

**NOTICE OF PUBLIC HEARING
2021-2022 BUDGET**

The governing body of Kansas City Kansas Community College, Wyandotte County, will meet on
August 24, 2021, at 5:00 PM, at KCKCC, 7250 State Ave
for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of
tax to be levied, and to consider amendments. Detailed budget information is available at the Business Office
and will be available at this hearing.

BUDGET SUMMARY

The Expenditures and the Amount of 2021 Tax to be Levied (as shown below) establish the maximum limits
of the 2021-2022 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes,
is subject to slight change depending on final assessed valuation.

	2019-2020		2020-2021		Proposed Budget 2021-2022		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2021 Tax to be Levied	Est. Tax Rate*
Current Funds Unrestricted							
General Fund	48,127,231	25.112	53,649,564	25.112	62,497,918	37,723,668	25.112
Postsecondary Tech Ed	14,415,756		15,057,486		14,605,491	XXXXXXXXXX	XXX
Adult Education	742,360		706,943		743,120		
Adult Supp Education	472,218	XXX	442,716	XXX	641,678	XXXXXXXXXX	XXX
Motorcycle Driver	70,288	XXX	77,989	XXX	96,784	XXXXXXXXXX	XXX
Truck Driver Training	0	XXX	0	XXX	0	XXXXXXXXXX	XXX
Auxiliary Enterprise	3,286,590	XXX	2,804,965	XXX	2,868,166	XXXXXXXXXX	XXX
Plant Funds		XXX		XXX		XXXXXXXXXX	XXX
Capital Outlay	2,920,838	2.270	4,477,075	2.270	4,168,140	3,410,758	2.270
Bond and Interest	3,687,774		3,307,735		3,322,318		
Special Assessment	0		0		0		
No Fund Warrants	0		0		0		
Revenue Bonds	0	XXX	0	XXX	0	XXXXXXXXXX	XXX
Total All Funds	73,723,055	27.382	80,524,473	27.381	88,943,615	XXXXXXXXXX	27.382
Total Tax Levied	37,715,672		39,646,106		XXXXXXXXXX	41,134,426	
Assessed Valuation	1,377,389,250		1,447,942,227		1,502,221,693		
Revenue Neutral Rate							26.437
Outstanding Indebtedness, July 1							
	2019		2020		2021		
G.O. Bonds	23,910,000		20,120,000		17,595,000		
Capital Outlay Bonds							
Revenue Bonds							
No-Fund Warrants							
Temporary Notes							
Lease Purchase Principal							
Total	23,910,000		20,120,000		17,595,000		

* Tax Rates are expressed in mills.

 **BOARD CHAIRPERSON**
Signature and Title

**Proposed FY 2022 Budget
Budgeted Revenues and Operating Expenses**

	<u>Proposed Budget</u>
<u>Revenues</u>	
Tuition & Fees	\$ 10,913,730
Federal Grants & Contracts	19,875,000
State Grants	568,000
Private Grants	263,000
Auxiliary Enterprises	2,525,000
Other Operating	275,600
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Total Projected Operating Revenues	34,420,330
County Property Tax (2% increase over 2021 Estimated)	44,900,250
State Aid	10,359,582
SB 155 Aid	3,004,750
Investment Income	100,000
Interest Expense	(602,320)
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Total Projected Non-Operating Revenues	57,762,262
Total Projected Revenues	\$ 92,182,592
<u>Operating Expenses</u>	
Salaries & Benefits	\$44,166,500
Contractual Services	1,646,482
Supplies & Other Operating Expenses	14,617,063
Utilities	1,972,500
Repairs & Maintenance to Plant (Includes Capital Outlay)	5,290,020
Scholarships & Financial Aid	13,775,000
Strategic Opportunities	1,250,000
Contingency	250,000
Debt Service	2,720,000
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Total Operating Expenses	\$85,687,565
Budgeted Changes in Net Position	<u><u>\$ 6,495,027</u></u>



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Agenda - AMENDED
August 24, 2021 – 5:00 P.M.**

Meeting Location: Hybrid – KCKCC-Main Campus in Upper Jewell and Zoom Meeting

Budget Hearing

1. Call to Order
2. Roll Call
3. Audience to Patrons and Petitioners (5-minute limit)
4. Approval of the 2021-2022 Budget:
 - Notice of Public Budget Hearing. Presented by Mr. Michael Beach.
 - Final Proposed Budget for 2021-2022. Presented by Mr. Michael Beach.
5. Adjournment

**Board of Trustees Meeting
(Immediately Following Budget Hearing)**

Agenda

1. Call to Order & Pledge of Allegiance
2. KCKCC Mission Statement
3. Roll Call
4. Approval of Agenda
5. Audience to Patrons and Petitioners (5-minute limit)

6. Recognitions/Presentations:

- Higher Learning Commission (HLC) Update. Presented by Mr. Jerry Pope, Vice-President of Academic Affairs.
- CCSSE Survey Report. Presented by Dr. Delfina Wilson, Vice President of Student Affairs.

7. Communications:

- Resolution – Catholic Students of Kansas City Kansas Community College “Celebration of Mass” Monthly Meeting for FY2022 (multiple dates).

8. Board Committee Reports

9. Consent Agenda:

- (Item A) - Approval of Minutes of the July 20, 2021 Meeting
- (Item A1) - Approval of Minutes of the July 20, 2021 Special Meeting
- (Item A2) - Approval of Minutes of the August 2, 2021 Special Meeting
- (Item B) - Approval of Recommendations for Payment (AMENDED)
- (Item C) - Approval of Ratification Items
- (Item D) - Approval of Personnel Items (H.R.)

10. Student Senate Report – No report. (Summer break)

11. President’s Report – Dr. Greg Mosier

12. Vice President Academic Affairs Report – Mr. Jerry Pope

13. Vice President Student Affairs Report – Dr. Delfina Wilson

14. Vice President Strategic Initiatives & Outreach Report – Mr. Omar Brenes, Web Architect, on behalf of Dr. Tami Bartunek

15. Chief Financial Officer Report – Mr. Michael Beach

16. Chief Human Resources Officer Report – Ms. Christina McGee

17. Chief Information Officer Report – Mr. Peter Gabriel

18. Unfinished Business:

- Approval of Kansas City, Kansas Community Education, Health and Wellness Condominium Unit Owner Commitment Agreement. Presented by Dr. Greg Mosier.
- Strategic Plan Report Follow-up. Presented by Dr. Greg Mosier and President’s Cabinet.

19. **New Business:**

- Executive Session Action(s) from Special Meeting. Presented by Chair Ray Daniels.
- Approval of Extension of Contract for Byrne Pelofsky and Associates. Presented by Dr. Greg Mosier.
- Recommendation for Staff Salaries for FY2022. Presented by Dr. Greg Mosier.

20. Executive Session(s) - None scheduled.

21. Adjournment

Next Meeting of the Board of Trustees:

Tuesday, September 21, 2021 - 9:00 a.m. – Hybrid Meeting
(KCKCC – TEC & Zoom Virtual Meeting Room)

RESOLUTION**A RESOLUTION REGARDING THE CONSUMPTION OF ALCOHOLIC LIQUOR IN
ACCORDANCE WITH K. S. A. 41-719 (c)**

WHEREAS, Kansas Statute Annotated 41-719 (c) prohibits the consumption of alcoholic liquor on public property except where expressly permitted by law; and

WHEREAS, The Kansas City Kansas Community College (KCKCC) is authorized under Kansas law to exempt from the provisions of K. S. A. 41-719 (c) specified property which is under the control of the KCKCC Board of Trustees and which is not used for classroom instruction.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:

Section 1: KCKCC hereby exempts the following dates, between August 2021 – May 2022, at KCKCC – Main Campus in Upper-Level Jewell from 12:00 noon to 1:00 P.M. from the requirement of K.S.A. 41-719 (c):

Wednesday, August 25thWednesday, September 15thWednesday, October 20thMonday, November 1stWednesday, December 8thWednesday, January 26thWednesday, February 16thMonday, March 2ndWednesday, April 13thWednesday, May 3rd

Section 2: This exemption is granted in connection with the holding of the Celebration of Mass, for the Catholic Students of Kansas City Kansas Community College.

**PASSED AND APPROVED by the Board of Trustees of KCKCC in a meeting held
on August 24, 2021.**

BOARD OF TRUSTEES
KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature _____

Board Chairperson
Print Name: Dr. Ray Daniels

Attest _____

Secretary
Print Name: Dr. Greg Mosier



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KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Minutes
July 20, 2021 – 5:00 P.M.

Meeting Location: Hybrid – KCKCC-Main Campus in Upper Jewell and Zoom Meeting

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairman Ray Daniels called the meeting to order at 5:00 p.m. The Pledge of Allegiance was led by Trustee Don Ash.
2. **KCKCC Mission Statement:** Chair Daniels read the College mission statement.
3. **Roll Call:** Indicated the following trustees present – Ash, Brown, Brune, Criswell, Daniels, Hoskins Sutton and McIntyre. All members present.
4. **Approval of Agenda:** Dr. Mosier addressed the Board to share that there were two amendments to the agenda – the resolution for the “Purses with a Purpose” event, hosted by the Kansas City Kansas Women’s Chamber is no longer needed as the event will now be held virtually; in the Personnel Report (Consent Agenda Item D), Ms. Amanda Hanneman is to be removed from the report as she rescinded her acceptance of the position of Women’s Head Basketball Coach.

Chair Daniels called for a motion to approve the amended agenda. Trustee Hoskins Sutton made the motion to accept the agenda. Trustee McIntyre seconded the motion.

The Motion Carried.

5. **Audience to Patrons and Petitioners:** Chair Daniels invited the community to address the Board via Zoom or in-person. Mr. Hershel Martin, 1917 N. 23rd Terrace, Kansas City, KS. Mr. Martin shared his concerns about the math and reading abilities of students arriving to KCKCC. He shared data from an article that cited some schools in Wyandotte County area as having some of the lowest scores in the nation. Mr. Martin asked the Board to be aware of the levels of placement testing for students in mathematics and reading courses and recommended the mindful of placement of students in courses. He concluded by sharing a copy of the article with the Board.

6. **Recognitions/Presentations:** There were no recognitions or presentations scheduled.
7. **Communications:** There were no communications.
8. **Board Committee Reports:** Chair Daniels called for reports from the Board Committees.
 - On behalf of the Board Finance Committee, Vice-Chair Criswell shared a general overview of the detailed Monthly Financial Statement as discussed in their meeting on Tuesday, July 13, 2021. She noted that the College is working on building reserves in preparation for several upcoming large projects to include Student Housing and the Downtown campus as well as the Higher Learning Commission's reserve requirements. Vice-Chair Criswell mentioned the ongoing efforts of the College to combat the slow recovery of enrollment following COVID-19 and highlighted the Board's Annual Budget Review that also occurred on Tuesday, July 13th (following the Board Finance Committee Meeting).
 - Trustee Hoskins Sutton attended a virtual conference with the Association of Community College Trustees (ACCT) hosted by the Governance Leadership Institute that focused on governance for equity. Trustee Hoskins Sutton shared some information from the conference. She admonished that diversity and inclusion must be an active mindset and a heart set. The Board mentioned discussing the information further at the upcoming Board Retreat.
9. **Consent Agenda:** Chair Daniels called for a motion to accept the amended Consent Agenda. Vice-Chair Criswell made the motion. Trustee Brune seconded the motion.
The Motion Carried.
10. **Student Senate Report:** Chair Daniels announced that there would be no Student Senate report due to summer break.
11. **President's Report:** Chair Daniels called for the President's report. Dr. Mosier shared that July has been a very busy month. He continued that the Annual Report and Strategic Plan Updates were ready and would be presented later by Dr. Tami Bartunek. Dr. Mosier expected more discussion regarding the reports over the next month.

Dr. Mosier announced the unveiling of the KCKCC and Wyandotte County Historical Mural Ribbon Cutting Event, hosted by Ms. Shai Perry and the Historical Mural Committee, on Thursday, August 19th at 11:00 a.m.

Dr. Mosier noted in the annual report, the College has received many program accreditations and celebrated the recent accreditation of KCKCC's Medical Assisting Certificate Program, led by Dr. David Noll, and his team. The program met all nationally

established accreditation standards and is fully accredited until its next scheduled visit by fall 2025.

Dr. Mosier offered a brief recap of the work done towards obtaining local, state and federal grants to support specific programming efforts. These include a Title III grant that the College recently applied for in the amount of \$1.73 million with the focus of improving program outcomes, utilizing Program Pathways and other methods of student advising and support. Additionally, the College applied for a \$1.35 million Trio Talent Search grant and is currently working on a National Science Foundation grant. Dr. Mosier extended special thanks to Dean Cheryl Runnebaum, Ms. Dara Canady and others at TEC for their work on many of the grants mentioned. He also extended thanks to Dr. Ed Kremer, Dr. Aaron Margolis, Dr. Hira Nair and others for taking the extra time to apply for grants to help support our programs. Dr. Mosier offered a tremendous thank you to Ms. Connie Northup for keeping all the grants straight and the reporting on task.

Dr. Mosier shared that the Board of Trustees New Candidate Orientation will be held tomorrow evening, Wednesday, July 21st with Mr. Brad Isnard.

Regarding the KCKCC Downtown Project, Dr. Mosier shared that Ms. Mary Spangler and the KCKCC Foundation team in partnership with Byrne and Pelofsky have facilitated many great meetings with potential funders over the last month, with six presentations alone in the last week. One key presentation was the Wyandotte County Congressional Forum hosted by the Kansas City Kansas Chamber. Dr. Mosier was joined by the Downtown Project partners, PGAV Architecture, J. E. Dunn and others. He shared a new video element to help people to understand the magnitude of the project. Additionally, Dr. Mosier had a special guest, Mr. Randy Vance, President and CEO of the Sunderland Foundation. The College and the partners for the Downtown Project submitted a funding request to the Sunderland Foundation. They were happy to announce at the Congressional Forum the Sunderland Foundation has made a \$10 million commitment to help build the downtown location. Dr. Mosier offered sincere thanks to Mr. Vance and the Sunderland Foundation for their understanding and support of this important project.

Dr. Mosier concluded his report with the effects of COVID-19 over the past month. He was pleased to share that for employees, there were only three COVID-related incidents with zero COVID-positive results. For students, there were also three COVID-related incidents, with two COVID-positive results and one student experiencing symptoms. He shared that there would be more to discuss later in the meeting regarding the COVID safety protocols in relation to the Delta Variant.

Chair Daniels asked for any questions or comments. The Board applauded the commitment of the Sunderland Foundation to the KCKCC Downtown Project. Hearing no further comments, Trustee Ash made a motion to accept the report. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

12. **Vice President Academic Affairs Report:** Chair Daniels called for the Vice President of Academic Affairs (VPAA) report. Ms. Cecelia Brewer, Dean of Academic Support and Assessment, presented the following on behalf of Mr. Jerry Pope – Ms. Brewer extended many thanks to the deans, faculty and staff for their support of the students this year in pursuit of graduation. For the division of Academic Support and Assessment and the Learning Commons, the team wrapped up the year with a virtual murder mystery team-building event followed by reflection of the work done this past year.

In the division of Arts, Science, Communications and Humanities, Ms. Brewer congratulated Ms. Stephanie Willis, graduate from the Acoustical Engineering program. Ms. Willis was the first student to be hired into acoustical design work after finishing the program, having been offered a position at Stark Raving Solutions, where she interned while she was a student at KCKCC. Additionally, Dr. Justin Binek, Assistant Professor of Music, was assisted by four students - Parker Woolworth (piano), Calvin Haverkamp (guitar), Jordan Faught (bass), and Ben Garber (drum set) – in a clinic presented as part of The Jazz Harmony Retreat on Wednesday, June 16th.

In the division of Career and Technical Education, Ms. Brewer offered congratulations to Construction Technology student, Mr. Jacob Litewski, who earned a bronze medal in the virtual SkillsUSA National Championship Masonry Skills category on Friday, June 18th. Additionally, the KCKCC-TEC Building Engineering and Maintenance Technology (BEMT) Program partnered with Ryan Lawn and Tree for several presentations for the Irrigation, Advanced Electrical, and Advanced Plumbing module of the course. The presentations tied the classroom work to real-world work experiences for the students.

From the division of Adult and Continuing Education, Ms. Brewer shared the department has begun teaching the inaugural Business English as a Second Language (ESL) classes at KC Steak Company and Central Solutions. Additional classes are being planned at Plastic Packaging. Lastly, the division has been tentatively awarded a \$221,000 three-year contract to teach adult education courses and provide support services at the Lansing Correctional Facility.

In the division of Health Professions, Ms. Brewer shared that the Respiratory Therapy Program met all required indicators for student, graduate, and program outcomes in their annual submission of the Commission on Accreditation for Respiratory Care's Report of Current Status. The Mortuary Science Program, through June 2021, boasts a first-time pass rate that is above the national average. The Nursing Program is preparing for the Accreditation Commission for Education in Nursing (ACEN) and Kansas Board of Nursing (KSBN) visits at the end of September 2021. The program received more than \$88,000 from the Kansas Nursing Initiative grant. The amount was both the full ask by the Nursing program and the largest awarded to a Kansas community college. The funding will provide ongoing faculty development, salary support for new faculty members, stipends for faculty to provide student mentoring sessions, a new OB/newborn simulator and consumable lab supplies.

In the division of Math, Science, Business and Technology, Ms. Brewer shared that Mr. Chad Marmon, Associate Professor, was successful in providing free tax services to low-income members of our community this year. She extended congratulations to Professor Teri Huggins who was awarded the Accreditation Council for Business Schools and Programs (ACBSP) Teaching Excellence Award for Region 5 for 2021. Additional congratulations were extended to Ms. Treza Olima, a Business student who was awarded the Teachers of Accounting at Two Year Colleges (TACTYC) 2020 Student Scholarship.

Ms. Brewer noted, at the time of the submission of this report, the KCKCC Wellness and Fitness Center received \$1,200 in contributions in memory of J.J. Swanson for the Blue Devil 5K.

From the division of Social and Behavioral Science and Public Services, the Education department hosted the 2021 K-Step Up & KATA (Kansas Advanced Teacher Academy) Summer Roadshow on Wednesday, July 7th. Three former KCKCC students were recognized as the first students to transfer to Kansas State University (K-State) as part of the K-Step Up Program. The students are Ms. Diana Pardo-Lozano, Ms. Toriana Wright and Ms. Arely Velazquez. They will transfer this fall as Education majors. There are currently 12 students on track to transfer to K-State in fall 2022.

Ms. Brewer concluded the VPAA report and asked for any questions from the Board. Chair Daniels applauded all the great things going in the VPAA division. He called for a motion to accept the report. Trustee Hoskins Sutton made a motion to accept the report. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

13. **Vice President Student Affairs Report:** Chair Daniels called for the Vice President of Student Affairs (VPSA) report. Dr. Stephen Terry, Dean of Enrollment Services, on behalf of Dr. Delfina Wilson highlighted the following from the report – He extended congratulates to Mr. Jacob Litewski, Construction Technology student at KCKCC – PCC who earned a bronze medal at the National SkillsUSA competition. Dr. Terry introduced the new Director of Diversity, Equity and Inclusion, Ms. Gabriela Flores. Ms. Flores shared the rebranded name of what once was known as the Intercultural Center. It is now the Center for Equity, Inclusion and Multicultural Engagement. She shared her goals for the next few months and thanked the Board for the invitation.

Dr. Terry continued by acknowledging the many grant opportunities across the institution to include the Title III Strengthening Institutions Grant and the recent application for the TRIO Grant/Upward Bound Talent Search program grant. The Counseling and Advocacy Center hosted a mobile food pantry event that served over 100 families / 400 Wyandotte County residents for the Food Drive in June 2021. This event will also occur in August, September and October. Dr. Terry acknowledged the student athletes for their hard work this year. Ms. Bradi Balser received 1st Team All American NJCAA Division 2 for Softball.

She was one of 45 students at KCKCC to receive All American status. Five of eight athletic teams had average of 3.0 GPA.

Dr. Terry concluded with discussion about Early College opportunities for KCKCC.

Chair Daniels asked for any additional comments or questions. Hearing none, he called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

14. **Vice President Strategic Initiatives & Outreach Report:** Chair Daniels called for the Vice President of Strategic Initiatives & Outreach report. Dr. Tami Bartunek highlighted the following items from the Board report – Her team is currently working on a new editorial about the Downtown Project and providing an ad in Business Review Magazine as a result of an article being written about the Unified Government. The “Purses with a Purpose” event is going fully virtual on October 14th. On Saturday, August 7th the “Back to School Fair” will take place at the Unified Government’s Vaccination Community Center. This year, backpacks, childhood immunizations, COVID vaccinations and hygiene kits will be given to each family. Dr. Bartunek continued by sharing the “Nontraditional Women in Tech” marketing push in partnership with Ms. Donna Shawn, Director of Technical Education Center, received phenomenal response in social media, with a reach of over 25,000 and the videos being viewed almost 7,500 times. Other social media metrics remain very strong as well.

Dr. Bartunek concluded her report with an update on the Kansas Promise Act. She shared that the KCKCC microsite, created by Mr. Matt Fowler, Web Designer, is up and running now. She shared that there have not yet been many applications, as it is still early for the program.

Lastly, she shared that the final touches are being made for the KCKCC commercial to be aired during the Olympics. She will share with the Board an approximate window of when the commercial will air.

Hearing no additional comments or questions, Chair Daniels called for a motion to approve the report. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

Dr. Mosier made the request of the Board to amend the agenda to move the Strategic Plan Report and the Annual Report from the “Unfinished Business” and “New Business” sections of the agenda to allow Dr. Bartunek to present while she is at the podium. The Board approved the amendment.

- The update on the 2020 – 2023 Strategic Plan was presented by Dr. Tami Bartunek. Dr. Bartunek handed out a copy of the report and reviewed the updates to KPIs, goals, initiatives and the language in Priority 1, Priority 2.

- The KCKCC Annual Report was presented by Dr. Tami Bartunek. The title of the 2021 report is, “Breaking Ground.” Dr. Bartunek extended a huge thank you to the Marketing team for their hard work on this project. She reviewed the report and highlighted key points from the four major sections of the report – “A Year in KCKCC Success,” “A Year in Student Success,” “A Year in Employee Success,” and “Greatness Through Perseverance.”

15. **Chief Financial Officer Report:** Chair Daniels called for the Chief Financial Officer report. Mr. Michael Beach highlighted the following items from the Board report – The FY2022 budgeting process has been completed and presented to the Board Finance Committee. There will be more information shared at the August 2021 Board meeting. The Student Housing project is on schedule and going well. The Business Office has adopted a new system for student payment transactions called TransAct.

Mr. Beach continued that Ellucian has been closed out for FY2021 and is ready for transactions for FY2022. The year-end closing processes for the Business Office are moving nicely, as well. He added that the Bookstore completed its year-end inventory with no noted issues.

Mr. Beach commended the leadership of the new Facility Services Director, Mr. Chris Gardner. He shared that he is looking forward to the completion of some Science lab remodeling projects.

Mr. Beach shared that the College Police Department instituted new security system that monitors the security of doors and access points called Avigilon. He concluded his report with the updates from the Monthly Financial Summary.

Chair Daniels asked for additional comments or questions. Hearing none, he called for a motion to accept the report. Vice-Chair Criswell made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

16. **Chief Human Resources Officer Report:** Chair Daniels called for the Chief Human Resources Officer report. Ms. Christina McGee highlighted the following items from the Board report – She recognized 3 faculty members who completed the Kansas City Professional Development Consortium’s Faculty Development Program – Ms. Mary Bautista, Assistant Professor in Health Professions division; Ms. Lakshmy Sivaratnam, Professor in Math, Science and Business Technology division; and Mr. Steve Vaitl, Adjunct Faculty in Math, Science and Business Technology division.

Ms. McGee continued by sharing that a Supervisor Training Meeting was held last week. The meetings are scheduled quarterly. In last week’s meeting, the topics of discussion were nonexempt employees, procurement process and employee morale.

Ms. McGee shared that the upgrade for the HRISM Payroll system continues. The Benefits Committee is currently working with the College nurse and Wellness director to create a wellness initiative for employees. She shared that additional automation is being added to the Applicant Tracking system to include student employment and communications in the employment process.

Ms. McGee concluded with the quarterly report for exit and new employee surveys.

Trustee Hoskins Sutton commended the HR department and KCKCC Administration for including part-time employees and adjunct faculty in Employee Recognition Ceremony this year.

Hearing no additional comments or questions, Chair Daniels called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

17. **Chief Information Officer Report:** Chair Daniels called for the Chief Information Officer report. Mr. Peter Gabriel highlighted the following items from the Board report – he thanked the Media Services and Facility Services departments for their continued support with the Board meetings each month. Mr. Gabriel shared there were 85 laptop check outs to students for summer semester. The IT department is in the process of receiving returns in preparation for fall semester. Laptop Check Outs will be available beginning Monday, August 9th.

Mr. Gabriel continued that the New Course Look UP tool in the Self-Service System is nearing completion. The tool is expected to be available in the first few weeks of fall 2021 semester. He concluded his report sharing the Microsoft Security Audit is in progress. The vulnerability testing has been moved up to next Monday.

Chair Daniels asked for additional comments or questions. Hearing none, he called for a motion to accept the report. Vice-Chair Criswell made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

18. **Unfinished Business:**

- Chair Daniels invited Dr. Mosier to present an update on COVID-19 and the Delta Variant in relation to KCKCC. Dr. Mosier and President's Cabinet will continue to monitor the situation closely. He shared latest data in Wyandotte County and the County's plans to increase vaccination availability. Dr. Mosier concluded it is very likely that the College will change current protocols for the fall 2021 semester with more information from the Health Department. At present, certain bodies of students are required to be vaccinated at KCKCC – students living in Student Housing and student athletes.

19. **New Business:**

- Chair Daniels invited Mr. Beach to present the Annual Contracts and Recurring Payments List to the Board for approval. Mr. Beach shared the list with the Board and added that the contracts are either paid in full or paid monthly. The items that are for monthly payment often have time-sensitive invoices that may not meet with the monthly approval timeline.

Vice-Chair Criswell made the motion to approve the Annual Contracts and Recurring Payments List. Trustee Brown seconded the motion. **The Motion Carried.**

- Chair Daniels moved to the next item on the agenda, approval of Public Notice of Budget Hearing, presented by Mr. Michael Beach. Mr. Beach pointed to the Budget Hearing document in the Board Packet. The requested action of the Board is to approve the notice and the date of the budget hearing meeting. The Board noted that there is no mill levy increase for Wyandotte County residents.

Vice-Chair Criswell made the motion to approve the Public Notice of Budget Hearing. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- Chair Daniels moved to the next item on the agenda, approval of Annual Insurance Policy(s) Renewal, presented by Mr. Michael Beach. Mr. Beach pointed the Board to the policies shared in the Board report. He noted the increase in the College's property insurance. Vice-Chair Criswell added that the insurance industry is currently going through changes and the rate is no reflection on KCKCC. She concluded by sharing that KCKCC has done its due diligence in the managing premiums.

Vice-Chair Criswell made the motion to approve the Public Notice of Budget Hearing. Trustee Brown seconded the motion. **The Motion Carried.**

- Chair Daniels moved to the next item on the agenda, the approval of New Date for August 2021 Board Meeting (August 24, 2021), presented by Dr. Greg Mosier. Dr. Mosier shared that in order to meet the updated legislation regarding funding, the KCKCC Administration is recommending moving the meeting to Tuesday, August 24th.

Trustee Ash made the motion to approve the new date for the August 2021 Board meeting as Tuesday, August 24th. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

20. **Executive Session(s):** Chair Daniels acknowledged that there were no actions to be taken from the executive sessions for the general meeting.

21. **Adjournment:** Chair Daniels thanked everyone for their contributions to the meeting and called for a motion to adjourn the meeting. Trustee Brune made the motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

The meeting of the Board of Trustees adjourned at 7:00 p.m.

ATTEST: _____
Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier



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Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
July 20, 2021 – 4:30 P.M.

Meeting Location: Hybrid – KCKCC-Main Campus in Upper Jewell and Zoom Meeting

CONSENT AGENDA – Item A1

Meeting Minutes

The Board of Trustees held a hybrid meeting hosted both in Upper Jewell Lounge at KCKCC – Main and in the KCKCC Zoom meeting platform on Tuesday, July 20, 2021.

Members Present: Chairman Ray Daniels, Vice-Chairwoman Evelyn Criswell, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Janice McIntyre and Ms. Linda Hoskins Sutton were present.

The meeting was called to order at 4:31 p.m. by Board Chairman, Dr. Ray Daniels. Dr. Greg Mosier announced that the meeting agenda would be amended to allow 7-minutes for the first executive session and that any action from the two executive sessions will be reported upon return to open session in Upper Jewell. The Board would close the first executive session and open the second executive session in Room 3397 where the sessions will be held. Chair Daniels called for a motion to approve the amended agenda. Trustee Brune made the motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

At 4:33 p.m., Chair Daniels called for a motion to enter executive session for 7-minutes to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships with possible action to follow in open session. Trustee Ash made the motion. Trustee McIntyre seconded the motion. **The Motion Carried.**

The Board began the first executive session at 4:35 p.m. It ended at 4:42 p.m.

At 4:44 p.m., Chair Daniels called for a motion to enter executive session for 10-minutes for the preliminary discussion of the acquisition of real property with possible action to follow in open session. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion.

The Motion Carried.

At 4:54 p.m., The Board ended the second executive session. The Board members returned to the main Zoom session and to the Upper Jewell Lounge for open session.

Chair Daniels called the meeting to order for open session. He shared the following actions:

For the first executive session, Chair Daniels requested a motion for approval of purchase of property discussed in relation to the KCKCC Downtown Project. Vice-Chair Criswell made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

For the second executive session, Chair Daniels requested a motion for the approval of the drafted lease agreement with Leavenworth for the KCKCC – Pioneer Career Center. Trustee Ash made the motion. Trustee McIntyre seconded the motion. **The Motion Carried.**

Chair Daniels called for a motion to adjourn the meeting. Vice-Chair Criswell made the motion. Trustee McIntyre seconded the motion. **The Motion Carried.**

The meeting adjourned at 4:58 p.m.

ATTEST:

Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
August 2, 2021 – 5:30 P.M.

Meeting Location: Virtual – KCKCC Zoom Meeting

CONSENT AGENDA – Item A2

Meeting Minutes

The Board of Trustees met virtually on Monday, August 2, 2021, on the KCKCC Zoom meeting platform.

Members Present: Chairman Ray Daniels, Vice-Chairwoman Evelyn Criswell, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Ms. Linda Hoskins Sutton and Dr. Janice McIntyre were present in the virtual meeting.

The meeting was called to order at 5:31 p.m. by Board Chairman, Dr. Ray Daniels. He acknowledged Dr. Greg Mosier who requested a change to the meeting agenda. Dr. Mosier requested an amendment to the length of time for the first executive session to be increased to 30-minutes from 20-minutes.

Chair Daniels asked if there were any questions. Hearing none, he called for a motion to amend the agenda. Trustee McIntyre made the motion. Trustee Brune seconded the motion.

The Motion Carried.

Chair Daniels invited Dr. Mosier to present the first new business item, the purchase order for the Adobe software. Dr. Mosier shared with the Board that the College recently received an invoice as part of a group pricing order in partnership with other colleges in the state of Kansas from Adobe software. This will allow for better pricing for the licenses used by the College. Dr. Mosier added that the request was solely due to the timing of the receipt of the invoice. The invoice amount is \$26,900.00 and must be approved by the Board for payment.

Chair Daniels asked for any questions. It was clarified that the invoice was not included during the July 2021 Board meeting because it had not yet been received. Hearing no other questions,

Chair Daniels called for a motion to approve the purchase with Adobe software. Trustee Ash made the motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

Dr. Mosier continued to the next item for discussion, KCKCC COVID-19 Protocols for fall 2021. He stated with the actions needing to be taken to update the Blue Devil Comeback Plan for fall 2021 regarding the increase in the COVID-19 spread of the Delta variant cases in Wyandotte County, the KCKCC Administration desires to get the approval of the Board of the COVID safety protocols for the College. Dr. Mosier shared the data and information from the Wyandotte County Health Commission and the Centers for Disease Control (CDC). He concluded with the College Administration's recommendations for the Fall 2021 Blue Devil Comeback Plan. To publicize the new protocols, the College will send emails to all employees and students; post signage, banners and updates to the website and share via social media.

After questions and comments, Chair Daniels called for a motion to approve the new COVID-19 Protocols for fall 2021. Vice-Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

Chair Daniels asked the Board about continuing to host the Board meetings as hybrid meetings and to have the Annual Board Retreat as a hybrid meeting as well. The Board agreed to both.

At 5:58 p.m., Chair Daniels called for a motion to enter executive session for 20-minutes duration to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships with possible action to follow in open session. Trustee McIntyre made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

At 6:28 p.m., the Board returned to open session. Chair Daniels announced that the Board would need an additional 15-minutes for the first executive session. He called for a motion to reenter the first executive session. Vice-Chair Criswell made the motion. Trustee McIntyre seconded the motion. **The Motion Carried.**

At 6:44 p.m., the Board returned to open session. Chair Daniels announced that the Board would need an additional 5-minutes for the first executive session. He called for a motion to reenter the first executive session. Vice-Chair Criswell made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

At 6:49 p.m., the Board returned to open session. Chair Daniels announced there would no action from the first executive session.

At 6:56 p.m., Chair Daniels called for a motion to enter executive session for 5-minutes to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships with possible action to follow in open session. Trustee Brown made the motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

At 7:00 p.m., the Board returned to open session. Chair Daniels shared that there was no action to follow the executive session and called for a motion to adjourn the meeting. Vice-Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

The meeting adjourned at 7:14 p.m.

ATTEST:

Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier

Recommendations for Payment **(Amended)**

CONSENT AGENDA – Item B

August 24, 2021

- 1) Approval in the amount of \$45,306.74 to **American Digital Security LLC** for access security system for College Police. Requested by Michael Beach.
- 2) Approval in the amount of \$52,529.00. to **Ellucian** for annual systems maintenance and services renewal for Recruiter and CRM Advise. Requested by Peter Gabriel.
- 3) Approval in the amount of \$65,928.24 to **Rigdon Floor Coverings** for new carpeting in Flint Building (flood repair). Requested by Michael Beach.
- 4) Approval in the amount of \$28,617.62 to **Cengage Learning** for testing supplies for Nursing program. Requested by Michael Beach.
- 5) Approval in the amount of \$35,886.32 to **MBS Textbook Exchange, Inc.** for textbooks. Requested by Michael Beach.
- 6) Approval in the amount of \$69,344.00 to **KCAV** for classroom. Requested by Jerry Pope.
- 7) Approval in the amount of \$38,160.10 to **P1 Group Inc** for repair parts for Print Shop. Requested by Michael Beach.
- 8) Approval in the amount of \$389,045.64 to **HiTouch Business Services** for furniture for the Student Housing facility. Requested by Delfina Wilson.

July bills totaling \$3,678,766.79 includes June VISA bills of \$242,010.86.

Items for Ratification

CONSENT AGENDA – Item C

August 24, 2021

1. **\$10,000.00** to **Byrne Pelofsky & Associates** for consulting services. Requested by Michael Beach.
2. **\$10,313.00** to **Seifert's Flooring Inc** for new flooring in KCKCC – Pioneer Career Center.
Requested by Michael Beach.
3. **\$14,879.16** to **MVP Law (McAnany, Van Cleave & Phillips)** for 1/12th annual flat fee payment of \$8,666.66 plus \$6,212.50 total of itemized services. Requested by Michael Beach.
4. **\$20,380.50** to **Aidex Corporation** for classroom technology for the Electrical Technology program.
Requested by Jerry Pope. (Grant Funded)
5. **\$19,377.00** to **Arrow Stage Lines-Kansas City** for multiple athletic post season charters; travel for Athletics. Requested by Delfina Wilson.
6. **\$14,127.79** to **Hannon Hill Corporation** for website software renewal and maintenance.
Requested by Peter Gabriel.
7. **\$15,155.00** to **Elsevier, Inc.** for testing equipment for Nursing program. Requested by Jerry Pope.
8. **\$47,427.68** to **Fine Restoration LLC** for emergency water damage and storm mitigation services.
Requested by Michael Beach.
9. **\$ 14,600.00** to **Schwinn Electric Inc** for classroom upgrades for Construction Technology and HVAC programs at KCKCC - PCC. Requested by Jerry Pope.
10. **\$15,920.00** to **Interplay Learning, Inc.** for annual subscription for classroom technology for HVAC program. Requested by Jerry Pope.
11. **\$20,000.00** to **Orolia USA, Inc** for classroom technology for Cybersecurity program.
Requested by Jerry Pope.
12. **\$13,712.37** to **Design Mechanical** for underground pipe repair. Requested by Michael Beach.
13. **\$23,324.76** to **Rittenhouse Book Distributors, Inc.** for textbooks. Requested by Michael Beach.

14. \$10,099.92 to KSHB-TV for KCKCC general campaign ads for June 2021. Requested by Tami Bartunek.
15. \$18,685.00 to KACCT for annual dues for July 2021 through June 2022. Requested by Greg Mosier.
16. \$11,250.00 to Knowledge City, LLC for annual subscription for Knowledge City Online Training Library.
Requested by Christina McGee.

HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D

August 24, 2021

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIVISION	EFF. DATE
Resignation	Bridgwater, Sean	Instructor-Automation Engineering Technology	Automation Engineering Technology	Academic Affairs	08/15/2021
Resignation	Moore, Ronnie	Student Housing Supervisor	Student Housing	Student Affairs	08/02/2021
Resignation	Morningstar, Brady	Assistant Men's Basketball Coach	Athletics	Student Affairs	08/13/2021
Retirement	Black, Donald	Professor	Speech	Academic Affairs	08/15/2021

STIPEND

ACTION	NAME	JOB TITLE	DEPT	DIV	EFFECTIVE DATE	SALARY
Additional duties at a higher grade	Alfonso, Lulio	Interim Assistant Director of Facility Services	Facility Services	Financial & Facility Services	7/26/2021 – until position is filled	\$650 per month

*** These employees are currently paid at a rate of \$61.00 per scheduled student contact hour. In the future, these employees may be assigned to a simulation or check off based on the needs of the department. This will result in an additional pay rate of \$46.73 per scheduled student contact hour.

RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
Additional Position	Robinson, David	Adjunct	Surveyor Technology	Academic Affairs	8/2/2021	\$933 per credit hour
Additional Position	Wilcken, Geoffrey	Adjunct	Music	Academic Affairs	8/10/2021	\$933 per credit hour
New Hire	Andrade Alvares de Lima, Ana	Career Services Coordinator I	Student Success Center	Student Affairs	8/2/2021	\$52,000 annually
New Hire	Beaulieu, David	Adjunct	English	Academic Affairs	8/9/2021	\$933 per credit hour

New Hire	Brosemer, Steven	Adjunct	Surveyor Technology	Academic Affairs	08/13/2021	\$933 per credit hour
New Hire	Burke, Kathleen	Adjunct	Biology	Academic Affairs	8/11/2021	\$933 per credit hour
New Hire	Camp, Michael	Part-time Adult Education Instructor	Adult and Continuing Education	Academic Affairs	8/9/2021	\$21.00 per hour
New Hire	Chappell, Marion	Adjunct	ESOL	Academic Affairs	8/16/2021	\$933 per credit hour
New Hire	Dedrick, Kenneth	Adjunct	Surveyor Technology	Academic Affairs	8/11/2021	\$933 per credit hour
New hire	Demarchi, Raymond	Adjunct	Music	Academic Affairs	8/16/2021	\$933 per credit hour
New Hire	Diaz, Graciela	Adjunct	Spanish	Academic Affairs	8/9/2021	\$933 per credit hour
New Hire	Dickerson, Danielle	Adjunct	Speech	Academic Affairs	08/16/2021	\$933 per credit hour
New Hire	Ellis, Ryan	Adjunct	English	Academic Affairs	8/11/2021	\$933 per credit hour
New Hire	Garza, Kayla	Adjunct	Biology	Academic Affairs	8/11/2021	\$933 per credit hour
New hire	Gettle, Lindsey	Resident Assistant	Student Housing	Student Affairs	7/26/2021	\$400 per month
New Hire	Goudau, Jason	Adjunct	Music	Academic Affairs	08/16/2021	\$933 per credit hour
New hire	Hansen-Malek, Amy	ESL Instructor	Adult and Continuing Education	Academic Affairs	8/2/2021	\$42,031 annually
New Hire	Hawk, Hannah	Simulation Lab Specialist II	Nursing	Academic Affairs	8/10/2021	\$46,000 annually
New Hire	Hoschouer, Emily	Adjunct	Biology	Academic Affairs	8/11/2021	\$933 per credit hour
New Hire	Jenkins, Natasha	Part-Time Adult Education Instructor	Adult and Continuing Education	Academic Affairs	8/4/2021	\$21.00 per hour
New Hire	Larson, Sarah	Adjunct	Nursing	Academic Affairs	8/16/2021	\$61.00 per scheduled student contact hour***
New Hire	Legate, Julia	Adjunct	Early Childhood Education	Academic Affairs	08/16/2021	\$933 per credit hour
New Hire	Mihailovic, Martina	Head Women's	Athletics	Student Affairs	8/2/2021	\$57,000 annually

		Basketball Coach				
New hire	Reynolds, Samantha	Resident Assistant	Student Housing	Student Affairs	7/26/2021	\$400 per month
New hire	Runyun, Grace	Resident Assistant	Student Housing	Student Affairs	7/26/2021	\$400 per month
New Hire	Saylor, Michael	Part-Time Adult Education Instructor	Adult and Continuing Education	Academic Affairs	8/4/2021	\$21.00 per hour
New Hire	Schlicht, Matthew	Adjunct	Surveyor Technology	Academic Affairs	8/16/2021	\$933 per credit hour
New Hire	Shaffer, Darren	Adjunct	Criminal Justice	Academic Affairs	8/9/2021	\$933 per credit hour
New Hire	Smith, Stephanie	Adjunct	History	Academic Affairs	8/16/2021	\$933 per credit hour
New Hire	Villazan, Liley	Instructor-Nail Technology	Nail Technology	Academic Affairs	8/9/2021	\$45,332.62 annually
Promotion	Buckles, William	Instructor-Automotive Technology	Automotive Technology	Academic Affairs	8/9/2021	\$50,006.09 annually
Promotion	Patrick, Meghann	Adult Education GED Instructor	Adult and Continuing Education	Academic Affairs	8/2/2021	\$58,991 annually
Rehire	Hewitt, John	Adjunct	English	Academic Affairs	8/9/2021	\$933 per credit hour
Salary Adjustment	Allison, Chris	Police Officer	College Police	Financial & Facility Services	7/1/2021	\$46,000 annually
Salary Adjustment	Bailie, Scott	Sergeant	College Police	Financial & Facility Services	7/1/2021	\$67,840 annually
Salary Adjustment	Bartunek, Tami	Vice President of Strategic Initiatives & Outreach	Strategic Initiatives & Outreach	Strategic Initiatives & Outreach	7/1/2021	\$131,500 annually
Salary Adjustment	Beach, Michael	Chief Finance Officer	Business Office	Financial & Facility Services	7/1/2021	\$145,500 annually
Salary Adjustment	Berry, Jonathan	Police Officer	College Police	Financial & Facility Services	7/1/2021	\$46,000 annually
Salary Adjustment	Breshears, Scott	Police Officer	College Police	Financial & Facility Services	7/1/2021	\$56,533.05 annually

Salary Adjustment	Exendine, Mike	Police Officer	College Police	Financial & Facility Services	7/1/2021	\$48,456.90 annually
Salary Adjustment	Gabriel, Peter	Chief Information Officer	Information Services	Information Services	7/1/2021	\$132,750 annually
Salary Adjustment	Golden, Michael	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$25.88 per hour
Salary Adjustment	Gunzenhauser, James	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$25.88 per hour
Salary Adjustment	Havner, Cory	Police Officer	College Police	Financial & Facility Services	7/1/2021	\$48,456.90 annually
Salary Adjustment	Latalladi, Pedro	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$22.12 per hour
Salary Adjustment	Lyle, Jackson	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$22.12 per hour
Salary Adjustment	Pate, Joe	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$23.29 per hour
Salary Adjustment	Patton, David	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$23.29 per hour
Salary Adjustment	Peters, Richard	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$25.88 per hour
Salary Adjustment	Phipps, Steve	Police Officer	College Police	Financial & Facility Services	7/1/2021	\$56,533.05 annually
Salary Adjustment	Pope, Jerry	Vice President of Academic Affairs	Academic Affairs	Academic Affairs	7/1/2021	\$140,000 annually
Salary Adjustment	Rausch, Kathy	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$22.12 per hour

Salary Adjustment	Roland, Cameron	Sergeant	College Police	Financial & Facility Services	7/1/2021	\$64,448 annually
Salary Adjustment	Schubert, Rodney	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$25.88 per hour
Salary Adjustment	Swearingen, Ken	Sergeant	College Police	Financial & Facility Services	7/1/2021	\$71,232 annually
Salary Adjustment	Tesch, Robert	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$25.88 per hour
Salary Adjustment	Thompson, Rudy	Police Officer	College Police	Financial & Facility Services	7/1/2021	\$51,149 annually
Salary Adjustment	Washington, Gary	Part-Time Police Officer	College Police	Financial & Facility Services	7/1/2021	\$25.88 per hour
Salary Adjustment	Wilson, Delfina	Vice President of Student Affairs	Student Services	Student Affairs	7/1/2021	\$133,250 annually
Salary Adjustment	Winterringer, Dan	Police Officer	College Police	Financial & Facility Services	7/1/2021	\$56,533.05 annually

Action Definitions

- **New Hire**- an individual who enters their first employment relationship with the College.
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion**- is the advancement of a staff's grade or increase to their salary.
- **Retirement**- refers to permanently leaving one's job in conjunction with KPERS.
- **Reassignment**- a change to an employee's current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation**- a formal way an employee is voluntarily ending their employment.
- **Separation**- the employee's work performance or conduct is sufficiently unsatisfactory as to merit involuntary separation.
- **Interim** - An interim appointment is defined by an employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to someone that is actively employed at the college.
- **Position Elimination** - the elimination of one or more positions due to reorganization, budgetary constraints, reduction in workload, etc.
- **Non-Renew** – a Professional Employee's contract will not be renewed at the end of their term.
- **Master Contract** - Completion of degree changing the faculty member's class on the contract.
- **Back Pay** – the difference between what the College paid an employee and the actual amount owed to the employee.
- **Salary Adjustment** – a change in an employee's pay rate.

August 2021 Board of Trustees Report
Vice President of Academic Affairs

Academic Support and Assessment – Dean Cecelia Brewer

Office of Assessment: Dr. Cynthia Goudeau, Director

Dr. Cynthia Goudeau earned a micro credential related to online learning from the Association of College and University Educators (ACUE). The course, titled Promoting Active Learning Online, focused on engaging and educating students in online environments using evidence-based active learning techniques.

Center for Teaching Excellence – Mr. Tom Grady, Director

Academic Year 2020-2021

The Center for Teaching Excellence (CTE) continues to grow and offer professional development (PD) opportunities to full-time and adjunct faculty at KCKCC. These PD opportunities, align with both the strategic and academic master plans, and are supported by current research in the field of educational development. Additionally, the faculty PD offered through the CTE supports the following aspects of the 2020-2023 Strategic Plan:

Priority 2: Quality Programs & Services: Provide excellence in education by offering relevant and innovative educational programs and services that meet the needs of our students and community.

GOAL 3 | Foster learner-centered instruction

Initiative 1: Develop and implement a formal faculty professional development program focused on learner-centered instruction

Initiative 2: Support learner-centered instruction in lifelong learning and adult education classes

Initiative 3: Develop and implement a formal faculty mentoring program focused on learner-centered instruction

Initiative 4: Support learner-centered instruction priorities with institutional resources

Highlights from the past academic year include:

GOAL 3 | Foster learner-centered instruction (2020-2023 Strategic Plan)

Initiative 1: Develop and implement a formal faculty professional development program focused on learner-centered instruction (Completed August 2020). There was at least 1 professional development opportunity offered every week during the Fall and Spring semesters. Many of these events were either recorded and uploaded into Blackboard and were available upon demand.

- The Faculty Professional Development Incentive Program was revised and edited to reflect the organizational changes that have occurred since the program was last instituted. The processes were updated, and the description/requirements were communicated to all full-time and adjunct faculty. In addition, the program was approved by Faculty Senate, KNEA, and KCKCC administration.
- The CTE recognized at the conclusion of the 2019-2020 academic year. There was a lack of qualitative and quantitative data that measured the extent to which professional development supported learner-centered instruction as a key performance indicator per the 2020-2023 Strategic Plan. Consequently, this presented an opportunity for growth and improvement and a purposeful effort was made during the 2020-2021 academic year to improve processes and data collection.

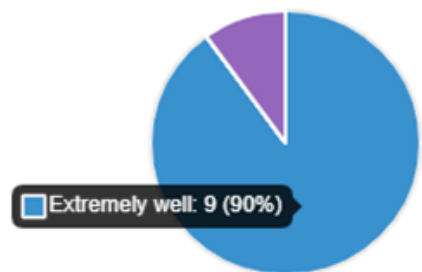
August 2021 Board of Trustees Report Vice President of Academic Affairs

Listed below are the specific steps that were implemented to assess professional development and the extent to which the programming supported learner-centered instruction.

- Created the Learner-Centered Instruction: Key Performance Indicator Survey
- Created and sent a copy of the CTE Workshop Feedback form to participants after attending each professional development event.
- Created and implemented the Reflective Practice as part of the Faculty Professional Development Incentive Program.

The Learner-Centered Instruction: Key Performance Indicator Survey was sent to the 87 individual full-time and adjunct faculty members who attended professional development sessions during the 2020-2021 academic year that specifically focused on this key performance indicator. Ten (10) faculty member responded for a response rate of 8.7%. (Other tactics will be implemented in 2021-2022 to attempt a higher response rate.) The quantitative data below from Question 4 of the survey indicates many respondents believed the professional development opportunities they attended supported Goal #3: Foster learner-centered instruction extremely well.

Question #4: How well did the professional development opportunities that you attended support Priority #2: Quality Programs & Services, Goal #3: Foster learner-centered instruction of the 2020-2023 KCKCC Strategic Plan: (Please select the appropriate rating below)



Extremely well	9
Somewhat well	0
Neutral	0
Somewhat not well	0
Extremely not well	1

The *Center for Teaching Excellence Workshop Feedback Form* includes the question listed below. The form is sent to participants who attend professional development opportunities offered through the center. Forty (40) participants provided responses during the 2020-2021 academic year. Like the results of the Learner-Centered Instruction: Key Performance Indicator Survey, most participants indicated they believed the professional development strongly supported Goal #3: Foster learner-centered instruction.

August 2021 Board of Trustees Report Vice President of Academic Affairs

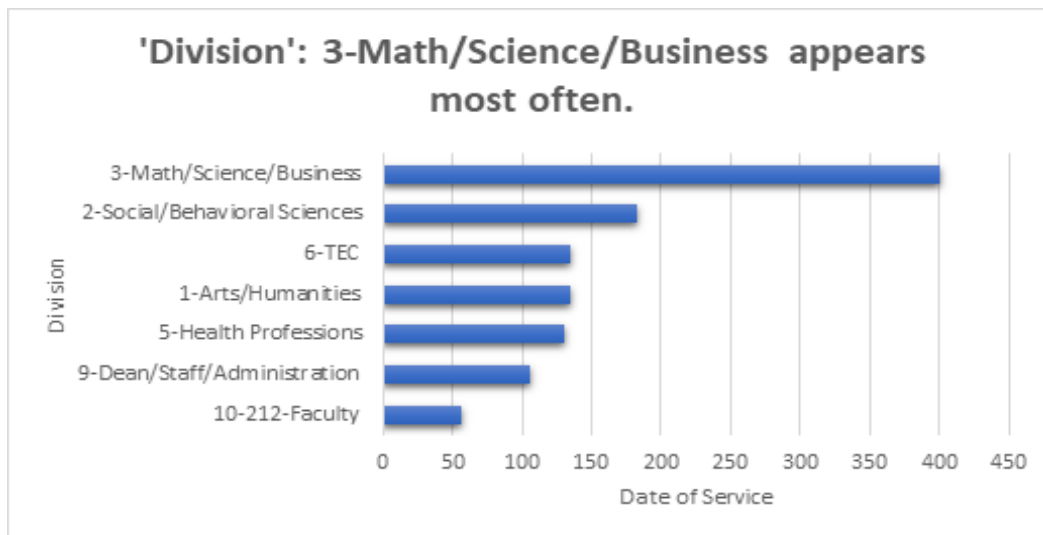
How well did the presentation support Priority #2: Quality Programs & Services, Goal #3: Foster learner-centered instruction of the 2020-2023 KCKCC Strategic Plan: (Please select the appropriate rating below)

[More Details](#)

Extremely well	28
Somewhat well	8
Neutral	3
Somewhat not well	1
Extremely not well	0



The data below represents the total amount of contacts recorded by the Center for Teaching Excellence by each academic division, deans/staff/administration, and 212 Faculty during the 2020-2021 academic year.



- The Math/Science/Business division had the most contacts with the Center for Teaching Excellence: $N = 400$.
- Social/Behavioral Sciences: $N = 183$
- TEC: $N = 134$
- Arts/Humanities: $N = 134$
- Health Professions: $N = 130$

Note: N represents the total number of contacts by division, not the total number of individual faculty. Hypothetically, 1 faculty could account for several contacts.

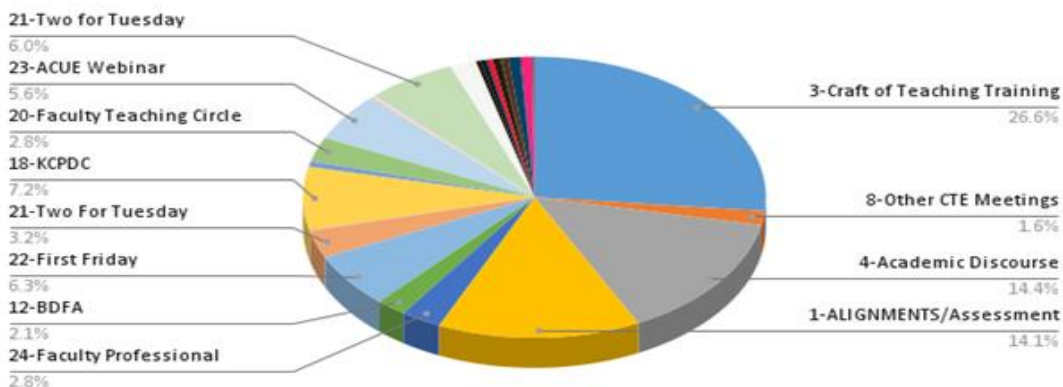
The data in the pie chart below represents the percentages and number of contacts based on the tasks that are included in the professional development programs offered through the CTE, or in the additional support functions of the center. The top 5 tasks are listed below and represents 71.5% of the activities and support roles the CTE offered and engaged in during the 2020-2021 academic year. NOTE: After the tasks listed, the total number of contacts and percentage of total CTE activity is listed.

- Craft of Teaching: $N = 303$ contacts (26.6%)
- Academic Discourse: $N = 176$ contacts (14.4%)
- Alignments/Assessment Training: $N = 162$ (14.1 %)

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- Two for Tuesday (Two 20-minute webinars that were offered very two weeks each month): N = 101 contacts (9.2%)
- Kansas City Professional Development Council (Faculty Development) Events: N = 91 contacts (7.2%)

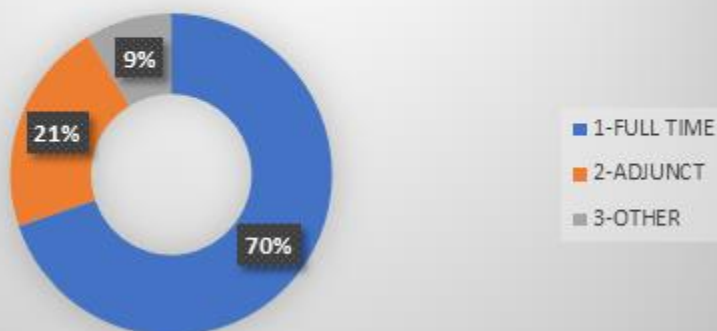
Date of Service



The data listed below represents the breakdown of participants by full-time faculty, adjunct faculty, and others (ex. Deans or Staff) who participated in professional development opportunities or support functions of the Center for Teaching Excellence.

Note: The percentages *do not represent the total number of full-time (FT) or adjunct faculty*. Rather, this chart is simply stating that of the participants who engaged in CTE activities, 70% were FT faculty and 21% were adjunct faculty.

1-FULL TIME accounts for the majority of 'CLASS'.



August 2021 Board of Trustees Report
Vice President of Academic Affairs

- The Center for Teaching Excellence had over 1,150 total contacts from July 1, 2020, through June 30, 2021.
- The professional development opportunities, scheduling, topics, and modalities are based on needs assessment surveys conducted by the Center for Teaching Excellence. The needs assessment surveys are sent to all full-time and adjunct faculty during the spring semester. The data collected from the surveys combined with current research in educational development focusing on evidence-based, high-impact, learner centered teaching serve as the framework for developing professional development.

Arts, Communication and Humanities – Dean Dr. Aaron Margolis

Professor Jim Mair was the clinician for the annual St. James Academy Jazz Camp August 2-3, 2021.

Dr. Justin Binek, Associate Professor of Music, will be featured on two performances at the upcoming Jazz Education Network conference in Dallas, TX, in early January 2022. Dr. Binek will be a featured guest artist with the Badinage Vocal Jazz Ensemble from Hutchinson Community College; the ensemble will also be premiering a new commissioned arrangement written by Dr. Binek for the conference. Dr. Binek will also be the pianist with the MERGE Big Band, a professional big band comprised of jazz musicians from both Kansas City and California, directed by Dr. Arthur White of California Polytechnic University-San Luis Obispo.

Dr. Binek will be the house pianist for the Burnett Music Foundation's upcoming "Bird Boot Camp" at the Folly Theatre on August 21st. Students participating in this one-day workshop will have the opportunity to perform onstage at the Folly with a rhythm section featuring Binek, guitarist Will Matthews (Count Basie Orchestra), bassist Gerald Spaits (Jay McShann and UMKC), and drummer Doug Auwarter (Sons of Brasil).

Third year KCKCC Music major Christian Anderson is the recipient of the Ella Fitzgerald Memorial Scholarship, administered by the KCKCC Foundation on behalf of the Ella Fitzgerald Charitable Foundation. In addition to the scholarship, which covers all of Christian's student costs (tuition, fees, books, technology), Christian will be profiled on the official Ella Fitzgerald Facebook page on September 2, and he will also be profiled on the Scholars page of www.ellafitzgerald.com.

Career and Technical Education – Dean Cheryl Runnebaum

The KCKCC-TEC Computer Support Specialist Program held a Meet & Greet event at TEC on July 20. Students were given the opportunity to install parts on a computer and ask the instructors about the program. This event shared more detailed information about the Computer Support Specialist Program and what job opportunities are available upon completion of the program. The event was a recruitment effort to increase interest and enrollment in the program.

KCKCC-TEC Nail Technology Instructor Mr. DeShawn Bailey earned his Cosmetology Instructor license.

The KCKCC-TEC Building Engineering and Maintenance Technology (BEMT) Program was busy in July as students completed the summer semester. Projects included the following:

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Vice President of Academic Affairs

- A. Metal Fabrication and Joinery where students completed multiple modules on a variety of real-world skills.
- B. Students used computer software to fabricate custom components on an Axiom CNC machine.
- C. Students welded and brazed metal components into new and existing copper piling as well as sheet metal fabrication to finalize use in HVAC systems.
- D. Students used taps and dies to thread metal rods and extract broken screws and bolts by hand and drill press.
- E. BEMT student, Mr. Emmanuel Flores, continued to develop his equipment operation skills on July 13.



Hy-Vee locations in Independence, Raytown, Prairie Village, and Overland will now carry fresh Ophelia's Blue Vine herbs. The company was founded by KCKCC-TEC Multimedia/Video Production adjunct instructor Mr. Michael Rollen. The herbs are grown locally. Ophelia's Blue Vine herbs come in a variety of 1 oz packages, including basil, parsley, cilantro, oregano, spearmint, lemon balm, or French thyme. Mr. Rollen will again work with the KCKCC-TEC Culinary Arts team this semester. For more information on Ophelia's Blue Vine, see visit <http://ms.spr.ly/6187n9StV>.

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Mr. Michael Rollen and sons



Health Professions – Dean Dr. Tiffany Bohm

Mortuary Science is planning to bring in 18 new students for fall. Great job recruiting and enrolling the largest cohort in 5 years!

Nursing accreditation preparations are on track for our visits for both programs by ACEN and KSBN. These will take place September 21-23, 2021.

Dr. Deanne Yates, PTA Coordinator, has been nominated to be a co-chair of the FSBPT exam development committee. She will begin a 3-year term in January 2022.

PTA has 21 students starting this fall and clinical experiences have been secured for all students in their final semester.

Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

Professor Kris Ball will be doing Excel training for Axiom companies during the first week of school. This is an expansion of our current workforce partnership with Axiom for HVAC and construction training.

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Professor Kris Ball was recognized at the 2021 IAAP SUMMIT Conference for her role as the Kansas City Kansas Branch Co-Director for 2020-2021. The local branch is responsible for bringing educational programs including presentations on Zoom, Teams, Excel, Leadership and other topics for Administrative professionals.

Dr. Leslie Watkins finished ACUE micro certification in May for Active Learning.

Dr. Watkins will be leading a section of professional development on “Student Note Taking Skills” that came from the ACUE course. She will be repeating this training during the semester at a Lunch and Learn event sponsored by the Center for Teaching Excellence.

Dr. Watkins will be sending several students research projects to Dr. Stacy Tucker, who is doing a poster presentation on campus in late September. Dr. Watkins’ students have been doing research brochures for the past 3 semesters, and have worked with Dr. Tucker on the undergraduate research.

Dr. Ishfaq Ahmed is excited to share his latest publication “DCLK1 isoforms and aberrant Notch signaling in the regulation of human and murine colitis” (<https://www.nature.com/articles/s41420-021-00526-9>).

Dr. Gena Ross will be a featured educator for “Lesson Learned; Lesson Kept”. Recognition as an Educator Spotlight highlights the passion with which Dr. Ross impacts learners in astounding ways. It also allows other educators the chance to learn from her lessons and extract valuable tidbits that may prove beneficial to them.

Saturday Academy applications have gone out for the 2021-2022 school year and can be found at [K-12 Initiative - Application \(kcksaturdayacademy.org\)](https://www.kcksaturdayacademy.org). They are due back on September 12th.

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

Dr. Ewa Unoke, Coordinator of the KCKCC Political Science program, is celebrating a milestone in the development of education in Ntsokara, Nigeria, which is part of the outreach work of the Henry Louis Center for Global Transitional Justice. The high school established in Ntsokara in the fall of 2016 was finally accredited by the West African Examination Council (WAEC) last week in 2021. The struggle toward accreditation has been a long one since the growth of the school went far beyond expectations as students were attracted from six surrounding villages. Funds had to be found in KCK to add a fifth building as a testing center and to add classrooms.

Dr. Unoke and the KCKCC Henry Louis Center for Global Transitional Justice planted the seed for this success, but much of the hard work was done by the people of Ntsokara. This impoverished area had no electricity in 2016, so the principal found a way to bring in the electrical lines from another village to charge the necessary laptop computers and to keep the laptops secure, the principal carried them back and forth each night and morning on her bicycle.

The community donated about 20 acres of land for the establishment of a college, patterned after the American community college. A friend of the Louis and Walden families donated funding to build the first structure, with 23 rooms to include 11 classrooms, science labs, computer lab, and

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center for health professions, library, conference room, testing center, president's office and admissions office. The structure is completely enclosed with ceilings installed. *A portion of this report was provided by Mrs. Pam Walden.

In acts of civic engagement, the Catholic Students of Kansas City Kansas Community College, in conjunction with the KCKCC Psychology Club, both sponsored by Psychology Professor Victor Ammons, visited the homeless (and non-homeless) around 7th and Minnesota and handed out cold water on Thursday, July 29th and on Thursday, August 5th, 2021, two of the warmest days of the year in the Kansas City metro area.

The website for the K-Step Up program has been completed [Celebrating K-STEP UP students! | KCKCC](#). The site will provide information about the program, to include frequently asked questions as well as updates on students' successes.

**STUDENT AFFAIRS
BOARD OF TRUSTEES REPORT
August 2021**

STUDENT AFFAIRS - DR. DELFINA WILSON, VICE PRESIDENT OF STUDENT AFFAIRS

Welcome Back

KCKCC employees welcomed students to the fall 2021. The college offered the students drinks, snacks, and school supplies. This was a wonderful opportunity to interact with the students.

ENROLLMENT MANAGEMENT - DR. STEPHEN TERRY, DEAN

Enrollment Report- August 16, 2021

Fall 2021:

Given the Covid-19 related anomalies in enrollment (from now leading up to the beginning of Fall 2020), a reasonable comparison would be to compare Fall 2021 enrollments with Fall 2019. To that end, the format now includes the comparisons between Fall 2019 and Fall 2021. Column K shows the headcount difference and Column L the percentage between Fall 2019 and Fall 2021, as of the run dates in the respective terms.

- o Fall 2021 unduplicated headcount is UP by **2%** compared to Fall 2020, however the unduplicated headcount is DOWN **14%** compared to Fall 2019.
- o Fall 2021 credit hours are DOWN by **less than one percent** compared to Fall 2020, however the credit hours are DOWN **14%** compared to Fall 2019.

PIONEER CAREER CENTER - MARCIA IRVINE, DIRECTOR

7/12/21 PCC provided a Blue Devil Picnic basket for all summer students.



7/21/21 KCKCC Meet and Greet at the Leavenworth Justice Center this week.



LOCATION: JUSTICE CENTER BASEMENT TRAINING ROOM

Community Resources

Meet and Greet

Dates: July 19-21st from 12-2pm DAILY
Afternoon Probation and Parole Associates

MONDAY JULY 19TH

1. Break Free, Heal Wounds: Geneva Patterson
2. YAC Center: Joe Blue
3. Project Rise: Krista Buncy, Nafaya Quinn, & Katherine Raza
4. Crossroads NCT: Kaitlyn Hardison
5. Unity in the Community: Jermone Wilson
6. FFT: David Irwin
7. CASA: Stephanie Canal

TUESDAY JULY 20TH

1. RADAC: Sara Jackson & Stephanie Benicraft
2. MISOB: Kristin Manuel
3. The Guidance Center: Kevin Richard
4. Project Change: Kaitlyn Jones
5. Valley Hope of Atchison: Gina Recker
6. Vocational Rehabilitation: Tammy Phillips & Jessica Willis
7. Birthright: Margaret McNamee

WEDNESDAY JULY 21ST

1. KICKCC Career Center: Kim Taylor
2. Workforce Partnership: Carla Schupp
3. Connections to Success: Kari Milligan
4. Richard Allen Cultural Center: Edna Wagner
5. Interfaith Community of Hope: Myranda Agnew
6. Parent Project: Kaitlyn Hardison
7. Cornerstones of Care: Vicki Lemkau

The mission of Community Corrections is to provide Evidence-Based supervision which promotes public safety, offender accountability, and improves their ability to live productively and lawfully in our community.

SNACKS PROVIDED

DISCIPLINARY BARRACKS and JOINT REGIONAL CORRECTIONAL FACILITY

- JRCF -12 students anticipated for Fall classes.
- USDB -30 students anticipated for Fall classes.

OFFICE OF ADMISSIONS - DR. TINA CHURCH LEWANDOWSKI, DIRECTOR OF ADMISSIONS

Admissions Applications Processed in July			
Admit Type	July 2019	July 2020	July 2021
High School/Dual	76	12	20
First Time Freshman	132	128	216
Transfer	84	98	173
Returning	57	87	105
Visiting	8	14	14
Wellness Only	2	1	1
Non-High School Grad	1	2	11
Total	360	342	540

Recruitment Opportunities		
Event Category	Number of Activities	Number of Student Engagements
On campus Visits	16	68
Virtual Presentations	4	6
Off campus recruitment activities	2	268

- Admissions has been reaching out via email, phone, and text, to students who have not yet secured a payment method encouraging them to set up a payment plan, pay their bill or submit a FAFSA.
- Admissions has contacted all previously enrolled students not enrolled for the fall semester or those who have federal aid and not enrolled.

DOWNTOWN WYANDOTTE LOCATION

- Anticipating offering Fall GED courses and second-eight-week general education courses
- Preparing for Spring 2022 semester schedule

INTERNATIONAL STUDENT SERVICES

- International students have started arriving on campus and are enrolling in their fall courses.

HIGH SCHOOL PARTNERSHIP PROGRAM

- Final stages of the enrollment process for the high schools, mainly focusing on roster reconciliations.

Fall 2021 High School Enrollments		
Location	Unduplicated Student Headcount	Total Credit Hours
Basehor		
Linwood	231	1463
Bonner Springs	59	230
Bishop Ward	32	184
Harmon	59	448
Leavenworth	61	224
Piper	40	195
Pleasant Ridge	14	75
Schlagle	47	252
Sumner	101	517
Turner	10	63
Washington	44	233
Wyandotte	66	436

MILITARY AND VETERAN STUDENT SERVICES - WADE ABEL, DIRECTOR

Veteran Center Visitors				
	AY18-19	AY19-20	AY 20-21	AY 21-22
July		74	13	106
August		281	103	
September	48	313	58	
October	185	307	37	
November	132	245	25	
December	105	124	10	
January	189	173	67	
February	218	216	79	
March	159	101	109	
April	209	0	115	
May	104	0	41	

June	56	17	132	
Total	1479	1790	776	106

Reason for Visit		
Study	975	26%
Socialize	1377	32%
Benefits Question	679	15%
Enroll & Application Questions	257	6%
Computer Use	482	12%
Other	381	9%
Total	4045	

Students Using VA Educational Benefits

Term Certified	Number of Students Certified	Hours Certified	Amount certified
SP19	170	Not tracked	\$199,002.00
SU19	75	Not tracked	\$40,524.00
FA19	173	1542	\$195,060.00
SP20	150	1653	\$202,332.00
SU20	29	182	\$21,608.00
FA20	117	1148	\$141,919.00
SP21	95	1020	\$127,048.00
SU21	43	228	\$25,801.00
Fall 2021	66	683	\$83,051

Students Using Military Tuition Assistance (TA) during FA21

Type of Tuition Assistance	Number of Students	Hours Enrolled	Amount Invoiced
Army (GoArmyEd)	6	48	\$5,188.00
Army State TA	1	9	\$792.00
Air Force			
MyCAA (Army Dependent)			
Total			

Planned Events:

August:

- 8/16: Veterans Center Open House
- 8/16: SVO hosting a giveaway table on Main Campus
- 8/16: Veterans Center will host a free lunch for Military Affiliated students at the PCC
- 8/17: SVO hosting a giveaway table at PCC
- 8/18: Veterans Center will host a free lunch for Military Affiliated students at the TEC
- 8/24: SVO will hold conduct its first meeting of the semester
- 8/25: SVO meet and greet on Main Campus
- 8/27: SVO will host a picnic at Wyndott Lake (6pm)

- 8/30: The Veterans Center along with two KCKCC recruiters will attend a Career and Education Fair on Fort Leavenworth.

STUDENT FINANCIAL AID OFFICE - MARY DORR, DIRECTOR

Financial Aid Applications Received

Academic Year	Total Number of Records	Records Received in July
2020-2021	9772	62
2019-2020	10,791	81
2018-2019	13,423	63

Financial Aid Disbursed to Student Accounts

	FALL	SPRING	SUMMER	TOTAL
2020-2021	\$5,849,648	\$5,142,130	\$1,353,200	\$12,344,978
2019-2020	\$6,162,491	\$5,660,330	\$992,737	\$12,815,558
2018-2019	\$6,962,204	\$6,193,846	\$941,376	\$14,097,426

*Does not include third party payments or KCKCC Foundation Scholarships

2021-2022 Financial Aid Processing as of August 5

Academic Year	FAFSAs Received	Awarded Financial Aid
2021-2022	6116	2890

KCKCC COVID HEERFII Relief Funds

COVID Relief Funds	Number of Students	Total Amount Disbursed
Summer 2021	1205	\$681,250

- The Student Financial Aid Office is preparing to award HEERF III funds for students enrolled for Fall 2021. Students who are Pell eligible and enrolled in 6 or more credit hours for Fall 2021 will be automatically awarded funding and given the option to use funds to pay any balance incurred after March 13, 2020.
- Pending the availability of funding after Pell eligible students are awarded all other students will be considered for the funding.
- Kansas Promise Scholarship Act Activities
 - The Student Financial Aid Office has been working on processing and awarding eligible students who have applied for the Kansas Promise Scholarship. As of this date 41 applications have been received.

STUDENT SUCCESS CENTER - SAMANTHA DEVILBISS, DIRECTOR OF STUDENT SUCCESS

Advising Type	MAIN	PION	TEC
On-Campus General Advising	108	18	30
On-Campus Enrollment	363	40	55
On-Campus Schedule Adjustment	28	12	0

On-Campus Withdraw/Drop Advising	2	3	0
Phone & Video Advising & Enrollment	220	68	100
Calls and emails to students with cancelled classes	0	8	0
Email Advising	987	18	408
Email Drops or Withdrawal Inquiries	40	3	3
Email Enrollments	229	10	67
Teams IMs	0	0	0
Recruiting	0	0	0
Reinstatement Appeal	17	0	0
Reverse Transfer	0	0	0
Financial Aid Exclusion Appeal	15	3	2
Graduation Planning	0	0	2
Graduation Check	12	0	10
TOTAL	2021	183	677

Student Success Center General Inquiries	
Advising Inbox Emails	884
Scanned Transcripts	250
Phone Calls	1137
Voicemails	234
TOTAL	2505

TESTING SERVICES - FAITH MOODY, PLACEMENT TESTING SPECIALIST

Total Placement Tests This Semester

Summer 2021	Summer 2020	Summer 2019
561	267	529

July Placement Test sessions

Year	Main Campus	PCC	TEC	High Schools	Distance Education	Total
July 2021*	294	34	23	0	0	351
July 2020	136	22	15	0	0	173
July 2019	267	57	22	4	3	353

REGISTRAR - THERESA HOLIDAY, REGISTRAR

Registrar Services	
Verification Services	
Clearinghouse Enrollment/Degree Verifications	59
Degree verifications	0
Enrollment verifications	12
Student Requests	
In-person	8
On-Line	20

Scholarships	
Letter of non-attendance	7
Student Record Services	
FERPA forms	6
Information Updates	
In-person	74
On-line	38
Major Changes	
In-Person	87
On-line	37
Record Edit Checks	15
Edit Checks- Chris Day	0
Grade Changes	27
Notary Assistance	0
Residency	
Veterans/Military In-State	6
Address Correspondence	
Return Mail	12
Web-Address	6
Graduation return mail	3
Withdrawal Processing	
Students Administratively Withdrawn	16
Online requests	132
Walk in requests	18
TEC High School Late Enrollments	0
TEC Dean Approved Late Enrollments	0
No shows	16
Tuition Appeals	
Tuition Appeals by class	2
Exception Requests	1
Graduation Services	
Backdated graduate	1
Late May graduates	15
Duplicate/late diploma orders	12
Student pick ups	5
Online Cap and gown requests	0
Ineligibles	1
Degree Checks processed	0
Credit by Examination apps	1
Gen Ed Waivers	2
Advance Standing	0
Deviation/Substitution forms	4
Life Experience	0
Transcript Posting	12
Checked-In Transcripts	
Incoming Transcripts Processed	590

Outgoing Transcripts Processed	749
Unofficial transcripts processed on demand	12
Transcripts “needed research”	64
Advisor transcript requests	8

- Reviewed 131 Summer graduate candidates
- Mailed 456 diplomas for Spring 2021 May grads.

STUDENT SERVICES

DR. SHAWN DERRITT, DEAN OF STUDENT SERVICES

Student Services Fulfills!

DEAN OF STUDENTS SERVICES EVENTS

COUNSELING & ADVOCACY CENTER- LINDA WARNER, DIRECTOR

Harvesters Community Food Network has been an excellent partner in reducing food insecurity among KCKCC students. We are excited to report that Harvesters has awarded Blue's Kitchen Cabinet a \$7000 grant to build capacity to improve service to our students. This grant will provide for the purchase of a commercial-grade refrigerator and freezer, additional shelves and carts for storing and transporting food, and a new computerized pantry inventory system. We have been in discussions with PantrySoft, a company that specializes in university food pantry management systems. We anticipate some exciting changes to the student experience of Blue's Kitchen Cabinet thanks to Harvesters' partnership in this life-sustaining work.



STUDENT ACCESSIBILITY AND SUPPORT SERVICES

Students Requesting Accommodations:

Disability	July 2021	July 2020	July 2019
Autism Spectrum Disorder	1	1	1
Attention Deficit Disorder	8	0	5
Blind/Visual Impairment	2	1	2
Deaf/Hard of Hearing	1	2	1
Head Injury	1	0	0
Intellectual Disability	1	0	0

Learning Disability	8	6	14
Medical	0	0	3
Physical	1	0	0
Psychiatric	3	5	5
Other Health Impaired	0	1	0
Total	26	16	31

Narrative Activities:

- SASS worked with Web services to review accessibility issues on the KCKCC website. SASS demonstrated examples of issues and provided some resources in addition to those Web Services already had. The two departments will continue working together as needed.

STUDENT ACTIVITIES-ANDRICA WILCOXEN, DIRECTOR


Student Activities

- Student Activities partnered with the K-Step Up team to provide KCKCC promo items to give to each of the 15 KCKCC students who participated in the “Kansas Advanced Teacher Academy” on July 7th. A team from K-State led the one-day event to help the participants envision a teaching career and learn more information about the pathway program at KCKCC and K-State.
- Student Activities partnered with the KCKCC Pioneer Center to celebrate our PCC summer students by giving them a Blue Devil Family Picnic Basket. 40 baskets were filled with everything needed for the student and their families to enjoy a special picnic together. We were able to serve 100% of our PCC summer students.



- Student Activities partnered with the KCKCC Technical Education Center to provide KCKCC giveaways to give to each KCKCC student who participated in the “first” Computer Support Specialist Meet & Greet on July 20th held at the TEC. This event was held to encourage students to learn more about the program, ask questions, and network.

COMPUTER SUPPORT SPECIALIST SAVES THE DAY



Who is everyone's GO-TO person in the office when their computer freezes up -- it could be YOU!

Come out to the KCKCC Tech Meet and Greet on Tuesday, July 20, 2021, from 5 pm to 6:30 pm!
Snacks and water provided.

Maybe you can relate to Melissa, a graduate and employee of Kansas City Kansas Community College. She graduated high school in the top 10% of her class, dropped out of college, worked as a waitress and bartender, then decided to go back to school to learn more about computers. Now she is a Lab Aide for the Computer Support Specialist program at KCKCC's Tech Center.

The Computer Support Specialist program prepares students to take the entry level certification exams that are required in any field of IT. A couple of these certifications include the CompTIA A+ certification and the CompTIA Network+ certification exam.


Did you know that some entry level Computer Support jobs can start out between \$36,000 up to \$50,000 a year? The lowest-paid and best-paid specialists average between \$40,000 and \$70,000 annually. After 5-10 years of experience and growth, a specialist could be earning a 6-digit salary. Some examples of Computer Support Specialist jobs include computer warranty repair, server installation, equipment update or maybe have your own business. As a Specialist, you could be the go-to gal (or guy) for any computer problem!

Chance to win gift cards for Amazon and Starbucks! Take home some KCKCC Swag gear, too!

July 20, 2021
5:00 - 6:30 PM

Technical Education Center
6565 State Ave

Register today
via QR code



- Student Activities partnered with Marketing, Admissions, and the Foundation to help promote KCKCC at the WYCO Fair on Friday, July 16th. Admissions hosted an information table in the barn and gave out promo items (sponsored by Student Activities), koozies, pens, and free drinks from two vendors at the fair: Lemonade Stand and Okaboji Soda to students and alum. Marketing provided KCKCC cups for the drinks and the foundation provided alum promo items.



- Student Activities partnered with the Kansas Leadership Center (KLC) and NBC Community Development to host three Kansas Beats the Virus projects at KCKCC. Each project received a \$2,000 grant from KLC. The projects are as follows:
 - Partner with Campus Health to host a Vaccine Clinic and everyone who receives a vaccine received a \$25 gift card to the KCKCC Bookstore. Our goal is to serve 80 students.
 - Partner with Campus Health and the Counseling & Advocacy Center to give out the following educational materials: vaccine myths/facts, vaccine clinic locations, and promote the upcoming vaccine panel discussion with free school supplies on August 16th and 17th from 9 am-Noon. Our goal is to serve 500 students.
 - We partnered with the KCKCC Bookstore to provide vaccine myths/facts information to 80 students. Everyone who takes the vaccine information will receive a \$25 gift certificate to the KCKCC Bookstore.

In addition, Student Activities partnered with the Foundation, Campus Health, and the Counseling & Advocacy center with their KLC grants by being on their Project Team.

KCKCC has received a total of five KLC grants totaling \$10,000.

FBOE

- FBOE has been working with students and community members to create action plans to identify personal, academic, and professional goals. Weekly meetings during the summer had an average of 16 participants that consist of students and community members.

FBOE assisted members in their summer classes by providing a quiet place for tutoring, mentoring, assistance with transition, and guidance navigating other KCKCC departments.



Student Senate

- Gamer Club has been meeting regularly during the summer. Students come to weekly meetings on Friday and Saturday mornings from 9 am - 1 pm. Gamer students come in and out throughout the meeting times and averages 3-7 students for each meeting.



STUDENT HOUSING - RONNIE MOORE, HOUSING SUPERVISOR

Student Housing Status

- Projected Residents
 - Athletes (119)
 - Gen. Population (58)
 - total (177)

Upcoming/On-Going Activities/Projects

- Resident Assistant (RA) Return: July 22nd
- Resident Assistant (RA) Training July 26th - 30th
 - Housing Procedures
 - CPR Training
 - Emergency Response
 - Counseling Guidance
 - Campus Safety
 - Maintenance
- Students Returning
 - Check-In Hours: Monday - Friday (9 am - 4 pm), Sat. (9 am - 4 pm), and Sunday (1 pm - 5 pm)

Sport	Move-In Date(s)
M. SOCCER	July 15 -16
W. SOCCER	July 15 -16
VOLLEYBALL	July 15 -16
BASEBALL	August 7 - 9
M. BASKETBALL	August 9 - 10
W. BASKETBALL	August 9 - 10
SOFTBALL	August 13 - 14
GENERAL POPULATION	August 13 - 15

STUDENT HEALTH CENTER-SYLIVIA GILLIS, NURSE PRACTITIONER

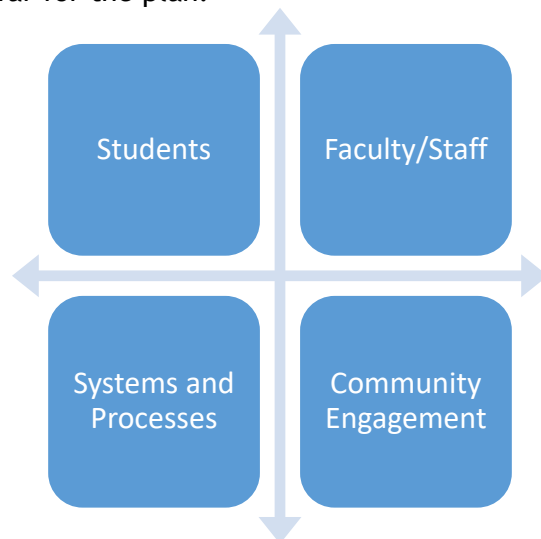
- In August, campus Health and the WyCo Health Department will provide Q&A tables for students and employees to ask questions regarding COVID Vaccines.
- Campus Health completed a grant application through Kansas Beats the Virus to purchase gift cards for those participating in the COVID Q&A sessions in August. The funds were granted and successfully received. There will be #80, \$25 gift cards to be used in our KCKCC bookstore.
- Campus Health can now provide complete sports physicals and CastleBranch support to our international students who missed or arrived after the scheduled physical day with Dr. Noland.

OFFICE OF EQUITY AND INCLUSION (Formerly ICC) - GABRIELA FLORES, DIRECTOR

Gabriela Flores joined the staff of KCKCC as the Director of the Center for Equity, Inclusion, and Multicultural Engagement (CEIM) on July 1, 2021. Her current focus for her first few weeks has been:

- Onboarding to the College and its various divisions
- Re-branding and re-envisioning the former Intercultural Center programming
- Devising a short-term Equity and Inclusion plan (0-6 months)
- Establishing new web content for CEIM
- Working on revising position descriptions for the team and on hiring a new Coordinator for the CEIM
- Revising the charter and membership for the KCKCC Equity and Inclusion Council

Once the Council has been assembled (by September 2021), the Director will work collaboratively with the Co-Chair of the Council, Dr. Derritt, to identify longer-term goals within a larger Equity and Inclusion Plan (2021 - 2024). The following domains have been identified thus far for the plan:



Additionally, the CEIM staff are partnering with the Counseling and Advocacy department to coordinate the annual Women's Equality Day luncheon and guest speaker, Erica Benson, who will speak on the subject of "The Importance of the Equal Rights Amendment" on Wednesday, August 25th from 12:00 - 1:00 in the Cooper-Foreman Heirloom Garden (weather permitting).

ART GALLERY - SHAI PERRY-COORDINATOR

Art Gallery Exhibitions

- Current exhibition
 - "Artzy" is to promote the talent of local kids from the Police Athletic League "Artzy" Program instructed by Vania Soto. The students will be selling their works to fundraise for the program at the closing reception.
 - Saturday, July 31st from 12 pm to 3 pm
 - Registration Link <https://www.eventbrite.com/e/artzy-exhibition-closing-reception-tickets-164517725947>

- If you would like to tour the exhibit, please contact Shai Perry at sperry@kckcc.edu.



Kids Camp

- Art week July 12 - 15 & Multicultural week July 19 -22
- 100 KCK Children Served

Art Gallery supported the Community Education Building Kids Camp program by providing educational events for Art Appreciation and Multicultural Engagement. Programing included cologne art inspired by the Historical Mural Project, Urban Hike of KCKCC Nature Trail, Epic Clay Studio projects, Wyandotte Co. Museum tour, Historical collections processes, and make your T-shirt with the Learning Commons.

- Additional Support From
 - Epic Clay Staff
 - Urban Hike - Lisa Peña,
 - KCKCC Garden - Curtis Smith
 - Learning Commons - Dorothy Hill and Debra Newton
 - Wyandotte Co Museum - Amy Loch
 - Historical Advisory Committee - Mark Janzen



Campus Art Collection

- The Art Gallery staff has selected a new label style for the campus collection. The labels are contemporary clear acrylic that is timeless. President Dr. Mosier initiated this project in preparation for artist Rita Blitt upcoming visit to Kansas City this September.



ATHLETICS-Anthony Tompkins, Director

- We currently have 185 student-athletes at KCKCC for the Fall of 2021.
- Both the M/W Soccer teams as well the Volleyball reported early to do preseason training.
- Athletes are required to provide a COVID-19 negative tests before they could begin training.
- Athletes are required to show proof of COVID-19 Vaccination or have a Medical/Religious exemption on file with the Student Health Services office.
- Volleyball begins their season on August 20th.
- September 1st will be a busy night in Athletics as Volleyball will host top ranked Johnson County and Men's and Women's Soccer will host Neosho for their home openers.
- KCKCC Golf outing will be held on August 16th at Dub's Dread Golf Course. Shotgun start will be at 1:00pm.

KCKCC Unduplicated Headcount by Location

CAMPUS (UNDUP at A Location & DUP Across Locations)	08.19.2019	08.17.2020	08.16.2021	19-20	19-20	20-21	20-21	Fall 2021	19-21	19-21
	Fall 2019	Fall 2020	Fall 2021	Diff - #	Diff - %	Diff - #	Diff - %	%	Diff - #	Diff - %
AMZN	11	-	-	-11	-	0	-	0.00%	-11	-
BL	-	263	110	263	-	-153	-58.17%	2.30%	110	-
DNTWN	9	-	-	-9	-100.00%	0	-	0.00%	-9	-100.00%
FRSC	40	46	33	6	15.00%	-13	-28.26%	0.69%	-7	-17.50%
HS	820	863	788	43	5.24%	-75	-8.69%	16.50%	-32	-3.90%
LCF	-	-	24	-	-	24	-	0.50%	24	-
MC	2,771	1,350	1,770	-1,421	-51.28%	420	31.11%	37.07%	-1,001	-36.12%
OC	285	224	283	-61	-21.40%	59	-	5.93%	-2	-0.70%
OL	1,805	2,244	2,140	439	24.32%	-104	-4.63%	44.82%	335	18.56%
PION	313	212	227	-101	-32.27%	15	7.08%	4.75%	-86	-27.48%
TEC	932	749	823	-183	-19.64%	74	9.88%	17.24%	-109	-11.70%
USDB	47	35	43	-12	-25.53%	8	22.86%	0.90%	-4	-8.51%
VIRT	-	1,029	540	1,029	-	-489	-47.52%	11.31%	540	-
Total UNDUP Headcount	5,536	4,691	4,775	-845	-15.26%	84	1.79%		-761	-13.75%

Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.

Status	Fall 19	Fall 20	Fall 21	19-20 #	19-20 %	20-21 #	20-21 %	Fa 2021 %	19-21 #	19-21 %
First-time	1,882	1,403	1,496	-479	-25.45%	93	6.63%	31.33%	-386	-20.51%
Returning	3,654	3,288	3,279	-366	-10.02%	-9	-0.27%	68.67%	-375	-10.26%
Gender	Fall 19	Fall 20	Fall 21	19-20 #	19-20 %	20-21 #	20-21 %	Fa 2021 %	19-21 #	19-21 %
Unknown	-	2	8	2	-	6	-	0.17%	8	-
Female	3,332	2,862	2,844	-470	-14.11%	-18	-0.63%	59.56%	-488	-14.65%
Male	2,204	1,827	1,923	-377	-17.11%	96	5.25%	40.27%	-281	-12.75%
Race / Ethnicity	Fall 19	Fall 20	Fall 21	19-20 #	19-20 %	20-21 #	20-21 %	Fa 2021 %	19-21 #	19-21 %
American Alaska Native	35	27	24	-8	-22.86%	-3	-11.11%	0.50%	-11	-31.43%
Asian	276	214	210	-62	-22.46%	-4	-1.87%	4.40%	-66	-23.91%
Black or African American	1,081	887	887	-194	-17.95%	-	0.00%	18.58%	-194	-17.95%
Hawaiian Pacific Islander	9	13	4	4	44.44%	-9	-69.23%	0.08%	-5	-
Hispanic	1,427	1,067	1,078	-360	-25.23%	11	1.03%	22.58%	-349	-24.46%
Multi-racial	278	271	270	-7	-2.52%	-1	-0.37%	5.65%	-8	-2.88%
Unknown	223	200	196	-23	-10.31%	-4	-2.00%	4.10%	-27	-12.11%
White	2,207	1,823	1,938	-384	-17.40%	115	6.31%	40.59%	-269	-12.19%
Non Resident	-	189	168	189	-	-21	-11.11%	3.52%	168	-

KCKCC Credit Hours by Location

CAMPUS	08.19.2019	08.17.2020	08.16.2021	19-20	19-20	20-21	20-21	Fall 2021	19-21	19-21
	Fall 2019	Fall 2020	Fall 2021	Diff - #	Diff - %	Diff - #	Diff - %	%	Diff - #	Diff - %
AMZN	63	-	-	-63	-	-	-	0.00%	-63	-
BL	-	1,582	653	1,582	-	-929	-58.72%	1.45%	653	-
DWNTN	52	-	-	-52	-100.00%	-	-	0.00%	-52	-100.00%
FRSC	308	454	320	146	47.40%	-134	-29.52%	0.71%	12	3.90%
HS	4,424	5,049	4,430	625	14.13%	-619	-12.26%	9.82%	6	0.14%
LCF	-	-	240	-	-	240	-	0.53%	240	-
MC	22,305	7,345	11,620	-14,960	-67.07%	4,275	58.20%	25.76%	-10,685	-47.90%
OC	874	649	732	-225	-25.74%	83	-	1.62%	-142	-16.25%
OL	9,846	14,259	12,994	4,413	44.82%	-1,265	-8.87%	28.81%	3,148	31.97%
PION	2,699	1,857	1,946	-842	-31.20%	89	4.79%	4.31%	-753	-27.90%
TEC	11,461	8,947	9,832	-2,514	-21.94%	885	9.89%	21.80%	-1,629	-14.21%
USDB	360	204	289	-156	-43.33%	85	41.67%	0.64%	-71	-19.72%
VIRT	-	4,847	2,044	4,847	-	-2,803	-57.83%	4.53%	2,044	-
Total	52,392	45,193	45,100	-7,199	-13.74%	-93	-0.21%		-7,292	-13.92%



Strategic Initiatives and Outreach

Dr. Tami Bartunek Vice President - Taylor Bolts Graphic Designer

Omar Brenes Web Architect - Joy Cicero Production Assistant

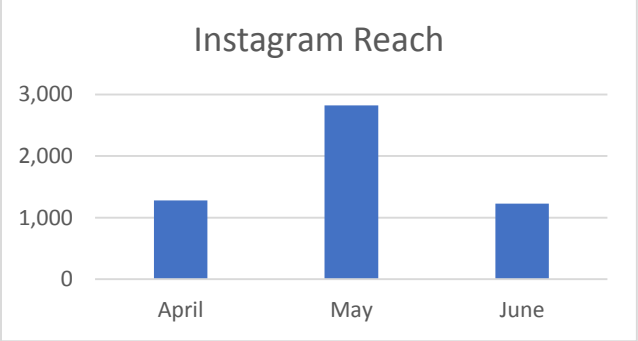
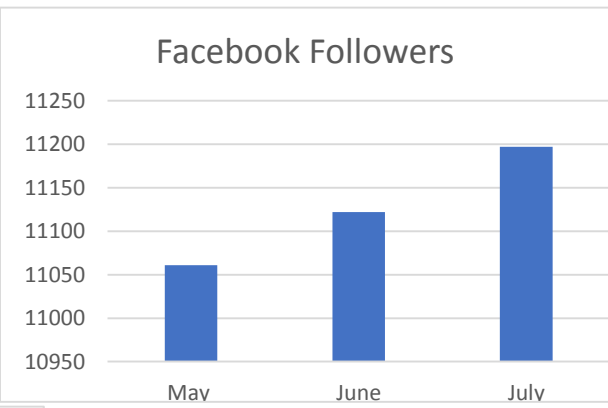
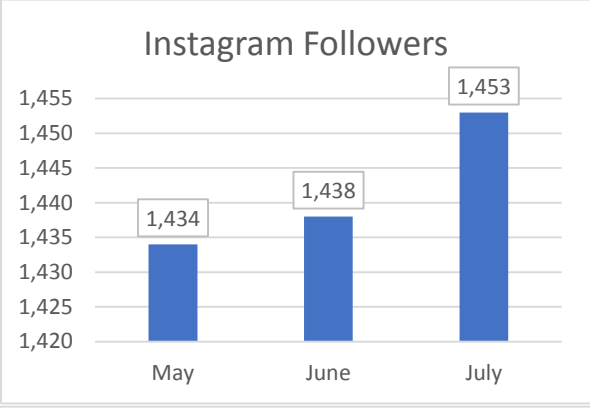
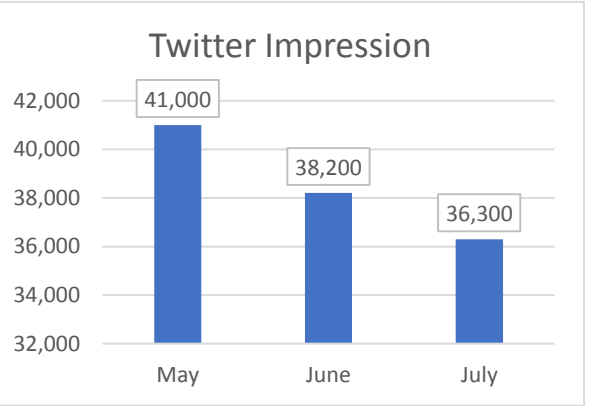
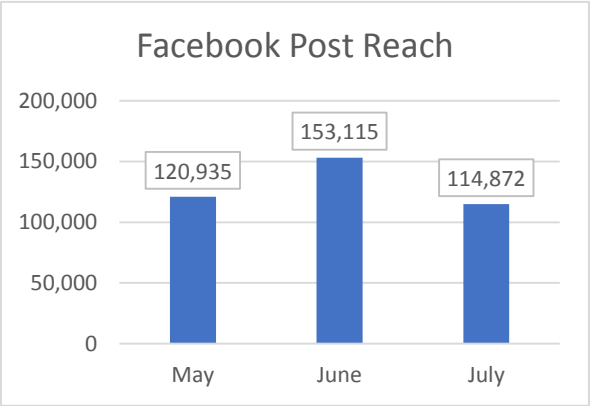
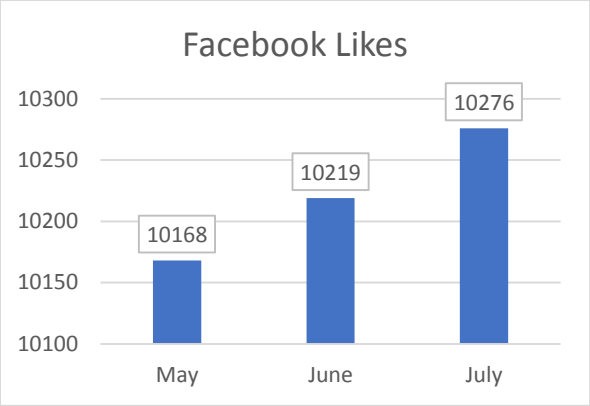
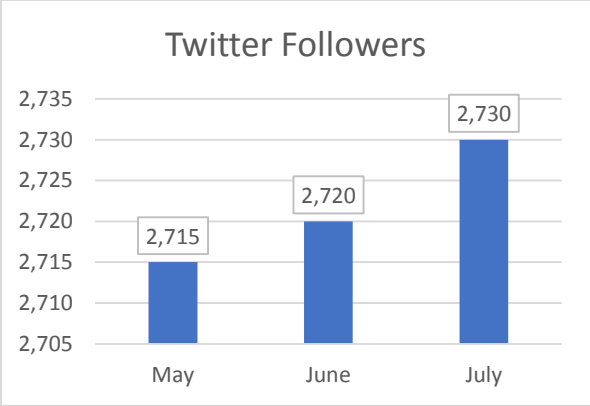
Matt Fowler Web Designer - Kim Lutgen Printshop Manager

Kelly Rogge Public Information Manager - Dana Sambol Executive Assistant

Strategic Initiatives and Outreach

- We participated in the KS Chamber's Minority Business Summit on July 21. Dr. Mosier provided a welcome address to the group and Dr. Bartunek moderated a panel discussion titled "Becoming an Employer of Choice". The event was held at the Sporting KC Training Facility in KC, KS.
- The marketing team is collecting input from the community to name our new student housing complex. All members of the community are invited to participate by filling out this form: <https://forms.kckcc.edu/name-our-new-student-housing-facility/>
- The marketing team continues to plan for our Centennial Celebration events. We anticipate launching the Centennial microsite after the 2021 holiday season. This will allow the community to continue learning about our centennial and participate in planned events. The microsite will be used from 2022-2024.
- KCKCC participated in the 2021 Wyandotte County Fair. We had admission representatives available in the red barn, Jim Mair was there with his students to help with military appreciation, and KCKCC branded red plastic cups were handed out during the fair.
- Continue to participate in CHIP meetings and ThrYve program meetings to help ensure KCKCC is appropriately partnering with these groups.

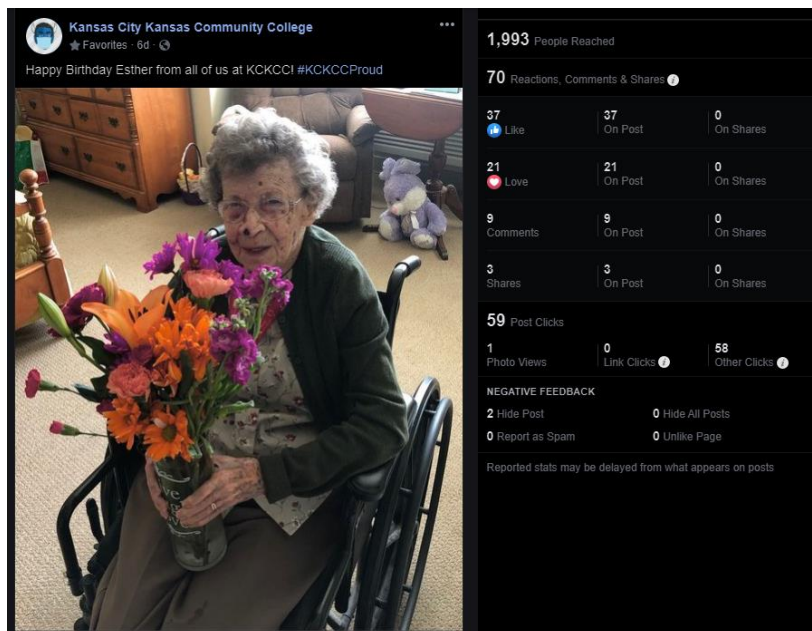
Social Media Metrics and Select Posts



Notes:

It is not unusual for twitter impressions to drop in the summer. What is interesting to note is that we had the largest number of profile visits in July (26,900) than we have seen since before the pandemic. We anticipate impressions to start going back up as we are kicking off a new semester.

Facebook reach went down this month because we were not boosting any posts. However, it appears the organic reach is starting to rebound from the pandemic, which is excellent.



Kansas City Kansas Community College
★ Favorites · 6d · 🌐

Happy Birthday Esther from all of us at KCKCCI #KCKCOProud

1,993 People Reached

70 Reactions, Comments & Shares

Reaction	Count	On Post	On Shares
Like	37	37	0
Love	21	21	0
Comments	9	9	0
Shares	3	3	0


59 Post Clicks

Click Type	Count
Photo Views	1
Link Clicks	0
Other Clicks	58

NEGATIVE FEEDBACK

Action	Count
Hide Post	2
Report as Spam	0
Hide All Posts	0
Unlike Page	0

Reported stats may be delayed from what appears on posts





Kansas City Kansas Community College
 ★ Favorites · July 15 · 🌐

Have you submitted your FAFSA? Do it now! Beginning this fall 2021 semester, payment arrangements for your KCKCC fall tuition balance are required to remain enrolled in classes. To learn more about this visit, <https://bit.ly/3hL38hl> #KCKCCProud #EnrollNow

STAY ENROLLED

BY SUBMITTING YOUR FAFSA NOW!





FINANCIAL AID OFFICE 913.288.7697

1,115 People Reached

13 Likes, Comments & Shares

3 Likes	3 On Post	0 On Shares
6 Comments	5 On Post	1 On Shares
4 Shares	4 On Post	0 On Shares


62 Post Clicks

0 Photo Views	1 Link Clicks	61 Other Clicks
---------------	---------------	-----------------

NEGATIVE FEEDBACK


1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page




Reported stats may be delayed from what appears on posts



Kansas City Kansas Community College
 ★ Favorites · July 12 · 🌐

Congratulations to KCKCC's The Standard for their performance at the Kansas Choral Directors Association's event! #KCKCCProud



Kansas Choral Directors Association

Like Page

1,073 People Reached

18 Reactions, Comments & Shares

15 Like	15 On Post	0 On Shares
2 Love	2 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares


30 Post Clicks

7 Photo Views	0 Link Clicks	23 Other Clicks
---------------	---------------	-----------------

NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts




Kansas City Kansas Community College
 ★ Favorites · July 22 · 🌐

KCKCC President Dr. Greg Mosier and Conco Construction's Craig Nelson toured the building site for KCKCC's new student housing facility Thursday morning. Slated to open in Summer 2022, the building is being constructed on KCKCC's Main Campus. Thank you to Conco and Blue Hat Crane & Equipment Rental for your hard work on this exciting project.

Want to be part of KCKCC history? Submit your suggestion for a name for student housing at <https://forms.kckcc.edu/name-our-new-student-housing-facil.../>

#KCKCCProud #EndlessOpportunities



1,051 People Reached

24 Reactions, Comments & Shares

21 Like	20 On Post	1 On Shares
1 Love	1 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
2 Shares	2 On Post	0 On Shares

48 Post Clicks

27 Photo Views	3 Link Clicks	18 Other Clicks
--------------------------	-------------------------	---------------------------

NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Tweet activity



KCKCC @KansasCityKSCC

@KCKCCPrez Dr. Greg Mosier & @ConcoWichita's Craig Nelson toured the building site for KCKCC's new student housing facility Thursday. Thank you to Conco & @bluehatcrane for your hard work on this exciting project. #KCKCCProud #EndlessOpportunities

pic.twitter.com/nQasp7vzdr

Impressions	3,810
Total engagements	200
Media engagements	162
Detail expands	21
Likes	7
Profile clicks	6
Retweets	4



kansascitykscc ...

kansascitykscc KCKCC was pleased to partner with Harvesters Monday for a food distribution at KCKCC-TEC!
 #kckccproud #kckcc #bluedeils
 #community #communitycollege
 #fooddistribution #harvesters #wyco

1w

16 likes
 7 DAYS AGO

Add a comment... [Post](#)



kansascitykscc ...

kansascitykscc Look at the traffic this morning on the KCKCC Main Campus!
 #kckccproud #kckcc #bluedeils
 #geese #summer #walking #nature
 #haveagoodday #community #family

2w

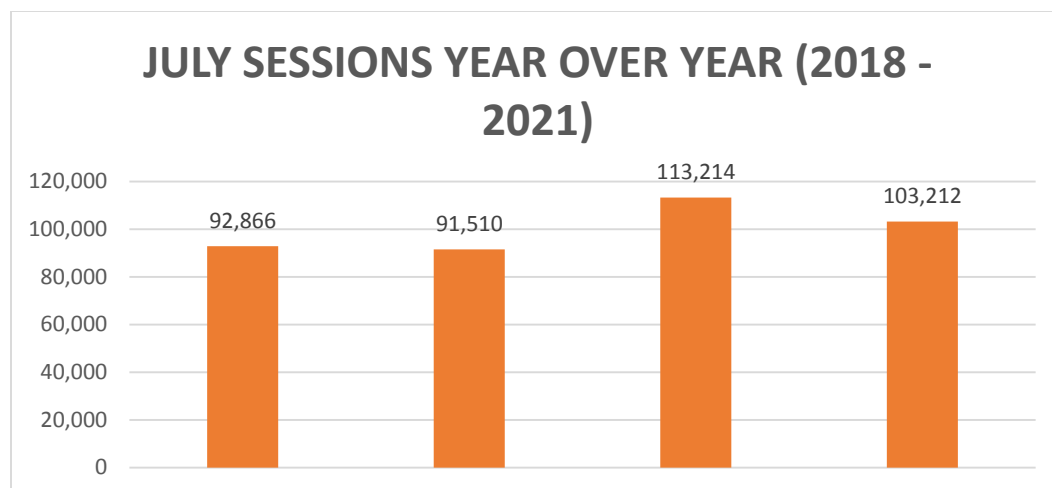
xochlee How I use to love watching them when we visited our son attended & graduated

26 likes
 JULY 21

Add a comment... [Post](#)

General Website Information

The Covid-19 information page on the KCKCC website has been revamped and updated to better communicate all the covid-19 information.



Top Webpages for July 2021

Webpage	Pageviews
Degree / Certificate Webpage	12,155
Get Ready	7,751
Class Schedule	5,541
Steps to Enrollment	4,625
Web Advisor	3,892



**BOARD OF TRUSTEES REPORT
FINANCE & FACILITY SERVICES
MICHAEL BEACH, CHIEF FINANCE OFFICER
AUGUST 2021 REPORT**

FINANCE - MICHAEL BEACH, CFO

- Yearend closing of the general ledger continues; final adjustments are being made; financial statements are being created; annual audit fieldwork should begin in September.
- Student Housing project continues to be on schedule. What cannot be seen from the outside of the project is that nearly all the framing of the basement level is complete. Contractors have started the electrical wiring in this area as well. The foundation walls are all backfilled and the ground around the building is being graded. Hollow-core slabs are now being laid on the second story. The building is really taking shape.

BOOKSTORE - JOSEPH STARKEY, SUPERVISOR

- The bookstore is all set for Fall semester. We started selling books for the Fall semester July 26.
- We extended our hours for the first three weeks of August to better help students. August 2nd - 20th, Mondays-Thursdays 8:00am-6:00pm.
- Returns: We have a total of \$29,686.67 in credits that are ready to apply to future invoices.

CENTRAL SCHEDULING - EVERETT FLETCHER, SUPERVISOR

- 139 Campus related activities (i.e., meetings, workshops, events, exams)
- 3 Co-sponsored/Community events held at no charge
- 5 Outside Business/Community events held for charge
- \$2,625.01 received in rental payments for July 2021
- Our office is continuing to update our guidelines and processes to align with the updates and restrictions during this COVID-19/Variant season. They are forever changing, but we are keeping up with the adjustments.
- Event requests are increasing with the update in our availability to host and have events on campus.

FACILITY SERVICES - CHRIS GARDNER, DIRECTOR

Retirement of Dan Ward - Assistant Director of Facility Services

ACCOMPLISHMENTS: partial list

- Completed department training on MS Outlook & Help Desk.
- Started work to get pest control PM's in place.
- Completed Fleet Services reorganization. Effective 8/2.
- Started asset tagging work for final proposal.
- Completed an electrical asset inventory of all properties. Received an arc flash and infrared scan proposal.
- Continued Automation Engineering Technology classroom project at TEC 1.
- Gathered scope for requested dark room build out.
- Completed concrete work at Lansing prison for the welding program. Scheduled everything to install temporary A/C for VIP visit in August.
- Gathered scope for PAC rigging project.
- Received and reviewed Brightview contract for PCC landscaping and snow removal.
- Outlined scope, plans, & costs for BPU switch gear replacement project.
- Completed requisitions for vacant Facility Services Positions.
- Received approval for reorganization of Facility Services department.
- Completed KS state fire inspection at PCC and corrected issues.
- Gathered scope for TEC 1 request to create opening from Dean's suite to hallway in the largest part of the building.
- Gathered scope for Welding & Electrical space changes at TEC 1.
- Started work to get filter replacement service in place for HVAC equipment.
- Started looking for advanced CAD classes for two employees.
- Gained approval to bring snow removal in house and started the equipment search.

GOALS FOR NEXT MONTH:

- BPU switch gear replacement - gain approval.
- Complete PPE Policy and roll out the program.
- Execute contract for PCC landscaping & snow removal.
- Complete RFP for main campus and TEC landscaping.
- Issue PO's for needed snow removal equipment and get req's open for new hires.
- Hire replacement for 5 vacant positions.
- Pour pads for BPU switch gear replacement project.
- Complete mold remediation work in Learning Commons.
- Complete fire hydrant replacement.
- Complete proposal for Facility Services staffing needs.
- Put together scope and a high-level schedule for asset tagging.
- Complete a department expectations policy and include vacation request information.
- Order shades for upper & lower Jewell.

CAMPUS POLICE - ROBERT PUTZKE, CHIEF

Summary:

- Officer Peter Gregory resigned from the Police department effective July 1
- New hire Police Officers Cory Havner and D'Angelo Bushnell started July 6
- Deputy Chief Sievers virtually attended the NACCOP (National Association of Clery Compliance Officers and Professionals) conference July 20 thru 23
- Sgt. Bailie conducted RA training consisting of ALICE training, Fire/Tornado drills and Clery training July 28
- Assisted with traffic control for Harvester's Food Distribution at TEC 1 July 26
- Continue to manage public safety matters relating to COVID-19

Monthly Financial Summary

July - YTD FY2022		
	Results	Comments
Total Assets	\$ 118,181,931	Net Increase of \$17.79M for the month; See H1 below
Total Liabilities	\$ 46,666,050	Net increase of \$17.63M for the month; See H1 below
Net Position	\$ 71,515,881	Net Increase of \$160K; See H4 below

Summary: Revenue and Expenses	Results	Comments
Total Revenues	\$ 5,405,626	\$5.4M for the month; See H2 below
Operating Expenses	\$ 5,626,425	\$5.63M for the month; See H3 below
Increase /(Decrease) in Net Positions	\$ (220,799)	YTD decrease in Net Position for July; See H4 below
Current Month - Burn Rate	\$ 5,626,425	CY Budgeted monthly burn rate =\$7.14M
PRIOR YEAR MONTH - Burn Rate	\$ 4,932,634	

Highlights / Key Financial Initiatives	
H1	The net increase in total assets is largely due to adjusting yearend cash, fixed assets, and debt balances for the student housing special revenue debt and construction project. This adjustment was part of the College's yearend closing process. As the project progresses, the remaining cash balance of approximately \$17 million will be paid for the construction of the building. The College's total YTD operating cash position remains strong at approximately \$11M better than last year's YTD cash position. This increase in cash is also reflected as an increase in "Reserves" which are designated for needed large future projects and operations.
H2	Revenues - Increase in revenues is largely due to \$4.25M increase in tuition and fees revenue for fall enrollment. Additionally, the College received \$667K in financial aid and student emergency relief funds, and \$397K in Bookstore and Student Housing revenues.
H3	Operating Expenses - YTD Operating expenses in the amount of \$5.6M are consistent with expectations. Operating expenses largely consist of salaries and benefits of approximately \$3.37M and \$1.25M for Supplies & Other Operating Expenses for July. The College also paid \$431K in HEERF student emergency relief and financial aid.
H4	The College's overall net position had a very modest increase of \$160K. This increase is the net result of yearend closing adjustments and the net decrease in net position from operating results (expenses exceeding revenues by \$220K).
H5	

Risks / Issues	
R1	The College continues to enroll students for Fall Semester. While enrollment numbers for Fall 2021 are approximately 14.5% more than Fall 2020, enrollment is currently down by approximately 10% compared to Fall 2019. As previously indicated, the College continues to receive "one-time" HEERF revenues to cover increased costs due to COVID. The potential long-term decline in enrollment will continue to place pressure on the College to rely on these funds to meet "ongoing" operating expenses.
R2	
R3	
R4	

KANSAS CITY KANSAS COMMUNITY COLLEGE
Interim Summary Financial Statements - July 2021
Year to Date Fiscal Year 2022, with comparison to Fiscal Year Ended June 30, 2021

Summary Statement of Net Position

	YTD FY2022	Unaudited Year-End FY2021
Assets		
Current Assets	\$ 62,695,132	\$ 66,843,508
Noncurrent Assets	55,486,799	55,486,799
Total Assets	<u>\$ 118,181,931</u>	<u>\$ 122,330,307</u>
Liabilities		
Current Liabilities	\$ 9,032,866	\$ 11,454,664
Noncurrent Liabilities	37,633,184	37,633,184
Total Liabilities	46,666,050	49,087,848
Net Position	<u>71,515,881</u>	<u>73,242,459</u>
Total Liabilities and Net Position	<u>\$ 118,181,931</u>	<u>\$ 122,330,307</u>

Summary Statement of Revenue Expenses and Changes in Net Position

	YTD FY2022 Actual	Annual Budget	Annual Variance	YTD FY2021 Actual	Percent Used Actual to Budget
Operating Revenues	\$ 5,405,626	\$ 34,420,330	\$ (29,014,704)	\$ 4,342,557	15.70%
Non-Operating Revenues, Net	-	57,762,262	(57,762,262)	795	0.00%
Total Revenues	5,405,626	92,182,592	(86,776,966)	4,343,352	5.86%
Operating Expenses	5,626,425	85,687,565	80,061,140	4,932,634	6.57%
Increase/(Decrease) in Net Positions	<u>\$ (220,799)</u>	<u>\$ 6,495,027</u>	<u>\$ (6,715,826)</u>	<u>\$ (589,282)</u>	

KANSAS CITY KANSAS COMMUNITY COLLEGE
Summary Statement of Revenue Expenses and Changes in Net Position
YTD JULY 2021

	FY2022 Actual	Amended Budget	FY2021 Actual	Annual Budget	FY2020 Actual	Annual Budget	FY2019 Actual	Annual Budget
Operating Revenues	\$ 5,405,626	\$ 34,420,330	\$ 4,342,557	\$ 26,816,600	\$ 4,710,279	\$ 27,315,064	\$ 5,198,163	\$ 29,246,544
Non-Operating Revenues, Net	-	57,762,262	795	57,320,243	-	57,959,925	-	53,604,198
Total Revenues	5,405,626	92,182,592	4,343,352	84,136,843	4,710,279	85,274,989	5,198,163	82,850,742
Operating Expenses	5,626,425	85,687,565	4,932,634	79,144,659	5,183,920	80,812,679	2,863,964	79,979,223
Increase/(Decrease) in Net Positions	\$ (220,799)	\$ 6,495,027	\$ (589,282)	\$ 4,992,184	\$ (473,641)	\$ 4,462,310	\$ 2,334,199	\$ 2,871,519

KANSAS CITY KANSAS COMMUNITY COLLEGE						
BANK BALANCES PER GENERAL LEDGER						
					YTD	PRIOR YEAR
FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS	31-Jul-21	31-Jul-20
BROTHERHOOD BANK	25	FEDERAL PROGRAMS	\$ 461,237		\$ 461,237	\$ 447,426
BROTHERHOOD BANK	61	CAPITAL OUTLAY	\$ 3,119,490		\$ 3,119,490	\$ 2,224,711
BROTHERHOOD BANK	61	CAPITAL OUTLAY		\$ 3,180,637	\$ 3,180,637	\$ 3,174,284
BROTHERHOOD BANK	74	BOARD SCHOLARSHIP	\$ 281,017		\$ 281,017	\$ 278,592
LIBERTY BANK			\$ 507,431		\$ 507,431	\$ 501,172
COUNTRY CLUB BANK**	13/14	ABE-CONT. EDUCATION	\$ 266,687		\$ 266,687	\$ 371,624
COUNTRY CLUB BANK**	72	INCIDENTAL (AGENCY)	\$ 286,728		\$ 286,728	\$ 603,305
SECURITY BANK***	11	GENERAL FUND	\$ 28,934,713		\$ 28,934,713	\$ 17,997,191
SECURITY BANK	15	TECHNICAL ED FUND	\$ 821,091		\$ 821,091	\$ 842,718
SECURITY BANK	16	STUDENT UNION	\$ 812,746		\$ 812,746	\$ 752,135
		(AUXILIARY SERVICES)				
SECURITY BANK	63	STUDENT HOUSING	\$ 17,332,162		\$ 17,332,162	\$ -
		(CONSTRUCTION FUND)				
UMB BANK *	17	PAYROLL	\$ -		\$ -	\$ -
TOTAL			\$ 52,823,302	\$ 3,180,637	\$ 56,003,939	\$ 27,193,158
	Current	Previous Month	Previous Year			
91-day Treasury Rate	0.050	0.050	0.100			
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.						
** No interest paid, no fees charged.						
***No Fees assessed by Security Bank and Brotherhood Bank.						

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2021 to June 30, 2022										
July 1, 2020 to June 30, 2021										
Month	FY2022	FY2021	FY2022	FY2021	FY2022	FY 2021	FY2022	FY2021	FY2022	FY2021
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									33,389,214	20,787,707
July	2,723,922	3,429,836	(6,357,332)	(5,377,634)	(3,633,410)	(1,947,798)		(21,297)	29,755,804	18,839,909
August	7,193,429	7,193,429	(6,050,200)	(6,050,200)	1,143,229	1,143,229			30,899,033	19,961,841
September	9,565,036	9,565,036	(8,587,336)	(8,587,336)	977,700	977,700			31,876,733	20,939,541
October	3,690,944	3,690,944	(5,631,319)	(5,631,319)	(1,940,375)	(1,940,375)			29,936,358	18,999,166
November	2,867,892	2,867,892	(7,238,935)	(7,238,935)	(4,371,043)	(4,371,043)			25,565,315	14,628,123
December	1,098,189	1,098,189	(5,601,686)	(5,601,686)	(4,503,497)	(4,503,497)			21,061,818	10,124,626
January	29,633,372	29,633,372	(7,094,270)	(7,094,270)	22,539,102	22,539,102			43,600,920	32,663,728
February	5,455,993	5,455,993	(6,433,678)	(6,433,678)	(977,685)	(977,685)			42,623,235	31,686,043
March	4,568,105	4,568,105	(9,345,892)	(9,345,892)	(4,777,787)	(4,777,787)			37,845,448	26,908,256
April	5,013,271	5,013,271	(8,372,819)	(8,372,819)	(3,359,548)	(3,359,548)			34,485,900	23,548,708
May	1,080,147	1,080,147	(6,094,356)	(6,094,356)	(5,014,209)	(5,014,209)			29,471,691	18,534,499
June	23,392,021	25,572,380	(10,717,664)	(10,717,664)	12,674,357	14,854,716			42,146,047	33,389,214
Totals	96,282,321	99,168,594	(87,525,488)	(86,545,790)	8,756,833		-	(21,297)		
Bold = Actual										
	2,723,922		(6,357,332)							
GL Balance	General Fund	\$ 28,934,713								
	TEC Fund	\$ 821,091								
		\$ 29,755,804								

KANSAS CITY KANSAS COMMUNITY COLLEGE
Debt Position
YTD JULY 2021

Debt Issuance	Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2021	Payments FY22 Due Date	Amount	Less Interest	Balance 6/30/2022
COP-Capital Lease Oblig	7/1/2013	6/1/2027	\$5,750,401	\$1,585,000	4/1/2023	\$815,000	6/1/2022	\$425,988	\$25,988	\$415,000
	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$3,040,000	5/1/2022	\$633,140	\$93,140	\$2,500,000
	3/1/2020			\$11,095,000	4/1/2029	\$9,480,000	4/1/2022	\$2,129,200	\$379,200	\$7,730,000
	3/1/2020			\$4,270,000	4/1/2029	\$4,260,000	4/1/2022	\$133,990	\$103,990	\$4,230,000
Revenue Bond Oblig	1/27/2021		\$19,840,000	NA	NA	\$19,840,000	9/1/2022	\$763,847	\$763,847	\$19,840,000
			<u>\$33,635,401</u>	<u>\$20,975,000</u>		<u>\$37,435,000</u>		<u>\$4,086,165</u>	<u>\$1,366,165</u>	<u>\$34,715,000</u>

Predictive Model of Significant Annual Cash Flows - FY2022

Inflows		Outflows	
	Description Amount	Description Amount	
July			
August	State Aid - Disbursement 1 \$ 5,179,791	Insurance (\$450,000)	
	Covid Student Relief Funds \$ 800,000	(Down Payment)	
	Covid Institutional Funds \$ 2,299,660	Financial Aid Refunds (\$800,000)	
September	Tax Distribution \$ 2,845,034	Financial Aid Refunds (\$3,050,000)	
	Current Tax \$ 982,000	COP - Interest on Debt (\$241,595)	
	Heavy Truck \$ 992	(Certificates of Participation)	
	Motor Vehicle \$ 1,550,000		
	Commercial Motor Vehicle \$ 11,500		
	Motor Vehicle Excise \$ 10,792		
	RV \$ 7,000		
	Delinquent \$ 282,750		
	Financial Aid Draw \$ 3,200,000		
	Covid Student Relief Funds \$ 1,750,000		
October	Tax Distribution \$ 808,695	COP - Interest on Debt (\$46,570)	
	Current Tax \$ 2,750		
	Motor Vehicle \$ 582,600		
	Commercial Motor Vehicle \$ 2,500		
	RV \$ 1,489		
	Delinquent \$ 219,356		
November		COP - Interest on Debt (\$12,994)	
		Insurance Payment (\$300,000)	
December			
January	Tax Distribution \$ 22,536,268		
	Current Tax \$ 20,823,779		
	Heavy Truck \$ 6,700		
	Motor Vehicle \$ 830,000		
	Commercial Motor Vehicle \$ 18,153		
	Motor Vehicle Excise \$ 11,332		
	RV \$ 3,518		
	Industrial Revenue Bonds \$ 477,786		
	Delinquent \$ 365,000		
	State Aid - Disbursement 2 \$ 5,179,791		
	SB 155 Funding - Disb 1* \$ 1,600,000		
February	Financial Aid Draw \$ 3,000,000	Financial Aid Refunds (\$2,550,000)	
	Covid Student Relief Funds \$ 1,250,000		
March	Tax Distribution \$ 1,679,021	COP - P & I (\$2,021,595)	
	Current Tax \$ 986,300	(Principal and Interest)	
	Heavy Truck \$ 3,260		
	Motor Vehicle \$ 373,500		
	Commercial Motor Vehicle \$ 119,600		
	RV \$ 1,061		
	Delinquent \$ 195,300		
April		COP - P & I (\$586,570)	
May		COP - P & I (\$412,994)	
June	Tax Distribution \$ 17,031,232		
	Current Tax \$ 15,600,000		
	Heavy Truck \$ 2,230		
	Motor Vehicle \$ 980,000		
	Commercial Motor Vehicle \$ 27,500		
	RV \$ 6,200		
	Industrial Revenue Bonds \$ 192,302		
	Delinquent \$ 223,000		
	SB 155 Funding - Disb 2 \$ 1,404,750		

ELECTRICAL USAGE

DATE	KWH	DOLLARS	CENTS	DATE	KWH	DOLLARS	CENTS
			PER KWH				PER KWH
year 2014	9,693,245	\$1,038,839	11.14	year 2015	7,217,301	\$832,768	11.79
1/28/2016	686,808	\$71,914	10.47	1/30/2017	669,778	\$67,660	10.10
2/26/2016	612,126	\$66,398	10.84	2/27/2017	520,873	\$59,658	11.45
3/30/2016	589,650	\$64,725	10.97	3/30/2017	571,377	\$66,275	11.59
4/29/2016	510,454	\$58,720	11.50	4/27/2017	488,937	\$62,282	12.73
5/27/2016	490,058	\$64,489	13.15	5/30/2017	519,433	\$63,673	12.25
6/30/2016	499,129	\$61,192	12.25	6/29/2017	493,221	\$63,308	12.83
7/28/2016	471,206	\$61,206	12.98	7/28/2017	517,966	\$69,963	13.50
8/30/2016	555,317	\$63,996	11.52	8/30/2017	509,347	\$65,091	12.77
9/29/2016	488,177	\$54,543	11.17	9/28/2017	471,352	\$68,199	14.45
10/28/2016	463,380	\$52,462	11.32	10/30/2017	510,088	\$66,797	13.09
11/29/2016	521,442	\$55,189	10.58	11/29/2017	440,328	\$72,722	16.51
12/29/2016	<u>614,663</u>	<u>\$58,846</u>	9.57	12/28/2017	<u>543,884</u>	<u>\$75,020</u>	13.79
year 2016	6,502,410	\$733,680	11.36	year 2017	6,256,584	\$800,648	12.79
1/30/2018	693,552	\$89,219	12.86	1/30/2019	609,645	\$83,726	13.73
2/28/2018	607,766	\$81,656	13.43	2/27/2019	625,832	\$80,202	12.81
3/28/2018	523,914	\$76,238	14.55	3/28/2019	554,141	\$78,123	14.09
4/27/2018	543,350	\$80,058	14.73	4/29/2019	510,325	\$73,381	14.37
5/30/2018	489,912	\$69,589	14.20	5/30/2019	441,276	\$66,651	15.10
6/28/2018	465,616	\$66,247	14.22	6/27/2019	436,477	\$63,796	14.61
7/30/2018	508,674	\$65,879	12.95	7/31/2019	537,680	\$64,553	12.00
8/30/2018	519,245	\$66,724	12.85	8/29/2019	494,320	\$67,133	13.58
9/28/2018	441,010	\$67,393	15.28	9/27/2019	485,749	\$63,507	13.07
10/30/2018	523,678	\$74,199	14.16	10/30/2019	528,274	\$73,213	13.85
11/29/2018	553,893	\$79,005	14.26	11/26/2019	440,981	\$65,663	14.89
12/28/2018	<u>566,892</u>	<u>\$80,894</u>	14.27	12/30/2019	<u>524,192</u>	<u>\$72,943</u>	13.91
year 2018	6,437,502	\$897,101	13.98	year 2019	6,188,892	\$852,891	13.83
1/30/2020	501,163	\$72,729	14.51	1/28/2021	581,940	\$75,663	13.00
2/28/2020	507,458	\$71,243	14.03	2/25/2021	664,720	\$76,586	11.52
3/30/2020	488,515	\$73,813	15.10	3/30/2021	568,580	\$73,401	12.90
4/30/2020	279,539	\$47,494	16.90	4/29/2021	516,220	\$64,693	12.53
5/28/2020	296,200	\$53,723	18.13	5/27/2021	446,300	\$57,583	12.90
6/30/2020	412,142	\$61,005	14.80	6/29/2021	529,020	\$58,806	11.11
7/30/2020	456,500	\$64,387	14.10	7/29/2021	484,980	\$61,788	12.73
8/28/2020	417,396	\$58,039	13.90				
9/29/2020	478,281	\$67,910	14.10				
10/29/2020	479,090	\$75,859	15.80				
11/25/2020	443,240	\$65,829	14.85				
12/30/2020	<u>595,900</u>	<u>\$77,901</u>	13.07				
year 2020	5,355,424	\$789,932	14.94				

BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

AUGUST 2021

Human Resources Updates

- The KCKCC employee satisfaction survey results were shared with employees during 2021 Fall Convocation. A summary of the survey results will be posted to the College's webpage this month.
- The Human Resources Department will begin the search process for an executive administrative assistant/human resources specialist this month.
- Commenced testing for the implementation of student workers to use electronic timesheets and discontinue use of the paper forms.

Training and Development

- We are finalizing the annual compliance training for employees through our employee Learning Management System, KnowledgeCity. Once the training is uploaded to each employee profile, they will receive an email directing them to complete the required compliance training.
- We have posted an opening for a Talent Development Manager. This individual will work with employees to cultivate their natural talents to increase productivity and efficiency. The position will also facilitate development programs, develop career paths to maximize engagement and retention, and collaborate with department leaders to determine development needs that align with the College's business and operational goals.

Benefits

- Updated the layout of the New Hire Summary document to highlight additional benefits offered by the College such as the use of the Wellness and Fitness Center.

Employment

- Human Resources is working diligently to onboard approximately 60 new employee this month.
- The Employment Coordinator continues to work with the applicant tracking vendor, ApplicantStack, to test the system's ability to give supervisors greater access to navigate applicant information and change an applicant's status. A current supervisor is working with Human Resources with this project by providing feedback and to ensure the changes work as suggested.

BOARD OF TRUSTEES REPORT

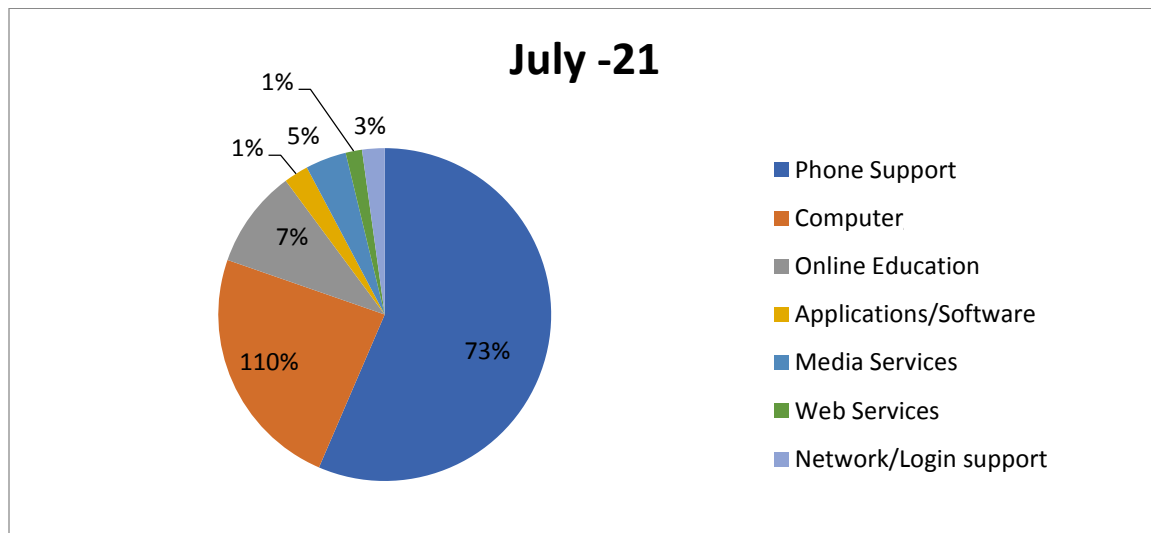
Peter Gabriel, Chief Information Officer

ACADEMIC SUPPORT

- Provided training and implementation support for Enrollment Management on Microsoft 365 Planner.
- Responded to multiple helpdesk tickets.
- Provided training session on editing video in Windows 10.
- Attended Extended Cabinet and Staff Senate meetings.
- Provided support for Math/Science job interviews online.
- Provide support and training for Student Activities on generating QR codes.
- Met with PTA faculty to support Microsoft Teams in the classroom.

COMPUTING SERVICES

- 239 tickets were issued during the month of July-291 tickets were resolved.
- The average time spent on each ticket was 2.275 days
- 873 helpdesk calls were taken in July - average time per call was 2.375 minutes.



MEDIA SERVICES

- Setup, and recorded the monthly Board of Trustees Meeting. Made a broadcast copy for the college's cable channel, and a video archival of the Board of Trustees Meeting.
- Setup a hybrid Board of Trustees Meeting via Zoom and in person.
- Setup projector, screen, and sound system at Lansing Correctional Facility for the welding program dedication.
- Setup and prepared videos, cameras, and mics for 2021 Convocation.
- Completed rooms 2107, 2108, 2110 with technology in the classroom.
- Setup video conference for Kansas Legislator redistricting meeting.

NETWORK SERVICES

- Student Recruiter Web App Availability - 98%
- MyDotte Web App Availability - 97%
- Email Availability for employees and students - 99%
- WebAdvisor Web App Availability - 97%
- Network Switch and Phone and Availability - 95%
- The project to decommission or migrate services that are running on Microsoft Windows Server 2008 is ongoing. This project is still ongoing, we are currently working on two servers used by Online Education.
- Microsoft updates and security patches were installed on 168 servers.
- Door card access has been migrated and all doors are now controlled by the new system.
- The Business office and vendor Transact has project has been completed.

AGREEMENT BETWEEN

Kansas City Kansas Community College
7250 State Avenue
Kansas City, Kansas 66112

AND

Byrne Pelofsky + Associates, LLC
7431 Broadway Street, Suite 14
Kansas City, Missouri 64114

Kansas City Kansas Community College, and Byrne Pelofsky + Associates, LLC, in consideration for mutual promises offered, agree on this __24th__ day of __August__ 2021, enter into this AGREEMENT for Byrne Pelofsky + Associates, LLC, to provide professional consulting services as follows:

Services

Byrne Pelofsky + Associates, LLC will provide the following consulting services related to Campaign Management Services over the course of an initial twelve (12) months starting September 15, 2021 for **Kansas City Kansas Community College**:

- Continue to develop a comprehensive local, regional and national fundraising strategy which includes the identification, cultivation and implementation for alumni of KCKCC.
- Continue to secure public and institutional funding, including local, county, state and national funding opportunities.
- Continue to advise on donor recognition and naming opportunities.
- Continue fundraising coaching for staff and Steering Committee as needed.
- Continue the moves management process for outstanding funding requests and opportunities with private foundations, all prospective donors and the Unified Government, State of Kansas, etc.
- Continue to seek and advise on the moves management process for new market tax credits from various Community Development Entities (CDE) (eg. IFF, Alt-Cap, local LISC and Central Bank) from conception throughout the complete review process.
- Continue ongoing prospective donor development and research.
- Continue to advise on fundraising implementation with partner organizations for the downtown campus.
- Grant Writing – Continue to identify grant opportunities for KCKCC, write and submits grants to individuals, private foundations, corporations and local and state public government.



- Continue to facilitate and manage active fundraising period - prioritizing prospective donors on an ongoing basis, developing individual solicitation strategies (for families, individuals, corporations, foundations), one-on-one solicitations, moves management and follow up for each of the giving level thresholds below:
 - Lead Donors: \$1,000,000+
 - Pacesetter Donors: \$500,000 - \$999,999
 - Major Donors: \$100,000 - \$499,999
 - All other gifts: \$99,999 and below

Fees

1. Fees for services are **\$10,000 per month for twelve (12) months**. A subsequent agreement can/will be developed for a subsequent 12-month period, if desired.
2. **Kansas City Kansas Community College** will be billed on the 1st day of each month for the current month's services. Payment will be due by the 15th of the month.
3. These fees are not reflective of the amount of a fundraising goal or the amount raised. Byrne Pelofsky + Associates, LLC agrees to put forth its best efforts for **Kansas City Kansas Community College**, and the consulting fees shall be due and owing, irrespective of the fundraising results.
4. Additional Travel Expenses: Other additional expenses to be billed separately include airfare, accommodations, ground transportation, mileage and/or parking. No travel is anticipated for this engagement. If, however, we need to travel on behalf of **Kansas City Kansas Community College**, we will seek prior approval before incurring any additional travel expenses.

EFT [Electronic Funds Transfer] is recommended and can be coordinated with Byrne Pelofsky + Associates, LLC's accounting department.

Non-Hire Provision

In retaining Byrne Pelofsky + Associates, LLC, and its employees, **Kansas City Kansas Community College and Foundation** agrees that neither **Kansas City Kansas Community College and Foundation** nor its subsidiaries or affiliates will hire current or former Byrne Pelofsky + Associates, LLC's consultants or employees for a period of one (1) year following the conclusion of this engagement. For purposes of this Agreement, this period commences on the first day following acknowledgement of notice of successful completion or termination of services.



Cancellation

This Agreement contains the entire agreement between Byrne Pelofsky + Associates, LLC and **Kansas City Kansas Community College** and any changes must be made in writing and signed by both parties. This Agreement may be terminated by either party upon written notice sixty (60) days prior to intended date of separation and the organization shall pay for the work performed up to the date of cancellation.

Confidentiality and Ownership of Information

All information developed and collected in preparing for and carrying out the fundraising components of the engagement shall be the property of **Kansas City Kansas Community College**. Byrne Pelofsky + Associates, LLC warrants that the corporation or its employees or representatives will not divulge information developed during the course of the consultation to outside parties without the prior written consent of **Kansas City Kansas Community College**.

Renegotiation of Contract Terms

Fees are estimated based on the amount of time required to complete outlined activities, and on the availability of **Kansas City Kansas Community College and Foundation** leadership and staff to be active participants in this process. Should the parameters of the project or consultancy change significantly from those outlined in this contract, new estimates will be presented. Should unforeseen complexities require a significant number of additional workdays to be dedicated to the project, Consultants reserve the right to seek a renegotiation of contract terms.

The provisions found in Contractual Provisions Attachment (Form DA-146a), which is attached hereto, are hereby incorporated in this contract and made a part thereof. *(Added 7/29/2021 gm)*

For Kansas City Kansas Community College



Dr. Greg Mosier, President

July 29, 2021

Date

For Byrne Pelofsky + Associates, LLC



Jeffrey D. Byrne, Co-Founder + CEO

July 27, 2021

Date

