



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Special Meeting  
Tuesday, August 22, 2023 – 4:45 P.M.**

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

**Agenda**

1. Call to Order
2. Roll Call
3. Executive Session(s):
  - 1) Executive session to discuss personnel matters of non-elected personnel with possible action to follow in open session (5-minute duration). Open session will take place in Upper Jewell Lounge and in the virtual meeting room.
4. Adjournment



DATE: August 22, 2023  
TO: Members of the Board of Trustees  
Dr. Greg Mosier, President  
FROM: Dr. Shelley Kneuvean, Chief Financial Officer  
SUBJECT: Documents for the FY24 Revenue Neutral Rate Hearing and FY24 Budget Hearing

Please find attached several documents for your consideration for the Revenue Neutral Hearing and Budget Hearing scheduled for August 22, 2023.

#### **Revenue Neutral Rate Hearing**

During this meeting, a public hearing will be held to consider whether KCKCC will exceed the revenue neutral rate for FY24.

- The County Clerk provides the College with the calculation of the revenue neutral rate for real, personal, and utility property taxes each year based on anticipated assessed values, attached as **Exhibit A**.
- At the July 18, 2023 Board meeting, the Board approved the publication of the public hearing notice with the Intent to Exceed the Revenue Neutral Rate, attached as **Exhibit B**.
- During the hearing, Dr. Mosier will present information.

#### **MOTION 1: Resolution to Exceed the Revenue Neutral Rate**

- The Board will consider the motion to adopt the Resolution of the Kansas City Kansas Community College to levy a property tax rate exceeding the revenue neutral rate, attached as **Exhibit C**.
- The Resolution requires a roll call vote, which is attached as **Exhibit D**.

#### **Budget Hearing**

During the next meeting, a hearing will be held to certify the Mill Levy for FY24 and consider the Proposed FY24 Budget.

- A summary of the proposed budget revenues and expenditures, detailed notes for revenues and expenditures, and the capital outlay budget summary is attached as **Exhibit E**.

- This proposed budget is based on a 1 mill levy reduction for FY24 from the current mill levy in FY23. The calculations for the mill reduction and the Certificate to set the FY24 mill levy is attached as **Exhibit F**.
- The Expendable Reserves Breakdown is included as **Exhibit G**. This has been updated to increase the restricted reserve to Student Housing to a total of \$584,000.

**MOTION 1:** The Board of Trustees will consider a motion to certify the tax rate to reduce the FY23 mill levy rate of 27.375 by one mill for the FY24 mill levy rate of 26.375.

**MOTION 2:** The Board of Trustees will consider a motion to approve the proposed FY24 budget.

# EXHIBIT A, REVENUE NEUTRAL RATE

K. C. K. COMMUNITY JR. COLLEGE

Other

1. Estimated Assessed Valuation Information as of July 1, 2023

	Estimated Assd Valuation	Territory Added	Property With Changed Use	Pending Exemption
Real Estate	1,820,252,009	0	0	822,144
Personal Property	39,742,565	0	0	0
Oil and Gas	0	0	0	0
State Assessed Utilities	105,870,356	0	0	
Severed Minerals	0	0	0	
<b>Total</b>	<b>1,965,864,929</b>	<b>0</b>	<b>0</b>	<b>822,144*</b>
New Improvements	15,251,919	0		
Remodel	0	0		

2. All Personal Property including Watercraft 40,479,406

3. Actual Tax Rates Levied for the 2023 Budget

Fund	Rate
KCKCC CAPITAL OUTLAY	2.269873
KCKCC GENERAL	25.105303
	<u>27.375176</u>
Revenue Neutral Rate:	<u>23.834866</u>

4. Final Assessed Valuation from November 1, 2022 Abstract 1,709,577,444

5. All Personal Property excluding Watercraft for 2022 38,387,440

6. Gross Earning (Intangible) Tax Estimate 0.00

7. Neighborhood Revitalization District Valuation Subject to Rebates 20,585,682

8. 2022 Column (2021 Tax) Delq % for KCKCC GENERAL Fund 3.27%

Tax Increment Financing - TIF/RHID:

TIF/RHID Base Assessed Valuation 5,868,678

TIF/RHID Current Assessed Valuation 41,618,701

*TIF/RHID is not subtracted from Real Estate Value.*

10. Watercraft Taxes 20,162.08

\*Note: This pending exemption amount has been removed from the Real Estate Valuation of the Kansas City Kansas Community College.

06/15/2023

Date

Hattie L. Smith, Tax Levy Manager

Provided by

UNIFIED GOVERNMENT

Name of County

**EXHIBIT B, NOTICE OF HEARING TO EXCEED THE  
REVENUE NEUTRAL RATE AND BUDGET  
HEARING**

Budget Form CC-J

STATE OF KANSAS

**NOTICE OF HEARING TO EXCEED THE REVENUE NEUTRAL RATE AND BUDGET HEARING  
2023-2024 BUDGET**

The governing body of Kansas City Kansas Community College in Wyandotte County will meet on August 22, 2023 at 5:00 PM at 7250 State Ave, Kansas City, KS 66112 for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of tax to be levied, the revenue neutral rate, and to consider amendments. Detailed budget information is available at Business Office and will be available at this hearing.

**BUDGET SUMMARY**

The Expenditures and the Amount of 2024 Tax to be Levied (as shown below) establish the maximum limits of the 2023-2024 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to change depending on final assessed valuation.

	2021-2022		2022-2023		Proposed Budget 2023-2024		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2024 Tax to be Levied	Est. Tax Rate*
Current Funds Unrestricted							
General Fund	58,597,984	25.112	49,126,376	25.112	74,002,886	47,550,684	24.188
Postsecondary Tech Ed	13,498,387		14,755,969		16,190,794	xxxxxxxxxx	xxx
Adult Education	762,980		857,049		888,606		0.000
Adult Supp Education	673,157	xxx	642,224	xxx	757,187	xxxxxxxxxx	xxx
Motorcycle Driver	84,306	xxx	62,763	xxx	75,000	xxxxxxxxxx	xxx
Truck Driver Training	0	xxx	0	xxx	0	xxxxxxxxxx	xxx
Auxiliary Enterprise	2,623,539	xxx	2,666,132	xxx	2,786,141	xxxxxxxxxx	xxx
Plant Funds		xxx		xxx		xxxxxxxxxx	xxx
Capital Outlay	5,528,282	2.270	2,635,105	2.270	6,735,090	4,299,984	2.187
Bond and Interest	3,322,318		3,338,002		3,363,970	0	0.000
Special Assessment	0		0		0	0	0.000
No Fund Warrants	0		0		0	0	0.000
Revenue Bonds	0	xxx	0	xxx	842,931	xxxxxxxxxx	xxx
<b>Total All Funds</b>	<b>85,090,953</b>	<b>27.382</b>	<b>74,083,620</b>	<b>27.382</b>	<b>105,642,605</b>	<b>xxxxxxxxxx</b>	<b>26.375</b>
					<i>Revenue Neutral Rate**</i>		<b>23.835</b>
Total Tax Levied	41,133,834		46,799,984		xxxxxxxxxx	51,850,668	
Assessed Valuation	1,502,221,693		1,709,131,488		1,965,864,930		

**Outstanding Indebtedness, July 1**

	2021	2022	2023
G.O. Bonds	17,595,000	14,875,000	12,040,000
Capital Outlay Bonds			
Revenue Bonds	19,840,000	19,840,000	19,840,000
No-Fund Warrants			
Temporary Notes			
Lease Purchase Principal			
<b>Total</b>	<b>37,435,000</b>	<b>34,715,000</b>	<b>31,880,000</b>

\* Tax Rates are expressed in mills.

\*\* Revenue Neutral Rate as defined by KSA 79-2988

DocuSigned by:

*Evelyn Criswell*

278BC4D1A9C3342E

Evelyn Criswell, Board Chair

EXHIBIT C, RESOLUTION TO LEVY A PROPERTY  
TAX RATE EXCEEDING THE REVENUE NEUTRAL  
RATE

Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE Kansas City Kansas Community College TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE;**

**WHEREAS**, the Revenue Neutral Rate for the Kansas City Kansas Community College was calculated as 23.835 mills by the Wyandotte County Clerk; and

**WHEREAS**, the budget proposed by the Governing Body of the Kansas City Kansas Community College will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

**WHEREAS**, the Governing Body held a hearing on August 22, 2023 allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

**WHEREAS**, the Governing Body of the Kansas City Kansas Community College, having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE Kansas City Kansas Community College:**

The Kansas City Kansas Community College shall levy a property tax rate exceeding the Revenue Neutral Rate of 23.835 mills.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

**ADOPTED** this 22nd day of August and **SIGNED** by the Governing Body.

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\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attested: \_\_\_\_\_

EXHIBIT D, ROLL CALL VOTE

## Roll Call Vote

A Roll Call Vote of the Kansas City Kansas Community College To Levy a Property Tax Exceeding the  
Revenue Neutral Rate

Hearing to Exceed Revenue Neutral Rate held on August 22, 2023

Resolution No. \_\_\_\_\_

<b>Governing Body Member</b>	<b>Yes</b>	<b>No</b>	<b>No Vote</b>
Donald Ash			
Rosalyn Brown			
Patricia Brune			
Evelyn Criswell, Chair			
Dr. Ray Daniels			
Linda Hoskins Sutton			
Bradley Isnard, Vice Chair			
<b>TOTAL</b>			

Certified:

\_\_\_\_\_

EXHIBIT E, SUMMARY OF PROPOSED FY24  
BUDGET REVENUES AND EXPENSES, NOTES,  
AND CAPITAL SUMMARY

## PROPOSED FY2024 BUDGET

### BUDGETED REVENUES, OPERATING EXPENSES, AND RESERVES

Revenues	Proposed Budget FY24
Tuition & Fees	\$10,005,336
Federal Grants & Contracts	\$10,730,729
State Grants & Contracts	\$2,114,603
Private Gifts, Grants, & Contracts	\$330,000
Auxiliary Enterprise Revenue	\$3,227,118
Other Operating Revenue	\$390,866
<b>TOTAL PROJECTED OPERATING REVENUES</b>	<b>\$26,798,652</b>
County Property Tax (1 mill reduction proposed)	\$56,253,941
State Aid Tiered and Non-Tiered	\$10,130,330
SB155 State Aid	\$3,200,000
Investment Income	\$686,312
Interest Expense	(\$1,094,726)
Transfer from Capital Reserves & FY23 Rollover	\$9,755,069
<b>TOTAL PROJECTED NON-OPERATING REVENUES</b>	<b>\$78,930,292</b>
<b>TOTAL REVENUES FY24</b>	<b>\$105,729,578</b>
<b>Operating Expenses</b>	
Salaries & Benefits	\$47,281,200
Contractual Services	\$3,239,640
Supplies & Other Operating Expenses	\$14,347,050
Contribution to Reserves (7% of revenue)*	\$6,718,216
Utilities	\$2,105,153
Repairs and Maintenance to Plant	\$8,952,250
Scholarships & Financial Aid	\$8,621,000
Strategic Opportunities	\$1,250,000
Contingency	\$350,000
Debt Service	\$3,110,000
Transfer from Capital Reserves & FY23 Rollover	\$9,755,069
<b>TOTAL OPERATING EXPENSES FY24</b>	<b>\$105,729,578</b>
<b>NET REVENUE FY24</b>	<b>\$0</b>

**FACILITIES INSTITUTIONAL CAPITAL OUTLAY BUDGET, Fund 61**  
**Kansas City Kansas Community College**  
**Updated 7/11/23**

**Estimated Tax Property Revenues for Capital based on Scenario 4**  
 Additional Budget Allocation

**TOTAL CAPITAL FUNDS AVAILABLE**

<b>Proposed FY2024</b>	
	\$4,299,260
	\$1,263,540
	<b>\$5,562,800</b>

**New Capital Projects**

New Roofs at 3 Locations (TBD, evaluating 2 roof conditions reports)  
 High Voltage Program Space and Equipment  
 Upper Field House Switch Gear Replacement  
 Weight Room Relocation & Expansion  
 HVAC Repairs at Various Locations  
 Learning Spaces Phase 6  
 Upgrade to Parking Lots and Lighting to Improve Safety  
 Miscellaneous Remodel / Repairs  
 Deferred Maintenance Projects  
 Miscellaneous Plumbing, Electrical, and Flooring Projects  
 General Furniture and Fixtures  
 Ambient Spaces Projects  
 Police Space & Locker Room  
 Interior Lighting Upgrades to LED  
 Main Campus Signage Improvements

**Total Proposed Capital Projects Budget**

	\$1,000,000
	\$750,000
	\$637,800
	\$600,000
	\$600,000
	\$500,000
	\$300,000
	\$300,000
	\$200,000
	\$180,000
	\$150,000
	\$125,000
	\$100,000
	\$80,000
	\$40,000
	<b>\$5,562,800</b>

**ADDITIONAL CAPITAL OUTLAY (general operating departments & accounts)**

\$2,140,000 Construction Technology Program federal grant  
 \$150,000 police security cameras and locks  
 \$130,000 police vehicles  
 \$135,000 fleet vehicles  
 \$130,000 IT capital outlay  
 \$704,450 capital outlay in departmental budgets (such as automotive collision lift repair, student accessibility equipment, main campus equipment, etc.)

**TOTAL CAPITAL PROJECTS AND CAPITAL OUTLAY**

	<b>\$8,952,250</b>
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NOTE: KCK Community Education, Health and Wellness Center is budgeted in a construction in progress account and the funds and expenditures are not include in this list

**Notes on Revenues**

1	Tuition and Fees: The assumptions for FY24 were based on flat enrollment FY23 to FY24, plus \$1 increase in technology fee as approved by the Board of Trustees in February 2023. This figure was increased slightly due to higher enrollment numbers than anticipated in August 2023.
2	Federal Grants & Contracts: Includes Federal financial aid / Pell: \$7M, Federal Earmark for Construction Technology: \$2.1M, Upward Bound: \$287,538, Title III: \$444,300, NSF: \$12,000, Perkins: \$360,000, and other smaller grants. * since 6/8/23 reclassified Perkins to federal grants (not state grants)
3	State Grants: One-time KBOR state funds for capital maintenance: \$545,599 (updated in August 2023 based on new information provided by the State), Cyber Security: \$250,000, and Workforce Initiatives/Apprenticeship: \$919,215. Other grants include 21st Century: \$175,000; Nursing Initiative: \$50,000, & miscellaneous grants. * FY23, \$6 million in ARPA funds was received which is in the Rollover funds note 12.
4	Gift, Grants, and Contracts: Includes Urban Academy: \$295,000 and IELCE for Adult Education: \$35,000.
5	Auxiliary: Sales in bookstore have increased to \$1.4M on main campus and \$350,000 at TEC (selling more kits). Student housing projected revenue is based on 96% occupancy rate, with 2% increase in rates approved by the Board of Trustees in February 2023: Revenue for FY24 estimated at \$1.44 million plus summer housing revenue of \$36,000.
6	Other Operating: Decrease due to less auction proceeds anticipated from disposal of large equipment. This includes auction sales, childcare lease, adult education noncredit revenue, course fee revenue from Fund 72, and miscellaneous income.
7	<p>Combined Property Taxes Revenue:</p> <p><b>FY23 Levy @ 23.375 = \$51,930,018 (year-end actual estimated at \$51,864,505)</b>  <b>Revenue Neutral @ 23.835 = \$51,203,256 *</b>  <b>Flat Levy @ 27.375 = \$58,219,171</b>  <b>1 mill Reduction @ 26.375 = \$56,253,307</b></p> <p>Assumptions: Actual assessed valuations for real property increased 15.9% for in Wyandotte County (originally estimated 14%), a 3.5% increase personal (business) property assessed valuations (originally estimated 16.6% decline) , and a 5% increase in utilities property assessed valuations (originally estimated 4% increase). Valuations were provided by the County June 15.</p> <p>Revenue neutral rate is only calculated on the tax levy for real, personal (business), and utility property and does not include motor vehicles and other vehicle taxes. FY24 revenue related to the motor vehicles and other vehicle taxes is expected to decrease by (\$727,000) based on the tax rate set by the State of Kansas as compared to FY23.</p>

8	State Aid Tiered and Non-Tiered: Decrease of (\$229,252) FY23 to FY24 which is calculated on the three-year rolling average plus one-time 5% adjustment based on final figures from KACCT and approved by KBOR for FY24 (formula changed).
9	SB155 State Aid: Revenues for excel tech Excel in CTE courses based on final from KACCT.
10	Investment Income: FY23 earnings on cash balance at approximately 2% = \$997,000 updated June 30. As cash is used during FY24 from the reserves for specific projects, it is expected that interest earnings will be lower. Approximately \$350,000 is projected as earning on cash balances in banking accounts and earnings on higher return investments forecasted to increase to \$336,000 during FY24 for a total proposed budget of \$686,312.
11	Interest Expense on Capital Asset Debt: Decrease based on lower debt as principal is paid each year.
12	The Rollover from FY23 to FY24 is expected to be \$9,755,069. Of this amount, \$6,000,000 is ARPA funds for the downtown center, \$1,737,362 is the unspent portion of AET federal earmark grant, and \$2,017,707 is facilities, police, and strategic initiatives funds from FY23 encumbered but not yet spent.

#### Notes on Expenses

13	Salaries & Benefits: Increase includes 3% pay increase plus 10% increase on employer portion of health insurance premiums, \$200,000 equity adjustments, 6 new positions, 2 faculty positions funded at 25% for Lineman Program, and 2 reclassified positions. From 6/8/23 added lab assistant for construction technology and part time funds for events and scheduling.
14	Contractual Services: Increase includes \$150,000 for employee compensation study, \$135,000 increase in IT software maintenance agreements, and other contractual services increase such as maintenance contracts. From 6/8/23 added \$734,325 in contracted services including inclusion of grounds main campus & TEC contracted lawn service \$323,000, TEC outsourced custodial \$285,700, miscellaneous facilities contracted services \$77,000, and a lease for a second bus \$48,000 as well as other minor changes.
15	Supplies & Operating Expenses: Overall this category has decreased from FY23 to proposed FY24. From 6/8/23 added \$139,653 due to general, property, and work comp insurance increases (35% increase) and reallocating expenses to contracted expenses.
16	Contribution to Reserves: Calculated based on 7% of total revenues (not including roll over from FY23 to FY24), updated as of 6/26/23 with an increase of \$69,685.
17	Utilities: Increase due to estimated 3% increase on all utility expenses.
18	Repairs & Maintenance to Plant (includes capitalized and noncapitalized equipment): Of the total \$8.9 million for FY24, the following is included: - \$2.1 million is the Construction Technology federal earmark

	<ul style="list-style-type: none"> <li>- Facilities services capital expenses are approximately \$5.6 including \$1,000,000 for roof replacements, \$637,800 switch gear replacement at Field house, \$600,000 for HVAC replacements, \$600,000 for the weight room expansion, \$750,000 for the Lineman program, \$500,000 for Learning Spaces, \$500,000 for repair and remodeling and deferred maintenance, \$300,000 parking lot and lighting improvements, \$150,000 furniture/fixtures, \$125,000 ambient learning, and other miscellaneous repairs. From 6/8/23 changed by (\$199,000) to balance budget.</li> <li>- The remaining expenses include capital and noncapital outlay in departmental budgets such as \$130,000 for police vehicles, \$135,000 for facilities vehicles, \$130,000 for IT equipment, and other minor repairs and equipment.</li> </ul>
19	Scholarships & Financial Aid: \$7 million federal financial aid plus \$1 million institutional scholarships, \$525,000 board scholarships (student fees), \$95,000 employee waivers/reimbursements, and \$1,000 GED grant scholarship. (since 6/8/23 added \$1,000 for GED scholarship).
20	Strategic Opportunities: These requests are one-time projects or capital outlay submitted by departments for funding in FY24.
21	Contingency: Increase from FY23 to FY24 to cover unanticipated expenses.
22	Debt Service: Actual debt payments based on schedules due in FY24.
23	<p>Additional Expense: The total of all changes is an additional \$821,352, plus the original projected deficit of \$174,149 from 6/8/23.</p> <p>Rollover is anticipated to be \$9,755,069. Actual expenses will be charged to the correct line items for proper accounting.</p>

**EXHIBIT F, PROPOSED FY24 BUDGET WITH 1  
MILL LEVY REDUCTION**

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
PROPOSED BUDGET FY24**

	Projected Year End FISCAL YEAR FY 2023  <i>Updated June 30</i>	FY24 Budget SCENARIO 1 <i>Revenue Neutral</i>  Mill Levy 23.835	FY24 Budget SCENARIO 2 <i>Flat Levy</i>  Mill Levy 27.375	Proposed FY24 Budget SCENARIO 3 <i>1 Mill Reduction</i>  Mill Levy 26.375	
<b>Operating Revenues:</b>					
Student Tuition and Fees	\$ 9,504,020	\$ 10,005,336	\$ 10,005,336	\$ 10,005,336	1
Federal Grants and Contracts	9,634,859	\$ 10,730,729	\$ 10,730,729	\$ 10,730,729	2
State Grants and Contracts	6,872,264	\$ 2,114,603	\$ 2,114,603	\$ 2,114,603	3
Private Gifts, Grants & Contracts	164,262	\$ 330,000	\$ 330,000	\$ 330,000	4
Auxiliary Enterprise Revenue	3,149,595	\$ 3,227,118	\$ 3,227,118	\$ 3,227,118	5
Other Operating Revenue	754,557	390,866	390,866	390,866	6
<b>Total Operating Revenues</b>	<b>30,079,557</b>	<b>26,798,652</b>	<b>26,798,652</b>	<b>26,798,652</b>	
<b>Nonoperating Revenues (Expenses)</b>					
		<i>Revenue Neutral</i>	<i>Flat Levy</i>	<i>1 Mill Reduction Updated 6/26/23</i>	
County Property Taxes	51,864,505	51,203,256	58,219,171	56,253,941	7 (1,965,230.93)
Real Property, Personal Property (Business) & Utilities	46,734,470	46,799,983	53,815,898	51,850,668	
Motor Vehicles, Boats, etc.	5,130,035	4,403,273	4,403,273	4,403,273	
State Aid (Tiered and Non Tiered)	10,359,582	10,130,330	10,130,330	10,130,330	8
SB155 State Aid	3,153,507	3,200,000	3,200,000	3,200,000	9
Investment Income	997,518	686,312	686,312	686,312	10
Interest Expense on Capital Asset Debt	(1,201,194)	(1,094,726)	(1,094,726)	(1,094,726)	11
Transfer from Capital Reserves & FY23 Rollover		9,755,069	9,755,069	9,755,069	12
<b>Total Nonoperating Revenues</b>	<b>65,173,918</b>	<b>73,880,241</b>	<b>80,896,156</b>	<b>78,930,926</b>	
<b>Total Revenues</b>	<b>95,253,475</b>	<b>100,678,893</b>	<b>107,694,808</b>	<b>105,729,578</b>	
<b>Net Budgeted Revenues</b> (Total Revenue Less Grants and Transfer from Capital Reserves & Rollover)	<b>78,582,090</b>	<b>77,748,492</b>	<b>84,764,407</b>	<b>82,799,177</b>	
% increase in property tax revenue compared to current year Net Budgeted Revenues		-1%	8.1%	5.5%	
<b>Operating Expenses:</b>					
Salaries & Benefits	44,448,088	47,281,200	47,281,200	47,281,200	13
Contractual Services	1,979,489	3,239,640	3,239,640	3,239,640	14
Supplies & Other Operating Expenses	13,141,917	14,347,050	14,347,050	14,347,050	15
Contribution to Reserves (7% of revenue)	6,667,743	6,364,668	6,855,782	6,718,216	16
Utilities	2,097,373	2,105,153	2,105,153	2,105,153	17
Repairs & Maintenance to Plant	2,224,469	8,952,250	8,952,250	8,952,250	18
Scholarships & Financial Aid	7,700,879	8,621,000	8,621,000	8,621,000	19
Strategic Opportunities		1,250,000	1,250,000	1,250,000	20
Contingency	155,285	350,000	350,000	350,000	21
Debt Service	2,835,000	3,110,000	3,110,000	3,110,000	22
Rollover from FY23 to FY24	9,755,069	9,755,069	9,755,069	9,755,069	23
<b>Total Operating Expenses</b>	<b>91,005,312</b>	<b>105,376,030</b>	<b>105,867,144</b>	<b>105,729,578</b>	
<b>Increase/(Decrease) in Net Revenue</b>	<b>\$ 4,248,163</b>	<b>\$ (4,697,136)</b>	<b>\$ 1,827,665</b>	<b>\$ (0)</b>	

**CERTIFICATE**

TO THE CLERK OF Wyandotte County COUNTY, STATE OF KANSAS

We the undersigned, duly elected, qualified and acting officers of  
Kansas City Kansas Community College

certify that: (1) the hearing mentioned in the attached proof of publication was held; (2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2023-2024; and (3) the Amount(s) of 2023 Tax to be Levied are within statutory limitations.

Table of Contents:			2023-2024 Adopted Budget		
Adopted Budget and Financial Statements	K.S.A.	Page No.	Expenditures & Transfers	Amount of 2023 Tax to be Levied	County Clerk's Use Only
Statement of Indebtedness					
Statement of Conditional Lease, etc.					
Current Funds Unrestricted:					
General	71-204		74,002,886	47,550,684	
Postsecondary Technical Education			16,190,794	XXXXXXXXXX	
Adult Education	71-617		888,606	0	
Adult Supplementary Education	74-32,261		757,187	XXXXXXXXXX	
Motorcycle Driver Safety	71-1508		75,000	XXXXXXXXXX	
Truck Driver Training Course	71-1509		0	XXXXXXXXXX	
Auxiliary Enterprise			2,786,141	XXXXXXXXXX	
Total Current Funds Unrestricted			94,700,614	47,550,684	
Plant Funds					
Capital Outlay	71-501		6,735,090	4,299,984	
Bond and Interest	10-113		3,363,970	0	
Special Assessment			0	0	
No Fund Warrants			0	0	
Revenue Bonds	10-113		842,931	XXXXXXX	
Total Plant Funds			10,941,991	4,299,984	
Total – All Funds		XXXXXXXXXX	105,642,605		
Hearing Notice					Final Assessed Valuation

Assisted by: \_\_\_\_\_

Revenue Neutral Rate: 23.834866

Attest: \_\_\_\_\_, 2023

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Signature and Title of Elected Official

# EXHIBIT G, EXPENDABLE RESERVES BREAKDOWN

**Expendable Reserves Breakdown  
FY23 Year End Estimate (unaudited) PROPOSED ALLOCATIONS**

**Budgeted Contribution to Reserves = \$6,667,743**

**Additional Estimated Net Revenue = \$4,248,163**

**TOTAL ESTIMATE TO RESERVES: \$10,915,906** <sup>2</sup>

Unrestricted Reserves		Restricted Reserves		Total Reserves	
Unrestricted Reserves		Restricted Capital Projects			
\$ 40,661,034	FY22 Audit	\$ 20,545,850	FY22 Audit	\$	<b>61,206,884</b>
\$ (3,738,394)	Less Adjustments	\$ (3,570,807)	CIP CH		
\$ (3,000,000)	Less DT Transfer	\$ (2,751,274)	Less Adjustments		
\$ 33,922,640	FY23 Midyear	\$ 3,000,000	DT Transfer		
		\$ 17,223,769			
<b>\$ 2,515,906</b>	FY23 Year End Est	<b>\$ 8,400,000</b>	FY23 Year End Est	\$	<b>62,462,315</b>
\$ 36,838,546		\$ 25,623,769			

Reserved for Debt Service <b>\$3,338,004</b>	Designated for Downtown KCCEHWC \$ 9,500,000.00 \$ (3,000,000) <b>\$ 6,500,000.00</b>	Reserved Downtown KCCEHWC \$ 10,000,000 \$ 3,000,000 \$ 13,000,000 <b>\$ 6,000,000</b> \$ 19,000,000	FY23 Mid Year Transfer FY23 Year End Allocation
Reserved For Encumbrances \$500,000 \$ (500,000) \$0	Designated for Leavenworth CO KCKCC <b>\$1,500,000</b>	Reserved Leavenworth CO KCKCC \$ 4,000,000 \$ (360,231) \$ 3,639,769	FY23 Land Acquisition
	Designated for Learning Spaces/WC Remodel <b>\$750,000</b>	Reserved Learning Spaces/WC Remodel \$ 500,000 \$ (500,000) \$0	FY23 Mid Year Facilities Rollover
	Designated for Student Housing Retirement \$2,500,000 \$ (1,000,000) \$ 1,500,000 \$ (500,000) <b>\$1,000,000</b>	Reserved Student Housing \$ 500,000 \$ (416,000) \$ 84,000 \$ 500,000 <b>\$ 584,000</b>	FY23 Move to CIP CH FY Year End Transfer from Unrestricted
	Designated for Athletic Training Facility <b>\$2,800,000</b>	Reserved Athletic Training Facility <b>\$200,000</b>	
	Designated for Early College Renovation \$2,500,000 <b>\$2,000,000</b> <b>\$4,500,000</b>	Reserved Ambient Spaces <b>\$200,000</b>	FY23 Year End Allocation
	Designated for New Program Development <b>\$5,000,000</b>	Reserved Capital Asset R&R \$ 1,000,000 \$ (1,000,000) \$ -	FY23 Mid Year Facilities Rollover
	Designated for Tiered Program Over Funding Reduction <b>\$500,000</b>	Undesignated Capital Reserves \$ 575,043 \$ (575,043) <b>\$0</b> <b>\$2,000,000</b> <b>\$2,000,000</b>	FY23 Mid Year Facilities Rollover FY23 Year End Allocation
	Undesignated \$ 11,773,030 \$ (2,238,394) \$ 9,534,636 <b>\$915,906</b> <b>\$ 10,450,542</b>		FY23 Year End Allocation

<sup>1</sup> FY23 Mid Year Transfers: Operating Fund \$3,534,274 mid year; Construction Funds \$3,055,394

<sup>2</sup> Total FY23 Year End Estimated Reserves Allocations (yellow highlight)

**Summary of Restricted and Unrestricted Reserves**

	FY23 Beginning Balance	FY23 Additional Contribution To Date	Total Balance	FY23 Expenditures	FY23 YTD Balance	FY23 Year End Estimated Allocation	FY23 Year End Balance	Notes
<b>Restricted Reserves - Potential Projects</b>								
Downtown Location	10,000,000	3,000,000	13,000,000	-	13,000,000	6,000,000	19,000,000	Moved to DT Project Construction Fund
Leavenworth Co Location	4,000,000	-	4,000,000	(360,231) <sup>2</sup>	3,639,769	-	3,639,769	Purchase of Leavenworth Property; moved to capital assets
Learning Spaces	500,000	-	500,000	(500,000) <sup>1</sup>	-	-	-	Roll over for last two FY due to supply chain delays
Student Housing Construction Reserve Fund	500,000	-	500,000	(416,000) <sup>2</sup>	84,000	500,000	584,000	Student Housing Furniture; moved to construction fund
Athletic Training Facility	200,000	-	200,000	-	200,000	-	200,000	
Ambient Spaces	200,000	-	200,000	-	200,000	-	200,000	
Capital Assets Renewal and Replacement	1,000,000	-	1,000,000	(1,000,000) <sup>1</sup>	-	-	-	Facilities Rollover and Misc Expenses
General Capital Projects	575043	0	575043	-575043 <sup>1</sup>	0	2,000,000	2,000,000	Portion of BPU Expense
<b>Unrestricted Reserves - Potential Projects</b>								
Reserved for Debt Service	3,338,004	-	3,338,004	-	3,338,004	-	3,338,004	
Designated for Downtown	9,500,000	(3,000,000)	6,500,000	-	6,500,000	-	6,500,000	
Reserved for Encumbrances	500,000	-	500,000	(500,000) <sup>1</sup>	-	-	-	Facilities Rollover and Misc Expenses
Designated for Leavenworth County	1,500,000	-	1,500,000	-	1,500,000	-	1,500,000	
Designated for Learning Spaces / WC Remodel #	750,000	-	750,000	-	750,000	-	750,000	
Designated for Student Housing Early Debt Retirement	2,500,000	-	2,500,000	(1,000,000) <sup>2</sup>	1,500,000	(500,000)	1,000,000	Student Housing IT, Security Equipment; moved to Construction Fund
Designated for Athletic Training Facility	2,800,000	-	2,800,000	-	2,800,000	-	2,800,000	
Designated for Early College Renovation	2,500,000	-	2,500,000	-	2,500,000	2,000,000	4,500,000	
New Program Development	5,000,000	-	5,000,000	-	5,000,000	-	5,000,000	
Designated Tiered Program Over Funding	500,000	-	500,000	-	500,000	-	500,000	
Undesignated	11,773,030	-	11,773,030	(959,231) <sup>3</sup>	9,534,636	915,906	9,534,636	Moved to Student Housing Construction Fund
Undesignated				(1,279,163)				
<b>Total Budgeted Changes in Net Position</b>	<b>\$ 57,636,077</b>	<b>\$ -</b>	<b>\$ 57,636,077</b>	<b>\$ (6,589,668)</b>	<b>\$ 51,046,409</b>	<b>\$ 10,915,906</b>	<b>\$ 61,046,409</b>	

Undesignated to General Fund								
Master Plan	321,000			(3,534,274) <sup>1</sup>				Move to Operating General Fund
Facilities Rollover FY22 and Misc Facilities	638,231			(3,055,394) <sup>2</sup>				Move to Various Construction Funds
Moved to General Fund	959,231			(6,589,668) <sup>3</sup>				



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Meeting  
Tuesday, August 22, 2023 – 5:00 P.M.**

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

**Revenue Neutral Rate Hearing**

1. **Call to Order**
2. **Roll Call**
3. **Hearing to Exceed the Revenue Neutral Rate**
  - Revenue Neutral Rate Hearing. Presented by Dr. Greg Mosier, President, and Dr. Shelley Kneuvean, Chief Financial Officer.
4. **Audience to Patrons and Petitioners (5-minute limit)**
5. **Resolution to Exceed the Revenue Neutral Rate.** Presented by Dr. Shelley Kneuvean, Chief Financial Officer.
6. **Adjournment**



**Budget Hearing**

1. **Call to Order**
2. **Roll Call**
3. **Audience to Patrons and Petitioners (5-minute limit)**

4. **Approval of the 2023-2024 Budget:**
  - Public Budget Hearing FY2024. Presented by Dr. Shelley Kneuvean, Chief Financial Officer.
  - Final Proposed Budget FY2024. Presented by Dr. Shelley Kneuvean, Chief Financial Officer.
5. **Adjournment**

**Board of Trustees Meeting  
(Immediately Following Budget Hearing)**

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**Board of Trustees Meeting Agenda**

1. **Call to Order & Pledge of Allegiance**
2. **KCKCC Mission Statement**
3. **Roll Call**
4. **Approval of Agenda**
5. **Audience to Patrons and Petitioners (5-minute limit)**
6. **Recognitions/Presentations:**
  - Academic Master Plan Annual Update. Presented by Mr. Jerry Pope, Vice President of Academic Affairs.
  - KCKCC 2022-2023 Annual Report. Presented by Ms. Kris Green, Chief Marketing and Institutional Image Officer.
7. **Communications:**
  - KCKCC Board of Trustees Candidate Forum. Presented by Dr. Greg Mosier, President.
8. **Board Committee Reports**
9. **Consent Agenda:**
  - (Item A) - Approval of Minutes of the July 18, 2023 Meeting
  - (Item A1) - Approval of Minutes of the July 18, 2023 Special Meeting
  - (Item B) - Approval of Recommendations for Payment
  - (Item C) - Approval of Ratification Items
  - (Item D) - Approval of Personnel Items (H.R.)
10. **Student Senate Report** – Not scheduled due to summer break.

11. **President's Report** – Dr. Greg Mosier
12. **Executive Vice President's Report** – Dr. Scott Balog
13. **Vice President Academic Affairs Report** – Mr. Jerry Pope
14. **Vice President Student Affairs and Enrollment Management Report** – Dr. Chris Meiers
15. **Vice President Educational Innovation and Global Programming Report** – Dr. Fabiola Riobé
16. **Chief Marketing and Institutional Image Officer Report** – Ms. Kris Green
17. **Chief Financial Officer Report** – Dr. Shelley Kneuvean
18. **Chief Human Resources Officer Report** – Ms. Christina McGee
19. **Chief Information Officer Report** – Mr. Peter Gabriel
20. **Unfinished Business:**
  - Approval of the Information Technology Master Plan. Presented by Mr. Peter Gabriel, Chief Information Officer.
21. **New Business:**
  - Approval of Alcohol Resolution for the Friends of Yates - Chief Executive Officer Appreciation Banquet. Presented by Dr. Greg Mosier, President.
  - Approval of Alcohol Resolution for the KCKCC Art Gallery's Closing Reception for "The Art of The Athlete" Exhibit. Presented by Dr. Greg Mosier, President.
  - Approval of Alcohol Resolution for the KCKCC Art Gallery's Opening Reception for the "Lost and Found" Exhibit. Presented by Dr. Greg Mosier, President.
22. **Adjournment**

**Next Meeting of the Board of Trustees:  
Tuesday, September 19, 2023 - 9:00 a.m.  
Hybrid Meeting (KCKCC–Main Campus & Zoom Virtual Meeting Room)**



Kansas City Kansas  
Community College™

CREATING  
*our future*

2022-2023 KCKCC Annual Report



Vol. 5 | Summer 2023

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**President**

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Kansas City Kansas Community College  
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*Chief Human Resource Officer*

KCKCC is an Equal Opportunity and  
Affirmative Action Educational Institution.



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KCKCC graduates celebrated after the 2023 Commencement.



On behalf of the Board of Trustees of Kansas City Kansas Community College, it is my pleasure to share with you the college's 2022-2023 annual report.

This year we have seen great accomplishments as we are poised to celebrate KCKCC's Centennial Anniversary in the upcoming year. KCKCC opened its first residence hall, continued its course toward the downtown center and embraced our mission to transform our community one student at a time.

Additionally, I am humbled and in awe of the courage, focus and character shown by our KCKCC president, administration, faculty and staff over this past year. The board extends both praise and gratitude for their responsiveness and for remaining strong and focused upon our mission.

With a focus on creating the foundation for our next 100 years, the board has worked closely along with the president to ensure that KCKCC programs, curriculum and offerings give students the opportunity to reach their goals. More students than ever before will have a chance to obtain a high-quality education, better employment and greater opportunities in Wyandotte County.

This past year KCKCC completed its strategic plan while planning for the future. With this renewed focus, each of us will continue to take steps (and at times, first steps) to contribute to our collective success, knowing that the most important work is the work we will do together.

KCKCC reminds me of a quote by Dr. Martin Luther King, Jr.: "You don't have to see the whole staircase, just take the first step."

The steps we are taking together will make history at KCKCC and in Wyandotte County. We were born to climb this staircase, and I am honored to be taking this journey with you!

All the best for 2023-2024!

**SINCERELY,**

A handwritten signature in blue ink, appearing to read "E. Criswell".

Evelyn R. Criswell  
Chair, KCKCC Board of Trustees



Community members, trustees and employees celebrated the installation of new sculptures on campus.



Dear Blue Devils and friends of KCKCC,  
As I reflect on this past year, I continue to be amazed and thankful for the incredible work done by Kansas City Kansas Community College faculty, staff and students! As shown on the cover, our students continue to excel in music as well as many other areas. In fact, KCKCC music students have won more Downbeat national music awards than any other community college in the country and most four-year colleges.

This year, KCKCC celebrates its Centennial Anniversary turning 100 years old on September 10th. The past 100 years have been full of triumphs and transforming countless lives in our community. We are invested in creating an even better future through enhanced workforce partnerships, launching new programs and services, and a continued commitment to build the downtown Kansas City Kansas Community Education, Health and Wellness Center a mere two blocks from where we began in 1923! Construction will begin this winter with a goal to have the new 95,000 sq.ft. facility open for fall 2025.

This past year, KCKCC completed its three-year strategic plan and has now embarked on the next plan, setting the stage for the next 100 years. This focused work has reaped great benefits for students, employees and community members. Of course, this purposeful and continued strategic growth cannot be achieved without the steadfast commitment of KCKCC's 700+ faculty and staff, and the persistence and indomitable spirit of our incredible students!

As you read this year's annual report, you are experiencing a mere fraction of the countless accomplishments achieved by our Blue Devil family of students and employees. I hope you share my excitement at the great achievements of our remarkable students through music, debate, athletics, Skills USA and of course academic achievements.

Our dedicated faculty and staff continue to strategically prepare for the future as we celebrate the College's Centennial. With these focused efforts, KCKCC continues to play a more significant role in the communities we serve in both Wyandotte and Leavenworth Counties. And the considerable efforts put forward this last year will help prepare Kansas City Kansas Community College and our communities for many great successes throughout our next 100 years.

I hope you enjoy reading about and seeing images of the remarkable accomplishments highlighted in this report. KCKCC has excellent faculty, staff and students. With our enduring and dedicated service, we will continue to lift up the lives and futures of everyone we touch. Thank you!!

I could not be more proud to work with such incredible people and be a KCKCC Blue Devil!

**#KCKCCPROUD**

Dr. Greg Mosier  
President



# STUDENT SUCCESSES

The KCKCC culinary arts program excelled in competitions this year.

# BLUE DEVILS RECOGNIZED FOR EXCELLENCE

Students continue to earn recognitions for excellence. National organizations have rewarded the active collaboration of faculty and students to promote learning.

In the Arts, Communications and Humanities Division, music and communication students earned national recognitions. Vocal and instrumental jazz students continued their dominance, receiving a combined 15 awards in *DownBeat* magazine's 2023 Student Music Awards. *DownBeat* has the widest circulation of any jazz magazine in the United States and has been recognizing student achievement at the middle school, high school and collegiate levels with the Student Music Awards (SMA) since 1978.

KCKCC has earned 30 Student Music Awards in the last two years. Since 2017, the year KCKCC received its first SMA, the only school to have earned more than 30 awards in a two-year period is the University of Miami's Frost School of Music in 2021 and 2022. No other community college in the United States has earned more than six awards in a single year during that time.

From 2017 to 2022, only five schools in the country have earned more awards than KCKCC - University of Miami, Caleb Chapman's Soundhouse (a middle and high school honors program in American Fork, Utah), University of Northern Colorado, Berklee College of Music and Manhattan School of Music.

Pianist **Parker Woolworth** was honored in the categories of Jazz Soloist, Jazz Combo (for the Parker Woolworth Trio) and Original Jazz Composition (for "Under the Table"), and **Luck20** was recognized in the Blues/Pop/Rock Group category.

In addition to the overall awards, KCKCC received 11 other SMAs this year:

- ▶ **Henry Fears** (trombone), Community College Jazz Soloist Outstanding Performance
- ▶ **The Standard Vocal Jazz Ensemble**, Community College Small Vocal Jazz Group Outstanding Performance



- ▶ **Maddie Huwe**, Outstanding Soloist, "The List"
- ▶ **The Standard Vocal Jazz Ensemble**, Community College Large Vocal Jazz Ensemble Outstanding Performance
- ▶ **Spitfire Sarcasm**, Community College Blues/Pop/Rock Group Outstanding Performance
- ▶ **Henry Fears** (trombone), Community College Blues/Pop/Rock Group Soloist Outstanding Performance
- ▶ **The Standard Vocal Jazz Ensemble**, Community College Latin Jazz Ensemble Outstanding Performance
- ▶ **Henry Fears**, Community College Original Composition for Small Ensemble Outstanding Performance, "Look Up"
- ▶ **Erin Auman**, Community College Live Engineered Recording Outstanding Performance
- ▶ **Jessie Glennon**, Community College Studio Engineering Recording Outstanding Performance
- ▶ **Jim Mair**, High School Honors Ensemble Outstanding Performance: 2022 Greater Kansas City Youth Jazz Orchestra (directed by Jim Mair)

The KCKCC Debate Team, which is down the hall from Music, had another banner year. **Chris Lappee** and **Nathan Newby** won numerous awards this year, including advancing to the Elite 8 at the National



Parliamentary Debate Association National Tournament. The team was undefeated against community colleges and placed the highest among community college participants.

The team received the Champions Community College Sweepstakes at three tournaments this year – Webster University Gorlock Tournament, the MAFA State Tournament and the National Parliamentary Debate Association National Tournament, as well as a Champions Debate Sweepstakes at the Phi Rho Pi Community College National Tournament.

Student **Chris Lapee** won several championships – JV Lincoln-Douglas debate (Western Kentucky); Lincoln-Douglas debate (MAFA State Tournament); parliamentary debate, with partner **Nathan Newby** (MAFA State Tournament); IPDA debate (Harper College), Lincoln-Douglas debate and parliamentary debate, with **Newby** (Phi Rho Pi)

Career and Technical Education (CTE) students competed in Skills USA against other students in their program of study. Several KCKCC students won awards at the SkillsUSA Kansas State Championship competitions this spring:

- ▶ **Lizbeth Delamora** - Baking and Pastry Arts (high school division), Gold
- ▶ **Luis Martinez**- Baking and Pastry Arts (postsecondary division), Silver
- ▶ **Emmani Jackson** - Baking and Pastry Arts (high school division), Bronze



- ▶ **Justin Webb** - Culinary Arts (postsecondary division), Gold
- ▶ **Ezequiel Cuevas-Perez** - Culinary Arts (high school division), Silver
- ▶ **Tyler Henson** - Carpentry (high school division PCC), Gold
- ▶ **Flor Molina/Emily Sanchez Guzman** - Nail Care, Nail Care Model (high school division), Gold
- ▶ **Coner Berry** - Automotive Maintenance and Light Repair (high school division), Bronze

Among the CTE programs sending students to the competitions were Automotive Technology, Construction Technology (PCC), Culinary Arts, Electrical Technology, Nail Technology and Welding Technology. All gold medal winners at the state level advanced to the national SkillsUSA competitions that were held in Atlanta in June.

SkillsUSA is a career and technical education student organization in the United States geared toward those enrolled in programs for skilled, technical and service occupations. These awards showcase only a small percentage of the transformations occurring in classrooms every day. Faculty and student collaboration continues to reap rewards for the students, the college and the community. The future is bright for KCKCC students.



## STUDENT ATHLETES RECOGNIZED FOR ACADEMIC SUCCESS

KCCCC recognized 83 Blue Devil student-athletes January 25 for earning at least a 3.0 grade point average during the fall 2022 semester. The athletes who achieved academic success during the fall semester are:

**Baseball** - Lee Allen Jr., Christian Ammann, Jett Buck, Matt Buffington, Hector Candelas, Cooper Carlgren, Alex Carrillo, Mason Davenport, Caleb Deer, Mark Elliott, Maclane Finley, Gehrig Goldbeck, Payton McHarg, Jackson Mervosh, John Moritz, Zander Putthoff, Caleb Reed, Carson Rosen, Jorge Sanchez, Pablo Sanchez, Nate Ugialoro and Juan Cabrera.

**Men's Basketball** - Gary Bess, Kevin Charles, Joshua Dames, Reggie Morris and Jalen Moses.

**Men's Soccer** - Felipe Acherboim, Victor Bideau, Guilherme Capaldi, Vasilis Christodoulou, Julien DeAngelis, Pedro Faria, Derrick Guardado, Patrick Hansen, Reshano Hasselbaink, MacAllister Holland, Simon Prodan, Mateus Ribeiro, Rory Stenhouse, Ajay Stewart, Axel Tonietto and Henrique Zachello.

**Women's Soccer** - Kennia Acuna-Soto, Kaileaha Alcantara, Viola Bischoff, Samantha Calderon, Kate Erpelding, Aislinn Harrison, Ellie Heiman, Cordi Payne, Paige Proper, Payton Rayos, Ava Romsland, Kayleigh Sumler and Rand Taleb.

**Softball** - Emily Ashford, Jessica Bell, Kaitlyn Bradbury, Kaia Cordill, Stella Harber, Jayden Hull, McKenna Lester, Jaycee

Long, Landri Lopez, Ruby Nola, Samantha Price, Lauren Salpas, Maya Sheldon, Savannah Short, Adrianna Smith, Annika Smith and Trinity Tauer.

**Golf** - Josh Killingsworth and Josiah Morris.

**Volleyball** - Emma Ayers, Kiala Blackman, Jessie Canales Guzman, Taryn Dial, Grace Gordon, Jessica Gray, Hayley Hastings and Lydia Huston.

**Women's Basketball** - Victoria Jones, Rebecca Christodoulou, Kardae Gales, Sarah Khamis, Laura Guillamat-Ribo, Lacy Whitcomb and Jennifer Guilbeaux.



## KCKCC CULINARY TEAM EARNS GOLD MEDAL

Kansas City Kansas Community College's High School Culinary Team proved the outstanding quality of the college's Culinary Arts program. The team brought home gold and "Best in Show" from the Johnson County Community College High School Culinary Competition on February 10.

Members of the KCKCC team included – Caitlyn Mayes, senior at Turner High School; Lizbeth Flores, junior at F.L. Schlagle High School; Joselyn Valencia, junior at J.C. Harmon High School; Deanna Jones, senior at Piper High School and Ezequiel Perez, senior at J.C. Harmon.

Fourteen teams participated in this year's competition from both Kansas and Missouri. Each team prepared a three-course meal in 60 minutes. In addition the teams demonstrated knife skills in a 15-minute test. Teams did not compete against each other but against a set of standards established by the American Culinary Federation.

Students had the opportunity to try out for the competition team in December and started working with each other in January. The team, along with coach Chef Justin Mitchell, instructor in the KCKCC Culinary Arts program, created the menu. The menu included an appetizer – chicken and the egg, with a chicken thigh, poached egg, ciabatta stuffing, crispy chicken skin and romesco; entrée – wild boar with butternut squash, braised vegetables, roasted root vegetables, apple ginger puree, pommes dauphine and blueberry gastrique and dessert – almond cake with a coffee buttercream, espresso crème anglaise, chocolate Bavarian, espresso foam, candied glass and chocolate ganache.



## ATHLETICS 2022 HALL OF FAME

KCKCC Athletics Department recognized the 2022 Hall of Fame inductees during a ceremony November 12. This year's inductees included a former Blue Devils baseball player from 1986-88, Steve Bushnell, and the 2012 KCKCC volleyball team. The 2022 KCKCC softball team, who received their District B Championship rings, were recognized as well.

Bushnell attended Sumner Academy and played for the Blue Devils as a pitcher and shortstop from 1986 to 1988. He also earned the KCKCC Baseball Mike Haen Hustle Award in 1988 before transferring to Emporia State University in 1989. After playing for the Hornets, Bushnell went on to head the baseball team at Seaman High School in Topeka, Kansas. In his 21 seasons as head coach, he led the team to 18 playoff appearances, nine state championships and four runner-up finishes. In 2019, he entered the Emporia State University Hall of Fame and was recently inducted into the 2022 class of the Kansas Association of Baseball Coaches Hall of Fame.

The 2012 KCKCC volleyball team had one of the most memorable seasons in program history. Finishing with the best record ever at 32-8. The Blue Devils were ranked sixth in the nation in the NJCAA Poll.

## 36 KCKCC STUDENTS EARN NJCAA ACADEMIC AWARDS

The National Junior College Athletic Association (NJCAA) announced the 2021-22 All-Academic Teams in summer 2022, recognizing student-athletes across the country for their dedication in the classroom.

Student-athletes are eligible to earn academic honors by achieving an overall grade point average (GPA) of 3.6 or higher for the 2021-22 academic year. For KCKCC, there were three teams and 36 individual student-athletes who earned academic awards. The three teams were - Men's Soccer (3.19 GPA), Baseball (3.26 GPA) and Softball (3.57 GPA).

**All-Academic First Team** (4.0 GPA) - Logan Barnard (baseball), Bradi Basler (softball), Alexander Carrillo (baseball), Emma De Brouwer (softball), Pedro Faria (men's soccer), Stella Harber (softball), Camden Karlin (baseball), Rosanna Kasemier (women's soccer), Abigail Marcouillier (volleyball), Ruby Nola (softball), Jo-Annie Perez Rodriguez (volleyball), Madison Pope (softball), Tre Simmons (baseball) and Leah Williams (women's soccer).

**All-Academic Second Team** (3.80-3.99 GPA) - Brendyn Bard (baseball), Azucena Lopez (women's soccer), John Moritz (baseball), Katharina Oelschlaeger (women's soccer), McKenzie Ogden (softball), Paige Proper (women's soccer) and Bawi Thang (men's soccer).

**All-Academic Third Team** (3.60-3.79 GPA) - Felipe Acherboim (men's soccer), Emily Ashford (softball), Jacob Becker (baseball), Hallee Burress (volleyball), Samantha Calderon (women's soccer), Guilherme Capaldi (men's soccer), Cooper Carlgren (baseball), Davit Chinchaladze (men's soccer), Kelcey Hund (volleyball), Samantha Reynolds (softball), Maya Sheldon (softball), Brock Stewart (baseball), Trinity Tauer (softball), Dimitry Tchanchou (men's soccer) and Eli Tormes (baseball).



## KCKCC CELEBRATES COMMUNITY COLLEGE AWARENESS MONTH

KCKCC celebrated Community College Awareness Month in April. Students received snacks and commemorative centennial pennants. In addition, students, faculty and staff had the opportunity to take photos and share what they like best about KCKCC. These photos were shared in the On Campus newsletter and the college's social media channels.



## UKHS EMPLOYEES EARN GED

KCKCC and the University of Kansas Health System (UKHS) partnered to offer the “Because We Care” GED Program onsite at UKHS. The program helps health system employees earn their GED while they are working.

Students celebrated earning their GED during a graduation ceremony on August 30. The students honored were Sha’Ninfa Tia Marie Dunn, Jaxon Dunnivan, Alexis Soledad Mora, Lizbeth Pena Leon and Stephanie Lorraine Wright.

## THE STANDARD OPENS FOR SWEET HONEY IN THE ROCK

KCKCC’s The Standard opened for internationally acclaimed a cappella ensemble Sweet Honey in the Rock on March 3 at the Folly Theater. Raised in the Black church music tradition, Sweet Honey in the Rock, a female-led African American group, has performed songs of freedom for five decades and has earned three Grammy® Award nominations living out their vocation as “musical missionaries of equality, empowerment and love.” The concert featured a variety of positive and socially conscious music, including gospel, folk and R&B.

## KCKCC ALUMNI PERFORM WITH JOSH GROBAN

Twenty alumni of KCKCC’s Music Program performed with Josh Groban in July 2022 at Starlight Theatre. Prior to the performance, the group had several rehearsals to prepare for the event and sang backup on songs performed by Groban.



## COMMENCEMENT CELEBRATION

KCKCC celebrated its 2023 graduates during two commencement ceremonies in May at the KCKCC Fieldhouse. At 2 p.m. graduates were honored for earning Associate of Applied Science and certificates. At the 7 p.m. ceremony graduates were honored for earning Associate of Arts, Associate of General Studies and Associate of Science. Irene Caudillo, President and Chief Executive Officer of El Centro, Inc., encouraged graduates in her keynote address.

## TWO UNDERGRADUATE STUDENT RESEARCH SYMPOSIUMS HELD THIS YEAR

KCKCC hosted two research symposiums in April. The Undergraduate Student Research Symposium in the Psychological Sciences celebrated student engagement in psychological science research. The event was sponsored by The Psi Beta/Psychology Club and Psychology Department in collaboration with the departments of Undergraduate Research and Student Activities.

During the Interdisciplinary Undergraduate Research Symposium, students shared research posters that they completed this year. Those who attended had the opportunity to visit each poster and hear about the student's research project.





# KCKCC CELEBRATES 100 YEARS

On September 10, 1923, KCKCC opened its doors to its first class of students, forever changing the educational landscape for those seeking higher education opportunities in Wyandotte County. To celebrate 100 years of serving students and the community, KCKCC is hosting celebrations throughout the 2023-24 academic year.

KCKCC will host a birthday bash for employees and students at each of its three locations in September. The party will feature refreshments, speakers and the opportunity for students, faculty and staff to contribute items for a time capsule.

KCKCC plans to celebrate this important milestone with the community. A community celebration will be held Saturday, April 13, 2024, showcasing the college, students, programs and more.

An interactive calendar on the Centennial website will list events for the college's year-long Centennial Celebration. Community members can check out the website for events or other centennial information. In addition to a milestone timeline, the website features an archive of the 100 Stories, telling the stories of those who have been impacted by the college. If you know of someone who would be a great story to feature, please email [marketing@kckcc.edu](mailto:marketing@kckcc.edu).

KCKCC will also feature its history and plans for the next hundred years in an anniversary magazine. The magazine will showcase the college, a historical timeline, program growth and impact of KCKCC in the community. The college's wish is that everyone who wants to participate in this historic milestone has the opportunity. The college has and continues to make an impact on everyone who walks through its doors, so make plans to celebrate the college's 100th anniversary.

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## NURSING STUDENTS GIVE BACK TO COMMUNITY

Nursing Professor Terri Schwager and her clinical students in the Registered Nurse (RN) Program recently completed community service projects with the Police Athletic League. They developed a brochure for the organization, pulled weeds and built three trellises. The students also observed several educational activities and projects that included growing healthy food for community members, homework assistance and helping individuals learn how to fix bicycles.



### Career & Transfer Fairs

KCKCC hosted several career and transfer fairs during the last year. KCKCC and Workforce Partnership hosted the annual fall Job Fair September 22. More than 45 employers attended the fair.



### Trunk or Treat Events

KCKCC hosted two Trunk or Treat events in October - one at KCKCC-TEC and the second at the Pioneer Career Center. Both events were free and open to the community. Activities included trick-or-treating, inflatables, food trucks and carnival rides.



### President's Leadership Circle

The KCKCC Foundation hosted the President's Leadership Circle on November 10. KCKCC President Dr. Greg Mosier presented about the college's plans for growth. Community leaders at the event also shared ideas on ways KCKCC could grow in the future.

## KCKCC PURCHASES 12 ACRES ON K-7 TO BUILD NEW SITE IN LEAVENWORTH COUNTY

Kansas City Kansas Community College has served Leavenworth County for the past 35 years. Since 2015, the Leavenworth School District has allowed KCKCC to use its former Leavenworth West Middle School to offer both academic and technical education programs in the Leavenworth region. As KCKCC nears its 100th Anniversary, the college embarks on a bold new vision to enhance and build state-of-the-art facilities and programs across the institution's service region.

As part of this new vision, and KCKCC's relentless pursuit of excellence, the college worked with the city of Lansing to purchase the southern 12 acres of the Lansing Towne Center to build a new, advanced educational facility to better serve Leavenworth County. The land is parallel to K-7 and just north of Country Club Bank in Lansing. With the land purchase, a new facility will be designed to provide modern classrooms, labs and technical training spaces that will offer greater capacity and new programs in the county.

Until the new site is constructed, programs and services will continue at the KCKCC Pioneer Career Center. The center offers more than 30 academic classes for dual-enrolled high school and adult students in Construction Technology, Criminal Justice, Culinary Arts, Early Childhood Education, Electrical Technology, General Education, Health Professions and HVAC.



## NEW KCKCC FOUNDATION SCHOLARSHIP CREATED FOR LOCAL STUDENTS

The David L. Weber Stride for Your Future Scholarship was established to honor David Weber, who passed away unexpectedly in 2022. His friend and classmate at F.L. Schlagle High School created the scholarship to benefit local students who are Schlagle graduates.

“We both graduated from F.L. Schlagle and were set to embark on our higher education paths, but we lacked the cashflow to pursue,” said Gretchen Ronnau, KCKCC Foundation donor. “David delayed for a year to work full-time and save as much as possible, and I was fortunate to receive a scholarship to KCKCC, which allowed me to keep working while I took my first year of classes.”

The first recipient of the scholarship is Javier Ochoa Perez, a full-time student pursuing a degree in Digital Imaging Design.

“Learning the background of this scholarship inspired me because I am also a KCK native,” he said. “It’s not been an easy journey, but seeing so much growth in the region and new, young faces fighting for a better future, it inspires me. Right after high school, I didn’t jump into college. It wasn’t easy getting back to a place where I could say I believed in myself. One of the first steps I took in finding my way was applying to KCKCC. To be surrounded by instructors who actually care and believe in students, it means a lot.”

# 98TH-ANNUAL CANDLE LIGHTING CEREMONY

KCKCC celebrated its oldest tradition, the 98th-annual Candle Lighting Ceremony, on November 30 in the KCKCC Performing Arts Center. Several groups performed during the event, including the national award-winning KCKCC Jazz Band, The Standard Vocal Jazz Ensemble and The Blue Devil Funk Band. Video and photo presentations were shared from the KCKCC Pioneer Career Center (PCC) and the Dr. Thomas R. Burke Technical Education Center (TEC). Joseph Straws, a graduate of KCKCC, gave the keynote address and encouraged attendees to donate to the scholarship fund. The event serves as a scholarship fundraiser for the KCKCC Foundation.

KCKCC faculty members started the Candle Lighting Ceremony in December 1924, the year after KCKCC was founded. It remains the oldest tradition at KCKCC and serves as an opportunity for students, staff and faculty to celebrate the upcoming holiday season. During that first year, a collection taken provided funds for student scholarships, and this continues to be a part of the holiday event.



## FOUNDATION RECOGNIZED SIX FOR 2023 HALL OF FAME

The Kansas City Kansas Community College Foundation recognized six individuals during the 2023 Hall of Fame Awards and Scholarship Event in April. This year's honorees included: Timothy L Dupree, Sr.; Nelda Godfrey; Ramón Murguía; Curtis V. Smith; Gerald Ulrich and Henry Wash.

The Hall of Fame started in 1996 to recognize individuals, organizations and corporate supporters in the community who have made notable contributions to education. Hall of Fame inductees are selected based on a demonstrated commitment to education, their effort to improve the quality of life in the community through a commitment to education, increasing educational opportunities for others and supporting significant changes that have improved the quality of education.



## STUDENTS GRADUATE FROM WELDING PROGRAM AT LANSING CORRECTIONAL FACILITY

The third cohort of students graduated from KCKCC's Welding Technology Program at the Lansing Correctional Facility (LCF) in May. Several business and organizational partners made this program possible, including JE Dunn, Kansas Board of Regents, Kansas Department of Corrections, Kansas Department of Education, Lansing Correctional Facility, SWAGG Inc., TRIO Educational Opportunity Centers, Vera Institute of Justice, Village Initiative, Workforce Partnership of Leavenworth Kansas and Zephyr Products, Inc.



## REMEMBERING KCKCC'S OLDEST ALUM

At 105 years old, Esther Foreman was celebrated as Kansas City Kansas Community College's oldest alum. The lifelong Wyandotte County resident had a strong connection to the college and worked to give back in a variety of ways. Sadly, on January 30, Esther passed away.

When asked what led to her wonderful and long life, Esther was humble and said she did not have any interesting stories to tell. That, however, was far from the truth. Esther was a teacher, poet, pianist, philanthropist and a world traveler.

"On a few occasions throughout life, an opportunity allows you to meet an individual who has lived a remarkable life and someone who you will remember in your mind and heart forever," said Dr. Greg Mosier, KCKCC President. "Esther Foreman is definitely one of those people. Her remarkable commitment to education, philanthropy and art are a few of her contributions to the community."

After retiring as a teacher, Esther volunteered with several community organizations. She also loved to travel, especially with friends from KCKCC. Organized by the late Henry Louis, KCKCC faculty, staff and friends of the college began taking trips in the early 1970s. One of her favorite and most impactful projects at KCKCC was the Cooper-Foreman Heirloom and Native Gardens, located on the north side of the Flint Building on the KCKCC campus. It is a collection of seven ethno-botanical gardens, funded by Esther and maintained by volunteers. The gardens were named for her parents, Ethel and Louis Cooper and for her late husband, Horace Foreman. All of them loved flowers and gardening. In 2008, the garden was moved from the Wyandotte County Museum to KCKCC. Esther visited the gardens often until the start of the COVID-19 pandemic.

## KCKCC BOARD OF TRUSTEES HOSTS ANNUAL FOOD DRIVE

The KCKCC Board of Trustees held its annual food drive in fall 2022, which collected food, toiletries and monetary donations to support KCKCC's food pantry - Blue's Kitchen Cabinet. The items collected were displayed at the board's November meeting.



## KCCLI VISITS KCKCC

KCKCC hosted the Kansas Community College Leadership Institute (KCCLI) October 6. During the visit, KCKCC President Dr. Greg Mosier gave a presentation on upcoming projects at the college. Attendees also had the opportunity to tour Centennial Hall. KCCLI is a 10-month leadership development program for individuals in the Kansas Community College system that aspire to hone their leadership skills and prepare to exercise leadership on their campuses.



## KCKCC COMPLETES 2020-23 STRATEGIC PLAN

KCKCC completed the 2020-23 Strategic Plan in summer 2023. Strategic planning is a process higher education institutions and other businesses use to set long term goals and priorities. It is a way to focus on where resources and funding should be used to ensure long term success for the college. Strategic plans are revisited every few years to ensure goals and objectives are current. The college's next strategic plan includes updated goals and measures, while also creating the initiatives necessary to help the college accomplish its mission.

## KCKCC SPONSOR FOR ROCK THE DOTTE CONCERT SERIES

KCKCC sponsored the Rock the Dotte concert series this summer at Azura Amphitheater. The college hosted a booth at each concert, with the focus on increasing social media followers from those attending the concerts. Students and staff also had the opportunity to enter a drawing to receive free tickets to the concerts.





JEWELL



# COLLEGE SUCCESSES

Two new sculptures from artist Rita Blitt are just some of the new artwork that was installed at KCKCC this year.

# ART CONTINUES TO BE A FOCUS AT KCKCC

When walking through KCKCC, art adorns walls, campus paths and open spaces. Adding art to the college has been a focus of President Dr. Greg Mosier since his arrival at the college. This year, the focus on art continued as the college added sculptures and murals to various community spaces.

In May, KCKCC unveiled two sculptures from artist Rita Blitt. The first, a brilliant burnt-orange sculpture entitled, “Resilience,” stands 16 feet tall greeting visitors who pass by the courtyard outside the Learning Commons. “Perseverance,” the second sculpture, features the college’s trademark blue and stands 14 feet tall. It can be seen next to the pond outside the Jewell Building. Both sculptures were designed from Blitt’s 1993 original drawings and are organic shapes that peer toward the sky.

On the south side of the Humanities Building, KCKCC installed the “We Are Better Together,” heart from the KC Parade of Hearts. Dennis Stanton, of Prairie Village, Kansas, designed the sculpture as part of the KC Parade of Hearts exhibit. The first side shows a series of hands reaching out, while the opposite side shows hands grasping each other in different handshakes. KCKCC purchased one of the popular sculptures when the hearts were auctioned off at the conclusion of the exhibition. In 2022, KC Parade of Hearts exhibited more than 100 5-foot by 5-foot hearts, all designed by local artists. The hearts were displayed throughout the city as an example of unification.

A Centennial Mural adorns the outside wall of the Humanities building near the heart sculpture. Artists Isaac Tapia and Rodrigo Alvarez painted the mural depicting KCKCC through its first 100 years with a vision toward its next century. The KCKCC Art Gallery hosted a Paint Throwdown while the mural was being painted so students and employees could meet Tapia, Alvarez and Stanton.

This year the art studio space received a refresh, including a mural designed and installed by KCKCC student Justice Burris. The mural in black, white and red depicts a variety of types of artists throughout time in an imaginative manner.

The KCKCC Art Gallery provides another source of art inspiration for students, employees and community members. The gallery hosted six exhibits at KCKCC this year. Among this year’s exhibits were:

- ▶ “Adopted: Journey of Asianx Women Artists,” a celebration of South Asian culture featuring art, dance and classical music from the sub-continent of India.
- ▶ “Holler If You See Me,” an exhibition featuring 10 Black Appalachian artists’ efforts for inclusion, equality and negotiating self-amidst systematic disenfranchisement, violence and loss. The exhibit was also taken to the Kansas African American Museum in Wichita, Kansas.
- ▶ “This Skin I’m In Exhibit,” a collection of images and narratives by artists in and engaged with the LGBTQIA+ community.
- ▶ Student Art Exhibit, highlighting the talents of KCKCC student artists. Art professors nominated their students to apply for this exhibition, and local artist Isaac Tapia of IT-RA ICONS, juried for the show and selected the winners.

During Fall 2022 the High School Portfolio Day came to campus, which is done in partnership with the Art and Digital Design Departments. The program served 80 students from USD 500 who are interested in a career in the arts. Students enjoyed active learning workshops, tours with Admissions and professional portfolio reviews.

Art brings inspiration and beauty to everyday life. By focusing on providing art from internationally-renown artists such as Rita Blitt, students, employees and community members can experience art as part of their daily routine – an experience many would not otherwise have. KCKCC will continue to expand its art collection for decades to come.



## KCKCC ATHLETIC TEAMS STRIVE FOR SUCCESS

KCKCC's athletic teams had another exciting year, bringing home wins and national awards.

The volleyball squad went 24-10 during the season. The Blue Devils swept Northeastern Oklahoma A&M College to advance to the Plains District B Championship Match against Cowley County, where they eventually fell to the Cougars. The team's longest winning stretch was eight matches. Five players earned postseason awards as Nicole Hughes earned First Team All-Conference and All-Region, while Gracey Lovgren and Taryn Dial earned Second Team All-Conference and All-Region honors. Carlee Lill and Naomi Jemison were both named All-Conference Honorable Mentions. Hughes was also named a VolleyballMag.com NJCAA DII All-American.

The KCKCC baseball team went 40-23 overall on the season and advanced to the Region VI Super Regional Tournament, after defeating Dodge City in the opening round. Despite falling to Barton County in their first game of the Super Regional, the Blue Devils bounced back and pulled off three straight wins. KCKCC fell one game short of the Championship game to Cowley. Hector Candelas and Brady Patterson were each named Player of the Week at least once.

The men's basketball team finished 19-13 overall and advanced to the semifinal round of the Region VI Tournament. The Blue Devils fell to Allen County, 74-63, to end their season. Bradley

Lightbourne was named an All-Conference First Team member, while Joshua Dames and Jalen Broyles earned Honorable Mention. Dames, Jeremiah Stanton and Broyles were also named KJCCC DII Player of the Week once, while Lightbourne earned the honor twice during the season.

The women's basketball team capped their season with an 18-13 overall record. The team won their first seven games of the year. After defeating Fort Scott at home for Sophomore Day, the Blue Devils hosted Allen in the First Round of the Region VI Tournament, where they narrowly fell 56-53. Jada Johnson was named to the All-Conference First Team, as well as Freshman of the Year. She also earned Player of the Week honors twice.

The men's golf team began their fall campaign in August, before wrapping up their season in April. The Blue Devils took a fourth place finish at Colbert Hills in Manhattan, Kansas and finished with a sixth place finish at the final District Tournament of the season. Josh Killingsworth was named an All-Conference Honorable Mention as he placed 17th at the Tournament.

The KCKCC softball team finished 21-24 on the year, ending their season at Johnson County. The squad rallied for six straight wins from April 10-17, including a sweep over eventual conference tournament champion Independence. Ruby Nola and Trinity Tauer earned All-Conference postseason

honors, with Nola garnering First Team and Tauer earning Honorable Mention. Savannah Short and Adrianna Smith also earned KJCCC Player of the Week once during the season.

The women's soccer team won five games starting with the season opener against Pratt where Jana Richter scored five goals. The squad later defeated Neosho County twice, crosstown rival Johnson County and Dodge City. KCKCC faced Barton in the first round of the Conference Tournament where they fell 4-2. Postseason honors went to Jordan Bedard who was named to the First Team All-Conference, as well as First Team All-Region. Viola Bischoff, Mia Hurt, Payton Rayos and Karli Angle were named to the All-Conference Second Team.

The KCKCC men's soccer team earned three wins, two of which came late in the season. The Blue Devils defeated nationally ranked Johnson County and Coffeyville. The team faced Barton in the first round of the Conference Tournament where they fell in penalty kicks. Pedro Faria was named the Conference Offensive Player of the Year, while Yushann Malcolm earned First Team All-Conference honors. Faria also earned Second Team All-Region honors.

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## ROSS NAMED TO NFCA BOARD OF DIRECTORS

KCKCC Head Softball Coach Lana Ross was named the NJCAA Division Representative for the National Fastpitch Coaches Association (NFCA) Board of Directors. Ross is one of eight members voted to the NFCA's 2023 Board of Directors.

In 2022, Ross guided the Blue Devils to a District B Championship and a seventh-place showing at the NJCAA DII National Tournament. She reached 100 KCKCC victories and 700 for her career during the first round of the KJCCC District Playoffs. Ross, who is currently serving as the NJCAA Coaches Association president for softball, also served as head coach at Fort Scott Community College and Iowa Western Community College.

## MCVEY NAMED KCKCC ATHLETIC DIRECTOR

Greg McVey started as the KCKCC's new Athletic Director in May. McVey is responsible for leading Blue Devil Athletics, which includes overseeing eight NJCAA teams – men's and women's soccer, men's and women's basketball, women's volleyball, baseball, softball and golf.

He has spent 30 years working in intercollegiate athletics at several levels including the NJCAA, NAIA and NCAA, giving him a broad perspective on the role athletics plays in higher education. His most recent position was Athletic Director at Santa Fe College, a position he has held since 2021. In his first year with the Saints, Santa Fe won the Men's Basketball Central Conference crown and qualified for the NJCAA Region VIII/FCSAA Tournament. McVey has also taken an administrative roles as a member of the Executive Committee for the National Alliance of Two-Year College Athletic Administrators.





## KCKCC MARKETING WINS FIVE NCMPR MEDALLIONS

The KCKCC Marketing Division received several awards in the 2022 District 5 National Council of Marketing & Public Relations Medallion Awards. NCMPR is the only organization of its kind that exclusively represents marketing and public relations professionals at community and technical colleges.

KCKCC received:

- ▶ Gold Medallion in the Social Media Post category for a post made about the first graduates of the Lansing Correctional Facility’s Welding Program.
- ▶ Gold Medallion in the Social Media or Online Marketing Campaign category for the June 2022 marketing event at the Legends Outlets.
- ▶ Silver Medallion in the Print Advertisement category for an advertisement in Downbeat Magazine recognizing KCKCC for the 15 Downbeat Student Music Awards it received in 2022.
- ▶ Silver Medallion in the Digital Advertisement category for a series of social media graphics recognizing KCKCC Softball during its 2022 NJCAA Tournament appearance.
- ▶ Silver Medallion in the Successful Recruitment or Marketing Program category for KCKCC’s “Pursue Your Passion at KCKCC” marketing campaign.

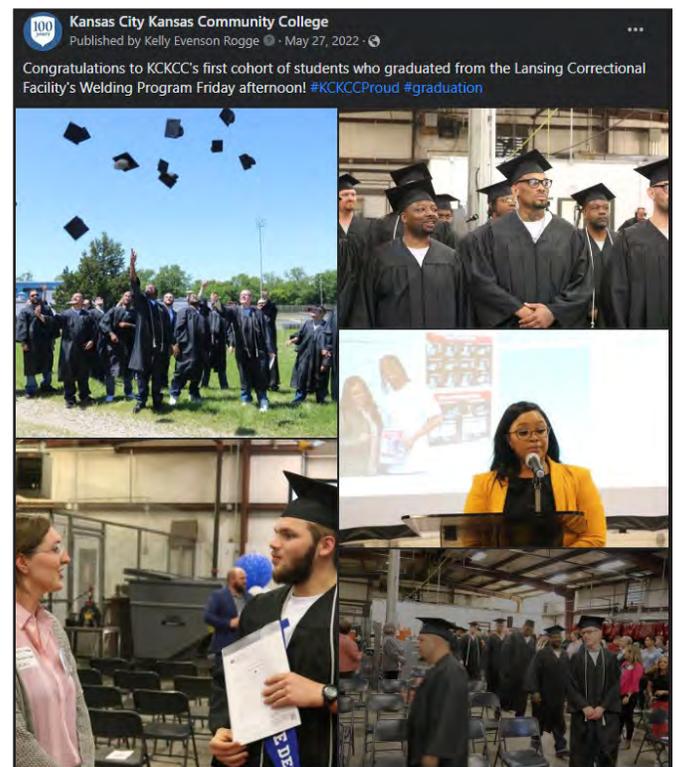


## A BUSY YEAR FOR THE KCKCC WELLNESS & FITNESS CENTER

The KCKCC Wellness & Fitness Center hosted several events during the 2022-23 academic year. Some of these events included KCKCC Walk Across Kansas, Turkey Games, Merry Fitmas, 30/60 Miles in 30 Days and the Indoor Duathlon 2023. The final event of the year, and the center's biggest, was the annual Blue Devil 5k and Kids Trot. The course for the Blue Devil 5K winds through the KCKCC campus on roads, walking paths and sidewalks. Awards were given to the top overall male and female finishers. In addition, the winner of each age group received an award.

## KCKCC MARKETING WINS PARAGON AWARD

The KCKCC Marketing staff received an award at the 2022 Paragon Awards, the national competition for the National Council of Marketing & Public Relations. KCKCC received a Silver in the Social Media Post category for a post made about the first graduates of the Lansing Correctional Facility's Welding Program. Each year, NCMPR's Paragon Awards recognize outstanding achievement in design and communication at community and technical colleges.



## KCKCC CONTINUING EDUCATION STUDENTS EARNED GED

Students celebrated earning their GED during a May ceremony on the KCKCC Main Campus. In order to earn a GED, students must pass several exams with a score of at least 145 on each one. Subjects tested include mathematics, social studies, science and language arts. KCKCC's Continuing Education courses allow students to improve their skills in each subject to prepare for the exams.



## KCKCC HOSTED AREA BUSINESS AND EDUCATIONAL LEADERS

KCKCC hosted Kansas State University President Richard Linton, area businesses and educational institutions in November at KCKCC-TEC to discuss the business and education partnerships necessary to successfully meet workforce needs. K-State representatives visited the Kansas City area to listen to residents of Wyandotte and Johnson counties. The event focused on ways higher education institutions in Kansas City are partnering to meet industry needs.

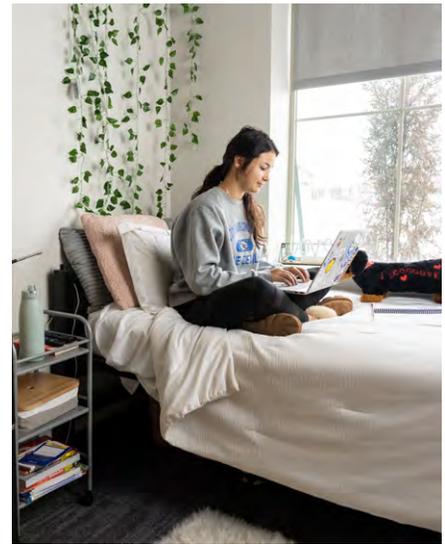




## PIONEER CAREER CENTER SERVES LEAVENWORTH COUNTY

KCKCC-PCC had a busy 2022-23 academic year. Students in the Construction Program built a shed for a local customer, and HVAC students worked in the community on various projects. KCKCC-PCC hosted several community events including a Trunk or Treat event for Halloween and a holiday event where community members wrote letters to Santa, sent cards to military service members and decorated cookies.

In addition, PCC hosted a community Easter event, with more than 300 community members attending. Students, faculty and staff participated in the Leavenworth Veterans Day Parade and the Leavenworth St. Patrick's Day Parade. Other activities included presenting a \$1,200 check to the Leavenworth United Way, hosting multiple blood drives, serving as a Silver Sponsor for the Lansing Chamber of Commerce banquet and offering several Community Education classes during the year.



## KCKCC RECEIVES CAPSTONE AWARD

KCKCC received a 2023 Kansas City Business Journal Capstone Award. Centennial Hall was one of three projects selected in the Community Impact category.

Centennial Hall includes 260 beds and is the first student housing development on KCKCC's Main Campus. Each floor is divided into wings with student and community spaces built in. Every student also has a private bedroom and shared living space. Other amenities include a group study hall, study spaces, multi-purpose spaces, laundry facility, a FEMA rated storm shelter, gaming room and an outdoor patio/grilling area. Opened in August 2022, Centennial Hall is currently at 100 percent occupancy for the fall semester and has more students on a wait list. The college financed the project with a special revenue bond, which will be paid off using student housing fees over the next 20 years.

According to the judges' notes, "this project is changing the landscape for KCK with this on-campus residential living, giving students access to academic resources, dining and other campus amenities."

## ROUNDTABLE DISCUSSION WITH REP. DAVIDS AND AREA BUSINESS LEADERS

KCKCC hosted a roundtable discussion with Rep. Sharice Davids and Kansas City business leaders in September at KCKCC-TEC. The group discussed new federal manufacturing, supply chain laws and workforce development. Davids helped provide funding for equipment for the college's Automation Engineer Technology Program.

Among those at the roundtable were Dr. Greg Mosier, KCKCC President; Carlos Gomez, Hispanic Chamber of Commerce of Kansas City President; Kim Randolph, Founder of the Heartland Black Chamber of Commerce; Kristen Storey, International Express Trucking Business Development Manager; Mindy Rocha, CEO of CJ Industries and Monica Brede, Senior Director of Business Retention & Workforce Solutions for the Wyandotte Economic Development Council.



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## STROHMAN NAMED NFCA NJCAA DII ASSISTANT COACH OF THE YEAR

KCKCC softball coach Jenn Strohman was named Assistant Coach of the Year by the National Fastpitch Coaches Association's NJCAA DII. She is one of 11 coaches who were honored as 2022 Easton/NFCA Assistant Coaches of the Year. An integral part of the KCKCC program, Strohman helped guide the Blue Devils to a seventh-place finish at the 2022 NJCAA DII National Championship, following the team's first District B title since 2004. Working with the hitters and outfielders, Strohman tutored a pair of First-Team NFCA All-Americans, as well as four KJCCC DII All-Conference players. She is the sole person in charge of the softball complex as well as the academics from study hall to grade checks. Due to her diligence, the team has continually been a top program in the Athletic Department as well as a top-10 finisher in the Easton/NFCA Team GPA awards.

These awards salute the efforts of coaches from the various NFCA membership categories for their tireless dedication to the sport of softball and to the continued education, growth and development of young women, both on and off the playing field. The winners were nominated by NFCA member coaches and selected by a panel of their peers on the NFCA Awards Committee.

# KCKCC WELCOMES FOUR NEW CABINET MEMBERS

KCKCC welcomed four new cabinet members during the 2022-23 academic year.



## **Dr. Scott Balog**

Dr. Scott Balog became KCKCC's first Executive Vice President in April 2023. He brings more than 20 years of experience working in higher education leadership positions, including extensive work in entrepreneurship and innovation, to KCKCC. During his 17-year tenure at Tallahassee Community College (TCC) in Florida, Balog worked closely with the college's president as Assistant to the President, Director of Institutional Research and Planning and Chief of Staff. He has extensive experience in institutional strategic planning and master plans, aligning closely with what KCKCC developed in recent years. During the last three

years of his tenure at TCC, he served as Executive Director for the college's Center for Innovation where he supported new models for education and workforce training and established technology hubs in a variety of areas, such as cloud computing, data science, cybersecurity and artificial intelligence.



## **Dr. Fabiola Riobé**

Dr. Fabiola Riobé became the college's first Vice President for Educational Innovation and Global Programs in May 2023. She previously worked at SUNY Rockland Community College in Suffern, N.Y., where she served as the Associate Provost for Academic Innovation, Online Education and Global Opportunities. In this role, she led career and professional development, academic technology and instructional design as well as e-learning, global engagement, academic and career strategies and strategic initiatives. Prior to Rockland, Riobé was the President and Executive Director of Community Colleges for International Development

in Houston; the founding Director and Master Teacher for the American Cultural Association, American Language Center in Morocco; Director and Professional Work Fellow for ETS in Princeton, N.J. and a Wall Street Market Research, International Consultant for MENA, West Africa Region in London.



## **Dr. Shelley Kneuvean**

Dr. Shelley Kneuvean became the new Chief Financial Officer at KCKCC in September 2022. She brings more than 20 years of combined experience in higher education and government financial settings. Prior to coming to KCKCC, she was the Vice President of Finance and Administration at Baker University and was also the Vice Chancellor of Finance and Administration at Metropolitan Community College. Before her work in higher education, Kneuvean worked for various city and county governments.



## **Kristy Green**

Kristy Green became the Chief Marketing Officer at KCKCC in August 2022. She has been with the college since October 2021. Green came to KCKCC from HNTB Corporation where she developed strategies to attract new clients and retain existing clients as well as other marketing responsibilities. Previous positions also included serving as the Executive Director for District Marketing and Communications at MCC, Marketing and Strategy Manager at the University of Missouri-Kansas City, Community Relations Manager for MoDOT and Director of Public Relations and Marketing at Missouri Western State University.



## REECE APPOINTED TO LOAN REPAYMENT TASK FORCE

Tammy Reece, Director of Financial Aid at KCKCC, was selected to serve on a task force involving the “Resumption of Loan Repayment,” sponsored by the National Association of Student Financial Aid Administrators.

The task force was formed to help institutions find effective ways to communicate to student loan borrowers once repayments of federal student loans resume. Payments have been paused since the start of the COVID-19 pandemic in March 2020. Task force members attended virtual meetings and participated in discussions as they prepare a report related to the resumption of payments. They also included suggestions and best practices to help students transition successfully to the repayment process.



## FACULTY MEMBERS RECEIVE TEACH AWARDS

Several faculty members received Teaching Excellence and Colleague Honor (TEACH) Awards. Sarah Webb and Tom Grady were presented with the Spring 2022 TEACH awards while Todd Gordon and Kristofer-Paul L. White received the Fall 2022 TEACH awards. The TEACH Award is co-sponsored by Faculty Senate and the Center for Teaching Excellence. It is a peer-nominated and peer-reviewed award, given to both a full-time and an adjunct faculty member who make a difference in the lives of their students each semester. Their names are also engraved on a plaque in KCKCC-TEC.



## KCKCC HOSTS ANNUAL EMPLOYEE RECOGNITION AND RETIREMENT CEREMONY

KCKCC recognized 139 employees May 5 at the annual Employee Recognition and Retirement Ceremony. Employees were recognized for years of service, followed by honoring this year's retirees. Shai Perry received the Outstanding Staff Employee of the Year Award, and Traci Dillavou received the Henry Louis Excellence in Teaching Award.

## MOSIER SERVES AS BOARD OF DIRECTORS CHAIR TO LOCAL ECONOMIC DEVELOPMENT COUNCIL

KCKCC President Dr. Greg Mosier was selected to serve as Chair for Wyandotte Economic Development Council (WYEDC) Board of Directors in 2023. He previously served as First Vice Chair of WYEDC and has worked closely with economic development efforts in Wyandotte County since he became the college's president in 2018.

WYEDC is a 17-member board with both public and private members, including the mayors of Kansas City, Kan., Bonner Springs and Edwardsville as well as representation from the Kansas City Board of Public Utilities and Wyandotte County, among others. The council's mission is to promote and strengthen the Wyandotte County economy through programs, partnerships, incentives and leadership in office, retail and industrial markets.

# CORBETT LEADS WORKSHOP AT INTERNATIONAL CONFERENCE

KCKCC's Coordinator and Professor of Audio Engineering, Dr. Ian Corbett, attended the Audio Engineering Society's Latin American Conference in Buenos Aires, Argentina in 2022. At the conference, he led a workshop on miking live jazz and acoustic music events and was a judge for the student recording competition.



## STAFFORD SERVES AS GUEST CONDUCTOR AT MILLIKIN VOCAL FESTIVAL

Dr. John Stafford, Associate Professor of Music and Director of Choral Activities, was a clinician at the Millikin Vocal Festival in September 2022. This two-day festival includes a teacher-nominated honor choir, as well as other opportunities for students to work with Millikin voice faculty. More than 200 students attended the festival.

## KCKCC CONDUCTS COMMUNITY ENGAGEMENT SURVEY

The results from the college's community engagement survey were presented during the June 2023 Board of Trustees meeting. Based on the employees who responded to the survey, 1,380 hours of community service per month have been contributed, which translates to 16,560 hours of service each year. According to the Points of Light Foundation, \$31.80 is the value of each hour of service. Using that formula, KCKCC employees have invested more than \$526,608 through service to area communities.

The numbers shared in the report are self-reported and not all employees responded to the survey. KCKCC employees have a long-standing habit of community engagement. Those who responded volunteer on average 18 hours a month and have a 17-year track record of continuous community service.



## OZEGOVIC RECEIVES 2023 KCKCC NISOD EXCELLENCE AWARD RECIPIENT

Dr. Jelena Ozegovic, Professor of Psychology, is KCKCC's 2023 recipient of the annual National Institute for Staff and Organizational Development (NISOD) Excellence Award. NISOD's Excellence Awards recognize men and women each year who have demonstrated an outstanding commitment and contribution to their students and colleagues. Established in 1991, the awards program has honored more than 30,000 recipients, allowing member colleges to recognize those who go above and beyond every day.



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#### **KCKCC Foundation**

The Kansas City Kansas Community College Foundation supports the overall mission of KCKCC to inspire individuals and enrich our community one student at a time, and its strategic goals and initiatives.





Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

## KANSAS CITY KANSAS COMMUNITY COLLEGE

### Board of Trustees Meeting

Tuesday, July 18, 2023 – 5:00 P.M.

#### CONSENT AGENDA – Item A

##### Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 5:06 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, July 18, 2023. The Pledge of Allegiance was led by Trustee Daniels.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
4. **Approval of Agenda:** Chair Criswell announced the agenda will be amended to conduct additional discussion of the three executive session items during Unfinished Business. Dr. Mosier explained the amendments as 1) executive session number four will move to the end of the regular meeting and 2) under Unfinished Business action will be taken on executive sessions one, two and three. Trustee Ash motioned to amend the agenda as stated. Trustee Brune seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:**
  - Chair Criswell invited Ms. Kris Green, Chief Marketing and Institutional Image Officer, to present the Strategic Plan Biannual Update.
    - Ms. Green commented this is the last update of this current strategic plan and thanked the Board for the input into the next strategic plan that begins with this academic year. This report touches on the comprehensive work the College has

done in the strategic areas showing impressive work across the campus and across the community regarding the progress summarized. Ms. Green highlighted by priority area some of the key findings. In Priority 1 - Student Success, forward momentum was made in three of the four Key Performance Indicators (KPIs), 11 of the 16 initiatives are either complete or listed as ongoing because they were incorporated into institutional practices and there was very strong, ongoing success in Upward Bound, the Basic Needs Center and grant funding and Title III that will help transform the services that can be provided to the students. In Priority 2 - Quality Programs & Services, growth was seen in all four of the KPI measures this year. Fourteen of the 16 initiatives were either marked complete or ongoing as they were institutionalized and there was a lot of forward momentum in workforce partnerships, the learning spaces renovation that has continued and there was really good information this term on the Center for Teaching Excellence - the number of surveys and they touched over 200 faculty and staff. In Priority 3 - Employee Engagement, this area took more time to get started in because specialized questions had to be determined in the assessment. An understanding of employee engagement and communication has started, those measures will continue into the next strategic plan. Fourteen of those 16 initiatives were marked ongoing or complete. The College continues to delve deeper into professional development, looking at talent acquisition and adding another position there as well as enhanced consistent communication opportunities through all of the areas, including developing this next strategic plan. Priority 4 - Community Engagement saw growth in all four KPIs. Thirteen of 16 initiatives in this area have been completed or incorporated into ongoing practices. There were five new scholarships this year, the campus master plan is nearing completion, and the centennial anniversary has been planned - the first events will be launching with Convocation and in September with the College's birthday bash. Many great things happened this year and with the three years and culmination of these six reports, there has been a tremendous amount of work to bring the College forward.

Ms. Green shared that the strategic plan is being transitioned to Dr. Balog and going forward he will report on the progress and the initiatives. Ms. Green asked for questions from the Board.

The Board gave a huge thank you to Ms. Green for showing the work of three years and the work to be done in the next strategic plan and also a thank you for all the work and commended everyone across the College that helped as it is a total organization effort.

Dr. Mosier added everyone did a great job. He also commented the Kansas Board of Regents (KBOR) Board Chair, Cindy Lane, was on campus today and she commented on how beautiful the campus looks with the improvements that have been made just in this last year.

- Chair Criswell invited Ms. Christina McGee, Chief Human Resources Officer, to present the Applicant and Hires Data Biannual Update.

- o Ms. McGee announced that fiscal year 2022 and fiscal year 2023 will be compared in terms of applicants and hiring. The applicant data is voluntary data from individuals that decided to provide that information. In fiscal year 2023, there was an increase in applications of 40% with a 46% increase in female applicants and a 34% increase in male applicants. Overall, there was an increase of female applicants in comparison to male applicants. The hiring data is very similar with a higher rate of female applicants that were hired. Between fiscal year 2022 and 2023 there was an increase in individuals that reported having a disability as well as being a veteran and there was an increase in the number of individuals that were hired that were disabled. There was a 40% decrease in individuals that were hired as veterans for those that were reported for all positions, all applicants.

Based upon race, in 2023 there was an increase in applicants for all races, and there was an increase in minority applicants relative to the whole percentage. In fiscal year 2022, there was a 34% increase and 47% increase in fiscal year 2023. Overall, there was an increase in terms of hired applicants of 3% increase from 2022 to 2023 in minority applicants.

In the interest of the Board, Dr. Mosier pointed out the percentage of applicants and the percentage of hired has good alignment based on race. Ms. McGee continued to breakdown the data into more granular information reviewing the administrative positions. There were a total of three that were available to hire for fiscal year 2022 and 2023. There was an increase in minority applicants for fiscal year 2023. Administration is defined as dean level and above. There was a decrease in the number of total applicants by a total of five. That data was further broken down into supervisors. There was an increase in all applicants and also in all minority applicants. Interestingly, there was a 536% increase in Black or African American applicants in the supervisor category for fiscal year 2023.

For faculty positions, the most significant change was in the applicants for Hispanic was 125% increase, next is African Americans at 88%. This is a trend being seen. For fiscal year 2023, KCKCC had more minority applicants applying for the position, but for faculty, the number of hired positions there is a slight disproportionate number in comparison to the applicants that applied for those positions so there is a little room for improvement. For adjunct positions, there was a decrease - which is different in terms of the applicants. For Black and Hispanic, there was a decrease in applications being completed and for Black or African American and Hispanic or Latino, there was an increase in American Asian and a 1% increase in the hired. Staff is the largest applicant group and continues to see an increase in minority applications. However, there was a decrease on the hiring side for Hispanics and individuals that are white.

In comparison, for Wyandotte County and the student population in the KC metro, the African American population, as well as two or more races are aligned with the College's student population. Areas identified that need a focus are Pacific Islander –

no Pacific Islanders were hired, having a student population of 0.2% on campus with a population in Wyandotte County as well as Kansas City Metro. With the Hispanic population, there is a slight disproportionate percentage in terms of the percentage hired of 10.1%, with a student population of 24.5% or Wyandotte County population of 33% in this demographic.

Ms. McGee asked for questions from the Board.

Trustee Hoskins Sutton questioned the source of the data. Ms. McGee explained it is internal through Ellucian for the number of hires and the applicant tracking system for the applicant information. Trustee Hoskins Sutton questioned how up to date the employee directory is because there are not many minorities, especially black, in that list of employees' photos for students to see. Ms. McGee answered Information Technology (IT) would know how up to date the directory is. Human Resources shares the hires and changes information with IT. Trustee Hoskins Sutton thanked Ms. McGee for the report. Trustee Daniels commented it is good information the Board has wanted for several years and thanked Ms. McGee.

- Chair Criswell invited Mr. Peter Gabriel, Chief Information Officer, to present the Information Technology Master Plan Annual Update.
  - Mr. Gabriel answered Trustee Hoskins Sutton's question about the directory being updated – it is updated on a weekly basis.

Mr. Gabriel presented the background about how information was gathered for the IT master plan that is in the Board packet. Several separate in-person and virtual forums for student, staff, faculty were held on different times of the day and different days of the week. An IT representative met with the Student Senate, Staff Senate, Faculty Senate and Adjunct Faculty Senate to gather feedback. Feedback was requested directly from the deans. During that process, a short survey rating IT was sent. The first question was to rate IT overall. On a scale of one to five, a score of 4.28 was received. The other questions were regarding software or technology that should be investigated or implemented, what IT does best and what can be done better. That feedback was incorporated into the plan. Mr. Gabriel asked the Board to review the draft and to send questions or comments to Dr. Mosier and Sheryl. The final version of the plan will be ready for next month's Board meeting for review.

Mr. Gabriel asked for questions from the Board.

Chair Criswell confirmed with Mr. Gabriel the final IT plan will be included in the Board packet next month.

7. **Communications:** Chair Criswell announced no Communications were scheduled.

8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.
- On behalf of the Board Finance Committee (BFC), Vice Chair Isnard, Chair of the BFC, reported the Finance Committee met on Monday, July 10th, whereas joined by Trustees Ash and Brune, along with staff. The College continues to be good stewards of the financial resources. The College received \$19.5 million in revenue in the month of June, increasing the net assets by \$10.1 million and as reported last month that was expected due to the dates that tax distributions are made. There were some notable items discussed from the consent agenda. One was the replacement of the turf on the baseball field for about \$492,000; this was a planned expense. The field is past its expected lifespan. It was over 10 years old and the College did not want it to become a safety issue. Also, \$454,000 paid to Christie Development was the final payment for the student housing project, officially closing out that project. One item was added to Consent Item B, after the committee met for a safety related item for Santa Fe Glass. Although the committee approved the report to move on to the full board before that item was added, Dr. Kneuvean explained the situation for that purchase. Vice Chair Isnard asked that the Board continue to consider those items on the agenda tonight and approve them.

Trustee Ash motioned to approve the report. Trustee Daniels seconded the report. **The Motion Carried.**

- Chair Criswell announced the Board Policy Committee does not meet in June, July or August.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown, Chair of the BCEC, reported the BCEC did not meet in July. The plan is to meet next month and do a presentation for the Shepherd Center. The BCEC is continuing to meet with groups in the community to let them know the great job being done at KCKCC and want to continue to do by moving downtown.

Chair Criswell called for a motion to approve the report. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

- As the Association of Community College Trustees (ACCT) Delegate and as the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported one of the big updates for this month is the renaming and rebranding to Kansas Association of Community Colleges because it includes all of the college presidents. Kansas Association of Community Colleges better represented the entire group. Also, from KACC, the Kansas legislature had instructed the legislative post audit group to conduct an audit of athletic programs at community colleges. Not all programs are created equally and not all have the same athletic programs. They are not going to audit all 19 colleges. The audit is going to include Northwest Tech as one of six colleges that will be audited. If enrollment is a factor, KCKCC could be included in the audit but KCKCC does not have all of the athletic programs that some of the other colleges have. The rationale is unknown. Heather Morgan and the Presidents are

working diligently to help the auditors understand the data that will be requested exists in different places or formats amongst the 19 community colleges. There is a lot of effort and work being put into this to help guide the process to make it as easy on staff for the community colleges that will be audited.

Trustee Daniels questioned if the request has come from legislature or KBOR. Trustee Ash answered it is legislative post audit. Dr. Mosier clarified it does start in the legislature and they are working with and through KBOR for data, etc. and they will be reaching out to the community colleges and Northwest Tech for that data. As Trustee Ash mentioned, in many situations it is going to be comparing apples and oranges with the way the colleges operate and fund athletic programs, etc. Heather and representatives from KBOR are trying to make that so the data that is submitted will be as consistent as possible, even though it won't be 100% consistent. Trustee Daniels questioned if there is talk about auditing the Level 1 as compared to the Level 2 community colleges. Dr. Mosier answered KCKCC is a mix so there is the size of the institution, the number of athletic teams, number of athletic players and the different divisions. He does not think they have settled on anything. Trustee Ash agreed it is some sort of mix so they can try to be comprehensive with their audit so it reflects the different colleges and their varied athletic programs.

Trustee Ash continued with ACCT reporting the next event is the Annual Congress. Sheryl has been working with Trustee Hoskins Sutton, Vice Chair Isnard and himself on registrations and reservations.

There is a quarterly KACC meeting in August that Trustee Ash will attend with Dr. Mosier.

Trustee Daniels motioned to approve the report. Trustee Brown seconded the motion.

**The Motion Carried.**

9. **Consent Agenda:** Chair Criswell commented that Vice Chair Isnard announced during the BFC presentation there was an item that was not included in the original data because it was a late submission. Vice Chair Isnard confirmed he was referring to Consent Agenda Item B number 9. Dr. Mosier confirmed the item was included in the board packet. Trustee Daniels motioned to approve the Consent Agenda. Trustee Brune seconded the motion. **The Motion Carried.**
10. **Student Senate Report:** Chair Criswell announced there is no Student Senate report due to summer break.
11. **President's Report:** Chair Criswell called for the President's report. Dr. Greg Mosier reported the following –
  - Hopefully everyone has their power restored. As of this morning, some power was still out due to the storm in the area. KCKCC had some flooding. Most of it was from the straight winds from the West blowing the water underneath the door seals and

then one area that needs some more inspection. That is not bad considering some of the other areas that were impacted in the region.

During the last few weeks and in the upcoming weeks there were and are some great opportunities to continue to get out and tell KCKCC's story and talk about all the good work being done at the College. Working very closely with Lieutenant Governor Toland's office, Paul Hughes, and the Department of Commerce, they reached out to the Wall Street Journal to talk about how Kansas is attracting so many businesses and the billions of dollars in capital investment that is taking place in Kansas. The other half of that story is how Kansas comes up with the skilled workforce to fill these thousands and thousands of jobs. Kansas Commerce referred the Wall Street Journal to Dr. Mosier for a one-hour interview last week. That is a great acknowledgement for the College, the work being done and some of the new ways KCKCC is working in workforce development with consortium-sponsored programs and other items. Dr. Mosier is looking forward to that piece being published.

On Friday, after the announcement of McCownGordon Construction becoming the Construction Manager At Risk for the Downtown project, Marketing and Ms. Kris Green was contacted by Channel 4 News for an interview. Ms. Green and Dr. Mosier went downtown to the site and did an interview onsite about the project, everything being done and where the project is in that process. Hopefully, that piece will be on the morning show between 5:30 AM and 9:00 AM this week.

Last week, KCKCC hosted the Wyandotte Economic Development Council (WYEDC) quarterly meeting for about 100 people - business and industry and WYEDC investors - in Centennial Hall's game room.

Tomorrow, Dr. Mosier will do an interview with the *Wyandotte County Making It in the Dotte* magazine about workforce development, education, community colleges and how KCKCC helps meet the workforce needs of the region.

In two weeks, on Monday, July 31, KCKCC will host the Kansas Board of Regents for one day of their two-day summer retreat. Dr. Mosier will do a presentation to the Board. They are really interested in the projects the College has been doing, the success of Centennial Hall, the work being done with attracting and retaining first generation and underserved student populations, overall retention and completion rates, concurrent enrollment, work with Panasonic and other large companies with the new workforce development models and then the workforce needs for the downtown project and also Leavenworth. It will be a great time to share what KCKCC is doing with the Board of Regents. Dr. Mosier is looking forward to that and having KBOR onsite. The Board and anyone is welcome to attend. There will more information on timing and dinner in Centennial Hall. Per Regent Lane, after dinner there will be a panel on meeting the underserved student population. This will be with the Hispanic Development Fund, other organizations and Dr. Mosier.

With the Downtown project, we currently have out the request for proposals (RFPs) for selective demolition of the church and then the total demolition of the buildings on the South side of the alley. Responses will be received by July 27th. Dr. Kneuvean is leading that charge. Tomorrow morning is a required onsite visit for those companies looking to respond to that RFP. Legal counsel is working with Unified Government's (UG) Legal Counsel on the transfer of property that is remaining in the UG's ownership separate from the land bank property. That will be ready for the Economic Development and Finance (EDF) subcommittee on August 14th and then on August 17th for the full Commission. Sheryl is setting up some meetings for Dr. Mosier with the UG staff, BPU and area commissioners to help spread the word on what will be shared at the EDF and the Commission meeting.

Merchant McIntyre Associates was at KCKCC last week for a workshop. Dr. Balog has more information on that. They are doing the federal fundraising. They announced the College's \$2.9 million Congressional discretionary request through Representative Jake LaTurner's office passed the House Appropriations Committee. Next it needs to go forward and be passed by the full federal omnibus budget. Representative LaTurner called Dr. Mosier because he was coming into the area and wanted to have a tour of the College because he had not had that yet. Dr. Mosier and Dr. Balog took him and his staff around. That was a good time to continue to get to know Representative LaTurner better and for him to get to know KCKCC.

On July 1st, there was a notification that Wyandotte County is now the highest paid, highest median wage county in the State. The County was number three probably three years ago, then advanced to number two and now number one. It has been between Johnson County, Leavenworth County and Wyandotte County. Wyandotte County has surpassed the neighbors to the North and the South at \$47,577. Leavenworth County is now second at \$47,528 and Johnson County is at \$47,049. There is a big gap between the next county of Sedgwick at \$42,241 so a difference of \$5,333 from the top three counties to number four and then it drops off pretty dramatically from there. It is good for the County, but it also means the competition for good quality candidates will continue to be tougher.

Dr. Mosier received a call from Andy Bowne, President of Johnson County Community College, and the Panasonic Vice President (VP) for Operations. Operational Excellence and Training has been identified for the local site. Conversations will continue to get this VP and their Human Resources staff out as soon as they can to meet with KCKCC faculty and staff who can support their workforce development needs. They literally need hundreds of industrial maintenance technicians and triple that number on automation engineering technicians. KCKCC will be going full speed ahead to help get their workforce built up in their great paying positions.

Classes finished yesterday for the summer session. Plans are being made for convocation in three weeks on Monday, August 7th. Sheryl will send more information and the Board is invited to attend the morning session.

Notice was received from the State – the FY2024 adult education and literacy funding for next year is \$4,682,951, which is up a couple \$100,000 from last year.

There are a lot of things in the works and everyone is working very hard to keep all of these projects moving forward. Dr. Mosier is very grateful for all the work everyone is doing.

Chair Criswell thanked Dr. Mosier, the faculty and staff for their diligence and efforts. Trustee Ash motioned to accept the report. Vice Chair Isnard seconded the motion. The Motion Carried.

12. **Executive Vice President Report:** Chair Criswell called for the Executive Vice President report. Dr. Scott Balog reported the following –

- With all those moving parts, much of Dr. Balog’s focus is in ensuring all of those moving parts are working well together, keeping them synchronized and that all of the work is contributing to moving the College towards accomplishing the priorities that are contained within the strategic plan. This also includes moving KCKCC towards accomplishing the annual goals, working with each of the Cabinet members to align the annual SWOTs produced and the strategic enrollment management plan, marketing plan and technology plan - those should all be interconnected, they should all be aligned and supporting the accomplishment of the strategic plan.

President Mosier mentioned the College hosted Merchant McIntyre Associates last week for a Department of Labor grant application workshop. They were here to help the team in developing an application which will be an initial application to the Department of Labor with the hope of positioning for greater funds downstream. KCKCC hosted Julia Angelotti, Vice President of Legislative Strategy, and Stephen Solomon, Vice President and Director of Program and Grant Development. There have been extraordinary returns on the investment made in Merchant McIntyre and the College is benefiting from the relationship and growing the internal capacity to move after grant opportunities at the federal level and now also targeting foundations and other organizations to garner funding to support the work at the College.

Dr. Balog is pushing to strengthen intelligence capabilities at the College. Henry Hinkle, Director of Institutional Effectiveness (IE), resigned last month. Dr. Balog has stepped in to lead that area until that role is filled. Dr. Balog is working closely with the president and cabinet to invest in intelligence tools that will inform the work being done, whether it is tools like Lightcast or other similar tools like Jobs EQ, to ensure the College is getting real time data and positioning to support those opportunities across the area to see what the workforce demand is and so the programs are aligned correctly with those demands. In working with IE, that will include increasing the capacity and data management and the use of systems and tools, driving modernization and optimizing return on investment (ROI) and the investments being made in those tools.

Dr. Balog thanked Human Resources for their work the President mentioned about the high average wage across Wyandotte County. Also, the low unemployment rate that is making it far more difficult to secure talent, especially in key roles. Dr. Balog thanked Human Resources for their work, support and aggressive, intentional efforts in filling the Director of Institutional Effectiveness role with top talent. The position was posted on Indeed, The Chronicle of Higher Education, Inside Higher Ed, Higher Ed Jobs Association for Institutional Research and LinkedIn. The College is aggressively pursuing the opportunity in placing a talented person in that position - so that was in the strategy area.

In partnerships, working very closely with the Wyandotte Economic Development Council, supporting them in their HR roundtable, working with area employers to support their workforce needs. Interestingly, the focus of the conversation this past month centered on childcare and the needs of childcare for employees within each of those organizations. It is also an area that KCKCC is focused on and supporting the needs of our students and those that are coming to the College that have that need.

Dr. Balog will be working with the community and Empower WyCo Fund, supporting the advancement of local entrepreneurial ecosystem.

Dr. Balog is proud and honored to represent KCKCC as a member of Class 45 of Kansas City Tomorrow, sponsored by the Civic Council of Greater Kansas City.

Dr. Balog is working in Leavenworth with Fort Leavenworth for their Career Education Fair on August 8th, really supporting their transition assistance program, working with correctional facilities in Leavenworth as well at Fort Leavenworth with the Disciplinary Barracks and the Lansing Correctional and growing a partnership there. This solidifies KCKCC's work in the welding program.

Working with area employers, last month the Kansas Society of Land Surveyors was mentioned. This will come back to the Board about an announcement and a signing ceremony with the society. This is all in telling KCKCC's story in the community, getting the College's story out there, developing the narrative with employers that KCKCC is here to support their needs and this is representative of the work in that area. There will be more on Orange EV as well.

This week the College will host Beyond Academics as part of the Cabinet Retreat. They will be helping cabinet to center on becoming a future ready institution, modernizing the work that is done here, raising the level of expectation that employees have for ourselves and each other and the performance of the institution and driving change and impact across the College and in the community.

Dr. Balog asked for questions from the Board.

Trustee Ash commented he interacted with some surveying folks at the chamber golf

tournament last week about their employee shortage. He shared with them the College is working on that and they could anticipate hearing more about it soon. Dr. Balog confirmed it will be soon and the Board is invited to participate in the signing ceremony. It is to help tell KCKCC's story and the greater KC community that the College is responding to the needs of area employers and workforce.

Trustee Daniels requested Dr. Balog to keep the Board informed on how the College is working on that childcare initiative because quality childcare is a huge issue in Wyandotte County. The Board will be interested in knowing how the College is going to support or be part of that initiative. Dr. Balog will bring that back to the Board. Merchant McIntyre and Associates alerted KCKCC about an opportunity through the US Department of Education for funding to support childcare needs for students. The College is positioning for that in this coming year, this next grant cycle. More information will be brought in future meetings. Trustee Daniels mentioned it would be nice if those high wages would translate over to childcare workers.

Trustee Ash motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

**13. Vice President Academic Affairs Report:** Chair Criswell called for the Vice President Academic Affairs report. Mr. Jerry Pope reported the following –

- Mr. Pope had the privilege of traveling to Northbrook, Illinois for the HLC (Higher Learning Commission) Assessment Academy team graduation. That was a culmination of four years of work for the Assessment Academy.

The Office of Assessment conducted a mandatory training session, assessment one-on-one for newly hired co-curricular coordinators and leads.

The Library and Learning Services celebrated National Library Week. They hosted a study break on the patio, prepared a Pride book display for June.

One hundred and sixty full time teaching faculty and 134 adjunct faculty members attended at least one professional development event delivered by the Center for Teaching Excellence this past year with around 1,200 seats taken. That is one of the strategic goals.

The Spring 2023 Faculty Teaching Circle participants met and discussed various topics. The author of one of the books came and led a roundtable discussion.

Doctor Mario Ramos Reyes, professor and coordinator of philosophy, completed a second book in as many years. It is in Spanish.

In June, Dr. Ian Corbett, audio engineering program coordinator, was in South America - Argentina, Uruguay and Chile, and he presented 16 workshops, including live concert sound strategies for more effective mixing, Dolby Atmos immersive studios.

The Building engineering and maintenance technology students worked on their capstone projects here in the summer, congratulations to them. There was a pop-up capstone cafe in Pioneer Career Center. It was a student that the College was working to get through the program. Thanked Dr. Kneuvean helping do that.

Five KCKCC students and four advisors attended the National Leadership and Skills Conference in Atlanta, GA.

The PTA program submitted their report, their CAPTE Report on Accreditation. A visit is expected in September.

The Practical Nurse first time pass rate for the NCLEX is at 94%. Congratulations to all the work they are doing.

The Summer Science Academy continues through the end of the month. Thirty students are exploring health professions, STEM curriculum and taking college preparation programming.

There are a couple of TEACH Award recipients – adjunct psychology professor, Doug Sickle and the full-time faculty member is in culinary, Justin Williams.

Psychology professor, Victor Ammons, participated in the American Psychological Associations Introductory Psychology Initiative. The KCKCC Psi Beta Psychology Club is now a chartered member of the Community College National Honor Society in Psychology. The psychology symposiums have been happening over the years so it is exciting to extend that to membership in the National Honor Society.

Mr. Pope asked for questions from the Board.

Trustee Hoskins Sutton commented she noticed in the library and learning services they do a math and science center workshop series that sounded interesting and good for the students. She questioned if these math and science series workshops are offered during the school year. Mr. Pope sensed they do offer it during the school year but would like to check. Trustee Hoskins Sutton commented the information from Tom Grady was very impressive and thanked him for that in-depth report about all the teaching and learning that faculty are doing. Trustee Hoskins Sutton continued with an acknowledgement of the years of service for Jim Mair, what he has done for the College and the jazz has been amazing. He sent a group e-mail to Trustees Hoskins Sutton, Ash and Daniels, and wanted to let the rest of the Trustees know how much he enjoyed working at the College. Trustee Hoskins Sutton thought it was appropriate to recognize that. Mr. Pope agreed and commented his stamp is on the music department. The music department is creating a history and had an interview including Marlon Cooper, who had been here since 1972, Jim Mair and Dale Shetler. Trustee Hoskins Sutton commented KCKCC has been fortunate to have such good music faculty. Trustee Daniels echoed Trustee Hoskins Sutton's thoughts

about the Center for Teaching Excellence and that report they put out was impressive. They seem to have taken the next level asking the “so what” question and doing all that staff development. Trustee Daniels admired them for starting to take that next step and look into that. He looks forward to what that report shows. Mr. Pope stated Tom is going to do that consistently in the July Board reports annually.

Trustee Daniels motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

14. **Vice President Student Affairs and Enrollment Management Report:** Chair Criswell called for the Vice President Student Affairs and Enrollment Management Report. Dr. Chris Meiers reported the following –

- This is the busy time of getting ready for the fall semester. Related to the strategic enrollment management planning, Student Services has developed a new back to school forum on August 1st to create an environment where current students come and talk to advisors, financial aid and other resources as a proactive measure to encourage early enrollment. This is an opportunity to get students the classes they need, make sure they have the schedules built out and the resources to hit the ground running this fall semester.

The fall enrollments are looking much better than they have in previous reports. As of this Monday, there are greater gains. Student headcount for the fall is up 1.9%. Student credit hours are up 2.8%. There is good momentum.

Centennial Hall is at 100% occupancy with seven students on the wait list. In terms of growth within a one year, that is quite remarkable especially for a new facility.

This is the first time the College will an in-person orientation since the pandemic started. Through strong collaboration between the office of admissions and recruitment, the student success center, there is work being done on a new format which will persist throughout the academic year to have a more regular orientation process so as soon as students get admitted, they will have the opportunity to get advised and get the information resources to get going. It is every Thursday through the fall semester and then there will be more frequent opportunities. This will be refined for an ongoing process. This is part of the overall strategy to improve the onboarding environment. The faster students are admitted then enrolled and then advised, the more likely they will be successful.

Gehring Goldbeck, a baseball player, received the 2023 NGCAA Division One Defensive Baseball Player of the Year award – it is believed that is the first time that Blue Devils have had that recognition.

The Upward Bound Summer Academy just completed, they just returned from their merit trip from Orlando, Florida - congratulations to the Upward Bound Academy for launching this Summer Academy.

Mr. Roger Suggs and Fringe Benefits of Education (FBOE) received a Mayoral Proclamation – it is an honor to be part of that recognition.

Ms. Teresa Hill, Director of Admissions Recruitment, was appointed as the Kansas Association of Collegiate Registrar's Admissions Office's (KACRAO) executive committee, specifically to help co-chair their Kansas City metro college fair. As someone who was a former past president of KACRAO, Dr. Meiers has a soft spot for this. Kansas City has not had a Kansas side regional college fair for quite some time – it is great to have a Blue Devil being part of and helping shape that experience.

Dr. Meiers asked for questions from the Board.

Trustee Daniels expressed the enrollment was good news. Trustee Ash mentioned the new buses look great. Dr. Meiers commented there is a new lease on buses for the athletic department and the campus – they will be branded later. Trustee Hoskins Sutton noticed the buses are larger too. Dr. Meiers gave special thanks to Dr. Kneuvean and her team for their help. KCKCC used to have a small bus and a larger bus and went for two 35 size buses, which will cut down on charter costs.

Vice Chair Isnard motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

15. **Vice President Educational Innovation and Global Programming Report:** Chair Criswell called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé reported the following –

- It is such a pleasure to be here in person and to see everyone. Dr. Riobé gave kudos to the online education team as they support this meeting, but they have also supported over 1,800 minutes of combined online Zoom meetings over the past month with over 2,000 participants.

KCKCC sees a huge impact and increase in the electric capture software. Digital literacy is a big push for the College so is accessibility, so having faculty, particularly in the summer, engage in software that could help students facilitate more easily this online environment is fantastic. KCKCC had over 13,800 minutes of accessibility recorded and viewed by over 217 unique participants. Accessibility has gone up from the spring term from 69.8% to over 74%. That puts the College above the goal, which is having an increase of 2% per year. Even better is that Shaun Pate in Online Education Services (OES) participated in a competition called Fix Your Content Day. The College had placed before in the past, this is the first time broken into the top ten. He placed at number 8 and fixed over 3,000 unique instances of content in the class within a 24-hour period.

In high school partnerships and programs, a new assistant director starts on Monday and they are going to be starting in a great space - this year summer enrollment has

been up 44% compared to last summer and there is an increase already of 12% for fall classes. High school partnerships is extremely excited for where the future is going, working collaboratively with all of the partners, but particularly with integration of the application process to help streamline students and make sure they are captured in a way that they are retained for longer through the KCKCC experience.

As Dr. Mosier and Dr. Balog mentioned the importance of community partners, particularly looking at industry, KCKCC has started enrollment for the Automation Engineering Technology (AET) Federation for Advanced Manufacturing Education (FAME) program and there are already 10 students enrolled in the program - four of them are women and that has not been seen before. There is excitement about the skills and the interest that is there. The College is building the capacity to be able to respond to those needs. Amstead Rail is using the (Industrial Maintenance Technician) IMT and AET programs for their apprenticeships at their maintenance department. The College is continuing to penetrate those areas, build partnerships and make sure that the KCKCC brand is being represented in the best way.

Dr. Riobé asked for questions from the Board.

The Board thanked Dr. Riobé for the excellent report and welcomed her.

Trustee Daniels motioned to accept the report. Vice Chair Isnard seconded the motion.  
**The Motion Carried.**

16. **Chief Marketing and Institutional Image Officer Report:** Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kris Green reported the following –

- Marketing is always full of great news. As Dr. Mosier shared, there is a nice story in process with Fox 4 News and the link will be shared once it is known.

A lot of time has been spent recently working on Centennial planning. Several exciting events are underway with three birthday bashes, one at each site, and those are going to be a time of celebration with the faculty, staff and students to come together, realize what a great place KCKCC is and maybe collect items for the future, for a time capsule to look back on in 50 years.

For Perkins Grant funding, several marketing initiatives were done. Seven programs were marketed and for each of those programs how to reach on social media from 44,000 to 88,000 eyes. That is really important, especially as KCKCC gears up for this final push into a fall enrollment.

Marketing has been collaborating with the Foundation. One of the goals is to take the Centennial Path campaign to the public. A strategy is being created with the Foundation to send out email, social media, and then later in the fall the traditional print asking for campaign support. That can be done on an ongoing basis moving forward.

Marketing worked on creating the strategic plan update and are busily designing and finalizing the annual report. Summer is never a quiet time for the marketing team because there are big publications in the works that this time of year.

Marketing also marketed and collaborated with Student Success to help market their blueprint and the new in-person orientation through social media, banner web pages and through a blast email.

There has been an uptick, which there had been a downtick each year in comparison to the previous year, in website visits and that usually goes with an uptick in enrollment.

Ms. Green asked for questions from the Board.

Trustee Ash commented the Board Community Engagement Committee appreciates her immensely. Trustee Ash motioned to accept the report. Vice Chair Isnard seconded the motion. **The Motion Carried.**

17. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following –

- The College had a good month. The final property tax receipts came in over \$19 million. It is an important month for the College as it is a soft close of the fiscal year. Nothing has been audited, journal entries are still being done, finishing up the books - it gives a good indication as to how the year is going to end financially for the College. KCKCC will be able to put about \$6.7 million over to reserves. The College will have about \$4.2 million in net revenue so in total it will be about \$10 million in net revenue. It is always positive when it is a positive number at the bottom line, particularly for a public entity it shows the College has been good stewards of the resources given and have provided some awesome experiences for students and education for the community.

The College has been working to close out the bookstore for the year. The bookstore had about \$1.7 million in total sales, which was up over last year and they served almost 63,000 customers. A lot of students get their books and course materials through the bookstore. It is connected with financial aid so it is convenient for student. They also buy apparel, food and drinks so it is an important service provided. The net revenue out of the bookstore was about \$51,000 it is not a profit center for the College - it covers the cost to operate it, the expenses of the employees and all the resale items. It is not an exorbitant amount, which means the College is not overcharging the students for books and course materials. It is basically a revenue neutral cost center, it is not costing the institution to subsidize it.

Facility Services is almost finished with the turnover of Centennial Hall. This was the first year. Facility Services finished cleaning, deep cleaning, and repainting almost the

entire building because the paint that had been used was kind of a flat paint that is hard to clean; a better paint was used so that will not have to be done every year. Facility Services handled 252 bedrooms. They also made repairs to nicks in the walls, painting, bathroom fans that did not work. They are doing a complete review of each of the rooms to make sure they are in tip top shape for when the students come back.

The Police Department has done all of their Angel training which is required to continue having post certification for officers. That was a big focus of this last year because it is hard to work that into the schedule. Dr. Kneuvean gave a big compliment to the police chief and deputy chief for making sure the officers are well trained and well prepared to do their service.

Dr. Kneuvean asked for questions from the Board.

Trustee Hoskins Sutton noticed the elevator is still not working and it is a critical spot for all the students that go downstairs to the bookstore, food pantry or deli. The elevator repair has to become a priority. Dr. Kneuvean replied it is a huge priority and has been for months. There has been difficulty getting parts and then the Unified Government required a few additional things to be done before it could be put back into commission. They required basically a sump pump in the bottom of the shaft be installed - so that was ordered and is getting installed. It has been almost a year. Dr. Kneuvean assured that she is constantly pushing, looking for information, and asking other elevator companies what needs to be done. The other elevator companies are having the same challenges. Dr. Kneuvean agreed with Trustee Hoskins Sutton, it is very frustrating. There are other elevators but they are not convenient. Trustee Hoskins Sutton continued if someone has a disability issue the other elevators are a long way. Trustee Ash commented the expense has been approved. Dr. Mosier added it is a supply chain issue that cannot be controlled - like the door locks for student housing, it was a 14-month delay. Dr. Mosier can guarantee the College is doing the best that can be done to get the elevator running but when parts are not available the issue is stuck. Dr. Kneuvean and her staff have been searching all different types of vendors all over the country - it is a supply chain issue. Trustee Hoskins Sutton understands yet this needs to be kept at the forefront for the community. Until it is repaired, Trustee Hoskins Sutton will probably ask about it every month because it is critical that the elevator is working. Especially when Dr. Meiers discusses the student accessibility center bringing more students on campus to see about attending the College – they need to feel welcome at the College. Dr. Mosier guaranteed staff is doing everything they can to get it fixed, it is a high priority and understand that it is a concern.

Vice Chair Isnard motioned to accept the report. Trustee Brown seconded the motion.

**The Motion Carried.**

18. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following –
  - Human Resources (HR) is still in the process of filling the HR specialist front desk

position, final interviews are this week.

The Growth and Learning Opportunity Workshops are a summer event for professional development on next Tuesday. This is the first event out of Human Resources where there is an actual workshop with breakout sessions and professional development opportunities for employees. The final stages of planning are being done and HR is hoping to have a good turnout and to continue to expand this event, whether it continues to stay over the summer or throughout the year. HR is looking forward to it and getting some good feedback from employees.

The Center for Equity Inclusion and Multicultural Engagement (CEIM) department is working closely with the Equity and Inclusion Council. The new director, Mike Torres, is identifying the mission and purpose of the Equity Inclusion Council and some of the work that should be done going forward. That committee continues to meet monthly and CEIM is making sure it is staying on focus with action items that can come out of that committee. Mr. Torres recently relaunched the CEIM social media accounts, there have been some increases in new followers for Twitter, Instagram and Facebook. There were some recent posts related to Juneteenth, Pride Month and Disability Pride Month. There is good traction on those social media posts and hope to continue those going forward.

The new employee surveys demonstrate there is a significant increase in the overall satisfaction for communication between quarter one and quarter two. Ms. McGee is unsure what is different but is happy to see there is an increase for this new group of individuals that have started. Also, between quarter one and quarter two, there is an increase in the overall experience that employees have engaging with their supervisors, their colleagues and having a full understanding of their position and the work they are doing. There were some areas that decreased and that was around the expectations of the new position. HR will continue to work with supervisors with their new employees to make sure that information is being shared to help increase employee engagement. There has been good feedback about the professional development offerings and the financial commitment the College places on professional development. Areas identified to increase are connectedness around the College. These are being worked on in the next strategic plan through communication, collaboration, initiatives and focusing on engagement.

The top three reasons individuals are leaving the institution, which are not uncommon with other institutions as well, is retirement, personal reasons or career advancement. The College is working in the strategic plan on succession planning and how to continue to prepare individuals to move up to the next level. Overall, generally, individuals have identified they enjoyed working at KCKCC during their tenure.

Ms. McGee asked for questions from the Board.

Trustee Hoskins Sutton asked about blank page number seven. Ms. McGee clarified it was a blank extra page.

Trustee Brown motioned to accept the report. Trustee Brune seconded the motion. **The Motion Carried.**

19. **Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel reported the following –

- The Colleague Resident Life module installed that will help us get information out of the E-RezLife, which is the software that's used by Centennial Hall to get students into their rooms and takes payments. The resident life module in Colleague will be able to pull that data in from that system and store it into Colleague. That will give the ability to, with some other fields in resident life, automate some items like give access to doors with the student ID cards.

The domain migration will be a long process but the change needs to be made. The domain structure the College has now, KCKCC has had for the longest time. The reason they made it is understandable. In the beginning it was security reasons, but over the years they made changes to it that defeat the purpose of the security. Recently there have been some issues. The way it is set up, it causes the College issues with other applications and integration, so that process has begun. The least impact-causing servers are starting to be rolled up. It will take a while, and many things tie into it - the active directory, Colleague, different applications, all the user accounts, computers, servers and everything.

Today laptop computer returns from the summer students began then on the 7th the laptops will start to be checked out for the fall students.

A new lock screen and background was put on all the KCKCC devices. The lock screen could only reach those devices that were still on campus in the building on the network. The new tool, thanks to Kris Green and her team, created a point that all the machines can be pointed to on the website. When devices come on, they get this new policy and they point to a URL on the website to pull the pictures.

Mr. Gabriel asked for questions from the Board.

Trustee Brune shared she is reading a book called “When Fancy Bear Went Fishing.” The author is an attorney by trade, but also a philosopher that taught himself how to hack so that he could understand fancy bear and fishing. This book teaches the steps for hacking so look out.

Trustee Hoskins Sutton mentioned vaguely remembering when the domain was done and that the students’ emails were separate from the employees’ because there was concern about hacking. She asked if there is now sophistication, progression and it is safe on one domain. Mr. Gabriel answered yes, just having the separate email addresses for

staff and students was not a reason to have the child domains and set up the way they are. Trustee Hoskins Sutton continued to question about having a difficult time getting students to use their college email and if Mr. Gabriel knows if students are using it more. Mr. Gabriel reported prior to the pandemic, the average use of student email was about 30% and believes it has increased. When it was 30%, email was on campus, on premise, not in the cloud – now it is in Microsoft in the cloud, things are more interconnected and students are probably accessing it more since it is easier to access.

Trustee Hoskins Sutton motioned to accept the report. Trustee Daniels seconded the motion. **The Motion Carried.**

## 20. Unfinished Business:

- Chair Criswell announced there was no unfinished business scheduled but as a result of the Special Meeting, the Board will take action on executive sessions one, two and three individually. Chair Criswell asked for questions or comments.

Hearing none, Chair Criswell asked for legal counsel to guide the motion for item one. Trustee Daniels motions to approve the grievance response by the administration at level 4. Trustee Brune seconded the motion. A roll call was not required. The Board had five ayes and two nays. **The Motion Carried.**

Chair Criswell advanced to the action for executive session item three and will return to executive session item two next. Dr. Mosier was given the opportunity to provide additional background information on the executive session three discussion. Dr. Mosier explained for executive session three, the downtown project and the escalation that has happened in construction costs was discussed. The request was to move the total dollar amount allocated to the project from no more than \$50 million to no more than \$55 million. Chair Criswell called for questions for Dr. Mosier. Hearing none, Chair Criswell called for a motion to approve the requested motion. Vice Chair Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

Chair Criswell continued to the action for executive session number two and gave Dr. Mosier the opportunity to provide the background information on executive session item number two. Dr. Mosier requested that the Board approve the resignation of Christopher Cox at this time. Trustee Hoskins Sutton commented the Board approved it and Trustee Hoskins Sutton thought the Board would vote on releasing Christopher Cox from his contract and that he still has to pay the fee. Dr. Mosier explained if the Board does not take action on the waiving of the liquidated damages, then it is irrelevant. The Board is voting on releasing him from his contract. Trustee Hoskins Sutton clarified he still has to pay the fee. Dr. Mosier confirmed that is correct. Trustee Hoskins Sutton confirmed the Board is not waiving the fee and he will have to pay the \$500 fee. Dr. Mosier confirmed that is correct. Dr. Mosier stated when these votes are done, if it is the Board's decision to not waive the fee, it is not part of the motion. If the Board decides to waive the liquidated damages, it is included in the motion. Chair Criswell called for a motion to approve the resignation of Christopher Cox. Trustee

Brown made the motion. Trustee Daniels seconded the motion. The Motion Carried.

## 21. New Business:

- Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer to present the Notice of Hearing to Exceed the Revenue Neutral Rate and Budget Hearing for FY 2023-2024 Budget. Dr. Kneuvean presented the following –
  - There are a variety of documents in the packet that require actions as the Board. First is the notice of a hearing to exceed the revenue neutral rate. Last month a variety of options were presented and information proposed as the items included in the budget and the consensus was direction from the Board to do a 1 mill decrease in the tax levy. A notice is provided to the College by the State of Kansas that is published in the newspaper. This states the College has direction from the Board an intent to exceed the revenue neutral rate and having a hearing next month about that and also a budget hearing. This gives authorization for the College to put this in the newspaper. It will show that KCKCC is doing a 1 mill levy reduction. Dr. Kneuvean pointed out this form is from the State of Kansas and most of it is filled out in terms of the prior years. It states the adopted tax rate was 27.382. The County updates that based on getting to the same revenue number after appeals are done so it always varies a little. What people were actually taxed on their tax bill was 27.375. Last year at the same time, what was on this notice is what is required to put in the publication.

Dr. Kneuvean stated it might be helpful to take action on each item as they are presented. Dr. Kneuvean stated if the Board took action on this notice, tomorrow the College will send the notice to the County and the College will then put the notices in the newspaper as required. Thursday of this week the County is sending the letters based on all of the taxing districts and what they submit to the County in terms of their tax levy. KCKCC will talk about this internally and put some information together to educate the public a little more about this. Trustee Ash clarified what the Board is approving is to publish that notice as required by law. Dr. Kneuvean confirmed that is correct, the tax levy is not being adopted yet. Dr. Kneuvean stated the College will build a proposed budget based on this tax levy.

Dr. Mosier explained there are two actions on this item - one action is to vote to approve the notice of intent to exceed the revenue neutral rate and the second action is to vote on the motion for the notice of hearing to exceed the revenue neutral rate, to be clear in the minutes.

Trustee Daniels motioned to approve the notice of intent to exceed the revenue neutral rate. Trustee Brune seconded the motion. The Motion Carried.

Dr. Kneuvean called for a motion to approve the notice of hearing to exceed the revenue neutral rate and budget hearing. Trustee Ash clarified the number being approved is what the Board is intending to set the mill levy at. Dr. Kneuvean confirmed at this point for the budget hearing it is 26.375. Vice Chair Isnard added

that the Board is just setting the ceiling of the highest number, it can still go lower before approving the actual budget. Trustee Brune motioned to approve the notice of hearing to exceed the revenue neutral rate and budget hearing. Trustee Brown seconded the motion. **The Motion Carried.**

- Approval of Proposed FY 2023-2024 Budget for Publishing. Presented by Dr. Shelley Kneuvean, Chief Financial Officer.
  - Dr. Kneuvean continued to the approval of the proposed budget for publication at this point in the process this is the intended budget. This is not formally adopting the budget, that will be next month with three specific actions. This proposed budget is essentially the budget from last month with some changes such as the final update from the County on the assessed value - closer to 16% versus 14%, the scenario with the 1 mill levy reduction and refinement of a few contracts that needed to be included as well as Perkins being corrected to the federal grants list. This will tie into the projected year end budget, reserves and the net revenue. Also a proposed budget scenario with the one mill reduction. There are detailed notes and footnotes for each one of those revenues and expenses. Also updated was the capital outlay budget, it is a subset of the total budget that outlines the capital expenses.

Dr. Kneuvean asked for an approval of the proposed budget for publishing in the newspaper that is built around the intended tax rate (mill levy) and explained next month will be the hearing when final decisions are made.

Trustee Hoskins Sutton asked where this information will be published due to the lack of many newspapers and if it will be published online. Dr. Mosier answered the Wyandotte Echo newspaper. Trustee Hoskins Sutton mentioned that is an online publication. She also suggested "The Call" and "Dos Mundos," the Latino paper, to reach all audiences - those two tax-paying populations would be pleasantly surprised to get that information. Dr. Kneuvean stated that can be done and the information will be on the KCKCC website. Dr. Kneuvean wants people to be aware of what is being proposed and the fact that the Board is making a decision to lower the tax levy. Trustee Daniels motioned to approve the publication of the proposed budget. Trustee Brune seconded the motion. **The Motion Carried.**

Dr. Kneuvean pointed out a reference document depicting the buckets of designated and reserved funds. In doing a soft close of the fiscal year just completed and expecting to have about \$6.7 million contribution to reserves and an additional net revenue of \$4.2 million, highlighted in yellow is the proposal of where to put those funds. The exact dollar amount will not be known until an audit is finalized, but the proposal was to set aside some additional funds for early college renovation which relates a lot to the facilities master plan, to set aside funds for the downtown center, also have some funds set aside for unknown capital projects that might come up and the rest goes into undesignated. Any of these things could be designated for other purposes if there was a need, but this is a way to be

transparent and account for what is proposed in terms of where those dollars are being held.

Dr. Mosier mentioned as the additional investment in downtown was discussed, because of the fundraising efforts being done the last couple years and the others in the pipeline, the money designated in the reserve buckets on the green side, that is the reserved capital expenditures going to \$19 million would cover all of the cost for the downtown project out of KCKCC funds. Dr. Mosier made it known that the College does have the money to cover that with the cash on hand.

Dr. Kneuvean summarized that next month the College will have a public hearing on the tax rate and the revenue neutral rate hearing, which is required. Those items - setting the mill levy rate and the revenue neutral rate - require approval of a resolution. The College will have a public hearing on the budget, after the mill levy is set, that is a vote that will be done on a certification that sets the mill levy. Then there will be a motion to adopt the FY24 budget. It is three steps. The first step is to exceed revenue neutral - this is what is intended. The next step is to certify the mill levy - and it is to do this proposed budget. The final step is to approve adopting the budget. The College wants it to be clear for people and make sure the College is compliant with the law.

Dr Kneuvean asked for questions from the Board.

- Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Designation of Official Depositories. Dr. Kneuvean presented the following –
  - KCKCC has a procedure where the Board adopts the different entities that the College currently has deposits with. The document in the Board packet lists the four banks that the majority of funds run through and which sub funds those banks are managing for the College. There are also four different entities that the College has investments with. Dr. Kneuvean provided an update on Liberty Bank. They will allow KCKCC to close out the CD that is really low. Additional information is to follow about their rate if the College stayed with them. They are willing to convert up to the higher rate. The CD is \$500,000.

Dr. Kneuvean requested a motion to approve the bank depositories.

Vice Chair Isnard commented the four banks under the investment section does not include some of the banks that are listed above that section, like UMB or Country Club. He questioned if approving this document limits the College to not be able to collect bids on investments from other banks. Dr. Kneuvean answered this document is like a disclosure of the bank depositories. When the College started the new process, the College contacted all of these banks and others and gave them the opportunity to bid which we would continue to do so this does not limit the College to these four banks. Trustee Hoskins Sutton thanked Dr. Kneuvean for the follow up on Liberty Bank.

Vice Chair Isnard motioned to approve the bank depositories. Trustee Ash seconded the motion. The Motion Carried.

22. **Unfinished Business (continued):** Chair Criswell returned to Unfinished Business to discuss executive session number four from the Special Meeting. Chair Criswell announced that the Board will go into executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship with possible action to follow in open session for a 7-minute duration. The Board members will be allowed time to travel to and from the Upper Jewel Lounge. Trustee Ash made the motion to return to executive session. Trustee Hoskins Sutton seconded the motion. The Motion Carried.

The Board was allowed time to travel to the executive session meeting room at 7:07 p.m.

They were joined by Dr. Greg Mosier, President, Mr. Chase Pumford, College Attorney, and Dr. Scott Balog, Executive Vice President.

The Board entered the fourth executive session in Room 3397 and in the virtual meeting room at 7:10 p.m. The Board ended the fourth executive session at 7:17 p.m.

The Board was allowed time to travel to Upper Jewell Lounge.

At 7:24 p.m., Chair Criswell returned the meeting to open session.

No action was taken on the fourth executive session.

23. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Trustee Brown made the motion. Vice Chair Isnard seconded the motion. The Motion Carried.

The meeting adjourned at 7:24 p.m.

ATTEST:

\_\_\_\_\_  
Chairperson, Ms. Evelyn Criswell

\_\_\_\_\_  
Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Special Meeting  
Tuesday, July 18, 2023 – 4:00 P.M.**

**CONSENT AGENDA – Item A1**  
**Meeting Minutes**

1. **Call to Order:** Chairwoman Evelyn Criswell called the meeting to order at 4:02 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, July 18, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Don Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Executive Session(s):** Chair Criswell announced there will be four (4) executive sessions with the first executive session to discuss personnel matters of non-elected personnel for a 10-minute duration with possible action to follow in open session. All action would take place in Upper Jewell Lounge and in the virtual meeting room. Trustee Daniels motioned to enter the first executive session to discuss personnel matters of non-elected personnel for a 10-minute duration with possible action to follow in open session. Trustee Brune seconded the motion. **The Motion Carried.**

The Board was allowed time to travel to the executive session meeting room at 4:03 p.m.

They were joined by Dr. Greg Mosier, President, Mr. Greg Goheen, College Attorney, and Dr. Scott Balog, Executive Vice President.

The Board entered the first executive session in Room 3397 and in the virtual meeting room at 4:08 p.m. At 4:18 p.m., Trustee Brown motioned to extend the executive session for 10 minutes. Vice Chair Isnard seconded the motion. **The Motion Carried.** At 4:28 p.m., Vice Chair Isnard motioned to extend the executive

session for an additional 8 minutes. Trustee Brune seconded the motion. **The Motion Carried.** The Board ended the first executive session at 4:36 p.m.

Returning to open session, Chair Criswell called for a motion to enter the second executive session to discuss personnel matters of non-elected personnel for a 3-minute duration with possible action to follow in open session. All action would take place in Upper Jewell Lounge and in the virtual meeting room. Trustee Brune made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**

The second executive session began at 4:36 p.m. The Board ended the second executive session at 4:39 p.m.

Returning to the open session, Chair Criswell called for a motion to enter a third executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for a 15-minute duration with possible action to follow in open session. All action would take place in Upper Jewell Lounge and in the virtual meeting room. Trustee Ash made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

The third executive session began at 4:40 p.m. At 4:55 p.m., Trustee Brune motioned to extend the third executive session for 5 minutes. Vice Chair Isnard seconded the motion. **The Motion Carried.** The Board ended the third executive session at 5:00 p.m.

Returning to the open session, Chair Criswell called for a motion to adjourn the executive sessions and continue with the fourth executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for a 7-minute duration with possible action to follow in open session at the end of the regular board meeting. All action would take place in Upper Jewell Lounge and in the virtual meeting room. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

The Board was allowed time to travel to Upper Jewell Lounge.

At 5:06 p.m., Chair Criswell returned the meeting to open session.

No action was taken on the executive sessions.

4. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

The meeting adjourned at 5:06 p.m.

ATTEST:

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Chairperson, Ms. Evelyn Criswell

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Secretary, Dr. Greg Mosier

## Recommendations for Payment

### CONSENT AGENDA – Item B

August 22, 2023

- 1) Approval in the amount of **\$339,777.62** to **American Digital Security, LLC**, for the following:
  - Requisition 3287 in the amount of **\$63,038.91** for the camera additions project at Pioneer Career Center. Funding source – Campus Police: Card Access.
  - Requisition 3349 in the amount of **\$276,738.71** for Wireless locks for suites and bedrooms at Centennial Hall. Funding source – Student Housing: Construction.
  
- 2) Approval in the amount of **\$284,510.00** to **Blacktop Paving Maintenance, Inc.** for the follow:
  - Requisition 3307 in the amount of **\$139,095.00** for field house parking lot repairs. Funding Source – Capital Outlay: Construction.
  - Requisition 3336 in the amount of **\$62,474.00** for Fire Science parking lot repairs. Funding Source – Capital Outlay: Parking Lots/Streets.
  - Requisition 3338 in the amount of **\$82,941.00** for Main Campus overflow middle parking lot. Funding source – Capital Outlay: Construction.Requested by Shelley Kneuvean.
  
- 3) Approval in the amount of **\$51,000.00** to **Wade Services, LLC**, for repairs to TEC 1 loading dock and parking lot concrete work. Request by Shelley Kneuvean. Funding source – Capital Outlay: Parking Lots/Streets.
  
- 4) Approval in the amount of **\$32,564.00** to **Kansas City Air Filter Srvc Co.** for annual contract for campus wide air filter needs. Request by Shelley Kneuvean. Funding Source – Main Campus: Contractual Expense.
  
- 5) Approval in the amount of **\$43,750.00** to **Athco Acquisition Corp**, for portable basketball goals for field house. Requested by Chris Meiers. Funding Source – Capital Outlay: Furniture and Equipment.
  
- 6) Approval in the amount of **\$59,000.04** to **Coleman Equipment, Inc.** for the purchase of two EZ GO vehicles. Requested by Shelley Kneuvean. Funding Source – Grounds: Equip Capitalized over 5,000.
  
- 7) Approval in the amount of **\$37,200.00** to **Dains Custom Athletic Lockers** for Campus Police space lockers. Requested by Shelley Kneuvean. Funding Source – Capital Outlay: Construction.
  
- 8) Approval in the amount of **\$49,530.00** to **KCAV** for the Hybrid/Hyflex classroom upgrade. Requested by Peter Gabriel. Funding Source – Learning Spaces: Technology.
  
- 9) Approval in the amount of **\$71,280.00** to **Aidex Corporation** for Touch Screen iPendants for the AET program at TEC. Requested by Shelley Kneuvean. Funding Source – AET Grant.

- 10) Approval in the amount of **\$47,522.91** to **Logic, Inc.** for a 7<sup>th</sup> Axis Palletizer. Equipment for the AET program at TEC. Requested by Shelley Kneuvean. Funding Source – AET Grant.
- 11) Approval in the amount of **\$76,191.05** to **Aidex Corporation** for Supply Chain Distribution Automation Lab for the AET program at TEC. Requested by Shelley Kneuvean. Funding Source – AET Grant.
- 12) Approval in the amount of **\$397,303.65** to **Logic, Inc.** for 12 universal robots and attachments for the AET Program at TEC. Requested by Shelley Kneuvean. Funding Source – AET Grant.
- 13) Approval in the amount of **\$70,792.93** to **Aidex** for Mechanical Drives Learning System for the AET Program at TEC. Requested by Shelley Kneuvean. Funding Source – AET Grant.
- 14) **ADDITION:** Approval in the amount of **\$545,730.00** to **REMCO** for the demolition of four buildings in downtown KCKCC including architectural salvage from the church at 1101 North 7<sup>th</sup> Street, Kansas City, Kansas for the future KCK Community Education, Health and Wellness Center (KCKCC will pay 80% of this amount or \$436,584).

## Items for Ratification

### CONSENT AGENDA – Item C

August 22, 2023

1. **\$24,740.96** to **Infobase Learning** for streaming media in Library. Requested by Jerry Pope. Funding Source – Library: Media-Streamed.
2. **\$12,379.00** to **KCAV** for Lumens software for Adult and Continuing Education Enrollment. Requested by Shelley Kneuvean. Funding Source – Community Services: Contractual Expense.
3. **\$31,458.70** to **Delta Innovative Services, Inc.** for the following:
  - Voucher 303808 **\$18,394.00** - Roof repair on the Performing Arts Center
  - Voucher 303812 **\$13,064.70** – Roof repair on the Nursing building.
4. **\$11,648.19** to **OCLC, Inc.** for an annual subscription for cataloging material and Inter-Library loan. Requested by Jerry Pope. Funding Source – Library: Fixed Cost.
5. **\$11,314.16** to **Kansas Lawn and Garden** for Main Campus monthly lawn care. Requested by Shelley Kneuvean. Funding Source – Grounds: Contractual Expense.
6. **\$22,805.90** to **Treanor Architects** for professional services for Facilities Master Plan. Requested by Shelley Kneuvean. Funding Source – Finance & Administration: Facilities.
7. **\$10,570.00** to **Tools4ever** for NIM licensing for IT. Requested by Peter Gabriel. Funding Source – Information Service: Software.
8. **\$11,375.00** to **Oak Hall Cap & Gown** for caps, gowns and tassels for 2023 graduation. Requested by Chris Meiers. Funding Source – Graduation Fees: College Agency.
9. **\$27,264.00** to **Burlington English, Inc.** for licenses for ESL students. Requested by Fabiola Riobe. Funding Source – AEFLA Grant Fund: Local Support.
10. **\$15,745.82** to **Fiber Platform LLC** for ethernet and dark fiber. Requested by Peter Gabriel. Funding Source – Information Services: Internet.
11. **\$16,175.50** to **Knowledge City LLC.** for 2023-2024 annual subscription for Title IX and Active Shooter training for staff. Requested by Christina McGee. Funding Source – Human Resources: Contractual Expense.
12. **\$108,025.00** to **AMBA** for student liability insurance premium. Requested by Jerry Pope. Funding source – Nursing: Course Related Expense.

13. **\$14,298.85** to **Crystal Clear Enterprise, Inc.** for Centennial Hall spring turnover cleaning. Requested by Shelley Kneuvean. Funding source – Student Housing: Apartment Expense.
14. **\$10,025.52** to **Logic Inc.** for Vision Systems Quality Control Systems for the AET Program at TEC. Requested by Shelley Kneuvean. Funding source – AET Grant.
15. **\$13,695.75** to **Keyence** for Vision Systems Quality Control Systems for the AET Program at TEC. Requested by Shelley Kneuvean. Funding source – AET Grant.

Updated 08/09//2023

## HUMAN RESOURCES - PERSONNEL ITEMS

### CONSENT AGENDA – Item D

August 22, 2023

#### SEPARATION INFORMATION

<b>ACTION</b>	<b>NAME</b>	<b>JOB TITLE</b>	<b>DEPT.</b>	<b>DIVISION</b>	<b>EFF. DATE</b>
<b>Resignation</b>	Berry, Steven	Electrician	Facility Services	Financial & Facility Services	07/27/2023
<b>Resignation</b>	Buchanan, Tobi	Director	Foundation	President	08/11/2023
<b>Resignation</b>	Folsom, Elizabeth	Administrative Assistant I	Library & Learning Services	Academic Affairs	07/28/2023
<b>Resignation</b>	Leung, Sin Yee (Cindy)	Adjunct	Art	Academic Affairs	07/21/2023
<b>Resignation</b>	Watkins, Derek	Grounds Keeper	Facility Services	Financial & Facility Services	08/03/2023
<b>Resignation</b>	Woods, Jessica	Science Lab Manager	Biology	Academic Affairs	08/11/2023
<b>Separation</b>	Gardner, Christopher	Director	Facility Services	Financial & Facility Services	08/10/2023

#### RECOMMENDATIONS / APPROVALS

<b>ACTION</b>	<b>NAME</b>	<b>JOB TITLE</b>	<b>DEPT.</b>	<b>DIVISION</b>	<b>DATE</b>	<b>SALARY</b>
<b>New Hire</b>	Acevedo, Juan	Police Officer	College Police	Financial & Facility Services	08/08/2023	\$58,000 annually
<b>New Hire</b>	Alderson, Travis	Part-Time Lab Assistant	Emergency Medical Education	Academic Affairs	07/26/2023	\$25.21 per hour
<b>New Hire</b>	Armendariz, Kevin	Adjunct	Chemistry	Academic Affairs	08/07/2023	\$970.32 per credit hour
<b>New Hire</b>	Brewer, Myleah	Adjunct	Speech	Academic Affairs	08/07/2023	\$970.32 per credit hour
<b>New Hire</b>	Brose, Michelle	Adjunct	Nursing Education	Academic Affairs	08/07/2023	\$63.44 per student contact hour
<b>New Hire</b>	Brownlee, Julius	Assistant Director	High School Partnerships	Educational Innovation and Global Programming	07/24/2023	\$69,321 annually
<b>New Hire</b>	Callahan, Karen	Accounting Specialist II	Financial Services	Financial & Facility Services	07/24/2023	\$44,634 annually

<b>New Hire</b>	Cape, Michelle	Instructor	Early Childhood Education	Academic Affairs	08/16/2023	\$53,127.19 annually
<b>New Hire</b>	Carpenter, Shauna	Adjunct	English	Academic Affairs	08/18/2023	\$970.32 per credit hour
<b>New Hire</b>	Dachman, Kelsey	Adjunct	Psychology	Academic Affairs	08/15/2023	\$970.32 per credit hour
<b>New Hire</b>	Daugherty, Kimberly	Adjunct	Criminal Justice	Academic Affairs	08/07/2023	\$970.32 per credit hour
<b>New Hire</b>	Daugherty, Kimberly	Part-Time GED Instructor	Adult & Continuing Education	Academic Affairs	08/01/2023	\$21.00 per hour
<b>New Hire</b>	Downs, Kammy	Adjunct	Art	Academic Affairs	08/07/2023	\$970.32 per credit hour
<b>New Hire</b>	Haque, Inamul	Adjunct	Biology	Academic Affairs	07/11/2023	\$970.32 per credit hour
<b>New Hire</b>	Jung, Kyung Hwan	Adjunct	Political Science	Academic Affairs	08/07/2023	\$970.32 per credit hour
<b>New Hire</b>	Leon, Angel	Part-Time Lab Assistant	Emergency Medical Education	Academic Affairs	07/24/2023	\$19.45 per hour
<b>New Hire</b>	Liggins, Tammy	Adjunct	Psychology	Academic Affairs	08/07/2023	\$970.32 per credit hour
<b>New Hire</b>	Nguyen, Tuyet	Instructor	Respiratory Therapy	Academic Affairs	08/16/2023	\$50,756.18 annually
<b>New Hire</b>	O'Brien, Jordon	Assistant Director	Athletics	Student Affairs and Enrollment Management	07/17/2023	\$67,000 annually
<b>New Hire</b>	Paredes, Sofia	Instructor	Spanish	Academic Affairs	08/16/2023	\$64,986.88 annually
<b>New Hire</b>	Rozasatti, Juan	Police Officer	College Police	Financial & Facility Services	08/01/2023	\$51,907 annually
<b>New Hire</b>	Smith, Donald	Dean	Career and Technical Education	Academic Affairs	08/01/2023	\$120,000 annually
<b>New Hire</b>	Smith, Katrina	Adjunct	Nursing Education	Academic Affairs	08/07/2023	\$63.44 per student contact hour
<b>New Hire</b>	Sun, Merry	Adjunct	Art	Academic Affairs	08/16/2023	\$970.32 per credit hour
<b>New Hire</b>	Williams, Frank	Assistant Coach Men's Basketball	Athletics	Student Affairs and Enrollment Management	08/08/2023	\$38,500 annually

<b>New Hire</b>	Winfield, Alan	Adjunct	Speech	Academic Affairs	08/07/2023	\$970.32 per credit hour
<b>Promotion</b>	Brunner, Michael	Adjunct	Welding Technology	Academic Affairs	08/16/2023	\$970.32 per credit hour
<b>Promotion</b>	Clipperton, Ronald	Financial Aid Coordinator I - Verification	Student Financial Aid	Student Affairs and Enrollment Management	09/01/2023	\$56,650 annually
<b>Promotion</b>	McFadden, Bronyal	Director	Nursing Education	Academic Affairs	08/16/2023	\$105,000 annually
<b>Promotion</b>	McFeders, Anaiah	Financial Aid Specialist I	Student Financial Aid	Student Affairs and Enrollment Management	07/24/2023	\$38,650 annually
<b>Promotion</b>	Povilonis, Kristin	Executive Administrative Assistant	President	President	08/15/2023	\$52,500 annually
<b>Promotion</b>	Rollen, Michael	Instructor	Multimedia Video Production	Academic Affairs	08/16/2023	\$50,756.18 annually
<b>Promotion</b>	Sutherlin, Catherine	Instructor	Mathematics	Academic Affairs	08/07/2023	\$74,037.61 annually*
<b>Rehire</b>	Amine, Ashley	Instructor	Cosmetology	Academic Affairs	08/09/2023	\$53,986.55 annually
<b>Rehire</b>	Canady, Sherl	Custodian I	Facility Services	Financial & Facility Services	07/16/2023	\$38,500 annually
<b>Rehire</b>	Lopez, Daniel	Part-Time Lab Assistant	Emergency Medical Education	Academic Affairs	07/26/2023	\$25.21 per hour
<b>Rehire</b>	Oberg, Karen	Adjunct	English	Academic Affairs	08/11/2023	\$970.32 per credit hour
<b>Rehire</b>	Wambi, Bruno	Adjunct	French	Academic Affairs	07/11/2023	\$970.32 per credit hour
<b>Rehire</b>	Westerfield, Catherine	Adjunct	Mathematics	Academic Affairs	08/10/2023	\$1,001.52 per credit hour
<b>Rehire</b>	Womble, Tyler	Part-Time Lab Assistant	Emergency Medical Education	Academic Affairs	07/26/2023	\$25.21 per hour

<b>Transfer</b>	Alvarez-Alonso, Oscar	Part-Time Administrative Assistant	Center for Equity, Inclusion and Multicultural Engagement	Human Resources	08/16/2023	\$15.00 per hour
<b>Transfer</b>	Ross, Gena	Director of Student Support for Program Success	Student Affairs and Enrollment Management	Student Affairs and Enrollment Management	08/01/2023	\$68,000 annually

\* The salary is Class 6, Step 7B.

**Action Definitions**

- **New Hire**- an individual who enters their first employment relationship with the College.
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion**- is the advancement of a staff’s grade or increase to their salary.
- **Retirement**- a formal way an employee voluntarily ends their employment.as indicated on their separation notice.
- **Reassignment**- a change to an employee’s current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation**- a formal way an employee voluntarily ends their employment.
- **Separation**- a formal way an employee is involuntarily ending their employment.
- **Interim** - An employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to someone that is actively employed at the college.
- **Non-Renew** – a Professional Employee’s contract will not be renewed at the end of their term.
- **Master Contract** - Completion of a degree resulting in a change to the faculty member’s class on the contract.
- **Back Pay** – the difference between what the College paid an employee and the actual amount owed to the employee.

**Kansas City Kansas Community College  
Board of Trustees Monthly Report**

Scott Balog, Ed.D.  
Executive Vice President

August 22, 2023

The Executive Vice President's Office presents its monthly update to Kansas City Kansas Community College's Board of Trustees, centered on institution strategy, partnerships and operations.

**Strategy**

At Convocation on August 7, Executive Vice President Balog presented the College's strategic plan for the next three years. The presentation highlighted accomplishments from the prior plan and the institution's values, priorities and overarching goals that guide its work, investments and program portfolio. Progress in accomplishing priorities and goals contained within the new plan will be measured using well-defined performance metrics and reported consistently to the Board and campus community via data dashboards and bi-annual reports.

In addition to rolling out the strategic plan, EVP Balog also presented a vision and challenge to employees focused on becoming a *Future-Ready Institution*. Referencing examples of corporations that failed from lack of consistent innovation and adequate response to market disruptions, Dr. Balog encouraged colleagues to continuously improve in their work and service to students.

**Partnerships**

The EVP's office continues to pursue partnership opportunities that benefit the College, its students and the community. The office is currently finalizing partnership agreements with the Lansing Correctional Facility (LCF), Kansas Department of Corrections (KDOC) and Orange EV. The partnership with LCF and the KDOC formalizes an agreement between these organizations and the College supporting KCKCC's welding program at LCF. The College's partnership with Orange EV will support the company's current and future talent needs with training across a range of areas.

The EVP's office is also pursuing partnership opportunities with Archer Education and WorkForge, both Kansas City-based companies that will aid the College in driving enrollment and program growth.

Further, the EVP's office recently convened a meeting with leadership at Ellucian and the College's Division of Information Services to discuss KCKCC's interest in modernizing its student information and operations systems. Working closely with the College's Chief Information Officer, Ellucian will assess KCKCC's use of its systems and identify ways to optimize its investment in the company's suite of solutions that automate and personalize services, streamline operations and enable performance improvements.

### **Operations and Execution**

The EVP's office recently coordinated the College Cabinet's Annual Retreat with the President. The retreat featured sessions facilitated by Beyond Academics, a consulting firm that advises institutions positioning for the future. The Cabinet retreat focused on advancing KCKCC's work in reducing enrollment friction and streamlining its admissions process, standardizing rapid development of courses and programs based on student and employer demands and creating a robust data culture that informs the institution's work. Several workstreams came out of the retreat that are being managed by the EVP's office and members of the Cabinet.

To quickly build a strong data culture and governance strategy, the EVP's office is currently leading a search for the College's next Director of Institutional Effectiveness. Three finalists were invited to campus for interviews. The selection of the new Director is anticipated within the next few weeks. The Director reports to the EVP.

Finally, the EVP's office is reviewing and assessing Pioneer Career Center (PCC) operations to advance the Center's performance, identify opportunities for program and partnership expansion and better align the administration of PCC programs, personnel, communications and budgets with the College as a whole.

August 2023 Board of Trustees Report  
Vice President of Academic Affairs

**Board Report Highlights**

- On July 25, 2023, Library Specialist Dr. Dottie Hill and Recruitment Coordinator Carrie Fisher presented a Growth and Learning Opportunity Workshop (GLOW) session focused on student success.
- On July 11, the Office of Assessment conducted the second training session for new coordinators in the co-curricular areas.
- We are thrilled to welcome two new full-time faculty in the Division. Dr. Faith Harrell is our new Integrated Reading and Writing Coordinator/Instructor, and Dr. Sofia Paredes is our new Spanish Instructor.
- Former student, Eric Fain, has his concert tour career profiled in The Pitch.
- New Exhibit “The Art of The Athlete” on display from July 24 to Aug. 30. Anthony “AO” Oropeza received two associate degrees from KCKCC in 1991, AA General Studies: Emphasis in Business and AA Fine Art. He is the owner of AOART5 and is a sports artist. The closing reception will be held on August 29 from 4:30-7:00 pm.
- The Art Gallery team partnered with Epic Clay, Juice Colors, Secret Handshake, Darth Art, and KCKCC Art Department to give students at Kids on Campus a wonderful week of art education. Activities in painting, clay, screen printing, photography, and drawing were held for 90 participants.
- HVAC students and their instructor at the Technical Education Center continued making community service calls on air conditioning units in July.
- Culinary Arts Instructor Chef Justin Mitchell is competing to win \$25,000 in the Chef Carla Hall’s Favorite Chef Competition.
- RN – 27 out of 28 have passed the NCLEX on their first attempt.
- PN – 8 out of 8 graduates have passed the NCLEX on their first attempt.
- The PN program applied for the Kansas Nursing Initiative Grant in spring 2023 and were recently notified the program was awarded the full request of \$54,711.
- PTA -- 16 graduates took the NPTE on July 5, with 15 passing and one receiving a perfect score of 800.
- Health Professions faculty and staff worked the Harvesters distribution at TEC on July 28, 2023. They were in the 100-degree heat handing out food to a steady line of WyCo residents for over 4hrs.
- Dr. Ed Kremer and Electronics Engineering Technology Associate Professor Dr. Ross Stites attended the HI-TEC conference in Atlanta with a team from KCKCC. The conference focused on High Wage High Demand Occupations. The rest of the campus team included: Interim Dean Ashley Irvin, Dr. Fabiola Riobe, VPAA Jerry Pope, Cybersecurity Instructor Kelly Olinde, Electrical Professor Jake Carmack, HVAC Assistant Professor Mike Florence, Nails Assistant Professor Deshawn Bailey, Electrical Assistant Professor Ali Ammar, and Welding Associate Professor Eric Theel.

**Academic Support and Assessment – Dean Cecelia Brewer**

***Learning & Library Services: Dr. Amanda Williams, Director***

On July 25, 2023, Library Specialist Dr. Dottie Hill and Recruitment Coordinator Carrie Fisher presented a Growth and Learning Opportunity Workshop (GLOW) session focused on student success. The presentation focused on understanding student learning styles, various learning spaces, and the numerous physical and learning resources available at KCKCC’s campus locations. Participants took time to identify their own learning styles using the VARK Learning Styles Inventory, and then discussed how their learning styles can impact interactions with students. An activity during the presentation allowed participants to visualize what groups they fall into such as race/ethnicity, gender, food or housing insecurities, and athletics and then discussed how being aware of student belonging can impact their academic success and strategies to connect with these students and direct them to the supports available.



***Office of Assessment: Dr. Cynthia Goudeau, Director***

On July 11, the Office of Assessment conducted the second training session for new coordinators in the co-curricular areas. The focus of the session was on the assessment cycle and Taskstream management system. The six participants learned about the best practices for creating assessment plans and learning outcomes. They were given a detailed walk-through of the outcome workspaces in Taskstream and had their queries and concerns addressed. This training session was crucial in enabling these full-time employees to effectively develop their evaluations before the academic year begins.

August 2023 Board of Trustees Report  
Vice President of Academic Affairs

**Arts, Communication and Humanities – Dean Dr. Donna Bohn**

Humanities:

We are thrilled to welcome two new full-time faculty in the Division. Dr. Faith Harrell is our new Integrated Reading and Writing Coordinator/Instructor, and Dr. Sofia Paredes is our new Spanish Instructor.

From John Stafford (Music):

John was the organizer of the 2023 Kansas All-State Jazz Choir at the Kansas Choral Directors Association Summer Conference at the Capitol Plaza Hotel in Topeka, KS, July 11-15.

From Dr. Ian Corbett (Audio Engineering):

Former student, Eric Fain, has his concert tour career profiled in The Pitch:

<https://www.thepitchkc.com/missouri-business-eric-fain-works-his-way-up-to-paramore-with-behind-the-scenes-concert-management/>



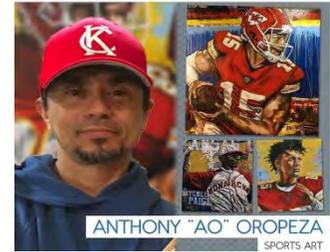
From Shai Perry (Art Gallery):

August 2023 Board of Trustees Report  
Vice President of Academic Affairs

**Exhibit Updates:**

- **New Exhibit “The Art of The Athlete”  
On Display from July 24 to Aug. 30**

AO received two associate degrees from KCKCC in 1991, AA General Studies: Emphasis in Business and AA Fine Art. He is the owner of AOART5 and is a sports artist. The closing reception will be held on **August 29 from 4:30-7:00 pm.**



- **Klein collection** exhibit closes on August 24.
- **Third Friday Art Walk**

This month we are joined by the KCKCC Jazz Trio. Wine Colors, owned by KCKCC alum Jaron Robinson, provided a painting of wine glasses for parents and rocks for children during the event. Artist Elaine Grishnic, also a KCKCC alum, was featured on KMBC news during the event.



Come join us on Aug. 18, Sept. 15, and Oct. 20. **"The Satellite Gallery" is located at 613 N 6th St KCK.** The Student Art Club will be selling works to fundraise for scholarships and conferences. Please come out and support us.



**Highlights:**

- Gallery Coordinator assisted on the Upward Bound Academy trip. The group had the opportunity to tour the Rollins College Art Museum in Winter Park, FL.
- Gallery support for community event PRISM: Women & Non-binary Arts Community networking event was held on July 25 at Monarca Art Space. MÀS is a new art business owned by Vania Soto, a KCKCC Campus Collection artist.



August 2023 Board of Trustees Report  
Vice President of Academic Affairs

**Program Events:**

- **Little Leaders of KCK Art Education**  
Artist Darryl Woods of Darth Art visited the PreK children on behalf of the Art Gallery community art program.



- **Kids on Campus Art Week**  
The Art Gallery team partnered with Epic Clay, Juice Colors, Secret Handshake, Darth Art, and KCKCC Art Department to give the participants a wonderful week of art education. Activities in painting, clay, screen printing, photography, and drawing were held for 90 participants.

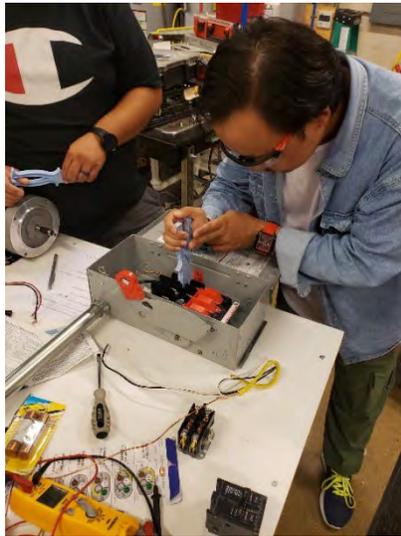


- **GLOW: Creative Problem Solving**  
Gallery Coordinator led a professional development workshop on July 25 as part of the day's events.

**Career and Technical Education – Interim Dean- Ashley Irvin**

Building Engineering and Maintenance Technology students worked on troubleshooting a non-operational unit. Students identified failed components, replaced parts as needed, and checked for proper operation. Students also measured the electrical resistance on an electric motor. They identified the different speed settings, the components on a multi speed motor, and differences between split-phase and three-phase motors.

August 2023 Board of Trustees Report  
Vice President of Academic Affairs



HVAC students and their instructor at the Technical Education Center continued making community service calls on air conditioning units in July.

August 2023 Board of Trustees Report  
Vice President of Academic Affairs



HVAC students at the Pioneer Career Center in Leavenworth worked on teambuilding projects to learn about communication, problem-solving, management, and collaboration. Students used materials to build a mock bridge and then test its strength by putting bricks on it.

August 2023 Board of Trustees Report  
Vice President of Academic Affairs



Culinary Arts Instructor Chef Justin Mitchell is competing to win \$25,000 in the Chef Carla Hall's Favorite Chef Competition. One chef will win the \$25,000 and appear in a 2-page advertorial in the Taste of Home magazine. People can vote for their favorite chef until August 3. If Chef Justin should win, his goal is to donate \$5,000 to start a scholarship fund for future prospective students who decide to enroll in the KCKCC Culinary Arts Program. With the rest of the earnings, he would purchase a small sustainable farm in the community to help students and the community members learn how to grow their own food.



**Health Professions – Dean Dr. Tiffany Bohm**

August 2023 Board of Trustees Report  
Vice President of Academic Affairs

**Nursing**

Spring 2023 – RN Graduates

Currently, 28 of 39 graduates have taken their NCLEX; 27/28 have passed on the first attempt. We have 27/40 working in their respective professions.

Spring 2023 – PN Graduates

Currently, 8 of 21 graduates have taken their NCLEX; 8/8 have passed on their first attempt. We have 6/21 working in their respective professions. There are some graduates currently working as a CNA with plans to transition over once they complete their NCLEX.

For Fall 2023, there are 124 students. Unfortunately, enrollment continues to be down across the country in many health professions. The administrative team is actively working with outside entities to identify ways to increase applications and enrollment. Staff are hopeful the newly approved blended PN option will facilitate an enrollment increase.

The program applied for the Kansas Nursing Initiative Grant in spring 2023 and were recently notified the program was awarded the full request of \$54,711. This includes training for the simulation specialist, continued student mentoring sessions, consumable lab supplies, and a Laerdal manikin.

At the end of July, a search committee conducted interviews with multiple candidates for the Director of Nursing Education position. Each of these individuals would have brought a different skill set that would help the team continue the awesome work they have done and will continue to do in the future. It is with great excitement I let you know that Dr. Bronyal McFadden has accepted the role of DON. Bronyal has dedicated 14 years to the students and program at KCKCC. As interim DON, she has taken steps to begin learning the “other side” of nursing education, and she has already identified potential opportunities for streamlining some processes. With experience as a PN who transitioned to RN, she understands the unique challenges of students in each of our three program options. Her commitment to ongoing clinical practice in the ICU allows her to stay abreast of current issues in nursing. She is well respected with the students, faculty, staff, and in the nursing community. Most of all, she is committed to achieving excellence in all facets of nursing education at KCKCC while removing barriers to student enrollment and success. We are thrilled to have Bronyal in this new role!

**Physical Therapist Assistant**

16 graduates took the NPTE on July 5, with 15 passing and one receiving a perfect score of 800.

The program will welcome 17 students in the new cohort.

A PTA club is being formed with a dual focus on community service and research.

**Fire Science**

The faculty and staff completed “train the trainer” for their new live fire vehicle training. These pictures are from the first time we used this new prop (acquired with Perkins money).

August 2023 Board of Trustees Report  
Vice President of Academic Affairs



### **Respiratory Care**

The program received a decision regarding their 10-year CoARC Continuing Accreditation site visit in April 2023. It was a clean and clear site visit with no citations and no progress reports required. The next visit will be in 2033.

The CoARC Continuing Accreditation annual report was submitted in July 2023 and all standards and outcomes were met.

The program has 18 students enrolled for the first semester of RSCR classes for the fall.

Mike Parrett attended the American Association for Respiratory Care Summer Forum for RC educators and managers July 15-17.

Meghna Patel has accepted the role as clinical coordinator following the retirement of Tammie Jones.

Tuyet Nguyen has been hired as a new RSCR instructor. She is a graduate of KCKCC's program and has spent time as a preceptor and educator for new Respiratory Therapists at The University of Kansas Health System.

Health Professions faculty and staff worked the Harvesters distribution at TEC on July 28, 2023. They were in the 100-degree heat handing out food to a steady line of WyCo residents for over 4hrs. Pictured left to right are Kris White, Christy Fornal, Jacquee Penner, Jennifer Weaver, and Ryan Harte.

August 2023 Board of Trustees Report  
Vice President of Academic Affairs



**Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer**

Dr. Ed Kremer and Electronics Engineering Technology Associate Professor Dr. Ross Stites attended the HI-TEC conference in Atlanta with a team from KCKCC. The conference focused on High Wage High Demand Occupations. The rest of the campus team included: Interim Dean Ashley Irvin, Dr. Fabiola Riobe, VPAA Jerry Pope, Cybersecurity Instructor Kelly Olinde, Electrical Professor Jake Carmack, HVAC Assistant Professor Mike Florence, Nails Assistant Professor Deshawn Bailey, Electrical Assistant Professor Ali Ammar, and Welding Associate Professor Eric Theel.

Associate Professor of Bio-manufacturing Dr. Ishfaq Ahmed attended a Workshop on Nanotechnology at the University of Pennsylvania. This workshop provided training on implementing nanotechnology labs into Bio-Manufacturing classes and is part of an NSF grant subaward received for the bio-manufacturing program.

The MSBT division returned for fall 2023 convocation and classes, with faculty and staff excited to engage students in the new academic year.

Biology Assistant Professor Tyrun Flaherty hosted the inaugural Biology S-STEM get together for the first cohort of 4-students entering the biology program this fall with full scholarship from our NSF S-STEM grant award #222198.

**Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins**

Dean Cleon Wiggins attended a significant webinar entitled “The Ruling Explained: The Future of Affirmative Action in Higher Education.” Taken from the webinar’s website, “The webinar was led by Inside Higher Ed Editor and Co-founder Scott Jaschik and Dr. Cheryl Holcomb-McCoy, Dean and Distinguished Professor in the School of Education at American University, previously Vice Provost for Faculty Affairs at Johns Hopkins University. The focus of the webinar was to analyze the ruling’s short and long the implications for higher education, which is expected to impact just about every college that uses affirmative action in admissions and some that use it in awarding financial aid.”

Professor Annette Farrell, Coordinator of the Early Childhood Education and Development program attended and assisted with the Annual Conscious Discipline Training. This seven-day training for early childhood professionals “. . . empowers adults to impact children’s behavior via a transformational, trauma-responsive approach to self-regulation.”





August 2023 Student Affairs and Enrollment Management (SAEM) Board of Trustees Report  
Submitted by Chris Meiers, Ph.D.  
Vice President for Student Affairs and Enrollment Management

## Division-Wide Selected Activities, Programs, and Updates

- The Division hosted the **College's first Back to School Fair on August 1 that engaged over 200 students**. The event primarily targeted returning students as a convenient way to connect with 25 College departments, 22 community organizations, and employers before the start of the semester.
- The College completed the 2<sup>nd</sup> year of the **We Want You Back** former student reengagement campaign. Of the 9,525 former students that were targeted, **191 students enrolled by July 1** for a total of 1,124 student credit hours. 71 students qualified for a 3 credit hour scholarship by enrolling in at least 12 hours.
- Student Housing collaborated with Marketing to create a new [Move-In and Welcome Weekend Guide](#) that was sent to all residents and parents in mid-July and a [new video tour of Centennial Hall](#).
- The College's academic reinstatement submission process has been automated utilizing Microsoft Office 365 workflow technology to improve the turnaround time and reduce manual processing steps. As an example, a student was able to submit the form and get reinstated **in less than ten minutes** in the first week of operation.
- The College has committed to the [ALL IN Campus Democracy Challenge](#). By joining ALL IN, the College will work to increase student voting rates and democratic participation through a working group that Division of SAEM is sponsoring.
- On Monday, June 24, KCKCC Athletics along with staff from across the Division of SAEM hosted the first day of the **KJCCC Summer Conference Meetings**. Representatives from every KJCCC institution met to discuss NJCAA legislation, policies, and presentations from sport-specific vendors.
- **Dr. Gena Ross** has started as the inaugural program director for the College's Title III Grant, Student Support for Program Success. Dr. Ross earned her Ph.D. in Public Policy and Administration from Walden University in 2018. In addition to her faculty role at KCKCC, Dr. Ross has also taught at Baker University, served as a constituent services representative for Senator Claire McCaskill, and served as a Caring Community Site Coordinator for the Local Investment Commission (LINC).
- As a member of the Government-to-University (G2U) initiative in partnership with Mid-America Regional Council and Volcker Alliance, **Danielle Frideres, Career Services Coordinator**, co-authored chapters in their Talent Connections Toolkit, aimed at providing government agencies with guidance on engaging and recruiting college students and graduates.



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## Fall 2023 Enrollment Report

KCKCC Unduplicated Headcount by Location									
CAMPUS (UNDUP at A Location & DUP Across Locations)	08.17.2020	08.16.2021	08.15.2022	08.14.2023	20-23	20-23	22-23	22-23	Fall 2023
	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-	0.00%
BL	263	110	-	-	-263	-100.00%	-	-	0.00%
DNTWN	-	-	-	-	-	-	-	-	0.00%
FRSC	46	33	33	34	-12	-26.09%	1	3.03%	0.73%
HS	863	788	741	807	-56	-6.49%	66	8.91%	17.28%
LCF	-	24	13	20	20	-	7	-	0.43%
MC	1,350	1,771	1,827	1,906	556	41.19%	79	4.32%	40.80%
OC	224	283	256	235	11	4.91%	-21	-8.20%	5.03%
OL	2,244	2,140	1,941	1,913	-331	-14.75%	-28	-1.44%	40.95%
PION	212	227	226	253	41	19.34%	27	11.95%	5.42%
TEC	749	823	806	819	70	9.35%	13	1.61%	17.53%
USDB	35	43	75	72	37	-	-3	-4.00%	1.54%
VIRT	1,029	540	248	128	-901	-87.56%	-120	-48.39%	2.74%
<b>Total UNDUP Headcount</b>	<b>4,691</b>	<b>4,775</b>	<b>4,524</b>	<b>4,671</b>	<b>-20</b>	<b>-0.43%</b>	<b>147</b>	<b>3.25%</b>	

Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.

Status	Fall 20	Fall 21	Fall 22	Fall 23	20-23 #	20-23 %	22-23 #	22-23 %	Fa 2023 %
First-time	1,403	1,496	1,521	1,676	273	19.46%	155	10.19%	35.88%
Returning	3,288	3,279	3,003	2,995	-293	-8.91%	-8	-0.27%	64.12%

Gender	Fall 20	Fall 21	Fall 22	Fall 23	20-23 #	20-23 %	22-23 #	22-23 %	Fa 2023 %
Unknown	2	8	37	38	36	1800.00%	1	2.70%	0.81%
Female	2,862	2,844	2,656	2,645	-217	-7.58%	-11	-0.41%	56.63%
Male	1,827	1,923	1,831	1,988	161	8.81%	157	8.57%	42.56%

Race / Ethnicity	Fall 20	Fall 21	Fall 22	Fall 23	20-23 #	20-23 %	22-23 #	22-23 %	Fa 2023 %
American Alaska Native	27	24	18	13	-14	-51.85%	-5	-27.78%	0.28%
Asian	214	210	182	186	-28	-13.08%	4	2.20%	3.98%
Black or African American	887	887	825	831	-56	-6.31%	6	0.73%	17.79%
Hawaiian Pacific Islander	13	4	6	7	-6	-46.15%	1	16.67%	0.15%
Hispanic	1,067	1,078	1,122	1,299	232	21.74%	177	15.78%	27.81%
Multi-racial	271	270	248	272	1	0.37%	24	9.68%	5.82%
Unknown	200	196	166	237	37	18.50%	71	42.77%	5.07%
White	1,823	1,938	1,801	1,746	-77	-4.22%	-55	-3.05%	37.38%
Non Resident	189	168	156	80	-109	-57.67%	-76	-48.72%	1.71%

### KCKCC Credit Hours by Location

CAMPUS	08.17.2020	08.16.2021	08.15.2022	08.14.2023	20-23	20-23	22-23	22-23	Fall 2023
	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-	0.00%
BL	1,582	653	-	-	-1,582	-100.00%	-	-	0.00%
DWNTN	-	-	-	-	-	-	-	-	0.00%
FRSC	454	320	324	336	-118	-25.99%	12	3.70%	0.75%
HS	5,049	4,430	4,387	4,929	-120	-2.38%	542	12.35%	10.93%
LCF	-	240	143	220	220	-	77	-	0.49%
MC	7,345	11,620	13,685	14,509	7,164	97.54%	824	6.02%	32.18%
OC	649	732	600	547	-102	-15.72%	-53	-8.83%	1.21%
OL	14,259	12,994	11,970	11,954	-2,305	-16.17%	-16	-0.13%	26.51%
PION	1,857	1,946	1,766	2,002	145	7.81%	236	13.36%	4.44%
TEC	8,947	9,832	9,694	9,670	723	8.08%	-24	-0.25%	21.44%
USDB	204	289	378	373	169	-	-5	-1.32%	0.83%
VIRT	4,847	2,044	891	553	-4,294	-88.59%	-338	-37.93%	1.23%
<b>Total</b>	<b>45,193</b>	<b>45,100</b>	<b>43,838</b>	<b>45,093</b>	<b>-100</b>	<b>-0.22%</b>	<b>1,255</b>	<b>2.86%</b>	

## Dean of Student Services

**Submitted by Dr. Shawn Derritt, Dean of Student Services**

### Selected Activities, Programs, and Updates

- Dr Derritt served as a chaperon for the Upward Bound Academy summer reward trip to Orlando, Florida. The colleges that were visited was Bethune Cookman University, University of Central Florida, and Florida Agricultural and Mechanical University.
- Dr. Derritt served as a presenter for the College's New Student Orientation Session during the month of July.
- Dr. Derritt, along with the Basic Needs Coordinator, visited the Johnson Kitchen Restore program through Kansas State University Extension. Kitchen Restore is a program that provides kitchen items for individuals that are in need. KCKCC is preparing to start a partnership with the Wyandotte County Kansas State University Extension Office to assist students.
- Dr. Derritt visited Kansas City Kansas community business and services downtown and surrounding areas to promote the College's Back to School Fair.

## Student Accessibility and Support Services

**Submitted by Department Faculty**

### Selected Activities, Programs, and Updates

- On July 6, SASS faculty met with the Pre-Employment Transition Services (Pre-ETS) counselor from Kansas Rehabilitation Services (KRS). We discussed services provided by both KCKCC and Pre-ETS to see what collaborations we can develop.
- On July 18, SASS faculty presented to the Pre-ETS clients and counselors. We explained how college can be a good step to employment and discussed both degree and certificate programs at KCKCC. One participant has already started the enrollment process for the nursing program.
- On July 19, SASS faculty attended a webinar on Exploring the Barriers to Inclusion for Nursing Trainees with Disabilities.
- SASS has experienced a 32% increase in demand for services from July 2022 to July 2023.

### Upcoming Activities and Programs

- SASS faculty and staff will participate in the Back-to-School Fair on August 1.
- SASS faculty will co-lead the Career and Technical Education Orientations for all new post-secondary students and high school students. The new post-secondary orientation will be on August 14, and the high school orientation sessions will be August 16-18.
- SASS faculty is giving a Test-Taking Presentation to Licensed Practical Nursing Program on August 11.
- SASS is holding an Open House on August 17th, 2023. The open house will showcase the department personnel, services and programs, and a tactile art display. Refreshments will be served.

- SASS is presenting a workshop to faculty during Welcome Back Week on accommodated testing.

## Student Health Services

**Submitted by Angie Williams, RN**

### Selected Activities, Programs, and Updates

- The Student Health Center had 20 office visits in July. The visits included blood pressure checks, first aid administration, over-the-counter medication requests, and one emergency visit.
- The Student Health Center provided 134 tuberculin (TB) screening services, including administering injections, reading results, and obtaining TB questionnaires.
- The Student Health Center received zero reports of positive student COVID-19 test results.
- The Student Health Center provided health services as needed to Kid's on Campus and Upward Bound Summer Academy participants.
- Student Health Center plans on participating in the Back to School Fair and the 12 Days Back to School event.

## Student Basic Needs

**Submitted by Fyn Morrigan, Student Basic Needs Coordinator**

### Selected Activities, Programs, and Updates

- On July 12, staff hosted a meeting with our partner at Harvester's to work on the next phase of implementation of Service Insights, a new paperless sign-in process. Service Insights will allow both Harvester's and department staff to view data and demographics in new ways to better serve our students and identify core needs that are not currently being met.
- On July 19, staff and Dr. Derritt hosted K-State Extension Leadership and volunteers for a tour of our pantry and basic needs space and to continue our conversations about a potential Wyandotte County Kitchen Re-Store in partnership with KCKCC.
- On July 21, staff and Dr. Derritt met with our partners at K-State Extension again at JCCC for a tour of the Johnson County Kitchen Re-Store space.
- During the month of July, the food pantry served a total of 41 households including 92 adults, 17 children and 2 people over age 65.

## Admissions and Recruitment

**Submitted by Teresa Hill-Collier, Director of Admissions and Recruitment**

### Selected Activities, Programs, and Updates

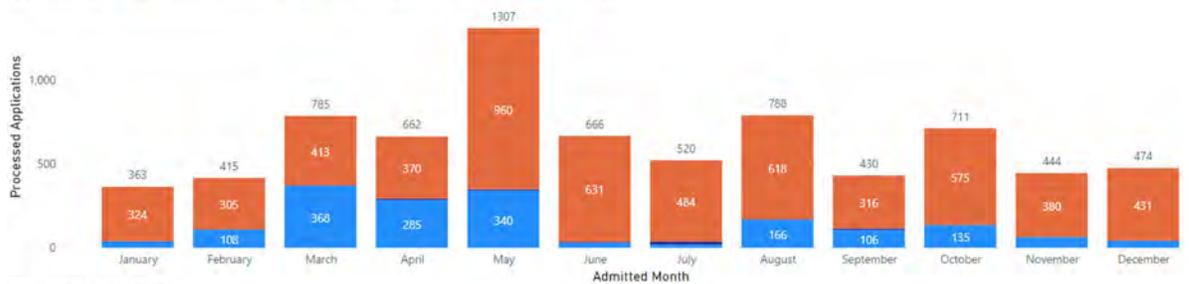
- Visiting local businesses and leaving admissions literature was the goal of the Office of Admissions and Recruitment's two-mile canvas around KCKCC on July 31.

## Upcoming Activities and Programs

- August 5: The Office of Admissions and Recruitment will participate in the Kansas City’s Public Schools’ Back to School fair from 8am –1pm.
- August 10: A presentation on Admissions and TEC tours will be provided in the afternoon to 124 Kansas City Public Schools’ educators.
- August 11: The Office of Admissions and Recruitment will participate in the Homeschool Resource Fair.
- August 23: Admissions and Recruitment will attend the GradForce seminar at the Mid-America Regional Council in Kansas City.

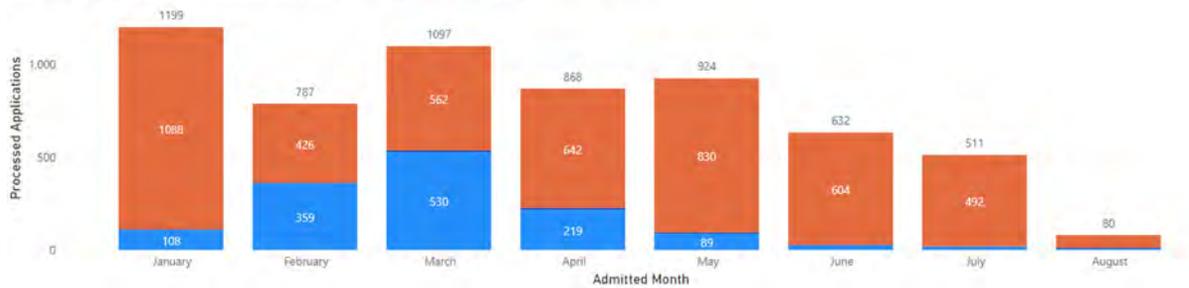
2022 Total Applications

Application Type ● High School Dual/Concurrent ● International Application ● KCKCC Undergraduate Application



2023 Total Applications

Application Type ● High School Dual/Concurrent ● International Application ● KCKCC Undergraduate Application



## Athletics

Submitted by Greg McVey, Director of Athletics

### Selected Activities, Programs, and Updates

- The college is working with WSKF Architects on the KCKCC Field House Weight Room Expansion. Members of the Athletic Department, Facilities, and the Business Office have met to discuss the project specifics and timeline. Pending the bidding process and Board of Trustee approval, the construction is scheduled to begin in November.



- Jordon O'Brien has been selected as the new Assistant Director of Athletics for Business Operations. Jordon joins KCKCC after serving as the Head Women's Basketball Coach at fellow KJCCC member Highland Community College where she served in that capacity since 2020. A Parsons, Kansas native, she will be responsible for departmental business activities, game day operations, and oversight of the athletic training staff.
- The National Fastpitch Coaches Association (NFCA) announced that the Kansas City Kansas Community College softball team has posted a top 10 GPA amongst all NJCAA teams around the country. The Blue Devils finished 2022-23 with a 3.72 grade point average. Additionally, the Blue Devils had 14 athletes named NFCA All-America Scholar Athlete - Emily Ashford, Jessica Bell, Kaitlyn Bradbury, Jayden Hull, McKenna Lester, Jaycee Long, Landri Lopez, Ruby Nola, Samantha Price, Maya Sheldon, Savannah Short, Adrianna Smith, Stella Harber and Trinity Tauer. The rankings and honors recognize the academic prowess of softball teams across the association's membership categories.



### Upcoming Activities and Programs

- The Athletic Department and the KCKCC Foundation will co-host Alumni Appreciation Nights for the Men's and Women's Soccer programs on August 17th and on August 23rd for our Volleyball Program. Alumni that register will receive free admission to the contests, a T-Shirt, and a voucher for food.



### Counseling & Advocacy

Submitted by Linda Warner, LCPC, Director

### Selected Activities, Programs, and Updates

- **Counselor Presentations to Residence Hall Assistants** – Counselors provided training to RA's this month on the topics of Crisis Intervention, Suicide Prevention and Title IX compliance.

## Enrollment Management Information Systems

**Submitted by Sam Landau, Enrollment Management Information Systems Coordinator**

### Selected Activities, Programs, and Updates

- Transfer Equivalencies Platform – New platform, TES (Transfer Equivalencies System) from College Source where advisors and Registrar’s office can work together to create an innovative idea of which credits will transfer to other institutions.
  - Current Progress: Establishing equivalencies upload schedule and maintenance plan.
- Petition for Reinstatement After Academic Dismissal – Recreating the Form to be submitted in a new account, [petition@kckcc.edu](mailto:petition@kckcc.edu). An automated flow will send for approval request and create a response upon decision.
  - Current Progress: Completed and working! 5 Petitions have been received and completed since launching July 17, one of which was completed in under 8 minutes.
- Recruit Fixes – Academic Term Update Schedule – This project will establish a schedule for updating the academic terms available to select for prospective students and applicants.
  - Current Progress: Gathering information about existing application deadlines and where those fields are located within Recruit.

## Military and Veteran Center

**Submitted by Wade Abel, Director**

### Selected Activities, Programs, and Updates

- July 10 – 13: The Centers Certifying Specialist (Laena Loucks) attended the Association of Veterans Education Certifying Official’s conference.
- July 28: The Director attended a Buffalo Soldiers Day remembrance wreath laying ceremony on Fort Leavenworth.

### Upcoming Activities and Programs

- August 1: Support the Back-to-School Fair
- August 1: Support the National Night Out Against Crime
- August 5: Support the Spencer Duncan “Make it Count” foundation 5K
- August 8: Support the Education Fair on Fort Leavenworth
- August 14: Veterans Center Open House
- August 15: Support the Student Veterans Club T-Shirt design contest.
- August 28: Support the KCKCC Welcome Back Bash. We have several military recruiters that will be attending and bringing activities to engage with students.

## Registration and Records

Submitted by Theresa Holliday, Registrar

### Selected Activities, Programs, and Updates

- **Enrollment and Graduation Verification:** Verification of student enrollment status may be necessary for students to provide proof of education for credit card companies, degree status, employment, insurance companies, loan deferment, student housing, or other purposes. This month the Registrar's Office performed **116** enrollment or graduation verifications. We also processed **4 enrollment** verifications in conjunction with our Amazon Career Choice Partnership.
- **Enrollment and schedule adjustment activity:** The right course selection can help students fit in their interests and learn more about a field they are genuinely interested in studying. In addition, the courses they choose can affect whether they finish your program within their intended period. This month we processed **6** schedule adjustments that had the approval of the Academic Dean and processed **25** grade changes.
- **Student Contact Information Updates:** When colleges cannot reach students due to an input error or because their information has changed, they will miss essential details. Depending on the message or activity, it could have catastrophic consequences. This month the Registrar's Office processed **66** student record changes, **4** changes to student records for students who wanted a preferred name on their record and **17** residency changes to affect billing due to military status or a change of address.
- **Major changes/catalog updates:** To receive federal financial aid, grants, and scholarships, students must be pursuing a degree or certificate in a major that is aid eligible. They must also take courses required for their program of study based on their Student Plan. This month the Registrar's Office processed **306** significant student changes and catalog updates and made **190** edit check corrections in conjunction with Institutional Effectiveness.
- **Withdrawal and Reinstatement Activity:** KCKCC is committed to helping students achieve their academic goals; however, circumstances may prevent them from completing their coursework as planned. Before withdrawing, students are encouraged to talk with their instructor about their progress in the course based on the grading criteria stated in the syllabus, participation, and grades earned to date. This month the Registrar's Office processed **24** student withdrawals and **11** instructor-initiated withdrawal. No students were reinstated after being administratively withdrawn.
- **Transfer Credit Evaluation:** Transfer credit evaluation allows previous college credit to be evaluated for college transcripts, standardized examination scores, or career experience. Due to the importance of enrollment and the beginning of the semester, the Registrar's Office evaluated **334** student records for degree audit exceptions, deviations, waivers, or for posting transfer credit equivalencies.
- **Graduation Processing Activity:** College is important for many reasons, including long-term financial gain, job stability, career satisfaction, and success outside the workplace. With more occupations requiring advanced education, a college degree or certificate can be critical to success in today's workforce.
  - **83** Certificates were ordered or mailed.
  - **80** students were awarded degrees or certificates.

- July – 2023 - 64
- May 2023 - 14
- December 2022 – 1
- December 2021 – 1
- 47 program treatments were approved and applied to student records, which allowed them to adjust their requirements and graduate timely.

• **Transcript Activity:**

- Incoming Transcripts processed: **452** (428 in 2022; 452 is **5.6% increase from July 2022**)
- Received via Parchment: 102
- Received via Clearinghouse: 181
- Received via mail, email, and in-person: 169

College					High School					
New App	Transfer	Non-degree	Orphan	Other	New App	TRAN	CONGR	Orphan	Other	
163	4	18	6	47	102	28	65	43	8	484
33.68%	0.83%	3.72%	1.24%	9.71%	21.07%	5.79%	13.43%	8.88%	1.65%	100.00%

- Outgoing Transcripts processed: **715**
- Produced In-House: **14**
- Official from Ellucian: 8
- Official from Perceptive Content: 5
- Unofficial: 15
- Produced via Parchment: **701** (716 in 2022; 701 is **2.1% decrease from July 2022.**)
- eTranscript: 679
- Paper Transcript: 22

Outbound Official KCKCC Transcripts Sent via Parchment July 2023			
Outbound Transcript Reasons		Top Receivers of KCKCC Transcripts	
College Admissions/Transfer	618	KU/KU Med or Nursing	51
Employment	46	JCCC	29
Self	24	Common Application Services (NursingCAS, AMCAS, etc.)	24
Certification/Licensure	15	Kansas State University	24
Other	8	University of Missouri - KC	22
Scholarship	4	MCC-KC	13
		NAIA Eligibility Ctr	13

- The Registrar’s Office ran a process to end the academic programs for students who have not been enrolled at Kansas City Kansas Community College for a year or more and who had not applied for re-admission. 14,946 student records were processed to eliminate the errors of students getting enrolled who had not completed a new application.

## Student Financial Aid

Submitted by Tammy Reece, Director

### Selected Activities, Programs, and Updates

- Academic progress was reviewed for students who received federal financial aid for the Summer 2023 term resulting in the following:
  - 365 students performed at satisfactory levels compared to 408 in prior year
  - 31 students on “Warning”- completion rate below 66% and /or GPA below 2.0 as compared to 31 students in a “Warning” status in a prior year
  - 24 students on “Exclusion”- completion rate below 66% and/or GPA below 2.0 after a warning status as compared to 27 students in the previous year
  - 24 students on “Exclusion”- attempted over 97 credit hours as compared to 14 students in the prior year
  - 6 students - on “No More Aid”- students have appealed and did not complete approved appeal conditions as compared to 5 students in the prior year

### Financial Aid Applications Received at the end of an AY, as of August 2, 2023

Academic Year	Total Number of Records	Records Received in July
<b>2022-2023</b>	8,547	49
<b>2021-2022</b>	9,174	22
<b>2020-2021</b>	9,855	76

### Financial Aid Disbursed to Student Accounts as of August 2

Academic Year	FALL	SPRING	SUMMER	TOTAL
2022-2023	\$4,972,754	\$4,257,411	\$643,982	\$9,874,147
2021-2022	\$7,587,593	\$7,803,577	\$715,960	\$16,107,130
2020-2021	\$5,850,551	\$5,153,235	\$1,360,845	\$12,364,631
2019-2020	\$6,164,684	\$5,666,541	\$989,654	\$12,820,879

*\*Does not include third party payments or KCKCC Foundation Scholarships. Years 2020-2021 and 2021-2022 Include COVID Relief Funds.*

### FAFSA Activity, as of August 2, 2023

Academic Year	FAFSA Submitted (Unduplicated)	Students Awarded	Awarded Students Enrolled Fall
2023-2024	5,728	2,233	1,365

## Student Housing

Submitted by Nicole Wilburn, Director

### Selected Activities, Programs, and Updates

- Student Housing continues to be at 100% occupancy for the Fall semester with 11 students on the waitlist. If any students cancel their contract, students from the waitlist will be placed in that open spot.
- Resident Assistant (RA) training began on July 24 the RAs learn skills such as conflict mediation, emergency response, event planning, etc. They are also helping decorate and prepare Centennial Hall to welcome new students for the Fall semester. There are 6 new RAs this year and 1 returning RA.

### Upcoming Activities and Programs

- Official move-in for Student Housing will begin on Friday, August 11 and continue through that weekend (although some of our student-athletes will move-in prior to that date).
- Student Housing is planning “House Calls” for Thursday, August 31. Like a doctor performing a house call, several administrators at KCKCC have been invited to perform a house call for our residents. They will welcome them to KCKCC and check-in on them to see if there is anything they are missing to be successful this year. Student Housing staff will follow up with any students that have outstanding concerns.

## Student Success and Retention

Submitted by Brady Beckman, Director of Student Success, and Retention

### Selected Activities, Programs, and Updates

- Throughout July, the Student Success Center has facilitated our inaugural BluePrint KCKCC New Student Orientation Program. Weekly sessions have been offered on campus each Thursday, with virtual sessions offered on Tuesday evenings. Turnout has been tremendous, as each session has met capacity.
  - In July, approximately 140 students participated in orientation programming across all formats.
- The Student Success Center had 598 unique, in-person, student sign-ins during July. By comparison, during June 2022, the SSC had 427 unique student sign-ins.
- Student Success Advisors completed 245 virtual enrollment and advising appointments.
- Student Success Team participated in a collaborative meeting with our Athletic Coaches and administrators to streamline our on-boarding and advising procedures for our student-athletes at KCKCC.

## Placement Testing Center Semester and Monthly Metrics

### Total Placement Tests This Semester

Summer 2023	Summer 2022	Summer 2021
549	489	561

### July Placement Test sessions

Year	Main Campus	PCC	TEC	High Schools	Distance Education	Total
July 2023	277	24	4	0	0	305
July 2022	270	19	9	0	0	298
July 2021	294	34	23	0	0	351

## Upcoming Activities and Programs

- Advisors are working diligently to meet students' enrollment needs for the Fall semester. Students may schedule appointments with advisors or stop in for walk-in advising that is offered every weekday from 8 am-6 pm.
- BluePrint KCKCC New Student Orientation will continue through the first day of classes this fall. We will be offering four more sessions.
- Valerie Mendoza, retention and career advisor, has assembled a First-Generation Student Advisory Council made up of KCKCC staff, faculty, and students to guide supportive initiatives for our first-generation student population and promote campus awareness of their unique needs and strengths.

## Upward Bound Academy

Submitted by **Veronica Knight, Director**

### Selected Activities, Programs, and Updates

- Upward Bound Academy sponsored a merit trip for 28 student scholars to Orlando, Florida for six days. Students visited Fisk University, Bethune-Cookman University, Rollins University, University of Central Florida, and Florida A & M University (FAMU). In addition, many of our students had the opportunity to visit a beach for the first time. Students enjoyed excursions to Universal Studios and Disney Springs as well as experiencing the magic of technology and entertainment.
  - Highlights of the trip included watching the high school band camp members from near and far perform at the FAMU stadium. FAMU is known for its marching band and many of our students are currently members of their high school bands. The Rollins College art gallery was exciting as students embraced



culture through the arts. Students participated in T-shirt design contest and created shirts worn during our visit to FAMU.

- The Kansas City Kansas Public Schools Back to School Fair took place on Saturday, August 5<sup>th</sup>, Upward Bound Academy staff joined with more than 30 vendors from throughout the community to provide information to community members. Students were excited to learn how Upward Bound Academy can assist with their journey to greatness.

#### Upcoming Activities and Programs

- Upward Bound Academy will host its inaugural Student Recognition Awards banquet on Friday, August 11. The banquet will be a night of inspiration, as we highlight the academic accomplishments, personal growth, and commitment to excellence demonstrated by our Upward Bound Academy students. Many have overcome obstacles, embraced learning opportunities, and h great perseverance throughout their journey.
- Student scholars will enjoy the Dreamgirls Play at the American Theater on August 23<sup>rd</sup>. A student educational opportunity will be provided while they talk with the performers and learn what it takes to be on stage.

## Marketing Division

Kris Green, Chief Marketing & Institutional Image Officer

### Report Summary

Marketing collaborated with reporters on two stories about the downtown center. The center was featured on [Fox 4 News](#) and the [KC Star](#). KCKCC Facebook and Instagram accounts continue to gain followers. Posts on the FAME partnership and the media coverage of the downtown center had elevated levels of engagement this month.

Marketing worked with the KCKCC Foundation to create a capital campaign video and email that focuses on raising funds for the Kansas City Kansas Community Education Health and Wellness Center. The email went to 12,017 alumni and more than 20% opened the email, which is well above the industry standard. A print mail piece will be distributed September as part of the campaign.

An updated and redesigned centennial website launched with a new URL:

<https://www.kckcc.edu/100>. One notable update is the more in-depth timeline webpage created by Matt Fowler, Web Administrator, <https://www.kckcc.edu/100/history/index.html>.



Marketing created all the artwork for the digital campaign this summer. These advertising campaigns focused on programs that led to in-demand careers that pay living wages. The campaigns targeted returning students, students who have been away for a semester to a year and new students. These campaigns have helped boost enrollment for the fall semester.



## General Marketing

Kris Green, Chief Marketing and Institutional Image Officer, was active with the Welcome Week activities. Kris spoke to employees about the Centennial Celebration during Convocation. During Welcome Week, she also spoke to faculty and staff in two professional development opportunities related to Marketing and the Centennial Celebration.

Kris spoke to the Business West group in July about the Centennial Celebration and overall strategic growth at the college. She also led two sessions on brand marketing for Community Housing of Wyandotte County as a member of their board Marketing Subcommittee. Kris met with Samuel Simmons, the USD 500 Athletic Director, to explore marketing partnerships between the school district and the college.

As Centennial Hall is full this year, Marketing worked with Residence Life to create brief videos that serve as a virtual campus tour as in-person tours will be more limited.

Marketing is collaborating with partners to plan the groundbreaking for Kansas City Kansas Community Education Health and Wellness Center. The event will be on Friday, September 8 at 10 a.m.

Marketing supported the college Back To School Fair with postcard marketing, email marketing and live radio promotion. Graphics design also created all the materials to promote the event.



Marketing worked with the KCKCC Foundation to create a capital campaign video and email that focuses on raising funds for the Kansas City Kansas Community Education Health and Wellness Center. The email went to 12,017 alumni and more than 20% opened the email, which is well above the industry standard. A print mail piece will be distributed September as part of the campaign.



## Graphic Design

Rollie Skinner, graphic designer, worked with almost every facet of the college in July. Rollie designed additional retractable banners for MSBT programs; items for Athletics, SBSPS and Music; Foundation Hall of Fame flyers, postcards and social media graphics; high school advertising and items for Pioneer Career Center. Rollie also created designs and print items for Convocation, Strategic Plan, Centennial and student housing, as well as assisting with the Upward Bound t-shirts. He completed flyers and brochures for Psychology Club, Catholic Students club, Back to School fair, Strategic Plan, SAEM and Student Housing, in addition to other ongoing Marketing projects, such as the anniversary magazine for Centennial.

- Hall of Fame Sponsorship flyer, side one



## SPONSORSHIP LEVELS

### Executive \$10,000

- ▶ Opportunity to address attendees at event
- ▶ Listed as Executive Sponsor during event, in pre-promotions, and website
- ▶ Twelve (12) lunch tickets
- ▶ Marquee signage along campus entrances for 10 days
- ▶ Recognition as Executive Level Sponsor on social media and in The Blue Devil Revel e-newsletter
- ▶ Executive feature in one issue of The Blue Devil Revel e-newsletter

### Leader \$7,500

- ▶ Recognized during event as Leader Sponsor
- ▶ Recognition in pre-promotions, and website
- ▶ Marquee signage along campus for 7 days
- ▶ Eight (8) lunch tickets
- ▶ Recognition as Leader Level Sponsor on social media and in The Blue Devil Revel e-newsletter

### Partner \$5,000

- ▶ Recognized during event as Partner Sponsor
- ▶ Recognition in pre-promotions, and website
- ▶ Six (6) lunch tickets
- ▶ Recognition as Partner Level Sponsor on social media and in The Blue Devil Revel e-newsletter

### Associate \$2,500

- ▶ Recognized during event as a sponsor
- ▶ Recognition in pre-promotions, and website
- ▶ Four (4) lunch tickets
- ▶ Recognition as Associate Level Sponsor on social media and in The Blue Devil Revel e-newsletter

### Supporter \$1,000

- ▶ Recognized during event as a sponsor and on website
- ▶ Two (2) lunch tickets
- ▶ Recognition as Supporter Level Sponsor on social media and in The Blue Devil Revel e-newsletter

### Individual Ticket \$100

- ▶ One (1) lunch ticket

\* Each table seats six people

The Blue Devil Revel (KCKCC Alumni E-Newsletter) and Social Media Outlets have an audience of 30,000+

Register Online — [kckcc.edu/foundation](http://kckcc.edu/foundation)

- Psychology Club Brochure

**Are you interested in becoming or just learning more about being a (an) Psychologist? Counselor? Educator? Researcher?**

*Then Psi Beta is your thing!*

**BENEFITS OF JOINING KCKCC'S PSI BETA/ PSYCHOLOGY CLUB:**

- ▶ Scholarship opportunities.
- ▶ Receive personalized advising and career exploration discussions.
- ▶ Graduate wearing a special honor cord representing Psi Beta.
- ▶ Psi Beta can be a springboard for professional growth and development.

**WHAT IS PSYCHOLOGY?**

Psychology is the scientific study of behavior and mental processes. Seeing through a psychological lens helps us to understand the unique perspective each individual brings to understanding and interacting with his or her world. A psychological perspective simultaneously sheds light on the innumerable commonalities each human being shares. By applying a scientific and systematic study of the individual, we can develop a wider, deeper and more useful perspective of others and ourselves.

Members of the Psi Beta/Psychology Club pose with Vice President for Academic Affairs, Jerry Pope on their way to the Psychology and Education in Kansas Conference. The conference was hosted by Baker University in the Wedgess, Lawrence, Kansas.

KCKCC Honors student Eve Collene discusses her poster presentation, Medical and Therapeutic Approaches to ADHD.

**PSI BETA** COMMUNITY COLLEGE AND PROFESSIONAL SOCIETY IN PSYCHOLOGY

**PSYCHOLOGY CLUB**  
of Kansas City Kansas  
Community College

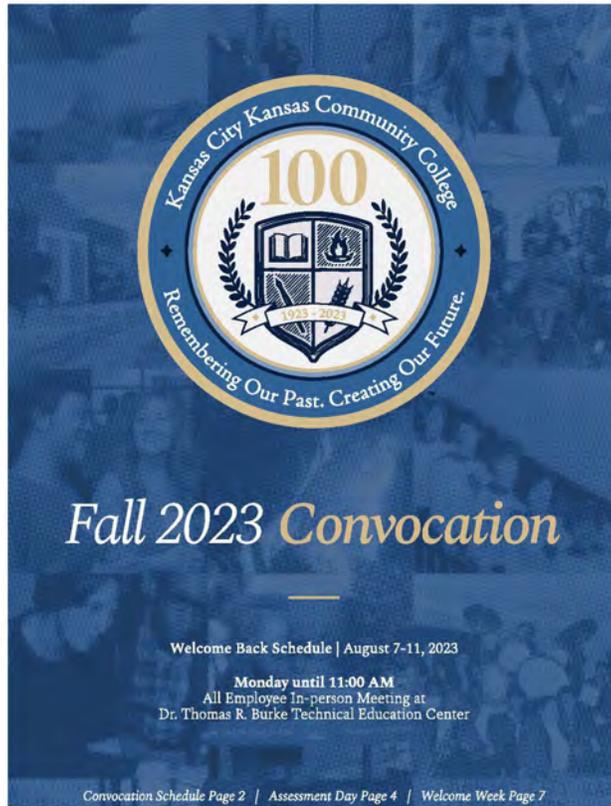
**VISIT US ON FACEBOOK**  
Psychology Club of KCKCC

For more information, on Psi Beta/Psychology Club, please contact the faculty advisor, Professor J. Victor Ammons at 913-288-7233 or email him at [vjammons@kckcc.edu](mailto:vjammons@kckcc.edu) or visit him in Lower Jewel Room 240B.

KCKCC is an Equal Opportunity and Affirmative Action Educational Institution.

7250 State Avenue | Kansas City, KS 66112 | 913.334.1100  
An Equal Opportunity Educational Institution

- Fall Convocation program cover



- Student Housing Welcome Weekend poster



- Bishop Ward windscreen art

**PICTURE  
yourself  
HERE**

CLASSES ONLINE  
OR IN PERSON



KCKCC.EDU

**100**  
1923 - 2023

Kansas City Kansas  
Community College

- Men's Soccer schedule graphic

# BLUE DEVILS

## Men's Soccer

JULIEN DEANGELIS

ROBY STENHOUSE

AXEL TONIETO

2023 KCKCC MEN'S SOCCER SCHEDULE

		HOME		AWAY							
08.17	08.23	08.26	09.06	09.09	09.20	09.23	09.27	10.01	10.07	10.11	10.21
7:30 PM	8:00 PM	1:30 PM	7:30 PM	1:00 PM	7:00 PM	3:00 PM	7:30 PM	1:30 PM	7:00 PM	7:30 PM	7:30 PM
											3:00 PM

## Athletics

Tyler Scott, Athletics and Activities Media Specialist, continued working on stories for the Athletics portion of the centennial anniversary magazine. After wrapping up the Wellness Center for the last academic year, Tyler began working on photo and video projects for the fall athletic teams.

## Website

### General Website Information

Marketing has formed the Website Steering Committee. The purpose of this committee is to review strategy, navigation and designs as we embark on the KCKCC.EDU website redesign.

### Centennial website

An updated and redesigned centennial website launched with a new URL:

<https://www.kckcc.edu/100>. One notable update is the more in-depth timeline webpage created by Matt Fowler, Web Administrator, <https://www.kckcc.edu/100/history/index.html>.

### Academic Catalog Website

The new academic catalog website, <https://catalog.kckcc.edu/> launched in July. The new website reduces the process of creating and publishing the academic catalog by at least three to four months. Matthew Fowler, working with SAEM Executive Assistant Janice Spillman, released the 2023-2024 academic catalog before the new academic year began, a feat made possible by the new website.

### Web Administration

Matt worked with many of the college departments and divisions to update websites and continues to create websites for programs that need them. Matt also created a wide array of graphics for the college, including graphics for three digital advertising campaigns, the new Centennial desktop background for college computers, “Back to School” banners for website and social media, a new video intro for athletics and the “Back to School” marquees slides. Matt also photographed KCKCC events

- Back to School Fair -Website graphic



- Online Classes -digital advertising campaign



- Cybersecurity -digital advertising campaign



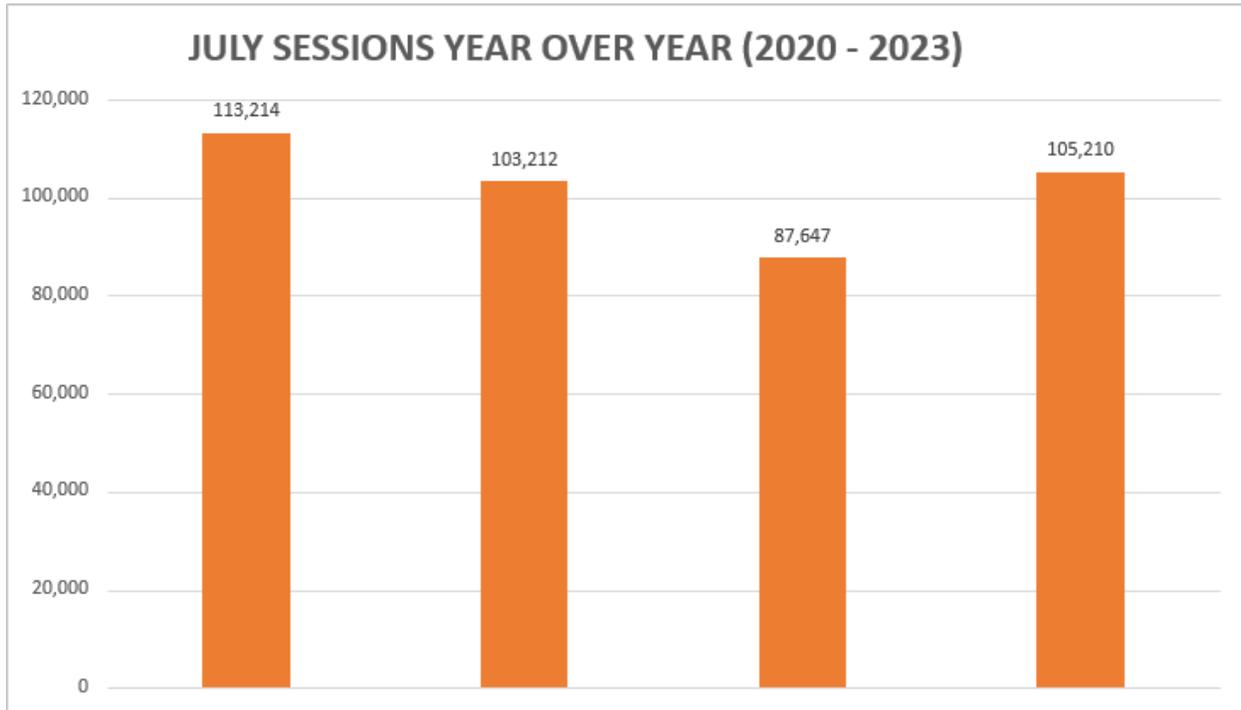
- Manufacturing - digital advertising campaign



- KCKCC Centennial desktop background



Omar Brenes, Web Architect, focused heavily on the new website development and worked with Matt on Centennial website components, including the new events calendar. On top of the basic staff and faculty website training, Omar also worked individually with staff and faculty who wanted extra training on editing their webpages.



### Top Webpages for July 2023

As of July, Google has changed the way it reports analytics. Pageviews no longer report as they previously did and thus, we are looking for better ways to present information.

Top Webpages
Class Schedule
Steps to Enrollment
2023-2024 Academic Calendar
Academic Calendar
2022-2023 Academic Calendar
Admissions
Motorcycle Driver Course
Tuition & Fees
Transcripts
Registered Nurse Page

## Print Shop

Kim Lutgen, Print Shop Manager, and Joy Cicero, Production Assistant, were busy with the beginning of the semester projects needed by faculty and staff, including booklets, handouts, business cards, calendars, etc. Additionally, they produced a variety of marketing materials for divisions aiming to boost student enrollment.

## Social Media

Kelly Rogge, Public Information Manager, covered many events on social media in July. Posts included news coverage of the new KCK CEHW, KCKCC's booth at the Wyandotte County Fair, the KCKCC Back to School Fair, the FAME program and enrollment. Kelly also assisted with photographing events at KCKCC.





kansascitykccc

Thank you to everyone who stopped our booth at the Wyandotte County Fair! #KCKCCProud #KCKCC #BlueDevils #WyCoFair #WyCo #fun #fair #community #communitycollege #familyfun #summervibes

3w

View insights Boost post

Like Comment Share

Liked by kckchamber and 43 others

JULY 18



Boost again

Can you believe the fall semester begins in only few short week...

July 26, 2023 at 2:03 PM  
ID: 674353031399291

Interactions

795 reactions 28 comments 0 shares

Overview Performance Paid results Feed preview

Performance

Reach ⓘ		Engagements ⓘ		Negative interactions ⓘ	
Total		Reactions		Total	
<b>111,732</b>		<b>795</b>		<b>0</b>	
Organic	1,933 (2%)	Comments	28	Unique	0
Paid	110,853 (98%)	Shares	0		
<a href="#">View details</a>					



Boost again

**Need A NEW High-Paying Job? EARN while you LEARN! You m...**

July 26, 2023 at 3:33 PM  
ID: 674381431396451

Interactions

518 reactions 11 comments 66 shares

Overview Performance Paid results Feed preview

**Performance**

<p><b>Reach</b></p> <p>Total <b>30,246</b></p> <table border="1"> <tr> <td>Organic</td> <td>1,830 (6%)</td> </tr> <tr> <td>Paid</td> <td>28,464 (94%)</td> </tr> </table>	Organic	1,830 (6%)	Paid	28,464 (94%)	<p><b>Engagements</b></p> <p>Reactions <b>518</b></p> <table border="1"> <tr> <td>Comments</td> <td>11</td> </tr> <tr> <td>Shares</td> <td>66</td> </tr> </table> <p>View details</p>	Comments	11	Shares	66	<p><b>Negative interactions</b></p> <p>Total <b>0</b></p> <table border="1"> <tr> <td>Unique</td> <td>0</td> </tr> </table>	Unique	0
Organic	1,830 (6%)											
Paid	28,464 (94%)											
Comments	11											
Shares	66											
Unique	0											

**Paid results**

Times when this post has been boosted to reach more Accounts Center accounts.



Boost post

**Thank you to FOX4 News Kansas City's Matt Stewart for comi...**

July 14, 2023 at 9:46 AM  
ID: 667224695445458

Interactions

32 reactions 0 comments 4 shares

Overview Performance Feed preview

**Performance**

<p><b>Reach</b></p> <p>Total <b>1,402</b></p> <table border="1"> <tr> <td>Organic</td> <td>1,402 (100%)</td> </tr> <tr> <td>Paid</td> <td>0 (0%)</td> </tr> </table>	Organic	1,402 (100%)	Paid	0 (0%)	<p><b>Engagements</b></p> <p>Reactions <b>32</b></p> <table border="1"> <tr> <td>Comments</td> <td>0</td> </tr> <tr> <td>Shares</td> <td>4</td> </tr> </table> <p>View details</p>	Comments	0	Shares	4	<p><b>Negative interactions</b></p> <p>Total <b>1</b></p> <table border="1"> <tr> <td>Unique</td> <td>1</td> </tr> </table>	Unique	1
Organic	1,402 (100%)											
Paid	0 (0%)											
Comments	0											
Shares	4											
Unique	1											

**Feed preview**

Tweet activity



Impressions	296
Total engagements	8
Likes	3
Detail expands	2
Retweets	1
Media engagements	1
Profile clicks	1



**Boost post**

**Join us on Aug. 1 for the KCKCC Back to School Fair! Do you ha...**  
 July 5, 2023 at 10:56 AM  
 ID: 661562822678312

Interactions

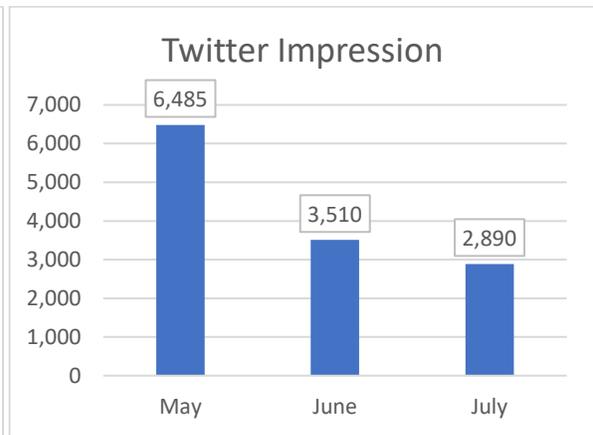
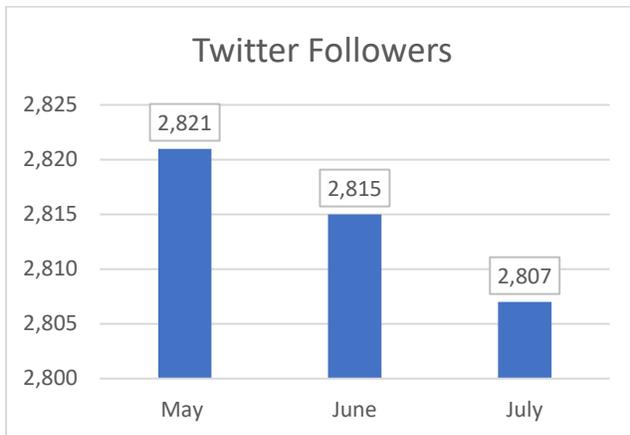
31 reactions    0 comments    9 shares

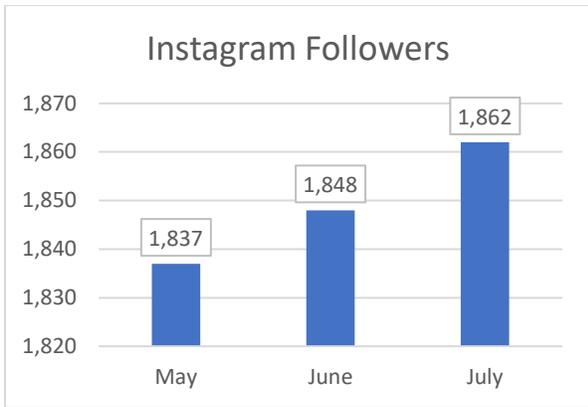
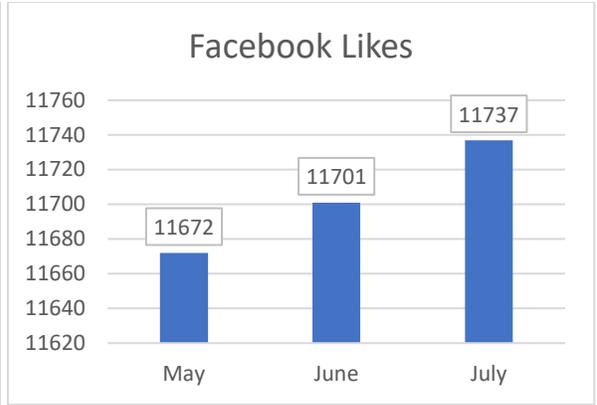
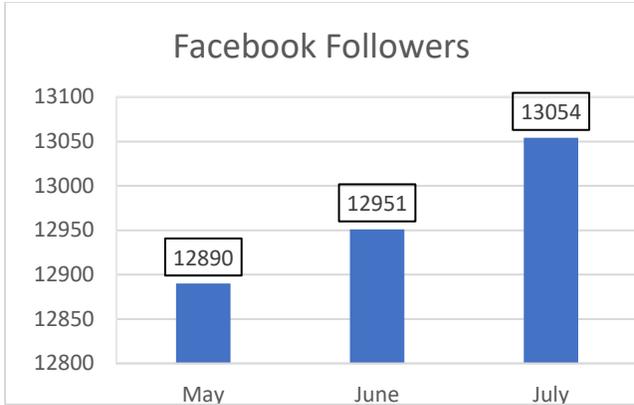
Overview    **Performance**    Feed preview

Performance

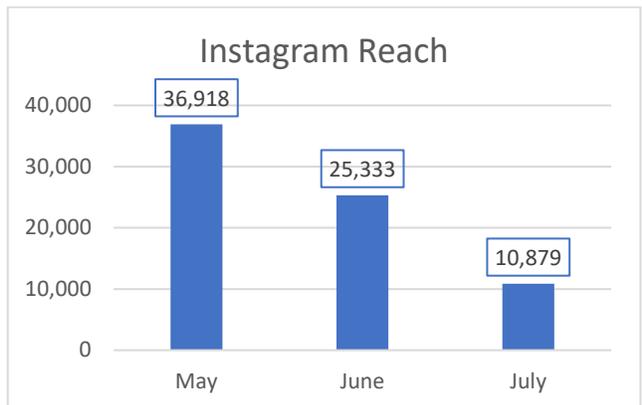
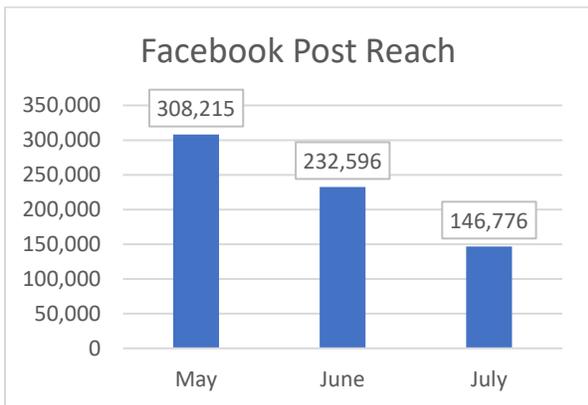
<b>Reach</b> Total <b>1,895</b>		<b>Engagements</b> Reactions <b>31</b>		<b>Negative interactions</b> Total <b>0</b>	
Organic	1,895 (100%)	Comments	0	Unique	0
Paid	0 (0%)	Shares	9		
View details					

Social Media Data





Fewer posts were advertised in July, resulting in a drop in reach on social media.





**BOARD OF TRUSTEES REPORT**  
**FINANCE, FACILITY SERVICES, & POLICE DEPARTMENT**  
**DR. SHELLEY KNEUVEAN, CHIEF FINANCIAL OFFICER**  
**AUGUST 2023 REPORT**

**EXECUTIVE SUMMARY**

- **FY24 Budget.** Work continues on the budget which will be presented to the Board of Trustees on August 22.
- **Kansas City Kansas Community Education, Health and Wellness Center Updates.**
  - Demolition and historic salvage bids were received and are being evaluated.
  - Geotechnical work is underway on the site to gather data on the soil conditions.
  - Significant effort has been made to purchase equipment for the Automated Engineering Technology Program funded with the federal earmark. \$2 million in funds were made available for the program which will be relocated to the Center in 2025.
  - A kick-off meeting was held to begin the process of receiving the grant funds for the Construction Technology program funded with a federal earmark. The program will also be relocated to the Center in 2025.
  - Work continues on the programming and design for the new Center. McCown Gordon is the Construction Manager at Risk and is participating in the planning meetings as well as architects PGAV and owner's representative Copaken Brooks.
  - The finance department and foundation are coordinating on the cash management of funds that have been raised for the Center.
- **Centennial Hall Flooding.** During the month of July and early August, several apartments on the lower level of Centennial Hall flooded. It was determined there were issues with all of the down spouts on the south side of the building as well as blocked underground drains. Several improvements are underway to prevent any further problems. Eight (8) students were impacted, and they have been temporarily housed at a nearby hotel and will be moved in as soon as possible.
- **Police Staffing.** The department continues to work to fill all positions to ensure a safe learning and working environment for our students, faculty, and staff. This month a new officer post certified was hired, one officer is graduating from the academy, and another new officer is beginning the academy.



**BOARD OF TRUSTEES REPORT**  
**FINANCE, FACILITY SERVICES, & POLICE DEPARTMENT**  
**DR. SHELLEY KNEUVEAN, CHIEF FINANCIAL OFFICER**  
**AUGUST 2023 REPORT**

**FINANCE – DR. SHELLEY KNEUVEAN, CFO**

- Work continues on the budget which will be presented to the Board of Trustees on August 22.
- Kansas City Kansas Community Education, Health and Wellness Center Updates
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  - Work continues on the programming and design for the new Center. McCown Gordon is the Construction Manager at Risk and is participating in the planning meetings as well as architects PGAV and owner’s representative Copaken Brooks.
  - The finance department and foundation are coordinating on the cash management of funds that have been raised for the Center.
- The business office had extended hours to better serve students the week before and two weeks after the first day of classes. A KIOSK is being added to the hallway to provide a way for students to access their student account after hours.

**Auxiliary**

- The Bookstore assisted 1,374 customers, which is a 20% increase over last July. July sales were \$18,292.43, down 7% as compared to last year.
- The Bookstore has been working with several on-campus organizations to sell t-shirts in the store to help raise money for their organizations. The Bookstore is co-sponsoring a t-shirt contest with the

Veteran's Center, where the winner's shirt will be for sale in the Bookstore. We have also partnered with the Wrestling Club and SOL to sell their shirts.

- The Psychology Department has partnered with the Bookstore to transition to Inclusive Access, which is an online system for course materials and lowers the cost by about 20%.

### **FACILITY SERVICES –LOU ALFONSO, MAINTENANCE MANAGER**

- Chris Gardner is no longer with the College as the Facilities Director, and a recruitment process is underway for the new Director.
- Fleet management completed the new lease for two new buses. Previously, there was one bus and with the addition of the second, more of the college's needs will be met without renting additional vehicles.
- Centennial Hall Updates:
  - During the month of July and early August, several apartments on the lower level of Centennial Hall flooded. It was determined there were issues with all of the down spouts on the south side of the building as well as blocked underground drains. The rooms were dried, water extracted, and tested for air quality and mold. Portions of drywall were removed to explore how the water was penetrating the building. Several improvements are underway. The drains have been unblocked and materials are on order to reconfigure the downspouts and waterproof the exterior of the building. This should help prevent any further problems.

Eight (8) students were impacted, and they have been temporarily housed at a nearby hotel. They have been compensated for their inconvenience and will be moved in as soon as possible.
  - Facilities completed the spring turnover cleaning and maintenance of Centennial Hall in time for the move-in dates that began in late July and continued through last week.
- Completed installation of new sidewalk from Wellness Center south to Campus Boulevard.
- Grounds Maintenance is doing work on the pond in the main campus quad which is not only a feature of the green area but is also part of the storm water retention and management for the campus. Bank stabilization, removal of overgrown cattails, and dredging will improve the water quality and appearance of the pond.



## COLLEGE POLICE – ROBERT PUTZKE, CHIEF



The Police Department provided an information table at the KCKCC Back to School Fair and National Night Out Against Crime on August 1.

- **Staffing.** The department continues to work to fill all positions to ensure a safe learning and working environment for our students, faculty, and staff.
  - Kansas certified officer Juan Acevedo started with the department August 8. Officer Acevedo has 10 years' experience as a police officer and comes to us from Eudora, KS.
  - Officer Govanni Garcia graduated from the Kansas Law Enforcement Academy on August 18 and will begin his field training on the main campus.
  - Police cadet officer Juan Rozasatti started with the department on August 1 and will graduate from the Kansas Law Enforcement Training Center in Hutchinson, Kansas in January 2024.
- The Police Department will conduct CRASE (Citizens Response to Active Shooter Events) training August 30 from 12 – 2pm in 2703 (main campus) for students, faculty, and staff.
- KCKCC hosted the WYCO Expungement Fair at TEC on August 8 & 9. The event was highly successful and had over 100 in attendance.
- Once a month, the department assists with a Harvesters mobile food pantry serving the community held at TEC. Hundreds of families have been served by this program, which not only provides food but also builds relationships between the college and the KCKCC Police.



**Kansas City Kansas Community College**  
**Monthly Financial Summary**

July - YTD FY2024				
Summary: Net Position	Jun-23	Jul-23	Monthly Change	Comments
Total Assets	\$ 154,810,442	\$ 153,387,097	\$ (1,423,345)	
Total Liabilities	\$ 42,526,469	\$ 39,533,824	\$ (2,992,645)	
Increase/(Decrease) in Net Position	\$ 112,283,973	\$ 113,853,273	\$ 1,569,300	H1

Summary: Revenue and Expenses	Jun-23	Jul-23	Monthly Change	Comments
YTD Total Revenues	\$ 95,253,475	\$ 5,438,767		H2
YTD Operating Expenses	\$ 91,005,312	\$ 5,743,116		H3
Increase/(Decrease ) in Net Revenue	\$ 4,248,163	\$ (304,349)		
Current Month - Burn Rate		\$ 5,743,116		Average monthly burn rate =\$7.6M

Highlights / Key Financial Initiatives	
H1	Net position increased by approximately \$1.57 million. Net position is the difference between assets (current and noncurrent assets) and liabilities (current and noncurrent liabilities). A positive net position demonstrates financial stability of an institution and KCKCC financial position is healthy.
H2	July 2023 is the first month of the fiscal year as compared with last month of the fiscal year June 2023. The comparison is not a good month to month comparison because it is 12 months accumulated revenue compared to one month.
H3	July 2023 is the first month of the fiscal year as compared with last month of the fiscal year June 2023. The comparison is not a good month to month comparison because it is 12 months accumulated expense compared to one month.

Risks / Issues	
R1	Unemployment rates increased slightly and as of June 2023, the State of Kansas is 3.7% and Wyandotte County's is 3.0%. Historically, low unemployment rates trend with low enrollment rates as potential students are employed in the workforce, rather than enrolling in college. Additionally, this is making it increasingly difficult to recruit new employees to fill open positions.
R2	The increased number of retirements and resignations is a challenge facing the country as well as the metro area. Additionally, there are many new well paying jobs in the metro area. Wyandotte County has the highest weekly wage in the state of Kansas, followed by Johnson and Leavenworth counties. Low unemployment and the availability of well paying jobs has made it difficult for the College to obtain quality candidates for position openings. This is affecting the police department, student affairs, and facilities in particular.

KANSAS CITY KANSAS COMMUNITY COLLEGE							
STATEMENT OF REVENUES AND EXPENSES							
YTD JULY 2023							
		BUDGET	YTD	FORECAST	YTD	VARIANCE	PERCENT
		FISCAL YEAR	ACTUAL	FISCAL YEAR	ACTUAL	ACTUAL	PERCENT
		FY 2024	7/31/2023	2024	7/31/2022	TO BUDGET	USED ACTUAL
							TO BUDGET
Operating Revenues:							
Student Tuition and Fees		\$ 10,005,336	\$ 4,008,397	\$ 10,005,336	\$ 3,897,078	\$ (5,996,939)	40.06%
Federal Grants and Contracts		10,730,729	47,566	\$ 10,730,729	52,330	(10,683,163)	0.44%
State Contracts		2,114,603	571,277	\$ 2,114,603	33,764	(1,543,326)	27.02%
Private Gifts, Grants & Contracts		330,000	-	\$ 330,000	-	(330,000)	0.00%
Auxiliary Enterprise Revenue		3,227,118	803,823	\$ 3,227,118	694,350	(2,423,295)	24.91%
Other Operating Revenue		391,500	7,704	391,500	113,786	(383,796)	1.97%
	Total Operating Revenues	26,799,286	5,438,767	26,799,286	4,791,308	(21,360,519)	20.29%
Nonoperating Revenues (Expenses)							
County Property Taxes		56,253,307	-	56,253,307	-	(56,253,307)	0.00%
State Aid		10,130,330	-	10,130,330	-	(10,130,330)	0.00%
SB155 AID		3,200,000	-	3,200,000	-	(3,200,000)	0.00%
Investment Income		686,312	-	686,312	-	(686,312)	0.00%
Interest Expense on Capital Asset Debt		(1,094,726)	-	(1,094,726)	-	1,094,726	0.00%
Transfer from Capital Reserves		9,755,069	-	9,755,069	-	(9,755,069)	0.00%
	Total Nonoperating Revenues	78,930,292	-	78,930,292	-	(78,930,292)	0.00%
	<b>Total Revenues</b>	<b>105,729,578</b>	<b>5,438,767</b>	<b>105,729,578</b>	<b>4,791,308</b>	<b>(100,290,811)</b>	<b>5.14%</b>
Operating Expenses:							
Salaries & Benefits		47,281,200	3,495,096	47,281,200	3,344,429	(43,786,104)	7.39%
Contractual Services		3,239,640	208,939	3,239,640	202,360	(3,030,701)	6.45%
Supplies & Other Operating Expenses		14,347,050	1,647,959	14,347,050	1,747,800	(12,699,091)	11.49%
Contribution to Reserves (7% of revenue)		6,718,216	-	6,718,216	-	-	-
Utilities		2,105,153	166,157	2,105,153	200,791	(1,938,996)	7.89%
Repairs & Maintenance to Plant		8,952,250	198,259	8,952,250	11,473	(8,753,991)	2.21%
Scholarships & Financial Aid		8,621,000	22,706	8,621,000	65,949	(8,598,294)	0.26%
Strategic Opportunities		1,250,000	-	1,250,000	-	(1,250,000)	0.00%
Contingency		350,000	4,000	350,000	-	(346,000)	1.14%
Debt Service		3,110,000	-	3,110,000	-	(3,110,000)	0.00%
Rollover from FY23 to FY24 (\$7.8M federal funds)		9,755,069	-	9,755,069	-	-	-
	<b>Total Operating Expenses</b>	<b>105,729,578</b>	<b>5,743,116</b>	<b>105,729,578</b>	<b>5,572,802</b>	<b>(83,513,177)</b>	<b>5.43%</b>
	<b>Increase/(Decrease) in Net Revenue</b>	<b>\$ -</b>	<b>\$ (304,349)</b>	<b>\$ -</b>	<b>\$ (781,494)</b>	<b>\$ (16,777,634)</b>	
<sup>1</sup> \$120,000 of the strategic initiative funding utilized to date for the baseball turf; expenses captured in repairs and maintenance to plant.							
<sup>2</sup> \$770,395.81 of the FY23 rollover funds spent to date; expenses captured in applicable category.							

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Information Regarding Net Position**  
**YTD JULY 2023**

**Summary Statement of Revenue & Expenses**

	<b>FY2024 Actual</b>	<b>Annual Budget</b>	<b>FY2023 Actual</b>	<b>Annual Budget</b>	<b>FY2022 Actual</b>	<b>Annual Budget</b>	<b>FY2021 Actual</b>	<b>Annual Budget</b>
Operating Revenues	\$ 5,438,767	\$ 26,799,286	\$ 4,791,308	\$ 24,861,785	\$ 5,405,626	\$ 34,420,330	\$ 4,342,557	\$ 26,816,600
Non-Operating Revenues, Net	-	78,930,292	-	64,014,032	-	57,762,262	795	57,320,243
<b>Total Revenues</b>	<b>5,438,767</b>	<b>105,729,578</b>	<b>4,791,308</b>	<b>88,875,817</b>	<b>5,405,626</b>	<b>92,182,592</b>	<b>4,343,352</b>	<b>84,136,843</b>
Operating Expenses	5,743,116	105,729,578	5,572,802	82,287,164	5,626,425	85,687,565	4,932,634	79,144,659
<b>Increase/(Decrease) in Net Revenue</b>	<b>\$ (304,349)</b>	<b>\$ -</b>	<b>\$ (781,494)</b>	<b>\$ 6,588,653</b>	<b>\$ (220,799)</b>	<b>\$ 6,495,027</b>	<b>\$ (589,282)</b>	<b>\$ 4,992,184</b>

**Summary Statement of Net Position**

	<b>YTD FY2024</b>	<b>YTD FY2023</b>	<b>Unaudited Year-End FY2023</b>
<b>Assets</b>			
Current Assets	\$ 75,056,221	\$ 59,865,814	\$ 83,454,404
Noncurrent Assets	78,330,876	75,039,176	78,330,876
<b>Total Assets</b>	<b>\$ 153,387,097</b>	<b>\$ 134,904,990</b>	<b>\$ 161,785,280</b>
<b>Liabilities</b>			
Current Liabilities	\$ 8,224,417	\$ 5,780,112	\$ 11,235,218
Noncurrent Liabilities	31,309,407	37,633,184	31,309,407
<b>Total Liabilities</b>	<b>39,533,824</b>	<b>43,413,296</b>	<b>42,544,625</b>
<b>Net Position</b>	<b>113,853,273</b>	<b>91,491,694</b>	<b>119,240,655</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 153,387,097</b>	<b>\$ 134,904,990</b>	<b>\$ 161,785,280</b>



Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2023 to June 30, 2024										
July 1, 2022 to June 30, 2023										
Month	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									56,971,132	47,909,838
<b>July</b>	<b>2,747,979</b>	<b>1,804,276</b>	<b>(5,698,660)</b>	<b>(6,759,717)</b>	<b>(2,950,681)</b>	<b>(4,955,441)</b>	<b>(77,186)</b>	<b>(147,514)</b>	<b>53,943,265</b>	<b>42,806,883</b>
August	9,089,842	9,089,842	(6,009,394)	(6,009,394)	3,080,448	3,080,448		73,658	57,023,713	45,960,989
September	8,880,290	8,880,290	(9,832,678)	(9,832,678)	(952,388)	(952,388)			56,071,325	45,008,601
October	7,164,767	7,164,767	(11,545,519)	(11,545,519)	(4,380,752)	(4,380,752)			51,690,573	40,627,849
November	3,662,796	3,662,796	(7,679,758)	(7,679,758)	(4,016,962)	(4,016,962)			47,673,611	36,610,887
December	1,618,093	1,618,093	(6,718,546)	(6,718,546)	(5,100,453)	(5,100,453)			42,573,158	31,510,434
January	33,295,279	33,295,279	(7,725,449)	(7,725,449)	25,569,830	25,569,830			68,142,988	57,080,264
February	4,999,056	4,999,056	(7,393,650)	(7,393,650)	(2,394,594)	(2,394,594)			65,748,394	54,685,670
March	11,645,157	11,645,157	(8,968,330)	(8,968,330)	2,676,827	2,676,827			68,425,221	57,362,497
April	6,482,046	6,482,046	(11,842,653)	(11,842,653)	(5,360,607)	(5,360,607)			63,064,614	52,001,890
May	3,599,831	3,599,831	(8,110,805)	(8,110,805)	(4,510,974)	(4,510,974)			58,553,640	47,490,916
June	21,943,748	21,943,748	(12,463,532)	(12,463,532)	9,480,216	9,480,216			68,033,856	56,971,132
<b>Totals</b>	<b>115,128,884</b>	<b>114,185,181</b>	<b>(103,988,974)</b>	<b>(105,050,031)</b>	<b>11,139,910</b>		<b>(77,186)</b>	<b>(73,856)</b>		
<b>Bold = Actual</b>										
	<b>93,185,136</b>		<b>(91,525,442)</b>							
GL Balance	General Fund	\$ 53,177,674								
	TEC Fund	\$ 765,591								
		<b>\$ 53,943,265</b>								

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Debt Summary**  
**YTD July 2023**

Debt Issuance		Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2023	Payments FY24 Amount	Less Interest	Balance 6/30/2024
<b>COP-Capital Lease Oblig</b>	<sup>1</sup>	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$1,930,000	\$669,840	\$59,840	<b>\$1,320,000</b>
	<sup>2</sup>	3/1/2020			\$11,095,000	4/1/2029	\$5,910,000	\$2,131,400	\$236,400	<b>\$4,015,000</b>
	<sup>3</sup>	3/1/2020			\$4,270,000	4/1/2029	\$4,200,000	\$562,730	\$102,730	<b>\$3,740,000</b>
<b>Revenue Bond Oblig</b>	<sup>4</sup>	1/27/2021	1/31/2053	\$19,840,000	NA	NA	\$19,840,000	\$842,931	\$697,931	<b>\$19,695,000</b>
				<u><b>\$27,885,000</b></u>	<u><b>\$19,390,000</b></u>		<u><b>\$31,880,000</b></u>	<u><b>\$4,206,901</b></u>	<u><b>\$1,096,901</b></u>	<u><b>\$28,770,000</b></u>

<sup>1</sup> Energy Efficiency Renovations

<sup>2</sup> Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

<sup>3</sup> Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

<sup>4</sup> Student Housing

**Predictive Model of Significant Annual Cash Flows - FY2024**

Inflows		Outflows		
	Description	Amount	Description	Amount
July	State Aid - Disbursement 1	\$ 1,744,018	Insurance (Annual Premium)	(\$816,560)
	CyberSecurity	\$ 250,000		
	Apprenticeships	\$ 922,741		
	Technology	\$ 25,678		
	Capital Outlay	\$ 545,599		
August	State Aid - Disbursement 1	\$ 5,065,165	Rev Bond - P&I (Principal and Interest)	(\$842,931)
	Tiered	\$ 2,204,186		
	Non-tiered	\$ 2,860,979		
September	Tax Distribution	\$ 2,693,273	Financial Aid Refunds COP - Interest on Debt (Certificates of Participation)	(\$3,150,000) (\$169,565)
	Current Tax	\$ 1,100,000		
	Heavy Truck	\$ 1,500		
	Motor Vehicle	\$ 1,276,773		
	Commercial Motor Vehicle	\$ 10,000		
	Motor Vehicle Excise	\$ 9,500		
	RV	\$ 5,500		
	Delinquent	\$ 290,000		
	Financial Aid Draw	\$ 3,300,000		
October	Tax Distribution	\$ 884,500	COP - Interest on Debt	(\$29,920)
	Current Tax	\$ 3,500		
	Motor Vehicle	\$ 650,000		
	Commercial Motor Vehicle	\$ 4,000		
	RV	\$ 2,000		
	Delinquent	\$ 225,000		
	SB 155 Funding - Disb	\$ 3,200,000		
November				
December				
January	Tax Distribution	\$ 29,790,000		
	Current Tax	\$ 27,800,000		
	Heavy Truck	\$ 6,000		
	Motor Vehicle	\$ 900,000		
	Commercial Motor Vehicle	\$ 19,500		
	Motor Vehicle Excise	\$ 11,000		
	RV	\$ 3,500		
	Industrial Revenue Bonds	\$ 575,000		
	Delinquent	\$ 475,000		
	State Aid - Disbursement 2	\$ 5,065,165		
	Tiered	\$ 2,204,186		
	Non-tiered	\$ 2,860,979		
	February	Financial Aid Draw		
March	Tax Distribution	\$ 2,033,500	COP - P & I (Principal and Interest)	(\$2,524,565)
	Current Tax	\$ 1,300,000		
	Heavy Truck	\$ 3,500		
	Motor Vehicle	\$ 415,000		
	Commercial Motor Vehicle	\$ 100,000		
	RV	\$ 1,000		
Delinquent	\$ 214,000			
April			COP - P & I	(\$639,920)
May				
June	Tax Distribution	\$ 20,852,034		
	Current Tax	\$ 19,374,534		
	Heavy Truck	\$ 2,000		
	Motor Vehicle	\$ 950,000		
	Commercial Motor Vehicle	\$ 27,000		
	RV	\$ 5,500		
	Industrial Revenue Bonds	\$ 223,000		
Delinquent	\$ 270,000			

Tax distributions total estimated revenue of \$56,253,307. The breakdown by date is based on historical proportions of the funds distributed by the county.

<sup>1</sup> Financial aid disbursements are based on total estimated revenue and historical proportions for fall and spring semesters.

<sup>2</sup>



# BOARD OF TRUSTEES REPORT

## HUMAN RESOURCES

### AUGUST 2023

### Human Resources Summary

- The Human Resources Department did not select a candidate for the HR specialist position after the second round of interviews. The position was reposted this month.
- KCKCC's professional development event hosted by HR, GLOW: Growth and Learning Opportunities Workshops, was held on July 25, 2023. A total of 60 employees participated in the event.
- HR hosted the quarterly supervisor meeting on Teams on Thursday, July 27, 2023. Fifty supervisors attended. Shelley Kneuvean and Lesley Strohschein presented *Budgeting and Finance Updates and Reminders*, Christina McGee presented *Human Resources Hot Topics*, and Sheila Joseph presented *Professional Development Updates*.
- Annual compliance training was launched on Monday, August 7, 2023. All employees are required to complete five compliance trainings by October 31, 2023:
- HR's Talent Acquisition Coordinators have been researching recruitment strategies for KCKCC open positions. The first posts on LinkedIn went live this month.



- HR's Talent Acquisition and Employment Coordinators attended KCKCC's National Night Out Against Crime event to engage with potential job seekers.
- In collaboration with Student Affairs, CEIM began working to improve the application process for undocumented or DACA students this month.
- In collaboration with Student Affairs, CEIM is moving forward on a voting initiative entitled ALL IN Campus Democracy Challenge to promote civic engagement.
- CEIM launched and hosted newly designed training sessions, handouts, and conversations with departments and at college-wide events (e.g., Introduction to Diversity, Equity, and Inclusion; Unconscious Bias; GLOW; Welcome Week Breakout Sessions; Student Housing; Student Success).

**Human Resources Full Report**

**Human Resources**

The Human Resources Department did not select a candidate for the HR specialist position after the second round of interviews. The position was reposted this month.

**Employee Relations**

Fifteen employees attended hybrid work training in July and August. We have sixty employees (Fifty-two staff and eight non-instructional faculty) approved for a hybrid work schedule.

**Training and Development**

The professional development event, *GLOW: Growth and Learning Opportunity Workshops*, was held on Tuesday, July 25, 2023. A total of 60 employees participated in *GLOW* as attendees, presenters, and hosts. Some attendees participated in multiple sessions.



The agenda, attendance information, and photos from the event follow:

	<b>Title</b>	<b>Presenter(s)</b>	<b># Participants</b>
Breakout Session 1 8:30-9:30am	1. Human Resources Compliance	Christina McGee, Chief Human Resources Officer	11
	2. Stress Management/Chair Yoga	Kim Lutgen, Print Shop Manager	15
	3. Excel: Intermediate Topics	Shazia Siddiqua, Database Administrator	6
<b>Total for Breakout Session 1, 8:30-9:30am</b>			<b>32</b>
Breakout Session 2	1. Diversity, Equity, and Inclusion	Mike Torres, Director of Diversity, Equity, & Inclusion	9
	2. Creative Problem Solving	Shai Perry, Art Gallery Coordinator	9

Title		Presenter(s)	# Participants
9:45-10:45am	3. StrengthFinders Assessment	Renee Gregory, Student Success Advisor	16
<b>Total for Breakout Session 2, 9:45-10:45am</b>			<b>34</b>
Breakout Session 3 11:00am-12:00pm	1. Navigating Workplace Conflict	Sean Burkett, Director of Employee Relations	4
	2. Student Success Solutions	Carrie Fisher, Admissions Recruiting Coordinator Dottie Hill, Library Specialist	12
	3. Outstanding Customer Service	Sheila Joseph, Talent Development Manager	4
<b>Total for Breakout Session 3, 11:00am-12:00pm</b>			<b>20</b>



Human Resources Compliance with Christina McGee, CHRO

Stress Management/Chair Yoga with Kim Lutgen, Print Shop Manager





Creative Problem Solving with  
Shai Perry, Art Gallery Coordinator

(photos credit to Kim Taylor, PCC Site  
Coordinator)

HR hosted our **quarterly supervisor meeting** on Teams on Thursday, July 27, 2023. Fifty supervisors attended. Shelley Kneuvean and Lesley Strohschein presented *Budgeting and Finance Updates and Reminders*, Christina McGee presented *Human Resources Hot Topics*, and Sheila Joseph presented *Professional Development Updates*. Our next quarterly supervisor meeting is scheduled for Thursday, October 26, 2023.

New **professional development sessions** are being rolled out to all employees. *Setting SMART Goals* was offered in July. A total of 15 employees attended. *Active Listening* will be offered in August.

*Workplace Communication: Giving Constructive Feedback* was offered as a breakout session during Welcome Week on August 10, 2023.

**PROFESSIONAL DEVELOPMENT EVENT  
FOR STAFF AND FACULTY**

**Active Listening**  
presented by Sheila Joseph

**Learning Objectives:**

- Identify the elements of Active Listening
- Practice Active Listening
- Improve Active Listening skills



**TEC**  
Tuesday,  
August 22, 2023  
3:00-4:00pm

**Main Campus**  
Wednesday,  
August 23, 2023  
3:00-4:00pm

**Main Campus**  
Thursday,  
August 31, 2023  
9:30-10:30am

Please contact [ajoseph@pcc.edu](mailto:ajoseph@pcc.edu) to register for this event, and indicate which session you wish to attend.

 Kansas City Kansas Community College

**PROFESSIONAL DEVELOPMENT EVENT  
FOR STAFF AND FACULTY**

**Business Communication: Written Messages**  
*Presented by Karen Gaines, KCKCC Associate Professor, Business Department*

Consider the distinct types of written correspondence you compose at KCKCC: emails, letters, memos, agendas, proposals, reports. Within those categories, these messages may be:

- routine/informative/positive
- negative
- persuasive

Do you struggle when writing these messages? Would you like to learn certain tips that will make the writing process easier and save you time? Join Karen Gaines, Associate Professor Business Department, as she shares the basic formats for the most common types of workplace messages – resulting in more effective communications.



Main Campus • Thursday, August 24, 2023 • 2:00-3:00pm

Please contact [sjoseph@kckcc.edu](mailto:sjoseph@kckcc.edu) to register for this event.

The **monthly professional development series** resumes on Thursday, August 24, 2023, when Karen Gaines, KCKCC Professor will conduct *Business Communication: Written Messages*.

**Annual compliance training** was launched on Monday, August 7, 2023. All employees are required to complete the following five trainings by October 31, 2023:

- Active Shooter: Surviving an Attack
- Clery Act Compliance
- EEO: Harassment, Discrimination, Retaliation (or Refresher)
- FERPA Compliance: Family Education Rights and Privacy Act (or Refresher)
- Title IX Compliance: Federally Funded Education Programs and Activities (or Refresher)

### **Professional Development Semi-Annual Report (2022-2023)**

This report will be presented semi-annually in the Board Report. Because it is the first report since the Talent Development Manager started in December 2021, it includes summaries and other information from 2022-2023. Future reports will cover a six-month period.

#### **Soft Skills Series**

In March 2023, we launched our newly-developed, six-course soft skills training series. These workshops are facilitated by our Talent Development Manager, Sheila Joseph. Topics will be offered each month in rotation, depending on demand.

<b>Soft Skills Series</b>		<b># Participants</b>
March 2023	Adapting to Change	16
April 2023	Teambuilding	20
May 2023	Outstanding Customer Service	21
June 2023	Time Management	22
June 2023	Teambuilding for Kids on Campus (special session)	19
July 2023	Setting SMART Goals	15
August 2023	Active Listening	*

\* Not available at time of publication

### **GLOW: Growth and Learning Opportunity Workshops**

The professional development event, *GLOW: Growth and Learning Opportunity Workshops*, was offered on Tuesday, July 25, 2023. The response to this event was very positive. Planning is in the works to offer *GLOW* on a regular basis.

<b>GLOW: Growth and Learning Opportunity Workshops (July 2023)</b>		
<b>Session</b>	<b>Presenter(s)</b>	<b># Participants</b>
Creative Problem Solving	Shai Perry, Art Gallery Coordinator	9
Diversity, Equity, & Inclusion	Mike Torres, Director of CEIM	9
Excel: Intermediate Topics	Shazia Siddiqua, Database Administrator	6
Human Resources Compliance	Christina McGee, CHRO	11
Navigating Workplace Conflict	Sean Burkett, Director of Employee Relations	4
Outstanding Customer Service	Sheila Joseph, Talent Development Manager	4
Strengths Assessment	Renee Gregory, Student Success Advisor	16
Stress Management/Chair Yoga	Kim Lutgen, Print Shop Manager	15
Student Success Solutions	Carrie Fisher, Admissions Recruiting Coordinator Dottie Hill, Library Specialist	12

<b>GLOW: Growth and Learning Opportunity Workshops July 2023 - Attendance by Time</b>	
<b>Breakout Time</b>	<b># Participants</b>
8:30-9:30am	32
9:45-10:45am	34
11:00am-12:00pm	20

<b>GLOW: Growth and Learning Opportunity Workshops July 2023 – Attendance by Category</b>	
<b>Total Presenters</b>	10
Presenters/Attendees	3
<b>Total Hosts</b>	6
Hosts/Attendees	4
<b>Attendees (not presenters or hosts)</b>	44

### **Monthly Professional Development Series**

The monthly professional development series was launched in July 2022. Every month, a new topic of general interest is conducted for all employees by an expert in their subject matter.

<b>Monthly Professional Development:</b>				
<b>Date</b>	<b>Topic</b>	<b>Presenter</b>	<b># Participants</b>	<b>Format</b>
July 2022	Stress Management/Chair Yoga	Kim Lutgen Print Shop Manager	21	Hybrid
Aug 2022	Brush Up on Computer Basics	Pat Kelly Academic Support Coordinator	10	Virtual
Sep 2022	Navigating Workplace Conflict	Sean Burkett Director of Employee Relations	6	In-person
Oct 2022	Behavioral Intervention Team (BIT)	Linda Warner Director of Counseling & Advocacy	15	Hybrid
Nov 2022	Creative Problem Solving	Shai Perry Art Gallery Coordinator	6	In-person
Jan 2023	KCKCC Credit Card Reminders	Lesley Strohschein Controller	46	Hybrid
Feb 2023	Workplace Communication: Giving Constructive Feedback	Sheila Joseph Talent Development Manager	15	In-person
Mar 2023	3 Essential Legal Documents that Everyone Should Have	Teri Huggins, J.D. Associate Professor, Business	25	Hybrid
Apr 2023	Cultural Intelligence	Dr Reem Rasheed Coordinator, CEIM	13	Virtual
May 2023	Constructive Communication in the Workplace: How to Support Colleagues using Confirming Communication Strategies	Traci Dillavou Associate Professor, Communications	8	In-person
<b>Upcoming:</b>				
Aug 2023	Business Communication: Written Messages	Karen Gaines Associate Professor, Business	N/A	In-person
Sep 2023	CPR Training	Joanne McIntosh EMS Lab Coordinator	N/A	In-person

### **New Employee Orientation (NEO)**

HR continues to conduct New Employee Orientation for a full day every month except December. NEO is required for all full-time employees, and highly recommended, but optional, for part-time employees and adjuncts.

The schedule includes the following presentations:

	<b>NEO Topic</b>	<b>Presenter</b>
1	Who Are We? An Introduction to Leadership and to the College	Cabinet Member (rotates each month) Staff Senate Vice President Faculty Senate President - in August and January
2	How Do I? An Introduction to Technology at the College	Academic Support Coordinator
3	Helping Our Students, Part 1: A Presentation by KCKCC's Foundation Office	Director of Foundation
4	Where Are We? A Tour of KCKCC's Main Campus	Talent Development Manager
5	Safety and Security: A Presentation by College Police	College Police Sergeant
6	How Will I Be Paid? A Presentation by KCKCC's Payroll Coordinator	Payroll Coordinator
7	What Are My Benefits? A Presentation by KCKCC's Benefits Coordinator	Benefits Coordinator
8	Working Together: A Teambuilding Exercise	Talent Development Manager
9	What About Privacy? A Presentation about FERPA	Records Coordinator, Registrar's Office
10	Creating a Safe and Welcoming Environment, Part 1: Diversity, Equity, and Inclusion	Director of DEI
11	Creating a Safe and Welcoming Environment, Part 2: Preventing Harassment and Discrimination	Director of Employee Relations
12	Creating a Safe and Welcoming Environment, Part 3: Title IX	Coordinator of Women and Gender Advocacy
13	Helping Our Students, Part 2: Outstanding Customer Service	Talent Development Manager

The participants in NEO also receive a voucher towards lunch at the Blue Devil Deli and, at the end of the day, a bag of KCKCC goodies, including such items as KCKCC mugs, coasters, keychains, and other items donated by Student Activities and Marketing (as available), as well as coupons toward free items from the Office of Student Activities and a 30% discount off one item at the KCKCC Bookstore.

The number of participants who have attended NEO each month since the format was changed follows, including the Cabinet member for that month:

<b>Month</b>	<b>Cabinet Member Presenter</b>	<b># Participants</b>
August 2022	Jerry Pope	13
September 2022	Dr Chris Meiers	10
October 2022	Christina McGee	6
November 2022	Peter Gabriel	5
January 2023	Kris Green	12
February 2023	N/A	Cancelled due to Red Snow Day
March 2023	Christina McGee	8
April 2023	Dr Shelley Kneuvean	8

May 2023	Christina McGee	5
June 2023	Peter Gabriel	13
July 2023	N/A	Cancelled due to low enrollment
August 2023	Jerry Pope	*

\* Not available at time of publication

### Quarterly Supervisor Meetings

Quarterly Supervisor Meetings resumed in April 2022. Attendance and agendas follow:

Quarterly Supervisor Meetings	
Agenda	Attendance
April 2022 <ul style="list-style-type: none"> <li>• Workplace Communication</li> <li>• Group Agreements</li> <li>• Customer Service Scenarios</li> </ul>	63
July 2022 <ul style="list-style-type: none"> <li>• Stress Management/Chair Yoga</li> <li>• Supervisor Hacks</li> </ul>	56
October 2022 <ul style="list-style-type: none"> <li>• Branding Guidelines</li> <li>• Credit Card Usage Policies</li> <li>• Outstanding Customer Service at KCKCC</li> </ul>	57
January 2023 (Virtual) <ul style="list-style-type: none"> <li>• The Hiring Process</li> <li>• Unconscious Bias</li> </ul>	63
April 2023 <ul style="list-style-type: none"> <li>• Facilities Master Plan</li> </ul>	57
July 2023 (Virtual) <ul style="list-style-type: none"> <li>• Budgeting and Finance Updates and Reminders</li> <li>• Human Resources Hot Topics</li> <li>• Professional Development Updates</li> </ul>	50

### New Supervisor Training

All new supervisors are required to attend New Supervisor Training, and invitations are sent to all current supervisors who may want a refresher in the topics offered. New supervisor training is a three half-day event which was held in February 2022, June 2022, September 2022, and June 2023. Topics include: *Inclusive Leadership; Understanding and Managing Time and Leave; Workplace Communication: Giving Constructive Feedback; The Hiring Process; FMLA, ADA, and Worker's Compensation; Performance Evaluations; and The Disciplinary Process.*

### Annual Compliance Training

Every year, our Learning Management System, KnowledgeCity, is reset and all employees are required to complete the following five trainings:

1. Active Shooter: Surviving an Attack
2. Clery Act Compliance
3. EEO: Harassment, Discrimination, Retaliation (or Refresher)
4. FERPA Compliance: Family Education Rights and Privacy Act (or Refresher)
5. Title IX Compliance: Federally Funded Education Programs and Activities (or Refresher)

FERPA, Harassment, Discrimination and Retaliation, and Title IX trainings were redesigned in refresher form in 2022 for all employees who had already completed the trainings designed for new employees.

**HR Professional Development Calendar**

The HR Professional Development Calendar was launched in March 2023 to provide a centralized location for employees to find upcoming trainings and professional development events. New Employee Orientation, Monthly Professional Development events, Soft Skills trainings, supervisor meetings, and other trainings provided by HR, IT, the Counseling center, and College Police are included in the calendar, and updates are made regularly.

**Kansas City Professional Development Council (KCPDC)**

KCKCC continues to be a member of KCPDC, a consortium of HLC-accredited higher education institutions that provides quality professional development opportunities for college and university faculty, staff, and administrators. KCKCC’s membership in KCPDC includes the opportunity for our employees to attend and participate in the classes, certificate programs, and conferences offered by KCPDC.

Classes are publicized through periodic emails and quarterly HR newsletters. One employee completed the Supervisory Development Program certificate in 2022, two employees completed the certificate in 2023. Eleven KCKCC employees attended the KCPDC Professional Development Conference in 2022; twelve attended in 2023.

KCKCC’s Talent Development Manager will be Vice Chair of the KDPDC Board for 2023-2024.

**KCKCC Professional Development Committee (KCKPDC)**

The KCKPDC Charter was approved in 2022. The Committee meets monthly, and its members discuss, plan, and organize professional development activities and events for all KCKCC employees.

**Benefits**

- The benefits coordinator is preparing for the annual health and benefits fair that will be held on September 27<sup>th</sup> at the Technical Education Center. Additionally, the benefits coordinator is beginning to prepare for the 2024 Benefits Open Enrollment.

## Employment

KCKCC currently has 51 positions open and posted.

- 10 full-time faculty
- 16 full-time staff
- 12 part-time staff
- 13 adjunct faculty

The Talent Acquisition Coordinators have been researching recruitment strategies for our open positions. The first posts on LinkedIn went live this month.



## National Night Out Against Crime Event at KCKCC Field House

The Talent Acquisition and Employment Coordinators attended KCKCC's National Night Out Against Crime event to engage with potential job seekers.



## **Center for Equity, Inclusion and Multicultural Engagement (CEIM)**

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### Operations

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**Training and Development:** Launched and hosted newly designed training sessions, handouts, and conversations with departments and at college-wide events (e.g., Introduction to Diversity, Equity, and Inclusion; Unconscious Bias; GLOW; Welcome Week Breakout Sessions; Student Housing; Student Success).

**Hiring:** In the interview stages for both a student employee and a part-time employee to add to the team.

**Programming:** In the planning stages of an Open House, Kansas Leadership Center speaker, heritage month celebrations, and banquet for CEIM this Fall.

**Equity and Inclusion Council:** Attendance at meetings and membership are growing with action teams starting work on projects this month (e.g., resource gathering, campus safety and accessibility, .

**Student Volunteers:** At the Back to School Fair, we had students begin signing up to engage with DEI work taking place at KCKCC.

**Department Project:** Provided feedback and resources for improving the recruitment and hiring process in HR (e.g., job boards, application, EEO).

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### College-wide Initiatives

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**Undocumented Community:** Working to improve the application process for undocumented or DACA students – one population we have seen a decrease in enrollment for – to create better access for the community we serve.

**Transgender Community:** Working to collect feedback on supports for the transgender community that can be put in place at KCKCC – to promote equity and inclusion.

**Voting Initiative:** Moving forward on ALL IN Campus Democracy Challenge with Student Affairs to promote civic engagement.

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### Community Initiatives

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**Community Work on DEI:** Attended Power of Diversity Breakfast hosted by the Greater KC Chamber of Commerce with UMKC and MCC and planning a meeting with local colleges and universities to share best practices and resources

## BOARD OF TRUSTEES REPORT, AUGUST 2023

INFORMATION SERVICES DIVISION

Peter Gabriel, Chief Information Officer

### HIGHLIGHTS

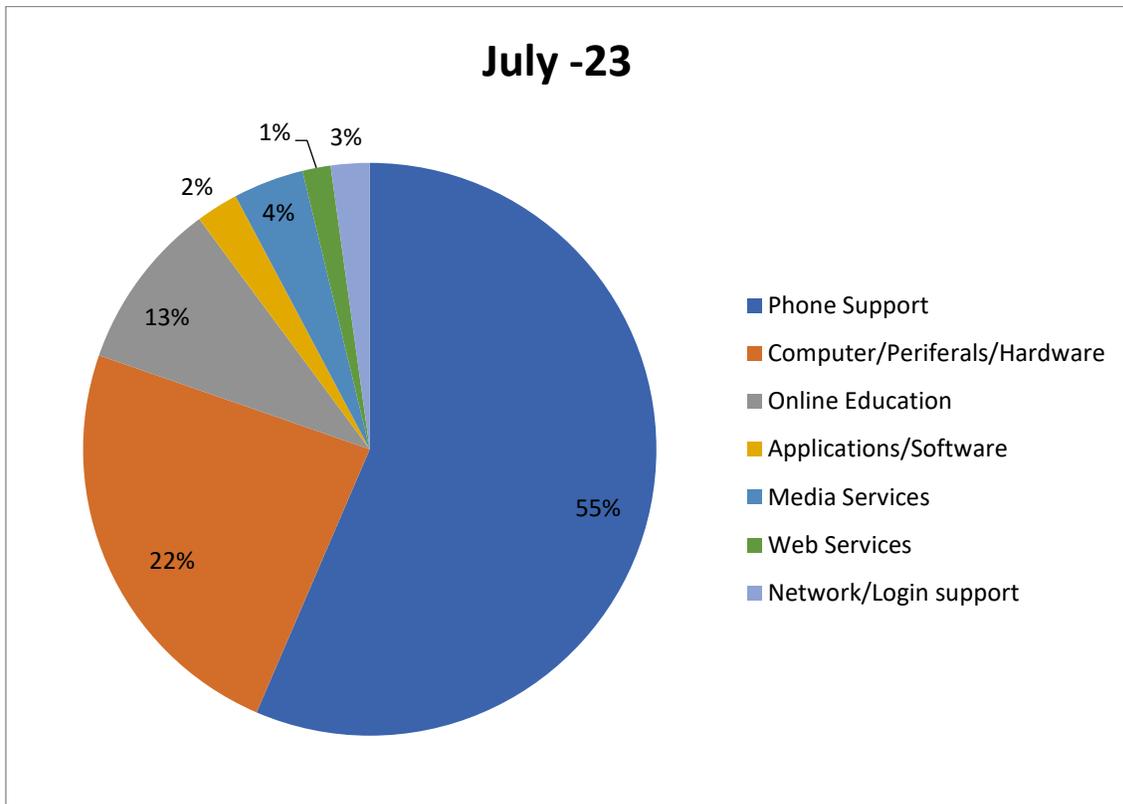
- Tools4Ever User Management Resource Administrator (UMRA) Automation platform migration to NexGen Identity Management (NIM) has been completed. The main process that UMRA used to populate information in Active Directory for students ran nearly two hours. That same process running in NIM completes in less than ten minutes.
- Replaced the separate employees' and students Wi-Fi Service Set Identifier (SSID) with one SSID named KCKCC-WiFi. Employees and students can use the new SSID by connecting to it and authenticating it with their email address and password.

**ACADEMIC SUPPORT**

- Completed new instructions for using Perceptive Content and scanning documents.
- Facilitated training sessions during Growth & Learning Opportunity Workshops (GLOW) Day in cooperation with Human Resources.
- Completed new instructions, set up the new computer, and delivered new cards for the ID card system.
- Met with Centennial Hall, Technical Education Center (TEC), KCKCC Campus Police, and Pioneer Career Center staff to implement the new ID card system.
- Facilitated the Board Finance Committee meeting online.
- Wrote, evaluated, and delivered Power Automate script for calendars to the Marketing Department.
- Created, evaluated, and delivered Microsoft Forms for Wyandotte County back-to-school registration.
- Supported various staff and faculty on Microsoft (MS) Office 365 products.

**COMPUTING SERVICES**

- 337 tickets were issued during July-296 tickets were resolved.
- The average time spent on each ticket was 2.23 days.
- 413 helpdesk calls were taken in July - the average time per call was 2.67 minutes.

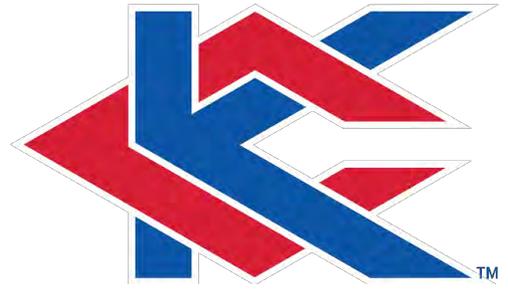


## MEDIA SERVICES

- Set up and recorded the monthly Board of Trustees Meeting. A broadcast copy was composed for Kansas City Kansas Community College's cable channel, and a video archival of the Board of Trustees Meeting.
- Set up Zoom for a virtual/hybrid Board of Trustees Meeting.
- Set up, recorded, and streamed the July 2023 Board of Trustees Meeting:
  - Vimeo analytics: <https://vimeo.com/manage/videos/845048186/analytics>.
  - YouTube analytics: <https://www.youtube.com/watch?v=sPy3LMBZ07Y&t=10s>.
  - Facebook analytics:  
<https://www.facebook.com/KansasCityKansasCommunityCollege/videos/2135689450120581>.
- Set up, recorded, and live-streamed the Monthly Board Finance Committee Meeting.
- Set up and recorded the Board Community Engagement Meeting.
- Set up the Kansas Jayhawk Conference Athletic Association (KJCAA) Directors Meeting.
- Set up Kansas City Kansas Community College's Convocation.
- Set up rooms for Hybrid/Hybrid flex Learning.

## NETWORK SERVICES

- Self-Service web application availability - 98%.
- Student Recruiter web app availability - 99%.
- Colleague UI availability - 98%.
- MyDotte web app availability - 98%.
- Email availability - 99%.
- Network switch and phone availability - 97%.
- Microsoft updates and security patches applied on one hundred and fifty-one servers.
- Upgrade of all computers to Windows 10 Version 22H2, currently at 81.2% completion.
- Monthly (or as needed) computer software updates in progress: Google Chrome, Mozilla Firefox, Microsoft Edge.
- The Google Chrome browser is updating to version 116.0.5845.97, Mozilla, Firefox, to version 116.0.2, and Microsoft Edge to version 115.0.1901.203.
- Domain Name System (DNS) security software installed on all KCKCC computers is currently at 84.1% completion.
- Tools4Ever User Management Resource Administrator (UMRA) Automation platform migration to NexGen Identity Management (NIM) has been completed. The main process that UMRA used to populate information in Active Directory for students ran nearly two hours. That same process running in NIM completes in less than ten minutes.
- Replaced the separate employees' and students Wi-Fi Service Set Identifier (SSID) with one SSID named KCKCC-Wi-Fi. Employees and students can use the new SSID by connecting to it and authenticating it with their email address and password.



Kansas City Kansas Community College  
**Technology Plan FY 2024-2027**

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# Technology Master Plan FY 2024-2027

## Introduction

Kansas City Kansas Community College (KCKCC) strives to maintain the highest level of support for technology needs across instructional, administrative, and student services areas.

This Technology Plan establishes technology guidelines to help KCKCC prepare for the future. This plan contains technological enrichment efforts that will occur over the next three years at KCKCC.

This plan examines the status of Information Services at KCKCC, focusing on three major elements that are crucial for the success of any technology plan: organization, processes, and technology. The plan contains administrative and procedural recommendations to be implemented and supported as KCKCC works to continue, maintain, and build upon the high standard of education it currently provides.

During October and November of 2022, the Information Services (IS) division hosted six listening sessions for staff, faculty, and students to discuss overall satisfaction with IS initiatives and generate comments and feedback. Sessions were recorded and transcribed, and the input developed was included in the formulation of this document. A survey was designed and sent to all staff, faculty, and students. This input informed the Technology Plan and recommendations. A summary of responses is included in the reference section of this document.

## Support of College Mission and Vision

### The College Mission

The mission of KCKCC is to *inspire individuals and enrich our community one student at a time.*

### Vision Statement

KCKCC will be a national leader in academic excellence and a partner of choice in the communities we serve.

## Strategic Plan Alignment

Technology plans for the College are formulated to fit within the goals of the campus strategic or educational plans using the KCKCC Strategic Plan 2024-2027 as a foundation. The campus technology teams collaborate with advisory councils and committees to ensure the implementation, review, training, and security of technology resources and related

technology initiatives are managed at an institutional level.

The following are the priorities of the KCKCC Strategic Plan:

- Student Success: provide services and resources that empower students to attain their goals.
- Quality Programs & Services: provide excellence in education by offering relevant and innovative educational programs and services that meet the needs of our students and community.
- Employee Engagement: Foster an institutional culture that promotes diversity and inclusion, a commitment to KCKCC, and employee success.
- Community Engagement: advance KCKCC to its next level of excellence and elevate the College's presence in the community.

## Academic Master Plan Alignment

KCKCC is committed to providing access to quality education to the communities we serve.

We explore innovative practices that best provide opportunities for our students to be successful. The Academic Master Plan will serve as a compass to this Technology Plan to further promote the Strategic Plan goals outlined.

## Technology Goals

In support of the College's Strategic Plan and Academic Master Plan, the Technology Plan has the following goals:

- All employee computers will meet the requirements for [medium or high-level computers](#). Campus technology resources available to students will meet hardware requirements for the software currently in use, and software resources will be kept up to date through an annual review. All campus technology resources available to students will meet hardware requirements for the software currently in use, and software resources will be kept up to date through an annual review.
- All current and future technology resources will be assessed for compliance with accessibility.
- All action plans related to other institutional plans will be reviewed to ensure that all technology purchases meet recommended standards and accessibility requirements.
- All information systems will be maintained and appropriately enhanced.
  - Continuously maintain elevated levels of Wi-Fi access.
  - Continue to upgrade classrooms to multi-modal delivery standards.
  - Maintain proper standards of customer service.
  - Ensure proper and ongoing training on college administrative systems.
  - Continue updating classrooms to HyFlex environments in consultation with the Learning Spaces Taskforce.

- All campus devices will adhere to security and compliance best practice standards.
- By January 1<sup>st</sup>, 2024, Information Services will develop a detailed technology architecture to illustrate the logical software and hardware capabilities that are required to support the deployment of business, data, and application services, including identification of responsible staff.

### IS Division Staff

The KCKCC Information Services (IS) division is directed by the Chief Information Officer (CIO). The CIO reports to the KCKCC President for technology-related planning and implementation.

KCKCC has a Director of Computing Services, four Computing Services Specialists, one Network Specialist, three Network Engineers, two Database Administrators, a Director of Media Services, an Audio/Visual Coordinator, a Media Distribution Coordinator, a Video Technology Specialist, Audio/Video Specialist II, an Executive Administrative Assistant to the CIO, and an Academic Support Coordinator.

### Budget and Funding

The Information Services (IS) division is primarily funded from the College's budget, including general institutional funds. IT (Information Technology) funding is also supported by Technology Fees, assessed to students per credit hour. Yearly budgets are based on the zero-based budgeting process. All software and technology-based purchases must be processed through the IS division budget to ensure consolidation and compliance of hardware and software licenses, compliance with technology standards, ensure proper security protocols, and manage the maintenance of the technology throughout the College.

## Technology Facilities

KCKCC has approximately 2,500 computers available to students, staff, and faculty. There are five open student computer labs with 12 to 24 workstations each for student use. The other six labs support specific programs, including Computer Information Systems and Technology (CIST) program, AutoCAD, Audio Engineering, Digital Visual-Arts, and Digital Video. Additional workstations for adjunct faculty use are available at all College locations. Software available in the classrooms and labs is standardized on Microsoft Office 365, along with specialized programs to support specific disciplines. Regular classrooms are technology-enabled with a teaching station, LCD projector, and digital document camera. The staff and full-time faculty have a laptop or desktop computer assigned.

KCKCC has multiple classrooms that are equipped with synchronous instructional technology. The classrooms support distance-learning classes where the instructor is at one site teaching students at remote KCKCC locations or any off-campus locations with high-speed internet. The innovative technology in the first ten rooms was installed using COVID-19 funding. In recent years, KCKCC has budgeted for technology investments in the

classrooms with institutional funds.

Multiple conference rooms equipped with video conferencing equipment allow staff/faculty to join from any location to where the meeting is hosted. In addition, group meeting rooms with built-in video conferencing equipment are available in the Learning Commons.

The core networking and server infrastructure at KCKCC is housed in the Humanities Building within the Information Services Datacenter. Each building has at least one Intermediate Distribution Facility (IDF) that connects the building network equipment to the core via fiber optic cabling. Copper Ethernet cabling supports the link from the network switches in the IDF to the classroom machines. The server infrastructure supports all the files, print, and software applications for instructional and administrative uses.

### Wireless Network Access

Wireless network access is available throughout the KCKCC College locations, including Main Campus, Technical Education Center, nearby auxiliary buildings, and the Leavenworth Pioneer Career Center. The network is accessible to students, staff, faculty, and guests using College-owned laptops or personal devices. Access for students, staff, and faculty requires users to authenticate using their KCKCC username and password credentials. Guests accessing the network must accept the Terms of Use access page. In 2022, KCKCC completed building Centennial Hall, a new student housing building. During construction, current campus hardware and specifications were used to guide decisions on the network infrastructure, wireless infrastructure, video surveillance, and fire safety systems going into the building to ensure that the systems to be installed would be compatible and function seamlessly. Student feedback on technology access has been positive.

The wireless access points have been upgraded with newer access points that support Wi-Fi 6 throughout KCKCC College locations. Wireless technology is constantly changing and improving, and the Information Technology team will continually review the latest Wi-Fi technology improvements and implement them when the changes become available.

### Video Surveillance

Video surveillance is integrated into the college network system accessible by designated departments. KCKCC College Police can view live feeds and review recorded footage of all cameras, across all campus locations. At each location, selected users have been identified and granted access to a set of cameras on their campus based on their needs.

### Refresh Model

Based on a review of technology plans from similar community colleges, the following refresh model is recommended to provide consistent quality and reliability of technology tools campus wide.

Equipment Type	Cycle
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<i>Computer Lab (General Use)</i>	Five years
<i>Computer Lab (Advanced)</i>	Three years – upgrade or replace as funding allows
<i>On-Premises Servers</i>	Five years
<i>Staff Laptops/Desktops</i>	Five years – See below regarding mid-cycle upgrades.
<i>Network Infrastructure</i>	5-10 years – depending on the physical layer (copper, fiber, wireless), network load, congestion, and equipment obsolescence.
<i>Technical Staff Computers</i>	Three years – machines are more heavily used and perform advanced functions (virtual imaging, test environments) related to providing service to the rest of the campus.
<i>Classroom AV infrastructure wiring</i>	Ten years – or as needed.
<i>Projectors Updated</i>	5 Years
<i>Phones (VoIP)</i>	As needed when phones are end-of-life (EOL) or telephony infrastructure upgrade or replacement.
<i>Printers</i>	The College is using Konica-Minolta networked printers under a lease. Leases will be reviewed when individual printers come up for renewal.

The above standards do not preclude mid-cycle upgrades such as Random Access Memory (RAM) or SSD capacity improvements. Whenever possible, refreshed computers will be cycled to other uses. For example, refreshed staff computers may be used to expand student computer access.

### Hardware Standards

The Information Services division will update Hardware standards periodically with the intent that all new purchases will provide practical functionality throughout the device’s expected life.

<b>Computer Hardware</b>	<b>High</b>	<b>Medium</b>	<b>Low</b>
<i>Processor</i>	Intel Core i7/i9 or equivalent	Intel Core i5 or equivalent	Intel Core i3/m or equivalent
<i>Memory</i>	16GB with expansion space to 32GB or greater	16GB with expansion space for up to 32 GB	8 GB



Office 365 Suite, access to cloud services and storage using Microsoft Office 365 and other software as needed to perform the requirements of their positions. Current licensing with Microsoft also allows all faculty, staff, and students to download and install Microsoft Office 365 suite on personal computers. Adjunct faculty have access to similar equipment in designated workspaces. Faculty use the Colleague Self-Service system for student scheduling, class rosters, and grade entry.

IS provides instructors with extensive technical support, online tutorials, and the IS staff are available for personal instruction and offer various training sessions. The Academic Support coordinator also provides training for faculty and staff over the systems provided at KCKCC.

### Student Services and Administrative Use of Technology

Administrative and student services departments extensively use technology to meet the needs of students. Access to services is available on the KCKCC website or by Internet-based application providers such as Ellucian Self-Service. Other services include student eligibility, status tracking, loan and grant application and processing, and transcript requests.

Ellucian Colleague is an integrated database for all primary college functions, such as Human Resources, Financials, Student Records, and Curriculum Management. This database feeds information to all other systems, such as Blackboard and Ad Astra, and is the source of state and federal report content and institutional research data. Staff, advising, faculty, and administrators use Colleague extensively throughout each workday, and a substantial amount of the College's technology staffing is required to maintain this software.

Ellucian Colleague Self-Service was fully implemented by IS staff in 2022. This upgrade makes student processes easier to access and more end-users driven. Examples include student ability to register for classes, change personal information, track financial aid, and complete other online tasks. IS implements the technical processes, develops training and support materials, and the Enrollment Management team implements the changes and educates students about online operations. Students may also call the KCKCC help desk for technology-related issues.

The KCKCC website provides resources and information for prospective, new, and continuing students, including registration, enrollment services, program offerings, articulation, and transfer/career resources. The site communicates college news and events with students and the community. The site also serves staff and faculty with links to departments and committees for reporting and communication.

New student applications are collected by KCKCC Recruiter, a Software as a Service (SaaS) hosted by Ellucian. Information is supplied by applicants at the KCKCC Recruiter website, then moved into Colleague automatically and verified by staff. Any individual exceptions are manually resolved before processing proceeds.

The advising department utilizes online resources to provide a variety of student services for students. Most components of the matriculation process and retention efforts are available online.

### Adoption and Implementation of Microsoft Office 365

In reaction to the increased need to offer collaborative spaces online, the College has implemented Microsoft Office 365 services and features. Integrating increased security options within Microsoft Office 365 allows the College to enforce access restrictions while increasing content availability. Microsoft Office 365 allows staff, faculty, and administrators to utilize their suite of applications such as OneDrive, Word, Excel, PowerPoint, SharePoint, Forms, Bookings, and Teams.

### Identifying and Assessing Future Technology Needs

As technology continues to develop, improve, and diversify in its application, KCKCC staff are encouraged to request and implement technology tools in support of increased student success. The College has and will continue to implement modern technology to meet the changing needs of our student and employee population over time. One example of this type of project is the move from Web Advisor to Self Service, a Colleague hosted user interface that allows students and employees access to their KCKCC information. Web Advisor was phased out, and Self-Service was successfully activated, supported by Ellucian and Information Services in 2022. Most administrative functions, including time entry, leave requests, and tax information are automated through Self-Service.

During the Fall 2023 semester, Information Services will engage Ellucian to begin the process of analyzing our Colleague environment. Through the process, we will examine and document our current portfolio of products currently utilized and the level of utilization, along with those products that we license but are not currently utilizing or are currently underutilized. It will also assess our student success analytics capabilities by identifying the data sources that we have (internal/external), how the data is extracted from those systems, transformed into readable formats, and stored in Colleague. The result of this process will provide a road map for the process of upgrade/implementation of our Ellucian Colleague environment to move the College into a position where data informed decisions can be made, processes automated, and communications personalized to students, staff, and faculty.

During the same time frame, Information Services in collaboration with the recently created Admissions Application Simplification Task Force, have set a goal to re-design the student application experience to streamline and simplify it. The goal is to have one application for all credit and non-credit students applying to KCKCC and to store that information in a single data storage platform, our Ellucian Colleague system.

Information Service also plans to collaborate with other departments at the College, to explore and/or implement chatbots, digital assistants, or similar technologies to help

provide improved support to our students, faculty, and staff.

Starting with the Fall 2023 semester, a new single identification (ID) card will be implemented for students, faculty, and staff. The new ID card will incorporate the individual's picture on the front, a magnetic stripe on the back that can be used to access RideKC (the Kansas City Regional Transit bus system), and internal HID technology to provide simple access to multifunction printing stations and door access controls.

### Learning Spaces Task Force

The Learning Spaces Task Force comprises Administration, Faculty, and Staff to develop active learning spaces. Active learning is the process where all students are engaged in learning.

KCKCC recognizes that the best practices in 21st-century education allow for innovative teaching models that support active and collaborative learning. Classroom spaces are to be redesigned to include mobile furniture, enough space within the room to allow for the reconfiguration of the furniture into different placements, and every classroom should consist of technology that supports learning. Classroom design has always had a solid correlation with workforce and societal needs. The nature and extent of technology in a classroom should provide optimum learning opportunities for the face-to-face student and those in a distance environment. According to the World Economic Forum, Future of Jobs Report, classroom design, and technology could be used to enhance workforce skills that employers will be looking for in the coming decade.

### Technology Advisory Council

KCKCC utilizes the confluence of a Technology Advisory Council to review and deliberate the impact of technology changes. During Fall and Spring, the Technology Advisory Council meets twice a semester to discuss current and upcoming technology projects with representatives from the staff, faculty, and student population at KCKCC. The Technology Advisory Council's mission is to provide institution-wide awareness, review, assessment, and support of innovative technology initiatives to facilitate and improve student success.

### New Construction or Facility Upgrades

The Learning Spaces Technology Committee, Technology Advisory Committee, and Information Services will review standards for new classrooms, offices, and other meeting spaces annually. Current standards are as follows:

- A/V – LCD Projectors or LED Monitors, document camera, and ceiling mounted speakers and microphone system.
- Four network cable drops utilizing CAT6a in each wall plate.

- Instructor station computer.
- Instructor facing camera.
- Whiteboard camera.
- Additional student facing camera (in HyFlex rooms)

### Accessibility

All technology purchased and implemented at KCKCC should meet the minimum standard maintained by the Student Accessibility and Support Services Department. To ensure accessibility to technology by all college constituents, the following process is recommended for the review, purchase, and implementation:

- A review of all action plans will include a check on accessibility guidelines.
- Establish a workflow for all documents published on the website.
- The Technology Advisory Council and the appropriate experts review innovative technology to ensure accessibility.
- The College will provide ongoing training through Information Services and other opportunities.
- Work with the Assistive Technology Specialist to ensure that software is available to students.

### Disaster Recovery and Backup

The Network Services Department uses uninterrupted power supply (UPS) battery backups for the data center and intermediate distribution frame (IDF) locations to allow operation during a short-term power failure.

The server operating system is patched monthly, and physical access to the data center is restricted to ensure hardware, software, and information safety and security. IS staff work to address on-site and off-site backup and disaster support of campus systems. Backups are stored in three separate locations; primary backups are stored on the main campus, and copies are held at Pioneer Career Center in Leavenworth (approximately twenty-six miles from Main Campus) and Technical Education Center (TEC) about one mile from Main Campus).

### Bring Your Own Device (BYOD)

Students, employees, and public members can connect to the College Wi-Fi. For security, each group has distinct access levels—guests or the public access the guest Wi-Fi only, allowing access to the internet. The student Wi-Fi network is also restricted to accessing campus servers. Staff logs in to the staff Wi-Fi network enabling access to network printers and shares on campus servers. The staff and student Wi-Fi use 802.1x authentication allowing user auditing when needed.

## Cyber Security

Multi-Factor (MFA) using Azure MFA and Security Assertion Markup Language (SAML) is utilized for authentication and is enabled for all employees. We plan to enable this same technology for students at KCKCC in the future. In addition to MFA, the college utilizes security software and hardware from Microsoft Azure, Cisco, and other vendors.

College-owned computers run antivirus software, Windows Defender, integrated into Windows. ESET Antivirus is currently implemented on all physical and virtual servers. The College also uses Microsoft Advanced Threat Protection (ATP) which provides real-time anti-phishing scanning for e-mails, OneDrive, SharePoint Online, and Teams.

Our Microsoft licensing agreement includes Endpoint Manager licensing, which is Microsoft's endpoint device management solution that would allow remote management of Windows 10 devices. IS has implemented this technology to manage and secure the computers deployed to users and throughout the campus. Regular patching is performed to ensure that a server is not vulnerable to being breached and compromised. Microsoft Windows patches are applied to the virtual servers regularly.

In addition, third-party application patches and upgrades are applied when available. Windows Update settings on end-user computers are configured for automatic monthly updates. In the event of computer is lost or stolen, Windows BitLocker has been enabled, to encrypt the drive so that successful login would be required to read the contents of the drive.

## Summary

This plan sets forth the following recommendations and new processes that will be implemented.

- All employee computers will meet the requirements for [medium or high-level computers](#).
- All campus technology resources available to students will meet hardware requirements for the software currently in use, and software resources will be kept up to date through an annual review.
- All current and future technology resources will be assessed for compliance with accessibility.
- All action plans related to other institutional plans will be reviewed to ensure that all modern technology purchases meet recommended standards and accessibility requirements.
- All information systems will be maintained and appropriately enhanced.
  - Continuously maintain elevated levels of Wi-Fi access.
  - Continue to upgrade classrooms to multi-modal delivery standards.
  - Maintain proper standards of customer service.
  - Ensure proper and ongoing training on college administrative systems.
  - Continue updating classrooms to hyper-flex environments in consultation with Learning Spaces Committee.

- All campus devices will adhere to the security and compliance best practice standards.

## References and Resources

- [KCKCC Strategic Plan](#)
- [KCKCC Shared Governance Guiding Principles and Procedures](#)
- [World Economic Forum, Future of Jobs Report](#)
- [IT Master Plan Constituent Meetings](#)
- [Rochester Community and Technical College Master Technology Plan](#)
- [Clovis Community College Technology Plan](#)
- [Western Nebraska Community College Strategic Plan](#)
- [KCKCC Constituent Listening Sessions Transcripts and Videos](#)
- [Response Analysis to Master Plan Survey](#)
- [Law Insider](#)

**RESOLUTION****A RESOLUTION REGARDING THE CONSUMPTION OF ALCOHOLIC LIQUOR  
IN ACCORDANCE WITH K. S. A. 41-719 (i)**

**WHEREAS**, Kansas Statutes Annotated 41-719 (d) prohibits the consumption of alcoholic liquor on public property except where expressly permitted by law; and

**WHEREAS**, The Kansas City Kansas Community College (KCKCC) is authorized under Kansas law to exempt from the provisions of K. S. A. 41-719 (d) specified property which is under the control of the KCKCC Board of Trustees and which is not used for classroom instruction.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:**

Section 1: KCKCC hereby exempts for Friday, September 22, 2023, from 4:00 p.m. to 10:00 p.m., the Multipurpose Room AA101 at the Dr. Thomas R. Burke Technical Education Center (TEC), from the requirement of K. S. A. 41-719 (d).

Section 2: This exemption is granted in connection with the holding of the Friends of Yates – Chief Executive Officer Appreciation Banquet.

**PASSED AND APPROVED by the Board of KCKCC in a meeting held  
on August 22, 2023.**

BOARD OF TRUSTEES  
KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature \_\_\_\_\_

Board Chairperson  
Print Name: Evelyn Criswell

Attest \_\_\_\_\_

Secretary  
Print Name: Dr. Greg Mosier

**RESOLUTION****A RESOLUTION REGARDING THE CONSUMPTION OF ALCOHOLIC LIQUOR  
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**WHEREAS**, The Kansas City Kansas Community College (KCKCC) is authorized under Kansas law to exempt from the provisions of K. S. A. 41-719 (d) specified property which is under the control of the KCKCC Board of Trustees and which is not used for classroom instruction.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:**

Section 1: KCKCC hereby exempts for Tuesday, August 29, 2023, from 4:30 p.m. to 7:00 p.m., the KCKCC Art Gallery area, from the requirement of K. S. A. 41-719 (d).

Section 2: This exemption is granted in connection with the holding of the Reception for “The Art of the Athlete” Exhibit.

**PASSED AND APPROVED by the Board of KCKCC in a meeting held on August 22, 2023.**

BOARD OF TRUSTEES  
KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature \_\_\_\_\_

Board Chairperson  
Print Name: Evelyn Criswell

Attest \_\_\_\_\_

Secretary  
Print Name: Dr. Greg Mosier

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**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:**

Section 1: KCKCC hereby exempts for Tuesday, September 26, 2023, from 4:30 p.m. to 7:00 p.m., the KCKCC Art Gallery area, from the requirement of K. S. A. 41-719 (d).

Section 2: This exemption is granted in connection with the holding of the Reception for the “Lost and Found” Exhibit.

**PASSED AND APPROVED by the Board of KCKCC in a meeting held on August 22, 2023.**

BOARD OF TRUSTEES  
KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature \_\_\_\_\_

Board Chairperson  
Print Name: Evelyn Criswell

Attest \_\_\_\_\_

Secretary  
Print Name: Dr. Greg Mosier