



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
Tuesday, November 15, 2022 – 4:30 P.M.

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

Agenda

1. Call to Order
2. New Business:
 - 1) Board Community Engagement Committee Discussion
3. Executive Session(s):
 - 1) Executive session to discuss personnel matters of nonelected personnel with possible action to follow in open session (4-minute duration). Open session will take place in Upper Jewell and in the virtual meeting room.
 - 2) Executive session to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships with possible action to follow in open session (7-minute duration). Open session will take place in Upper Jewell and in the virtual meeting room.
4. Adjournment



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KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Agenda
Tuesday, November 15, 2022 – 5:00 P.M.

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

Agenda

1. Call to Order & Pledge of Allegiance
2. KCKCC Mission Statement
3. Roll Call
4. Approval of Agenda
5. Audience to Patrons and Petitioners (5-minute limit)
6. **Recognitions/Presentations:**
 - Preliminary 2022 Annual Audit and Financial Compliance Reports. Presented by Bill Miller and Rick Swearengen of Novak Birks, P.C.
 - Biannual HLC Update. Presented by Mr. Jerry Pope, Vice President of Academic Affairs.
 - Academic Area Highlight: Music Department. Presented by Mr. John Stafford II, Associate Professor of Music.
 - Ruffalo Noel Levitz Student Satisfaction Inventory. Presented by Dr. Chris Meiers, Vice President of Student Affairs and Enrollment Management.
7. **Communications:**
 - KCKCC Annual Candle Lighting Ceremony & Scholarship Drive. Presented by Dr. Greg Mosier.
 - President's Annual Holiday Party. Presented by Dr. Greg Mosier.
8. **Board Committee Reports**

9. Consent Agenda:

- (Item A) - Approval of Minutes of the October 18, 2022 Meeting
- (Item A1) - Approval of Minutes of the October 18, 2022 Special Meeting
- (Item B) - Approval of Recommendations for Payment
- (Item C) - Approval of Ratification Items
- (Item D) - Approval of Personnel Items (H.R.)

10. Student Senate Report – Mr. Andrew Guevara-Alatorre, Student Senate President and Ms. Paige Daly, Student Senate Vice President

11. President's Report – Dr. Greg Mosier

12. Vice President Academic Affairs Report – Mr. Jerry Pope

13. Vice President Student Affairs and Enrollment Management Report – Dr. Chris Meiers

14. Chief Marketing and Institutional Image Officer Report – Ms. Kelly Rogge, Public Information Manager, on behalf of Ms. Kristy Green

15. Chief Financial Officer Report – Dr. Shelley Kneuvean

16. Chief Human Resources Officer Report – Ms. Christina McGee

17. Chief Information Officer Report – Mr. Peter Gabriel

18. Unfinished Business – None scheduled.

19. New Business:

- Hybrid Work Pilot Program. Presented by Ms. Christina McGee.
- 2022 Annual Board of Trustees Food Drive. Presented by Dr. Greg Mosier.

20. Adjournment

Next Meeting of the Board of Trustees:

Tuesday, December 13, 2022 - 5:00 p.m. – Hybrid Meeting
(KCKCC – Main Campus & Zoom Virtual Meeting Room)

KANSAS CITY KANSAS COMMUNITY COLLEGE

**INDEPENDENT AUDITOR'S REPORT
AND
FINANCIAL STATEMENTS WITH
SUPPLEMENTARY INFORMATION**

June 30, 2022 and 2021

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KANSAS CITY KANSAS COMMUNITY COLLEGE

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INDEPENDENT AUDITOR'S REPORT

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To the Board of Trustees
Kansas City Kansas Community College

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Kansas City, Kansas Community College (the "College"), as of and for the years ending June 30, 2022 and 2021, and the related notes to the financial statements, which collectively comprise the College's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the College, as of June 30, 2022 and 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the College, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the College's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the College's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-8 and 35, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the College's basic financial statements. The accompanying supplemental schedule of comparison of budgetary expenditures, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied by us in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

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Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our reports, for the years ended June 30, 2022 and 2021 dated December XX, 2022 on our consideration of the Kansas City Kansas Community College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Kansas City Kansas Community College's internal control over financial reporting and compliance.

Lenexa, KS
December XX, 2022

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KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2022 and 2021

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Introduction

Management's discussion and analysis is an overview of the financial position and financial activities of Kansas City Kansas Community College (the College) for the fiscal years ended June 30, 2022 and June 30, 2021. The College's management prepared this discussion. It should be read in conjunction with the College's combined financial statements and notes that follow. Management is responsible for the objectivity and integrity of the accompanying financial statements and notes, and this discussion and analysis as reported.

The College prepared the financial statements in accordance with Governmental Accounting Standards Board (GASB) Statement No. 35, *Basic Financial Statements – and Management's Discussion and Analysis – for Public Colleges and Universities*. GASB Statement No. 35 establishes standards for external financial reporting for public colleges and universities and requires the financial statements be presented on a consolidated basis to focus on the College as a whole.

There are three comparative financial statements presented: The Statements of Net Position; the Statements of Revenues, Expenses, and Changes in Net Position; the Statements of Cash Flows. In addition, the report also includes supplemental schedules as noted in the table of contents. The emphasis of the discussion about the financial statements, and supplementary information is designed to focus on current activities, resulting changes and currently known facts.

The financial reporting entity as defined by Generally Accepted Accounting Principles consists of the College, as well as its discretely presented component unit; the Kansas City Kansas Community College Foundation (the Foundation).

Statements of Net Position

The Statements of Net Position present the assets, liabilities, and net position of the College at June 30, 2022 and 2021. The purpose of the Statements of Net Position is to present a snapshot of the financial condition of the College. Total net position, which is the difference between total assets and total liabilities, is one of the indicators of the current financial condition of the College.

The assets and liabilities are categorized between current and noncurrent. Current assets and current liabilities mature or become payable within the normal 12-month accounting cycle versus noncurrent assets and liabilities which mature or become payable after 12 months. For example, at June 30, 2022 and 2021, the College's current assets consist primarily of cash, short-term investments, property tax receivables and other revenue related receivables, while noncurrent assets consist primarily of capital assets. Capital assets are the property, plant, and equipment owned by the College.

Net position is presented in three major categories. The first is invested in Capital Assets, net of related debt, which represents the College's equity in its property, plant, and equipment. The second is Restricted, and the third is Unrestricted.

Restricted net position are funds that are limited in terms of the purpose and time for which the funds can be spent. Restricted net position is further categorized between expendable and nonexpendable. Restricted expendable net position, are net assets available to be spent by the

KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2022 and 2021

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Statements of Net Position (Continued)

College after externally imposed stipulations have been fulfilled or after the passage of time. Restricted nonexpendable net assets are endowments for which only the interest portion can be spent. The College had no restricted nonexpendable net assets at June 30, 2022 and 2021.

Unrestricted net position, include net assets which are available to the College for any lawful purpose. The following schedule is prepared from the College's Statements of Net Position (pages 10-11), which are presented on an accrual basis of accounting, whereby assets are capitalized and depreciated.

Condensed Statement of Net Position
As of June 30
(Dollars in Millions)

	2022	2021	Increase (Decrease)	Percent Change
Assets:				
Current Assets	\$ 70.4	\$ 67.2	\$ 3.2	4.8%
Noncurrent Assets	\$ 71.9	\$ 57.7	\$ 14.2	24.6%
Total Assets	<u>\$ 142.3</u>	<u>\$ 124.9</u>	<u>\$ 17.4</u>	<u>13.9%</u>
Liabilities:				
Current Liabilities	\$ 12.7	\$ 12.5	\$ 0.2	1.6%
Noncurrent Liabilities	\$ 34.6	\$ 37.6	\$ (3.0)	-8.0%
Total Liabilities	<u>\$ 47.3</u>	<u>\$ 50.1</u>	<u>\$ (2.8)</u>	<u>-5.6%</u>
Net Position:				
Invested in capital assets, net of related debt	\$ 33.9	\$ 16.9	\$ 17.0	100.6%
Restricted - expendable				
Capital Projects	\$ 20.5	\$ 33.5	\$ (13.0)	-38.8%
Debt Service		\$ 0.5	\$ (0.5)	0.0%
Unrestricted	\$ 40.7	\$ 23.9	\$ 16.8	70.3%
Total Net Position	<u>\$ 95.1</u>	<u>\$ 74.8</u>	<u>\$ 20.3</u>	<u>27.1%</u>

Total net position at June 30, 2022 increased to \$95.1 million from \$74.8 million at June 30, 2021. Net Position, Invested in capital assets, net of related debt, increased by \$17.0 million. This is largely due to Covid-19 funding received by the college. Restricted, expendable net position decreased \$13.0M as funds were used for the student housing project. Unrestricted net assets had a net increase of \$16.8M. Total net position increased by \$20.3 million during the period.

Current assets increased primarily due to an increase of \$1.5M in cash from net operating results. Non-current assets (capital items) increased \$14.2M as capital assets purchased in 2022 (largely the student housing construction project) were more than accumulated depreciation on assets previously placed into service.

KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2022 and 2021

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Statements of Net Position (Continued)

The College refinanced some of its outstanding debt during FY2020 resulting in cash savings of \$1.2M. The refinanced debt did not extend the original maturities of the College's outstanding debt. As a result of this refinance, the College realized an additional reduction in outstanding principal of \$.8M. Accordingly, the College has made principal payments which reduced the total long-term debt obligations outstanding from \$37.2M at June 30, 2014, to \$14.9M as of June 30, 2022. This has significantly strengthened the College's financial position, contributing to an increase in the College's net position, from \$74.8 million at June 30, 2021 to \$95.1 million as of June 30, 2022.

Statements of Revenues, Expenses, and Changes in Net Position

The Statements of Revenues, Expenses, and Changes in Net Position present the College's financial results for the fiscal years ended June 30, 2022 and 2021. The statements include the College's revenues and expenses, both operating and non-operating.

Operating revenues and expenses are those for which the College directly exchanges goods and services. Non-operating revenues and expenses are those that exclude specific, direct exchanges of goods and services. County property tax revenue and state aid are two examples of non-operating revenues where the local taxpayers and state legislature, respectively, do not directly receive goods and services for the revenue.

The following summary is prepared from the College's Statements of Revenues, Expenses, and Changes in Net Position (page 13).

KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2022 and 2021

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Statements of Revenues, Expenses, and Changes in Net Position (Continued)

Summary of Revenues, Expenses, and Changes in Net Position
For the Years ended June 30
(Dollars in Millions)

	<u>2022</u>	<u>2021</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Operating Revenues	\$ 38.6	\$ 26.4	\$ 12.2	46.2%
Operating Expenses	\$ 76.6	\$ 69.3	\$ 7.3	10.5%
Operating gain(loss)	<u>\$ (38.0)</u>	<u>\$ (42.9)</u>	<u>\$ 19.5</u>	<u>-45.5%</u>
Non-Operating Revenues, net	<u>\$ 58.3</u>	<u>\$ 55.1</u>	<u>\$ 3.2</u>	<u>5.8%</u>
Increase in net position	<u>\$ 20.3</u>	<u>\$ 12.2</u>	<u>\$ 8.1</u>	<u>66.4%</u>
Net Position, beginning of year	<u>\$ 74.8</u>	<u>\$ 62.6</u>	<u>\$ 12.2</u>	<u>19.5%</u>
Net position, end of year	<u>\$ 95.1</u>	<u>\$ 74.8</u>	<u>\$ 20.3</u>	<u>27.1%</u>

One of the financial strengths of the College is the diverse stream of revenues that supplement its student tuition and fees. The following summary is prepared from the College's Statements of Revenues, Expenses, and Changes in Net Position (page 13).

KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2022 and 2021

Statements of Revenues, Expenses, and Changes in Net Position (Continued)

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Summary of Revenues
For the Years ended June 30
(Dollars in Millions)

	2022	2021	Increase (Decrease)	Percent Change
Operating Revenues				
Student tuition and fees	\$ 9.8	\$ 9.7	\$ 0.1	1.0%
Grants and Contracts	\$ 26.3	\$ 14.4	\$ 11.9	82.6%
Auxiliary enterprise revenues	\$ 2.1	\$ 2.1	\$ -	0.0%
Other Operating revenues	\$ 0.4	\$ 0.2	\$ 0.2	100.0%
Total Operating Revenues	<u>\$ 38.6</u>	<u>\$ 26.4</u>	<u>\$ 12.2</u>	<u>46.2%</u>
Non-Operating Revenues (Expenses)				
County property taxes	\$ 45.4	\$ 42.0	\$ 3.4	8.1%
State Aid	\$ 13.3	\$ 13.8	\$ (0.5)	-3.6%
Investment income	\$ 0.2	\$ 0.3	\$ (0.1)	-33.3%
Interest on Capital Asset Debt	\$ (0.6)	\$ (0.9)	\$ 0.3	-33.3%
Total Non-operating Revenues (Expenses)	<u>\$ 58.3</u>	<u>\$ 55.2</u>	<u>\$ 3.1</u>	<u>5.6%</u>

Changes in Operating Revenues is directly related to the COVID-19 Pandemic. The College has seen a slight increase of \$0.1M in tuition and fees revenue, as enrollment starts to trend back up. The College received approximately \$9.8M in Grants and Contracts revenues from the Federal Government in Higher Education Emergency Relief Funds (HEERF) in FY2022.

KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2022 and 2021

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Statements of Revenues, Expenses, and Changes in Net Position (Continued)

The total operating expenses for the College for the years ended June 30, 2022 and 2021 were as follows:

Summary of Operating Expenses
For the Years ended June 30
(Dollars in Millions)

	<u>2022</u>	<u>2021</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Operating Expenses:				
Salaries and Benefits	\$ 41.8	\$ 40.9	\$ 0.9	2.2%
Supplies and services	\$ 13.7	\$ 12.5	\$ 1.2	9.6%
Depreciation and Amortization	\$ 4.4	\$ 4.2	\$ 0.2	4.8%
Scholarship and Financial Aid	\$ 14.4	\$ 10.0	\$ 4.4	44.0%
Other Operating Expense	\$ 2.3	\$ 1.7	\$ 0.6	35.3%
Total Operating Expenses	<u>\$ 76.6</u>	<u>\$ 69.3</u>	<u>\$ 7.3</u>	<u>10.5%</u>

The total operating expenses of the College by function for the years ended June 30, 2022 and 2021 were as follows:

Summary of Operating Expenses by
Functional Expenditure Classification
For the Years ended June 30
(Dollars in Millions)

	<u>2022</u>	<u>2021</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Operating Expenses:				
Instruction	\$ 26.7	\$ 23.0	\$ 3.7	16.1%
Research	\$ 0.2	\$ 0.3	\$ (0.1)	-33.3%
Academic Support	\$ 7.4	\$ 7.2	\$ 0.2	2.8%
Student Services	\$ 6.5	\$ 6.2	\$ 0.3	4.8%
Institutional Support	\$ 8.4	\$ 10.0	\$ (1.6)	-16.0%
Student Financial Aid	\$ 14.4	\$ 10.0	\$ 4.4	44.0%
Plant and Maintenances	\$ 6.2	\$ 5.6	\$ 0.6	10.7%
Auxiliary	\$ 2.4	\$ 2.9	\$ (0.5)	-17.2%
Depreciation	\$ 4.4	\$ 4.2	\$ 0.2	4.8%
Total Operating Expense	<u>\$ 76.6</u>	<u>\$ 69.4</u>	<u>\$ 7.2</u>	<u>10.4%</u>

KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2022 and 2021

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Combined Statements of Cash Flows

The Combined Statements of Cash Flows present information about the cash activity of the College. The statements show the major sources and uses of cash. The following summary is prepared from the College's Combined Statements of Cash Flows (pages 16-17).

Summary of Cash Flows
For the Years ended June 30
(Dollars in Millions)

	2022	2021	Increase (Decrease)	Percent Change
Cash provided by (used in):				
Operating activities	\$ (33.8)	\$ (38.4)	\$ 4.6	-12.0%
Noncapital Financing Activities	\$ 57.3	\$ 57.1	\$ 0.2	0.4%
Capital and related financing activities	\$ (22.1)	\$ 11.8	\$ (33.9)	-287.3%
Investment Activities	\$ 0.1	\$ 0.1	\$ -	0.0%
Net Change in Cash	\$ 1.5	\$ 30.6	\$ (29.1)	-95.1%
Cash, Beginning of Year	\$ 56.6	\$ 26.0	\$ 30.6	117.7%
Cash, End of Year	\$ 58.1	\$ 56.6	\$ 1.5	2.7%

Economic Outlook

The economic outlook for institutions of higher education remains challenging based on national trends due to fewer high school students, changing student demographics, the digitization of classrooms and distance learning, and increased costs associated with providing accredited higher education to students. During times of economic growth, student enrollment generally declines for community colleges due to additional jobs in the workforce. This has been the case for the Kansas City metropolitan area which has a relatively low unemployment rate. During times of economic decline, community colleges traditionally experience growth as individuals look to enhance their job skills and education to be more competitive in the workforce.

Additionally, the College faces funding challenges in state aid provided by the State of Kansas. State aid currently represents approximately 15% of revenues to the College. Locally, economic conditions were impacted by COVID-19 and impacted State funding. This resulted in the College receiving a 3.6% decline in state aid. The valuation of real property continues to trend upward in Wyandotte County, resulting in increased property tax revenues which was up by 8.1%. Revenue provided by students was essentially flat for 2022.

The College measures student enrollment by enrolled credit hours which decreased by 2.4% fall 2020 compared to fall 2021; and 18.3% fall 2019 compared to fall 2021. The College has implemented various cost controls to limit spending.

KANSAS CITY KANSAS COMMUNITY COLLEGE
STATEMENTS OF NET POSITION
June 30, 2022 and 2021

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	<u>2022</u>	<u>2021</u>
Assets:		
Current assets -		
Cash and temporary investments	\$ 58,088,029	\$ 56,556,789
Investments - CD's	509,108	507,431
Student, tuition and grants receivable, net of allowance for uncollectible amount of \$5,762,529 and \$5,462,962 respectively	5,337,224	5,281,436
Federal Student Loan Receivable	300	41,407
Other receivable	163,788	33,737
Taxes receivables	5,762,529	4,373,746
Inventory	579,069	445,446
Total Current Assets	<u>70,440,047</u>	<u>67,239,992</u>
Noncurrent Assets -		
Restricted investments - CD's	3,185,415	3,180,637
Refinancing expenses, net of accumulated amortization of \$720,000 for 2021 and \$720,000 for 2020.	165,886	196,047
Prepaid Interest	-	49,276
Capital assets not being depreciated	20,253,738	4,931,979
Capital assets, being depreciated	121,803,885	118,404,440
Less accumulated depreciation	<u>(73,474,079)</u>	<u>(69,047,304)</u>
Total noncurrent assets	<u>71,934,845</u>	<u>57,715,075</u>
Total assets	<u>\$ 142,374,892</u>	<u>\$ 124,955,067</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
STATEMENTS OF NET POSITION
June 30, 2022 and 2021

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	2022	2021
Liabilities:		
Current Liabilities		
Accounts payable -	\$ 798,143	\$ 462,675
Accrued compensated absences	3,411,503	3,306,628
Accrued interest	366,352	434,956
Accrued payroll	911,559	769,256
Funds held for others	1,056,461	1,568,101
Unearned revenue	3,222,543	3,154,077
Current portion of early retirement payable	101,423	117,695
Current portion of certificates of participation/ bonds payable	570,000	540,000
Current portion of certification - capital lease obligations	2,265,000	2,180,000
Total Current Liabilities	12,702,984	12,533,388
Noncurrent Liabilities -		
Early retirement payable	319,239	420,662
COP Issuance Premium	2,397,241	2,497,522
Certificates of Participation/Bonds payable	4,210,000	4,780,000
Certification of participation-capital lease obligation	7,830,000	10,095,000
Special Revenue Bond	19,840,000	19,840,000
Total Noncurrent Liabilities	34,596,480	37,633,184
Total Liabilities	47,299,464	50,166,572
Net Position		
Invested In Capital Assets, net of related debt:	33,868,544	16,854,115
Restricted, expendable for -		
Capital projects	20,545,850	33,495,012
Debt service	-	500,000
Unrestricted	40,661,034	23,939,368
Total Net Position	95,075,428	74,788,495
Total Liabilities and Net Position	\$ 142,374,892	\$ 124,955,067

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY
COLLEGE FOUNDATION
(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE)
STATEMENTS OF FINANCIAL POSITION
JUNE 30 2022 AND 2021

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ASSETS

	<u>2022</u>	<u>2021</u>
Cash and Cash Equivalents	\$ 1,567,559	\$ 1,299,161
Investments	931,131	835,308
Accounts Receivable	<u>508,000</u>	<u>540,125</u>
Total Assets	<u>\$ 3,006,690</u>	<u>\$ 2,674,594</u>

NET ASSETS

Net Assets:		
Net assets without donor restrictions	412,027	615,492
Net assets with donor restrictions	<u>2,594,663</u>	<u>2,059,102</u>
Total Net Assets	<u>3,006,690</u>	<u>2,674,594</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
STATEMENTS OF REVENUES,
EXPENSES AND CHANGES IN NET POSITION
June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Operating revenues:		
Student tuition and fees	\$ 9,758,354	\$ 9,695,372
Federal grants and contracts	25,223,223	12,472,036
State grants and contracts	797,793	1,730,776
Gifts, grants, and contracts	332,100	148,000
Local grants and contracts	-	2,000
Auxilliary enterprise revenue	2,110,860	2,146,787
Other operating revenue	402,405	167,872
Total operating revenues	<u>38,624,735</u>	<u>26,362,843</u>
Operating expenses:		
Salaries	34,495,617	34,116,708
Benefits	7,278,777	6,820,528
Contractual services	1,844,871	1,704,857
Supplies and other operating expenses	11,886,379	10,775,545
Utilities	1,742,858	1,610,489
Repairs and maintenance to plant	551,850	171,181
Scholarships and financial aid	14,414,469	9,978,463
Depreciation and amortization	4,426,776	4,154,373
Total operating expenses	<u>76,641,597</u>	<u>69,332,144</u>
Operating loss	<u>(38,016,862)</u>	<u>(42,969,301)</u>
Nonoperating revenues (expenses):		
County property taxes	45,343,859	43,345,711
State aid	13,336,122	12,588,329
Investment income	189,022	39,371
Interest expense on capital asset debt	(565,208)	(859,997)
Total nonoperating revenues	<u>58,303,795</u>	<u>55,113,414</u>
Increase in net position	20,286,933	12,144,113
Net position, beginning of year	<u>74,788,495</u>	<u>62,644,382</u>
	-	-
Net position, end of year	<u>\$ 95,075,428</u>	<u>\$ 74,788,495</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY
COLLEGE FOUNDATION
(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE)
STATEMENT OF ACTIVITIES
For The Year Ended June 30, 2022

DRAFT

	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue:			
Contributions	\$ 404,685	\$ 631,875	\$ 1,036,560
In-kind contributions	318,868	-	318,868
Unrealized losses on investments	(85,384)	-	(85,384)
Realized gain on investments	8,157	-	8,157
Interest and dividend income	19,104	-	19,104
Other income	70,286	-	70,286
Net assets released from restrictions	96,314	(96,314)	-
Total Revenues and Other Support	<u>832,030</u>	<u>535,561</u>	<u>1,367,591</u>
Expenses:			
Program services	600,894	-	600,894
Management and general	265,458	-	265,458
Fundraising	169,143	-	169,143
Total Expenses	<u>1,035,495</u>	<u>-</u>	<u>1,035,495</u>
Change in Net Assets	(203,465)	535,561	332,096
Net Assets, beginning of year	<u>615,492</u>	<u>2,059,102</u>	<u>2,674,594</u>
Net Assets, end of year	<u>\$ 412,027</u>	<u>\$ 2,594,663</u>	<u>\$ 3,006,690</u>

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The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY
COLLEGE FOUNDATION
(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE)
STATEMENT OF ACTIVITIES
For The Year Ended June 30, 2021

DRAFT

	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue:			
Contributions	\$ 258,326	\$ 1,092,237	\$ 1,350,563
In-kind contributions	333,129	-	333,129
Unrealized losses on investments	57,144	-	57,144
Realized loss on investments	13,884	-	13,884
Interest and dividend income	25,350	-	25,350
Other income	-	-	-
Net assets released from restrictions	363,282	(363,282)	-
Total Revenues and Other Support	<u>1,051,115</u>	<u>728,955</u>	<u>1,780,070</u>
Expenses:			
Program services	714,975	-	714,975
Management and general	121,827	-	121,827
Fundraising	185,503	-	185,503
Total Expenses	<u>1,022,305</u>	<u>-</u>	<u>1,022,305</u>
Change in Net Assets	28,810	728,955	757,765
Net Assets, beginning of year	<u>586,682</u>	<u>1,330,147</u>	<u>1,916,829</u>
Net Assets, end of year	<u>\$ 615,492</u>	<u>\$ 2,059,102</u>	<u>\$ 2,674,594</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
COMBINED STATEMENTS OF CASH FLOWS
June 30, 2022 and 2021

	2022	2021
Cash flows from operating activities:		
Student tuition & fees	\$ 9,812,139	\$ 10,651,821
Federal Grants and contracts	25,223,223	12,472,036
State Grants and contracts	797,793	1,730,776
Private Gifts, Grants and contracts	332,100	150,000
Cash received from customers	2,110,861	2,146,787
Other Receipts	272,352	184,135
Payments to employees	(34,353,314)	(34,119,801)
Payments to suppliers	(15,824,113)	(14,382,475)
Scholarships and financial aid	(14,414,469)	(9,978,463)
Employee benefits	(7,291,597)	(7,212,179)
Funds held for others	(511,640)	(34,270)
Net cash used in operating activities	<u>(33,846,665)</u>	<u>(38,391,633)</u>
Cash flows from noncapital financing activities:		
County property taxes	43,955,079	44,517,239
State aid	13,336,122	12,588,329
Net cash provided by noncapital financing activities	<u>57,291,201</u>	<u>57,105,568</u>
Cash flows from capital and related financing activities:		
Proceeds from Special Revenue Bonds	(100,281)	21,334,709.00
Purchase of capital assets & Construction in Progress	(18,721,207)	(6,382,648)
Principal and interest paid on bonds payable	(540,000)	(510,000)
Principal on capital leases	(2,180,000)	(2,015,000)
Financing Expenses	30,161	-
Interest Payments	(584,536)	(605,158)
Net cash used in capital and related financing activities	<u>(22,095,863)</u>	<u>11,821,903</u>
Cash flows from investing activities:		
Interest on investments	189,022	39,371
Investments (purchased) redeemed	(6,455)	(10,285)
Net cash provided in investing activities	<u>182,567</u>	<u>29,086</u>
Net increase(decrease) in cash	1,531,240	30,564,924
Cash and cash equivalents, beginning of year	56,556,789	25,991,865
Cash and cash equivalents, end of year	<u>\$ 58,088,029</u>	<u>\$ 56,556,789</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
COMBINED STATEMENTS OF CASH FLOWS
June 30, 2022 and 2021

DRAFT

Reconciliation of cash flows from operating activities -	2022	2021
Direct method - continued:		
Excess revenues over expenses from operating activities	\$ (38,016,862)	\$ (42,969,301)
Tuition receivable	(55,788)	500,488
Federal Student Loan Receivable	41,107	(41,407)
Taxes receivable	(1,388,780)	1,171,528
Other receivable	(130,051)	16,263
Inventory	(133,623)	174,718
Accounts payable	335,468	(295,121)
Accrued compensated absences	104,875	(133,748)
Accrued payroll	142,303	(3,093)
Funds held for others	(511,640)	(34,270)
Unearned revenue	68,466	497,368
Early retirement payable	(117,695)	(257,903)
Depreciation and amortization	4,426,775	4,154,373
Taxes receivable	1,388,780	(1,171,528)
Net Cash From Operating Activities	<u>\$ (33,846,665)</u>	<u>\$ (38,391,633)</u>

SUPPLEMENTAL DISCLOSURES

No items were recorded as donated to the College during the
fiscal year ended June 30, 2022 and 2021

The accompanying notes are an integral part of these financial statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

DRAFT

NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Kansas City Kansas Community College (the “College”), a municipal corporation, was organized in 1923 and is governed pursuant to provisions of the Kansas State Statutes by a seven-member board of trustees. The College’s service area is located in Wyandotte and Leavenworth Counties, including the Kansas City, Kansas metropolitan area.

The College is a public two-year community college and was established to provide associate degree programs in various professional and technical fields. In July 2009 the College assumed operational control of the Kansas City Area Technical School (ATS) from USD 500, Kansas City, Kansas. The merger of the technical programs at the ATS was a result of legislation passed by the Kansas legislature. The College renamed ATS the KCKCC Technical Education Center (TEC) and now controls all curriculum, administration, and fiscal processes. The College is fully accredited by the Higher Learning Commission.

Reporting Entity - As defined by Generally Accepted Accounting Principles (GAAP) in the United States of America established by the Government Accounting Standards Board (GASB), the financial reporting entity consists of the College, which includes a blended component unit, a related entity, as well as its discretely presented component unit, the Kansas City Kansas Community College Foundation (the Foundation).

Blended Component Unit – The College Board of Trustees has formed a related entity to the College. The related entity is a legally separate, tax-exempt organization formed in 2021 that acts as a real estate holding company for the College. The related entity will hold purchased and donated property of the College. The related entity’s sole member is the College. It is represented by the Board of Trustees and acts solely on behalf of the College and derives its governing authority from the College. The related entity is reliant on the College for its financial support. Management has determined that based on a review of the guidelines promulgated by the GASB, the related entity is included in the College’s financial report and statements as a blended component unit. At June 30, 2022, it had assets comprising of land and Net Position in the amount of \$360,000, which represents two land parcels in downtown Kansas City, Kansas and six residential parcels adjacent to the main campus that provided a sewer easement for the new campus student housing.

Discretely Presented Component Unit - The Foundation is considered to be a related organization to the College. The Foundation is a legally separate, tax-exempt organization formed in 1977 that acts primarily as a fund-raising organization to supplement the resources that are available to the College and its students. Although the College does not control the timing or amount of receipts from the Foundation, the majority of resources, or income thereon that the Foundation holds and invests, are directed to the activities of the College and its students by the donors. Management has determined that based on a review of guidelines promulgated by the GASB, the Foundation be included in the College’s financial report and statements as a discretely presented component unit. In addition, the College has elected to present separate financial statements to provide the reader with detailed information regarding the Foundation.

The financial statements of the Foundation are prepared in accordance with GAAP for the year ended June 30, 2022, and 2021. The Foundation is a not-for-profit organization that reports its financial results under Statements of Financial Accounting Standards issued by the Financial Accounting Standards Board (FASB). Most significant to the Foundation’s operations and reporting model are FASB Codification ASC 958, *Not-for-Profit Entities*, and FASB Codification ASC 958-605, *Revenue Recognition – Contributions Received*. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. No modifications have been made to the Foundation’s financial information in the College’s financial reporting entity for these differences; however significant note disclosures (see Note P) to the Foundation’s financial statements have been incorporated into the College’s notes to the financial statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

DRAFT

NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Financial statements for the Foundation may be obtained by contacting the Foundation.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation - The accounting policies of the College conform to GAAP in the United States as applicable to colleges and universities. The College reports are based on all applicable GASB pronouncements as well as applicable (FASB) Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Review Boards of the Committee on Accounting Procedure issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. The following is a summary of the more significant policies.

In December 1998, GASB released Statement No. 33, Accounting and Financial Reporting for Non-exchange Transactions, which revised reporting of property tax revenue. In November 1999, the GASB approved Statement No. 34, Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments, followed by Statement No. 35, Basic Financial Statements – and the Management’s Discussion and Analysis – for Public Colleges and Universities. The College, as required, has implemented these changes in past years. The change in financial statement presentation provides a comprehensive single-column look at the total college and requires capitalization of assets and recording of depreciation. The significant changes made in order to comply with the new requirements were elimination of internal revenue and expense charges, recording scholarship credit to student accounts as tuition and fee allowances, removal of capital related items from revenues and expenses, recording of depreciation, reporting summer school revenue and expense between fiscal years rather than in one fiscal year, and the recording of property tax revenues on an accrual basis rather than on a modified accrual basis.

The College’s combined financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The College maintains an encumbrance system for tracking outstanding purchase orders and other commitments for materials, equipment or services not received during the year. Encumbrances at June 30, 2022 and 2021 were \$1,999,562 and \$363,712 respectively, which represents the estimated amount of expenses ultimately to result if unperformed contracts in process at fiscal year-end are completed. Encumbrances outstanding at June 30, 2022 do not constitute expenses or liabilities and are not reflected in these combined financial statements.

Use of Estimates - The preparation of financial statements in conformity with GAAP in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates made by management include depreciation of fixed assets, allowances for collectability of accounts, compensated absences, and certain post-employment obligations. Actual results could differ from those estimates.

Property Taxes – The County Treasurer serves as the tax collection agent for the College. Taxes are levied based on assessed valuations as determined by the County Appraiser on a calendar year basis. Under Kansas Statute, taxes are levied and become a lien on the property on November 1st in the year of assessment and are recorded as revenue to the College in the current fiscal year of assessment.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

DRAFT

NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property taxes are collected by the county treasurer, who remits to the College it's respective share of the collections. Taxes levied in one year become due and payable in two installments, generally on December XX0 and May 20, followed by major distributions to the College on approximately January 20 and June 5th. Smaller distributions are made to taxing units in March, May, September, and October each year. Taxes levied on November 1st that are not collected until the following September and October each year are recognized as revenue and recorded as property taxes receivable at June 30th. Accordingly, property taxes receivable at June 30, 2022 and 2021 was \$5,762,529 and \$4,373,746 respectively.

The tax rates for the fiscal year ended June 30, 2022 and 2021, per \$100 of assessed valuation, are reflected in the following table:

<u>Fund</u>	<u>2022 Tax Levy Rate</u>	<u>2021 Tax Levy Rate</u>
General	25.119	25.152
Capital outlay	<u>2.271</u>	<u>2.274</u>
Total Mill Levy	<u>27.390</u>	<u>27.426</u>

Cash and Cash Equivalents - The College considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents as of June 30, 2022 and 2021.

Capital Assets - Capital assets are defined by the College as assets with initial, individual costs of more than \$5,000 and an estimated useful life in excess of two years. These assets generally include land, works of art, buildings, improvements, equipment and vehicles. Purchases or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvement are capitalized as projects are constructed.

Capital assets subject to depreciation by the College are depreciated using the straight-line method over the following useful lives (See Note F for further detail):

<u>Assets</u>	<u>Years</u>
Building	40
Building improvements	15
Land improvements	10
Furniture	5
Computer technology	4

Capital assets not subject to depreciation include certain land, construction in progress, and works of art.

Inventories - The College bookstore maintains an inventory of textbooks and supplies, which are sold to students, the general public, and other college bookstores. The inventory on hand at June 30, 2022 and 2021 was \$579,069 and \$445,446, respectively. This valuation is based on the lower of cost (determined on first-in, first-out basis) or market.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

DRAFT

NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Unearned Tuition and Fee Revenue - Tuition and fee revenue received from open enrollment April 1 through June 30, and related to courses starting after July 1st, have been deferred as unearned revenue. The amount of unearned revenue at June 30, 2022 and 2021 was \$3,222,543 and \$3,154,077, respectively.

Net Position - Net position is presented in three major categories. The first is invested in Capital Assets, net of related debt, which represents the College's equity in its property, plant, and equipment. The second is Restricted while the third is Unrestricted.

Restricted net assets are funds that are limited in terms of the purpose and time for which the funds can be spent. Restricted net assets are further categorized between expendable and nonexpendable. Restricted expendable net assets are available to be spent by the College after externally imposed stipulations have been fulfilled or after the passage of time. Restricted nonexpendable net assets are endowments for which only the interest portion can be spent. The College has no restricted nonexpendable net assets at June 30, 2022 and 2021.

Unrestricted net assets are available to the College for any lawful purpose. The College first applies restricted sources when an expense or outlay is incurred for purposes for which both restricted and unrestricted sources are available.

Compensated Absences - The College records a liability for employees' vacation and sick leave earned, but not taken. Employees are allowed to carry over a limited number of vacation and unlimited sick days from year to year. The College pays employees upon separation for up to 200 hours of unused vacation and unlimited sick hours over 720 hours for staff and limited to 1,456 hours for 182 day professional employees, and 1,484 for 212 day professional employees. At June 30, 2022 and 2021, the College had accrued compensated absences liability of \$3,411,503 and \$3,306,628, respectively.

Advertising - Advertising costs, which consist primarily of schedule and course offering advertising, are included in supplies and other operating expenses and are expensed in the period the costs are incurred. Advertising expenses for the years ended June 30, 2022 and 2021 were \$495,034 and \$381,612, respectively. Advertising, generally, does not benefit future years.

NOTE B - CASH DEPOSITS AND INVESTMENTS

Cash and cash equivalents include deposits held at banks plus small amounts of cash maintained for change funds. State statute, K.S.A. 12-1675, authorizes the College to invest in temporary notes, time deposits, open accounts, certificates of deposit, repurchase agreements, the State of Kansas Municipal Investment Pool (the Pool), or United States Treasury bills or notes. At June 30, 2022 and 2021, the carrying amount of the Colleges unrestricted and restricted deposits was \$58,088,029 and \$56,556,789, respectively. The bank balance at June 30, 2022 and 2021 was \$51,235,848 and \$33,470,411 respectively. The difference between carrying amounts and bank balances primarily represent checks which have not cleared the bank.

The College had unrestricted investments of \$509,108 and \$507,431, and restricted investments of \$3,185,415 and \$3,180,637 in certificates of deposits for the years ended June 30, 2022 and 2021, respectively. The College's current cash deposits and investments are not subject to credit risk, concentrations of credit risk, interest rate risk, or foreign currency risk.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

DRAFT

NOTE B - CASH DEPOSITS AND INVESTMENTS (Continued)

Custodial Credit Risk - The College is subject to custodial credit risk, which is the risk that in the event of a bank failure, an entity's deposits may not be returned. The College's deposit policy for credit risk requires depository banks to pledge qualified securities with a market value exceeding deposits in excess of Federal Deposit Insurance Corporation (FDIC) coverage. The College's cash and temporary investments at June 30, 2022 and 2021 were secured by federal depository insurance and/or collateral held by the College's custodial financial institutions in the College's name.

NOTE C - TUITION RECEIVABLE

Tuition Receivable includes amounts that the college has billed for tuition and for which the College recognizes as having been earned, but not collected. The College had Tuition Receivable at June 30, 2022 and 2021, in the amounts of \$ 5,337,224 and \$5,281,436, respectively.

NOTE D - TAXES RECEIVABLE

Taxes Receivable includes real property, vehicle, and personal property taxes that have been levied which are uncollected at year end. The College had total Taxes Receivable at June 30, 2022 and 2021, in the amounts of \$5,762,529 and \$4,373,746, respectively.

NOTE E - CAPITALIZED REFINANCING EXPENSE

The College has capitalized refinancing expenses relevant to the refinancing activities of debt issues. Capitalized refinancing expense is amortized over the remaining lives for the refinanced debt issues. The unamortized Refinancing Expense at June 30, 2022 and 2021, was \$165,886 and \$196,047, respectively.

NOTE F - CAPITAL ASSETS

Capital assets consist of the following categories at June 30, 2022 and 2021:

	July 1, 2021 Beginning Balance	Additions	Retirements	June 30, 2022 Ending Balance
Capital Assets not being depreciated:				
Land	\$ 1,182,951	\$ -	\$ -	\$ 1,182,951
Construction in progress	3,677,123	15,581,973	(281,117)	18,977,979
Works of art	71,905	20,903	-	92,808
Total Capital assets not being depreciated	<u>4,931,979</u>	<u>15,602,876</u>	<u>(281,117)</u>	<u>20,253,738</u>
Capital Assets being depreciated:				
Buildings	58,009,001	-	-	58,009,001
Improvements	34,230,564	2,459,147	-	36,689,711
Equipment and vehicles	26,164,876	940,298	-	27,105,174
Total Capital Assets being depreciated	118,404,441	3,399,445	-	121,803,886
Less Accumulated Depreciation	<u>(69,047,304)</u>	<u>(4,426,775)</u>	<u>-</u>	<u>(73,474,079)</u>
Capital Assets, net	<u>\$54,289,116</u>	<u>\$14,575,546</u>	<u>\$(281,117)</u>	<u>\$ 68,583,545</u>

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE F – CAPITAL ASSETS (Continued)

	July 1, 2019 Beginning Balance	Additions	Retirements	June 30, 2021 Ending Balance
Capital Assets not being depreciated:				
Land	\$ 1,105,094	\$ 77,857	\$ -	\$ 1,182,951
Construction in progress	486,060	3,541,909	(350,846)	3,677,123
Works of art	71,905	-	-	71,905
Total Capital assets not being depreciated	<u>1,663,059</u>	<u>3,619,766</u>	<u>(350,846)</u>	<u>4,931,979</u>
Capital Assets being depreciated:				
Buildings	58,009,001	-	-	58,009,001
Improvements	32,413,322	1,817,242	-	34,230,564
Equipment and vehicles	24,868,389	1,296,487	-	26,164,876
Total Capital Assets being depreciated	115,290,712	3,113,729	-	118,404,441
Less Accumulated Depreciation	<u>(64,892,931)</u>	<u>(4,154,373)</u>	<u>-</u>	<u>(69,047,304)</u>
Capital Assets, net	<u>\$52,060,840</u>	<u>\$2,579,122</u>	<u>\$ (350,846)</u>	<u>\$ 54,289,116</u>

Student Housing Project – Construction in Progress includes costs funded through a Special Revenue Bond for the Student Housing Project. The new dormitory was in construction through FY 2022, with an opening date of August 2022. The project was substantially completed as of June 30, 2022 and resulted in 260 beds for students attending KCKCC.

Downtown Community Education Center – The college is exploring a project to create an educational center in downtown Kansas City, Kansas. The college has acquired 1 parcel in downtown and an additional 2 parcels through the holding company as of June 30, 2022. At June 30, 2022 the college is in the process of raising capital and project planning. This project will be accounted for in a special project fund as costs are incurred.

NOTE G – REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE

Capital Leases - December 1, 2010 the College issued Certificates of Participation Series 2010-B in the amount of \$25,940,000 for facility renovations to the new Technical Education Center, the Sports Complex, the Performing Arts Center and other facility improvements. The obligation has a 15 year maturity with payments beginning April 1, 2011 and a final payment due April 1, 2026. Interest will be paid semiannually at rates varying from 3.00% to 4.125% beginning October 1, 2011 and a final payment April 1, 2026.

The College entered into 2 lease agreements with UMB Bank (which were subsequently transferred to Security Bank of Kansas City), the provider of funds for the construction of improvements and the purchase of equipment. The lease begins December 1, 2010 and shall terminate upon the full payment of all rent payments. Rent payments cover all payments due on the Certificates of Participation Series 2010-B.

In January 2020, the College refinanced the Series 2010-B bond issue with Lease Agreement Refunding Certificates of Participation, Series 2020-A. The refinanced debt will retain the same maturity date as the Series 2010-B bond issue with a final maturity of April 1, 2026 but with a coupon rate of 4% and annual yields of 1.15-1.45% resulting in cash savings of \$1,053,844.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE G – REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE (Continued)

Capital lease obligations outstanding at June 30, 2022 and 2021 on the Series 2021-A bond issue with Lease Agreement Refunding Certificates of Participation consist of the following:

	<u>Original Amount</u>	<u>2022</u>	<u>2021</u>
Series 2020-A capital cost of \$11,095,000, 1.15 - 1.45% interest paid semi-annually, principal payments vary through April, 2026	\$11,095,000	\$7,730,000	\$9,480,000
Total Capital Lease Obligations – Series 2020-A	<u>\$11,095,000</u>	<u>\$7,730,000</u>	<u>\$9,480,000</u>

In FY 2013, the College entered into the following Capital lease obligations outstanding at June 30, 2022 and June 30, 2021:

	<u>Original Amount</u>	<u>2022</u>	<u>2021</u>
TEC building improvements and equipment – Certificates of Participation, Series 2013 capital cost of \$5,520,000, 2-4 % interest paid annually principal and interest payments vary at approximately \$352,000 to \$518,000 through June, 2027	\$ 5,520,000	\$415,000	\$815,000
Total Capital Lease Obligations – Series 2013	<u>\$ 5,520,000</u>	<u>\$415,000</u>	<u>\$815,000</u>

The College has accounted for the transactions as capital leases and recorded the cost of the improvements and equipment as assets and the corresponding obligations as liabilities.

In FY 2014, the College entered into the following Capital lease obligations outstanding at June 30, 2022 and 2021 consist of the following:

	<u>Original Amount</u>	<u>2022</u>	<u>2021</u>
Building improvements and equipment – Certificates of Participation, Series 2014 capital cost of \$8,045,000, 3 - 4.00% interest paid semi-annually, principal payments vary at approximately \$360,000 to \$810,000 plus interest through May , 2029	\$ 8,045,000	\$2,500,000	\$ 3,040,000
Total Capital Lease Obligations – Series 2014	<u>\$ 8,045,000</u>	<u>\$2,500,000</u>	<u>\$ 3,040,000</u>

In January 2020, the College partially refinanced the Series 2013 and 2014 bond issues with Lease Agreement Refunding Certificates of Participation, Series 2020-B. The refinanced debt will retain the same maturity date as the Series 2014 bond issue with a final maturity of April 1, 2029, but with a lower interest rate resulting in a cash savings of \$159,499.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE G – REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE (Continued)

Capital lease obligations outstanding at June 30, 2022 and 2021 consist of the following:

	<u>Original Amount</u>	<u>2022</u>	<u>2021</u>
Series 2020-B capital cost of \$4,270,000, 2.0-2.65% interest paid semi-annually, principal payments vary through April, 2029	\$4,270,000	\$4,230,000	\$4,260,000
Total Capital Lease Obligations – Series 2020-B	<u>\$4,270,000</u>	<u>\$4,230,000</u>	<u>\$4,260,000</u>

The minimum lease commitments for all capital lease obligations at June 30, 2022 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Capital Leases</u>
2023	2,835,000	503,002	3,338,004
2024	2,965,000	398,970	3,363,970
2025	3,075,000	294,750	3,369,750
2026-2029	6,000,000	318,362	6,318,362
	<u>\$14,875,000</u>	<u>\$1,515,084</u>	<u>\$16,390,086</u>

Special Revenue Bond – January 2022 the college issued \$19,840,000 in Special Revenue Bonds to fund the construction of new Student Housing. Total proceeds from the issuance of the Special Revenue Bonds were \$21,434,992 which includes an issuance premium in the amount of \$1,594,992.

Student Housing Project- Special Revenue Bond, Series 2022 Principal amount of \$19,840,000, 3.0-4.0% interest Paid semi-annually, principal payments Vary through month 2053.	<u>Original Amount</u> <u>\$19,840,000</u>
--	---

Future maturities and interest expense as of June 30, 2022 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>
2023	-	697,931
2024	145,000	695,756
2025	165,000	691,106
2026	190,000	685,781
2027	210,000	679,781
2028-2053	19,130,000	11,343,330
	<u>\$19,840,000</u>	<u>\$14,793,685</u>

NOTE H – COMMITMENTS AND CONTINGENCIES

Operating Leases – Property - The College maintains certain operating leases which are subject to an annual appropriation by the College. These operating leases are related to housing and certain educational facilities and equipment.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
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NOTE H – COMMITMENTS AND CONTINGENCIES (Continued)

In April of 2017 the College entered into a lease agreement under which the College agreed to use a building owned by the School District for the College's technical education programs. In lieu of paying rent, the College agreed to grant admission to the technical education courses only to students who are enrolled in the Leavenworth School District without requiring the payment of any tuition or course fees. Management would note that such tuition will be covered by the State under KS Senate Bill 155. The Leavenworth facility previously used by the College was vacated in the summer of 2015 and the non-technical education courses held at that facility were transferred to the new Leavenworth facility.

The College, subject to annual appropriation, is also obligated to a lease with Royal Ridge Apartments, to provide apartments for student housing. Monthly rents for the year ended June 30, 2021 were \$224,832. At June 30, 2020 this lease was renewed for two years, until June 30, 2022 at the same annual lease commitment. At June 30, 2022 this lease was not renewed.

The college leases space from a third party to conduct forklift classes for the Technical Education Center. \$800 payments began June 2019 and have continued monthly. The lease ended October 2021.

Operating Leases – Equipment - The College is the lessee for 72 photocopiers, all determined to be operating leases; hence the copiers are not capitalized nor depreciated. All leases are for 60 months in duration.

The college entered into an agreement with Master Leasing on August 1, 2018 to lease 2 passenger buses. This lease will expire on July 31, 2023. Total monthly rent is \$3,727.

The future minimum lease commitments under these equipment leases are as follows:

Year Ending June 30,	
2023	111,604
2024	90,528
2025	45,900
2026	33,442
2027	19,106
	<u>\$ 300,580</u>

Contingencies - The College is party to various legal proceedings arising principally in the normal course of operations. In the opinion of the administration, the outcome of these proceedings will not have a material adverse effect on the accompanying financial statements and accordingly, no provision for losses

NOTE I – RISK MANAGEMENT

The College is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; or acts of God.

The College pays an annual premium to The Accident Fund for workmen's compensation insurance coverage.

The College maintains commercial insurance for risks of loss not covered by The Accident Fund, including property, general and automobile liability, public officials, errors and omissions, and employee health and accident insurance. Settled claims have not exceeded commercial coverage in any of the past three fiscal years.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE J – DEFINED BENEFIT PENSION PLAN

Plan Description - The College participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq; as defined in Governmental Accounting Standards Board Statement No. 67, *Financial reporting for Pension Plans*. KPERS provides benefit provisions to statewide pension groups for State/School Employees, Local Employees, Police and Firemen, and Judges under one plan. Those employees participating in the pension plan for the College are included in the State/School employee group.

KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Benefits are established by statute and may only be changed by the General Assembly. Member employees with ten or more years of credited service may retire as early as age 55 with an actuarially reduced monthly benefit. Normal retirement is at age 65, age 62 with ten years of credited service, or whenever an employee's combined age and years of credited service equal 85 "points" for KPERS 1; KPERS 2 and KPERS 3 employees may retire with full benefits at age 60 with 30 years of service (no points system) or 65 with 5 years of service.

Monthly retirement benefits are based on a statutory formula that includes final average salary and years of service. When ending employment, member employees may withdraw their contributions from their individual accounts, including interest. Member employees who withdraw their accumulated contributions lose all rights and privileges of membership. The accumulated contributions and interest are deposited into and disbursed from the membership accumulated reserve fund as established by K.S.A 74-4922. A full copy of the KPERS Plan and related information may be obtained at www.kpers.org or by contacting 1-785-296-6166.

Member employees choose one of seven payment options for their monthly retirement benefits. At retirement a member employee may receive a lump-sum payment of up to 50% if member is a KPERS 1 prior to July 1, 1993, the maximum lump sum payment for KPERS 2 & KPERS 3 is 30% of the actuarial present value of the member employee's lifetime benefit. His or her monthly retirement benefit is then permanently reduced based on the amount of the lump sum. Benefit increases, including ad hoc post-retirement benefit increases, must be passed into law by the Kansas Legislature. Benefit increases are under the authority of the Legislature and the Governor of the State of Kansas. The retirement benefits are disbursed from the retirement benefit payment reserve fund as established by K.S.A. 74-4922.

Funding Policy - K.S.A. 74-4919, as amended, establishes a three tier benefit structure. KPERS 1 members include active members hired before July 1, 2009. The member-employee contribution rate for KPERS 1 members increased from 4% to 6% on January 1, 2015. KPERS 2 members include active members hired between July 1, 2009 and December 31, 2014. The member-employee contribution rate for KPERS 2 members is 6%. KPERS 3 members include those first employed in a KPERS covered position after January 1, 2015. The member-employee contribution rate for KPERS 3 members is 6%. Member-employees' contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

Although KPERS administers one cost-sharing multiple-employer defined benefit pension plan, separate actuarial valuations are prepared to determine the actuarial determined contribution rate by group. To facilitate the separate actuarial valuations, KPERS maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the schedule of employer and non-employer allocations are applied to amounts presented in the schedules of pension amounts by employer and non-employer.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE J – DEFINED BENEFIT PENSION PLAN (Continued)

The individual employer allocation percentages for the pension amounts were based on the ratio of the employer and non-employer contributions for the individual employer in relation to the total of all employer and non-employer contributions of the group.

Special Funding Situation - The employer contributions for the College, as defined in K.S.A. 74-4931 (2) and (3), are funded by the State of Kansas on behalf of the College. Therefore, the College is considered to be in a special funding situation as defined by GASB No. 68.

The Kansas City Kansas Community College employer rate, as contributed by the State of Kansas on behalf of the College, was 13.33% for the fiscal 2022 year and 14.23% for the 2021 fiscal year.

The state of Kansas is treated as a non-employer contributing entity to KPERS and is required to recognize its proportionate share of the net pension liability, deferred outflows of resources, deferred inflows of resources, and expenses for the pension plan attributable to the College. At June 30, 2021 and 2020, the proportionate share of the net pension liability recognized by the State of Kansas that was attributable to the College was \$34,897,729 and \$43,990,255, respectively.

Since the College does not contribute directly to KPERS there is no net pension liability or deferred inflows or outflows to report in the College's Statements of Net Position or the College's Statements of Revenues, Expenses and Changes in Net Position.

The State of Kansas contributes directly to KPERS on behalf of the College for the years ended June 30, 2022 and 2021, respectively. The payments made by the State of Kansas on behalf of the College have been recorded as both revenues and expenses in the Statements of Revenues, Expenses and Changes in Net Position.

The employees of the College contributed to the plan for the fiscal year ended June 30, 2022 and 2021 totaling \$1,897,938 and \$1,798,018, respectively. The contribution requirements and rates are established by KPERS and are periodically revised.

NOTE K – OTHER POSTEMPLOYMENT BENEFITS

The College had adopted a policy, which was discontinued effective July 1, 2015, which provided certain early retirement benefit options to eligible employees. The policy allowed applicable employees with at least 15 years of full-time service to the College, or 10 years of current and consecutive full time service at the College and 30 years' service credit in KPERS, who were eligible to retire under KPERS with full or reduced benefits, the option to retire early.

Benefits were computed at a maximum of 125% of final contract salary, paid annually at the lesser of: 1) 25% of their last annual salary (without overload, overtime, extra duty, etc.), or 2) the difference between full social security benefits and the employee's current eligible social security benefits, until 125% is paid or the early retiree reaches the age of full social security benefits. The employee is limited to five installments of this benefit.

In addition, the College also adopted an associated policy which expired at June 30, 2015 which will fund certain continuing health insurance benefits to individuals meeting the above criteria. The College sponsored plan was available to eligible early retired employees until 1) they become eligible for a federally funded health care plan, 2) the employee acquires employment where the health insurance is provided by the new employer, or 3) upon death of the early retired employee.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE K – OTHER POSTEMPLOYMENT BENEFITS (continued)

The College has elected to fund these benefits on a pay-as-you-go basis. In addition, the College has elected to record and report post-employment benefits related to certain employees of the College; which met certain criteria while employed by the Kansas City Kansas School District as a result of an agreement between the College and the Kansas City Kansas School District. These benefits aggregate to \$126,229 for the year ended June 30, 2022.

The following is a summary of estimated benefits at present value payable for eligible employees that have taken early retirement as of June 30, 2022:

<u>Payable on</u>	<u>Fiscal Year</u>	<u>Net Present Value</u>
January 1, 2023	2023	101,423
January 1, 2024	2024	76,792
January 1, 2025	2025	48,839
January 1, 2026	2026	17,257
		<u>\$244,311</u>

NOTE L – STUDENT LOANS

The College provides Student Financial Aid as provided by the United States Department of Education. Student financial aid includes certain loans to students who attend the College. For the period ending June 30, 2022 and 2021 loan proceeds were recorded as federal grants and contracts and subsequently expensed through scholarships and financial aid. For the period ending June 30, 2022, and 2021 these balances were recorded in the Student Loan Fund (Agency Fund).

Student loan activities for the respective periods are as follows:

	<u>2022</u>	<u>2021</u>
Direct Subsidized Loans	\$ 735,242	\$801,124
Direct Un-Subsidized Loans	\$ 839,567	\$964,886
Direct PLUS Loans	\$ 26,097	\$14,143

NOTE M – UNCERTAINTIES

On March 11, 2021, the World Health Organization declared the novel strain of coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. As of the date of the independent auditors' report, we cannot reasonably estimate the length or severity of this pandemic, or the extent to which the disruption may impact our financial position, results of operations, and cash flows in fiscal year 2023.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE N – TAX ABATEMENTS

The Unified Government of Wyandotte County may provide certain property tax abatements to encourage capital investment, employment opportunities and quality services for the benefit of the community. Tax abatements are the result of an agreement between the Unified Government and an outside party in which the Unified Government promises to forgo tax revenues and the outside party promises to take specific actions that contributes to the economic development or benefits citizens of the Unified Government. The issuances of these abatements are pursuant to Section 13 of Article 11 of the Kansas Constitution and K.S.A. 12-1740 et seq. and 79-201a.

The Economic Development Program “EDX” has the following criteria:

- Existence of Economic Benefit – The project must add to the local economy according to: capital investment, producing value-added products and services, number of jobs created and associated payroll, and whether the project provides a positive fiscal and economic impact.
- Type of Business – The project shall be of a nature that is desirable and stimulates the local economy and improves the quality of life for its citizens.
- Compatibility with Adopted Plans – The project shall be consistent with the Unified Government Comprehensive Plan, any applicable corridor plans, and other plans of the Unified Government which may be relevant to the project.
- Excluded Business – The project may not be listed as prohibited by state law (K.S.A. 79-201a) or otherwise listed as ineligible under the Unified Government Tax Abatement Policy.
- Maintaining Existing Tax Base – The amount of property taxes or special assessments on the existing land and facilities shall under no circumstances be reduced for new development projects.
- Transfer of Ownership – The owner or lessee of any property that is all or partially exempt from ad valorem taxes as the result of the Unified Government having granted the exemption shall obtain the Unified Government written consent before transferring majority ownership of the property unless the transfer is to an affiliate or a related entity.

During the 2021 calendar year the Unified Government reported \$3,365,310 in taxes abated relative to the College.

NOTE O – SUBSEQUENT EVENTS

Subsequent events have been evaluated through December XX, 2022, the date the financial statements were available to be issued.

NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES

Organization - Since 1977, the Kansas City Kansas Community College Foundation has proudly served as a partner and avid supporter for the enhancement of teaching, learning, and engaging the community to transform lives. As a charitable, non-profit 501(c)(3), it is led by committed community members. Foundation leadership raises funds for College programs, projects, and special initiatives. The Foundation administers scholarship programs designed to provide Kansas City Kansas Community College students with academic and professional growth opportunities. Foundation Leaders are committed to facilitating key partnerships between the college and the community.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

Organization and Summary of Significant Accounting Policies (Continued)

Basis of Presentation — Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Codification (ASC) No. 958, Not-for-Profit Entities. Under ASC No. 958, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions.

Net assets without donor restrictions are those currently available at the discretion of the Board for use in the entity's operations and those resources invested in land, buildings and equipment and other property.

Net assets with donor restrictions are those which are stipulated by donors for specific operating purposes, special projects, or for the acquisition or construction of land, buildings, and equipment. The Foundation has chosen to show contributions whose restrictions are met in the same reporting period as unrestricted support. The Foundation's policy is to use restricted funds first, before any unrestricted funds would be used for the restricted purpose.

Property and Equipment – Property and equipment is recorded at fair value at the date of acquisition. There was no property and equipment held at June 30, 2022 or 2021.

Cash and Cash Equivalents – The Foundation considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The Foundation maintains cash balances at five financial institutions. Accounts at these banks were insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Foundation had \$777,531 and \$497,829 in uninsured cash balances at June 30, 2022 and 2021, respectively.

Revenue Recognition – Contributions are generally available for unrestricted use in the current year unless specifically restricted by the donor. Unconditional promises to give are recorded as received. Other contributions are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. Donated materials are reflected as contributions in the accompanying financial statements at their fair values at the date of receipt. The Foundation records donated services to the extent that they create or enhance non-financial assets or that they require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

Allocation of Functional Expenses - The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. Certain categories of expenses may be attributable to more than one program or supporting function. Therefore, these expenses would require allocation on a reasonable basis that is consistently applied. Salaries and benefits, and contractual services are allocated on the basis of estimates of time and effort. All other expenses are based on the type of activity or purpose of the expense.

Estimates – The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported amounts of revenues and expenses. Actual results could differ from those estimates.

Concentrations of Risk – During the years ended June 30, 2022 and 2021, two donors accounted for approximately 31% and 33% of the contributions received, respectively. One of these donations was received from an established trust fund of which only the earnings less fees can be spent and must be directed for scholarship purposes at the College.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

Income Taxes – The Foundation qualifies as tax exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

The Foundation recognizes the financial statement benefit of a tax position only after determining that the relevant tax authority would more likely than not sustain the position following an audit. For tax position meeting the more-likely-than-not threshold, the amount recognized in the financial statements is the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement with the relevant tax authority.

The Foundation is subject to income tax regulations in the U.S. federal jurisdiction and certain state jurisdictions. Tax regulations within each jurisdiction are subject to the interpretation of the related tax laws and regulations and require significant judgment to apply. With few exceptions, the Foundation is no longer subject to income tax examinations by the applicable tax authorities for the years before fiscal 2018. If any were to be incurred, the Foundation's policy is to record penalties and interest assessed by income tax authorities as operating expenses.

Date of Management's Review – In preparing the financial statements, the Foundation has evaluated events and transactions for potential recognition or disclosure through December XX, 2022, the date that the financial statements were available to be issued.

Investments

FASB ASC 820, *Fair Value Measurements and Disclosures*, provides the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements).

The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1	Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Plan can access.
Level 2	<p>Inputs to the valuation methodology include</p> <ul style="list-style-type: none">• quoted prices for similar assets or liabilities in active markets;• quoted prices for identical or similar assets or liabilities in inactive markets;• inputs other than quoted prices that are observable for the asset or liability;• inputs that are derived principally from or corroborated by observable market data by correlation or other means. <p>If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.</p>
Level 3	Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2022 and 2021.

- Money Market accounts are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 2 of the fair value hierarchy.
- Equity securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 1 of the fair value hierarchy.
- Fixed income securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 2 of the fair value hierarchy.

The following table sets forth by level, within the fair value hierarchy, the Foundation's Investment assets at fair value as of June 30, 2022 and 2021.

Assets at Fair Value as of June 30, 2022				
	Total	Level 1	Level 2	Level 3
Money markets	\$ 79,696	\$ -	\$ 79,696	\$ -
Fixed income securities	444,513	-	444,513	-
Equity securities	406,921	406,921	-	-
	<u>\$931,130</u>	<u>\$406,921</u>	<u>\$524,209</u>	<u>\$ -</u>

Assets at Fair Value as of June 30, 2021				
	Total	Level 1	Level 2	Level 3
Money markets	\$ 65,324	\$ -	\$ 65,324	\$ -
Fixed income securities	441,535	-	441,535	-
Equity securities	328,450	328,450	-	-
	<u>\$835,309</u>	<u>\$328,450</u>	<u>\$506,859</u>	<u>\$ -</u>

Net Assets With Donor Restrictions

Net assets with donor restrictions consisted of amounts contributed for specific scholarship programs. These totaled \$2,594,663 and \$1,559,102 at June 30, 2022 and 2021, respectively.

Net assets released from donor restrictions, by incurring expenses satisfying the restricted purpose, or by occurrence of events specified by the donors, totaled \$96,314 and \$363,282 at June 30, 2022 and 2021, respectively.

Additionally, the Foundation had net assets which were restricted in perpetuity of \$461,188 and \$403,397 at June 30, 2022 and 2021, respectively. It is the policy of the Kansas City Kansas Community College Foundation to invest the Foundation scholarship funds in a wise and prudent manner. Funds will be invested to create the best return while maintaining the security and availability of the funds for students for many years to come. Investments will be reviewed yearly by the Board of Directors.

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2022

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NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

In Kind Services

The Kansas City Kansas Community College provides office and management resources to the Foundation. For the year ended June 30, 2022 and 2021 the Foundation recorded and reported \$318,868 and \$325,365 in resources received as in-kind services by the College limited to personnel costs, supplies, and contractual services expended by the College

Liquidity

The Foundation receives significant contributions which are restricted by donors. Management considers any contributions which are restricted for programs that are on-going, major, and central to its annual operations to be available to meet the majority of current cash needs, with the balance of funding coming from cash carry-overs of prior year amounts without restrictions. These funds are available to meet general expenditures for the current year. Management believes that these resources are sufficient to meet the general operating needs of the Foundation based on their review of the programming needs for the upcoming year and their review of historical costs.

Financial assets, at year-end:	<u>2022</u>	<u>2021</u>
Cash and cash equivalents	\$1,567,559	\$1,299,161
Investments	931,131	835,308
Receivables	<u>6,000</u>	<u>25,125</u>
Total financial assets, at year-end	<u>\$2,504,690</u>	<u>\$ 2,159,594</u>
Financial assets unavailable for general Expenditures:		
Amounts restricted by donor	<u>\$ 2,594,663</u>	<u>\$ 1,540,857</u>
	<u>\$ 2,594,663</u>	<u>\$ 1,540,857</u>
Financial assets available to meet cash needs for general expenditures	<u>\$ (89,973)</u>	<u>\$ 618,737</u>

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SUPPLEMENTAL INFORMATION

KANSAS CITY KANSAS COMMUNITY COLLEGE
SUPPLEMENTAL SCHEDULE OF COMPARISON OF
BUDGETARY EXPENDITURES WITH APPROPRIATIONS
Year Ended June 30, 2022

	<u>Budgetary Expenditures</u>	<u>Legal Appropriations Budget</u>	<u>(Over) Under Budget</u>
Operating Expenses			
Salaries & Benefits	\$ 41,774,394	\$ 44,166,500	\$ 2,392,106
Contractual Services	1,844,871	1,646,482	(198,389)
Supplies & Other Operating Expenses	11,886,379	14,617,063	2,730,684
Utilities	1,742,858	1,972,500	229,642
Repairs & Maintenance to Plant	551,850	5,290,020	4,738,170
Scholarships & Financial Aid	14,414,469	13,775,000	(639,469)
Total Operating Expenses	<u>72,214,821</u>	<u>81,467,565</u>	<u>9,252,744</u>
Nonoperating Expenses			
Interest Expense	565,208	602,320	37,112
Total Expenses	<u>\$ 72,780,029</u>	<u>\$ 82,069,885</u>	<u>\$ 9,289,856</u>

The college's legal appropriations budget is prepared on a cash basis. The budgetary expenditures in this schedule are also reported on a cash basis of accounting; therefore they differ from those reported on the Statement of Revenues, Expenses, and Change in Net Position which are reported on an accrual basis of accounting.

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KANSAS CITY KANSAS COMMUNITY COLLEGE

COMPLIANCE REPORT

JUNE 30, 2022

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COMPLIANCE REPORT

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees
Kansas City Kansas Community College

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities, the aggregate discretely presented component units, of the Kansas City Kansas Community College, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the College's basic financial statements and have issued our report thereon dated December XX, 2022. The financial statements of the Kansas City Kansas Community College Foundation (discretely presented component unit) were not audited in accordance with Government Auditing Standards and accordingly this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with the Kansas City Kansas Community College Foundation.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the regulatory basis financial statement, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the College's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the College's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose

December XX, 2022
Lenexa, KS

DRAFT

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees
Kansas City Kansas Community College

DRAFT

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Kansas City Kansas Community College's (the "College") compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of College's major federal programs for the year ended June 30, 2022. The College's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Kansas City Kansas Community College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the College and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the College's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the College's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the College's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions,

-misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the College's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the College compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the College's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

KANSAS CITY KANSAS COMMUNITY COLLEGE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2022

DRAFT

Federal Grantor/Pass-Through Grantor/ Program Title	Grant Number	Federal CFDA Number	Federal Expenditures
Department of Education			
Direct Programs - Student Financial Aid Cluster			
Federal Work-Study	P033A117523	84.033	\$ 118,660
Federal Supplemental Education Opportunity Grant	P007A117523	84.007	197,069
Federal Pell Grant	P063P117471	84.063	7,090,674
Federal Direct Loans	P268K17471	84.268	1,642,013
Total Student Financial Aid Cluster			<u>9,048,416</u>
Education Stabilization Fund	P425E203843	84.425E	6,889,792
HEERF Education Stabilization Fund	P425F202992	84.425F	9,828,512
			<u>16,718,304</u>
 Passed Through Kansas Board of Regents			
Vocational Education - Program Improvement		9921 Program Improvement	
Regular		84.048	400,815
Reserve		84.048	55,368
Leadership		84.048	8,695
Special Projects		84.048	5,500
Perkins V Implementation		84.048	6,000
			<u>476,378</u>
AEFLA Grant		84.002	343,968
Total Pass Through Kansas Board of Regents			<u>820,346</u>
 Passed Through Kansas Department of Education			
Title IV 21st Comm Learning CTRS		84.287	224,970
Total Pass Through Kansas Dept. of Education			<u>224,970</u>
Total Kansas Department of Education			<u>26,812,036</u>
 Department of Agriculture			
Passed Through Kansas Department of Education			
SRS - Food		10.559	8,301
Total Department of Agriculture			<u>8,301</u>
Total Expenditures of Federal Awards			<u>\$ 26,820,337</u>

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2022

DRAFT

NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards has been prepared on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the College, it is not intended to and does not present position of the financial of the College.

NOTE B – COST RATE

For the year ended June 30, 2022, costs requested for reimbursement have been limited to direct reimbursement of costs.

Catalog of Federal Domestic Assistance (CFDA) numbers are presented for those programs for which such numbers were available.

NOTE C – MAJOR PROGRAMS

In accordance with Uniform Guidance, major programs for the College are individual programs or a cluster of programs determined using a risk-based analysis. The threshold for distinguishing Type A and Type B programs was \$750,000. Student Financial Aid is designated as a cluster of programs which was determined to be a major program; along with the Education Stabilization Fund and the HEERF Education Stabilization Fund.

NOTE D – FEDERAL STUDENT LOAN PROGRAMS

Federally guaranteed loans issued to students of the College by financial institutions under the Federal Direct Loan (FDL) programs were \$1,642,013 during the year ended June 30, 2022. The amount presented represents the value of new loans awarded during the year.

Federal direct programs are presented by the applicable federal agency. Federal pass-through programs are presented by the entity through which the College received the federal grant.

NOTE E – ADDITIONAL AUDITS

Grantor and regulatory agencies reserve the right to conduct additional audits of the College's grant programs. Such audits may result in disallowed costs to the College. However, management does not believe such audits would result in any disallowed costs that would be material to the College's financial position at June 30, 2022.

KANSAS CITY KANSAS COMMUNITY COLLEGE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022

SECTION I - SUMMARY OF AUDITOR'S RESULTS

DRAFT

Financial Statement Section

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- | | |
|--|---------------|
| a. Material weakness identified? | No |
| b. Significant deficiencies identified? | None Reported |
| c. Noncompliance material to financial statements noted? | No |

Federal Awards Section

Internal control over major programs:

- | | |
|---------------------------------------|---------------|
| a. Material weakness(es) identified? | No |
| b. Significant deficiency identified? | None Reported |

Type of auditor's report issued on compliance for major programs: Unmodified

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal program or Cluster</u>
84.007, 84.033, 84.063, 84.268	DOE – Student Financial Assistance Cluster
84.425E	Education Stabilization Fund
84.425F	HEERF Education Stabilization Fund

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee? Yes

KANSAS CITY KANSAS COMMUNITY COLLEGE
SCHEDULE OF FINDINGS AND QUESTIONS COSTS
FOR THE YEAR ENDED JUNE 30, 2022

SECTION II – FINANCIAL STATEMENT FINDINGS

No matters were reported.

SECTION III – FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

No matters were reported.

SECTION IV – SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

No matters were reported.

DRAFT



Kansas City Kansas Community College

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2022

Ruffalo Noel Levitz Student Satisfaction Inventory (SSI) Results

Chris Meiers, Ph.D. (*he, him, el*)
Vice President for Student Affairs and
Enrollment Management

○○○○○



DEFINITION OF SATISFACTION

"When expectations are met or exceeded by the student's perception of the campus reality."

Schreiner & Juillerat, 1994



Kansas City Kansas
Community College



STRENGTHS

Survey items that students rated in the top half of importance and in the top quartile of satisfaction, relative to the other survey items.

CHALLENGES

Survey items in the top half of importance and the bottom quartile of satisfaction or in the top half of importance and the top quartile of the performance gaps for the data set.

PERFORMANCE GAP

The difference between the importance score and the satisfaction score.



Kansas City Kansas
Community College



OUR SURVEY



- 450 responses out of 4,363 students (10.3% response rate)
- Overall scores
 - improved from 2019 survey
 - higher than national and midwest community colleges
 - higher in some categories for peer colleges



Kansas City Kansas
Community College

TOP 5 STRENGTHS

1. I am able to experience intellectual growth here.
2. Nearly all the faculty are knowledgeable in their fields.
3. There are convenient ways to pay my school bill.
4. Financial aid awards are announced to students in time to be helpful in college planning.
5. Students are made to feel welcome on this campus.

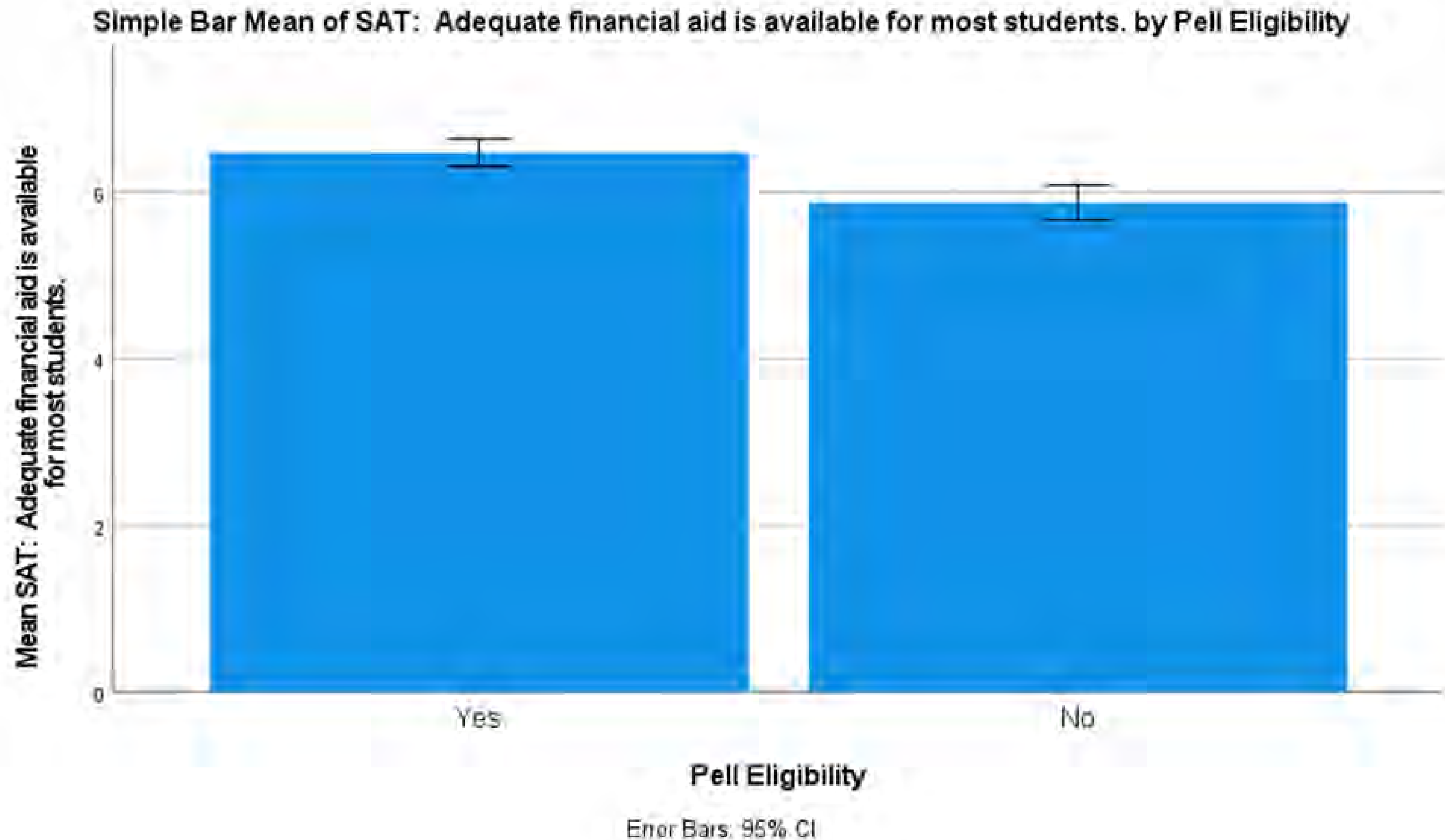


TOP 5 CHALLENGES

1. Adequate financial aid is available for most students.
2. Program requirements are clear and reasonable.
3. The quality of instruction I receive in most of my classes is excellent.
4. I am able to register for classes I need with few conflicts.
5. This school does whatever it can to help me reach my educational goals.



THE IMPORTANCE OF COST



“

**HONESTLY, I SEE A LOT OF STUDENTS
BYPASS A COMMUNITY COLLEGE
BECAUSE THEY THINK IT'S NOT THE 'BIG
THING.' BUT NOT KNOWING HOW MUCH
ATTENTION AND CARE YOU GET HERE AT
KCKCC CAN NOT BE MATCHED.**

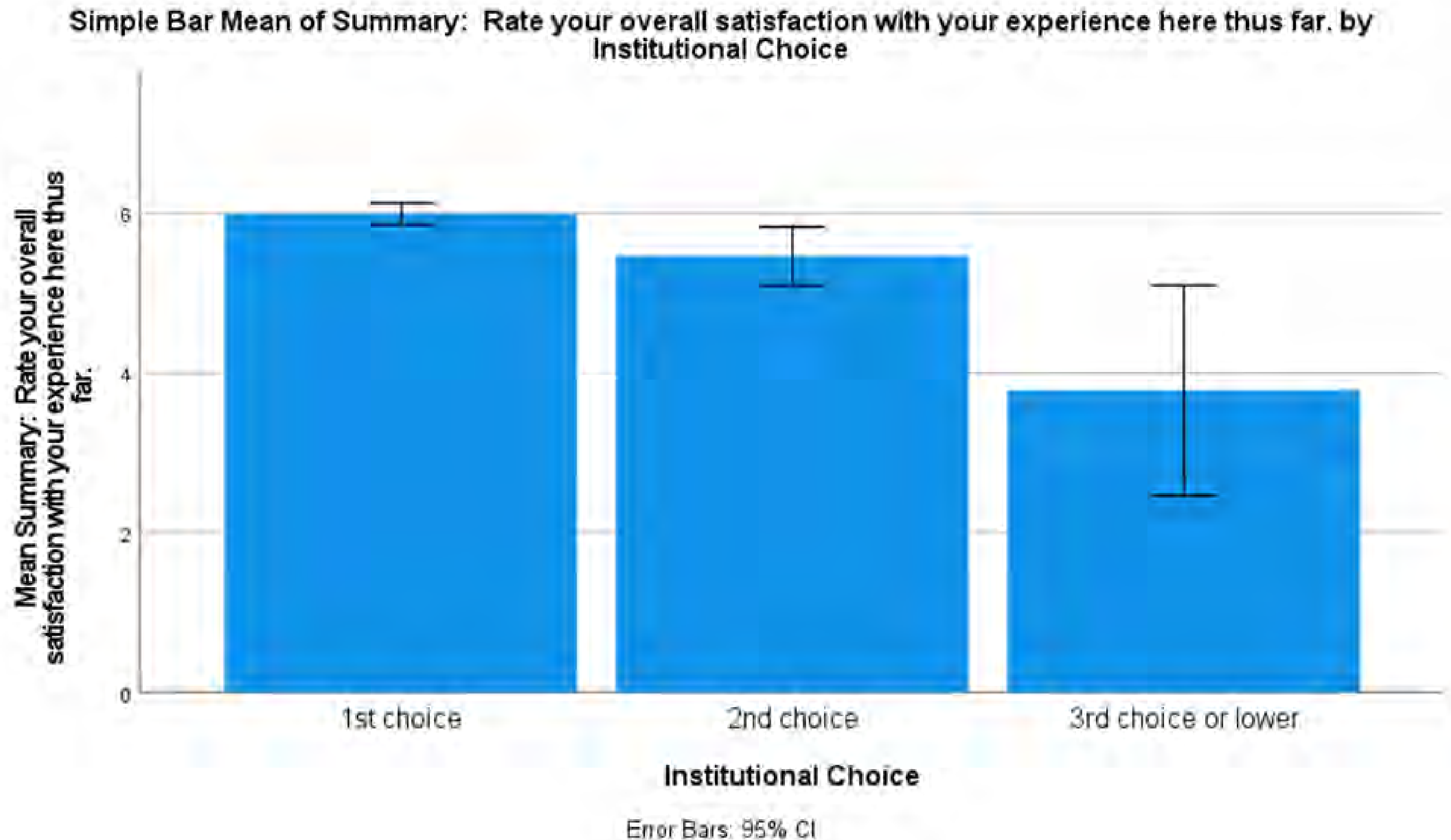
-KCKCC STUDENT FROM SURVEY

”



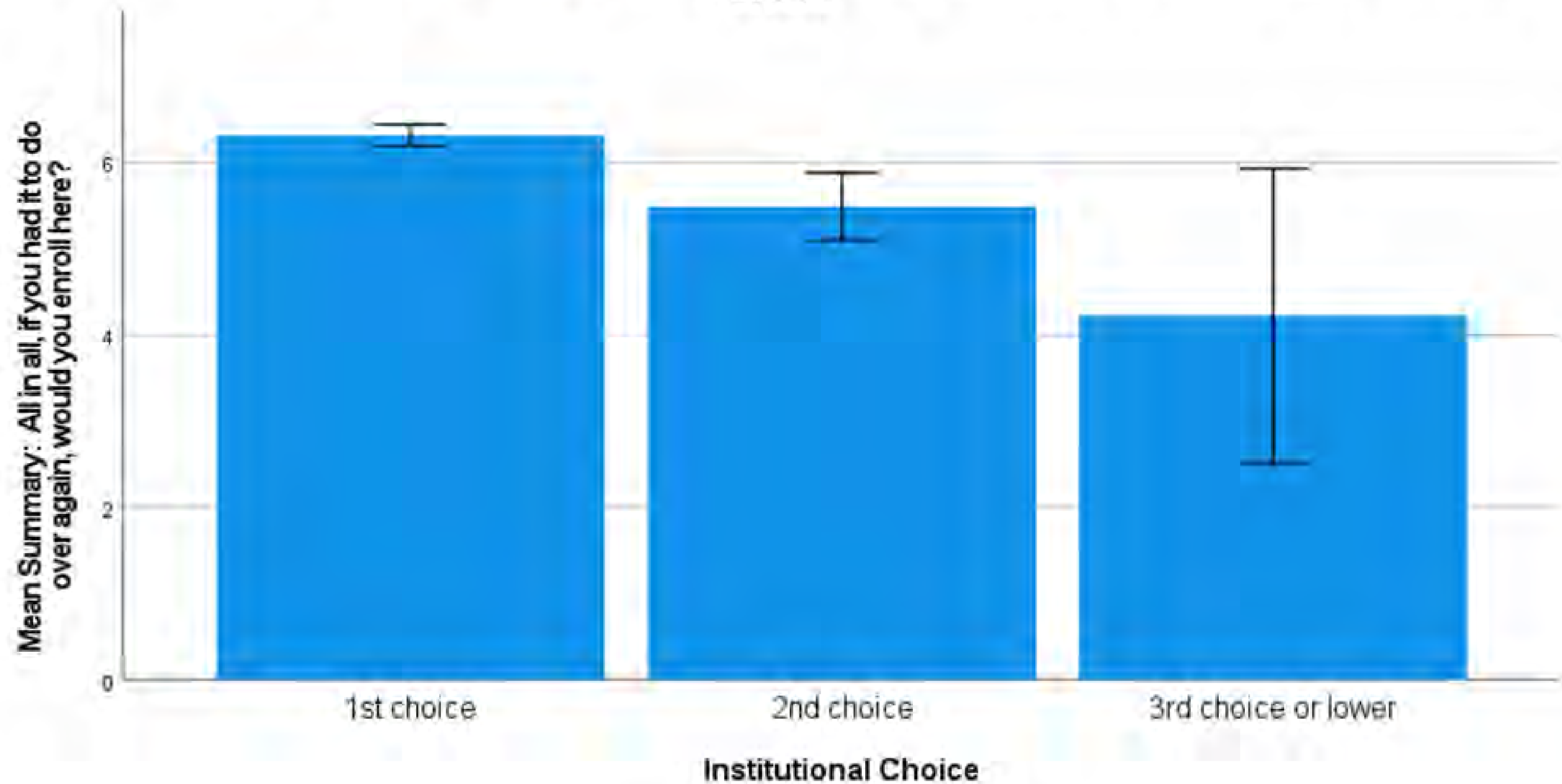
**Kansas City Kansas
Community College™**

THE IMPORTANCE OF COLLEGE CHOICE



THE IMPORTANCE OF COLLEGE CHOICE

Simple Bar Mean of Summary: All in all, if you had it to do over again, would you enroll here? by Institutional Choice



Error Bars: 95% CI

“

**I LIKE THE ENVIRONMENT, I DO FEEL
ACCEPTED, BUT I DO FEEL LIKE
THERE COULD BE MORE ACCESSIBLE
AREAS OUTSIDE TO WORK**

-KCKCC STUDENT FROM SURVEY

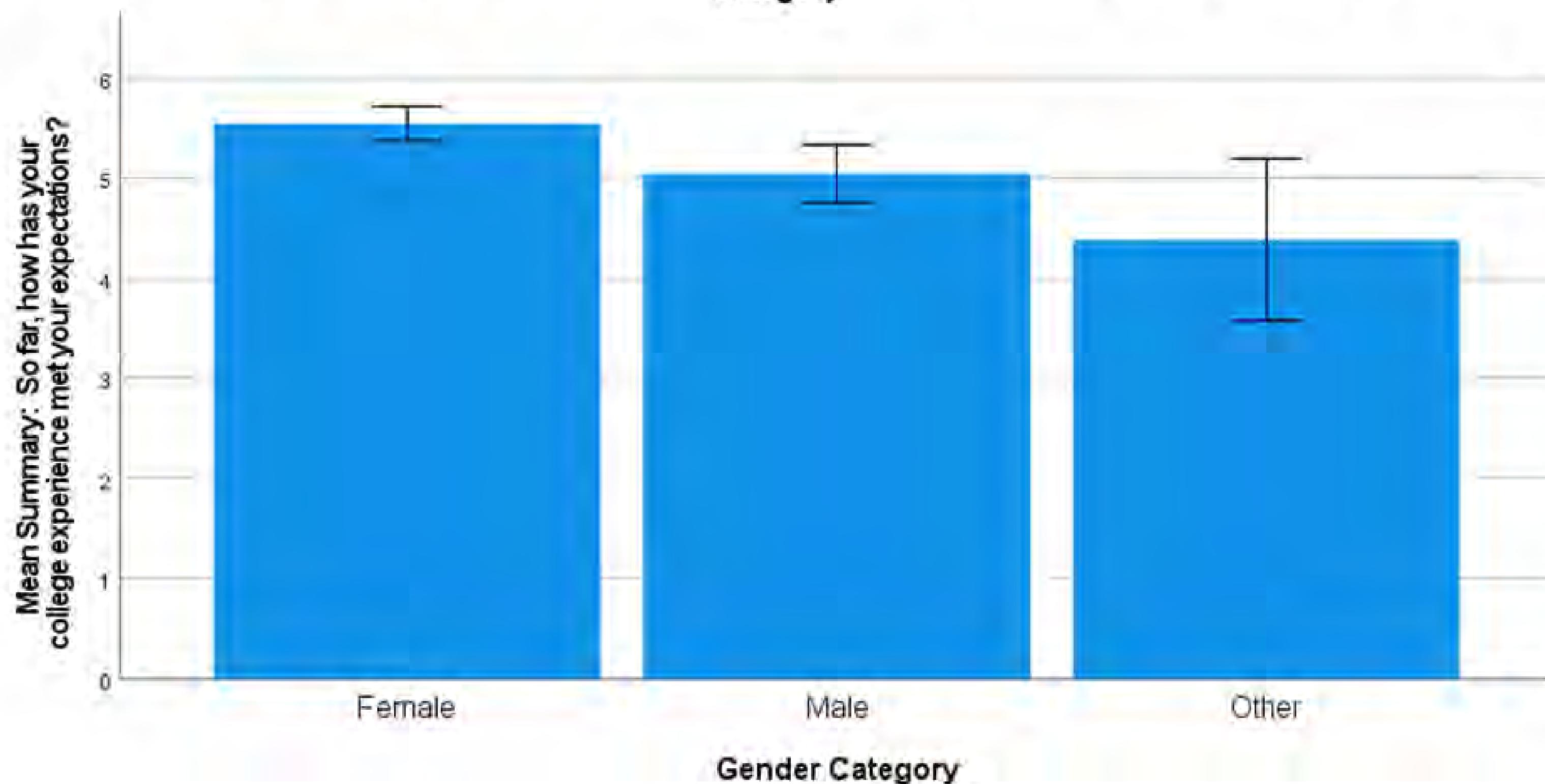
”



**Kansas City Kansas
Community College™**

○ ○ ○ ○ *GENDER GAPS*

Simple Bar Mean of Summary: So far, how has your college experience met your expectations? by Gender Category



Error Bars: 95% CI

“

**IF THERE'S A WAY THEY COULD
WORK ON QUIET STUDY SPACE
ON CAMPUS THAT WOULD BE
APPRECIATED.**

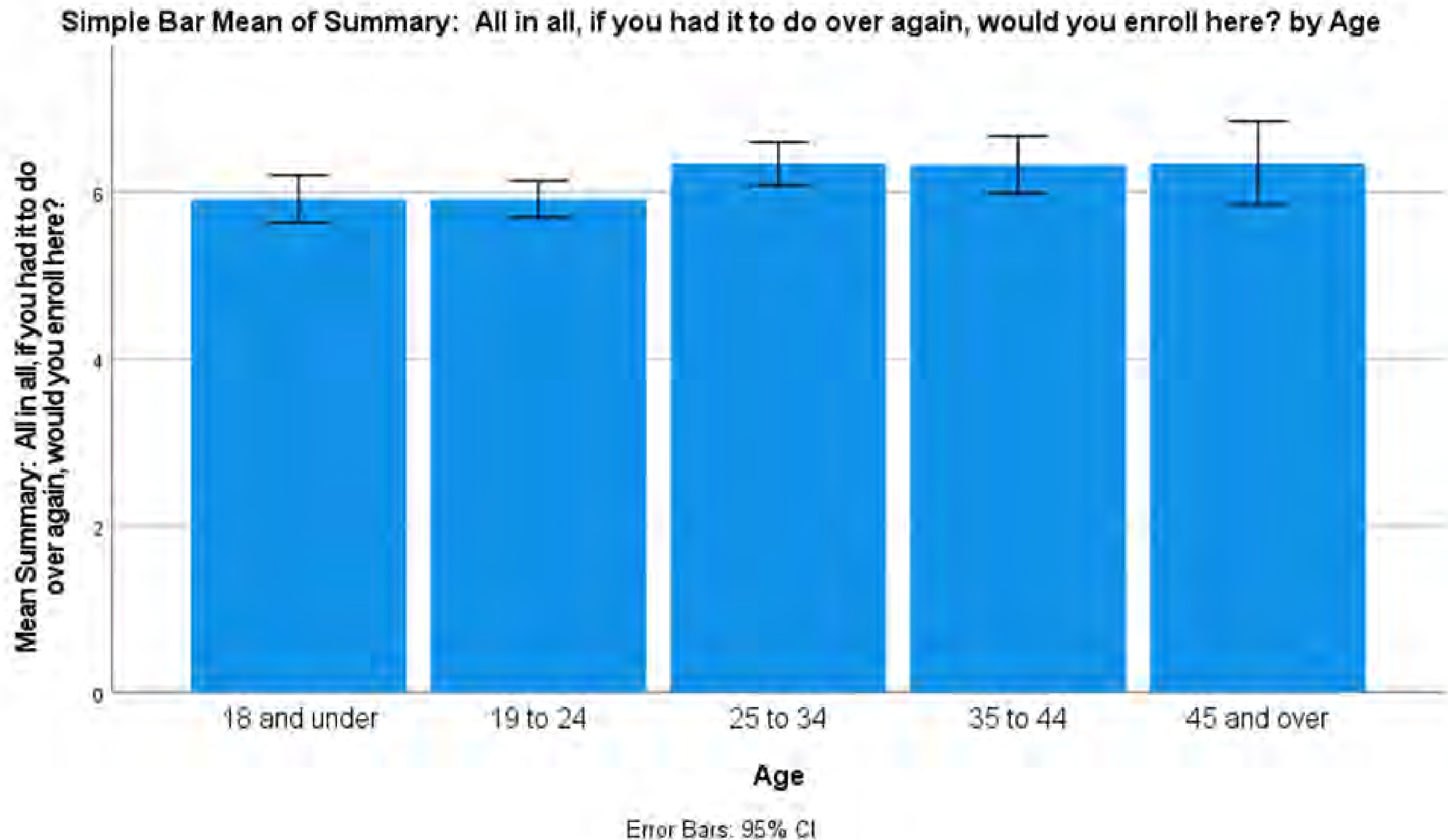
-KCKCC STUDENT FROM SURVEY

”



**Kansas City Kansas
Community College™**

AGE GAPS



“

**I MADE THE DECISION TO
RETURN TO SCHOOL AND I AM
GLAD I CHOSE KCKCC**

-KCKCC STUDENT FROM SURVEY

”



**Kansas City Kansas
Community College™**

Kansas City Kansas
Community College™

TH

Candle Lighting Ceremony

WED., NOV. 30TH

11:00 A.M. - 12:15 P.M.

PERFORMING ARTS CENTER



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, October 18, 2022 – 9:00 A.M.

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 9:00 a.m. in the Pioneer Conference Room 143 at KCKCC-Pioneer Career Center and in the KCKCC Zoom meeting platform on Tuesday, October 18, 2022. The Pledge of Allegiance was led by Vice Chair Pat Brune.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Pat Brune, Mr. Donald Ash, Ms. Rosalyn Brown, Dr. Ray Daniels, Ms. Linda Hoskins Sutton and Mr. Brad Isnard.
4. **Approval of Agenda:** Chair Criswell called for a motion to approve the agenda. Trustee Hoskins Sutton made the motion. Trustee Ash seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or at the podium.
6. **Recognitions/Presentations:** Chair Criswell issued a friendly reminder to limit recognitions and presentations to 5-minutes.
 - Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Annual Assessment Report.
 - Mr. Pope announced the Annual Assessment Report will be provided in the next Board packet after some changes are made. Mr. Pope shared KCKCC has maintained the commitment to assessment for the last academic year and highlighted data for the following 6 sections: aggregated evidence for the institutional program and class level assessments, an update from the campus

wide assessment committees, a Deans' report from each division and academic affairs and reports from student affairs and enrollment management.

Mr. Pope explained routes for gathering data such as listening sessions that are open to members of the campus, review of the standards used to align with co-curricular programs and the Community College Survey of Student Engagement. In general, KCKCC is above the medium-size college cohorts and our 2021 cohort. Mr. Pope shared requirements and reporting data for program assessment and class level assessments mentioning the assessment committees and the Deans' reports and that goal accomplishments are measured.

Mr. Pope reported the College is in good shape for the Higher Learning Commission (HLC) special report that will be due in December 2024.

Trustee Daniels questioned if this is a new annual report as a result of the HLC work. Mr. Pope responded it was a goal of Dr. Cynthia Goudeau, Director of Assessment, to produce the reports as it is best practice and it coincided with HLC; this is the second annual report and will be reported each October.

Dr. Mosier replied it is very transparent reporting of assessment and is a great summary of evidence for HLC. Good work by everyone.

Trustee Daniels shared one of the goals of the Board is to use data, this will be a good asset for the Board and the College.

Chair Criswell encouraged Mr. Pope to capture a 100% response rate of this important data to have a full and accurate set of data collected and interpreted. Mr. Pope is working with the Deans to determine the reason various reports were not submitted and to ensure the requirements are understood.

- Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the SB155 Special Course Fees.
 - Mr. Pope reported the Technical Education Authority through Kansas Board of Regents requires the College to submit the Excel and CTE fees (SB155 fees). These are courses offered as part of the high school concurrent partnership.

Mr. Pope requested approval for the first column representing the 2023-24 course fees and explained each respective column. The fees are captured so students understand the costs.

Trustee Ash indicated this report was reviewed closely at the Board Finance Committee meeting. Vice Chair Brune confirmed the report was reviewed almost line by line with a recommendation for full Board approval as it was presented. Trustee Ash explained if the State has material requirements for courses or the Occupational

Safety and Health Administration regulations require materials, the College cannot control those material costs. This is a good annual review and the costs are in line with the minimum requirements. Trustee Ash made a motion to accept the fees as presented. Vice Chair Brune seconded the motion.

Trustee Hoskins Sutton questioned if the fees are disclosed upfront for students to pay and if students in a program have a hardship how that is handled. Mr. Pope answered the program costs are published at the same time as the course fees. Trustee Ash reiterated the hardship issue and whether the school district or the College works with students on hardship issues. Mr. Pope responded it depends on the school district. Dr. Mosier interjected the College has the special emergency fund through Student Affairs and/or the Foundation plus there is new Federal legislation stating all costs must be provided to students prior to enrolling in a program. Mr. Pope is working on this issue. Trustee Hoskins Sutton had no further questions.

Chair Criswell called for an official motion after the discussion. The original motion by Trustee Ash and the seconded motion by Vice Chair Brune was upheld. **The Motion Carried.**

- Chair Criswell invited Dr. Chris Meiers, Vice President of Student Affairs and Enrollment Management, to present the Annual Equity in Athletics Disclosure Act Report.
 - Dr. Meiers reported the College is required to submit this annual publication to the Department of Education by October 15th and to publish the report on the KCKCC website to publicly disclose the College's commitment to equitable activities across men's and women's sports.

As an overall summary, the College has an excellent parity in men's and women's sports. Dr. Meiers presented the information as provided in the Board packet. Dr. Meiers acknowledged Ms. Kinsey Huwaldt, Athletics Compliance Coordinator and Interim Athletics Director, for her service in developing the report.

Dr. Meiers asked for questions from the Board. Trustee Daniels commented he is pleased to see the number of women coaches for women's sports.

- Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Student Housing Update.
 - Dr. Kneuvean held a final walkthrough of Centennial Hall yesterday and identified 40 items to be repaired or installed with many being supply chain issues. Expecting to close out the contract in February. There are 260 beds, 251 beds are revenue-generating; resident assistants and resident hall staff do not pay. Of the revenue-generating beds, 232 are occupied (92%). The costs are being covered 100%. The College is receiving positive feedback from the students.

Chair Criswell commented it makes her proud the College is able to provide some of the best housing in Kansas and the region, kudos to everyone. Trustee Brown asked if there were any complaints from residents. Dr. Kneuvean responded no complaints. Trustee Daniels shared there is good buzz around the community about the dorm. Trustee Ash commented it is a good environment on campus, the students are engaged. Dr. Mosier mentioned individuals drive through the campus to see Centennial Hall.

- Chair Criswell invited Mr. Robert Putzke, Chief of College Police, to present the 2022 Annual Security and Fire Safety Report.
 - Mr. Putzke gave an overview of the report, also known as the Clery Act and is required by the Department of Education and by Federal Statutes. The report covers the previous 3 calendar years and the 5 KCKCC locations. The purpose is to share information with the community. Overall, the College's statistics are quite good. College security and safety enhancements are a focus of the College for fiscal year 2023.

Mr. Putzke asked for questions from the Board. Trustee Ash commented it is a good report. Trustee Daniels commented it is a comprehensive report.

The Trustees thanked Mr. Putzke for the report.

7. **Communications:** Chair Criswell invited Dr. Greg Mosier to communicate on the Board of Trustees Annual Food Drive.
 - Dr. Mosier kicked off the annual food drive communicating the Board is trying to accumulate food reserves for students for the holidays. At the November Board meeting the collection will be showcased. Donations may be delivered to the Executive Board Room. Keep in mind, there are 100 extra students on campus this year.

Trustee Hoskins Sutton requested a list of needed items. The list will be provided.

8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.
 - On behalf of the Board Finance Committee (BFC), Vice Chair Brune, Chair of the BFC, reported the committee and the supporting college staff met on October 10th. The committee thoroughly reviewed payments, financial documents, and received updates on projects that would impact the finances of the College. Vice Chair Brune shared the committee requested money be invested and reported the Chief Financial Officer, Dr. Kneuvean, is building an investment pattern to invest available funds.
 - On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown reported the committee met this month. The committee requested of Chair Criswell to be included on the agenda for the upcoming Board Retreat, to help determine the Board's expectations of the BCEC. The committee has a meeting scheduled with the

Kansas City Kansas school district community engagement officer tomorrow. The committee is reviewing the proposed guidelines for event scheduling and will provide input next month.

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton will report on the College policies later in the meeting.
- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported some Trustees will be attending the ACCT Leadership Congress in New York next week. Trustee Hoskins Sutton is campaigning for a position on the Diversity, Equity and Inclusion Committee, and the attending Trustees will assist with campaign support. Trustee Hoskins Sutton has vast experience with student services and is exceptionally qualified to serve on the committee. The Trustees will return with an update.

Chair Criswell offered best wishes to Trustee Hoskins Sutton on the campaign and agreed with Trustee Ash's exceptionally qualified comment.

9. **Consent Agenda:** Chair Criswell called for questions or comments regarding the Consent Agenda. Hearing none, Chair Criswell called for a motion to approve the Consent Agenda. Trustee Brown made the motion. Trustee Isnard seconded the motion. **The Motion Carried.**
10. **Student Senate Report:** Chair Criswell called for the Student Senate Report. Mr. Andrew Guevara-Alatorre, Student Senate President and Ms. Paige Daly, Student Senate Vice President, reported the following –
 - Mr. Guevara-Alatorre shared the Back to School Bash was August 31st. Ms. Daly reported the event was a great way to connect with the campus and clubs. There were food truck options, 13 transfer colleges participating and all the College clubs which resulted in an estimated 15 new members per club.
 - Mr. Guevara-Alatorre reported the Lunch and Learn Event with Kansas Supreme Court Justices was cohosted with KCKCC Foundation and Alumni Association. There was a question and answer session, upcoming election information, assistance with voter registration and promoted election worker opportunities. In response to Trustee Ash's question, Mr. Guevara-Alatorre was satisfied with the attendance. Vice Chair Brune commented she attended online and the students and audience were well prepared to ask thoughtful questions. Vice Chair Brune recommends all watch the event recording if it is available. Mr. Guevara-Alatorre gave special thanks to Mary Spangler for assistance with the event.
 - There are 2 Halloween bashes coming up at TEC on October 22 and at PCC on October 25.

Mr. Guevara-Alatorre asked for questions from the Board. Chair Criswell thanked Mr. Guevara-Alatorre and Ms. Daly for an excellent report. Trustee Ash appreciated the

photos shared. Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

11. **President's Report:** Chair Criswell called for the President's report. Dr. Greg Mosier reported the following –

- Dr. Mosier thanked Mr. Guevara-Alatorre and Ms. Daly for the great Student Senate report and for the incredible engagement with their activities. Dr. Mosier and Mr. Guevara-Alatorre meet on a monthly basis to have a president-to-president conversation to discuss plans and goals for the year serving as Student Senate President.
- Dr. Mosier thanked the Pioneer Career Center staff and Media Services for setting up the Board meeting in the brand-new room. Kudos to Marcia Irvine, her team, and all the programs that worked on the room.
- Along with the special visit from the Kansas Supreme Court Justices, there have been several other special guests on campus this last month. KCKCC hosted about 24 guests from the Kansas Community College Leadership Institute with Dr. Jackie Vietti. The group was excited for a tour of Centennial Hall. Two other community college presidents have requested to visit Centennial Hall also.
- The College hosted the KCK Chamber Chairman's Breakfast, which is primarily the Board of Directors from the Chamber of Commerce and special guests. All were excited to view the new artwork and all the facility updates.
- There was a virtual accreditation visit for the paramedic program; it was a really good visit.
- The College is attracting attention from all parts of the state. Following the general election, KCKCC will host the ArtsKC Legislative Reception for the Kansas elected officials of Wyandotte and Johnson County to see some of the new artwork and installations. The event date and additional information will be shared soon.
- KCKCC is hosting the Indian Classic reception on October 27 at the Art Gallery in lower Jewell. This exhibition celebrates Asianx women. Shai Perry, Art Gallery Coordinator, has more information about that event.
- Continue to monitor weekly COVID numbers. Employees have had 3 incidents: 3 positive, 0 close contact. Students have had 3 incidents: 3 positive, 0 close contact.
- Dr. Mosier made a special announcement that KCKCC is the recipient of the KCK Chamber of Commerce Stronger Together Award. This award celebrates businesses and organizations that exemplify the importance of collaboration by joining forces and leveraging resources for the greater good of our community. The submission was by KCKCC Foundation's Mary Spangler regarding the downtown project. The recognition goes above and beyond what we're doing with downtown as we are involved with the community all the time. Dr. Mosier shared multiple examples:
 - Jim Mair and the jazz ensemble playing music at the Wyandotte Health Foundation 25th Annual Celebration
 - Construction and Building Maintenance Programs build homes for Habitat for Humanity

- Veterans and Catholic Clubs work to collect and serve food in food kitchens and for Harvesters
- Student athletes mentor secondary and elementary students
- Students and staff from PCC being recognized at multiple events and hosting the Halloween Bash for the community
- The awards ceremony is Friday, November 18 at Memorial Hall. More information will be shared for those interested in attending.

Dr. Mosier asked for questions from the Board. Chair Criswell congratulated Dr. Mosier on the award. Trustee Daniels made a motion to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

12. Vice President of Academic Affairs Report: Chair Criswell called for the Vice President of Academic Affairs report. Mr. Jerry Pope reported the following –

- Mr. Pope gave an update on software that was purchased, as a result of contract negotiations last year, to conduct student evaluations for every course. It will be ready for the fall semester. Thank you to Henry Hinkle, Director of Institutional Effectiveness and to Dr. Tiffany Bohm for leading the charge on this topic.
- Negotiations are continuing. The administrative team and the faculty team agreed to do interest-based bargaining. Issues are brought to the table and the teams brainstorm solutions. The facilitator is very good at recognizing and helping with working through the issues. The goal is after negotiations are finished to continue meeting as a group so for the next negotiations round most of the issues will have been visited about. The process has good potential for the administration and the faculty.
- Regarding the Office of Assessment, Dr. Cynthia Goudeau does a great job meeting with faculty and has focused on first time coordinators to request their participation in assessment to be engaged and knowledgeable from the very beginning of their tenure at KCKCC.
- The construction program is doing work in some areas on our land bank house.
- On Friday, the music department hosted Grammy award-winning acapella jazz group The New York Voices who sang at the reopening of the Folly Theatre downtown.
- There was a job fair.
- The EMT program went through their accreditation visit. There were no citations, there were 4 minimal recommendations. Kudos to EMT Director Jeff Smith, the faculty of that program and to Dean Tiffany Bohm. Will receive the final results in about 2 months.
- The Mortuary Science program coordinator, Wiley Wright, and Dr. Tiffany Bohm are going to Chicago tomorrow to get the results of that review.
- Dr. Stites and Dr. Kremer's division are visiting to get some synergy between groups and their program.
- The SBSPS division and the Great Plains SPCA are teaming up once again to collect for the Annual Pet Food Drive.

Mr. Pope asked for questions from the Board. Trustee Hoskins Sutton commented on the impact Mr. Pope has on students as he was the accompanist for the choir and a former student always includes KCKCC on her bio due to Mr. Pope's encouragement of her. Kudos to Mr. Pope.

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion.
The Motion Carried.

13. Vice President of Student Affairs and Enrollment Management Report: Chair Criswell called for the Vice President of Student Affairs and Enrollment Management report. Dr. Chris Meiers reported the following –

- Dr. Meiers acknowledged Marcia Irvine and her team for integrating students and keeping students connected to the KCKCC environment.
- Fall 2022 enrollment continues to go up about one-tenth percent. Total student credit hours for the semester should continue to be up from Fall 2021. Less students are dropping from week to week. As of the seventh week, 65 less student credit hours dropped compared to last year, equal to 5.5 students. Trustee Ash asked what that is contributed to. Dr. Meiers answered one item is the emphasis of on campus housing environment and more full-time students compared to the past. Also, what the institution is offering is relevant to the community. The no shows are going down over a 5-year period down 50%, last year was 40%. This could be attributed to a better adoption of the self-service options, such as the ability to see their schedules in more real time and proactive advising.
- In Financial Aid, the FY2019 loan default rate is down to 2.2%, FY2018 it was 5.7%. With the recession of student loan payments that was expected. Closely monitoring as going into the next year and will be educating current students and former students on responsible borrowing and fiscal management.
- In relation to the Course Fees presentation, the emergency hardship funds are managed by the Foundation office when needed. For non-high school students, the course fees being published makes financial aid options available.
- Thank you for supporting the Blue's Kitchen Cabinet Food Pantry. The kitchen is seeing a spike with the residential students and more students on campus. As of this year, about 175 more individual student visits to the food bank. There is a need for more donations. Military and Veterans Center is doing a food drive also.
- Highlights of staff accomplishments:
 - Tammy Reece, Assistant Director of Financial Aid, was appointed to the National Association of Student Financial Aid Administrators task force on the resumption of student loan payments. She is the only Community College representative on this committee.
 - Lana Ross, Head Softball Coach, was appointed president of the National Junior College Athletic Association's Softball Coaches Association.
 - Jennifer Strohman, Assistant Softball Coach, was awarded the National Fast Pitch Coaching Association NJCAA Division II Assistant Coach of the Year Award.

Dr. Meiers asked for questions from the Board. Trustee Daniels congratulated on cultural disciplines, Trustee Hoskins Sutton gave kudos also. Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

14. **Chief Marketing and Institutional Image Officer Report:** Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kristy Green reported the following –

- Ms. Kristy Green shared a video about Ms. Rita Blitt and her artwork collection. Ms. Blitt has asked for the video to be on her website.
- In the Board packet, there are awards that the staff won and the quality of the designed pieces.
- The 8-week campaign increased the Get Ready webpage by 700% due to the marketing efforts where the 8-week campaign was posted.
- KCKCC has been doing digital advertising. This year changes were made in the program to measure how many students clicked, completed a form, applied and enrolled. For Fall 2022, 15% of those in the advertisement applied, 8% of those enrolled, equaling about \$70,000 in revenue from that advertising campaign. Will continue to measure and continue to build that program.

Ms. Green asked for questions from the Board. Dr. Mosier shared Ms. Blitt was excited about receiving the video.

Trustee Hoskins Sutton thanked Ms. Green and the marketing department for the help with the campaign materials for the ACCT campaign. Trustee Ash congratulated Ms. Green and team on all the awards and recognitions.

Trustee Ash made a motion to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

15. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following –

- The audit report will be presented to the Board Finance Committee and the Board upon completion in November or December.
- 1,500 refunds have been processed to students in the amount of \$2.7 million in financial aid assistance remitted back to them after paying tuition.
- Facility Services finished the parking lot for Centennial Hall.
- Mr. Jerry Pope is handling the Facilities Master Plan and co-chairing with Facility Services.
- For a high-level of custodial services at Centennial Hall, with hiring challenges, the service is contracted with a vendor that handles the Police Academy. Will bring the service back in-house once back to full strength.

- College Police – 3 officers have been sent to the Academy, when they return the College Police will only be one staff short. There are several trainings the College Police are involved with and security improvements are underway.
- Dr. Kneuvean is monitoring the revenue projections as related to enrollment management. Had hoped to reach 5% growth, it is at about 1% growth. The Board Finance Committee will remain informed.

Dr. Kneuvean asked for questions from the Board. Trustee Daniels requested a timeline for the Facilities Master Plan completion. Mr. Pope responded this academic year, maybe into the summer as there is a struggle gathering some data. It will be a 15-year plan. Trustee Daniels questioned if a consultant was hired. Mr. Pope answered Treanor specializes in community colleges. Dr. Mosier explained the RFP process was in 2019 then was delayed due to COVID.

Trustee Daniels made a motion to accept the report. Trustee Isnard seconded the motion. **The Motion Carried.**

16. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following –

- HR is engaging in more active recruitment for positions, so this month participated in the KCKCC job fair. Have begun researching different ways to advertise positions and in those specific categories where there may be more diverse populations. Began advertising in the KC Globe for about 3 months. Continue to review other sources that may have a broad variety of diverse applicants. Within the last 90 days, most employment hires and hits to the job sources from the KCKCC webpage and Indeed. Will continue to track to determine the best places to advertise.
- Held new supervisor orientation. 6 new supervisors were required to attend the training and extended the invitation to other supervisors as a refresher training. 11 supervisors attended.
- The monthly professional development series continues - Navigating Workplace Conflict, there were 6 participants. Next month is Microaggressions which is Diversity, Equity and Inclusion related. These will continue each month for employees.
- The quarterly report provided with regards to exit interviews and new employee interviews, getting good feedback of KCKCC being an inviting place to work, helpful with the onboarding process. Throughout the last two quarters, improvement was requested on working from home, actively working on a procedure for this topic. Communication is another area for improvement. HR continues to delve deeper into the meaning; there have been focus groups, another focus group for onboarding and discussions with new employees on how to improve the process for onboarding and communication.
- Currently in Open Enrollment, it ends soon. The benefits coordinator is working to ensure employees are enrolled.

Ms. McGee asked for questions from the Board. Trustee Daniels and Trustee Ash complimented Ms. McGee on the HR newsletter. Trustee Isnard requested the type of feedback received from employees for the College contributing more money to the family plans. Ms. McGee responded the feedback has been positive and employees have contacted HR for the new rate as they planned to make a change since the dependent tier plans were lower in cost. Ms. McGee should have the final numbers of how many employees changed to the dependent tier plan next month. Trustee Isnard remarked hopes that helps with retention.

Trustee Ash made a motion to accept the report. Trustee Brown seconded the motion.
The Motion Carried.

17. Chief Information Officer Report – Chair Criswell called for the Chief Information Officer Report. Mr. Peter Gabriel reported the following –

- The migration of the internet service provider is 99% complete. The last change will be done at the end of the month. The phone system will be moved to another network.
- The Business Objects environment will be completed by early next week. Information Services (IS) is working on one small issue with that for a daily refresh.
- The Perceptive Content project - IS is working on enabling a Single Sign-On for the desktop application and the web application. Will follow the same authentication process used for Self Service, email and Blackboard.
- The Ad Astra scheduling program - IS will connect with the Ad Astra support to move to the same authentication process.
- If an email is received from an individual outside of KCKCC, a message may appear “you don’t often get email from this email address,” click the provided link to Microsoft for tips to protect yourself from phishing. This is good information from Microsoft.

Mr. Gabriel asked for questions from the Board. Hearing none, Trustee Isnard made a motion to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

18. Unfinished Business: Chair Criswell called for the update of the Alcohol Resolution for the Purses with a Purpose event. Dr. Mosier reported that the wrong event date was on the resolution and requested the date be updated from Thursday, October 6 to Thursday, October 20. Trustee Daniels made a motion to approve the change. Trustee Brown seconded the motion. **The Motion Carried.**

19. New Business:

- Chair Criswell invited Trustee Hoskins Sutton to present the College Policies for approval. Trustee Hoskins Sutton shared the Board Policy Committee thoroughly vetted the policies as the policies went through the full process of going to the College Senate and now to the Board for full approval. Trustee Hoskins Sutton read

the titles of each policy and commented the College and the Board had been doing these tasks already. Trustee Hoskins Sutton gave thanks to Dr. Mosier and Ms. McGee for creating formal policies with structured guidelines for these items. Trustee Hoskins Sutton asked for questions from the Board.

Hearing none, Trustee Daniels made a motion to approve the policies. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Criswell thanked Trustee Hoskins Sutton for the time and work in reviewing the policies including Dr. Mosier and staff. Trustee Hoskins Sutton included Trustee Daniels and Trustee Brown in the kudos.

- Chair Criswell called for Mr. Jerry Pope to present the approval of the Fire Science – AAS – Program Modification.
 - Mr. Pope directed the Board to the summary of the changes on page 178 of the Board packet. KCKCC had the most credit hour requirements than other surrounding institutions. Mr. Pope discussed the summary and pointed out the curriculum changes. Mr. Pope explained the need for the Board to approve then the request will go to the Kansas Board of Regents for approval.

Dr. Mosier announced these are great changes as the KCK Fire Department was referring students to Johnson County Community College and Metropolitan Community College due to the credit hour load at KCKCC. Mr. Pope pointed out the program was closer to 70 credit hours, this modification really reduced the number of credit hours needed.

Trustee Daniels made a motion for approval. Trustee Brown seconded the motion. **The Motion Carried.**

Mr. Pope thanked the Program Director, Todd Miles and Dean Tiffany Bohm for their work.

- Chair Criswell called for Dr. Shelley Kneuvean to present the approval to invest in treasury bonds.
 - Dr. Kneuvean has analyzed the College's cash flow, influxes of revenue, the lowest point of cash balances, big projects coming up and recommended approval to invest \$10 million in T-bills or CDs, whichever is the better rate, spreading over 3 banking institutions with the longest term of 6 months to maintain good liquidity in terms of cash balances. The rates are running at about 4%. The College would make about \$430,000 in return. If able to continue that, depending on what the rates do, the College could get close to \$1 million in interest earned. If the Board approves, Dr. Kneuvean would contact the institutions today while the rates are high.

Trustee Daniels questioned if this requires Board approval. Dr. Mosier commented due to the amount of money, wanted to advise the Board of the plan as the investments would continue while the rates are high and the College would have rolling liquidity.

As Chair of the Board Finance Committee, Vice Chair Brune made a motion to approve of this action by the Chief Financial Officer. Chair Criswell seconded the motion.

Trustee Isnard questioned if the College has a Board investment policy that directs this activity as the College Attorney advised it required Board action but for other entities in the County it does not. Trustee Isnard recommended the Board Policy Committee, or the Board Finance Committee develop a plan that allows the treasurer of the board to continue to make these investments on a regular basis.

Trustee Isnard also questioned if any of the accounts currently have an overnight sweep or overnight repo where interest is earned. Dr. Kneuvean responded the College receives 1.62% on the main account.

Dr. Mosier shared, in the lowest bank account month of December, there should still be about \$26 million to \$28 million of cash on hand.

Trustee Ash questioned of Mr. Goheen if this policy is set in statute. Upon Mr. Goheen's response, Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Criswell called for Dr. Mosier to present the approval of Signatories for Bank Depositories.
 - With the addition of Dr. Kneuvean to the College, the bank signatories need to be updated. Dr. Mosier directed the Board to view the form in the Board packet. This request will remove Mr. Mike Beach's name and replacing it with Dr. Shelley Kneuvean.

Trustee Hoskins Sutton questioned if money is still invested at Liberty Bank. Trustee Hoskins Sutton informed Dr. Kneuvean, per Trustee Daniels the College is committed to keeping money invested in Liberty Bank.

Trustee Ash made a motion to approve to amend the signatories. Trustee Brown seconded the motion. **The Motion Carried.**

- Chair Criswell called for Dr. Mosier to present the approval of agreement with Byrne Pelofsky + Associates, LLC for capital campaign consulting.
 - Dr. Mosier presented the standard agreement with Byrne Pelofsky as the capital campaign management firm. The dollar amount negotiated as this third year went

from \$10,000 per month to \$7,500 per month and either party can cancel with a 60-day notice. Byrne Pelofsky has provided great leadership and establishment of connections for donor prospects. Dr. Mosier gave multiple examples of the relationship with Byrne Pelofsky + Associates, LLC. Dr. Mosier recommended continuing to move forward with the firm and this should be the last year as the College is close to reaching the goal.

Currently the funds raised to date are at about \$41 million. There is \$2,100 in the pipeline with Senator Moran's earmark and \$3 million with EDA. There is about another \$1 million identified in the pipeline. There is currently about \$32 million directly related to KCKCC's portion of the project and funds raised, of that includes the \$10 million and should be \$37 million by the end of the month. Dr. Mosier recommended a continuation of the contract for the next year.

Trustee Daniels made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

- Chair Criswell called for Dr. Mosier to present the approval of KCKCC-Parkwood Day School D.B.A. Little Leaders at KCKCC Lease Agreement.
 - Dr. Mosier mentioned the Board received the contract document electronically. The name change on the business entity is different because the previous owners have Little Leaders of KCK. The operation of the building will still be Little Leaders of KCK. This is a 5-year lease agreement for the use of the facility with optional services they can choose such as trash service, janitorial service or lawn service inside the fence line. They have the opportunity to change some of the optional services over the life of the contract. The official start date is dependent on the sale of the business from the current owners and the obtainment of the appropriate licensure from the Kansas Department of Health and Environment and other organizations; anticipated to take place in the next several months.

Trustee Daniels questioned if the facility is in operation and if there would be a break in service. Dr. Mosier commented it will be a smooth transition. The same day of the sale of the business, the new owners would be operational. There will not be a break in service to the students.

Trustee Hoskins Sutton questioned if the Little Leaders name belonged to the College or the owners. Dr. Mosier responded the current owners are keeping the "Little Leaders of KCK" name as a business entity but are allowing the new owners to use the name for continuity, but the business name has to be different.

Trustee Hoskins Sutton asked about page 4, item 6 regarding signage and if that would affect if the College was going to add a name to that building.

Dr. Mosier responded the owners do have the ability to add signage. The College is recommending not entertaining the naming rights for that facility.

Trustee Hoskins Sutton would like the Board to entertain the request to name the childcare center building.

Dr. Mosier responded the organization that recommended the name for the childcare facility understands that it is a business entity running the childcare facility and are open to other naming rights around campus.

Trustee Ash commented the contract is stronger than before, the 5-year lease will ensure the childcare center is a resource for faculty, staff, students and the community. It is a quality program and overall, a good contract. Dr. Mosier commented, in the contract, the childcare center will provide a 5% discount to children of KCKCC students and employees.

Trustee Hoskins Sutton mentioned another concern on page 8, item 14.4 regarding use of the College's facility for an event, the College would charge them. Trustee Hoskins Sutton recommended not charging fees, giving a reduced rate or one free rate if it is related to the College. Dr. Mosier responded the College always has the option to decrease or waive the fee, as a normal practice as a for-profit business the College usually charges a fee but always has the ability to waive. Trustee Hoskins Sutton hopes the fees would always be waived in kind to show there is a good relationship. Dr. Mosier acknowledged the request.

Trustee Daniels made a motion to approve the contract. Chair Criswell seconded the motion. **The Motion Carried.**

20. **Adjournment:** Chair Criswell thanked everyone for their attention and attendance. Trustee Daniels would like to recognize Ms. Marcia Irvine, Director of Pioneer Career Center (PCC), for hosting the meeting. Ms. Irvine thanked everyone for coming and offered tours of PCC.

Chair Criswell called for a motion to adjourn the meeting. Trustee Brown made the motion. Trustee Isnard seconded the motion. **The Motion Carried.**

The meeting adjourned at 11:09 a.m.

ATTEST:

Chairperson, Ms. Evelyn Criswell

Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
Tuesday, October 18, 2022 – 8:00 A.M.**

CONSENT AGENDA – Item A1
Meeting Minutes

The Board of Trustees held a hybrid meeting hosted both in the Pioneer Conference Room 143 at KCKCC-Pioneer Career Center and in the KCKCC Zoom meeting platform on Tuesday, October 18, 2022.

Members present were Chairwoman Evelyn Criswell, Vice Chair Pat Brune, Mr. Donald Ash, Ms. Rosalyn Brown, Dr. Ray Daniels, Ms. Linda Hoskins Sutton and Mr. Brad Isnard.

They were joined by Dr. Greg Mosier, President, and Mr. Greg Goheen, College Attorney.

1. **Call to Order:** The meeting was called to order at 8:04 a.m. by Board Chair, Ms. Evelyn Criswell.
2. **Executive Session(s):** Chair Criswell announced there will be 4 executive sessions and called for a motion to enter the first executive for the preliminary discussion of the acquisition of real property, with possible action to follow in open session for a 4-minute duration. Trustee Daniels made the motion. Trustee Hoskins Sutton seconded the motion.

The Motion Carried.

Chair Criswell announced the open session will take place in the public meeting room (Pioneer Conference Room) and in the virtual meeting room.

The Board was allowed time to travel to Room 121. The Board entered the first executive session in Room 121 and in the virtual meeting room at 8:08 a.m. The Board ended the first executive session at 8:12 a.m.

Returning to the open session, Chair Criswell called for a motion to enter a second executive session for consultation with an attorney for the public body or agency which

would be deemed privileged in the attorney-client relationship, with possible action to follow in open session for a 15-minute duration. All action would take place in the public meeting room (Pioneer Conference Room) and in the virtual meeting room. Trustee Brown made the motion. Vice Chair Brune seconded the motion. **The Motion Carried.**

The second executive session began at 8:13 a.m. The Board returned to open session at 8:28 a.m. Chair Criswell called for a motion to extend the second executive session for 5-minutes. Vice Chair Brune made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

At 8:29 a.m., the Board returned to the executive session. The executive session ended at 8:34 a.m.

Returning to the open session, Chair Criswell called for a motion to enter a third executive session to discuss personnel matters of nonelected personnel, with possible action to follow in open session for a 7-minute duration. All action would take place in the public meeting room (Pioneer Conference Room) and in the virtual meeting room. Trustee Isnard made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

The third executive session began at 8:37 a.m. The Board ended the third executive session at 8:44 a.m.

Returning to the open session, Chair Criswell called for a motion to enter a fourth executive session to discuss personnel matters of nonelected personnel, with possible action to follow in open session for a 4-minute duration. All action would take place in the public meeting room (Pioneer Conference Room) and in the virtual meeting room. Trustee Hoskins Sutton made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

The fourth executive session began at 8:45 a.m. The Board ended the fourth executive session at 8:49 a.m.

The Board had a 9-minute break to travel to the Pioneer Conference Room 143. At 8:58 a.m., the Board returned to the open session. Chair Criswell announced there were 2 items to take action on from the executive sessions.

Chair Criswell called for a motion to purchase land discussed in executive session for \$360,000. Trustee Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

Chair Criswell called for a motion for the addition of \$3 million discussed in executive session. Dr. Mosier added this is to help support the downtown project as the project is dealing with escalation and price inflation. The College is still committing additional money as an institution. The money the College is receiving through the philanthropic

community, the College is only paying about \$.33 per dollar for that property once it would be built. Trustee Daniels made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

No action was taken on executive sessions 3 and 4.

3. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

The meeting adjourned at 9:00 a.m.

ATTEST:

Chairperson, Ms. Evelyn Criswell

Secretary, Dr. Greg Mosier

Recommendations for Payment

CONSENT AGENDA – Item B **November 15, 2022**

- 1) Approval in the amount of \$270,539.00 to **Delta Innovative Services Inc.** for the following. Requested by Shelley Kneuvean:
 - Requisition 2852 in the amount of \$74,276.00 for repairs to Nursing building roof.
 - Requisition 2853 in the amount of \$139,246.00 for repairs to Science building roof.
- 2) Approval in the amount of \$57,017.00 to **Blacktop Paving Maintenance, Inc.** to apply seal coat to TEC parking lot. Requested by Shelley Kneuvean.
- 3) Approval in the amount of \$36,530.00 to **Link Media Omaha, LLC.** for outdoor billboards. Requested by Kris Green.

October bills totaling \$2,092,897.93 includes September VISA bills of \$276,110.32.

Items for Ratification

CONSENT AGENDA – Item C

November 15, 2022

- 1) **\$15,700.00** to **Apple Inc.** to purchase 25 iPads for the Nail Technology Program. Purchase will be made using Perkins funds. Requested by Peter Gabriel.
- 2) **\$20,660.00** to **Design Mechanical** for electrical work on the Humanities Dark Room exhaust. Requested by Shelley Kneuvean.
- 3) **\$20,298.00** to **KJCCC** for men's and women's basketball officials. Requested by Chris Meiers.
- 4) **\$10,567.80** to **Diligent Corporation** for the annual subscription for BoardEffect. Requested by Peter Gabriel.
- 5) **\$10,452.49** to **BSN Sports** for men's Basketball uniforms Requested by Chris Meiers.
- 6) **\$11,610.00** to **Chmura Economics & Analytics LLC** for Job EQ and RTI renewal fees for Adult Education. Requested by Jerry Pope.
- 7) **\$11,250.00** to **KC Scholars** for refund of overpayment for Fall 2022. Requested by Shelley Kneuvean.
- 8) **\$17,711.00** to **System32, Inc** for clinical compliance for faculty and staff for the Nursing Program. Requested by Jerry Pope.
- 9) **\$44,649.50** to **Diamond Computers LLC** for the following. Requested by Peter Gabriel:
 - Voucher 293284 in the amount of **\$22,855.00** to install fiber loop from student housing to Nursing bldg.
 - Voucher 293286 in the amount of **\$21,794.50** to install fiber from student housing to motorcycle shop.
- 10) **\$11,323.00** to **First Dakota Indemnity Company** for Worker's Compensation policy. Installment #5. Requested by Shelley Kneuvean.
- 11) **\$25,430.00** to **Kaplan Higher Education Corporation** for test prep software for RN and PN Nursing programs. Requested by Jerry Pope.

- 12) \$30,240.00 to **Relation Insurance Services** for international student health insurance for Fall 2022.
Requested by Chris Meiers.
- 13) \$1,174,555.08 to **Christie Development Associates, LLC**, construction payment for student housing
(Draw #23). Requested by Shelley Kneuvean.
- 14) \$442,346.00 to **Blacktop Paving Maintenance, Inc.** for the install of the student housing parking
lot. Requested by Shelley Kneuvean.

HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D

November 15, 2022

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIVISION	EFF. DATE
Resignation	Browar, Jason	Athletic Events and Information Coordinator I	Athletics	Student Affairs and Enrollment Management	11/01/2022
Resignation	Burton, Allison	Director of Student Success and Retention	Student Success Center	Student Affairs and Enrollment Management	11/04/2022
Resignation	Huwaldt, Kinsey	Compliance Coordinator I	Athletics	Student Affairs and Enrollment Management	10/31/2022
Resignation	Randall, Anita	High School Partnership Specialist II	High School Partnership	Student Affairs and Enrollment Management	10/28/2022
Retirement	Davis, Melissa*	Student Success Advisor	Student Success Center	Student Affairs and Enrollment Management	12/31/2022
Retirement	Trowbridge, Douglas*	Paramedic Clinical Coordinator	Emergency Medical Education	Academic Affairs	02/15/2023

* Faculty requesting early release of their 2022-2023 contract

STIPEND

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	AMOUNT
Additional Duties	Ballou, Mary	Interim Director of Athletics	Athletics	Student Affairs and Enrollment Management	11/01/2022	\$805.16 monthly
Additional Duties	Irvin, Ashley	Associate Dean	Career and Technical Education	Academic Affairs	10/31/2022	\$3,015.76*

*One time stipend

RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
New Hire	Alsman, Kylie	Lab Specialist II	HVAC	Academic Affairs	10/17/2022	\$47,000 annually
New Hire	Bledsoe, Cicely	Upward Bound Project Advisor	Student Services	Student Affairs and Enrollment Management	11/1/2022	\$44,580 annually
New Hire	Freeland, Cathy	Adjunct	French	Academic Affairs	10/31/2022	\$970.32 per credit hour
New Hire	Matos, Christian	Part- Time Lab Assistant- Paramedic	Emergency Medical Education	Academic Affairs	11/2/2022	\$25.21 per hour
New Hire	Safir, Tijera	Admissions Specialist I	Admissions	Student Affairs and Enrollment Management	11/14/2022	\$42,000 annually
New Hire	Smith, Kyle	Part-Time Athletic Events and Information Coordinator	Athletics	Student Affairs and Enrollment Management	11/1/2022	\$25.00 per hour
New Hire	Taylor, Zachary	Part- Time Lab Assistant- EMT	EMT	Academic Affairs	10/21/2022	\$19.45 per hour
Promotion	Calhoun, Emanuel	Fleet Specialist II	Facility Services	Financial & Facility Services	10/7/2022	\$55,724 annually
Promotion	Landau, Samantha	Enrollment Management Information Systems Coordinator II	Student Affairs and Enrollment Management	Student Affairs and Enrollment Management	12/01/2022	\$61,500 annually
Rehire	O'Shea, Janine	Part- Time ESL Instructor	Adult & Continuing Education	Academic Affairs	10/24/2022	\$21.00 per hour
Transfer	Matos, Janet	Recruiting Coordinator I	Admissions	Student Affairs and Enrollment Management	11/01/2022	\$55,000 annually

Action Definitions

- **New Hire**- an individual who enters their first employment relationship with the College.
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion**- is the advancement of a staff's grade or increase to their salary.
- **Retirement**- a formal way an employee is voluntarily ending their employment.as indicated on their separation notice.
- **Reassignment**- a change to an employee's current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation**- a formal way an employee is voluntarily ending their employment.
- **Separation**- a formal way an employee is involuntarily ending their employment.
- **Interim** - An employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to someone that is actively employed at the college.
- **Non-Renew** – a Professional Employee's contract will not be renewed at the end of their term.
- **Master Contract** - Completion of degree changing the faculty member's class on the contract.
- **Back Pay** – the difference between what the College paid an employee and the actual amount owed to the employee.

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Academic Support and Assessment – Dean Cecelia Brewer

Honors/PTK/Undergraduate Research: Dr. Stacy Tucker, Director

Phi Theta Kappa (PTK) hosted Pink Ribbon Day on October 19, 2022. The Phi Theta Kappa Officers organized the event to raise awareness about breast cancer and encourage both men and women to get checked regularly. The PTK officers took donations for pink ribbon merchandise and cookies and raffled off a blanket. They decided that all proceeds from the event will be donated to a local cancer organization. A PTK member who volunteered at the event stated, “I volunteered for this day because, two years ago in June, I lost my mother to cancer. I try to do anything that I can to help with a cure for cancer. I will never stop fighting for a cure; so, I will walk, give donations, take donations, hold someone’s hand, and pray until one day there is a cure.” Pink Ribbon Day has been an annual event for Phi Theta Kappa since fall of 2011 and will continue for many years to come.



Honors Education Program

As part of the “We Care” initiative in the Division of Academic Support and Assessment, the Honors Education Program made college survival kits for presidential scholarship honors students. We wanted these students to know the College is here for them and encourage them to FINISH STRONG. Emails were sent to 133 honors students to pick up their survival kit in the honors office, and all the bags were gone in two days. One student commented, “This semester has been rough, and just when I thought that no one cared, I got the email. It was very thoughtful of you all and I will finish strong.”

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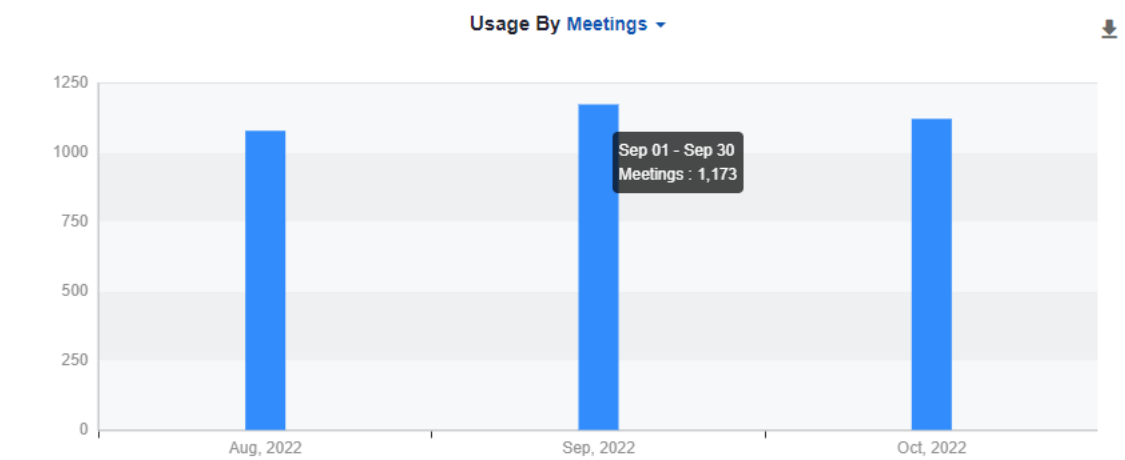
Undergraduate Research

The Interdisciplinary Undergraduate Research Symposium will be held on Tuesday, November 15, 2022, from 11:00 am -1:00 pm in the Upper Jewell Center. Students from KCKCC will be sharing research posters they completed this semester. This event is an open session; no formal presentations will take place. Instead, visit with each student to hear about their research.

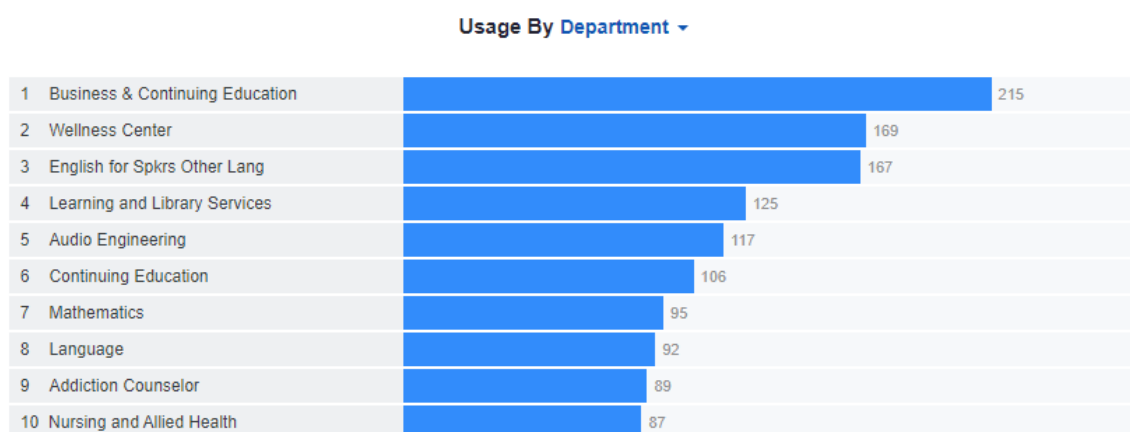
Online Education Services: Susan Stuart, Director

Online Education Services (OES) supported 3,372 Zoom meetings with 21,974 participants (over multiple sessions), clocking 854,604 combined minutes from August through October 28, 2022. As noted in the graph below, the use remains consistent from month to month. Participation rates continue steadily as the term progresses.

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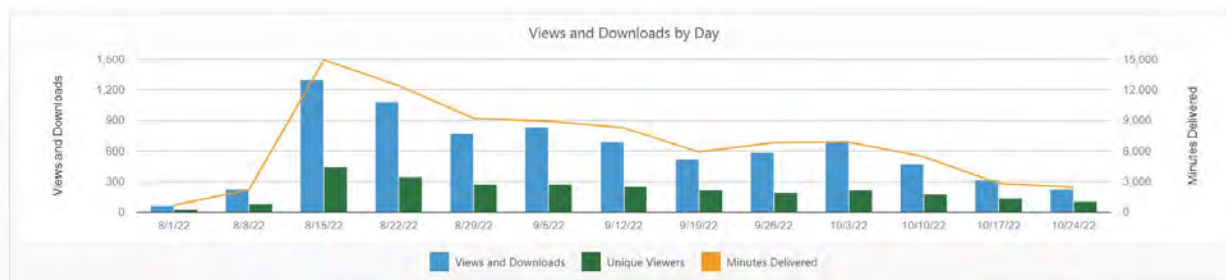
Interestingly, the system is well used over a variety of academic divisions.



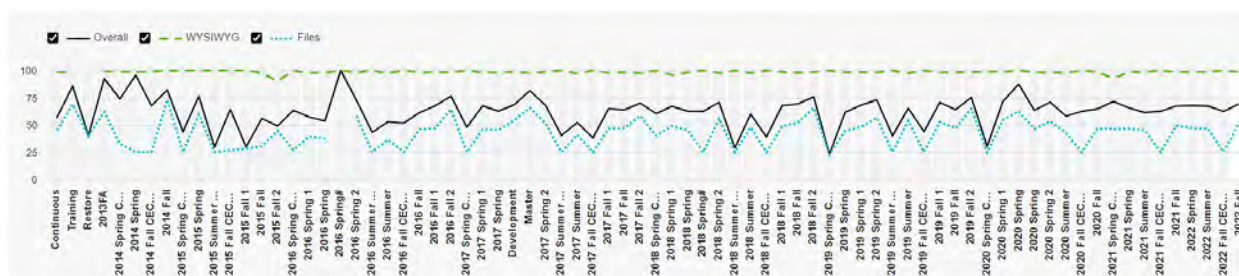
Online Education continues to support and facilitate the Board of Trustees Public Meeting through Zoom.

There is an increase in the rate of utilization of the class capture software, Panopto. There are consistently many views, 7,784 since the start of the term and downloads at 87,6789 minutes accessed by 1,133 unique users. The integrations between Zoom and Panopto platform, Zoom and Blackboard, and Panopto and Blackboard continue to encourage the use of these tools.

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Accessibility of content in the online environment is at 69.6% for Fall of 2022. This is up slightly from Spring 2022- already meeting our goal of improvement by 2% each year. This is an area where OES continues collaborating with instructors to make content 508 compliant and has provided training on this as well. Accessibility of non-accessible files uploaded into the LMS remains the biggest issue in increasing our accessibility scores.



OES scheduled 49 faculty trainings through the months of September and October on technologies used in teaching online, virtual, and face-to-face courses, including Blackboard, Zoom, Panopto, Respondus proctoring tools, and Xerte Online Toolkits (content creation) and the Lightboard.

Recently, OES began sending staff to the Dr. Thomas R. Burke Technical Education Center two days a week. The department continues to support the Pioneer Career Center one day a week with a staff member located in a common area.

Online Education Services staff resolved approximately 366 tickets, calls, or email support requests from the start of the term through October 28, 2022.

Arts, Communication and Humanities – Dr. Donna Bohn

From Dan Fitzgerald (English for Speakers of Other Languages):

The SOL club (Students of LatinX), which is mostly ESOL students, put together several fundraisers in October and raised over \$3,400 for the Hispanic Development Fund. This far

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exceeded the goal and was very surprising considering this was the first time they have participated in the HDF fundraiser.

From Darren Elliott (Speech):

We are hosting our HS Debate Tournament this coming weekend Nov 4-6th on campus. We have almost 100 HS teams, so 200 students, on campus over the weekend. Schools are coming from all over Kansas and Missouri. This tournament is a qualifier for the Tournament of Champions at the University of Kentucky in the Spring.

From Ian Corbett (Audio Engineering):

Dr. Corbett attended and presented Student Mix Critique sessions at the 2022 Audio Engineering Society Convention in New York City in October. Several students also attended, and experienced information-overload as they attended workshops, presentations, the trade-show exhibit tour, and visited several recording studios in NYC.

From Shay Dodson (Digital Imaging Design):

Studio Arts and Digital Imaging Design are hosting a high school visit and portfolio review day on Nov. 4 on the Main Campus. They are anticipating 100 students, participating in various art sessions led by ARTS and DIGI faculty, and reviewing student portfolios for potential scholarship awards.

From Jim Mair (Instrumental Music):

In October Jim presented a workshop for Canadian Band Directors on incorporating ear training and improvisation in the classroom. The workshop was entitled, "Teaching improvisation using the tools you already have in your toolbox!"

From John Stafford (Vocal Music):

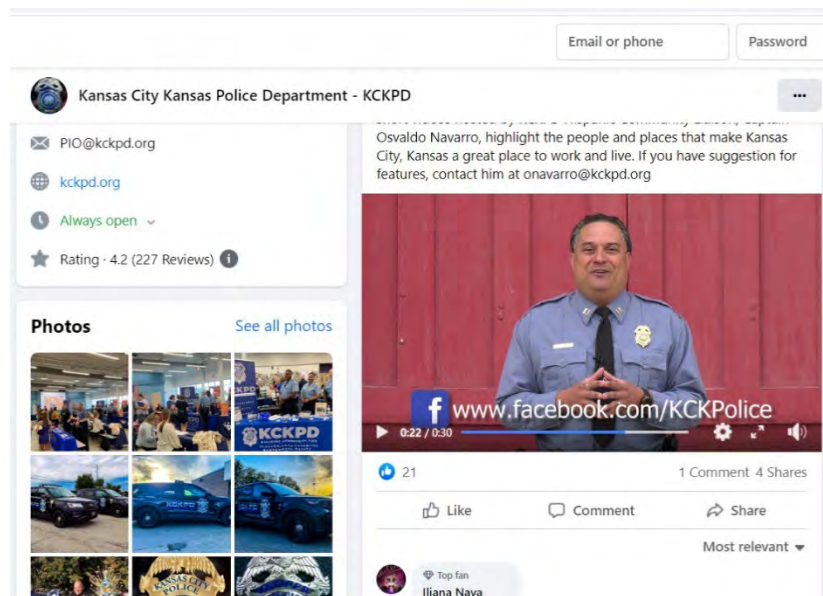
The KCKCC choir participated in a community and international collaboration performance of *The Sacred Concert* by Duke Ellington with the Lothar Krist Hannover Big Band from Hannover, Germany, and the choir at Village Presbyterian Church on October 22 and 23.

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Career and Technical Education – Dean Cheryl Runnebaum

The Electrical Technology Program has begun providing CPR and First Aid training to students through a cooperative arrangement with the KCKCC Emergency Medical Program. Kristopher White, a KCKCC adjunct instructor and firefighter, provided this training; participating students will be receiving an industry-recognized CPR certification. This training was a culmination of student safety confidence surveys conducted by the Electrical Technology Program faculty over a two-year period. The safety survey indicated a consistent lack of self confidence among students concerning their ability to provide CPR and first aid on a job site if needed.

The Multimedia/Video Production (MMVP) students have been working with Captain Osvaldo Navarro from the Kansas City Kansas Police Department (KCKPD) Community Liaison Office to produce a series of promotional videos and interviews that highlight the Wyandotte community in a video series called "Out of the Office with Captain Navarro". Each piece was shot, edited, and produced by MMVP students. The first 30-second video promo focuses on the Police Athletic League (PAL) and is now posted on the KCKPD Facebook page and the KCPD website. A longer 6-minute interview with the PAL Director will appear soon. Production continues and an interview was recently shot with Amy Loch of the Wyandotte County Museum. Watch for more videos produced by MMVP students on the KCKPD Facebook page at WWW.facebook.com/KCKPolice.



Postsecondary students in the Automotive Collision Repair programs have been participating in internships at local companies to expand their hands-on experience in a real work setting. Participating companies include Tallman Auto Body, Gardner Auto Body, and Ussery Auto Body.

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High school students from local schools have been on manufacturing tours in the past weeks. The students tour different manufacturing companies before stopping at the Dr. Thomas R. Burke Technical Education Center for lunch and a tour of the Automation Engineer Technology and Machine Technology Programs. A KCKCC Scholarship is awarded to one student per tour. High schools participating include Bishop Ward, Bonner Springs, Piper, Schlagle, and Turner. The bus tour is being hosted by KMS and WYEDC.

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KCKCC represented women in STEM at the 2022 Central Exchange STEMMY Award Luncheon on October 27 in Overland Park.



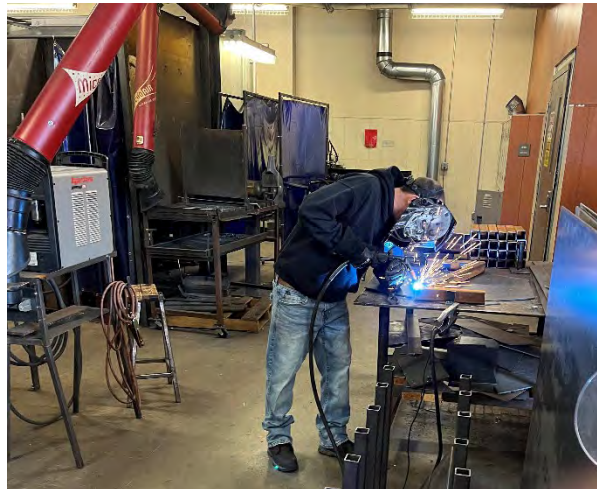
L-R: Computer Support Specialist student Veronica Chim, KCKCC Special Projects Coordinator Katie Lindgren, and Computer Support Specialist Instructor Melissa Mahan.

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High school students in the Welding Technology program worked on a project for the HVAC Program. The students took discarded materials from the HVAC program and fabricated some “z” shaped legs for the HVAC classroom. Welding Technology Instructor Ron Sportsman used an assembly line approach so all students could participate.

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Students in the HVAC program had a lesson in giving back to the community. Students helped tune up furnaces and replaced furnace filters at Philadelphia Bible Church and Calvary Missionary Baptist Church. The filters were provided by the churches and the students donated the labor.



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The KCKCC Building Engineering and Maintenance Technology (BEMT) and Construction Technology Programs hosted a training event from Concrete Promotional Group on October 6 at the Dr. Thomas R. Burke Technical Education Center. Students from both programs and Habitat for Humanity Volunteers received four hours of training on Insulated Concrete Forms. Training covered installation and assembly procedures of the forms which are made of polystyrene foam. They are stacked together like Legos, re-enforcing bar is installed inside, and filled with concrete to create a complete wall assembly. Insulated Concrete Form construction is increasingly popular due to its energy efficiency, longevity, and resistance to severe weather conditions.



BEMT students worked on measuring and fastening window casings as part of their Windows Module. During this module students learn finish carpentry techniques on installation, specialty tools sets, and precision cuts for assembling and installing Windows.

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Health Professions – Dean Dr. Tiffany Bohm

- a. Nursing
 - i. The RN students and RT students participated in an interdisciplinary simulation, providing care to patients in a simulated ED and ICU. They work as a team and collaborate to provide patient care. This helps all students develop leadership, delegation, and professional communication.
 - ii. This is the first semester that RN students have done OB clinical at Truman University Health Hospital. This week a student observed a procedure on a neonate that had only been done 7 times prior in the world. It is a very busy unit with complex deliveries and has provided state of the art learning experiences.
 - iii. The PN students are also at a new clinical site, Advent Health, on the med/surg unit. Student feedback has been overwhelmingly positive. Next spring, the College will add another acute care site for the PN students at St John Hospital in Leavenworth.
 - iv. The program was able to incorporate 16hrs of simulation this fall for graduating PN students and maternal child students. Students are really enjoying their time in simulation and are learning a lot.
- b. CNA
 - i. Students had a visit from Ashley Brownell, Assistant Executive at The Piper Assisted Living. Ashley educated students on the work atmosphere at The Piper. She also provided information about employment and scholarships if students were to work there.

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c. Respiratory Care

- i. The program has updated the dual degree and degree articulation agreements with KU Respiratory Care Program so students can easily complete the BSRC degree. This often requires just 30 additional college credits in RSCR at KU after completion of the RSCR program at KCKCC.
- ii. The program was notified this month that it met/exceeded the accreditation requirements in the annual report of current status.
- iii. The program expects a 10-year accreditation site visit in the spring 2023 semester.
- iv. Students joined the KU Respiratory Care BSRC students at a national board review seminar conducted by Lindsey Jones Board Exam Review.
- v. Therapy Club participated in the Student Senate Trunk or Treat.
- vi. Respiratory Care students participated in the KCKCC Health Fair.
- vii. Respiratory Care students are hosting an American Cancer Society “Great American Smokeout” Health Fair to promote smoking cessation on November 17.
- viii. A \$5,000 scholarship donation for RSCR students was received from the National Board for Respiratory Care. In addition, the NBRC will be producing marketing related to the scholarship and the profession and have asked KCKCC to be in the marketing materials. The details are found in the email below.

Hi Mike,

I hope your fall is off to a great start! As you know, the NBRC is dispersing more than \$2 million total in critically needed scholarship funds to accredited respiratory care education programs like yours. The \$5,000 scholarship check for your program will be mailed shortly and as part of this gift, we were hoping that you would agree to help us. We would like to have our marketing firm, Dobies Health Marketing, film a short video with you, where you would describe what this scholarship can do for your program and invite others to learn more about the profession. In addition, we are preparing a press release

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and would like for you to be available if any local news outlets would like to do an interview. Dobies Health Marketing would arrange the interview and we would prepare some talking points for you. If you would be willing to assist us with this, please let me know your availability over the next few weeks and we will have a representative from Dobies Health Marketing reach out to get everything scheduled.

Best regards,

Lori M. Tinkler, MBA, ICE-CCP
Chief Executive Officer

d. Emergency Medical Education

- i. Jeff Smith, Director of EME, was invited to participate in a webinar for directors across the country related to how KCKCC is implementing the new *Student Minimum Competency Recommendations 2023*. Please see the email below discussing his participation in this important learning opportunity.

Dear Dr. Bohm:

On behalf of the Committee on Accreditation of Educational Programs for the EMS Professions, I would like to take this opportunity to recognize and thank Jeff Smith, Program Director, Kansas City Kansas Community College.

Jeff accepted an invitation to participate on a webinar panel to answer questions and share experiences as an early adopter of the new *Student Minimum Competency Recommendations 2023*, conducted October 19, 2022. There were nearly 300 individuals who attended the webinar, and we received positive feedback. I want you to know of Jeff's contribution and desire to share his expertise with paramedic program colleagues across the country.

Thank you for all you do in support of paramedic education.

Sincerely,



Michael G. Miller, EdD, RN, NRP
Assistant Executive Director of Accreditation Services

e. Medical Assistant

- i. Dr. David Noll attended the MAERB accreditation self-study workshop. The Self-Study Workshop is an in-depth educational seminar focused on helping programs prepare for the comprehensive site-survey.

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Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

Three Accounting students were selected to attend the Center for Accounting Diversity Two-Year Bridge Symposium held on November 4, 2022, in Chicago IL. This event is sponsored by the Deloitte Foundation (Lead Sponsor) and the Center for Audit Quality (Supporting Sponsor) with the support of the Teachers of Accounting at Two Year Colleges. All expenses were covered. Students had to apply after being nominated by an Accounting Faculty member. The goal of the symposium is to expose racially and ethnically diverse accounting students from two-year colleges to opportunities in the accounting profession. Way to go students, and what an excellent opportunity!

Lakshmy Sivaratnam served as a co-chair with Michael Flores (WSU) for the Business team at the KCOG meeting on October 7, 2022, to review ACC2010 Managerial Accounting and Financial Accounting ACC1010 core outcomes. The meeting required a co-chair from a two-year and four-year institution. Revisions were recommended, and it was agreed that the student learning outcomes will be revisited in the standard 5-year window schedule.

Lakshmy Sivaratnam attended the ACBSP annual regional conference from November 2–4, in Springfield, MO. She will serve on the 5-person conference planning committee

Instructor Alicia Tolbert chaired the KGOG chemistry meeting on October 7, 2022.

Dr. Kremer is the Finance Chair for El Centro and attended the October meeting of the El Centro Board.

Dr. Kremer is Chair of the Board for Catholic Charities of Kansas City St. Joseph and chaired the October board meeting.

On Wednesday, November 2, Allen Lenoir hosted Lauryn Baron as a guest speaker. Ms. Baron is the Vice President from the Bank of Labor, and she will conduct a presentation on the Responsible use of Credit. She will conduct a workshop for both Intro to Business and Small Business Management students.

Dave Jones, Math instructor and department coordinator, attended the Kansas Core Outcomes Group conference on October 7, 2022, to review core outcomes for Calculus 1.

Rob Crane, Wellness Center Coordinator, attended the UG Health Fair as a vendor to promote the Wellness & Fitness Center to their employees and represent the college in general. There were several hundred in attendance, and it was their first Health Fair since COVID-19. Rob has worked this event multiple times in the past.

On Monday, October 24, Rob Crane provided a 30–45-minute presentation to the residents in Centennial Hall. He talked about what the Wellness and Fitness Center facility has to offer and how to get involved. The resident assistants asked him to present as part of the educational

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program they do each semester. While several residents already come to the WFC, Rob was excited to reach out to those who had not yet discovered it.

Rob Crane will also be participating in the on campus Mini Health Fair on Wednesday, November 2. This event will be held in upper Jewell.

Enis Alpakin, math instructor, has been attending webinars every Thursday through Zoom. These webinars are hosted by the Student Opportunity Center for Professional Development and will continue every Thursday until December.

Alphonse Mendy attended Evolucion: Support for Latinx educators and those who work alongside Latinx students on October 1. The program kicked off with breakfast, live music, and reflection on the impact of covid on the host-organization. Keynote speaker Sophia Gonzalez followed this. Her speech centered around two things: health of the educator and Latino students. Teachers must create time for self and deal with challenges or trauma instead of brushing them aside and moving on. This can be achieved through reflection, meditation, and having a full knowledge of self. Concerning Latino students, Ms. Gonzalez emphasized welcoming the Whole Latino student: he or she should feel at home in the classroom. Latino students should be able to speak their language in class, be provided other means of testing if language is a barrier, and not just be seen as adding to numbers to look inclusive. Teachers should be aware NOT all Latino students are from Mexico or celebrate Cinco de Mayo. Teachers should try and get to know the cultural background of their students because their backgrounds are rich and diverse. Finally, schools should hire more Latino educators as proof of their commitment to diversity.

On September 19, Math instructor Dagney Velazquez spoke at the college's Constitution Day. The topic was redistricting and gerrymandering and how Kansas is affected.

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

The KCKCC Psi Beta Psychology Club and the KCKCC Psychology Department hosted the first Annual Fall Luncheon on Thursday, November 3rd from 12:00 until 1:30 in Upper Jewell. The event was a success and almost 70 people were in attendance. Students and professors from the University of Saint Mary's, the University of Kansas, Park University and Emporia State University were present as were several staff and faculty from KCKCC (Dr. Stacy Tucker, Dean Cleon Wiggins, Dr. Antonio Cutolo-Ring, Dr. Hira Nair, Professor Tom Grady, and Professor Karisse Whyte). KCKCC's VPAA Jerry Pope gave the welcoming remarks, and Dr. Antonio Cutolo-Ring gave closing remarks.

Dr. Jim Persinger, Professor of Psychology and Interim Chair of Counselor Education, Chair of Instructional Design and Technology and Chair of Psychology, was the keynote speaker. His topic was "My Route to being a Psychologist."

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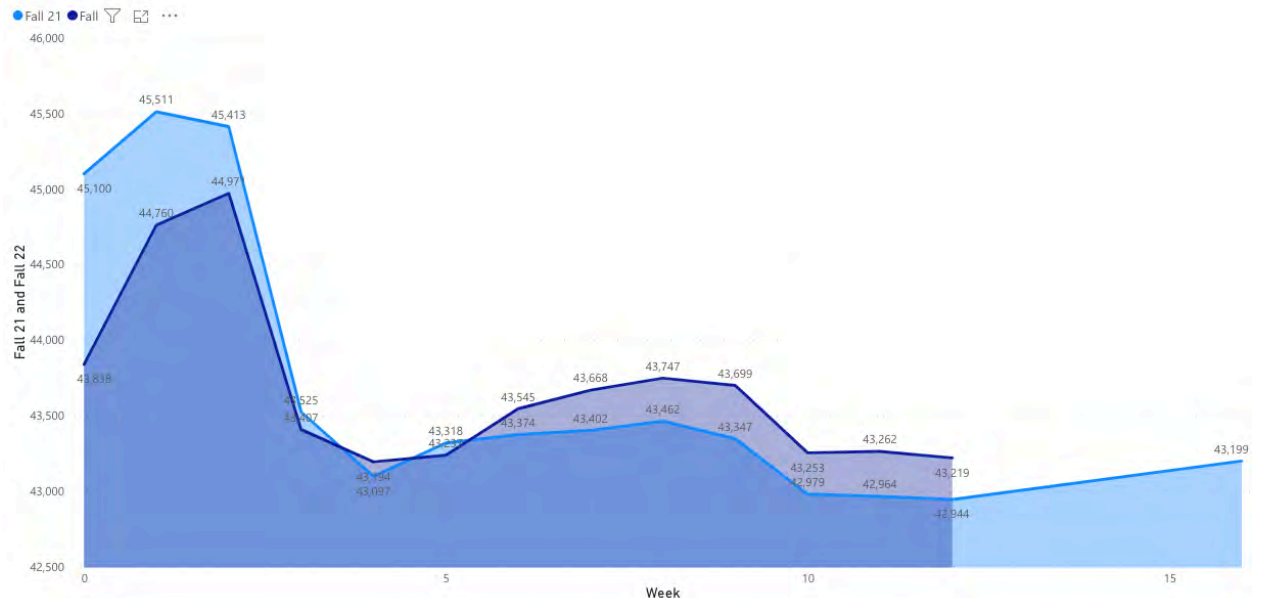
The event included a roundtable conversation between students and invited professors along with KCKCC's professors. The topic of the discussion was "Sharing Transfer and Learning Experiences at a Four – Year University."

The event organizers were Professor Victor Ammons and Andrica Wilcoxon, Director of Student Activities.

**November 2022 Student Affairs Board of Trustees Report
Submitted by Chris Meiers, Ph.D.
Vice President for Student Affairs and Enrollment Management**

Division-Wide Selected Activities, Programs, and Updates

- **Fall 2022 Enrollment**-Through the 12th week of class, KCKCC has maintained a higher total student credit hour enrollment compared to Fall 2021 with 275 more credit hours.



- The search for a new director of athletics continues due to the finalist declining an accepted offer. In the interim, Mary Bruno-Ballou, Head Volleyball Coach, and Shawn Uhlenhake, Head Women's Soccer Coach, serve as acting co-Athletic Directors.
- The KCKCC Strategic Enrollment Management (SEM) Council has been formed to build the next College-wide SEM plan. The co-chairs are Dr. Chris Meiers and Dr. Donna Bohn, Dean of Arts, Humanities, and Communications. The council will have its first meeting in November and includes the following committees:
 - Data and Forecasting
 - Recruitment and Marketing
 - Completion and Retention
 - Scholarships and Financial Aid
 - Student Experience
- The following is an infographic summary of the Ruffalo Noel Levitz Student Satisfaction Inventory that was conducted at KCKCC during the spring 2022 semester:



Student Satisfaction and Priorities

STUDENT SATISFACTION INVENTORY™ RESULTS, Spring 2022 ADMINISTRATION

Kansas City Kansas Community College

N= 450

Students
(Number of completed surveys)

Student satisfaction is defined as "when expectations are met or exceeded by the student's perception of the campus reality." **Remember perception is reality!**

© Schweiner & Juilliere, 2014

Why does student satisfaction matter?

Student satisfaction has been positively linked to:



Individual student retention



Annual giving



College completion rates

Priorities for Our Students

Matrix for prioritizing action:



1 Our Institutional Strengths

These are the top areas our students care about, where we are meeting their expectations.

1. I am able to experience intellectual growth here.
2. Nearly all the faculty are knowledgeable in their fields.
3. There are convenient ways to pay my school bill.
4. Financial aid awards are announced to students in time.
5. Students are made to feel welcome on this campus.

2 Our Institutional Challenges

These items are the key areas to improve, based on the priorities of our students."

1. Adequate financial aid is available for most students.
2. Program requirements are clear and reasonable.
3. The quality of instruction I receive in most of my classes is excellent.
4. I am able to register for classes I need with few conflicts.
5. This school does whatever it can to help me reach my goals.

3 Next steps on our campus:

Implement guided pathways advising model and enhance developmental education through Title III grant.

Optimize schedule of classes based on student needs.

Implement year-round enrollment planning.

Launch a student engagement platform.

Enhance early alert and intervention systems.

Expand career-connected learning opportunities.

Expand basic needs services.

4 The Importance of Institutional Choice

Students attending their first choice institution are more likely to have higher satisfaction levels overall.

The percentage of our students indicating that we are their:

1ST CHOICE	79%
2ND CHOICE	18%
3RD CHOICE OR LOWER	3%

5 What Factors Influence Our Student to Enroll?

It is important to understand why students enroll here.

The percentage of students saying the following factors were important or very important:

FINANCIAL AID	88%
COST	87%
ACADEMIC REPUTATION	81%

6 Bottom Line Indicators

How satisfied are our students compared with students nationally?

PERCENTAGE SATISFIED/ VERY SATISFIED	71%
NATIONAL LEVEL SATISFIED/ VERY SATISFIED	69%

How likely are our students to enroll again if they had it to do over?

PERCENTAGE PROBABLY/ DEFINITELY YES	81%
NATIONAL LEVEL PROBABLY/ DEFINITELY YES	80%

**These areas will be further explored with additional data analysis and conversations on campus to determine how to best improve the student experience.

For more information, contact: Chris Meiers, PhD, Vice President for Student Affairs & Enrollment Management, cmeiers@kckcc.edu

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Fall 2022 Enrollment Report

KCKCC Unduplicated Headcount by Location													
CAMPUS (UNDUP at A Location & DUP Across Locations)	11.11.2019	11.09.2020	11.08.2021	11.07.2022	20-21	20-21	21-22	21-22	Fall 2022	20-22	20-22	19-22	19-22
	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Diff - #	Diff - %	Diff - #	Diff - %	%	Diff - #	Diff - %	Diff - #	Diff - %
AMZN	11	-	-	-	-	-	0	-	-	-	-	-11	-
BL	-	240	12	-	-228	-95.00%	-12	-100.00%	-	-240	-100.00%	-	-
DNTWN	9	-	-	-	-	-	0	-	-	-	-	-9	-
FRSC	40	45	31	32	-14	-31.11%	1	3.23%	0.66%	-13	-28.89%	-5	-20.00%
HS	1,297	998	827	815	-171	-17.13%	-12	-1.45%	16.84%	-183	-18.34%	-482	-37.16%
LOF	-	-	23	23	23	-	0	0.00%	0.48%	23	-	23	-
MC	2,793	1,352	1,726	1,845	374	27.66%	119	6.89%	38.11%	493	36.46%	-948	-33.94%
OC	288	446	403	396	-43	-8.64%	-7	-1.74%	8.18%	-50	-11.21%	108	37.50%
OL	1,849	2,229	2,126	2,018	-103	-4.62%	-108	-5.08%	41.69%	-211	-9.47%	169	9.14%
PION	314	212	229	223	17	8.02%	-6	-2.62%	4.61%	11	5.19%	-91	-28.98%
TEC	867	699	762	757	63	9.01%	-5	-0.66%	15.64%	58	8.30%	-110	-12.69%
USDB	64	42	47	79	5	11.90%	32	68.09%	1.63%	37	88.10%	15	23.44%
VIRT	-	1,019	515	227	-504	-49.46%	-288	-55.92%	4.69%	-792	-77.72%	227	-
Total UNDUP Headcount	6,054	5,115	4,922	4,841	-193	-3.77%	-81	-1.85%		-274	-5.38%	-1,213	-20.04%
Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.													
Status	Fall 19	Fall 20	Fall 21	Fall 22	20-21 #	20-21 %	21-22 #	21-22 %	Fa 2022 %	20-22 #	20-22 %	19-22 #	19-22 %
First-time	3,580	1,491	1,540	1,835	49	3.29%	95	6.17%	33.77%	144	9.66%	-1,945	-54.33%
Returning	2,474	3,624	3,382	3,206	-242	-6.68%	-176	-5.20%	66.23%	-118	-11.53%	732	29.59%
Gender	Fall 19	Fall 20	Fall 21	Fall 22	20-21 #	20-21 %	21-22 #	21-22 %	Fa 2022 %	20-22 #	20-22 %	19-22 #	19-22 %
Unknown	-	2	7	37	5	250.00%	30	428.57%	0.76%	35	1750.00%	37	-
Female	3,580	2,973	2,862	2,745	-111	-3.73%	-117	-4.08%	56.70%	-228	-7.67%	-835	-23.32%
Male	2,474	2,140	2,053	2,059	-87	-4.07%	6	0.29%	42.53%	-81	-3.79%	-415	-16.77%
Race / Ethnicity	Fall 19	Fall 20	Fall 21	Fall 22	20-21 #	20-21 %	21-22 #	21-22 %	Fa 2022 %	20-22 #	20-22 %	19-22 #	19-22 %
American Alaska Native	35	30	27	21	-3	-10.00%	-8	-22.22%	0.43%	-8	-30.00%	-14	-40.00%
Asian	295	215	212	189	-3	-1.40%	-23	-10.85%	3.90%	-26	-12.09%	-106	-35.93%
Black or African American	1,143	939	884	890	-55	-5.86%	6	0.68%	18.38%	-49	-5.22%	-253	-22.13%
Hawaiian Pacific Islander	12	14	5	7	-9	-64.29%	2	40.00%	0.14%	-7	-50.00%	-5	-41.67%
Hispanic	1,802	1,149	1,084	1,166	-65	-5.66%	82	7.56%	24.09%	17	1.48%	-436	-27.22%
Multi-racial	296	276	274	262	-2	-0.72%	-12	-4.38%	5.41%	-14	-5.07%	-34	-11.49%
Unknown	279	226	188	159	-38	-16.81%	-29	-15.43%	3.28%	-87	-29.65%	-120	-43.01%
White	2,392	2,078	2,080	1,984	2	0.10%	-96	-4.62%	40.98%	-94	-4.52%	-408	-17.06%
Non Resident	NA	188	168	163	-20	-10.64%	-5	-2.98%	3.37%	-25	-13.30%	-	-
KCKCC Credit Hours by Location													
CAMPUS	11.11.2019	11.09.2020	11.08.2021	11.07.2022	20-21	20-21	21-22	21-22	Fall 2022	20-22	20-22	19-22	19-22
	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Diff - #	Diff - %	Diff - #	Diff - %	%	Diff - #	Diff - %	Diff - #	Diff - %
AMZN	60	-	-	-	-	-	-	-	-	-	-	-60	-
BL	-	1,464	39	-	-1,425	-97.34%	-39	-100.00%	-	-1,464	-100.00%	-	-
DWNTN	47	-	-	-	-	-	-	-	-	-	-	-47	-
FRSC	319	441	289	317	-152	-34.47%	28	9.69%	0.73%	-124	-28.12%	-2	-0.63%
HS	7,155	5,587	4,413	4,605	-1,174	-21.01%	192	4.35%	10.66%	-982	-17.58%	-2,550	-35.64%
LOF	-	-	225	253	225	-	28	12.44%	0.59%	253	-	253	-
MC	21,745	7,129	11,388	13,318	4,259	59.74%	1,930	16.95%	30.82%	6,189	88.81%	-8,427	-38.75%
OC	873	1,165	986	885	-179	-15.36%	-101	-10.24%	2.05%	-280	-24.03%	12	1.37%
OL	9,910	13,871	12,634	12,083	-1,237	-8.82%	-551	-4.36%	27.96%	-1,786	-12.89%	2,173	21.93%
PION	2,557	1,829	1,928	1,760	99	5.41%	-168	-8.71%	4.07%	-69	-3.77%	-797	-31.17%
TEC	10,206	7,808	8,823	8,807	1,015	13.00%	-16	-0.18%	20.38%	999	12.79%	-1,399	-13.71%
USDB	351	228	317	381	89	39.04%	64	20.19%	0.88%	153	67.11%	30	8.55%
VIRT	-	4,738	1,902	810	-2,836	-59.86%	-1,092	-57.41%	1.87%	-3,828	-82.90%	810	-
Total	53,223	44,260	42,944	43,219	-1,316	-2.07%	275	0.64%		-1,041	-2.35%	-10,004	-18.80%

Dean of Student Services

Submitted by Dr. Shawn Derriott, Dean of Students

Selected Activities, Programs, and Updates

- Student Conduct violations
 - 28 cases occurred during the month of October
 - This decreased from September 2022, which had a total of 35 cases.

Upcoming Activities and Programs

- November 10, 4 pm – 7 pm Real Talk for College Men of Color will be hosting a session for all male students titled “Training & Conditioning Your Mind - Mental Health for Men”

Upward Bound

Submitted by Veronica Knight, Director

Selected Activities, Programs, and Updates

- The Upward Bound Advisor position has been filled. Please join us as we welcome our new staff member, Cicely Bledsoe. Cicely joins us with extensive experience in higher education and working with first-gen college students. She has served as an advisor and recruiter with Donnelly College and Grantham University. Most recently, she served as a recruiter for Job Corps.
- Upward Bound Academy kicked off our student recruitment with presentations to more than 100 student scholars at our target schools, F.L. Schlegle High School and Washington High School.
- Collaborative meetings have taken place with community partners such as – Leadership 20/20, DiplomA+, AVID teachers, WSU Upward Bound Math Science, and the KC Advising Corps.
- Recruiting tutors and instructors has begun with the assistance and support of the KCKCC marketing department and Human Resources. We have actively begun recruiting exceptional candidates to join our team.

Student Accessibility and Support Services

Submitted by Department Faculty

Selected Activities, Programs, and Updates

- SASS faculty and Work Study student participated in a transfer fair panel discussion at KU on October 13. KCKCC services and expectations were presented to high school students and their parents.
- SASS faculty attended the Learning and Library Services Staff meeting on October 27. Faculty shared information about services available and how to refer students to these services.
- SASS faculty presented True Colors, a personality inventory test, to 49 students from Culinary Arts, Auto Collision, HVAC, Cosmetology and Machine Technology.

- SASS Faculty is taking an online course entitled “Fantastic Beasts and Where Not to Find Them” through DAIS, Disability, Access, Information, and Services. The course covers Emotional Support animals and Service Animals.
- SASS faculty attended the KAN-AHEAD Fall Conference, “A Culture of Accessibility,” on October 28. KAN-AHEAD is the Kansas affiliate of the professional organization AHEAD, the Association on Higher Education and Disability. All three faculty personnel are members of AHEAD.
- SASS faculty participated in the “Apply Kansas Day” at Basehor High School. The faculty discussed TEC program options and answered questions about disability services in college and, more specifically, at KCKCC.
- SASS faculty and work study students met with a representative of an institution from Canada on October 6. The meeting was to look at the accessibility of PDF documents on Mac Computers. We were able to help identify a couple of possible solutions for him.

Upcoming Activities and Programs

- SASS Faculty will take part in a Transition Fair for the Leavenworth School District on November 1, 2022, from 5-7 PM, at Leavenworth High School
- SASS will host the Basehor-Linwood High School Special Education program on November 15. A group of high school students with disabilities who are interested in attending TEC next year will be touring the facility and having a question-and-answer session about what disability services look like at TEC. It is estimated that approximately 20-25 students will attend.
- SASS will participate in the First Gen Celebration Day on November 9.

Student Health Services

Submitted by Angie Williams RN

Selected Activities, Programs, and Updates

- Provided 0 COVID-19 tests this month.
- Provided 30 nurse visits this month that included blood pressure checks and first aid administration, over-the-counter medication requests, and other miscellaneous issues. This also includes one emergency visit.
- Provided 96 services for TB screening that included administering injections, reading results, and obtaining TB questionnaires.
- HIV tests are offered every Wednesday afternoon from 12-4 and moved down by activities.
- 6 students reported COVID-19 positive test results this month. The office had no notifications of close contact.

Office of Admissions

Submitted by Teresa Hill, Director of Admissions and Recruitment

Selected Activities, Programs, and Updates

- The Office Admissions has filled one of two positions for Admissions Specialist I. Ms. Tijera Safir comes to KCKCC with a rich history in community development, grant writing, and customer service experience.
- Interviews for the Admissions Processing Assistant will be conducted in the middle of November.
- The Fall 2023 application portal for domestic admissions will open on Friday, November 18, 2023.

Upcoming Activities and Programs

- November 8: Attending the Latinx Education Collaborative's sponsored Student Education Conference at the Kauffman Convention Center.
- November 15: Group Tour: Wyandotte HS
- November 30 & December 7: A unique collaboration between Admissions and KCKPS Career & Technical Education department will happen. The teachers use monthly professional development meetings to increase their knowledge of KCKCC TEC programs. Through this collaborative tour and presentation, the teachers hope to better serve as classroom ambassadors and advocates of KCKCC programs, dual/concurrent education, and post-secondary enrollment opportunities at KCKCC.

Department of Athletics

Selected Activities, Programs, and Updates

- The 2022 Athletics Hall of Fame includes the 2012 Volleyball team and Blue Devils Baseball Player Steve Bushnell (1986-88). The induction ceremony will occur at the November 12, 2022, basketball games.
- The #18 nationally ranked Women's Basketball team spent time during Halloween at the Alpha Montessori school.
- The #3 seed Volleyball team made it to the Plains District B Championship game, ending their season with a 3-0 loss to Cowley College.
- A long battle ended in penalty kicks between the KCKCC men's soccer team and Barton County College, where the Cougars defeated the Blue Devils 16-15 on the free kicks after ending regulation with a 2-2 score. Both teams converted their free kicks early on, but after a Blue Devils' miss, the Cougars converted to end the match.
- The KCKCC women's soccer team fell behind early to Barton County College, 2-0 in the Region VI District Playoffs, and eventually lost 4-2 on the road Saturday afternoon. The Blue Devils' season ends with a 5-9-2 overall record.



Upcoming Programs and Activities

- November 11-12: KCKCC Classic –
 - Friday 7:45 PM, 2022 Softball Team Championship Ring Presentation
 - Women's Basketball 6:00 pm; Men's Basketball 8:00 pm

- Saturday 5:45 pm, *Class of 2022 Athletics Hall of Fame Induction Ceremony*
 - Women's Basketball 4:00 PM; Men's Basketball 6:00 PM
- November 15, Women's Basketball, 5:00 PM, University of Saint Mary JV; Men's Basketball; 7:30 PM, Link Year Prep
- November 16, Women's Basketball, 5:30 PM, Tabor JV
- November 17, Men's Basketball, 7:00 PM, Peru State College JV
- November 19, Women's Basketball, 1:00 PM, CCBC Essex
- November 29, Men's Basketball, 7:00 PM, Ellsworth Community College

Counseling & Advocacy

Submitted by Linda Warner, LCPC, Director

Selected Activities, Programs, and Updates

- **October was Domestic Violence Awareness Month.** Jennifer Gieschen presented a program on *Understanding the Dynamics of Domestic Violence: The Impact of Economic Abuse* on Thursday, October 20th to eight attendees.
- **National Depression Screening Day** information was shared with all KCKCC students and employees. Depression is the most common mental health condition, afflicting an average of 21 million adults in the US.



Blue's Kitchen Cabinet (BKC) - Utilization of the student food pantry remains high. In October, there were 156 visits to BKC, serving 498 adults, 87 children, and four seniors. There were 20 first-time visitors to the pantry in October, and we served 12 families with five or more members.

- **Counselor Caseloads** - A total of 33 students received counseling in the center in October, with Licensed Professional Counselors carrying an average caseload of 16. The total number of direct counseling hours provided to students in October was 57.

Upcoming Activities and Programs

- **Food Mobile Distribution**— Our community partner, Church of the Resurrection, will be holding food distribution in the TEC parking lot on Thursday, November 10, from 9-11 am.
- **November is Native American Heritage Month** - Crisosto Apache will present the virtual presentation "Embracing Two-Spirit Traditions" on November 15 from 11 am -12:15 pm. Information to register will be in the *Inclusive Voice* newsletter and your email inbox.

Pioneer Career Center

Submitted by Marcia Irvine, Director

Selected Activities, Programs, and Updates

- October 3rd: Culinary students visited Alldredge Orchards and made sweet treats, pasta dishes and vegan dishes with their pickings.
- October 4: Foods III students worked in teams of two with a basket of four ingredients for a Four Ingredient Basket Challenge. (Smoked sausage, Colcannon broth, pizza sauce and Kix cereal). Each team had 15 minutes of planning and 90 minutes to create and plate.
- October 6: Electrical students are learning circuit wiring for light switches, 3-way and 4-way switches, dimmer switches, receptacles, and ground fault circuit interrupters. Students are also learning Series-Parallel circuits and how to wire them.
- Construction students are completing a room build that requires painting, carpet installation, and framing and hanging a door.
- October 7: The pumpkin Carving competition took place. Tinkerbell was the winning design/carving.
- October 11: Mid-America Carpenters Regional Council Outreach Coordinator Mo Cisneros, and Mid-America Carpenters Regional Council Business Agent, Andre Johnson, visited with the Construction students and conducted mock interviews to prepare them for the workforce.
- October 14: The Early Childhood Education Program learned about Highscope, a curriculum that focuses on "how" to teach. This curriculum has an active learning approach to early education which fosters child creativity, confidence, and independence. The Early Childhood Education students pretended to be children to understand active learning through materials, manipulation, choice, child language/thought, and adult scaffolding.
- October 18: PCC hosted the Board of Trustees meeting
- October 27: Academic Advising at the Joint Regional Correction Facility, discussed upcoming classes, completed degree paperwork and other requests.
- October 28: Academic Advising at the United States Disciplinary Barracks – Delivered a Summer graduate diploma, completed degree paperwork for others, and discussed upcoming classes.



Community Involvement

- October 1: Marcia Irvine volunteered at the Rotary food drive to benefit Catholic Charities.
- October 4: Marcia Irvine attended the Change of Command Ceremony between Lieutenant General Theodore D Martin and Major General Milford Beagle Jr. Following this ceremony, she attended the Retirement Ceremony for Lieutenant Theodore D Martin.
- October 17: Strategic Initiative meeting for a Nursing Pipeline with Saint John's Hospital, KCKCC, USD 453, and University of Saint Mary.
- October 22: Marcia Irvine volunteered at the Over-the-Counter Medicine Drive to Benefit Saint Vincent's Clinic
- October 25: KCKCC PCC hosted the Association of the United States Army (AUSA) breakfast with the guest speaker being the new Commander of the Munson Army Medical Center.
- October 25th: Halloween Trunk or Treat Event. Volunteers from Leavenworth JROTC and Leadership Academy from Leavenworth High School, PCC TECH students, and Early Childhood students and faculty. Over **700** were in attendance. Some Comments from our Facebook page – From Candice Ann “Awesome job!!! It was a lot of fun for all. Thank you for hosting these awesome events for the community”. From Sarah Wheeler, “Thank you for doing this! We had a lot of fun 😊” From JoAnn May, “Thank you for hosting such a fun event! My family had a great time!” and one of my favorite comments was from Abbie Carter “Wow this was so awesome! We moved here in March of this year from Atchison. We haven't been out and about a whole lot, so this was nice. My 5-year-old enjoyed herself so much! It's all she has talked about tonight. 😊 Thank you very much to all involved! We appreciate it. ❤️”
- October 26th: “My Oh My, Let's Make Pie” class for the Community. 15 were in attendance, and a lot of great feedback on our Facebook page.
- October 28th: Hosted the Leavenworth Lansing Chamber of Commerce Board of Directors Meeting.



Upcoming Programs and Activities

- November 11: Walking in the Leavenworth Veterans Day parade, the Oldest in the Nation
- November 30: Not Your Typical Meat and Cheese Tray Charcuterie Board class
- December 6: Retirement luncheon for Melissa Davis, who has been with KCKCC for over 25 years in many roles, including Composition and Literature Instructor and Academic Advisor.

- December 6: Cookies with Santa event for the Community

Registration and Records

Submitted by Theresa Holliday, Registrar

Selected Activities, Programs, and Updates

- **Enrollment and Graduation Verification:** Verification of student enrollment status may be necessary for students to provide proof of education for credit card companies, degree status, employment, insurance companies, loan deferment, student housing, or other purposes. This month the Registrar's Office performed **59** enrollment or graduation verifications.
- **Enrollment and schedule adjustment activity:** The right course selection can help students fit in their interests and learn more about a field they're genuinely interested in studying. In addition, the courses they choose can affect whether they finish your program within their intended timeframe. This month 37 schedule adjustments were made in the Registrar's Office with the Dean's approval to operate outside the academic calendar limitations, and we processed 53-grade changes.
- **Student Contact Information Updates:** When colleges cannot reach a student due to an input error or because their information has changed, they will miss out on essential details. Depending on the message or activity, it could have catastrophic consequences. This month the Registrar's Office processed 110 student record changes. We resolved 30 student record edit requests from Institutional Effectiveness, and we resolved eight student records in conjunction with the Business Office to provide missing Social Security Numbers for 1098T processing.
- **Major changes/catalog updates:** To receive federal financial aid, grants, and scholarships, students must be pursuing a degree or certificate in a major that is aid eligible. They must also take courses required for their program of study based on their Student Plan. This month the Registrar's Office processed 239 major student changes and catalog updates.
- **Transfer Credit Evaluation:** Transfer credit evaluation allows previous college credit to be evaluated for college transcripts, standardized examination scores, or career experience. Due to the importance of enrollment and the beginning of the semester, the Registrar's Office evaluated 155 student records for degree audit exceptions, deviations, waivers, or for posting transfer credit equivalencies.
- **Withdrawal Activity:** KCKCC is committed to helping students achieve their academic goals; however, circumstances may prevent them from completing their coursework as planned. Before withdrawing, students are encouraged to talk with their instructor about their progress in the course based on the grading criteria stated in the syllabus, participation, and grades earned to date. This month the Registrar's Office processed 178 student withdrawals and 159 instructor-initiated withdrawals. Five students were reinstated after they were administratively withdrawn.
- **No Show/Never Attended Activity:** Per federal regulations, Institutional Effectiveness finalizes and certifies course enrollments to the State of Kansas for funding and other reporting issues. Instructors are responsible for reporting students who have never attended a face-to-face class or who never submitted a required assignment in an online course. 138 students were purged as

no-shows from one or more courses this month, with 12 students reinstated after they were deleted as no-shows.

- **Graduation Processing Activity:** College is important for many reasons, including long-term financial gain, job stability, career satisfaction, and success outside of the workplace. With more and more occupations requiring advanced education, a college degree or certificate can be critical to success in today's workforce.
 - 165 graduation applications for Fall 2022 were processed this month.
 - Nine students were retroactively graduated this month.
 - 10 certificates and 15 diplomas were ordered through Jostens. (9 late graduates, 4 diploma replacements, 12 paid their grad fee late).
- **Transcript Activity:** Incoming transcripts: Part of the KCKCC Admissions process is to submit all transcripts to KCKCC. High School transcripts are required for students who have graduated within the past 5 years. College transcripts are required for students who have transfer credits and are seeking to complete a degree or certificate at KCKCC.
 - **Incoming transcripts** are processed manually to determine if the person has applied to the College if they are a current student submitting transcripts to remove a hold or to have their transfer credits added to their KCKCC record.
 - 36 were received from Parchment, our transcript service provider; 54 were obtained from the National Student Clearinghouse; and 115 were received via fax, email, mail, or hand delivered.
 - In November 2021, 251 transcripts were received; in September of 2022, 205 transcripts were received and processed this month for a decrease of 18%.

College					High School					
New App	Transfer*	Non-degree	CTAN	Orphan	New App	TRAN	CONGR	Orphan	Other	
75	19	9	6	4	61	3	4	3	7	191
39.27%	9.95%	4.71%	3.14%	2.09%	31.94%	1.57%	2.09%	1.57%	3.66%	100.00%
* Includes 3 reverse transfer										

- **Outgoing transcripts:** Our partnership with Parchment continues to ease the burden of manually processing student transcript requests greatly. Student Self-Service also allows students to easily access their transcript on the student portal. Our office still serves those with technological limitations or whose records are on microfilm and are not eligible for electronic processing.
 - 16 transcripts were produced in-house: 12 official transcripts using Ellucian records, three official using the microfilm records on Perceptive Content, and eight unofficial.
 - 438 total transcripts were sent via Parchment; 409 were electronic through Parchment; 29 were paper through parchment/Ellucian or student copies
 - In September of 2021, 524 transcripts were sent out, with 454 transcripts sent out this month, resulting in a decrease of 13%.

Outbound Transcript Reasons		Top Receivers of our Transcripts	
College Admissions/Transfer	330	KU/KU Med or Nursing	22
Employment	58	JCCC	19
Self	34	Nursing CAS, AMCAS	13
Other	8	UMKC	12
Certification/Licensure	7	Western Governors	11
Scholarship	1	K-State	9
		MCC – Kansas City	9

Student Activities

Submitted by **Andrica Wilcoxon, Director**

Selected Activities, Programs, and Updates

- Student Senate and Activities hosted the annual Kids Halloween Bash on October 22nd at the TEC parking lot. We had 456 community members, 48 volunteers, 15 clubs and 2 community partners attending the event. One community member wrote, “Thank you so much for providing a safe and awesome time for the community. You guys are awesome! Hope you're able to continue this for kiddos AND adults!”
- Student Activities partnered with the KU Edwards Campus to host an exclusive recruiting event on Wednesday, October 26th in the Lower Jewell Student Center which included breakfast with the Student Success Advisors, and KU Edward financial aid, advisors, and program coordinators meeting with our students to talk about their programs and transfer options from KCKCC. We had over 50 students attend the event. We also had Baby Jay and Blue take pictures with our students, faculty, and staff.
- Student Activities partnered with Campus Health to host a mini health fair on November 2nd in the Upper Jewell Lounge. We had KCKCC nursing students, respiratory therapy, and physical therapy assistant programs provide resources and assessments to those who attended. The Counseling & Advocacy Center, Wellness Center, NAMI, WyCo Health Department, MAIC, and the KCMO PD provided information to our students. We had approximately 50 students who attended the event.
- FBOE has an average of 25-30 students for each weekly meeting. FBOE has been successful in not having any of the current Student rosters withdrawn from their classes thanks to us positioning them with the necessary resources to solve any academic issues before they become problems. This has included but was not limited to, peer tutoring, one-on-one meetings with their professors, and getting them help to find the right Financial Aid for them.



Upcoming Activities and Programs

- November 7 – 9th – First Generation College Student Celebrations at the PCC, TEC, & Main Campus
- November 14th – Turkey Games
- November 17th – International Thanksgiving Luncheon
- November 30th – 98th Annual Candle Lighting Ceremony
- November 28th, December 5th and 7th – Finals Breakfast at all campuses
- December 3rd & 6th – Breakfast and Cookies with Santa at the TEC and PCC
- December 16th – Campus Wonderland Distribution

Student Financial Aid

Submitted by Mary Dorr, Director

Selected Activities, Programs, and Updates

- October 10 – Financial Aid Staff participated in the KCKCC Transfer Fair, giving out financial aid transfer information and information about student loan forgiveness.
- Financial Aid is reaching out to loan defaulters who have a FAFSA on file to let them know about the Department of Education's Fresh Start Program.
- October 27 – traveled to Lansing Correctional Facility to assist 13 students complete the FAFSA for spring.
- November 9 – Assisting with 2023-24 FAFSA completion at F.L. Schlagle High School
- Set-up is underway on the 2023-24 Ellucian Colleague financial aid module

Financial Aid Applications Received as of November 7

Academic Year	Total Number of Records	Records Received in October
2022-2023	7054	211
2021-2022	7376	284
2020-2021	7992	255

Financial Aid Disbursed to Student Accounts

	FALL	SPRING	SUMMER	TOTAL
2022-2023	\$4,714,305			\$4,714,305
2021-2022	\$4,969,637	\$4,363,823	\$707,396	\$10,040,856
2020-2021	\$4,873,099	\$4,387,783	\$673,535	\$9,934,417

*Does not include third party payments, KCKCC Foundation Scholarships or COVID Relief Funds.

Award Activity for 2022-2023

Semester	Number of Awards to Students	Unduplicated Number of Students Enrolled and Awarded Financial Aid
Fall 2022	4110	2915

Student Housing

Submitted by Nicole Wilburn, Director

Selected Activities, Programs, and Updates

- The Centennial Hall amphitheater hosted KCKCCoachella on Saturday, October 1. Two of our current residents in bands requested to put on an afternoon of various bands playing a concert. They partnered with Student Activities to bring in inflatables and catering, and then 4-5 local bands performed in the amphitheater.
- On Thursday, October 27, Centennial Hall hosted Trick-or-Treat and invited faculty and staff members, as well as the families that utilize the on-campus daycare center, to bring their children to trick-or-treat at Centennial Hall. Residents who volunteered to give out candy were given candy to hand out. We think it's great to have faculty and staff interacting with students outside the classroom!
- On October 6, participants of KCCLI toured Centennial Hall with Dr. Mosier. The participants were really in awe of our beautiful facility!
- On October 17, 18, and 19, we worked with Campus Police to give a tour of Centennial Hall to the KCK Fire department. In case of a fire emergency, we want them to know where the appropriate fire equipment is in the building and the basic building structure.
- The application for new residents who wish to move in for Spring 2023 launched on November 1. We anticipate having a few more rooms open during the semester as we have some students graduating after the Fall semester.

Upcoming Activities and Programs

- We are preparing for the upcoming Thanksgiving Break and Winter Break. Centennial Hall will remain open, but students must notify us of their intent to remain in the building. We anticipate some athletes with activities over the breaks, international students, and a few others that will need to stay for all or a portion of the breaks.

Student Success Center

Allison Burton, Director of Student Success and Retention

Selected Activities, Programs, and Updates

- Robert Roberson, Student Success Center Advisor, will serve as Interim Director of Student Success and Retention.
- The Transfer Club visited Emporia State University on November 4th. The students participated in an admissions presentation, campus tour, and academic fair.
- SSC partnering with KCKCC Marketing to promote early enrollment for the Spring 2023 semester. The marketing communication plan includes promoting early enrollment through Blackboard to all currently enrolled students.
- Career Services is working with KBOR and Academic Affairs on the Employer and Community College Partnership Challenge Grant. The grant is intended to provide many more community and technical college students with valuable professional experiences, help support career

exploration, resume development, professional networking, and other vital aspects of career preparation. The Challenge Grant focuses on the implementation of Micro-Internships for community college students.

Upcoming Programs and Activities

- SSC will host a series of Transfer and Transition workshops for KCKCC students to learn more about the transfer process to four-year institutions and transitioning into the workforce. The workshops are a collaboration between Advising and Career Services. The workshops will be held November 16th and November 29th.
- SSC will host a series of Online Readiness Success workshops for KCKCC students to learn more about success skills and strategies for online courses including time management, Blackboard navigation, support resources, and best practices for online students. Workshops are tentatively slated to begin mid-November and run monthly through January.

Marketing Division

Kris Green, Chief Marketing & Institutional Image Officer

General Marketing Update

Kris serves as the co-chair for the strategic planning committee. She worked with Cabinet and the planning committee to draft the purpose statement, values, goals and measures based on the feedback from the planning meetings. Students, employees and community members were invited to the planning meetings.

Kris presented updated branding guidelines and procedures to KCKCC supervisors at the quarterly supervisor meeting. All guidelines and procedures were updated in October. She also attended the President's Leadership Circle breakfast and the Lansing Educational Foundation Garden Gala.

Kris met with Dr. Meiers and Admissions staff to discuss the Spring Enrollment push. The plan is at the end of this report. KCKCC creates TV advertisements focused on tech programs, transfer programs, health professions and Hispanic students. This includes radio advertising, online advertising, TV advertising, email blasts, web and social media banners, and flyers.

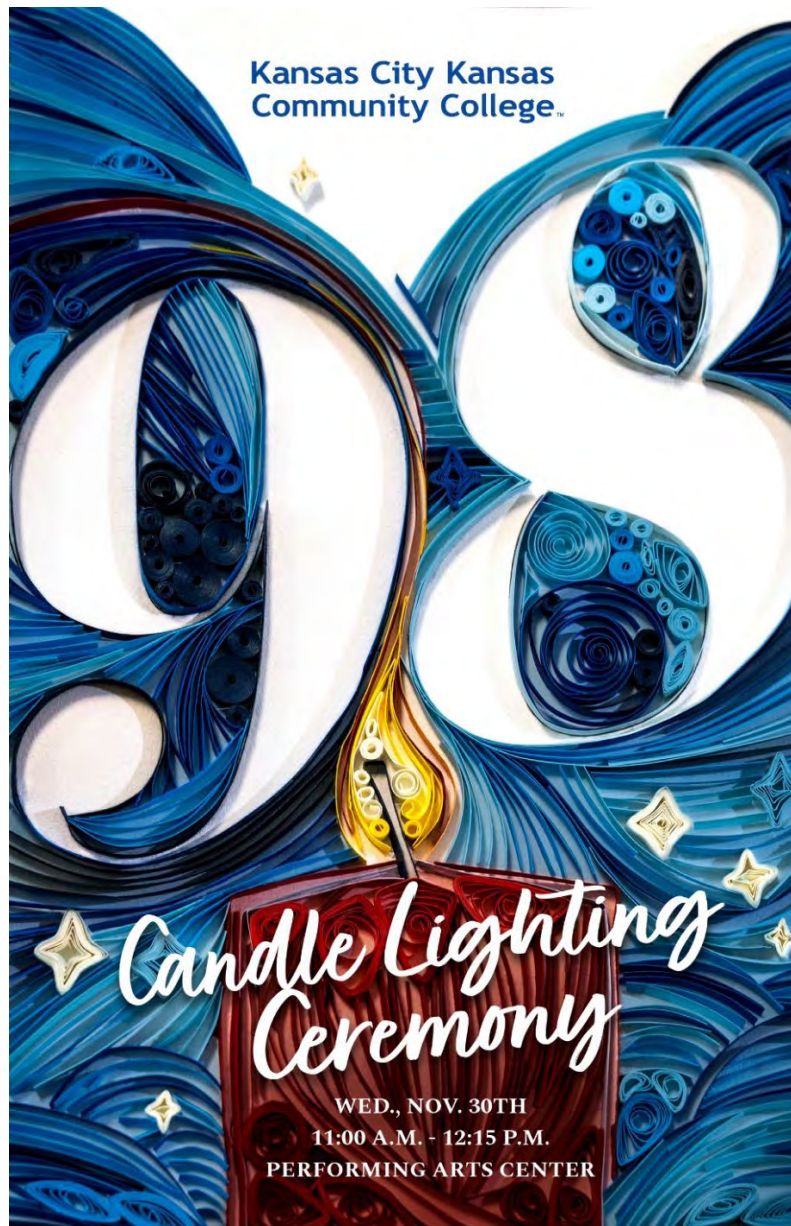
Spring '23 Enrollment flyer



Graphic Design

Rollie has created the 98th Annual KCKCC Candle Lighting branding. He also worked with Foundation to create Hall of Fame materials, including Save the Date Cards, Sponsorship Level Form, and Nomination Forms. He designed and submitted KCKCC ads in multiple publications.

- 98th Annual Candle Lighting



- NICE advertisement



Programs training students
for careers, include:

- ▶ Construction Technology
- ▶ Building Engineering and Maintenance
- ▶ Heating, Ventilation and Air Conditioning
- ▶ Electrical Technology
- ▶ Welding
- ▶ Commercial Construction Technology – offered in the future downtown center



Kansas City Kansas
Community College

KCKCC.EDU

Athletics

Tyler worked on many projects for athletics, including Basketball Media Days for both the men's and women's teams, and the Athletic Hall of Fame press releases.

Print Shop

The print shop has produced many materials during the month of October. From printing for the needs of our faculty to completing numerous marketing pieces for different departments on campus. All projects were completed within the given timelines or earlier.

Photography

Matt Fowler photographed several events, including Theatre's production of the "Great American Trailer Park"



Tyler Scott continues to take high-quality photos of athletic games:

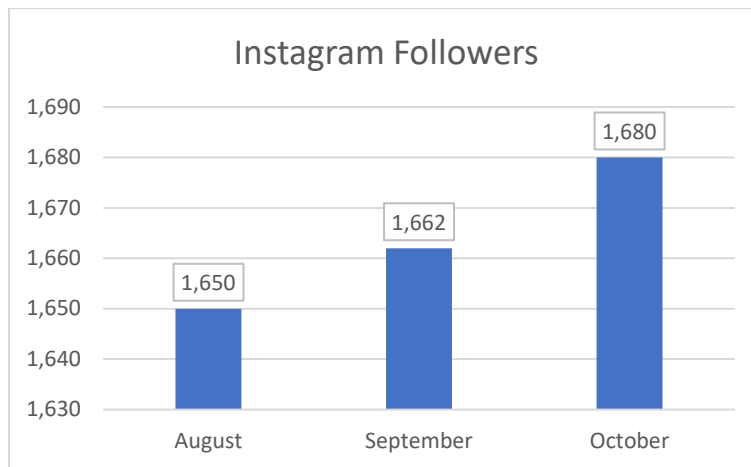
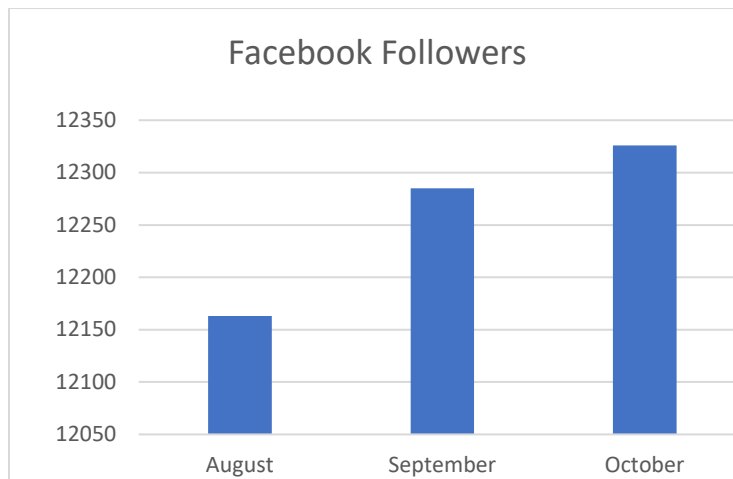


Matt Fowler took photos at the K-State Leadership Meeting



Social Media Update

KCKCC's upward trend in both Facebook and Instagram followers continued through October.



Posts highlighted the Fire Science program, encouraged community engagement, and celebrated the theater production.



kansascitykscc

kansascitykscc Students in KCKCC's Fire Science program have been working on improving their firefighting skills the last few weeks. We love seeing our Blue Devils using what they are learning in the classroom! #KCKCCProud #kckcc #bluedevils #firefighter #communitycollege #goals #communitycollege #learning #higher #tec #fire #firefighting #hardwork

1w

[View insights](#)

♥ 🔍 ↗

Liked by [gocoastguardkansascity](#) and 25 others

OCTOBER 20

Post details

Kansas City Kansas Community College
Published by Kelly Evenson Rogge · October 20 ·

Join KCKCC for this FREE community event from 5:30 to 7:30 p.m. Oct. 22 at KCKCC-TEC, 6565 State Ave. Invite your friends and family! #KCKCCProud

TRUNK OR TREAT AND CARNIVAL

JOIN US FOR FOOD, FUN, & GAMES

SATURDAY OCTOBER 22ND
5:30 pm - 7:30 pm

TECHNICAL EDUCATION CENTER
6565 State Ave, KCKS

FOR MORE INFO CONTACT (913) 288-7553

KCKCC Mission: Inspire individuals and enrich our community one student at a time
KCKCC Vision: Be a national leader in academic excellence and partner of choice in the communities we serve
KCKCC is an Equal Opportunity and Affirmative Educational Institution. The views and opinions expressed during this event are those of the participants and do not reflect the official policy or position of KCKCC.

Performance for your post

2,187 People Reached

54 Reactions, Comments & Shares

28 Like	13 On Post	15 On Shares
5 Love	1 On Post	4 On Shares
3 Comments	3 On Post	0 On Shares
18 Shares	18 On Post	0 On Shares

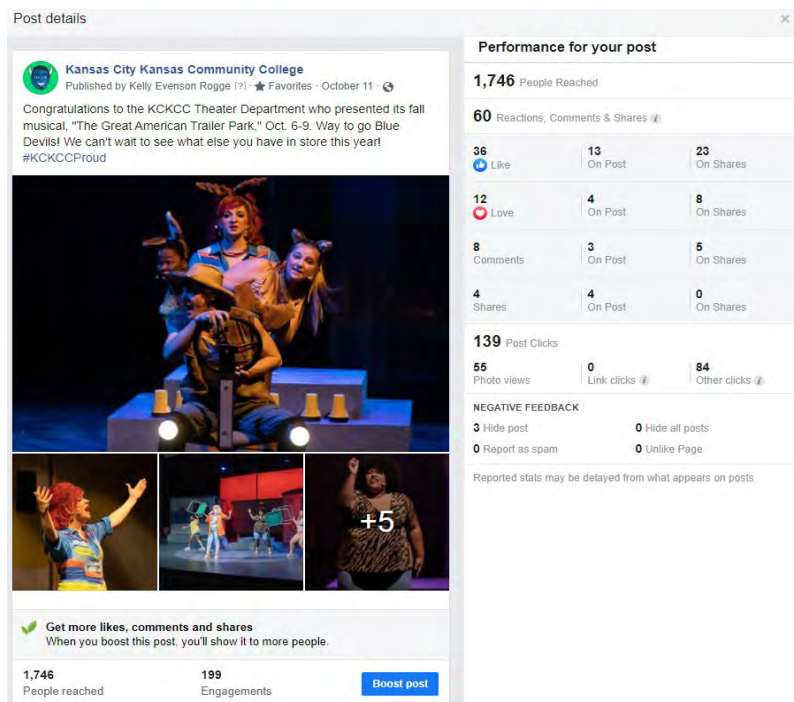
63 Post Clicks

9 Photo views	0 Link clicks	54 Other clicks
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NEGATIVE FEEDBACK

3 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



Website Updates

- The team added Microsoft Clarity analytics to complement our Google Analytics that is used for website analytics. Clarity provides a different perspective to website traffic. As this program is better understood, the team will include updates.
- Academic Affairs, Student Affairs and Web Services began working on a new academic catalog management system with Modern Campus. The goal is to digitize the academic catalog and make it easier to manage in the future. There will more information to come.
- Web Services has now trained 78 faculty/staff members on how to use the KCKCC Website Editor. More training sessions will be available as they are needed.

Top Webpages for October 2022

Webpage	Pageviews
Degree / Certificate Webpage	9,390
Get Ready Page	5,061
Class Schedule	3,240
2022-2023 Academic Calendar	2,573
Academic Calendar	1,675

KCKCC Spring 2023 Enrollment Communication Plan

Goal: Increase student enrollment for Spring semester.

Messaging:

1. New Students:
 - Expect a new experience to earn a degree in targeted programs.
 - Start now and get ahead.
 - Enroll early to succeed.
2. Returning students:
 - Enroll early to succeed
 - Get ahead and stay ahead
 - We want you to succeed
 - Ready to help you
3. Stop Outs/Non-enrolled admitted
 - We are here for you!
 - Expect a new experience
 - Affordable, ready to serve you
 - KCKCC is where you can succeed

Advertising:

1. Online/TV Advertising (November – January 15)
 - a. Healthcare
 - b. Hispanic
 - c. Health Professions
 - d. TEC
2. Radio (Mix 93.3)
 - a. Campaign 1: 11-7 to 11-21.
 - b. Campaign 2: 1-2 to 1-16.
3. Telemundo – Navi Dando (December 2022)
 - a. 80 advertisements – enrollment focused
 - b. Shared media around event
 - c. Online/Social media posts
 - d. Supports 5 families in need in Hispanic community.

Onsite Promotion

1. Table tents on campus, focusing on enrollment
2. 11x17 flyers – sent to each division for classroom placement, general college placement at each site.
3. Created stickers for SBSPS and MSBT
4. Enrollment banners on site at entrances
5. Blackboard banner

Emails: Timing – Emails sent out week of 11/7, 12/5, 12/12, 1/2, 1/9

1. All enrollment leads from digital advertising
2. Admits in Fall 2022 that have not enrolled for Spring 2023
3. Admits that have not enrolled for Fall 2021-Spring 2022
4. Current enrolled not enrolled for Spring 2023, not dual-enrolled, not TEC enrolled.
5. Current TEC enrolled but not enrolled for Spring 2023
6. Stop outs who enrolled in Spring 2021

**BOARD OF TRUSTEES REPORT
FINANCE, FACILITY SERVICES, & POLICE DEPARTMENT
DR. SHELLEY KNEUVEAN, CHIEF FINANCIAL OFFICER
NOVEMBER 2022 REPORT**

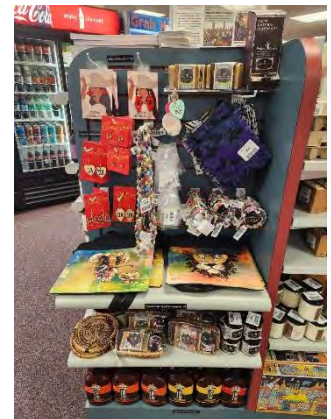
FINANCE - DR. SHELLEY KNEUVEAN, CFO

- The audit of financial statements and single audit have been completed with no findings. One recommendation the auditors shared was to implement a process to ensure the W2 and K2 withholdings were updated by employees from time to time. The finance department has implemented this already and will have employees review their withholdings annually before the end of the calendar year.
- As directed by the President and the Board of Trustees, we completed the investment into a 6-month Certificate of Deposit in the amount of \$3.5 million with an interest rate of 4.5%.
- The Book Store's sales were up 55% over last year for the month of October and customer count (7,147) was up 59% over the same period last year. The Book Store has added a "Shop Local" display, which has been well received by students and staff.

- The café operated by Elevate, a local Wyandotte County/Kansas City, Kansas business, has continued to see growth in its customer base.



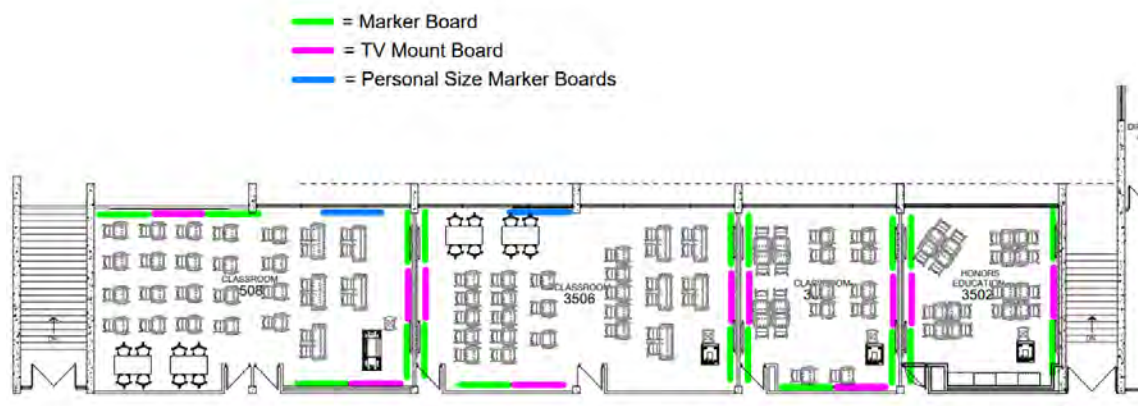
They have recently rolled out their catering services to support the college, as well as a preordering for the students to be able to pre-order, pay, and pick up food on the go.



FACILITY SERVICES - CHRIS GARDNER, DIRECTOR

- Significant effort is being undertaken to close out the punch list, items yet to be done, and identified warranty projects for Centennial Hall. This will include relocating several new trees that are blocking the security cameras. Additionally, the ADA accessible crosswalk on College Boulevard will be located to the west (closer to Centennial Hall) to line up with the sidewalk in front of the main campus building.
- A team is working on the implementation plan for the work order system to move to Corrigo. This is a joint effort between Information Technology and Facilities, with involvement by other all key users that utilize the work order system (marketing, institutional effectiveness, media services, etc.).

- The facilities master plan is well underway and is cochaired by Vice President Pope and Dr. Kneuvean. Facilities is working to prepare an inventory of major systems including roofs, HVAC, building envelope, utilities, etc. This information will not only benefit the facilities master plan but will also help Facility Services better manage the maintenance and capital needs of the college.
- Completed repaving of Campus Boulevard, with crack sealing of the parking lots to follow.
- Completed the Health Professions Building, Respiratory Services renovation including new wall, new carpet, cove base in entire space, prime, and paint. This was funded as a strategic initiative in the budget.
- Completed the dust collection system at Pioneer Career Center to serve the construction services programs.
- Facility Services provided electrical setup for external events (Halloween Bash at Technical Education Center 1 and Pioneer Career Center).
- Work continues on the Math & Honors Hallway in Flint Hall including the renovation of four classrooms, which was the Learning Spaces project funded by FY22 capital funds. The project should be done in time for classes in January and is estimated to benefit more than 900 students each year.



- The Learning Spaces Committee is meeting and evaluating various options for the next phase to improve our academic spaces funded in the FY23 budget. The committee is led by Dr. Jelena Ozegovic with representation from various academic areas and facilities. The project will be identified within the next two months and will begin this spring.

CAMPUS POLICE - ROBERT PUTZKE, CHIEF

- Conducted traffic control for Souls to the Polls October 29. Conducted ALERRT (Advanced Law Enforcement Rapid Response Training) October 19 at Main Campus.
- Submitted crime statistics to The Department of Education October 19.

Kansas City Kansas Community College
Monthly Financial Summary

October - YTD FY2023		
	Results	Comments
Total Assets	\$ 130,400,918	Net decrease of \$1.92M for the month; See H1 below
Total Liabilities	\$ 42,726,442	Net decrease of \$130K for the month; See H1 below
Net Position	\$ 87,674,476	Net decrease of \$1.79M; See H4 below

Summary: Revenue and Expenses	Results	Comments
Total Revenues	\$ 23,811,398	\$4.75M in revenues for the month; See H2
Operating Expenses	\$ 24,707,281	\$5.97M in expenses for the month; See H3
Increase /(Decrease) in Net Positions	\$ (895,883)	\$1.23M decrease in YTD Net Position; See H4 below
Current Month - Burn Rate	\$ 5,972,210	CY Budgeted monthly burn rate =\$6.86M
PRIOR YEAR MONTH - Burn Rate	\$ 5,304,044	

Highlights / Key Financial Initiatives	
H1	The \$1.92M net decrease in total assets is due to cash received from revenues, less cash used to pay operating expenses and liabilities. Total liabilities decreased \$130K during the month due to timing of payables.
H2	Revenues for the month mainly consisted of \$705K in tax distribution, \$536K in financial aid, and \$256K in state and private grants. Additionally, \$3,153,507 was received in SB155 Aid as expected.
H3	Operating expenses during October were \$5.97M which included \$4.04M in salaries & benefits (about \$500K in TEC overload for FY22), \$890K in supplies & expenses, and \$404K in financial aid disbursements. Monthly expenses are 7.26% of the budgeted expenditures, below the expected burn rate of 8.33%.
H4	The college's overall net position during the month decreased \$1.23M during October. Revenues received do not typically exceed expenses and liabilities during this month causing the decrease. Last fiscal year was an exception due to COVID grant funds.

Risks / Issues	
R1	The college's enrollment continues to be a risk factor. For the fall semester, enrollment by credit hour is up .6% YTD; however, the budget estimated a 5% growth in enrollment. Finance will monitor this for the financial impact on the budget. A factor impacting enrollment is the employment rate. As of May, Wyandotte County's unemployment rate was 3.2% and the KC metro was at 2.7%, with full employment being defined as 3.6% unemployment. Historically, low unemployment rates tend to indicate that many students will be employed in the workforce, rather than enrolling in college particularly at the community college in career focused programs.
R2	The increased turnover due to retirement and resignations currently happening across the country is affecting KCKCC as well. Wyandotte County has the 2nd highest weekly wage in the state of Kansas, behind Leavenworth County which is also our service area, and neighboring Johnson County has the 3rd highest weekly wage. The metro offers many opportunities for employment at competitive wages, making it difficult to obtain quality candidates for current college openings.

KANSAS CITY KANSAS COMMUNITY COLLEGE									
STATEMENT OF REVENUES AND EXPENSES									
YTD OCTOBER 2022									

KANSAS CITY KANSAS COMMUNITY COLLEGE
Information Regarding Net Position
YTD OCTOBER 2022

Summary Statement of Revenue Expenses and Changes in Net Position

	FY2023 Actual	Annual Budget	FY2022 Actual	Annual Budget	FY2021 Actual	Annual Budget	FY2020 Actual	Annual Budget
Operating Revenues	\$ 10,620,073	\$ 24,861,785	\$ 16,232,415 ¹	\$ 34,420,330	\$ 13,159,600	\$ 26,816,600	\$ 11,606,856	\$ 27,315,064
Non-Operating Revenues, Net	13,191,325	64,014,032	11,412,937	57,762,262	8,786,353	57,320,243	8,164,361	57,959,925
Total Revenues	23,811,398	88,875,817	27,645,352	92,182,592	21,945,953	84,136,843	19,771,217	85,274,989
Operating Expenses	24,707,281	82,287,164	25,759,172 ²	85,687,565	23,114,000	79,144,659	24,176,090	80,812,679
Increase/(Decrease) in Net Positions	\$ (895,883)	\$ 6,588,653	\$ 1,886,180	\$ 6,495,027	\$ (1,168,047)	\$ 4,992,184	\$ (4,404,873)	\$ 4,462,310

¹ Covid revenues of \$5,380,952 received for FY2022 as of October 2021

² Covid relief of \$2,999,836 paid to students as of October 2021

Summary Statement of Net Position

	YTD FY2023	YTD FY2022	Unaudited Year-End FY2022
Assets			
Current Assets	\$ 55,159,450	\$ 56,298,282	\$ 70,440,047
Noncurrent Assets	75,241,468	62,371,459	71,934,845
Total Assets	\$ 130,400,918	\$ 118,669,741	\$ 142,374,892
Liabilities			
Current Liabilities	\$ 8,129,962	\$ 8,010,001	\$ 12,702,984
Noncurrent Liabilities	34,596,480	37,633,184	34,596,480
Total Liabilities	42,726,442	45,643,185	47,299,464
Net Position	87,674,476	73,026,556	95,075,428
Total Liabilities and Net Position	\$ 130,400,918	\$ 118,669,741	\$ 142,374,892

KANSAS CITY KANSAS COMMUNITY COLLEGE							
BANK BALANCES PER GENERAL LEDGER							
						YTD	PRIOR YEAR
FINANCIAL INSTITUTION		FUND NO.	FUND	CHECKING	INVESTMENTS	31-Oct-22	31-Oct-21
BROTHERHOOD BANK		25	FEDERAL PROGRAMS	\$ 533,968		\$ 533,968	\$ 507,001
BROTHERHOOD BANK		61	CAPITAL OUTLAY	\$ 2,422,289		\$ 2,422,289	\$ 2,715,031
BROTHERHOOD BANK CD	¹	61	Investment		\$ 3,185,415	\$ 3,185,415	\$ 3,180,637
BROTHERHOOD BANK		74	BOARD SCHOLARSHIP	\$ 364,637		\$ 364,637	\$ 281,030
LIBERTY BANK CD	²	n/a	Investment		\$ 509,531	\$ 509,531	\$ 507,853
COUNTRY CLUB BANK		13/14	ABE-CONT. EDUCATION	\$ 481,735		\$ 481,735	\$ 457,977
COUNTRY CLUB BANK		72	INCIDENTAL (AGENCY)	\$ 412,880		\$ 412,880	\$ 320,081
SECURITY BANK		11	GENERAL FUND	\$ 39,807,088		\$ 39,807,088	\$ 32,116,133
SECURITY BANK		15	TECHNICAL ED FUND	\$ 820,761		\$ 820,761	\$ 820,971
SECURITY BANK		16	STUDENT UNION	\$ 753,170		\$ 753,170	\$ 1,371,013
			(AUXILIARY SERVICES)				
SECURITY BANK		63	STUDENT HOUSING	\$ 1,215,274		\$ 1,215,274	\$ 13,541,661
			(CONSTRUCTION FUND)				
SECURITY BANK CD	³	n/a	Investment		\$ 3,500,000	\$ 3,500,000	\$ -
UMB BANK *		17	PAYROLL	\$ -		\$ -	\$ -
TOTAL				\$ 46,811,803	\$ 7,194,946	\$ 54,006,749	\$ 55,819,388
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.							
¹ CD Maturity Date 12/26/2022							
² CD Maturity Date 3/5/2024							
³ CD Maturity Date 4/19/2023							

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2022 to June 30, 2023										
July 1, 2021 to June 30, 2022										
Month	FY2023	FY2022	FY2023	FY2022	FY2023	FY 2022	FY2023	FY2022	FY2023	FY2022
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									47,909,838	33,389,214
July	1,804,276	2,723,922	(6,759,717)	(6,357,332)	(4,955,441)	(3,633,410)	(147,514)		42,806,883	29,755,804
August	9,089,842	10,086,186	(6,009,394)	(10,957,213)	3,080,448	(871,027)	73,658	(1,712)	45,960,989	28,883,065
September	8,880,290	9,451,036	(9,832,678)	(11,990,740)	(952,388)	(2,539,704)		1,580	45,008,601	26,344,941
October	7,164,767	10,893,451	(11,545,519)	(4,301,288)	(4,380,752)	6,592,163			40,627,849	32,937,104
November	2,223,477	2,223,477	(8,911,138)	(8,911,138)	(6,687,661)	(6,687,661)			33,940,188	26,249,443
December	3,934,558	3,934,558	(7,770,982)	(7,770,982)	(3,836,424)	(3,836,424)			30,103,764	22,413,019
January	29,192,526	29,192,526	(7,384,183)	(7,384,183)	21,808,343	21,808,343			51,912,107	44,221,362
February	8,597,739	8,597,739	(9,236,101)	(9,236,101)	(638,362)	(638,362)			51,273,745	43,583,000
March	9,339,673	9,339,673	(11,142,860)	(11,142,860)	(1,803,187)	(1,803,187)			49,470,558	41,779,813
April	7,609,775	7,609,775	(8,742,160)	(8,742,160)	(1,132,385)	(1,132,385)			48,338,173	40,647,428
May	3,258,874	3,258,874	(5,864,005)	(5,864,005)	(2,605,131)	(2,605,131)			45,733,042	38,042,297
June	20,156,581	20,156,581	(10,289,040)	(10,289,040)	9,867,541	9,867,541			55,600,583	47,909,838
Totals	111,252,378	117,467,798	(103,487,777)	(102,947,042)	7,764,601		(73,856)	(132)		
Bold = Actual										
	26,939,175		(34,147,308)							
GL Balance	General Fund	\$ 39,807,088								
	TEC Fund	\$ 820,761								
		\$ 40,627,849								

Predictive Model of Significant Annual Cash Flows - FY2023

Inflows

Outflows

	Description	Amount	Description	Amount
July				
August	State Aid - Disbursement 1	\$ 5,004,791	Insurance (Annual Premium)	(\$628,370)
September	Tax Distribution	\$ 2,845,034	Financial Aid Refunds	(\$3,150,000)
	Current Tax	\$ 982,000	COP - Interest on Debt (Certificates of Participation)	(\$206,288)
	Heavy Truck	\$ 992		
	Motor Vehicle	\$ 1,550,000		
	Commercial Motor Vehicle	\$ 11,500		
	Motor Vehicle Excise	\$ 10,792		
	RV	\$ 7,000		
	Delinquent	\$ 282,750		
	Financial Aid Draw	\$ 3,300,000		
October	Tax Distribution	\$ 808,695	COP - Interest on Debt	(\$38,470)
	Current Tax	\$ 2,750		
	Motor Vehicle	\$ 582,600		
	Commercial Motor Vehicle	\$ 2,500		
	RV	\$ 1,489		
	Delinquent	\$ 219,356		
	SB 155 Funding - Disb	\$ 3,125,367		
November			COP - Interest on Debt	(\$6,744)
December				
January	Tax Distribution	\$ 25,465,982		
	Current Tax	\$ 23,530,870		
	Heavy Truck	\$ 7,571		
	Motor Vehicle	\$ 937,900		
	Commercial Motor Vehicle	\$ 20,513		
	Motor Vehicle Excise	\$ 12,805		
	RV	\$ 3,975		
	Industrial Revenue Bonds	\$ 539,898		
	Delinquent	\$ 412,450		
	State Aid - Disbursement 2			
February	Financial Aid Draw	\$ 3,075,000	Financial Aid Refunds	(\$2,650,000)
March	Tax Distribution	\$ 1,871,905	COP - P & I (Principal and Interest)	(\$2,056,288)
	Current Tax	\$ 1,114,519		
	Heavy Truck	\$ 3,684		
	Motor Vehicle	\$ 422,055		
	Commercial Motor Vehicle	\$ 135,148		
	RV	\$ 1,199		
	Delinquent	\$ 195,300		
April			COP - P & I	(\$608,470)
May			COP - P & I	(\$421,744)
June	Tax Distribution	\$ 19,245,292		
	Current Tax	\$ 17,628,000		
	Heavy Truck	\$ 2,520		
	Motor Vehicle	\$ 1,107,400		
	Commercial Motor Vehicle	\$ 31,075		
	RV	\$ 7,006		
	Industrial Revenue Bonds	\$ 217,301		
	Delinquent	\$ 251,990		

KANSAS CITY KANSAS COMMUNITY COLLEGE
Debt Position
YTD October 2022

Debt Issuance	Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2022	Payments FY23 Due Date	Amount	Less Interest	Balance 6/30/2023
COP-Capital Lease Oblig	7/1/2013	6/1/2027	\$5,750,401	\$1,585,000	4/1/2023	\$415,000	6/1/2023	\$428,488	\$13,488	\$0
	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$2,500,000	5/1/2023	\$646,940	\$76,940	\$1,930,000
	3/1/2020			\$11,095,000	4/1/2029	\$7,730,000	4/1/2023	\$2,129,200	\$309,200	\$5,910,000
	3/1/2020			\$4,270,000	4/1/2029	\$4,230,000	4/1/2023	\$133,376	\$103,376	\$4,200,000
Revenue Bond Oblig	1/27/2021	1/31/2053	\$19,840,000	NA	NA	\$19,840,000	9/1/2022	\$697,931	\$697,931	\$19,840,000
			<u>\$33,635,401</u>	<u>\$20,975,000</u>		<u>\$34,715,000</u>		<u>\$4,035,935</u>	<u>\$1,200,935</u>	<u>\$31,880,000</u>

ELECTRICAL USAGE

DATE	KWH	DOLLARS	CENTS	DATE	KWH	DOLLARS	CENTS
			PER KWH				PER KWH
1/30/2017	669,778	\$67,660	10.10	1/30/2018	693,552	\$89,219	12.86
2/27/2017	520,873	\$59,658	11.45	2/28/2018	607,766	\$81,656	13.43
3/30/2017	571,377	\$66,275	11.59	3/28/2018	523,914	\$76,238	14.55
4/27/2017	488,937	\$62,282	12.73	4/27/2018	543,350	\$80,058	14.73
5/30/2017	519,433	\$63,673	12.25	5/30/2018	489,912	\$69,589	14.20
6/29/2017	493,221	\$63,308	12.83	6/28/2018	465,616	\$66,247	14.22
7/28/2017	517,966	\$69,963	13.50	7/30/2018	508,674	\$65,879	12.95
8/30/2017	509,347	\$65,091	12.77	8/30/2018	519,245	\$66,724	12.85
9/28/2017	471,352	\$68,199	14.45	9/28/2018	441,010	\$67,393	15.28
10/30/2017	510,088	\$66,797	13.09	10/30/2018	523,678	\$74,199	14.16
11/29/2017	440,328	\$72,722	16.51	11/29/2018	553,893	\$79,005	14.26
12/28/2017	<u>543,884</u>	<u>\$75,020</u>	13.79	12/28/2018	<u>566,892</u>	<u>\$80,894</u>	14.27
year 2017	6,256,584	\$800,648	12.79	year 2018	6,437,502	\$897,101	13.98
1/30/2019	609,645	\$83,726	13.73	1/30/2020	501,163	\$72,729	14.51
2/27/2019	625,832	\$80,202	12.81	2/28/2020	507,458	\$71,243	14.03
3/28/2019	554,141	\$78,123	14.09	3/30/2020	488,515	\$73,813	15.10
4/29/2019	510,325	\$73,381	14.37	4/30/2020	279,539	\$47,494	16.90
5/30/2019	441,276	\$66,651	15.10	5/28/2020	296,200	\$53,723	18.13
6/27/2019	436,477	\$63,796	14.61	6/30/2020	412,142	\$61,005	14.80
7/31/2019	537,680	\$64,553	12.00	7/30/2020	456,500	\$64,387	14.10
8/29/2019	494,320	\$67,133	13.58	8/28/2020	417,396	\$58,039	13.90
9/27/2019	485,749	\$63,507	13.07	9/29/2020	478,281	\$67,910	14.10
10/30/2019	528,274	\$73,213	13.85	10/29/2020	479,090	\$75,859	15.80
11/26/2019	440,981	\$65,663	14.89	11/25/2020	443,240	\$65,829	14.85
12/30/2019	<u>524,192</u>	<u>\$72,943</u>	13.91	12/30/2020	<u>595,900</u>	<u>\$77,901</u>	13.07
year 2019	6,188,892	\$852,891	13.83	year 2020	5,355,424	\$789,932	14.94
1/28/2021	581,940	\$75,663	13.00	1/31/2022	678,586	\$89,277	13.15
2/25/2021	664,720	\$76,586	11.52	2/25/2022	585,600	\$81,504	13.91
3/30/2021	568,580	\$73,401	12.90	3/30/2022	624,643	\$80,879	12.94
4/29/2021	516,220	\$64,693	12.53	4/28/2022	521,442	\$76,167	14.60
5/27/2021	446,300	\$57,583	12.90	5/31/2022	527,597	\$74,075	14.04
6/29/2021	529,020	\$58,806	11.11	6/29/2022	571,473	\$75,749	13.25
7/29/2021	484,980	\$61,788	12.73	7/28/2022	453,355	\$70,775	15.61
8/31/2021	551,720	\$70,049	12.69	8/30/2022	619,347	\$83,785	13.52
9/29/2021	521,420	\$68,641	13.16	9/29/2022	511,384	\$83,310	16.29
10/31/2021	522,405	\$70,567	13.50	10/28/2022	507,700	\$76,258	15.02
11/29/2021	570,895	\$74,484	13.04				
12/31/2021	<u>471,750</u>	<u>\$68,536</u>	14.52				
year 2021	6,429,950	\$820,797	12.80				

BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

NOVEMBER 2022

Human Resources Summary

- Human Resources is in the process of keying bonuses for part-time staff and adjuncts. This will be a one-time payment on the December 15th paycheck.
- The quarterly supervisor meeting was held on Thursday, October 27th from 9:00am to 10:30am. Our agenda included:
 - KCKCC Branding Guidelines – Kris Green, Chief Marketing Officer
 - Credit Card Usage Policies – Lesley Strohschein, Controller
 - Outstanding Customer Service at KCKCC – Sheila Joseph, Talent Development Manager
- KCKCC hosted three listening sessions in October for new employees of the college and supervisors on the onboarding process at the College. Twenty-one supervisors attended and provided feedback.
- A total of 16 biometric health screenings and 18 flu shots were administered during the Health Fair scheduled on October 13th.
- This month Dr. Rasheed began planning a series of trainings that will focus on Cultural Intelligence and developing CQ capabilities. It's intended to include this training in the monthly professional development session beginning April 2023.
- The fall 2022 Highschool Portfolio Day was successfully conducted in partnership with the Art and Digital Design Departments. The program served eighty students from District 500 that are interested in a career in the arts. Students enjoyed active learning workshops, tours with Admissions, and professional portfolio reviews.
- The opening reception took place on Oct. 27 for the new exhibit, "Adopted: Journey of Asianx Women Artists", which will be on display now until December 9. This celebration of South Asian culture featured art, dance, and classical music from the sub-continent of India. There were ninety people that attended the event. In conjunction with the opening, forty-seven students participated in two workshops with local musicians and musicians that travel from New York City.

BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

NOVEMBER 2022

Human Resources Full Report

Human Resources

Adjunct and Part-time Staff Bonuses

Human Resources is keying bonuses for part-time staff and adjuncts. This will be a one-time payment on the December 15th paycheck.

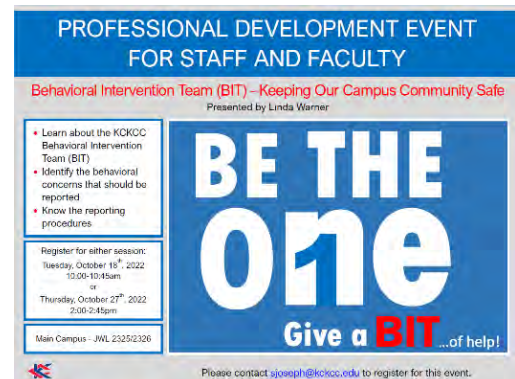
Training and Development

Our **quarterly supervisor meeting** was held on Thursday, October 27th from 9:00am to 10:30am. Our agenda included:

- KCKCC Branding Guidelines – Kris Green, Chief Marketing Officer
- Credit Card Usage Policies – Lesley Strohschein, Controller
- Outstanding Customer Service at KCKCC – Sheila Joseph, Talent Development Manager

Our **monthly professional development series** continued this month with October's session, *Behavioral Intervention Team (BIT) – Keeping Our Campus Community Safe*, presented by Linda Warner, Director of Counseling and Advocacy. A total of fifteen participants attended the sessions.

Our Talent Development Manager attended CUPA-HR's annual conference in October and attended breakout sessions about developing formal coaching programs, creating mentor relationships, designing fellowship plans for staff members, and shaping initiatives intended to address employee engagement.



Employee Relations

Onboarding Listening Sessions

KCKCC hosted three listening sessions in October for new employees of the college and supervisors on the onboarding process at the College. Members of HR, Payroll, Information Services, and College Police were available to hear the strengths and areas of opportunities of onboarding. Seven new employees and 21 supervisors attended and provided feedback. Some feedback included:

- Mentorship program to partner new employees with more tenured employees
- Cheat sheet of departments and contact information
- Updated campus maps with more relevant information
- Advertise Elevate Express and the Bookstore offerings

Benefits

The 2023 open enrollment benefit period has ended successfully. We are currently entering the payroll deductions for employees' benefits to be reflected on employees' January 15, 2023, paycheck.

The biometric screenings and flu shots were a success on October 13, 2022. We had 16 health screenings and 18 flu shots administered.

Center for Equity, Inclusion and Multicultural Engagement (CEIM)

Monthly Professional Development Sessions: Dr. Rasheed arranged with Talent Acquisition Manager Sheila Joseph to conduct a monthly professional development session about Cultural Intelligence and developing CQ capabilities. Dr. Rasheed is in the planning and development stage for these trainings. The session will be one hour long and will take place in April 2023.

Thanksgiving Lunch: The CEIM is collaborating with the Honors Program, the ESOL, and the Students' Activities on the Thanksgiving Lunch for students. It will take place on 11/ 17 – Upper Jewell and around 60 students are expected to participate. The college's food vendor Elevate will provide the meals. In addition to the lunch, there will be trivia and team games; prizes will be presented too.

Meeting invitation: Dr. Rasheed was invited by Dean Cleon Wiggins to attend a division meeting at Social and Behavioral Sciences and Public Services. Dr. Rasheed will introduce her role as CEIM Coordinator and Deputy Coordinator of Title IX. She will also highlight the Center's efforts in diversity, equity, inclusion, and multicultural engagement around the college.

Center for Teaching Excellence: Dr. Rasheed was reached out by Faculty Director of CTE, Tom Grady. They are beginning to discuss collaboration on facilitating workshops and providing DEI training for faculty members.

Art Gallery

A successful opening reception took place on Oct. 27 for the new exhibit, "Adopted: Journey of Asianx Women Artists", which will be on display now until December 9. This celebration of South Asian culture featured art, dance, and classical music from the sub-continent of India. Attendance for the event reached 90 people. In conjunction with the opening the guest musicians from New York City Abhik Mukherjee and Jay Gandhi, along with local artist Amitabh Choudhury conducted two workshop sessions with 47 students in the band room. Guest curator, Karlota Contreras-Koterbay, Director of the Slocumb galleries & Midsouth Sculpture Alliance Board member also had the opportunity to connect with 80 students from different KCKCC departments. During the reception, local students performed from the Chilanka Dance Academy and the Nartan Academy of Dance.

The fall 2022 Highschool Portfolio Day was successfully conducted in partnership with the Art and Digital Design Departments. The program served 80 students from District 500 that are interested in a career in the arts. Students enjoyed active learning workshops, tours with Admissions, and professional portfolio reviews.

The Centennial Mural is completed. During the installation, the artists were interviewed for a Kansas City PBS documentary in the Art Gallery. The Art Committee will begin reviewing plannings for the next projects.

Filmmaker, Victor Antillane, will visit art students' classes on November 18 to receive feedback on his latest work, "We Are Latinos".

Art Gallery Coordinator, Shai Perry, has been invited to serve on this year's ArtsKC grant committee.

BOARD OF TRUSTEES REPORT

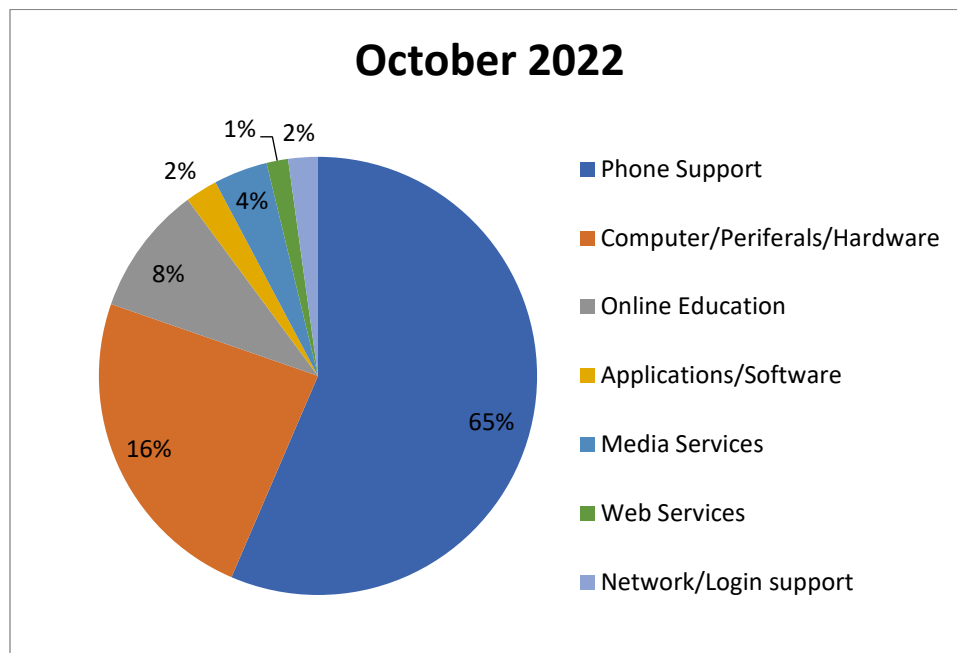
Peter Gabriel, Chief Information Officer

ACADEMIC SUPPORT

- Completed multiple helpdesk tickets.
- Participated in multiple candidate forums.
- Attended Master Facilities Plan discussion.
- Supported implementation of Adobe products in Counseling Department.
- Participated in planning for Information Services strategic plan.
- Attended and supported multiple online meetings including Finance, Board of Trustees Meeting, and Staff Senate.
- Presented at new employee orientation.
- Participated in recurring Onboarding Listening sessions with Human Resources.

COMPUTING SERVICES

- 316 tickets were issued during the month of October -400 tickets were resolved.
- The average time spent on each ticket was 2.73 days
- 527 helpdesk calls were taken in October - average time per call was 3.76 minutes.



MEDIA SERVICES

- Setup, and recorded the monthly Board of Trustees Meeting. Made a broadcast copy for the college's cable channel, and a video archival of the Board of Trustees Meeting.
- Setup via Zoom a virtual/hybrid Board of Trustees Meeting.
September, 2022 Board of Trustees Meeting



- Vimeo analytics: <https://vimeo.com/manage/videos/755114113/analytics>
- YouTube analytics: <https://studio.youtube.com/video/7iefHe9Wtss/livestreaming>
- Facebook analytics:
<https://www.facebook.com/KansasCityKansasCommunityCollege/videos/2396955697112436>
- Setup, recorded, and live streamed Monthly Finance Committee Meeting.
- Setup and recorded Board Community Engagement Meeting.
- Setup, recorded and live streamed 2022 Master Contract Negotiations.
- Setup, recorded and live streamed the monthly Jazz concert in the band room.
- Live Streamed Athletics Events.
- Setup for the Kansas Community College Leadership Institute.
- Setup and recorded the Adapted/Adopted: Journey of AsianX Women art exhibit and Indian Concert in Lower Jewell.
- Setup a Zoom conference call for Emergency Medical Technican accreditation.
- Setup a Zoom conference call for Jazz band teaching techniques.

NETWORK SERVICES

- Self-Service Web App Availability - 98%
- Student Recruiter Web App Availability - 99%
- MyDotte Web App Availability - 99%
- Email Availability for employees and students - 99%
- Network Switch and Phone and Availability - 99%
- Microsoft updates and security patches were installed on 164 servers.
- Upgrade of all computers to Windows 10 Version 22H2, project in progress.
- Monthly (or as needed) computer software updates in progress: Chrome, FireFox, Java, Adobe Acrobat Reader DC, this is only a small list that comes from our Microsoft Defender Vulnerability list. The Google Chrome browser is currently being updated to version 107.0.5304.88 and Firefox to version 106.0.5.0
- Preceptive Content server upgrade project has been completed.
- KRS Business Objects project server migration has been completed, and the old environment has been shut down.
- Single Sign On has been enabled for our Ad Astra scheduling environment.
- An engagement with Ellucian Consulting has been started to evaluate the current status and usage of our Ellucian CRM Recruit environment. This project will help determine best practices for our application and will provide us with a list of changes needed that we would work with Ellucian to address to move our application process to a 100% automated process.