISTANT									
PHTR0160	Musculoskeletal I	\$75	\$150						
PHTR0170	Fundamentals of Treatment Procedures	\$100	\$150						
PHTR0180	Clinical Skills II		\$45						
PHTR0220	Pathophysiology for Rehabilitation		\$150						
PHTR0230	Musculoskeletal III	\$75	\$150						
PHTR0250	Musculoskeletal II		\$150						
PHTR0275	Neuromuscular Rehabilitation		\$150						
PARAMEDIC									
PMED0227	Paramedic Concepts I	\$1,200	\$1,100	Increased cost of text/online package provided to students and supplies used by students for the course.					
PMED0228	Paramedic Concepts II	\$125	\$100	Increased cost of supplies and materials used by the students for the course.					

PMED0229	Paramedic Concepts III	\$150	\$100	Increased cost of supplies, clinical requirements (background check), drug screening, student clinical document storage.					
PMED0230	Paramedic Concepts IV	\$125	\$100	Increased cost of supplies and materials used by the students for the course.					
PMED0260	Paramedic Concepts - Medical Emergencies	\$125	\$100	Increased cost of supplies and materials used by the students for the course.					
RESPIRATORY CARE									
RSCR0120	Fundamentals of Respiratory Care		\$50						
RSCR0124	Technical Interventions I		\$50						
RSCR0125	Cardiopulmonary Care I		\$65						
RSCR0220	Introduction to Respiratory Care		\$50						
RSCR0224	Therapeutic Interventions I		\$50						
RSCR0225	Cardiopulmonary Care & Diagnostics I		\$65						
RSCR0229	Therapist Clinical Practice I		\$80						
RSCR0230	Technical Devices		\$35						
RSCR0234	Technical Intervention II		\$50						
RSCR0235	Cardiopulmonary Care II		\$65						
RSCR0239	Clinic Practice II		\$80						
RSCR0240	Therapeutic Devices		\$35						
RSCR0244	Therapeutic Interventions II		\$50						
RSCR0245	Cardiopulmonary Care & Diagnostics II		\$65						
RSCR0249	Therapist-Clinic Practice II		\$80						
RSCR0270	Technical Case Studies		\$20						
RSCR0274	Technical Intervention III		\$100						
RSCR0275	Technical Interventions IV		\$50						
RSCR0279	Clinic Practice III		\$275						
RSCR0284	Clinic Practice IV		\$275						
RSCR0285	Cardiopulmonary Care & Diagnostics III		\$130						
RSCR0286	Asthma Disease Management		\$20						
RSCR0290	Perinatal Pediatrics		\$35						
RSCR0294	Neonatal Resuscitation		\$20						
RSCR0299	Final Project Seminar		\$20						
SURVEYOR TECHNICIAN									
SURV0101	Surveying I	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
SURV0102	Surveying II	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
SURV0104	Global Navigation Satellite Systems (GNSS)	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
SURV0106	Geographic Information System (GIS)	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
SURV0108	Boundary Control	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
SURV0110	Real Property Law	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
SURV0202	Survey CAD	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
SURV0204	Advanced Survey Concepts	\$0	\$75	Adjustments based on resources necessary to deliver instruction					
THEATRE									
THTR0150	Stagecraft I		\$35						
THTR0170	Stage Makeup		\$85						
THTR0220	Costume Construction	\$45	\$35						
THTR0255	Stagecraft II		\$35						
THTR0265	Scene Painting	\$45	\$35						
THTR0260	Stage Lighting-II		\$35						
WELDING TECHNOLOGY									
WELD0100	Welding Safety and OSHA 10	\$32	\$40	Aligned across the division					
WELD0105	Welding Blueprints		\$75						
WELD0110	Cutting Processes		\$75						
WELD0120	SMAW		\$75						
WELD0130	GMAW		\$75						
WELD0140	GTAW		\$75						
WELD0220	SMAW II		\$75						
WELD0230	Advanced GMAW		\$75						
WELD0240	Advanced GTAW		\$75						
WELD0255	Aluminum Welding		\$75						
WELD0260	Stainless Steel Welding		\$75						
WELD0265	Fabrication Welding		\$75						
WELD0270	Automated Welding and Cutting		\$75						
WELD0275	Pipe Welding		\$75						
WELD0280	Welding Codes and Advanced Inspection		\$75						
WELD0285	Internship	\$0	\$75	Adjustments based on resources necessary to deliver instruction					

**February 2024 Board Report
KCKCC Academic Affairs
Revised & New Program Submissions**

Math, Science, Business and Technology – Dr. Edward Kremer, Dean

Biomanufacturing Certificate A Modification– 17 Credit Hours Biomanufacturing Certificate B New Certificate – 32 Credit Hours

Rationale for Program Revision

The region from Manhattan Kansas to Columbia Missouri is the Animal Health Corridor. This region is home to 40% of the world's Animal Health Industry. This industry deals with everything from the manufacturing of pet food to animal vaccines. This large-scale manufacturing of health products is also termed biomanufacturing.

In 2015 the college opened the Kansas City Kansas Bio-manufacturing Training Laboratory (KCKBTL) with support from an NSF grant (Award: 1501692) to respond to workforce needs in the bio-manufacturing industry. The grant advisory board included representatives from the Animal Health Corridor, KUMC, CEVA Biomune, Workforce Partnership, the KC Area Life Sciences Institute, KCKPS, and PrepKC. In 2018 the advisory board recommended the college develop a 16-hour Certificate A in Bio-manufacturing to provide for credit training for entry level positions in the industry.

For the past two years the advisory board has discussed skills gaps in math, writing, regulatory affairs, and agricultural biotechnology. To address these skills gaps they proposed development of a Certificate B. Creation of the Certificate B would address these skillsets and provide graduates of the program an additional level of training for the next tier of industry positions. Current industry advisory board members include Merck Animal Health De Soto, BioKansas, InnovateBIO, BIOMADE, KUMC, KCKPS, Millipore, Thermofisher, and Acatalent.

Current enrollment in the Bio-manufacturing program is between 13-20 students each year (2019-2023). The biomanufacturing program prepares students for STEM education or skilled workforce in biomanufacturing industry by providing necessary knowledge and laboratory skills. Addition of courses like Agricultural Biotechnology and Regulatory Affairs will further expand the biomanufacturing skills and expand the sphere of job market or career options. We project that the program will increase to 25-30 with the Certificate B provision. The program is the only Bio-manufacturing program in the state.

Curriculum

Survey of Biomanufacturing (BMFR-0100) 3 credits

This survey course provides students with basic training on the field of biomanufacturing production. Students are introduced to an understanding of the career opportunities and basic technical skills required in high-demand, high-skill careers in bio-manufacturing. This course will include an introduction to the local Life Science industry and related career opportunities and employment requirements; the basic math and technical skills required

February 2024 Board Report
KCKCC Academic Affairs
Revised & New Program Submissions

of an entry-level position; and basic knowledge of documentation, safety, and bioprocess requirements in a biomanufacturing facility. Upon completion of this course, the students will earn an OSHA-10 Safety card.

Introduction to Biotechnology (BIOL-0105) 3 credits

Introduction to Biotechnology is designed to give students an understanding of the foundational scientific principles and applications of the biotechnology. Students will focus on pharmaceutical, agricultural, medical, genomic, and forensic applications of biotechnological methods and will deepen their understanding of biotechnology-related career fields in the process. Students will also explore the history of biotechnology, the regulatory methods used by industry, and the ethical issues raised by this application of science.

Principles of Cell and Molecular Biology (BIOL-0135) 4 credits

This is an integrated lecture and laboratory course for biology majors and students planning to take additional courses in biology. This class introduces the fundamental biological principles characteristic of all living things. Since the cell is the basic unit of life, this course will focus on life at the cellular and molecular levels. Subjects covered include basic biochemistry, cell anatomy and physiology, bioenergetics, genetics, and evolution. Emphasis will be placed on learning the process skills and equipment associated with being a biologist.

Manufacturing Technician Training (BMFR-0145) 3 credits

The Manufacturing Technician Training course will provide students an understanding of industrial Lean manufacturing, Safety, and some of the physics of behind machines. These include levers, pulley systems, hydraulics, and electricity. Students will also learn to interpret two dimensional drawings into three dimensional structures.

Techniques and Instrumentation for Biomanufacturing (BMFR-0146) 4 credits

The Techniques and Instrumentation course provides students with exposure to various instruments. Students will learn the importance of equipment maintenance and calibration of pipette, pH meters, and balances. They will be able to maintain and use different types of centrifuges and their applications, cell culture incubator, bioreactor, HPLC, and gel systems. Students will also learn about safety, good documentation practices, and practice aseptic techniques.

Agricultural Biotechnology Laboratory (BMFR-0201) 2 credits

This course offers relevant technical knowledge and skills needed to prepare for further education and careers in the agricultural biotechnology and food production career cluster. Laboratory-based activities are an integral part of this course including the safe use and application of appropriate technology, scientific testing, and observation equipment.

**February 2024 Board Report
KCKCC Academic Affairs
Revised & New Program Submissions**

Agricultural Biotechnology (BMFR-0200) 4 credits

This course introduces students to agriculture and biotechnology tools used in modern agriculture. Students will be incorporated with key scientific knowledge to understand concepts, methods and range of biotechnology tools used to improve crops and animals for increasing safe and nutritious food production. Students will also learn about bioeconomy and bioproducts.

Regulatory Affairs (BMFR-0210) 3 credits

This course will provide the students with an understanding of the federal regulation of biomanufacturing products. Besides learning about the regulatory organizations and their functioning, students will learn about the regulations involved in the development of biomanufacturing products including planning, compliance, validation, and documentation.

Composition I (ENGL-0101) 3 credits

Composition 101 is the first of two required composition courses. It is designed to help students achieve language proficiency and write paragraphs and essays which demonstrate unity, coherence, and levels of usage appropriate to the topic, purpose, and audience.

College Algebra (MATH0106) 3 credits

Prerequisite of MATH-0104 or meet the correct placement test measure for college algebra. College Algebra includes analysis and graphing of functions, including constant, linear, absolute value, square root, polynomial, rational, exponential, and logarithmic functions, and non-functions; and solving equations and inequalities, including polynomial equations, exponential equations, logarithmic equations, and systems of linear equations and inequalities. Students will be expected to use appropriate technology as one tool to achieve competency in College Algebra.

Course Number	Course Title	Credit Hours
Certificate A		
BIOL-0105	Introduction to Biotechnology	2 (3-hours proposed)
BIOL-0135	Principles of Cell and Molecular Biology	4
BMFR-0100	Survey of Biomanufacturing	3
BMFR-0145	Manufacturing Technician Training	3

**February 2024 Board Report
KCKCC Academic Affairs
Revised & New Program Submissions**

BMFR-0146	Techniques and Instrumentation	4
	Cert A Total	16 (17-hours proposed)
Certificate B		
BMFR-0200	Agricultural Biotechnology	4
BMFR-0201	Agricultural Biotechnology Lab	2
BMFR-0210	Regulatory Affairs for Biomanufacturing	3
MATH-0106	College Algebra or higher	3
ENGL-0101	Composition I	3
	Cert B Total	32

KANSAS CITY KANSAS COMMUNITY COLLEGE
FY23-24 BUDGET MID YEAR ADJUSTMENT
FEBRUARY 2024

	FY23-24 Adopted Budget	FY23-24 Adjusted Budget	Net Change	
Operating Revenues:				
Student Tuition and Fees	\$ 10,005,336	\$ 10,005,336	\$ -	
Federal Grants and Contracts	\$ 10,730,729	\$ 10,730,729	\$ -	
State Grants and Contracts	\$ 2,114,603	\$ 2,118,129	\$ 3,526	Revisions to State Grant Funding
Private Gifts, Grants & Contracts	\$ 330,000	\$ 330,000	\$ -	
Auxiliary Enterprise Revenue	\$ 3,227,118	\$ 3,227,118	\$ -	
Other Operating Revenue	\$ 391,500	\$ 391,500	\$ -	
Total Operating Revenues	\$ 26,799,286	\$ 26,802,812	\$ 3,526	
Nonoperating Revenues (Expenses)				
County Property Taxes	\$ 56,253,307	\$ 56,253,307	\$ -	
State Aid (Tiered and Non Tiered)	\$ 10,130,330	\$ 10,130,330	\$ -	
SB155 State Aid	\$ 3,200,000	\$ 3,464,011	\$ 264,011	Revisions to SB155 State Funding
Investment Income	\$ 686,312	\$ 925,000	\$ 238,688	Based on increased investment returns
Interest Expense on Capital Asset Debt	\$ (1,094,726)	\$ (1,094,726)	\$ -	
Transfer from Capital Reserves & FY23 Rollover	\$ 9,755,069	\$ 9,868,069	\$ 113,000	
Total Nonoperating Revenues	\$ 78,930,292	\$ 79,545,991	\$ 615,699	
Total Revenues	\$ 105,729,578	\$ 106,348,803	\$ 619,225	
Net Budgeted Revenues				
(Total Revenue Less Grants and Transfer from Capital Reserves & Rollover)				
	82,799,177	83,301,876		
Operating Expenses:				
Salaries & Benefits	\$ 47,281,200	\$ 47,281,200	\$ -	To be reconciled at year end
Contractual Services	\$ 3,239,640	\$ 3,239,640	\$ -	
Supplies & Other Operating Expenses	\$ 14,347,050	\$ 14,523,122	\$ 176,072	Insurance increase, audit increase, moving reimbursements, misc budget adjustments
Contribution to Reserves (7% of revenue)	\$ 6,718,216	\$ 6,326,369	¹ \$ (391,847)	
Utilities	\$ 2,105,153	\$ 2,105,153	\$ -	
Repairs & Maintenance to Plant	\$ 8,952,250	\$ 9,324,250	\$ 372,000	E-Locks for Centennial Hall
Scholarships & Financial Aid	\$ 8,621,000	\$ 8,621,000	\$ -	
Strategic Opportunities	\$ 1,250,000	\$ 1,250,000	\$ -	
Contingency	\$ 350,000	\$ 700,000	² \$ 350,000	
Debt Service	\$ 3,110,000	\$ 3,110,000	\$ -	
Rollover from FY23 to FY24	\$ 9,755,069	\$ 9,868,069	\$ 113,000	Learning Spaces close out of FY22 & FY23
Total Operating Expenses	105,729,578	106,348,803	619,225	
Increase/(Decrease) in Net Revenue	\$ 0	\$ -	\$ (0)	

¹ Adjust reserve contribution planned for end of year to cover increased expenses

² Litigation Expense (\$545k), Gym Temp Closure, Moving Expenses, Archer Consulting, Economic Impact Study, Student Housing Temp Housing



DATE: February 16, 2024
TO: Members of the Board of Trustees
FROM: Dr. Shelley Kneuvean, Chief Financial Officer
SUBJECT: Mileage Reimbursement Rate

The Internal Revenue Service (IRS) has updated the mileage reimbursement rate from \$.655 per mile to \$.67 per mile. The Finance department is recommending the rate be adjusted to the new amount effective Wednesday, February 21, 2024 if approved by the full Board of Trustees.

This information was presented to the Board of Trustees Finance Committee on Monday, February 12, 2024 and they voted to recommend approval to the full Board of Trustees.

Therefore, we are recommending approval of the new mileage rate to the current rate approved by the IRS.

RESOLUTION**A RESOLUTION REGARDING THE CONSUMPTION OF ALCOHOLIC LIQUOR
IN ACCORDANCE WITH K. S. A. 41-719 (i)**

WHEREAS, Kansas Statutes Annotated 41-719 (d) prohibits the consumption of alcoholic liquor on public property except where expressly permitted by law; and

WHEREAS, The Kansas City Kansas Community College (KCKCC) is authorized under Kansas law to exempt from the provisions of K. S. A. 41-719 (d) specified property which is under the control of the KCKCC Board of Trustees and which is not used for classroom instruction.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:

Section 1: KCKCC hereby exempts for Tuesday, February 27, 2024, from 4:30 p.m. to 7:00 p.m., the KCKCC Art Gallery and Deli area, from the requirement of K. S. A. 41-719 (d).

Section 2: This exemption is granted in connection with the holding of the "Art in America" Exhibition Reception.

**PASSED AND APPROVED by the Board of KCKCC in a meeting held
on February 20, 2024.**

BOARD OF TRUSTEES
KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature _____

Board Chairperson
Print Name: Brad Isnard

Attest _____

Secretary
Print Name: Dr. Greg Mosier

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NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:

Section 1: KCKCC hereby exempts for Thursday, March 28, 2024,
from 6:00 p.m. to 8:00 p.m., the Multipurpose Room AA101 and
adjacent to Room AA101 at the
Dr. Thomas R. Burke Technical Education Center (TEC),
from the requirement of K. S. A. 41-719 (d).

Section 2: This exemption is granted in connection with the holding of the
Kansas City Kansas Community College Centennial Dinner Celebration.

**PASSED AND APPROVED by the Board of KCKCC in a meeting held
on February 20, 2024.**

BOARD OF TRUSTEES
KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature _____
Board Chairperson
Brad Isnard

Attest _____
Secretary
Dr. Greg Mosier