



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Agenda - Amended
November 16, 2021 – 5:00 P.M.**

Meeting Location: Hybrid – KCKCC-Main Campus, Upper Jewell Lounge and Zoom Meeting

Agenda

1. Call to Order & Pledge of Allegiance
2. KCKCC Mission Statement
3. Roll Call
4. Approval of Agenda
5. Audience to Patrons and Petitioners (5-minute limit)
6. **Recognitions/Presentations:**
 - 2021 CCSSE Report. Presented by Dr. Delfina Wilson, Vice-President of Student Affairs.
7. **Communications** – None scheduled.
8. **Board Committee Reports**
9. **Consent Agenda:**
 - (Item A) - Approval of Minutes of the October 19, 2021 Meeting – Amended November 15, 2021
 - (Item A1) - Approval of Minutes of the October 19, 2021 Special Meeting
 - (Item B) - Approval of Recommendations for Payment
 - (Item C) - Approval of Ratification Items
 - (Item D) - Approval of Personnel Items (H.R.) – Revised November 15, 2021
10. **Student Senate Report** – Ms. Dejaria “DJ” Guillory, Student Senate President

11. **President's Report** – Dr. Greg Mosier
12. **Vice President Academic Affairs Report** – Mr. Jerry Pope
13. **Vice President Student Affairs Report** – Dr. Delfina Wilson
14. **Vice President Strategic Initiatives & Outreach Report** – Dr. Tami Bartunek
15. **Chief Financial Officer Report** – Mr. Michael Beach
16. **Chief Human Resources Officer Report** – Ms. Christina McGee
17. **Chief Information Officer Report** – Mr. James Bennett, Director of Computing Services on behalf of Mr. Peter Gabriel
18. **Unfinished Business:**
 - HLC Update. Presented by Mr. Jerry Pope.
 - Revised Resolution for EDA AOR and Match - May 18, 2021. Presented by Dr. Greg Mosier.
 - Proposed January 2022 COVID-19 Protocols Update for the Blue Devil Comeback Plan. Presented by Dr. Greg Mosier
19. **New Business:**
 - Approval of College Policies. Presented by Trustee Linda Hoskins Sutton.
 - Graduation Requirement Policy and Procedure (2.14)
 - Paternity Leave (5.34)
 - Request-Report for Leave of Absence (5.31)
 - Student Excused Absences (2.13)
 - Procedure for Handling Inquiries Concerning Available Positions. (5.19)
 - Approval of the 2021 Annual Audit Report. Presented by Mr. Michael Beach.
 - 2021 Annual Board of Trustees Food Drive. Presented by Dr. Greg Mosier.
20. **Executive Session(s)** - None scheduled.
21. **Adjournment**

Next Meeting of the Board of Trustees:

Tuesday, December 14, 2021 - 5:00 p.m. – Hybrid Meeting
(KCKCC – Main Campus & Zoom Virtual Meeting Room)



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KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Minutes
October 19, 2021 – 9:00 A.M.

Meeting Location: Hybrid – KCKCC Pioneer Career Center and Zoom Meeting

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairman Ray Daniels called the meeting to order at 9:04 a.m. The Pledge of Allegiance was led by Chair Ray Daniels.
2. **KCKCC Mission Statement:** Chair Daniels read the College mission statement.
3. **Roll Call:** Indicated the following trustees present – Ash, Brown, Brune, Criswell, Daniels and McIntyre. Trustee Hoskins Sutton was not present.
4. **Approval of Agenda:** Chair Daniels called for a motion to approve the agenda. Trustee McIntyre made the motion. Vice-Chair Criswell seconded the motion.
The Motion Carried.
5. **Audience to Patrons and Petitioners:** There were no patrons or petitioners.
6. **Recognitions/Presentations:** Chair Daniels invited Dr. Stephen Terry, Dean of Enrollment Management, and Mr. Rod Moyer, Chairman of the Kansas Employer Support of the Guard & Reserve (ESGR), to the podium to present the Kansas Employer Support of the Guard & Reserve Patriot Award to Dr. Greg Mosier. Mr. Moyer shared the mission and vision of ESGR. He followed by reading the nomination letter for the Board and thanked Dr. Mosier for his support of the members of the Guard and veterans.

Chair Daniels invited Ms. Christina McGee, Chief Human Resources Officer, to present the Employee Satisfaction Survey Report. She shared the results from the four categories of review in the Employee Satisfaction Survey and made comparisons between the reports from 2018 and 2021. The categories are Campus Culture and Policies, Institutional Goals, Involvement in Planning and Decision-making, and Work Environment. Ms. McGee shared the surveys are a collaborative effort of the Human Resources and Institutional Effectiveness departments. The summary of the report has been posted on the website

and shared with the Board via email earlier this month. Ms. McGee shared the key items noted from the survey.

7. **Communications:** There were no communications.
8. **Board Committee Reports:** Chair Daniels called for reports from the Board Committees.
 - On behalf of the Board Finance Committee, Vice-Chair Criswell shared an overview of the Monthly Financial Report presented at the Board Finance Committee on Tuesday, Oct. 12, 2021. She noted the preliminary audit report was reviewed and the Topping Out Ceremony for the Student Housing project was well attended.
 - On behalf of the Board Policy Committee, Trustee Brown, in the absence of Trustee Hoskins Sutton, shared that the committee has several policies for approval later in the meeting. She added there are a number of policies in process as well.
 - Trustee Ash shared an update from the ACCT Annual Leadership Congress Meeting he and a few trustees attended last week in San Diego, CA. He and Trustee Hoskins Sutton attended Chair's Academy and have notes and handouts to share with the Board. The next ACCT Legislative Congress meeting will be in February 2022 in person. The information for the December KACCT Quarterly meeting is to come.
9. **Consent Agenda:** Chair Daniels called for a motion to accept the agenda. Trustee Brown made a motion to accept the Consent Agenda. Vice-Chair Criswell seconded the motion. **The Motion Carried.**
10. **Student Senate Report:** Chair Daniels called for the Student Senate President's report. Ms. DeJaria "DJ" Guillory introduced herself and the Student Senate Cabinet members to the Board. The Student Senate Cabinet members are – Ms. Aysia Arrowwood, Vice-President; Ms. Shawnee Warren, Campus Activities Coordinator; Ms. Ikia Elam, Parliamentarian; Ms. Chrystal Tucker, Chief Information Officer; and Mr. Oscar Alvarez-Alonzo, Graphic Designer. Ms. Guillory began with the great experience for Student Senate to participate in the Student Housing Topping Out Ceremony and sign the beam. From the last Student Senate meeting, six policies were reviewed. She shared the planning for the "Halloween Bash" is in progress with each student club participating in the "Trunk or Treat" as well as the hosting of a drive-in movie, costume and dance contest, maze, rollercoaster rides and food trucks.

Ms. Guillory added the upcoming events for Student Senate include planning for "Breakfast with Santa" at each of the campuses and opportunities for children to wrap a gift for their parents. She concluded her report and asked the Board for any questions or comments.

Chair Daniels thanked Ms. Guillory and the Student Senate Cabinet for being present and for their informative report. Hearing no other comments, Vice-Chair Criswell made the motion to accept the report. Trustee McIntyre seconded the motion. **The Motion Carried.**

11. **President's Report:** Chair Daniels called for the President's report. Dr. Mosier shared gratitude for the strong Student Senate Cabinet and thanked them for their report. He added special thanks to Ms. Guillory for her representation at the Student Housing Topping Ceremony.

Dr. Mosier began his report with the COVID-19 report sharing that the College is doing well with only 7 employee incidents in the last month, of which 5 were COVID-positive and 2 close contacts. He continued by sharing, for the students, the College had 26 COVID-related incidents in the last month, with 11 COVID-positives and 15 close contacts. He congratulated everyone for their hard work in maintaining a small number of COVID incidents and shared that there is currently no change in recommendations for the COVID safety precautions at KCKCC.

Dr. Mosier mentioned that Mr. Pope would share during the HLC Update details regarding the HLC Mock Visit occurring next week. He continued by announcing that an agreement with the Federation for Advanced Manufacturing Education, or FAME, was signed this month to support Automated Information Technology program. KCKCC is the first college in the state of Kansas to become a FAME college. FAME will sponsor a designated number of students each semester, supporting them through college and will also hire them upon program completion. The students must apply to FAME to become a student for this program.

Dr. Mosier shared that he and Dr. Tami Bartunek visited with Merchant McIntyre and Associates in Washington, D.C. During their visit, they had great meetings in person with Senators Marshall and Moran and virtually with Rep. Davids' office. They also worked on additional funding sources for KCKCC projects. For the Downtown Project, KCKCC received a donation from Mr. Gordon Lansford, president of JE Dunn Construction, in the amount of \$75K for the Downtown project. This donation is in addition to other in-kind donations JE Dunn has provided to the College regarding the project.

Dr. Mosier shared publicly an update regarding the mold concerns in the student housing facilities the College currently leases for students. He thanked Mr. Michael Beach and the Facility Services team for their hard work in managing this situation with the rooms. Dr. Mosier added the College went from 14 available rooms for students to 40 rooms now available after proper cleaning in partnership with Titan Environmental Services. He continued the Student Affairs team, led by Dr. Delfina Wilson, is working to return as many students to the cleared rooms in Student Housing as possible. Many remediation and construction items are still needed for other rooms.

Dr. Mosier echoed the great turnout and experience of the Student Housing Topping Out Ceremony on Friday, October 15th. He added the roof of the new student housing facility will be complete in November, making the facility weather-proofed for the winter. Construction for the building will continue through spring 2022 for a grand opening in June 2022.

Dr. Mosier shared that KCKCC, in addition to seeking funding for the Downtown Project, will join Unified Government (U.G.) and regional partners to pursue funding from the American Rescue Plan Act (ARPA) to build a regional emergency response training facility. He explained the process the group is currently engaged in pursuing this project. The College is building stronger partnerships across the KC Metro and engaging in projects of our own to invest in a brighter future for Wyandotte County and the Kansas City metro area. Dr. Mosier added he will be presenting to the U.G.'s Landmarks Commission, the third hearing to discuss questions about the Downtown Project and the Seventh Street Church via Zoom on Monday, November 1st. All interested may contact Dr. Mosier for the meeting information.

Lastly, Dr. Mosier shared that the KCKCC Board of Trustees' Annual Food Drive has begun and will run through Monday, November 15th. He invited everyone to bring in food, bathroom and kitchen necessities to the President's Office for collection. As with every year, the donation will be displayed for everyone to celebrate. Dr. Mosier concluded his report and asked the Board for any comments or questions.

Chair Daniels, on behalf of the Board, thanked Dr. Mosier and the staff for working so hard for the students regarding the mold issues in Student Housing.

Hearing no additional questions or comments, Trustee Ash made a motion to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

12. **Vice President Academic Affairs Report:** Chair Daniels called for the Vice President of Academic Affairs (VPAA) report. Mr. Jerry Pope presented the following highlights from the report – from the Academic Support and Assessment division, Dr. Cynthia Goudeau released the inaugural assessment report on Friday, October 1st. Mr. Tom Grady, Director of Center for Teaching Excellence, has been invited to be a part of a workgroup developing a program for the National Institute for Staff and Organizational Development (NISOD). The program is titled, "Teaching at a Community or Technical College." Additionally, Mr. Grady has been invited to be a presenter for the Colleague 2 Colleague (C2C) Monthly Professional Development Series. His presentation, "Teaching in a Post-Pandemic World: Key Trends in Higher Education" is scheduled for October 25, 2021.

Mr. Pope continued by sharing from the Learning and Library Services division, the Learning Services department hosted a workshop for study skills for the student athletes. The Writing Center is sponsoring a Writing Club for students. Additionally, Dr. Amanda Williams, Director of Learning Commons, will be sharing her research on, "The Lived Experience of Female Deans and Directors," at the American Association of American Colleges & Universities (AAC&U) Annual Meeting - Educating for Democracy.

Mr. Pope shared from the Arts, Communications and Humanities division, Professor of Music, Mr. Jim Mair, is in the running for Kansas City's favorite jazz saxophonists in a competition sponsored by KC Jazz Ambassadors. Additionally, the College has a few

adjunct faculty members also in the running for their respective categories. The Theater department successfully presented, “You’re a Good Man, Charlie Brown” performances in the Performing Arts Center last week. Dr. Justin Binek, Associate Professor of Music, signed a contract to co-author the latest edition of a jazz history textbook. The KCKCC jazz ensemble, The Standard, has released their latest album entitled, “Coal and Diamonds.”

Mr. Pope shared from the Career and Technical Education division, the Electrical Technology Program at the KCKCC-Pioneer Career Center (PCC) are gaining real-world experience working on some projects within the KCKCC - PCC building. A project manager from Habitat for Humanity, Mr. Matt Trusty, toured the KCKCC-TEC Training Village. The Building Engineering and Maintenance Technology (BEMT) program received a Perkins Grant for new program equipment. The Adult and Continuing Education department has achieved an agreement to deliver GED/ABE services at the Lansing Correctional Facility in Lansing, KS. Mr. Pope shared there was a Fair Chance Job Fair held in September at KCKCC-TEC.

Mr. Pope shared from the Health Professions division, the accreditation reviewers for Nursing from ACEN and KSBN had many exciting things to say about the programs here at KCKCC and recommended full approval for the maximum time available for accreditation. The Respiratory Therapy program received similar praise and recommendations from the Committee on Accreditation for Respiratory Care (CoARC).

Mr. Pope continued his report with highlights from the Mathematics, Science, Business and Technology division - Dr. Ed Kremer, Dean of the division, and the Biomanufacturing students are studying the Coronavirus; two Professors of Business, Ms. Teri Huggins and Dr. Sue Courtney, received Excellence in Teaching awards for 2021. In response to Trustee Hoskins Sutton’s inquiry from last month, Mr. Pope welcomed Ms. Annette Farrell as the new Coordinator of the Early Childhood Education and Development program. He concluded his report and asked for any questions or comments from the Board.

Chair Daniels thanked Mr. Pope for his report and called for a motion to accept the report. Trustee Brown made a motion to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

13. **Vice President Student Affairs Report:** Chair Daniels called for the Vice President of Student Affairs (VPSA) report. Dr. Delfina Wilson highlighted the following from the report – to date, \$2.4 million of the HEERF III COVID Relief funds have been dispersed to approximately 1,580 students. She added COVID Relief Fund grant applications are available on the website. Funds will be available for spring semester 2022.

Dr. Wilson shared although enrollment is down, it has remained steady. Spring 2022 enrollment will begin in the next week. The new text messaging platform, Signal Vine, will be active to support the College in connecting and communicating with students in spring

2022 as well. The Registrar's Office has implemented a new electronic diploma system that will provide electronic diplomas, in addition to the paper diploma, to KCKCC graduates. The Enrollment Management department will begin the Blue Devil Early College Program, which will partner with local high schools to offer college courses to their students at KCKCC.

Dr. Wilson continued by sharing the Kansas Promise Act Scholarship has supported 20 KCKCC students with approximately \$30K for school. On Wednesday, Oct. 13th, the Registrar's Office hosted a Transfer Fair with 23 colleges on site. There were 83 students who attended and great feedback was provided from the student surveys about the event. Last month, the Counseling and Advocacy Center partnered with the Church of the Resurrection to sponsor a Mobile Food Pantry at KCKCC – TEC. The Mobile Food Pantry served 57 families, 165 individuals with approximately 1,386 pounds of food. The Counseling and Advocacy Center also partnered with the Center for Equity, Inclusion and Multicultural Engagement (CEIM) and Fringe Benefits of Education (FBOE) to co-sponsor the "Together We Can" event which focused on consensual relationships and sexual assault prevention. There were 90 students in attendance.

The Military and Veterans Center is hosting the "Battle of the Branches" Food Drive from October 15th through November 15th. This is a competition amongst the military branches to see who will provide the most food. The Student Affairs division and Facility Services department have been working together to find solutions for the students staying in Student Housing. She reported that rooms are being remediated and students are returning to campus. Dr. Wilson thanked everyone for their commitment to the students.

Dr. Wilson concluded her report by sharing the CEIM has collected 39 applications from faculty, staff, students and community members for the CEIM Council. There will be 20 members. The CCSSE Report will be presented at the November 2021 Board meeting. She asked the Board for any comments or questions.

Hearing none, Trustee McIntyre made the motion to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

14. **Vice President Strategic Initiatives & Outreach Report:** Chair Daniels called for the Vice President of Strategic Initiatives & Outreach (VPSIO) report. Mr. Omar Brenes, Web Architect, on behalf of Dr. Tami Bartunek, shared the following highlights – he welcomed the new Executive Director of Marketing of Institutional Image, Ms. Kris Green. Mr. Brenes added Ms. Green will visit the Board at the November meeting.

Mr. Brenes shared Dr. Bartunek had the privilege to welcome Rep. Kathy Wolfe Moore (D - KS) and Sen. Pat Petty (D – KS) to the College for a lunch with the Kansas Board of Regents hosted at KCKCC – TEC. The legislatives received a tour of KCKCC – MC and KCKCC – TEC. Dr. Bartunek participated in a brainstorming group with the University of Kansas (KU) to determine new ways for KCKCC and KU to partner and provide opportunities to students. She prepared the Certificates of Appropriateness for the

planning of the new Downtown Community Education, Health and Wellness Center. She worked with the KCK Women's Chamber Foundation to plan the "2021 Purses with a Purpose" fundraising event. Dr. Bartunek also attended the Argentine Betterment Corporation (ABC) council meeting to support the Downtown Community Education, Health and Wellness Center.

Mr. Brenes shared the Marketing department have been nominated for several National Council for Marketing & Public Relations (NCMPR) awards this year. There will be an update when the results for the awards are in. Mr. Brenes concluded the report and asked for any questions or comments.

Hearing none, Vice-Chair Criswell made the motion to accept the report. Trustee McIntyre seconded the motion. **The Motion Carried.**

15. **Chief Financial Officer Report:** Chair Daniels called for the Chief Financial Officer (CFO) report. Mr. Michael Beach highlighted the following items from the Board report – he shared the Annual Audit Report will be presented by Novak Birks at the November Board meeting. Preliminary reports show no significant concerns which is wonderful in light of accounting for COVID funding. Mr. Beach continued that Mr. Chris Gardner, Director of Facility Services, and the Facilities crew have been remarkable in working with the remediation project for Student Housing. The new Student Housing project continues to progress, the College having hosted the Topping Out Ceremony last week. The ceiling structures and windows are beginning to be placed as the construction team works speedily towards getting the new Student Housing building weather proofed.

Mr. Beach shared the Finance team are working feverishly with supporting students through the mold remediation with refunds and room discounts where necessary. He continued with the KCKCC Bookstore which is ahead of schedule for the spring 2022 adoption process for textbooks. Mr. Beach pointed to the great jobs done by Event Scheduling, Facilities Services and College Police departments. He concluded his report by expressing thanks to Vice-Chair Criswell for sharing the College's financial report.

Hearing no questions or comments, Vice-Chair Criswell made the motion to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

16. **Chief Human Resources Officer Report:** Chair Daniels called for the Chief Human Resources Officer (CHRO) report. Ms. Christina McGee highlighted the following items from the Board report – the Human Resources department is current updating the Ellucian system and testing the time-entry system with plans for completion in January 2022. Training for supervisors in the new system will begin in November 2021.

Ms. McGee continued the annual compliance training was launched in late September and is due by for completion by all employees by Sunday, October 31st. The training

includes Title XI, Discrimination, Harassment and FERPA segments. Open enrollment for employee benefits is currently in progress. There was a Flu and COVID Vaccine Clinic held last week. Lastly, Ms. McGee shared data from the quarterly New Employees Survey and Exit Interview reports.

Hearing no questions or comments, Trustee Brown made the motion to accept the report. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

17. **Chief Information Officer Report:** Chair Daniels called for the Chief Information Officer report. Mr. Peter Gabriel highlighted the following items from the Board report – he thanked Mr. Pat Kelly, Academic Support Coordinator, for the Enrollment Management training and the Media Services department for an amazing job at the Student Housing Topping Out Ceremony.

Mr. Gabriel shared the ePurchasing system was integrated into the self-service platform and the Leave Request system would be the next to move to the platform. He shared there are new software being introduced in the Student Affairs division to provide better support to faculty, advisors and students. Mr. Gabriel concluded his report and asked the Board for any comments or questions.

The Board echoed Mr. Gabriel’s comments on a job well-done at the Topping Out Ceremony by the Media Services department. Hearing no other questions, Chair Daniels called for a motion to accept the report. Trustee Ash made the motion to accept the report. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

18. **Unfinished Business:** Chair Daniels invited Mr. Pope to present an HLC update. Mr. Pope shared the Mock HLC Site Visit occurred Monday, October 25th. The visit served as a good exercise and reminder for the campus of the questions and engagement with the HLC Peer Review team in March 2022. He shared the agenda from the visit and offered kudos to the HLC Steering Committee and those across the campus who have been assisting with gathering data for the report.

19. **New Business:** Chair Daniels invited Dr. Mosier to present regarding the request for approval of contract renewal with Merchant McIntyre and Associates. Dr. Greg Mosier shared the data and results of Merchant McIntyre’s support during the last contract year. The College is building a strong narrative and making progress with the federal funding system. He shared the contract terms are the same as last year and recommended the partnership for another year.

Trustee Brown made the motion to approve the contract renewal with Merchant McIntyre and Associates. Trustee Brune seconded the motion. **The Motion Carried.**

Chair Daniels invited Trustee Brown to present the list of college policies for approval. Trustee Brown presented the following policies for approval - 403b Savings Plan,

Academic Renewal Policy, Course Repetition Policy (2.11), Fundraising and Donations Policy, Student Record Privacy Policy (3.04) and Travel and Meals Policy (4.02).

Vice-Chair Criswell inquired about precautions for traffic violations for rental vehicles used on college business in the Travel and Meals Policy (4.02). Ms. McGee made note to add language addressing payment of traffic violations incurred in a vehicle rented for college business.

Chair Daniels called for a motion to approve the policies with the amended language for the Travel and Meals Policy (4.02). Trustee Ash made the motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

20. **Executive Session(s):** Chair Daniels acknowledged that there were no actions to be taken from the executive sessions for the general meeting.

21. **Adjournment:** Chair Daniels thanked everyone for their contributions to the meeting and called for a motion to adjourn the meeting. Vice-Chair Criswell made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

The meeting of the Board of Trustees adjourned at **11:18 a.m.**

ATTEST:

Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier



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**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting Minutes
October 19, 2021 – 8:00 A.M.**

Meeting Location: Hybrid – KCKCC-Pioneer Career Center and Zoom Meeting

CONSENT AGENDA – Item A1
Meeting Minutes

The Board of Trustees held a hybrid meeting hosted both in Room 146 at KCKCC – Pioneer Career Center and in the KCKCC Zoom meeting platform on Tuesday, October 19, 2021.

Members present were Chairman Ray Daniels, Vice-Chairwoman Evelyn Criswell, Ms. Rosalyn Brown, Ms. Pat Brune and Dr. Janice McIntyre. Mr. Donald Ash joined the meeting at 8:12 a.m. Ms. Linda Hoskins Sutton was not present.

The meeting was called to order at 8:05 a.m. by Board Chairman, Dr. Ray Daniels.

At 8:05 a.m., Chair Daniels called for a motion to enter executive session for 50-minutes session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship with possible action to follow in open session of the general meeting. Vice-Chair Criswell made the motion. Trustee Brown seconded the motion.

The Motion Carried.

All Board members arrived at the executive session at 8:09 a.m.

At 8:59 a.m., The Board ended the executive session. The Board members returned to the main Zoom session and to room 146 for open session.

Chair Daniels called the meeting to order for open session. He shared there would be no action.

Chair Daniels called for a motion to adjourn the meeting. Vice-Chair Criswell made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

The meeting adjourned at 9:03 a.m.

ATTEST:

Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier

Recommendations for Payment

CONSENT AGENDA – Item B

November 16, 2021

- 1) Approval in the amount of \$26,620.00 to **Kaplan Higher Education Corporation** for exam prep resources for Associates Degree in Nursing program. Requested by Jerry Pope.
- 2) Approval in the amount of \$35,340.00 to **Continental Equipment Co** for classroom equipment for the Biology program. Requested by Jerry Pope.
- 3) Approval in the amount of \$72,920.00 to **Kansas-Oklahoma Machine Tools** for classroom equipment for the Welding program. Requested by Jerry Pope. (Grant Funded)
- 4) Approval in the amount of \$33,500.00 to **Young Sign Co., Inc** for building signage upgrade for KCKCC-Main Campus. Requested by Michael Beach.
- 5) The amount of \$46,570.00 to **Security Bank of KC** for interest payment. Requested by Michael Beach. *Pre-approved by the BOT; July 2021*
- 6) The amount of \$1,920,636.28 to **Christie Development Associates, LLC** construction payment for new student housing (Draw 12 – November 2021). Requested by Michael Beach. *Pre-approved by the BOT; July 2021*
- 7) The amount of \$29,447.00 to **Ellucian Inc.** for annual subscription for TouchNet software. Requested by Peter Gabriel. *Pre-approved by the BOT; July 2021*
- 8) The amount not to exceed \$951,500.00 to **P1 Group, Inc.** for new switch gear and BPU transformer replacement (Field House, Print Shop, Science Building including Upper and Lower Jewell). Requested by Michael Beach.

October bills totaling \$4,911,086.58 includes September VISA bills of \$217,283.16.

Items for Ratification

CONSENT AGENDA – Item C

November 16, 2021

1. **\$10,000.00** to **Byrne Pelofsky + Associates** for August 2021 payment for capital campaign consultation (V0275885). Requested by Michael Beach. *Pre-approved by the BOT; October 2021*
2. **\$13,500.00** to **M-pact Music Productions, LLC** for payment for the M-pact Vocal Festival (V0275816). Requested by Jerry Pope.
3. **\$21,511.05** to **P1 Group Inc** for HVAC upgrade for Science classrooms (V0275238). Requested by Michael Beach.
4. **\$14,100.00** to **System32, Inc.** for clinical student tracking system for Nursing program (V0275224). Requested by Jerry Pope.
5. **\$14,405.00** to **Mercer Consumer** for professional liability insurance for Nursing students from 09/01/2021 – 09/01/2023 (V0274603). Requested by Jerry Pope.
6. **\$24,865.00** to **Titan Environmental Services, Inc.** for remediation work in Student Housing (Royal Ridge) (V0274604). Requested by Michael Beach.
7. **\$21,865.00** to **Novak Birks PC** for auditing services (V0274142). Requested by Michael Beach.
8. **\$12,647.51** to **Orolia USA, Inc.** for classroom equipment of Cybersecurity program. Requested by Jerry Pope.
9. **\$13,645.75** to **BSN Sport** for spring 2022 Baseball uniforms (R02310). Requested by Delfina Wilson.
10. **\$11,445.23** to **DLT Solutions** for annual renewal for KACE software (R02318). Requested by Peter Gabriel.
11. **\$12,990.95** to **The Home Depot** for course materials for Building Engineering and Construction programs (R02333). Requested by Jerry Pope. (Grant Funded).
12. **\$10,955.00** to **Index Store Fixture** for classroom equipment for Culinary Arts programs (R02336). Requested by Jerry Pope.

HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D November 16, 2021

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIVISION	EFF. DATE
Resignation	Bell, Victoria	Campus Counselor	Counseling & Advocacy Center	Student Affairs	12/13/2021
Resignation	Borror, Sherri	Administrative Assistant I	Student Accessibility & Support Services	Student Affairs	11/12/2021
Resignation	Daniels, Adrian	Instructor	Career and Technical Education	Academic Affairs	10/15/2021
Resignation	Exendine, Michael	Officer	College Police	Financial & Facility Services	11/12/2021
Resignation	Gillis, Sylvia	College Nurse	Student Services	Student Affairs	12/1/2021
Resignation	Jacques, Dennis	Automotive Lab Specialist	Auto Collision	Academic Affairs	11/11/2021
Resignation	Pennewell, Alexandria	Administrative Assistant I	Career and Technical Education	Academic Affairs	11/12/2021
Resignation	Roy, Jason	Lab Assistant	Emergency Medical Education	Academic Affairs	8/31/2021*
Retirement	Behrens, Gregory	Custodian I	Facility Services	Financial & Facility Services	1/31/2022
Retirement	Hammond, Roosevelt	Lead Custodian	Facility Services	Financial & Facility Services	1/31/2022

*Human Resources was notified on 10/11/2021 that the employee would not be returning to work. The actual last day work was 8/31/2021.

RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
Lateral Transfer	Smith, Sheridan	Administrative Assistant I	Facility Services	Financial & Facility Services	11/8/2021	\$49,037.60 annually
New Hire	Anderson, John	Officer	College Police	Financial & Facility Services	11/1/2021	\$49,910.61 annually
New Hire	Baas, Justin	Lab Assistant-EMT	Emergency Medical Education	Academic Affairs	10/18/21	\$18.70 per hour
New Hire	Bekele, Robel	Officer	College Police	Financial & Facility Services	11/1/2021	\$49,910.61 annually

New Hire	Leftwich, Jennifer	Lab Assistant-EMT	Emergency Medical Education	Academic Affairs	10/18/21	\$18.70 per hour
New Hire	Leiker, Curtis	Education Navigator	Adult and Continuing Education	Academic Affairs	11/8/21	\$55,000 annually
New Hire	Mortell, Steven	Adjunct	Electrical Technology	Academic Affairs	11/29/21	\$933 per credit hour
New Hire	Parks, Glen	Adjunct	Automotive Technology Evening	Academic Affairs	11/29/21	\$933 per credit hour
New Hire	Reynolds, Michael	GED Instructor	Adult and Continuing Education	Academic Affairs	11/1/21	\$57,000 annually
New Hire	Strange, Russell	Lab Assistant-Paramedic	Emergency Medical Education	Academic Affairs	10/18/21	\$24.24 per hour
New Hire	Taylor, Jaden	Lab Assistant-EMT	Emergency Medical Education	Academic Affairs	10/18/21	\$18.70 per hour
New Hire	Wilburn, Nicole	Student Resident Life Director	Student Housing	Student Affairs	11/29/21	\$80,000 annually
Rehire	Chaudhary, Suman	Adjunct	Biology	Academic Affairs	11/10/21	\$933 per credit hour
Rehire	Harrison, Zachary	Adjunct	Construction Technology	Academic Affairs	11/1/21	\$963 per credit hour

Action Definitions

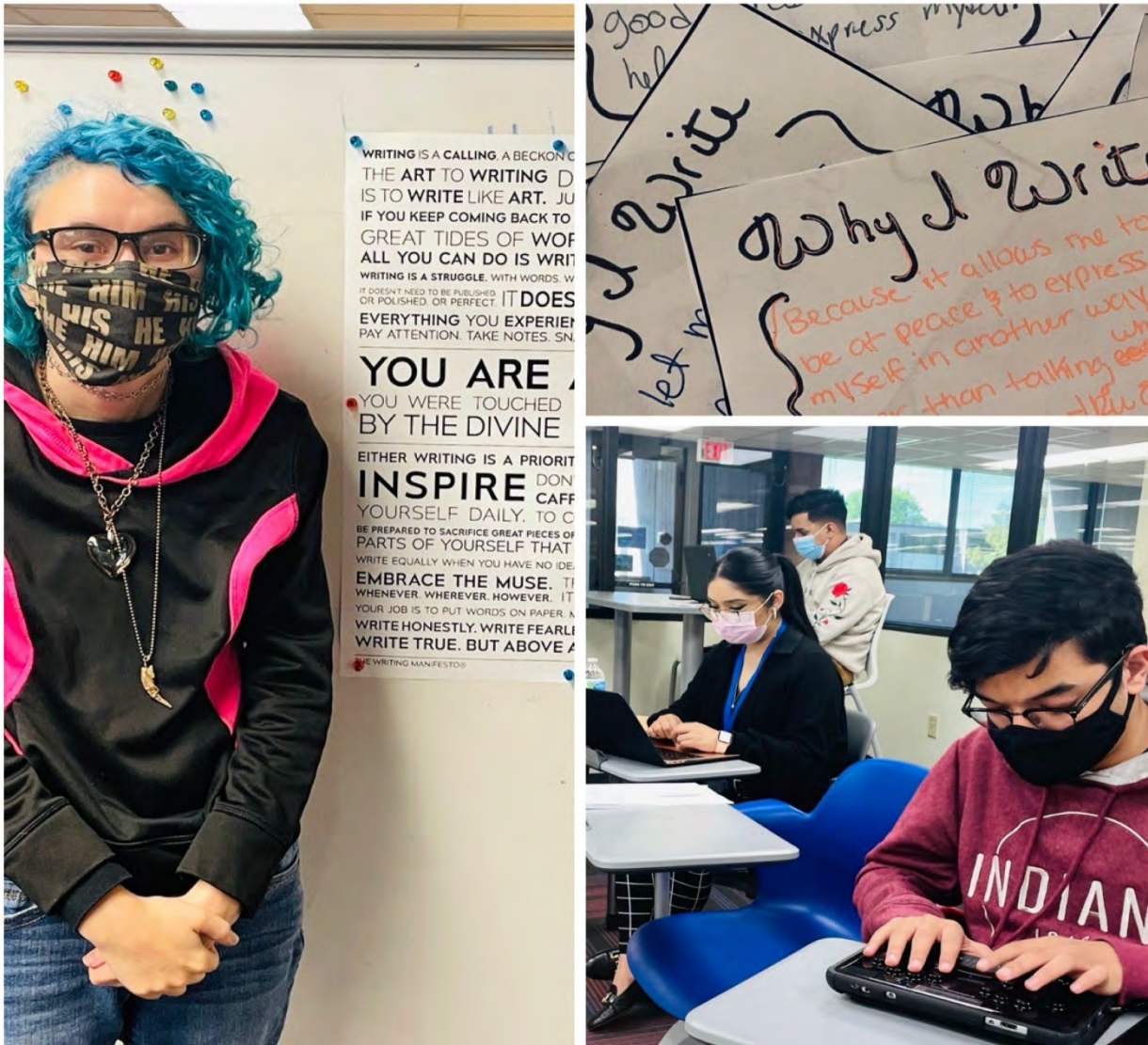
- **New Hire**- an individual who enters their first employment relationship with the College.
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion**- is the advancement of a staff's grade or increase to their salary.
- **Retirement**- refers to permanently leaving one's job in conjunction with KPERS.
- **Reassignment**- a change to an employee's current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation**- a formal way an employee is voluntarily ending their employment.
- **Separation**- the employee's work performance or conduct is sufficiently unsatisfactory as to merit involuntary separation.
- **Interim** - An interim appointment is defined by an employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to someone that is actively employed at the college.
- **Position Elimination** - the elimination of one or more positions due to reorganization, budgetary constraints, reduction in workload, etc.
- **Non-Renew** – a Professional Employee's contract will not be renewed at the end of their term.
- **Master Contract** - Completion of degree changing the faculty member's class on the contract.
- **Back Pay** – the difference between what the College paid an employee and the actual amount owed to the employee.

November 2021 Board of Trustees Report
Vice President of Academic Affairs

Academic Support and Assessment – Dean Cecelia Brewer

Learning and Library Services: Dr. Amanda Williams, Director

Learning Services celebrated National Tutor Appreciation Week October 4-8, 2021. This is an annual event that has been celebrated for more than a decade at colleges and universities across the county. We are so thankful for our amazing team of tutors!



Library Services hosted MakerSpace on October 14, 2021. Students were able to make shirts and bags using a popular bleaching technique. MakerSpace provides students, faculty, and staff with resources, guided practice, and opportunities for partnership across multiple campus locations. Using both innovative tools to transform concepts into reality and serving as a hub for collaborative design and interdisciplinary skills, the MakerSpace builds confidence in making.

November 2021 Board of Trustees Report
Vice President of Academic Affairs



Honors/PTK/Undergraduate Research: Dr. Stacy Tucker, Director

After taking a short hiatus due to COVID, Phi Theta Kappa (PTK) hosted Pink Ribbon Day on October 19, 2021. The Phi Theta Kappa Officers organized the event to raise awareness about breast cancer and encourage both men and women to get checked regularly. The PTK officers took donations for pink merchandise, cookies and raffled off a blanket. They decided that all proceeds from the event will be donated to the University of Kansas Cancer Center. A PTK member who volunteered at the event stated, "I volunteered for this day because, two years ago in June, I lost my mother to cancer. I try to do anything that I can to help with the cure for cancer. I was able to walk in the Breast Cancer Walk for a Cure with a friend of mine that survived breast cancer. I have a sister-in-law that is a breast cancer survivor as well, and my baby sister is dealing with cancer right now. They are the reasons I do all I can to help. I have seen what it did to my mother, and she continued to fight, not for herself but for us. She might not have known I was there, but I held her hand and told her that I would miss and love her

November 2021 Board of Trustees Report
Vice President of Academic Affairs

always. Cancer is a horrible disease, and it clouds their memories from the chemo, and takes a little part of them. If there is ever a person that you know with cancer, please sit with them during chemo. Spend, and do all that you can for them and the rest of their life. I will never stop fighting for a cure, so I will walk and give donations, take donations, hold someone's hand, and pray until one day there is a cure". Pink Ribbon Day has been an annual event for Phi Theta Kappa since fall 2011 and will continue for many years to come.



November 2021 Board of Trustees Report
Vice President of Academic Affairs

Undergraduate Research:

The Psychology Club (advised by Victor Ammons) and the Undergraduate Research Program (under the direction of Dr. Stacy Tucker) hosted an Undergraduate Research Pre-Symposium in Psychology on Tuesday, October 26, 2021, virtually and in-person. Over fifty members of the college community heard from Dr. Kym Bennett, Director, Undergraduate Psychology Program at UMKC and Dr. Alexander Williams, Director, Undergraduate Psychology at KU Edwards. In addition, KCKCC students detailed the research work they will be completing with KCKCC faculty members and will present their findings at the Undergraduate Research Symposium in spring 2022.



Arts, Communication and Humanities – Dr. Aaron Margolis

Dr. Justin Binek, Assistant Professor of Music, was one of the featured performers on "Kansas City and All That's Jazz: Bringing Legends to Life" on November 7, 2021, at 7PM at the Midwest Trust Center. As part of Greg Carroll's Midnight Blue Jazz Quintet, Dr. Binek is part of a two-hour show paying tribute to twenty legends of Kansas City's vibrant jazz scene. The show features back-and-forth

November 2021 Board of Trustees Report
Vice President of Academic Affairs

performances from Midnight Blue and the Vine Street Rumble little big band and is hosted by KMBC Chief Meteorologist Bryan Busby.

The Standard Vocal Jazz Ensemble was recently selected as an alternate performer on the main stage at the 2022 Jazz Education Network National Conference in Dallas. Three KCKCC music ensembles will perform at the conferences for the festival portion of the event, as well as The Standard and Fusion VJ Ensembles directed by John Stafford, and the Blue Devil Funk Band, directed by Dr. Justin Binek. Professor Stafford will give a presentation at the conference entitled “The Black Misunderstanding: A Panel Discussion About Improving African-American Performance Practice Throughout Music Education.”

The M-Pact Vocal Festival will be at KCKCC on November 18 in the Performing Arts Center. M-Pact is an internationally known professional jazz/pop a cappella group, based in Los Angeles. The KCKCC Music Department collaborates with the group to host a music festival in their name every November. M-Pact will give in-person and virtual clinics to guest middle school and high school vocal ensembles and will perform a concert on Nov. 18 in the Performing Arts Center at 7pm.

Dr. Ian Corbett, Professor and Coordinator of Audio Engineering, gave a guest lecture on Audio Mixing at the University of Arizona. Dr. Corbett moderated Concert Sound conference sessions for the Audio Engineering Society’s “2021 Fall Show.” Former Audio Engineering student Kevin Beabout has become Vice President of Corporate Events at Ironman Sound Industries, St Louis, MO.

Jim Mair presented ear-training clinics at local schools at Lansing High School on November 2 and St. James Academy on November 8.

The top combo at KCKCC is performing as part of the KC Jazz Ambassadors Jazz internship program. They will perform in November and in January at Johnnie's Jazz Club in the Crossroads district as part of this program.

Career and Technical Education – Dean Cheryl Runnebaum

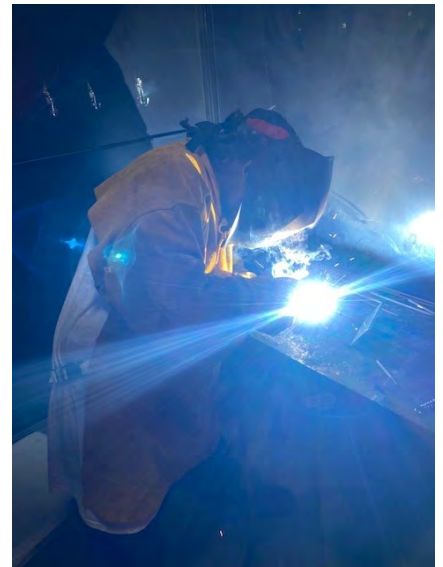
Local manufacturing company leaders have established Kansas’ first Federation of Advanced Manufacturing Education (FAME) chapter. The Kansas City FAME chapter is partnering with Kansas City Kansas Community College’s (KCKCC) Technical Education Center (TEC) to provide classroom and hands-on training in many manufacturing disciplines. Local companies leading the chapter include Amsted Rail, Best Harvest Bakeries, Brill, Inc., Catalent, Empire Candle, INX International INK Co., TT Electronics, and CH Guenther & Sons (Williams Foods). Pictured below are Cheryl Runnebaum, Dean of Career and Technical Education at KCKCC, Eric Young, Chairperson of KCFAME, Danice Rome of Kansas Manufacturing Solutions (KMS), and Keely Schneider of Workforce Partnership at the Kansas Workforce Innovation Conference which was held October 4-5 in Wichita, KS. For more information on the Kansas City FAME chapter, visit www.KCFAME.org.

November 2021 Board of Trustees Report
Vice President of Academic Affairs



The Kansas City Kansas Community College Electrical Technology Program at Pioneer Career Center (PCC) in Leavenworth has been busy on several community projects. Letters showing appreciation for the program's services are attached at the end of this report.

Students in the Welding Technology Program at the Lansing Correctional Facility (LCF) in Lansing, KS, have been busy in the new program.



The LCF program was awarded another Perkin's grant. The money is helping the program purchase a band saw for the shop. The program is also working on an American Welding Society grant and needed to take pictures of students for that submission. Below are pictures of the morning and afternoon Welding Technology students at LCF.

November 2021 Board of Trustees Report
Vice President of Academic Affairs



A group of 27 Kansas state legislators also toured the new welding facility at LCF on October 25.

Three companies – McClure, BHC, and BHC (Steve Shafer) – donated four 100' chains to the KCKCC Surveying Technology program.

Twelve evening HVAC Program students and the instructor at KCKCC-TEC have been doing field trips and working on furnaces at Calvary Missionary Baptist Church in Kansas City, KS. The field trips allow students to gain real field experience.



November 2021 Board of Trustees Report
Vice President of Academic Affairs



The KCKCC-TEC evening Nail Technology students held a Nail Art Show on October 21 where they showcased their creativity and talent by displaying a set of nails they created. Below are some of the many displays created.



November 2021 Board of Trustees Report
Vice President of Academic Affairs



The Building Engineering and Maintenance Technology (BEMT) Program conducted its Fall Advisory Committee with members representing many different skilled trades. Members joined in person and online with BEMT Instructor Shawn McGivern and discussed work skills, employment, and ways to continue to improve student success.

The morning BEMT high school students and instructors have been working on the Carpentry Capstone project at the TEC Training Village. High school students from Kansas City, Kansas, Basehor-Linwood, Piper, and Bonner Springs completed all carpentry aspects of the building and rain proofed the structure before the onset of winter.



November 2021 Board of Trustees Report
Vice President of Academic Affairs

High school student Cameron Beard cuts a key during the locksmithing module of the Doors, Windows, and Stairs class. Students learned to re-pin locks, install/repair locks, cut keys, and variations and types of common products.



Postsecondary BEMT student Erik Sanchez practices his skills by applying mortar to a stone veneer and placing it on a masonry trainer.



The BEMT Program also conducted Masonry and Concrete training sessions with guest instructor Cary Morris, KCKCC's resident Mason. Students completed classroom instruction on estimating concrete, gravel, and block quantities and mortar types and mixing ratios in the classroom. Students then conducted hands-on training installation of concrete pads, Concrete Masonry Units (8"x8"x16" Concrete Blocks), common red brick, and stone.

The fourth Industrial Maintenance Technician cohort is in progress for the fall 2021 semester. Seven trainees are being sponsored by their employers and Kansas Department of Commerce. Companies sponsoring trainees include Amsted Rail, Empire Candle, Kellogg's, Stryten and SunOpta. All five companies have a manufacturing presence in Wyandotte County.

November 2021 Board of Trustees Report
Vice President of Academic Affairs

Garrett Crews, Adjunct Instructor, is performing customized training during the fall 2021 semester for seven apprentices in the Lineman Apprentice course for the Board of Public Utilities.

Kris Ball, Assistant Professor, trained 18 (two different session) employees in Excel for Axiom Properties. Axiom is planning six additional training sessions in Excel for the spring semester. Mark Moehlman, Adjunct Instructor, trained six clients from Johnson County Corrections, two clients from Good, one client from Kansas Workforce Partnership along with four community members in the forklift training course the week of October 25 through 29.

Rich Piper, Director of Technical Programs, was involved in a state-wide panel discussion pertaining to developing an alternative workforce through the judicial system at the Kansas Workforce Innovation Conference which was held October 4-5 in Wichita, KS. The panel consisted of employers who hire ex-offenders and the college and concerned how we are partnering to develop a training game to put incarcerated citizens in a better situation to be successful upon release.



Electrical Technology – PCC Letters of Appreciation

Women's Community Y

Serving Leavenworth since 1914

520 South Broadway
Leavenworth, KS 66048-2526
(913) 682-6404

January 5, 2016

Omar Aldelemi
Electrical Technology Instructor
KCKCC - Pioneer Career Center
1901 Spruce Street
Leavenworth, KS 66048

Dear Mr. Aldelemi,

November 2021 Board of Trustees Report
Vice President of Academic Affairs

On behalf of the Board of Directors and Staff at the Women's Community Y we would like to extend a HUGE thank you to the Electrical Technology program at Kanas City Kansas Community College-Pioneer Career Center. The students from the electrical classes came to the Women's Community Y and installed lights in three locations, repaired electrical receptacles in various classrooms, and installed three ceiling fans in classrooms. KCKCC-Pioneer Career Center has much to be proud of with these students out in the community helping community partners.

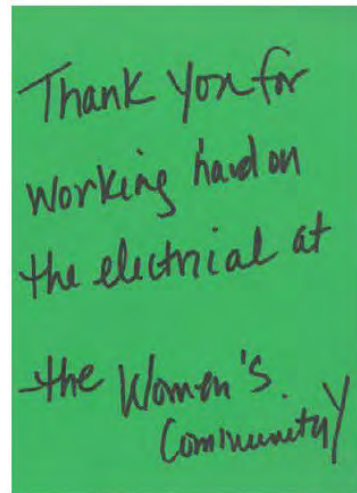
This electrical work greatly helps us with the continuation of the Y's programs which are early learning programs for children 2 Yz through 11. Our programs help children and families build the foundation for success as they continue the education process. The Women's Community Y is a nonprofit 501 (c) 3 organization.

Once again, thank you.

Sincerely,

A handwritten signature in black ink that reads "Lisa Schmidt". The signature is written in a cursive, flowing style.

Lisa Schmidt
Executive Director



November 2021 Board of Trustees Report
Vice President of Academic Affairs

First United Methodist Church of Leavenworth, KS

Omar,

The letters for your students are coming via mail for you to send to them for us.

Thank you very much for all you are doing, and we are so very glad to be teaming with you and the Pioneer Career Center to educate and promote the trades in our community and beyond.

We are looking forward to seeing you and the team in the fall. Please let us know what we can do for you, the students, and the school.

Wayne

Wayne A. Parks
Director of Operations
First United Methodist Church of Leavenworth, KS
913-682-5374

Mr. Aldelemi,

Thank you for your time this morning and for bringing the crew in with you. I appreciate you and your students doing this for me. I am looking forward to the change in lighting.

Based on the power box, how can we turn power off to the lights and keep our computers up and going so we can conduct business? I just wanted to ask.

Thanks,

Bill Broeker
LV Paper & Office Supply
521 S. 2nd Street
Leavenworth, KS 66048
913-682-3861 phone
913-651-0239 fax

November 2021 Board of Trustees Report
Vice President of Academic Affairs

Health Professions – Dean Dr. Tiffany Bohm

- a. Accreditation updates
 - i. The Mortuary Science program is tentatively scheduled for their ABFSE reaccreditation visit April 24-26, 2022. The self-study will be due February 24, 2022.
 - ii. The Respiratory Therapy program will submit their self-study by May 2, 2022, with a visit to be scheduled in Fall 2022.
- b. Advisory board meetings have been held or are scheduled for all programs for fall.
- c. The RT, Nursing, and Paramedic program students completed their fall interdisciplinary simulation activity. Thanks to Kathy Eblen, Tammie Jones, and Jeff Smith (along with their teams) for putting in the work to make this exceptional learning activity possible!



- d. Nursing Initiative Grant updates
 - i. Simulation faculty are working with Diana Brand on best practices in simulation.
 - ii. All faculty working with Iggy to incorporate next gen NCLEX items into courses.
 - iii. Success Sessions are being held in all semesters to provide extended opportunities for students to engage with faculty in developing clinical judgment and mastering concepts in each course.
 - iv. Noelle and Newborn Tori manikins have been ordered and should be available for spring learning activities.
 - v. Dr. Tiffany Bohm was invited to the blessing of the University of Saint Mary Human Anatomy Lab. The space, formerly a swimming pool, currently houses eight cadavers

November 2021 Board of Trustees Report
Vice President of Academic Affairs

who serve as the “silent teachers” for students in their health care programs. Dr. Bohm will be collaborating with Dr. Trisha Waldman, Assistant Professor and Lab Coordinator, to identify opportunities for our students to utilize the lab as a learning experience.



2. Pinnings

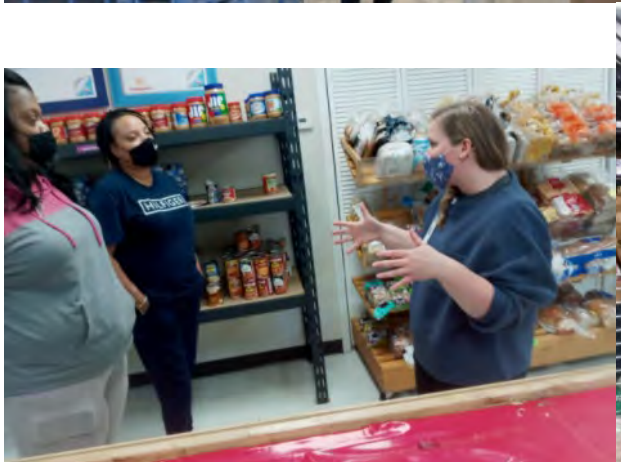
- a. PTA: December 14, 2021, at 6:00pm at TEC
- b. Nursing: December 15, 2021, at 7:00pm at the Fieldhouse

Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

Dr. Ishfaq Ahmed, Assistant Professor and Biomanufacturing Coordinator, attended the Workforce Innovation Conference 2021 held October 4-5 in Wichita, KS. This event was organized by the Kansas Department of Commerce and The Kansas Board of Regents. The theme of the conference was “The future of the work and innovation” and was aimed at enhancing and improving workforce solutions in the state of Kansas. This conference was a public event and was attended by many people representing academia and industry, along with an online audience. Speakers included the Lt. Governor of Kansas, David Toland, Cheryl Harrison Lee from KBOR, and several industry leaders. Ishfaq attended breakout rooms focused on hiring paths, issues facing Kansas and the need to produce more graduates with better skills and work experience, the Kansas Promise Act Scholarship, FAME (Federation of Advanced Manufacturing Education), and more. KCKCC was recognized during this conference, including Kris Ball who received the best teacher award! Congratulations Professor Ball!

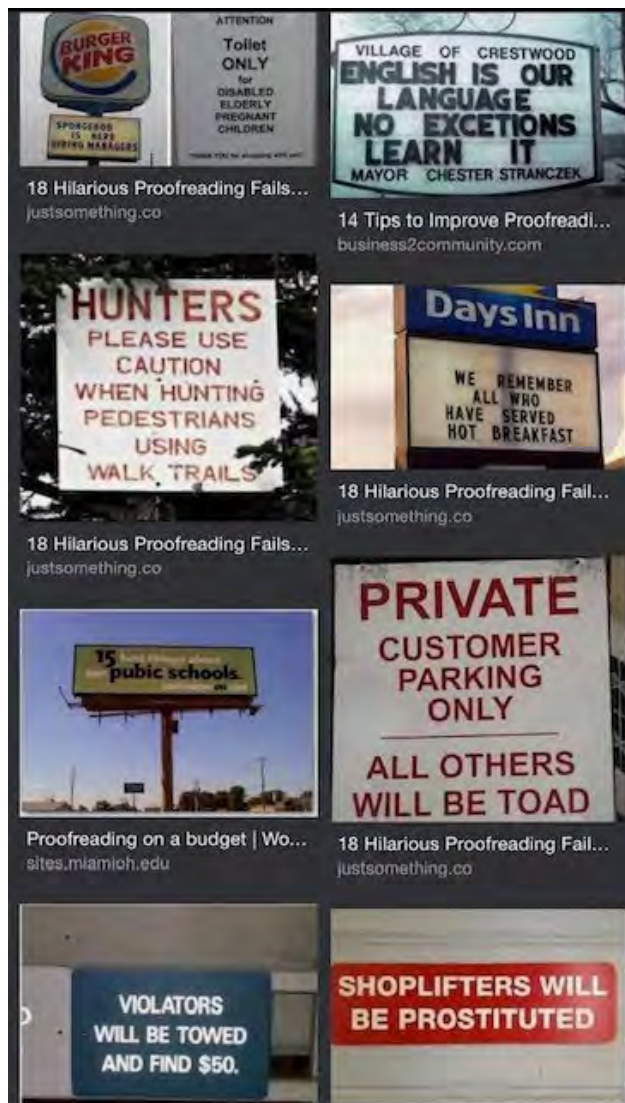
November 2021 Board of Trustees Report
Vice President of Academic Affairs

KCKCC Enactus students volunteer for Catholic Charities of Northeast Kansas. Catholic Charities has a family support center in Wyandotte County, and they offer many services to help individuals and families move from crisis to self-sustainability. The team volunteered to help sort and distribute food in their pantry, and they plan to volunteer once a month for the remainder of the semester.



November 2021 Board of Trustees Report
Vice President of Academic Affairs

Dr. Gena Ross, who teaches Proofreading, finds the skill to be very important. Here are some examples where thorough proofreading would have been beneficial.



Dr. Ishfaq Ahmed attended NISOD's 3-day virtual conference October 20 – 22. The presenters shared best and promising practices that increase student success at community and technical colleges.

Kris Ball finished teaching four sessions of Beginning Excel training for the Axiom Property Management Company. They were pleased with the beginning training and have requested intermediate/advanced Excel training. They will work with Kris and Rich Piper to determine the curriculum. Six training dates were established with Axiom for 2022, four for beginning Excel, and two for advanced Excel.

November 2021 Board of Trustees Report
Vice President of Academic Affairs

Kris Ball submitted a proposal for a Legal Administrative Assistant program (in the AOP program) to the Deans and Academic Affairs Committees. The program would be a 33-hour certificate with classes including Business Law, Legal Terminology and Document Preparation, and communication and writing courses. If approved, it will be presented to the Board of Trustees for approval in December.

The following KCKCC faculty members attended the Kansas Core Outcomes Group meeting: Dr. Rochelle Beatty, Teri Huggins, JD, Dr. Ladrian Brown, Alphonse Mendy, Allen Lenoir, Julia Bichelmeyer, Ron Wollenhaupt, Paige Darby, Dagny Velazquez, and Dr. Melissa Gentzler. The group met virtually on October 8 to discuss courses used in transfer articulation agreements. Courses were reviewed and revisions made when necessary. Courses reviewed included: College Algebra, Applied Calculus 1, Contemporary Math, Business Law, Microbiology, Anatomy and Physiology, Introduction to Business, Medical Terminology, and First Aid & CPR.

Dr. Leslie Watkins, Associate Professor of Biology, will complete the ACUE training “Inclusive Teaching for Equitable Learning” this month. Dr. Watkins also just completed a research project to write patient education brochures.

Dr. Ishfaq Ahmed, Professor Alphonse Mendy, Dr. Kremer, and Adjunct Professor Elizabeth Hicks submitted an Advanced Technical Education grant proposal to the National Science Foundation for the Bio-manufacturing program.

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

Recently, Dr. Jelena Ozegovic, accompanied by Dr. Stacey Tucker, took her Honors Psychology students to Union Station in Kansas City, Missouri, to visit the Auschwitz exhibit. Dr. Ozegovic noted that “Prior to attending the exhibit, the class discussed the influence of others on individual behavior . . .” This field trip coincided with the class’s discussion of obedience to authority and Stanley Milgram’s studies of, as Dr. Ozegovic put it, “. . . looking at how individuals obey an authority figure and behave in ways that are cruel and even participate in horrendous acts towards other human beings.”

November 2021 Board of Trustees Report
Vice President of Academic Affairs



The Psychology Club, along with Student Activities, hosted a United Nations Day celebration on Monday, October 25, in Lower Jewell. The program showcased various nations, ancestries and cultures that are here at KCKCC. Students with ties to countries such as England, Mexico, Czechoslovakia, Brazil, Norway and Scotland spoke of their own personal experiences, some as first-generation immigrants, and of the experiences of their parents and grandparents as immigrants to a new country. KCKCC History Professor Dr. Valdenia Wynn addressed the attendees and spoke about the significance of the United Nations. Psychology Professor Victor Ammons and Director of Student Activities Andrica Wilcoxon oversaw the event. After the presentations, students were able to learn more about the different parts of the world represented at KCKCC through the displays that were assembled.

November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



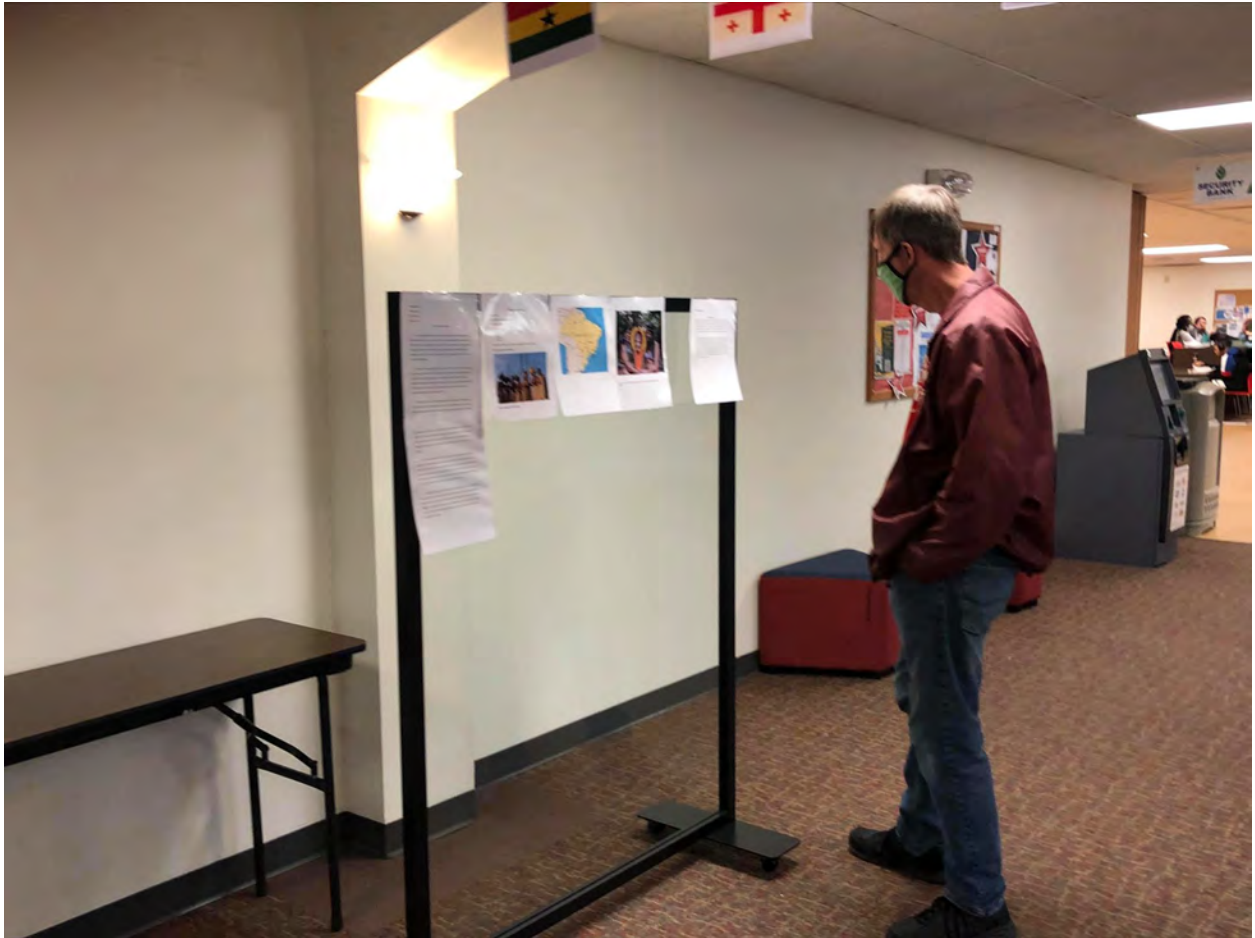
November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs



November 2021 Board of Trustees Report
Vice President of Academic Affairs

The Psychology Club, in collaboration with Student Services and Undergraduate Research, also hosted its first annual Undergraduate Research Pre-symposium on Tuesday, October 26.

Speakers included Dr. Kym Bennett, Director of Undergraduate Psychology at the University of Missouri at Kansas City and Dr. Alexander Williams, Director of Undergraduate Psychology at the University of Kansas, Edwards.

Presenters included Dr. Pope of KU Edwards and students as well as KCKCC students Mark Tatum and Tiye Kindred (Contributions of African Americans to Psychology) and Nikkia Howard, Amanda Johnson and Megan Simmonds (COVID and College Students).



November 2021 Board of Trustees Report
Vice President of Academic Affairs



The first annual Social and Behavioral Sciences & Public Services Pet Food Drive was a success. Professor Suzie Tousey, Coordinator of the Criminal Justice program, received numerous donations of cash and pet food which will be delivered to the local SPCA Friday, November 5. Planning for an even bigger and more successful campaign next year will begin shortly.

Dr. Ozegovic's Honors Psychology class is hosting a Research Poster Presentations on Thursday, December 2, at 10:00 in room 2325. This is a short (30 minutes), but significant part of undergraduate research and it follows a virtual event which took place during the Fall 2020 semester. This is the first on-ground presentation of its kind and is not open to the entire campus community.

On Wednesday, November 17, the Psychology Club in collaboration with the departments of Student Activities and the Center for Equity, Inclusion and Multicultural Engagement, will host an educational program in Lower Jewel from 11:00 am to 11:50. The event will discuss the matriculation of the Wyandot Nation from Ohio to Kansas (there is a statue/landmark on Campus commemorating this). It will also feature Native American artifacts and a discussion of the

November 2021 Board of Trustees Report
Vice President of Academic Affairs

Conley sisters. The speakers will all be Native Americans. We expect a few of the Chiefs from local nations to be present for the event. This educational program will be primarily for students; however, in the spring there will be a more robust program and the public invited. Plans are in the works to have speakers from all four nations (Delaware, Munsee, Shawnee and Wyandot) and Representative Sharice Davids participate.

STUDENT AFFAIRS DIVISION
BOARD OF TRUSTEES REPORT
NOVEMBER 2021

DR. DELFINA WILSON, VICE PRESIDENT OF STUDENT AFFAIRS

KCKCC COVID HEERF III Relief Funds (information provided by Mary Dorr)

COVID Relief Funds	Number of Students	Total Amount Disbursed
Fall 2021	1766	\$2,609,750

- The Student Financial Aid Office awarded HEERF III funds for 1,766 students for Fall 2021.
- Pell-eligible students enrolled in 6 or more credit hours for Fall 2021 have been awarded funding and given the option to use funds to pay any balance incurred after March 13, 2020.
- Students who are not Pell Grant eligible were given the opportunity to apply for funding through October 15.
- Funding will be available for students who enroll for Spring 2022 with priority given to Pell Grant eligible students.

Kansas Promise Scholarship

- Kansas Promise Scholarship is available for Kansas students enrolled in KCKCC programs selected by the Kansas Board of Regents.
- The scholarship covers tuition, fees and books and supplies.
- Last dollar scholarship so the student will not qualify if other grants and scholarships cover their charges.
- Scholarship Data:
 - Number of applications received: 54
 - Students' ineligible for award: 34
 - Student's award pending until student signs contract: 5
 - Student awarded, then declined: 1
 - Students were awarded scholarships in the following programs:
 - Welding, Physical Therapy Assistant, Nursing, Electrical Technology, Paramedic and KSPN.

ENROLLMENT MANAGEMENT - DR. STEPHEN TERRY, DEAN

ENROLLMENT (November 8, 2021 enrollment report is attached)

- Fall 2021:
 - Fall 2021 headcount is DOWN by 4% compared to Fall 2020 and DOWN 19% compared to Fall 2019.
 - Fall 2021 credit hours are DOWN by 3% compared to Fall 2020 and DOWN 19% compared to Fall 2019.
- Enrollment Strategies
 - Allison Burton, KCKCC Student Success Advisor, selected for Director of Student Success and Retention position, starting February 1, 2022
 - Student Planning Self-Service implementation to replace Webadvisor will go live April 1, 2022

- Text Messaging Communication Plan via Signal Vine awaiting Ellucian data patch
- CRM Advise - Advisor Assignments Complete, Communication plan in progress
- Early College Academy includes five courses for Spring 2022, developing marketing for mass mailer
- Enrollment Policies reviewed and recommendations forwarded to reduce barriers to enrollment
- Exploring Electronic Transcription Software to increase time to posting transfer credits
- Selected vendor for Career Services online Job posting portal
- 183 Early Assists Forms submitted by Faculty for Fall 2021, as of November 1, 2021

OFFICE OF ADMISSIONS - DR. TINA CHURCH LEWANDOWSKI, DIRECTOR OF ADMISSIONS

October Monthly Report-Applications Processed			
	2019	2020	2021
High School/Dual	152	39	157
First Time Freshman	314	253	247
Transfer	114	118	97
Returning	70	85	79
Visiting	37	25	21
Wellness Only	0	3	0
Special/Non-HS Grad	6	8	14
Total	693	531	612

Recruitment Opportunities		
Event Category	Number of Activities	Number of Engagements
Onsite Visit	20	186
Virtual Presentation	2	0
Off-campus recruitment activities	30	1,114

- Working with Signal Vine to implement a new text messaging platform to communicate with students. On hold until we can extract the data from Ellucian Colleague to share with Signal Vine.

DOWNTOWN WYANDOTTE LOCATION

- Will offer GED courses at the Wyandotte H.S. Downtown location for the Spring 2022 semester.

HIGH SCHOOL PARTNERSHIP PROGRAM

- Spring 2022 enrollment began November 1, 2021.
 - Schlagle, Sumner, and Piper High Schools are all enrolled for Spring 2022.
- The KCKCC Blue Devil Early College Academy schedule has been determined for the Spring 2022 semester. Students may enroll in any combination of the courses below.

-- Spring 2022 Blue Devil Early College Academy Schedule --					
	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 am - 8:50 am	LANG 141 Spanish I	LANG 141 Spanish I	LANG 141 Spanish I	LANG 141 Spanish I	LANG 141 Spanish I
9:00 am - 9:50 am (MWF)	PSYC 101 Psychology or	POSC 111 American Government	PSYC 101 Psychology or	POSC 111 American Government	PSYC 101 Psychology or

9:00 am - 10:15 am (TH)	BUSN 101 Accounting I	or SOC 107 Sociology	BUSN 101 Accounting I	or SOC 107 Sociology	BUSN 101 Accounting I
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STUDENT SUCCESS CENTER - SHAY DODSON, STUDENT SUCCESS ADVISOR

Student Success Center Monthly Report

Virtual Advising (phone or video TEAMS/zoom)	MAIN	PION	TEC
Graduation Checks	105	0	0
Reinstatements (after dismissal)	12	0	0
Virtual Advising	274	8	32
Early Assist / SOS interventions	18	5	8
Recruiting	0	31	4
Contacts regarding cancelled classes	5	0	0
Contacts regarding unsatisfactory grades	790	50	32
Fin Aid Exclusion Appeals	2	0	0
Reverse Transfer Grad Checks	2	0	0
TOTAL ONLINE ENGAGEMENTS	1208	94	76

On-Campus Advising	MAIN	PION	TEC
General Advising	87	6	33
Graduation Checks	19	5	97
New Enrollments	6	0	0
Returning Enrollments (Enrollment opens 11/1)	0	2	2
Schedule Adjustments	6	0	2
Withdrawal Advising/Drops	30	2	0
Fin Aid Exclusion Appeals	1	1	0
Program Changes	5	1	0
Reinstatements (after dismissal)	0	0	0
TOTAL On-CAMPUS ENGAGEMENTS	154	17	134

EARLY ASSIST	MAIN	PION	TEC
Early Assist/SOS interventions	18	5	8

Withdrawal Reasons (disclosed during advising session)	MAIN	PION	TEC
1. Fell behind/ failing	15	1	
2. Course no longer required / major change	6		
4. Family reasons	1		
5. Childcare			
6. Financial Difficulties	1		
7. No Financial Aid			

8. Physical Health	1		
9. Class/Subject Concerns	1	1	
10. Mental Health	1		
11. Personal	7		
12. Time Management/no time	7		
13. Transferring			
14. Work conflict	4		
15. N/A - not disclosed			
16. Instructor Concerns	2		
17. Online Difficulties			
18. Student Housing			
19. COVID-19	1		
20. Moving	1		
TOTAL	48	2	

Midterm (Fall 2) No-Show Reasons (students who self-disclosed)	
TB test came back positive, could not participate in NURS program courses	1
Transportation issues	2
Financial difficulties	3
Mental Health	1
Contracted COVID-19	1
TOTAL	8

KCKCC Transfer Fair - October 13 (Combined w/ Graduation Fair)

- Student Participation Data: Total Students Signed In- 82
- Number of Students Who Completed the Scavenger Hunt- 23
- Number of Students Who Completed the post-survey- 6
- Student Survey Notes:
 - Most students considered the most important feature they discussed with transfer advisors to be ACADEMICS, FINANCIAL AID/SCHOLARSHIPS, and LOCATION
 - 4 out of 6 Students noted that they feel fully prepared for the transfer process
 - 6 out of 6 Students noted that they have a better understanding of the transfer process after attending the fair
- Visiting Colleges Rep Data:
 - Average number of students each rep met with: 12.5 Students
 - Total Unique Interactions Students/College Reps: 426
- Most common questions that College Reps had from students:
 - Undergraduate Majors and Programs Available, Transfer Scholarships, Grants, Financial Aid
- Notable comments from college reps about the Fair:
 - "The fair was the perfect amount of time" "Best transfer fair I've been to in a while" "Great energy throughout" "Well-attended."

Transfer Advising

- New Transfer Advising website 90% complete:
 - Includes transfer advising tips, resources, and transfer guides for popular transfer institutions and area bachelor's degree programs.
- October 15, University of Kansas Campus Tour (8 students attended)

Ellucian ADVISE CRM Implementation

- Student Success Advisors attended half-day training/workshop to learn the new CRM retention software.
- All students have been e-introduced to new assigned Student Success Advisors.
- Enrollment communication will continue for Spring semester.
- Developing student engagement plans, including unique retention plans and advising interventions for moderate-to-high risk students (students most at-risk for attrition), to launch in Spring 2022.

PLACEMENT TESTING - FAITH MOODY, TESTING COORDINATOR

Total Placement Tests This Semester

Fall 2021*	Fall 2020	Fall 2019
622	676	1877

*Fall 2021 is as of report date, other years are semester totals.

October Placement Test sessions

Year	Main Campus	PCC	TEC	High Schools	Distance Education	Total
October 2021	37	7	8	100	0	152
October 2020	50	6	9	0	0	65
October 2019	54	6	8	420	0	488

October Developmental Numbers

		Reading Placement	Composition Placement	Math Placement	Overall
October 2021	# Administered	125	136	39	152
	% Developmental	80%	78%	67%	79%
October 2020	# Administered	50	56	35	65
	% Developmental	74%	79%	57%	80%
October 2019	# Administered	329	368	160	488
	% Developmental	80%	80%	50%	73%

STUDENT FINANCIAL AID OFFICE - MARY DORR, DIRECTOR

Financial Aid Applications Received as of November 3

Academic Year	Total Number of Records	Records Received in September
2021-2022	7357	227
2020-2021	7963	193
2019-2020	9022	257

Financial Aid Disbursed to Student Accounts

	FALL	SPRING	SUMMER	TOTAL
2021-2022	\$7,416,846			\$7,416,846
2020-2021	\$5,850,442	\$5,150,304	\$1,358,445	\$12,359,191
2019-2020	\$6,162,491	\$5,660,330	\$986,894	\$12,809,715

*Does not include third party payments or KCKCC Foundation Scholarships

REGISTRAR OFFICE - THERESA HOLIDAY, REGISTRAR

Registrar Services	
Degree Verifications	
Graduation Clearinghouse Enrollment/Degree Verifications	34
e-mail, fax, mailed Degree verifications	11
Enrollment verifications	
In-person	5
On-Line	12
Scholarships	
Letter of non-attendance	2
Governmental Agency/Court Requests	3
Student Record Services	
FERPA forms	2
Information Updates	
In-person	41
Online	32
Parent Plus Loan - Record added to Ellucian	
Major Changes	
In-Person	35
Online	62
Record Edit Checks	22
Edit Checks- Chris Day	6
Grade Changes	11
Notary Assistance	0
Residency	
Veterans/Military In-State	0
Regular	1
Address Correspondence	
Return Mail	4
Web-Address	0
Graduation return mail	0
Withdrawal Processing	
Students Administratively Withdrawn	105
Online requests	119
Walk in requests	17
Reinstatements	
Reinstatements after no show	28
Reinstatements after withdrawal	8
Schedule Adjustment Services	
Courses Re-enrolled after Drop for Non-payment	2
TEC Courses Re-enrolled after Drop for Non-payment	1
Concurrent Enrollment Schedule Changes.	6
Dean Approved Enrollment Changes	17
Financial Aid drops due to aid	0

Regular - submitted over the weekend	2
TEC High School Late Enrollments	
TEC Dean Approved Late Enrollments	0
No shows	0
Tuition Appeals	
Tuition Appeals by class	5
Exception Requests	0
Graduation Services	
December 2021 Graduation Applications processed	199
Backdated graduates <ul style="list-style-type: none"> • May 2021 (2) • July 2021 (17) • July 2020 (2) • Reverse Transfer 	21
Diplomas Mailed	15
Diplomas Ordered	21
Credit by Examination apps	0
Gen Ed Waivers	0
Advance Standing/Life Experience	0
Deviation/Substitution forms	9
Transcript Services	
Checked in Transcripts	251
Outgoing transcripts Processed	524
Student copy transcripts	7
Transcript needed research	68
Advisor Transcript Requests	5
Transfer credit applied to student records	15

MILITARY AND VETERAN STUDENT SERVICES - WADE ABEL, DIRECTOR

- The open position for an Administrative Assistant for the Veterans Center has been posted with a goal to have the position filled by the beginning of the new year.
- Veterans Center was contacted by the "Make it Count" Foundation about the possibility of the Foundation donating to the Veterans Center and KCKCC to help our Veteran students in Programs that require the purchase of a tool kit.

Veteran Center Visitors					
	AY18-19	AY19-20	AY 20-21	AY 21-22	
August		281	103	174	
September	48	313	58	202	
October	185	307	37	154	
November	132	245	25		
December	105	124	10		

January	189	173	67		
February	218	216	79		
March	159	101	109		
April	209	0	115		
May	104	0	41		
June	56	17	132		
July		74	100		
					Total
Total	1479	1790	876	530	4675

Students Using VA Educational Benefits

Term Certified	Number of Students Certified	Hours Certified	Amount certified
Fall 19	173	1542	\$195,060.00
Spring 20	150	1653	\$202,332.00
Summer 20	29	182	\$21,608.00
Fall 20	117	1148	\$141,919.00
Spring 21	95	1020	\$127,048.00
Summer 21	43	228	\$25,801.00
Fall 21 as of 2 Nov	111	1224	\$145,235.00

Students Using Military Tuition Assistance (TA) during FA21

Type of Tuition Assistance	Number of Students	Hours Enrolled	Amount Invoiced
Army (GoArmyEd)	6	48	\$5,188.00
Army State TA	3	27	\$1609.00
Air Force	4	50	\$4572.00
MyCAA (Army Dependent)			
Total			\$11,369

Planned Events:

October:

- Kansas Army and Air Force National Guard Recruiters visited KCKCC
- Battle of the Branches Food Drive began on October 15. Donation boxes are located on Main Campus (Veterans Center) and at the PC and TEC. All donations collected will go to the KCKCC Food Pantry to be given out to those in need. The Food Drives ends on November 15.

November:

- Veterans Appreciation Week:
 - All week: Veterans Center Virtual 5K
 - November 8: Veteran student lunch (Veterans Center)
 - November 9: Faculty/Staff Veteran Lunch (Veterans Center)
 - November 10: Women Veterans Breakfast (Veterans Center)

- November 11: Veterans Center Open House
- November 12: RED Friday and Honor Tree



Battle of the Branches Food Drive October 15 - November 15

PIONEER CAREER CENTER - MARCIA IRVINE, DIRECTOR

- 10/2/21 Ms. Jamie Van Houten, Director of the Leavenworth County Community Corrections, spoke to the criminal justice class



- 10/5/2 College Fair at Leavenworth High School.



- 10/5/21 Culinary students carved Jack-o-lanterns.



- 10/7/21 Culinary program prepared box lunches for the Lansing PTA.





- Pictured above: Chef Bre, Chef Alfredo, Chef Kelly, Culinary students, and Lansing PTA, Celeste.
- 10/7/21 FREE Popcorn DAY!



- 10/8/21 Construction students building cabinets



- 10/8/21 The HVAC students learning to cut sheet metal



- 10/19/21 Culinary students prepared Danishes for the Board of Trustees Meeting





- 10/21/21 Soup and Stew Sale to benefit the Leavenworth County United Way. \$140.00 was raised.



- 10/21/21 Sharon Walker from Kingdom Academy was at PCC looking for students interested in working with children in Leavenworth.



- 10/24/21 Jamie Diers, Admissions Counselor, from Washburn University visited the PCC



- 10/25/21 Leavenworth High School and Lansing High School KCKCC students started their clinicals at Twin Oaks Health and Rehab in Leavenworth.

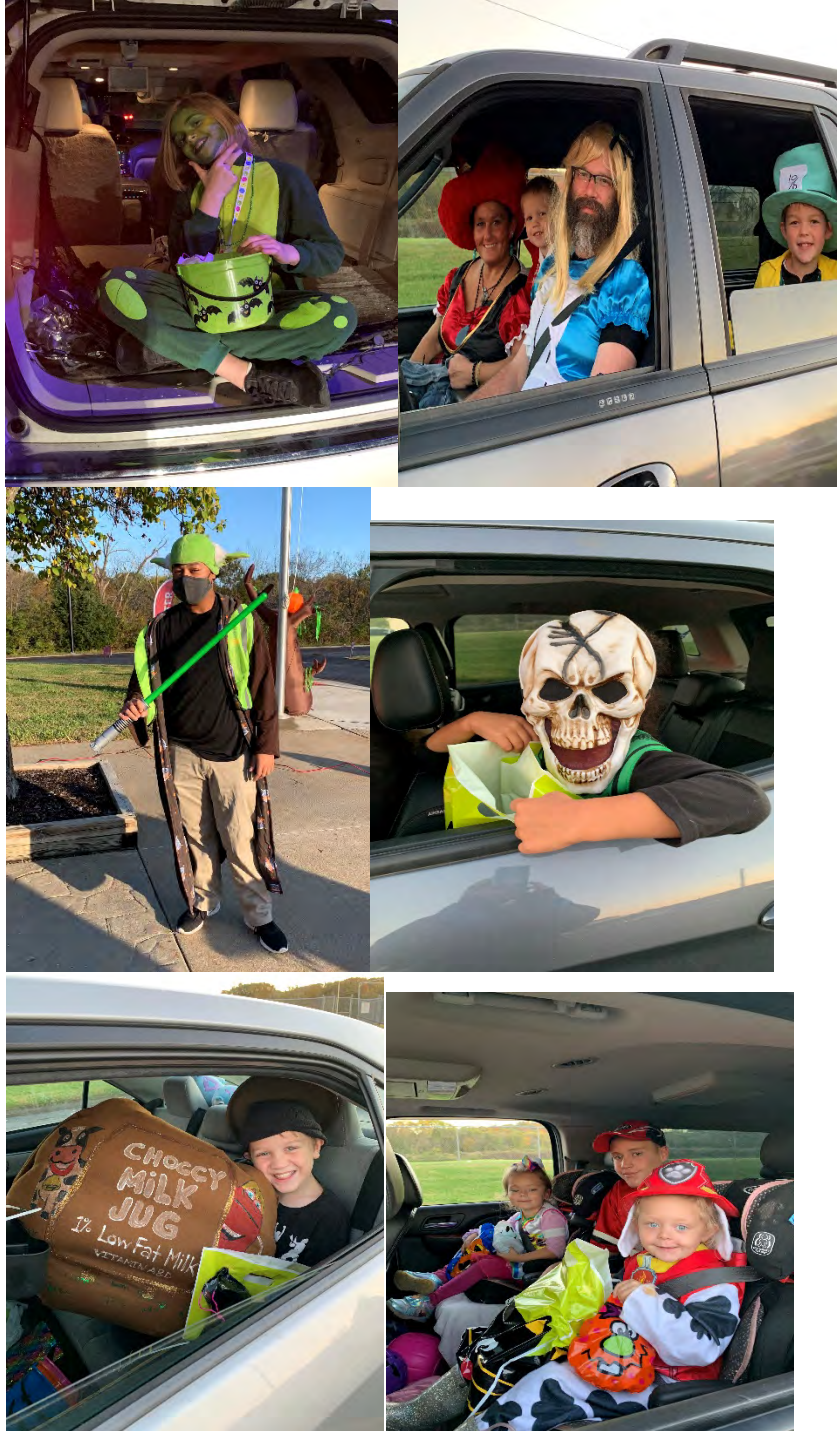


- 10/26/21 Walking Taco Tuesday to benefit the Leavenworth County United Way - \$83.00 was raised.



- 10/28/21 KCKCC PCC Student Activities sponsored a Halloween Drive-Thru and had over 600 in attendance. All attendees received: a bag of Halloween items, a bag of candy, bag of chips, rice Krispy treat, drink, information from the KS Workforce, bag of kettle corn and cotton candy from Jacks Kettle Corn, and a pasta meal from Taylor Made Catering!

- The community also enjoyed the sounds of our DJ, Joe, who had a live radio broadcast on 91.3 FM KCKCC JAMS.



DISCIPLINARY BARRACKS and JOINT REGIONAL CORRECTIONAL FACILITY

- JRCF - Fall correspondence classes due to facility concerns.
- The Principles of Management class started for Fall second 8-week term.
- USDB - Classes are continuing. Intro to Business class started Fall second 8-week term.
- Processing graduation applications

CAREER SERVICES – ANA LIMA, CAREER SERVICES COORDINATOR

REASON FOR VISIT	AUGUST 2021	SEPTEMBER 2021	OCTOBER 2021
Initial career consult	1	4	2
Resume assistance	4	2	3
Cover letter assistance	0	0	2
Job search	0	0	1
Career Guidance	0	0	1
TOTAL:	5	6	9

Community Collaborations:

- Attended a meet & greet with several Kansas City employers (e.g., *Midland care*, *Midwest Health Group*, *The Community Voice*, etc.) to expand networking efforts. Gave a 5-minute presentation on KCKCC Career Services and discuss how employers can collaborate with us.
- Attended a networking and recruiting event organized by PACES to discuss ways KCKCC Career Services can facilitate their recruiting needs. Discussed how they provide an interview for all KCKCC students who apply, regardless of the outcome.
- Attended a networking meeting with *El Centro & Gaby* to discuss planning Hispanic Middle School and High School days, participating in their career fairs, and other ways to collaborate.
- Meeting with Recruiter from *Bickford Senior Living* to discuss collaboration, sharing their current job postings with our students and organizing career fairs in the future to facilitate their recruiting needs.
- Collaborated with *Liberty Tax* to give students discounts for training materials.
- Meeting with Recruiters from *Wyandot Behavioral Health Center* to discuss collaboration, sharing their current job postings with our students, and organizing career fairs in the future to facilitate their recruiting needs.

Events:

- Assisted with the Transfer Fair and invited five employers to be a part of the event.
- UPS recruiter reported a significant increase in applications following Transfer Fair attendance.

Projects:

- Meetings with Erin Anderson to begin training on internship programs to transfer it to Career Services.
- Meeting with Symplicity to go over Demo and Q&A.
- Contacted other institutions (e.g., *Butler Community College*; *Washburn University*) to discuss their selection process and satisfaction with Handshake.

- Projects Status: Submitted Website content to Matt; Submitted initial draft of Handshake proposal; Began process to develop social media; Began development of templates for career related documents (i.e., resume; cover letter).

STUDENT SERVICES

DR. SHAWN DERRITT, DEAN OF STUDENT SERVICES

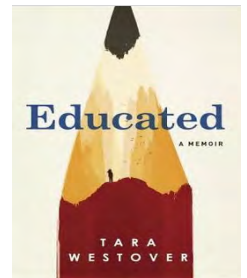
Student Services Fulfills!

DEAN OF STUDENTS SERVICES EVENTS

- Weekly meetings on Sundays with RAs to provide updates regarding housing and to address concerns
- Worked with Athletic Director to have remaining students moved from hotels back into Student Housing
- Assisted in the check out of students from Student Housing
- Conducted interviews for the new director
- Provided work orders to Royal Ridgmangement
 - Followed up on work orders
- Communicated with parents regarding housing concerns
- Facilitated the refunds of students moving out
- Facilitated the adjustment of housing fees for students who agreed to share space
- Worked with Director of Building and Grounds to inform students of maintenance work or reviews

COUNSELING & ADVOCACY CENTER- LINDA WARNER, DIRECTOR

We hosted the October Program as a Book Club on the book, *Educated* by Tara Westover. October is Domestic Violence Awareness Month, and *Educated* is a memoir of Westover's life as a young woman caught in the dynamics of domestic violence. *Educated* shares her resilient and inspiring journey from being abused and denied a public education to earning a PhD from Cambridge University and living free from abuse. The virtual session was facilitated by Polly Hawk and Jennifer Gieschen, and was attended by students, faculty, staff, and the Women's Studies Class.



Blue's Kitchen Cabinet was the recipient of a grant from Harvester's Community Food Network. The grant amount was for \$7000, which allowed for the purchase of a commercial grade refrigerator and freezer. They were installed by Facilities Management staff this month. These are important tools in expanding our ability to serve students by providing more consistent availability of food and a wider variety of food items from which to choose. We were also able to purchase an electronic inventory system, Pantrysoft, which will make tracking inventory more efficient and help us to understand student need by looking at utilization patterns.



STUDENT ACCESSIBILITY AND SUPPORT SERVICES

Students Requesting Accommodations:

Disability	October 2021	October 2020	October 2019
Autism Spectrum Disorder	19	9	14
Attention Deficit Disorder	36	30	34
Blind/Visual Impairment	13	8	10
Deaf/Hard of Hearing	5	7	2
Head Injury	4	2	2
Intellectual Disability	3	4	3
Learning Disability	66	56	76
Medical	9	2	12
Physical	7	1	6
Psychiatric	17	8	18
Other Health Impaired	1	1	0
Total	180	128	177

Narrative Activities:

- SASS participated in a TEC - PCC Hot Careers Event small meeting. Discussions focused on the survey results from the instructors, which instructors wanted to participate, what dates the instructors were available, and how many students the instructors are willing to in attendance during the small group sessions.
- SASS and the Associate Dean of TEC discussed revamping the study skills presentation to be more specific for each program. The suggestion was made to survey the instructors to see what study skills are important for students then create something based on their needs.
- SASS met with the TEC enrollment team to discuss orientation sessions for Spring 2022. Orientation will continue to do a small group session on the first day of school for all new post-secondary students starting a TEC program. There was also a discussion regarding the flow of Early Enrollment on Nov. 1st.
- SASS participated in the Lawrence School District Transition fair. There was a panel discussion with other colleges about transitioning from high school to college.

STUDENT ACTIVITIES-ANDRICA WILCOXEN, DIRECTOR

Student Activities

Each week Student Activities prepares a weekly activity and event calendar for students, staff, faculty, and community to help them know and become more engaged in the various in-person and virtual activities and events being hosted at each location. This allows students to connect with other students and get to know faculty & staff. We have been doing this for the past couple of years. Student Activities has created an E-magazine that shows more pictures in a magazine format. Scan the QR code to go to check it out.



Student Activities partnered with the TEC Nail Art Show on October 21st in the TEC Nail Tech classroom. The students in the class created themed canvasses with specialized manicured nails. Students used their artistic skills to draw, paint, use vinyl stickers to create their canvass. 6 faculty/staff from the TEC judged the themed canvasses for first, second, and third place winners. Participants were given a certificate of participation and a goodie bag. The three top winners were given a prize and a certificate of completion. The Art Show concluded with a dinner.

Currently, the Nail Tech Program faculty, Student Activities, and the KCKCC Art Gallery are partnering to host a "Traveling Nail Art Show" to be showcased in a designated area at the TEC, PCC, and Main Campus.



Student Activities working with Clubs, Organizations & Special Interests Groups (SIG's)

In October, Student Activities partnered with the International Student Organization and Psychology Club to host a United Nations Day to celebrate multiculturalism at KCKCC. Victor Ammons, Psychology Club, helped us organize the event. His students in his classes researched their cultures to see where they were originally from, their ancestry, and find stories they could share at the event. We had six students present on their ancestry, (i.e., Ireland, Ethiopia, Brazil). We recorded the event via Zoom and the KCKCC Student Senate Facebook page. We had approximately 50 students attend. We decorated the Lower Jewell with flags from all 193 countries. We provided a free lunch to the KCKCC deli for all attendees.

In addition, Student Activities partnered with Psychology Club and Phi Theta Kappa to host the Undergraduate Research Pre-symposium. The official symposium was scheduled for Fall; however, due to COVID-19, they were going to cancel the event. We all came up with an idea to host a pre-symposium to prepare for the official symposium re-scheduled for Spring 2022. This allowed students to understand the process and ask questions regarding undergraduate research. We had about 40 students attend the pre-symposium. We recorded the event via Zoom and the KCKCC Student Senate Facebook page.



Clubs

- Blue Crew hosts special event nights at three home volleyball and men's/women's soccer games. We gave out KCKCC promo items and had an online contest for students and parents.
- National Society of Leadership Success (NSLS) hosted four leadership training workshops.
- Active Minds hosts weekly meetings in person and via zoom. They helped promote the Ask, Listen, Refer training to our KCKCC students. They also posted special notes on campus to help their peers know they are not alone.
- Bowling Club has hosted one live bowling event at KC Bowl and meets every other week via zoom.
- Transfer club hosted a virtual presentation with UMKC Dentistry school, preparing for an in-person trip to KU in October and assisting with the upcoming Transfer Fair on October 13th in the Upper Jewell.
- Sophomore Club hosts weekly meetings. They are giving out "Class of 21" shirts to our December 2021 graduates.
- Student Veterans Organization (SVO) hosts bi-weekly club meetings. In October, they are preparing for the "Battle of the Branches" to collect food for the KCKCC Blue's Kitchen.
- Drama Club has been hosting bi-weekly meetings and created the Halloween Maze at the annual Halloween Party.
- PTK is hosted the annual Pink Ribbon Day Fundraiser.
- Students of Latinx hosting bi-monthly meetings. Hosted the Day of the Dead event with the Center of Equity and Inclusion.
- International Student Organization hosted a United Nations Day celebration in October.
- Catholic Students of KCKCC hosts a monthly Mass in the Upper Jewell. They have also volunteered to pass out water to the homeless in the KC metro area Catholic Charities.
- ENACTUS is preparing to take a tour at the local Catholic Charities in October.
- The Student Senate Kids Halloween Party was highlighted on Fox 4 News. Please scan the QR code to see the video.

Student Senate

Participated in KCKCC events such as the Housing Topping Ceremony, Attending the President Leadership Circle (PLC), and attending the HLC committee meetings.

The Student Senate recently hosted the annual Kids Halloween Party. Typically, this event is held in the Lower Jewell Student Center; however, we decided to host the event at the TEC

Parking Lot due to physical distance restrictions. This was a very successful event. We had approximately 1000 attendees at the event. We had 20 clubs and community organizations that hosted a Trunk or Treat at the event. The Drama Club created and hosted the Halloween Maze. We had 20 inflatables for the maze along with the kid-friendly scary faces and décor as they walked through the maze. We provided carnival rides, free dinner, a caricature artist, and a fun tractor train ride for the kiddos. This was a GREAT event. Fox 4 News came out and showcased the event on their station. We will continue to host the event at the TEC, outside weather permitting or inside the TEC to continue providing a safe and spread-out event.



Scan the QR Code
for the story!

Intramural Basketball:

Student Activities hosts weekly intramural basketball for our KCKCC students. October marked the second month of our Intramural Basketball program, which will go on until December 2021. Attendance has risen from 15-20 members to 25-30 members per Sunday. In addition to the games, we have had special guests such as a Firefighter and a retired General Motors manager come and talk to students before the games.

FBOE Meetings:

FBOE meetings have enjoyed a relative return to regular attendance, with an attendance average of 22 students per meeting, our highest being 32 members. Given the continuing circumstances of the world, our meetings have put great emphasis on how to navigate and keep up with online courses, how to explore the new career landscape post-pandemic, and most importantly, how to deal with the toll that isolation and stress can have on one's mental health. With this, we also had two guest speakers for October.

FBOE Business Coaching:

Finally, we have also had students who have decided to take advantage of their newly found free time by dedicating themselves to creating a business. With our help, and the help of some community resources, we now have had two students register their EIN numbers and begin to take their path to an LLC.

FBOE Student Help:

Intervened with 5 students who were pondering whether to drop out for the semester or from school altogether. In conjunction with Dr. Terry, we were able to help one student re-enroll and avoid going through the process of enrolling in a completely different college for one year. We have also worked with other professors to figure out ways to bring three of these students back up to speed in their class. The last student worked with us, and we were able to reach a solution internally without needing assistance from any other faculty and staff.

STUDENT RESIDENT LIFE - (Position is Vacant), DIRECTOR OF STUDENT RESIDENT LIFE

- Interviews for the Director of Student Resident Life were conducted, and a finalist will be announced in November

- All students that were in hotels have either returned to Student Housing, moved home, or have found housing off-campus
 - Currently, 98 students are living in Student Housing
 - 32 students have moved out of Student Housing
- The Student Resident Life Coordinator position is posted. Applications will be reviewed after Thanksgiving Break

STUDENT HEALTH CENTER-SYLIVIA GILLIS, NURSE PRACTITIONER

- In October, Campus Health held two very successful Flu/COVID vaccine clinics and a Blood Drive.
 - We gave at least 88 vaccines and collected 19 units of blood for the Community Blood Center.
- We have continued to provide essential services daily to students and employees.
- We only have 44 total confirmed positive COVID student cases so far this semester for all locations.

OFFICE OF EQUITY AND INCLUSION - GABRIELA FLORES, DIRECTOR

Operations

The Center for Equity, Inclusion, and Multicultural Engagement is in the process of hiring a Coordinator role. A search committee was assembled with key stakeholders and has interviewed six well-qualified candidates for the role. The top 2-3 candidates will be invited back for second interviews in early November, with an anticipated offer being extended by November 15th. This role, once filled, will serve as the lead on various projects for the Center as well as function as Deputy Title IX coordinator.

The Equity and Inclusion Council application process closed on September 30th. 38 applications were received with 20 available seats on the Council. CEIM staff compiled a recommendation for final composition of the Council. After some additional investigation, the final slate was approved by our representative cabinet leaders. The first meeting of the Council was successfully held on October 28, 2021 from 10:30 - 11:30 at TEC, with great turn-out and positive engagement in the future equity and inclusion vision for KCKCC.

Programming

The Center offered a 'lunch and learn' style workshop via zoom on "Unconscious Bias" which was held on October 13, 2021. While it had a small turn-out of about 8 staff, faculty and students, it received valuable feedback on its course assessment. This workshop is a "trial" of a few course offerings to see if there is interest across the organization for professional development opportunities around diversity, equity and inclusion topics.

Additionally, staff in the Center have begun to provide support and advising to re-establish the Student Organization of Latinos (SOL). The group began to meet several times in October and has identified its officers. In addition to helping to provide support for the annual Halloween Trunk or Treat event on October 30, the team will also plan for a Day of the Dead event on November 1 in collaboration with the Center.

KCKCC was contacted in September by the community Hispanic Development Fund, inquiring if the college would be willing to partner with HDF scholars to run a fundraising campaign during Hispanic Heritage Month. A current KCKCC student and HDF scholar, Brianna Herrera, volunteered to lead the effort with support from the Center. KCKCC hosts 24 HDF scholars

this year and the team led a very successful “Cambio Para Cambio”, raising close to \$1000 toward scholarships which will be matched by community donors. Students held an HDF meeting at CEIM on Tuesday 10/5 at 3:30 to help circulate information and plan the fundraising campaign. A Taco Truck fundraiser, held on October 12, had perfect weather and a great showing from the college staff and supporters.

Initiatives & Consultation

The “Transgender Inclusion” workgroup met recently to draft policies and web resources for KCKCC’s Transgender students. Gaby Flores and Jennifer Gieschen are co-leading this effort. Since the group’s first meeting in September, it has been broadened to include additional stakeholders from other parts of the college. Importantly, we have 3 Transgender students serving to inform the task force and reflect/revise the policy draft. Draft 1 of the policy is being reviewed and will be escalated to Cabinet by November 15th.

Kansas Bureau of Investigation (KBI) was referred to CEIM for consultation by Jennifer Gieschen in Counseling and Advocacy. KBI, a partner and tenant of KCKCC, has been trying to convene a DEI Advisory Board over this past year with little outcome. In speaking with Kirk Thompson (Director), their committee just needs a little direction and help in formulating a plan with some guidance. Given their relationship with the college, I advised that I could help in facilitating a conversation around DEI planning for their next meeting on Nov 12th, from 2-3:30 pm. The BRAC (Bias Race Advisory Committee) is comprised of staff from KBI across the state, so it’s a virtual meeting via zoom.

ART GALLERY - SHAI PERRY-COORDINATOR

Gallery Shows

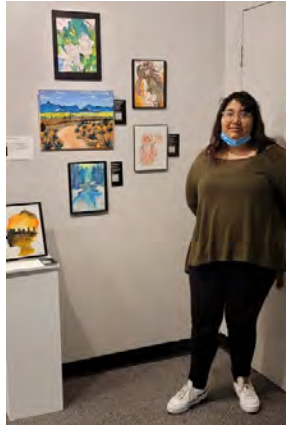
Current Exhibition “Expressions” 2021 traveling exhibition organized by The Whole Person is now on display in the KCKCC Art Gallery room 2346 until Dec. 2nd, hours of operation Mon. through Thur. 11 am to 4 pm or by appointment (Closed week of Thanksgiving).

What is Expressions? 2021 will mark the 11th Annual Expressions Art Exhibition, showcasing artists with disabilities, celebrating their abilities and unique talents. Expressions strives to promote artists with disabilities by featuring their work in professionally organized art exhibitions and offering innovative educational and networking workshops that connect them to the broad regional creative community.



Contact Galley Coordinator Shai Perry for more information sperry@kckcc.edu.

"Cultura" exhibition celebrates Hispanic artists in the Kansas City region. Closing reception held on Oct. 14th with 16 in attendance. The youngest artist in the showcase was 13-year-old Ysabel Santacruz. She was excited for this opportunity to showcase her work in a professional setting along with a renowned artist in the field. Santacruz enjoyed sharing her passion for a career in art with President Mosier.



Student Engagement

"Mexican American Baseball in Kansas City" Oct. 12th

Coach Goldbeck brought the KCKCC baseball team to this historical education event. Two players received a signed copy of the book. Total attendance 56.



The speaker is Gene T. Chávez, a renowned historian, author, and community leader, who will be sharing information from his book "Mexican American Baseball in Kansas City." Chávez's historic work has brought a spotlight on the rich history of Kansas City. He also led the Hispanic history featured in the KCKCC and Wyandotte County Historical Mural and has two other exhibitions in the Kansas City area - the Smithsonian Institution Traveling exhibit "In the Barrios and the Big Leagues," on display at the Kansas City Museum and "Connection Communities across State Lines: Mexican American Fast Pitch Softball Leagues" exhibition, on display at the Wyandotte County Historical Museum.



Community Engagement

Museum and Historical Sites of Wyandotte County Roundtable

The Art Gallery hosts leaders from museums and historical sites for the bimonthly October meeting on Oct. 26th. Many of the members were hands-on in the historical process of the KCKCC and WYCO Historical Mural. Two of the members were KCKCC alumni that are married and were reminiscing meeting here as students. The group had great conversations about future historical events for 2022. Attendance 9



Art Walk #ArtCityKCK

The Art Gallery teamed up with Art Department Coordinator Clint Rickets and Art students to show KCKCC pride at the downtown KCK 3rd Friday ART WALK for October. This is a city-wide movement to highlight the art community in KCK. The hashtag is #artcitykck, showing the nation we are proud to be in the Dotte! Mr. Rickets demonstrated woodblock printing to showcase new opportunities for art education on our campus. Plans to grow in spring 2022!



ATHLETICS ANTHONY TOMPKINS, DIRECTOR

Unfortunately, all of our Fall Sport teams ran into very tough teams from Cowley this year that ended our fall sport seasons.

Volleyball: Finished with a record of 22-11 and fourth place in the conference and were ranked in the top 20 NJCAA National Poll throughout the season. Volleyball made it to the District Finals before losing to #1 Cowley College.

M. Soccer: Finished 5-6-2 overall on the season. In the post season they defeated Barton county to advance to the semi-finals in the District Tournament before losing to eventual District Champion, Cowley College by a score of 5-1.

W. Soccer: Finished 4-9-1 overall on the season. They were defeated in the first round of District play by Cowley College by a score of 7-1.

Both M/W Basketball have begun their seasons. Women are currently ranked #7 in the latest NJCAA National Poll.

KCKCC Unduplicated Headcount by Location

CAMPUS (UNDUP at A Location & DUP Across Locations)	11.11.2019	11.09.2020	11.08.2021	19-20	19-20	20-21	20-21	Fall 2021	19-21	19-21
	Fall 2019	Fall 2020	Fall 2021	Diff - #	Diff - %	Diff - #	Diff - %	%	Diff - #	Diff - %
AMZN	11	-	-	-11	-	-	-	0.00%	-11	-
BL	-	240	12	240	-	-228	-95.00%	0.24%	12	-
DNTWN	9	-	-	-9	-100.00%	-	-	0.00%	-9	-100.00%
FRSC	40	45	31	5	12.50%	-14	-31.11%	0.63%	-9	-22.50%
HS	1,297	998	827	-299	-23.05%	-171	-17.13%	16.80%	-470	-36.24%
LCF	-	-	23	-	-	23	-	0.47%	23	-
MC	2,793	1,352	1,726	-1,441	-51.59%	374	27.66%	35.07%	-1,067	-38.20%
OC	288	446	403	158	54.86%	-43	-9.64%	8.19%	115	39.93%
OL	1,849	2,229	2,126	380	20.55%	-103	-4.62%	43.19%	277	14.98%
PION	314	212	229	-102	-32.48%	17	8.02%	4.65%	-85	-27.07%
TEC	867	699	762	-168	-19.38%	63	9.01%	15.48%	-105	-12.11%
USDB	64	42	47	-22	-34.38%	5	11.90%	0.95%	-17	-26.56%
VIRT	-	1,019	515	1,019	-	-504	-49.46%	10.46%	515	-
Total UNDUP Headcount	6,054	5,115	4,922	-939	-15.51%	-193	-3.77%		-1,132	-18.70%

Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.

Status	Fall 19	Fall 20	Fall 21	19-20 #	19-20 %	20-21 #	20-21 %	Fa 2021 %	19-21 #	19-21 %
First-time	2,283	1,491	1,540	-792	-34.69%	49	3.29%	31.29%	-743	-32.54%
Returning	3,771	3,624	3,382	-147	-3.90%	-242	-6.68%	68.71%	-389	-10.32%
Gender	Fall 19	Fall 20	Fall 21	19-20 #	19-20 %	20-21 #	20-21 %	Fa 2021 %	19-21 #	19-21 %
Unknown	-	2	7	2	-	5	-	0.14%	7	-
Female	3,580	2,973	2,862	-607	-16.96%	-111	-3.73%	58.15%	-718	-20.06%
Male	2,474	2,140	2,053	-334	-13.50%	-87	-4.07%	41.71%	-421	-17.02%
Race / Ethnicity	Fall 19	Fall 20	Fall 21	19-20 #	19-20 %	20-21 #	20-21 %	Fa 2021 %	19-21 #	19-21 %
American Alaska Native	35	30	27	-5	-14.29%	-3	-10.00%	0.55%	-8	-22.86%
Asian	295	215	212	-80	-27.12%	-3	-1.40%	4.31%	-83	-28.14%
Black or African American	1,143	939	884	-204	-17.85%	-55	-5.86%	17.96%	-259	-22.66%
Hawaiian Pacific Islander	12	14	5	2	16.67%	-9	-64.29%	0.10%	-7	-
Hispanic	1,602	1,149	1,084	-453	-28.28%	-65	-5.66%	22.02%	-518	-32.33%
Multi-racial	296	276	274	-20	-6.76%	-2	-0.72%	5.57%	-22	-7.43%
Unknown	279	226	188	-53	-19.00%	-38	-16.81%	3.82%	-91	-32.62%
White	2,392	2,078	2,080	-314	-13.13%	2	0.10%	42.26%	-312	-13.04%
Non Resident	-	188	168	188	-	-20	-10.64%	3.41%	168	-

KCKCC Credit Hours by Location

CAMPUS	11.11.2019	11.09.2020	11.08.2021	19-20	19-20	20-21	20-21	Fall 2021	19-21	19-21
	Fall 2019	Fall 2020	Fall 2021	Diff - #	Diff - %	Diff - #	Diff - %	%	Diff - #	Diff - %
AMZN	60	-	-	-60	-	-	-	0.00%	-60	-
BL	-	1,464	39	1,464	-	-1,425	-97.34%	0.09%	39	-
DWNTN	47	-	-	-47	-100.00%	-	-	0.00%	-47	-100.00%
FRSC	319	441	289	122	38.24%	-152	-34.47%	0.67%	-30	-9.40%
HS	7,155	5,587	4,413	-1,568	-21.91%	-1,174	-21.01%	10.28%	-2,742	-38.32%
LCF	-	-	225	-	-	225	-	0.52%	225	-
MC	21,745	7,129	11,388	-14,616	-67.22%	4,259	59.74%	26.52%	-10,357	-47.63%
OC	873	1,165	986	292	33.45%	-179	-15.36%	2.30%	113	12.94%
OL	9,910	13,871	12,634	3,961	39.97%	-1,237	-8.92%	29.42%	2,724	27.49%
PION	2,557	1,829	1,928	-728	-28.47%	99	5.41%	4.49%	-629	-24.60%
TEC	10,206	7,808	8,823	-2,398	-23.50%	1,015	13.00%	20.55%	-1,383	-13.55%
USDB	351	228	317	-123	-35.04%	89	39.04%	0.74%	-34	-9.69%
VIRT	-	4,738	1,902	4,738	-	-2,836	-59.86%	4.43%	1,902	-
Total	53,223	44,260	42,944	-8,963	-16.84%	-1,316	-2.97%		-10,279	-19.31%



Strategic Initiatives and Outreach

Dr. Tami Bartunek Vice President

Kris Green Executive Director Marketing and Institutional Image

Omar Brenes Web Architect

Joy Cicero Production Assistant

Matt Fowler Web Designer

Kim Lutgen Printshop Manager

Kelly Rogge Public Information Manager

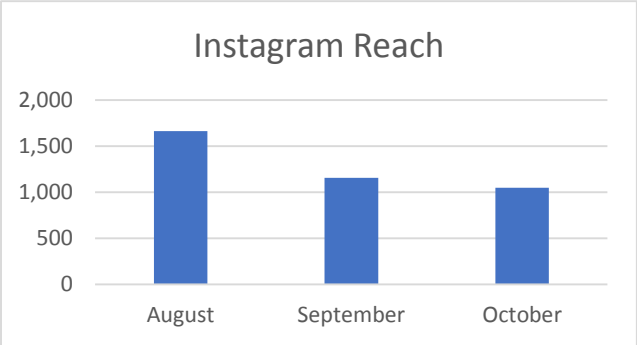
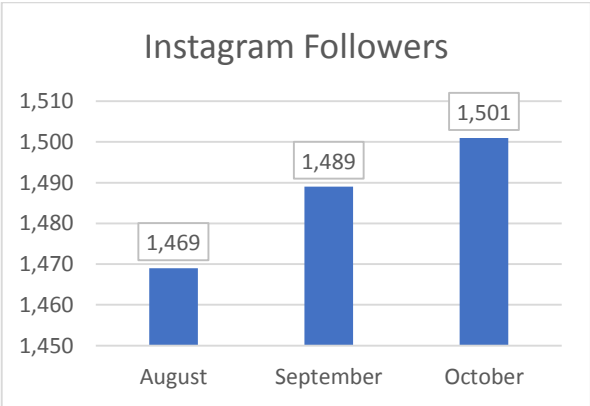
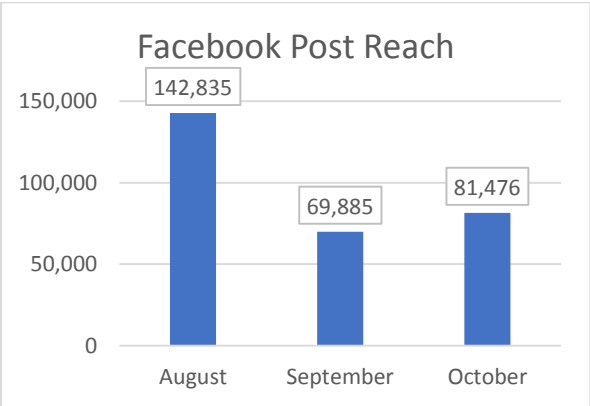
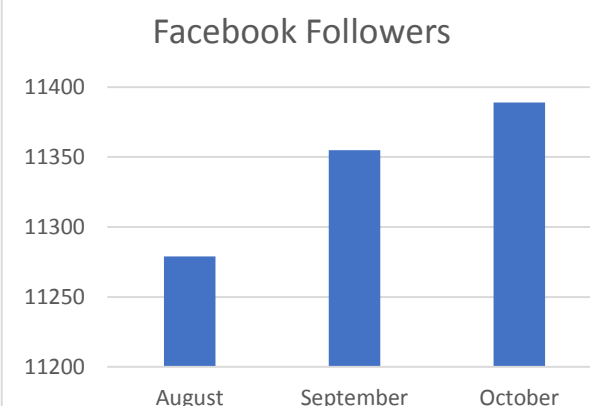
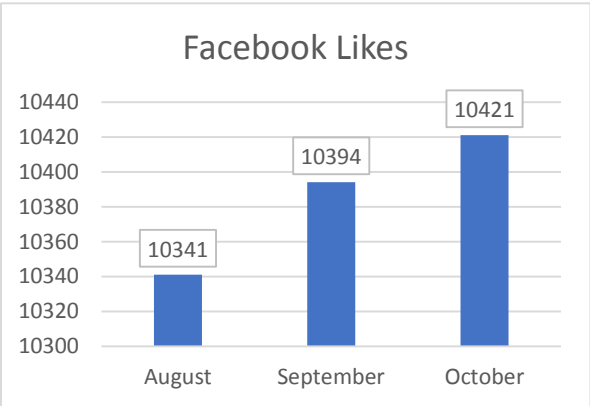
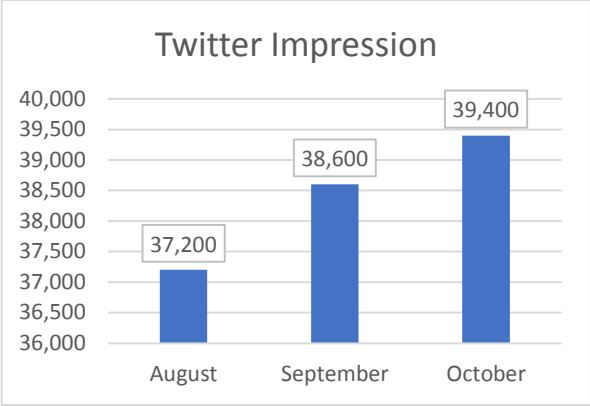
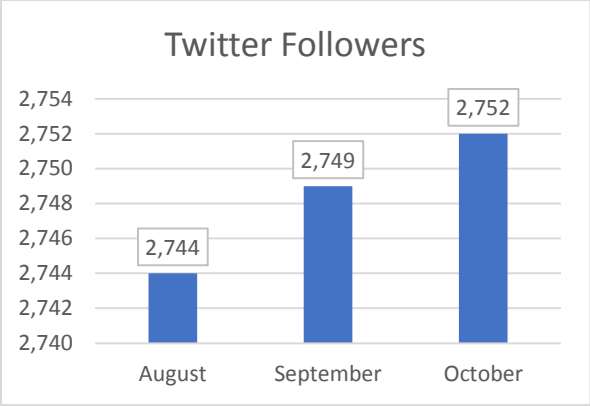
Dana Sambol Executive Assistant

Strategic Initiatives and Outreach

- Traveled to Washington, DC to meet with federal delegation to provide updates concerning the downtown project.
- Planned and held the Final Beam ceremony for student housing.
<https://www.kckcc.edu/communications/student-housing.html>
- Still gathering suggestions to name the new student housing facility.
- Submitted responses to the Landmarks Commission concerning the certificates of appropriateness for the downtown facility location.
- October was Hispanic Heritage Month and KCKCC was the Hispanic Heritage Month sponsor for KSHB, KMCI and Bounce. In total, 102 :15 sec promotions were displayed across all three stations.



Social Media Metrics and Select Posts



Tweet activity



KCKCC @KansasCityKSCC

We love seeing our athletes support each other! And congrats to @kckvolleyball on the win! #KCKCCProud #GoBlueDevils ❤️🏀🏈🏉🏊🏆
https://twitter.com/bluedevil_wsoc/status/1445578373594419203

Impressions

1,321

Total engagements

13

Likes

10

Profile clicks

2

Detail expands

1

Tweet activity



KCKCC @KansasCityKSCC

KCKCC and its partners continue work on building a \$70 million Community Education, Health and Wellness Center to help end generational poverty in KCK! <https://bit.ly/3CAFFZ2>
[@KansasCityYMCA](#) [@WyandotBHN](#) [@SwopeHealth](#)
[@CommunityAmerCU](#)
[#KCKCCProud](#)

Impressions

1,550

Total engagements

23

Link clicks

10

Likes

7

Retweets

3

Detail expands

3

Tweet activity



KCKCC @KansasCityKSCC

If you are getting ready to graduate and want information on your transfer options, be sure to stop by KCKCC's Transfer & Graduation Fair! [#KCKCCProud](https://twitter.com/kckccadmissions/status/144828812445140992) <https://twitter.com/kckccadmissions/status/144828812445140992> 5 ...

Impressions	997
Total engagements	10
Detail expands	5
Likes	3
Retweets	2

Video

Post

Shares

See Metrics for All Videos

Kansas City Kansas Community College

★ Favorites · October 13 ·

Are you ready to continue your education? Enrollment for the Spring 2022 semester starts Nov. 1! With affordable tuition rates and flexible class schedules, KCKCC is here to help you achieve your career goals. For more information, visit <http://kckcc.edu/getready> or call 913-288-7600. Learn, Lead, Achieve at KCKCC! [#KCKCCProud](#) [#EnrollNow](#) [#BecomeaBlueDevil](#)

18,614

People reached

2,288

Engagements

Boost Again

Boosted on Oct 13, 2021

Completed

By Kelly Evenson Rogge

People Reached

18.7K

ThruPlays

9.5K

View Results

Performance for your post

18,614 People Reached

0 3-Second Video Views

14 Reactions, Comments & Shares

9

Like

9

On Post

0

On Shares

1

Love

1

On Post

0

On Shares

2

Comments

1

On Post

1

On Shares

2

Shares

2

On Post

0

On Shares

2,274 Post Clicks

2,237 Clicks to play

10 Link clicks

27 Other clicks

NEGATIVE FEEDBACK


1 Hide post

0 Hide all posts

0 Report as spam

0 Unlike Page


Reported stats may be delayed from what appears on posts


Kansas City Kansas Community College
★ Favorites · October 28 ·

KCKCC and its partners continue work on building a \$70 million Community Education, Health and Wellness Center to help end generational poverty in KCK! Thank you to the Kansas City Business Journal for helping us share this exciting and important project! <https://bit.ly/3CAFFZ2>

YMCA of Greater Kansas City

Wyandot Behavioral Health Network... See more



BIZJOURNALS.COM

KCK college hopes \$70M education center helps 'end generational poverty' - Kansas City Business Journal

✔ **Get More Likes, Comments and Shares**
When you boost this post, you'll show it to more people.

7,815
People reached

295
Engagements

Boost post

Performance for your post

7,815 People Reached

124 Reactions, Comments & Shares

93 Like	25 On Post	68 On Shares
16 Love	6 On Post	10 On Shares
0 Comments	0 On Post	0 On Shares
15 Shares	15 On Post	0 On Shares


171 Post Clicks

0 Photo views	119 Link clicks	52 Other clicks
-------------------------	---------------------------	---------------------------

NEGATIVE FEEDBACK


1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts


Kansas City Kansas Community College
★ Favorites · October 28 ·

A lot of hard work has gone into making KCKCC's student housing project a reality. Thank you to our key partners - Conco Construction, Christie Development and PGAV Architects for your assistance with this exciting and much needed project. We placed the last beam on the building Oct. 15 and cannot wait to celebrate its completion in Summer 2022. Check out the video of our progress!

#KCKCCProud



✔ **Get More Likes, Comments and Shares**
When you boost this post, you'll show it to more people.

2,942
People reached

300
Engagements

Boost post

Performance for your post

2,942 People Reached

1,493 3-Second Video Views

90 Reactions, Comments & Shares

57 Like	20 On Post	37 On Shares
11 Love	10 On Post	1 On Shares
1 Wow	1 On Post	0 On Shares
8 Comments	2 On Post	6 On Shares
13 Shares	13 On Post	0 On Shares


210 Post Clicks

39 Clicks to play	1 Link clicks	170 Other clicks
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NEGATIVE FEEDBACK

5 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts






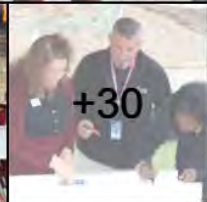
Kansas City Kansas Community College

★ Favorites

October 15 · 🌐

Only eight months after the historic groundbreaking of KCKCC's Student Housing building, the college celebrated the placing of the last steel beam at the project site Friday. After a beam signing and brief ceremony where comments were given by KCKCC President Dr. Greg Mosier, KCKCC Board of Trustees Chair Ray Daniels, Conco Construction and others, attendees watched the last beam lifted and set into place. We are so excited to see how this project is progressing and cannot wait to see it completed in Summer 2022! #KCKCCProud



Performance for your post

1,751

People Reached

43

Reactions, Comments & Shares

31

Like

25

On Post

6

On Shares

7

Love

5

On Post

2

On Shares

2

Comments

2

On Post

0

On Shares

3

Shares

3

On Post

0

On Shares

156

Post Clicks

54

Photo views

0

Link clicks

102

Other clicks

NEGATIVE FEEDBACK

1

Hide post

0

Hide all posts

0

Report as spam

0

Unlike Page

Reported stats may be delayed from what appears on posts





kansascitykccc



kansascitykccc

A lot of hard work has gone into making KCKCC's student housing project a reality. Thank you to our key partners - Conco Construction, Christie Development and PGAV Architects for your assistance with this exciting and much needed project. We placed the last beam on the building Oct. 15 and cannot wait to celebrate its completion in Summer 2022. Check out the video of our progress! #KCKCCProud #kckcc #bluedevils #toppingout #construction #studenthousing #studentlife #exciting #wow #thankyou #celebrate

1w

♥

🗨

📌

53 views

OCTOBER 27

🔖



kansascitykccc

kansascitykccc Only eight months after the historic groundbreaking of KCKCC's Student Housing building, the college celebrated the placing of the last steel beam at the project site Friday. After a beam signing and brief ceremony where comments were given by KCKCC President Dr. Greg Mosier, KCKCC Board of Trustees Chair Ray Daniels, Conco Construction and others, attendees watched the last beam lifted and set into place. We are so excited to see how this project is progressing and cannot wait to see it completed in Summer 2022! #KCKCCProud #kckcc #bluedevis #toppingout #beam #studenthousing #studentlife #exciting #wow #construction #students #ceremony #communitycollege

3w

tommy_11 Promote it on @oldschool.recordz_1M

2w Reply

View Insights



Liked by swopehealth and 38 others

OCTOBER 15



kansascitykccc

kansascitykccc Thank you to everyone who attended today's Graduation and Transfer Fair as well as the colleges & universities who participated. We hope you found some terrific information! #KCKCCProud #kckcc #bluedevis #transfer #graduation #communitycollege #studentlife #goals #hardwork #nextsteps

3w

ssgt_tillman_190arw Thank you for having the Kansas Air National Guard there!

3w Reply

View Insights

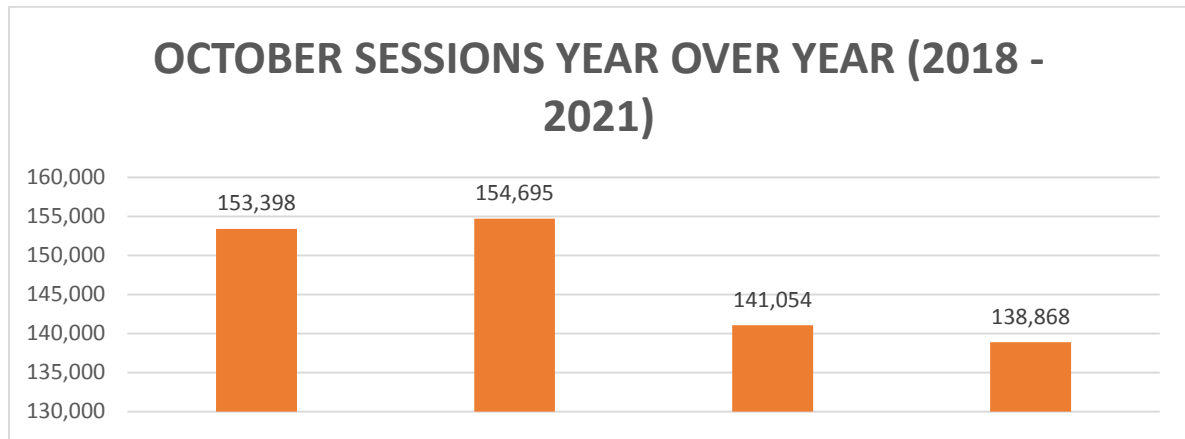


Liked by mpfc_reign and 26 others

OCTOBER 13

General Website Information

- Decrease in overall sessions over the last few years can probably be attributed to the pandemic, however, although the number of sessions has decreased, the number of sessions per user has increased by 19% and their average session duration has increased by 16%.



Top Webpages for October 2021

Webpage	Pageviews
Degree / Certificate Webpage	14,850
Class Schedule	2,577
Steps to Enrollment	2,571
Academic Calendar	2,492
Transcripts	2,271



BOARD OF TRUSTEES REPORT
FINANCE & FACILITY SERVICES
MICHAEL BEACH, CHIEF FINANCE OFFICER
NOVEMBER 2021 REPORT

FINANCE - MICHAEL BEACH, CFO

- Annual Financial Statement audit and Compliance audit of federal financial awards is complete. A more detailed report will be provided by Novak Birks in this Board Meeting. There were no material adjustments noted, and no significant deficiencies or material weakness in internal controls noted. There were also no matters of noncompliance with requirements pertaining to expenditures of federal awards. In short, the auditor's reports, or opinions are noted as "clean" or unmodified opinions.
- The Student Housing Project continues on schedule. The structure should be fully "dried in" to the point of being able to start sheetrock work on the first and second levels within seven-ten days. Crews are still wrapping up framing, electrical and plumbing on the third and fourth levels. Water proofing of the building is also wrapping up, as well as the installation of windows.
- The College continues to work with our current student housing provider relating to the mold issues that we reported on last month. There are approximately 26 apartments that were deemed to need more extensive remediation work. These are being handled by the housing provider and will be brought back online as remediation work is completed and the apartment passes air quality testing. The College continues to track all funds it has expended to remedy the situation. Additionally, at the advice of our legal counsel the College has temporarily suspended paying lease payments.
- Equipment has been purchased and installed for snow removal. The decision was to bring sidewalk and light snow removal in-house. In the long-term this will save the College money and allow the flexibility to remove and treat snow and ice more effectively.
- There have been some personnel changes in Facility Services. With the retirement of the previous Assistant Director of Facility Services, the College felt the department would be more efficient with some realignment. The Assistant Director of Facility Services position was renamed Maintenance Manager, the College renamed the Custodial Foreman position to Custodial Manager and created the Grounds & Services Manager position. This allows for a more efficient bottom-up communication and reporting structure and for more efficient top-down communication and management structure. The College welcomes the following individuals into these new roles.
 - Maintenance Manager - Lou Marin Alfonso
 - Custodial Manager - Zach Slater
 - Grounds & Services Manager - Shawn Schavee

BOOKSTORE - MIKE GOWING, DIRECTOR

- October revenue is up 16.49% or \$5,641 over last year.
- We are continuing to meet with vendors, publishers, faculty, and other institutions to better understand the Inclusive Access program. We are currently looking at creating a pilot program with Business courses.
- We are working with vendors to subvert any shipping issues for product during the pandemic.

CENTRAL SCHEDULING - EVERETT FLETCHER, SUPERVISOR

- 218 Campus related activities held (i.e., meetings, workshops, events, exams)
- 5 Co-sponsored/Community events held at NO charge
- 8 Outside Business/Community events held FOR charge

FACILITY SERVICES - CHRIS GARDNER, DIRECTOR

ACCOMPLISHMENTS: partial list

- Bid out BPU project.
- Completed replacement of underground electrical cabling for TEC 2 & 3 parking lot lights.
- Onboarded Cintas for emergency light and exit sign monthly testing.
- Completed all Facility Services work due to mold in student housing.
- Installed plows and salt spreaders on trucks for snow removal.
- Purchased a new vehicle for Fleet.
- Requested and reviewed proposals for all landscaping equipment.
- Installed and painted speed bumps.
- Installed new tent for salt storage.
- Completed grounds clean up from storms.
- Removed tree by the Print Shop for the BPU pad.
- Patched entrance to PCC.
- Completed installation of a new compressor at TEC 3.
- Installed sheds at childcare center.
- Completed filter replacements at all TEC locations.
- Completed new banner installations at all locations.
- Completed IR scans at TEC and PCC locations.
- Hired 3 new managers.

GOALS FOR NEXT MONTH:

- Complete PPE policy and roll out the program.
- Complete scope of responsibilities & staffing plan for in-house landscaping & snow removal.
- Implement new FS uniform program and roll out the program.
- Pour pads for BPU switch gear replacement project.
- Put together scope and a high-level schedule for asset tagging.
- Complete a department expectations policy and include vacation request information.
- Order shades for upper & lower Jewell.
- Make recommended roof repairs on main campus and TEC buildings.
- Complete high level FS building expansion drawings and submit to city for review.

- Complete clean up and organization of storage space in the Facility Services building.
- Complete installation of signage around main campus.
- Complete repairs that were discovered from IR scan.
- Complete vendor serviced keep stock program.

CAMPUS POLICE - ROBERT PUTZKE, CHIEF

Summary:

- Conducted traffic control for Church of Resurrection and Harvesters food distributions October 25 & 28.
- Sgt. Ken Swearingen attended In Service Training October 4 thru 8 at the Kansas City Kansas Police Academy to fulfill his state requirements.
- Worked with KCK Police Academy to coordinate set up and access to their building and parking lots for the Housing Topping Ceremony October 15.
- Provided directions, traffic control and parking lot access for the Student Housing Topping Ceremony.
- Provided coverage and traffic control for Student Activities Halloween drive thru party at PCC October 29.
- Provided coverage and traffic control for Student Activities Halloween movie night party at TEC October 30.
- Chief Robert Putzke and Deputy Chief Jason Sievers coordinated with architects to get access to the church at 1101 N. 7th Street.
- Deputy Chief Jason Sievers worked with local law enforcement to gather crime stats to be sent to the Department of Education for October 13 deadline.
- Deputy Chief Sievers attended Fusion Intelligence Liaison Officer Training in Kansas City, MO October 20.

Kansas City Kansas Community College

Monthly Financial Summary

October - YTD FY2022		
	Results	Comments
Total Assets	\$ 118,669,741	Net increase of \$1.48M for the month; See H1 below
Total Liabilities	\$ 45,643,185	Net decrease of \$764K for the month; See H1 below
Net Position	\$ 73,026,556	Net increase of \$2.24M; See H4 below

Summary: Revenue and Expenses	Results	Comments
Total Revenues	\$ 27,645,352	\$7.47M Revenues for the month; See H2
Operating Expenses	\$ 25,759,172	\$5.30M Expenses for the month; See H3
Increase /(Decrease) in Net Positions	\$ 1,886,180	YTD increase in Net Position is expected for October; See H4 below
Current Month - Burn Rate	\$ 5,304,044	CY Budgeted monthly burn rate = \$7.14M
PRIOR YEAR MONTH - Burn Rate	\$ 4,999,700	

Highlights / Key Financial Initiatives	
H1	The net increase in total assets is largely due to increases in cash received from operating revenues, less cash used to pay operating expenses, and cash used to pay liabilities during the period. Total liabilities decreased during the month due to payments for accrued interest and other accounts payable in the amount of \$764K. The College's total YTD operating cash position remains strong at approximately \$13.9M better than last year's YTD cash position. This increase is due to timing differences in cash reimbursements of \$3.56M in HEERF III funds for student emergency relief, \$3.71M for student housing construction transfers, and the unexpected receipt of our full annual allocation of SB 155 Funds in the amount of \$2.98M.
H2	Revenues increased during the month due to \$3.56M received in HEERF III Student Emergency relief grants and other financial aid. Most of these funds were paid out to students during September. The College unexpectedly received its full annual allocation of SB 155 Funds from the State in the amount of \$2.98M. And the last annual property tax payment was received in the amount of \$812K. There were other moderate increases in other revenue line items.
H3	Operating Expenses during October increased by \$5.30M. This monthly burn is consistent with expectations during October and is only \$305K more than total monthly expenses during October 2020.
H4	The College's overall net position increased \$2.24M during October. This increase is the result of operating revenues exceeding operating expenses for the month.

Risks / Issues	
R1	Enrollment for Fall 2021 continues to hold steady at 20% lower than Fall 2019. The College has received "one-time" HEERF revenues to cover increased costs due to COVID. The potential long-term decline in enrollments will continue to place pressure on the College to rely on these funds to meet "ongoing" operating expenses. The FY2022 operating budget accounts for lower tuition and fees revenue and the College has adequate funding due to HEERF funds to meet its current anticipated and budgeted operating needs.
R2	Recent direction from the Department of Education indicates that all Federal HEERF Funds expire in May 2022 (this is one year after the College received its HEERF III award through ARPA). However, there is the ability to file for a one-year extension, making the effective expiration date May 2023. KCKCC intends to file for this extension, as there will likely be unused HEERF III Funds. However, there is no guarantee that this extension will be granted. If enrollments for FY2023 do not recover to levels of Fall 2019 and this extension request is not granted, then there will be extreme pressure placed on the FY2023 budget for the allocation of resources to meet the operating needs of the College. The College should know whether an extension has been approved prior to the completion of the FY2023 budget process.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Interim Summary Financial Statements - October 2021
Year to Date Fiscal Year 2022, with comparison to Fiscal Year Ended June 30, 2021

Summary Statement of Net Position

	YTD FY2022	Unaudited Year-End FY2021
Assets		
Current Assets	\$ 56,298,282	\$ 67,239,992
Noncurrent Assets	62,371,459	57,715,075
Total Assets	<u>\$ 118,669,741</u>	<u>\$ 124,955,067</u>
Liabilities		
Current Liabilities	\$ 8,010,001	\$ 12,533,388
Noncurrent Liabilities	37,633,184	37,633,184
Total Liabilities	45,643,185	50,166,572
Net Position	<u>73,026,556</u>	<u>74,788,495</u>
Total Liabilities and Net Position	<u>\$ 118,669,741</u>	<u>\$ 124,955,067</u>

Summary Statement of Revenue Expenses and Changes in Net Position

	YTD FY2022 Actual	Annual Budget	Annual Variance	YTD FY2021 Actual	Percent Used Actual to Budget
Operating Revenues	\$ 16,232,415	\$ 34,420,330	\$ (18,187,915)	\$ 13,159,600	47.16%
Non-Operating Revenues, Net	11,412,937	57,762,262	(46,349,325)	8,786,353	19.76%
Total Revenues	27,645,352	92,182,592	(64,537,240)	21,945,953	29.99%
Operating Expenses	25,759,172	85,687,565	59,928,393	23,114,000	30.06%
Increase/(Decrease) in Net Positions	<u>\$ 1,886,180</u>	<u>\$ 6,495,027</u>	<u>\$ (4,608,847)</u>	<u>\$ (1,168,047)</u>	

KANSAS CITY KANSAS COMMUNITY COLLEGE							
STATEMENT OF REVENUES AND EXPENSES							
YTD OCTOBER 2021							
		BUDGET	YTD	FORECAST	ACTUAL	VARIANCE	PERCENT
		FISCAL YEAR	ACTUAL	FISCAL YEAR	YTD	ACTUAL	USED ACTUAL
		FY 2022	10/31/2021	2022	10/31/2020	TO BUDGET	TO BUDGET
Operating Revenues:							
	Student Tuition and Fees	\$ 10,913,730	\$ 4,740,362	\$ 10,913,730	\$ 4,779,544	\$ (6,173,368)	43.43%
	Federal Grants and Contracts	19,875,000	9,451,839	19,875,000	7,137,727	(10,423,161)	47.56%
	State Contracts	568,000	575,907	568,000	265,016	7,907	101.39%
	Private Gifts, Grants & Contracts	263,000	147,000	263,000	140,000	(116,000)	55.89%
	Auxiliary Enterprise Revenue	2,525,000	1,135,796	2,525,000	794,496	(1,389,204)	44.98%
	Other Operating Revenue	275,600	181,511	275,600	42,817	(94,089)	65.86%
	Total Operating Revenues	34,420,330	16,232,415	34,420,330	13,159,600	(18,187,915)	47.16%
Nonoperating Revenues (Expenses)							
	County Property Taxes	44,900,250	3,536,831	44,900,250	4,014,214	(41,363,419)	7.88%
	State Aid	10,359,582	5,179,792	10,359,582	5,188,683	(5,179,790)	50.00%
	SB155 AID	3,004,750	2,976,540	3,004,750	-	(28,210)	99.06%
	Investment Income	100,000	7,936	100,000	3,730	(92,064)	7.94%
	Interest Expense on Capital Asset Debt	(602,320)	(288,162)	(602,320)	(420,274)	314,158	47.84%
	Transfer from Capital Reserves	-	-	-	-	-	0.00%
	Total Nonoperating Revenues	57,762,262	11,412,937	57,762,262	8,786,353	(46,349,325)	19.76%
Total Revenues		92,182,592	27,645,352	92,182,592	21,945,953	(64,537,240)	29.99%
Operating Expenses:							
	Salaries & Benefits	44,166,500	12,733,364	44,166,500	12,528,879	(31,433,136)	28.83%
	Contractual Services	1,646,482	574,247	1,646,482	487,599	(1,072,235)	34.88%
	Supplies & Other Operating Expenses	14,617,063	4,425,834	14,617,063	3,987,421	(10,191,229)	30.28%
	Utilities	1,972,500	547,603	1,972,500	543,612	(1,424,897)	27.76%
	Repairs & Maintenance to Plant	5,290,020	663,772	5,290,020	728,420	(4,626,248)	12.55%
	Scholarships & Financial Aid	13,775,000	6,814,352	13,775,000	4,765,829	(6,960,648)	49.47%
	Strategic Opportunities	1,250,000	-	1,250,000	-	(1,250,000)	0.00%
	Contingency	250,000	-	250,000	72,240	(250,000)	0.00%
	Debt Service	2,720,000	-	2,720,000	-	(2,720,000)	0.00%
Total Operating Expenses		85,687,565	25,759,172	85,687,565	23,114,000	(59,928,393)	30.06%
Increase in Net Position		\$ 6,495,027	\$ 1,886,180	\$ 6,495,027	\$ (1,168,047)	\$ (4,608,847)	
* We have utilized \$84,018 of the strategic initiative funding to date. The expenses were expended out of various Supplies & Expense accounts.							

KANSAS CITY KANSAS COMMUNITY COLLEGE
Summary Statement of Revenue Expenses and Changes in Net Position
YTD OCTOBER 2021

	FY2022 Actual	Amended Budget	FY2021 Actual	Annual Budget	FY2020 Actual	Annual Budget	FY2019 Actual	Annual Budget
Operating Revenues	\$ 16,232,415	\$ 34,420,330	\$ 13,159,600	\$ 26,816,600	\$ 11,606,856	\$ 27,315,064	\$ 11,788,093	\$ 29,246,544
Non-Operating Revenues, Net	11,412,937	57,762,262	8,786,353	57,320,243	8,164,361	57,959,925	8,744,025	53,604,198
Total Revenues	27,645,352	92,182,592	21,945,953	84,136,843	19,771,217	85,274,989	20,532,118	82,850,742
Operating Expenses	25,759,172	85,687,565	23,114,000	79,144,659	24,176,090	80,812,679	24,654,675	79,979,223
Increase/(Decrease) in Net Positions	\$ 1,886,180	\$ 6,495,027	\$ (1,168,047)	\$ 4,992,184	\$ (4,404,873)	\$ 4,462,310	\$ (4,122,557)	\$ 2,871,519

KANSAS CITY KANSAS COMMUNITY COLLEGE						
BANK BALANCES PER GENERAL LEDGER						
					YTD	PRIOR YEAR
FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS	31-Oct-21	31-Oct-20
BROTHERHOOD BANK	25	FEDERAL PROGRAMS	\$ 507,001		\$ 507,001	\$ 517,980
BROTHERHOOD BANK	61	CAPITAL OUTLAY	\$ 2,715,031		\$ 2,715,031	\$ 1,951,793
BROTHERHOOD BANK	61	CAPITAL OUTLAY		\$ 3,180,637	\$ 3,180,637	\$ 3,174,284
BROTHERHOOD BANK	74	BOARD SCHOLARSHIP	\$ 281,030		\$ 281,030	\$ 278,615
LIBERTY BANK			\$ 507,853		\$ 507,853	\$ 503,499
COUNTRY CLUB BANK**	13/14	ABE-CONT. EDUCATION	\$ 457,977		\$ 457,977	\$ 350,471
COUNTRY CLUB BANK**	72	INCIDENTAL (AGENCY)	\$ 320,081		\$ 320,081	\$ 889,527
SECURITY BANK***	11	GENERAL FUND	\$ 28,325,632		\$ 32,116,133	\$ 18,177,776
SECURITY BANK	15	TECHNICAL ED FUND	\$ 820,971		\$ 820,971	\$ 821,391
SECURITY BANK	16	STUDENT UNION	\$ 1,371,013		\$ 1,371,013	\$ 923,665
		(AUXILIARY SERVICES)				
SECURITY BANK	63	STUDENT HOUSING	\$ 17,332,162		\$ 13,541,661	\$ -
		(CONSTRUCTION FUND)				
UMB BANK *	17	PAYROLL	\$ -		\$ -	\$ -
TOTAL			\$ 52,638,751	\$ 3,180,637	\$ 55,819,388	\$ 27,589,000
	Current	Previous Month	Previous Year			
91-day Treasury Rate	0.050	0.040	0.100			
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.						
** No interest paid, no fees charged.						
***No Fees assessed by Security Bank and Brotherhood Bank.						

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2021 to June 30, 2022										
July 1, 2020 to June 30, 2021										
Month	FY2022	FY2021	FY2022	FY2021	FY2022	FY 2021	FY2022	FY2021	FY2022	FY2021
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									33,389,214	20,787,707
July	2,723,922	3,429,836	(6,357,332)	(5,377,634)	(3,633,410)	(1,947,798)			29,755,804	18,839,909
August	10,086,186	7,193,429	(10,957,213)	(6,050,200)	(871,027)	1,143,229	(1,712)	(21,297)	28,883,065	19,961,841
September	9,451,036	9,565,036	(11,990,740)	(8,587,336)	(2,539,704)	977,700	1,580		26,344,941	20,939,541
October	10,893,451	3,690,944	(4,301,288)	(5,631,319)	6,592,163	(1,940,375)			32,937,104	18,999,166
November	2,867,892	2,867,892	(7,238,935)	(7,238,935)	(4,371,043)	(4,371,043)			28,566,061	14,628,123
December	1,098,189	1,098,189	(5,601,686)	(5,601,686)	(4,503,497)	(4,503,497)			24,062,564	10,124,626
January	29,633,372	29,633,372	(7,094,270)	(7,094,270)	22,539,102	22,539,102			46,601,666	32,663,728
February	5,455,993	5,455,993	(6,433,678)	(6,433,678)	(977,685)	(977,685)			45,623,981	31,686,043
March	4,568,105	4,568,105	(9,345,892)	(9,345,892)	(4,777,787)	(4,777,787)			40,846,194	26,908,256
April	5,013,271	5,013,271	(8,372,819)	(8,372,819)	(3,359,548)	(3,359,548)			37,486,646	23,548,708
May	1,080,147	1,080,147	(6,094,356)	(6,094,356)	(5,014,209)	(5,014,209)			32,472,437	18,534,499
June	23,392,021	25,572,380	(10,717,664)	(10,717,664)	12,674,357	14,854,716			45,146,793	33,389,214
Totals	106,263,585	99,168,594	(94,505,874)	(86,545,790)	11,757,711		(132)	(21,297)		
Bold = Actual										
	33,154,595		(33,606,573)							
GL Balance	General Fund	\$ 32,116,133								
	TEC Fund	\$ 820,971								
		\$ 32,937,104								

KANSAS CITY KANSAS COMMUNITY COLLEGE
Debt Position
YTD OCTOBER 2021

Debt Issuance	Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2021	Payments FY22 Due Date	Amount	Less Interest	Balance 6/30/2022
COP-Capital Lease Oblig	7/1/2013	6/1/2027	\$5,750,401	\$1,585,000	4/1/2023	\$815,000	6/1/2022	\$425,988	\$25,988	\$415,000
	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$3,040,000	5/1/2022	\$633,140	\$93,140	\$2,500,000
	3/1/2020			\$11,095,000	4/1/2029	\$9,480,000	4/1/2022	\$2,129,200	\$379,200	\$7,730,000
	3/1/2020			\$4,270,000	4/1/2029	\$4,260,000	4/1/2022	\$133,990	\$103,990	\$4,230,000
Revenue Bond Oblig	1/27/2021		\$19,840,000	NA	NA	\$19,840,000	9/1/2021	\$763,847	\$763,847	\$19,840,000
			<u>\$33,635,401</u>	<u>\$20,975,000</u>		<u>\$37,435,000</u>		<u>\$4,086,165</u>	<u>\$1,366,165</u>	<u>\$34,715,000</u>

Predictive Model of Significant Annual Cash Flows - FY2022

Inflows		Outflows	
	Description Amount	Description Amount	
July			
August	State Aid - Disbursement 1 \$ 5,179,791	Insurance (\$450,000)	
	Covid Student Relief Funds \$ 800,000	(Down Payment)	
	Covid Institutional Funds \$ 2,299,660	Financial Aid Refunds (\$800,000)	
September	Tax Distribution \$ 2,845,034	Financial Aid Refunds (\$3,050,000)	
	Current Tax \$ 982,000	COP - Interest on Debt (\$241,595)	
	Heavy Truck \$ 992	(Certificates of Participation)	
	Motor Vehicle \$ 1,550,000		
	Commercial Motor Vehicle \$ 11,500		
	Motor Vehicle Excise \$ 10,792		
	RV \$ 7,000		
	Delinquent \$ 282,750		
	Financial Aid Draw \$ 3,200,000		
	Covid Student Relief Funds \$ 1,750,000		
October	Tax Distribution \$ 808,695	COP - Interest on Debt (\$46,570)	
	Current Tax \$ 2,750		
	Motor Vehicle \$ 582,600		
	Commercial Motor Vehicle \$ 2,500		
	RV \$ 1,489		
	Delinquent \$ 219,356		
	SB 155 Funding - Disb \$ 3,200,000		
November		COP - Interest on Debt (\$12,994)	
		Insurance Payment (\$300,000)	
December			
January	Tax Distribution \$ 22,536,268		
	Current Tax \$ 20,823,779		
	Heavy Truck \$ 6,700		
	Motor Vehicle \$ 830,000		
	Commercial Motor Vehicle \$ 18,153		
	Motor Vehicle Excise \$ 11,332		
	RV \$ 3,518		
	Industrial Revenue Bonds \$ 477,786		
	Delinquent \$ 365,000		
	State Aid - Disbursement 2 \$ 5,179,791		
February	Financial Aid Draw \$ 3,000,000	Financial Aid Refunds (\$2,550,000)	
	Covid Student Relief Funds \$ 1,250,000		
March	Tax Distribution \$ 1,679,021	COP - P & I (\$2,021,595)	
	Current Tax \$ 986,300	(Principal and Interest)	
	Heavy Truck \$ 3,260		
	Motor Vehicle \$ 373,500		
	Commercial Motor Vehicle \$ 119,600		
	RV \$ 1,061		
	Delinquent \$ 195,300		
April		COP - P & I (\$586,570)	
May		COP - P & I (\$412,994)	
June	Tax Distribution \$ 17,031,232		
	Current Tax \$ 15,600,000		
	Heavy Truck \$ 2,230		
	Motor Vehicle \$ 980,000		
	Commercial Motor Vehicle \$ 27,500		
	RV \$ 6,200		
	Industrial Revenue Bonds \$ 192,302		
	Delinquent \$ 223,000		

ELECTRICAL USAGE

DATE	KWH	DOLLARS	CENTS	DATE	KWH	DOLLARS	CENTS
			PER KWH				PER KWH
year 2014	9,693,245	\$1,038,839	11.14	year 2015	7,217,301	\$832,768	11.79
1/28/2016	686,808	\$71,914	10.47	1/30/2017	669,778	\$67,660	10.10
2/26/2016	612,126	\$66,398	10.84	2/27/2017	520,873	\$59,658	11.45
3/30/2016	589,650	\$64,725	10.97	3/30/2017	571,377	\$66,275	11.59
4/29/2016	510,454	\$58,720	11.50	4/27/2017	488,937	\$62,282	12.73
5/27/2016	490,058	\$64,489	13.15	5/30/2017	519,433	\$63,673	12.25
6/30/2016	499,129	\$61,192	12.25	6/29/2017	493,221	\$63,308	12.83
7/28/2016	471,206	\$61,206	12.98	7/28/2017	517,966	\$69,963	13.50
8/30/2016	555,317	\$63,996	11.52	8/30/2017	509,347	\$65,091	12.77
9/29/2016	488,177	\$54,543	11.17	9/28/2017	471,352	\$68,199	14.45
10/28/2016	463,380	\$52,462	11.32	10/30/2017	510,088	\$66,797	13.09
11/29/2016	521,442	\$55,189	10.58	11/29/2017	440,328	\$72,722	16.51
12/29/2016	<u>614,663</u>	<u>\$58,846</u>	9.57	12/28/2017	<u>543,884</u>	<u>\$75,020</u>	13.79
year 2016	6,502,410	\$733,680	11.36	year 2017	6,256,584	\$800,648	12.79
1/30/2018	693,552	\$89,219	12.86	1/30/2019	609,645	\$83,726	13.73
2/28/2018	607,766	\$81,656	13.43	2/27/2019	625,832	\$80,202	12.81
3/28/2018	523,914	\$76,238	14.55	3/28/2019	554,141	\$78,123	14.09
4/27/2018	543,350	\$80,058	14.73	4/29/2019	510,325	\$73,381	14.37
5/30/2018	489,912	\$69,589	14.20	5/30/2019	441,276	\$66,651	15.10
6/28/2018	465,616	\$66,247	14.22	6/27/2019	436,477	\$63,796	14.61
7/30/2018	508,674	\$65,879	12.95	7/31/2019	537,680	\$64,553	12.00
8/30/2018	519,245	\$66,724	12.85	8/29/2019	494,320	\$67,133	13.58
9/28/2018	441,010	\$67,393	15.28	9/27/2019	485,749	\$63,507	13.07
10/30/2018	523,678	\$74,199	14.16	10/30/2019	528,274	\$73,213	13.85
11/29/2018	553,893	\$79,005	14.26	11/26/2019	440,981	\$65,663	14.89
12/28/2018	<u>566,892</u>	<u>\$80,894</u>	14.27	12/30/2019	<u>524,192</u>	<u>\$72,943</u>	13.91
year 2018	6,437,502	\$897,101	13.98	year 2019	6,188,892	\$852,891	13.83
1/30/2020	501,163	\$72,729	14.51	1/28/2021	581,940	\$75,663	13.00
2/28/2020	507,458	\$71,243	14.03	2/25/2021	664,720	\$76,586	11.52
3/30/2020	488,515	\$73,813	15.10	3/30/2021	568,580	\$73,401	12.90
4/30/2020	279,539	\$47,494	16.90	4/29/2021	516,220	\$64,693	12.53
5/28/2020	296,200	\$53,723	18.13	5/27/2021	446,300	\$57,583	12.90
6/30/2020	412,142	\$61,005	14.80	6/29/2021	529,020	\$58,806	11.11
7/30/2020	456,500	\$64,387	14.10	7/29/2021	484,980	\$61,788	12.73
8/28/2020	417,396	\$58,039	13.90	8/31/2021	551,720	\$70,049	12.69
9/29/2020	478,281	\$67,910	14.10	9/29/2021	521,420	\$68,641	13.16
10/29/2020	479,090	\$75,859	15.80	10/31/2021	522,405	\$70,567	13.50
11/25/2020	443,240	\$65,829	14.85				
12/30/2020	<u>595,900</u>	<u>\$77,901</u>	13.07				
year 2020	5,355,424	\$789,932	14.94				

BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

NOVEMBER 2021

Human Resources Updates

The position redesign in Ellucian is on track. Leave management will also transition from WebAdvisor/MyDotte to Self-Service to allow employees a one stop shop for all employment related services. In the next couple of weeks, Human Resources will train and provide resources to employees about the Self-Service leave management system.

Human Resources is in the process of conducting interviews for the HR Specialist position. We hope to have the position filled prior to the end of the year.

Training and Development

Human Resources will host supervisor training in early Spring 2022 for our new supervisors. We are currently in the planning stages for updating the supervisor training program. This will provide additional information on leave, FMLA, hiring, and performance evaluations. This training will also be open to our current supervisors who would like a refresher.

The New Hire Orientation presentation and handouts have been streamlined and will go live this month. Enhancements include converting the various presentations to one theme and aligning the handouts with critical pieces of information for our new employees, such as the self-service manual, family fund donation form, and the strategic plan. Beginning in January, the modality will also revert to an in-person session.

We are in the final stages of the Talent Development Manager search and hope for them to start prior to the new year.

Benefits

Open enrollment for 2022 has been completed. Human Resources is in the process of updating the HRIS system to reflect the benefit election changes that were made by employees.

The vaccine and flu clinic on October 13, 2021 was a success. There was a total of 34 employees that received the flu shot and 2 employees received the COVID-19 vaccine booster.

Employment

In response to the 2021 employee satisfaction survey, Human Resources will host listening sessions in December to share updates and process improvements with the College. We will also be available to listen to feedback related to hiring and onboarding.

Employee Relations

The Employee Recognition Committee is finalizing the topics for our listening sessions in early Spring 2022. The goal is to engage employees on high priority items related to the 2021 employee satisfaction survey.

BOARD OF TRUSTEES REPORT

Peter Gabriel, Chief Information Officer

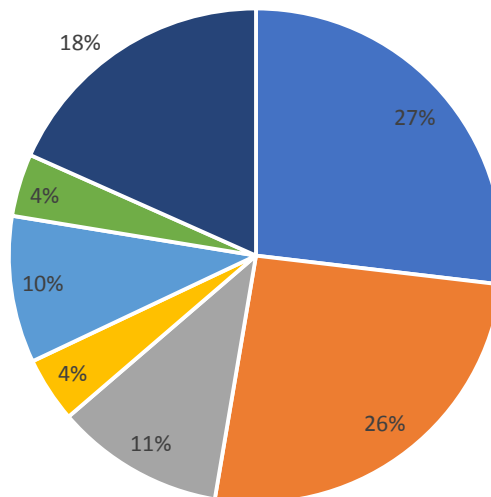
ACADEMIC SUPPORT

- Worked with Enrollment Management team on new automated text messaging system “Signal Vine”
- Worked on multiple Help Desk Tickets
- Facilitated Mock Visit online meetings
- Worked with Staff to produce online surveys in MS Forms
- Attended Staff and College Senate meetings and Extended Cabinet Meetings
- Facilitated Monthly Finance Online Meetings.

COMPUTING SERVICES

- 341 tickets were issued during the month of October -458 tickets were resolved.
- The average time spent on each ticket was 1.275 days
- 276 helpdesk calls were taken in October - average time per call was 3.250 minutes.

October 2021



■ Phone Support ■ Computer/Peripherals/Hardware ■ Online Education
■ Applications/Software ■ Media Services ■ Web Services
■ Network/Loing support

MEDIA SERVICES

- Setup, and recorded the monthly Board of Trustees Meeting. Made a broadcast copy for the college's cable channel, and a video archival of the Board of Trustees Meeting.
- Setup via zoom and in person, a hybrid Board of Trustees Meeting.
- Setup, recorded and live streamed the Master Contract Negotiations. The recordings are stored in a shared folder for Faculty and Administration.
- Setup, recorded, and live streamed the Board Finance Committee Meeting.
- Recorded and streamed the Men's Basketball game on November 2, 2021
- Recorded and streamed the Faculty Negotiations.
- Recorded and streamed the Women's Basketball game on November 3, 2021
- Recorded and streamed the Volleyball game on November 3, 2021
- Setup and recorded the Veteran's Day Parade in Leavenworth.
- Setup a hybrid meeting for The President's Leadership Breakfast at TEC Multipurpose room.
- Setup a hybrid meeting for the Mock visit of HLC.
- Setup a hybrid meeting for SPARKS legislative meeting at TEC Multipurpose room.
- Setup recorded and live streamed Soccer Playoffs.
- Setup recorded and live streamed John Stafford's music festival M-Pact.
- Setup and live streamed from the band room a monthly concert series.

NETWORK SERVICES

- Student Recruiter Web App Availability - 99%
- MyDotte Web App Availability - 98%
- Email Availability for employees and students - 99%
- WebAdvisor Web App Availability - 98%
- Network Switch and Phone and Availability - 97%
- Microsoft updates and security patches were installed on 166 servers.
- Wireless controllers and access points have been upgraded to the latest version of software and firmware.
- WebAdvisor (WA), all links on the employee page have been updated to point to Self Service or away from WebAdvisor. We are currently with links in the student and faculty sections. WA will be completely removed, no later than the end of January 2022.
- Starting in November, we will be working on updating all computers to Windows 10 version 21H2.
- Other computer software updates in progress, Chrome, FireFox, Java, Adobe Acrobat Reader DC, this is only a small list that comes from our Microsoft Defender Vulnerability list.
- End of Life (EOL) software is also being removed from computers, one example is Adobe Flash player.
- Computers that still have Microsoft Office 2016 are being updated to the latest version of Office 365.
- Server upgrades and software version upgrades for the AccuTrak system have started, we will be upgrading the server from 2008R2 to 2019 and the software to the latest version available from the vendor.

RESOLUTION FOR EDA GRANT MATCHING FUNDS – NOVEMBER 16, 2021

A RESOLUTION ESTABLISHING AN AUTHORIZED ORGANIZATIONAL REPRESENTATIVE AND DIRECTING THEM TO APPLY FOR FEDERAL GRANT FUNDING AND COMMITTING MATCHING FUNDS

WHEREAS, the Kansas City Kansas Community College Board of Trustees (“Board”) serves as the governing body for Kansas City Kansas Community College;

WHEREAS, KCKCC intends to undertake a project to meet the needs of its students and the workforce and economic development needs of its community;

WHEREAS, expanding workforce programs at KCKCC will contribute directly to the economic growth and vitality of the region;

WHEREAS, the U.S. Economic Development Administration’s Public Works and Economic Adjustment Assistance program provides grant funding which can be used to assist in this project;

WHEREAS, KCKCC has the financial capability to provide greater than the required minimum non-federal match.

The Board resolves as follows:

1. Authorized Organizational Representative (AOR) Designation.

The Board hereby designates Dr. Greg Mosier, President, as the Authorized Organizational Representative (AOR) to apply for grants administered by the Economic Development Administration (EDA), including the Economic Adjustment Assistance program.

As the AOR, Dr. Mosier is approved to execute agreements and to obligate funds pursuant to section C(2) “Matching Share” as required by the Federal Funding Opportunity for Economic Adjustment Assistance Program.

2. Authorization to Apply.

The Board hereby authorizes Dr. Greg Mosier, President, as the Authorized Organizational Representative (AOR), to apply for funding through the Economic Development Administration (EDA) Public Works and Economic Adjustment Assistance grant program.

3. Commitment of Matching Funds.

The Board approves that KCKCC has the financial capability and commits to provide the necessary amount to more than satisfy the non-federal match requirements.

The Board acknowledges that the non-federal contribution, 55% of the total project cost estimate, \$3,800,000, will: (i) be committed to the project for the period of performance, (ii) be available as needed, and (iii) not be conditioned or encumbered in any way that may preclude its use consistent with the requirements of EDA investment assistance.

Signed

November 16, 2021
Date

Dr. Ray Daniels

Printed Name (Chair: KCKCC Board of Trustees)

Attest

November 16, 2021
Date

Dr. Greg Mosier

Printed Name (Secretary: KCKCC Board of Trustees)

Updates to KCKCC Covid Protocols – Effective January 3, 2022

Vaccinations:

Kansas City Kansas Community College highly recommends that all employees and students be vaccinated.

Face Masks/Coverings:

- Face masks / face coverings are recommended in all indoor KCKCC Facilities, especially in situations where appropriate physical distancing cannot be maintained.
- Face masks / face coverings are not required outdoors.
- Physical distancing is highly recommended in all situations.

Physical Distancing:

It is recommended, indoors or outdoors, fully vaccinated, and unvaccinated individuals should physically distance three (3) to six (6) feet when able to do so.

Travel or Participation in Higher Risk College Related Activities:

- Fully vaccinated individuals (employees or students), with proof of COVID-19 vaccination are allowed to participate in travel beyond the KC metro area for college business.
- Unvaccinated individuals (employees or students) are **not** allowed to participate in travel beyond the KC metro area for college business unless travel is an essential job duty.
- Unvaccinated individuals who must occasionally travel for essential college business are required to obtain a COVID-19 test within 24 hours at the conclusion of their travel and provide the results to Human Resources within 72 hours. Individuals will be permitted on campus during the duration of the 72 hour period.
- Unvaccinated individuals that routinely travel based on job duties must obtain a weekly COVID-19 test and provide the results to the College Nurse (students) or Human Resources (employees).
- Higher Risk College Related Activities include but are not limited to: Travel (college-related) on public transportation, participation at highly populated conferences or events, face to face athletic participation and/or contact.
- Student Athletes must be vaccinated or be tested weekly.
- Students living in Student Housing must be vaccinated or be tested weekly.

Gatherings With Food:

Individuals may gather in groups for meetings or events with food as long as three (3) to six (6) feet physical distancing can be continuously maintained. Individuals should ensure the room capacity can properly accommodate three (3) to six (6) feet distance between attendees.

It is advised that prior to serving food, with shared utensils, that individuals sanitize or wash hands.

Note: If situations change in the next six (6) weeks, including a significant increase in COVID-19 cases, KCKCC reserves the right to rescind and/or make adjustments to the protocols identified above.

Procedures how to submit proof of vaccination to follow.

Policy: 2.14

Graduation Requirements

Purpose

To describe general requirements for graduation.

Policy Statement

To meet Kansas City Kansas Community College requirements for graduation, a student must meet the requirements of the degree or certificate and the following:

- 1) Maintain an overall cumulative grade-point average of 2.00.
- 2) A minimum of 15 credit hours must be earned from KCKCC.
- 3) Apply no more than 30 credit hours of nontraditional studies credit to graduation requirements.
(Please refer to the Academic Catalog for nontraditional studies description and procedure)
- 4) Earn the minimum amount of credit hours required for the degree or certificate.

Board Approved: XX/XX/XXXX

Procedure: 2.14A

Graduation Requirements

Purpose

To outline the steps and deadlines for graduation.

Graduation Deadlines:

- Students are responsible for meeting all graduation requirements at the College. One semester before graduation, students should complete an application for graduation and a degree check in the Student Success Center.
- Deadlines for Degree/Certificate Checks
 - Fall Semester: October 20
 - Spring Semester: March 20
 - Summer Session: June 6
- Graduation Fee
 - All students completing an application for graduation are charged a \$20.00 graduation fee. This fee is required even if students do not participate in commencement. If students do not meet graduation requirements, there is an \$8.00 fee for any additional applications. An \$8.00 fee is required for orders of previously earned diplomas.
- Graduation Activities
 - Commencement exercises are typically held in May of each year. Students completing all degree requirements for the Spring semester and prior Fall semesters are eligible to participate in commencement. Summer candidates who are within nine (9) credit hours of completing degree requirements and enrolled in the courses needed to complete degree requirements are also eligible to participate.
 - The Registrar's Office announces the date for cap and gown distribution.

NOTE: All course work must be completed before students can receive honors recognition during commencement.

Remove Entire Policy

Note: Language in this policy is covered under the KCKCC FMLA policy.

Policy: 5.34

Paternity Leave

~~An employee may have, upon approval of the President, up to 40 hours using sick leave, or up to twelve (12) weeks in accordance with the Family and Medical Leave Act (FMLA).~~

~~Childbirth, paternity or adoptive leave may be requested as extended leaves without pay in compliance with the Family and Medical Leave Act of 1993.~~

Remove Entire Policy

Policy: 5.31

Request/Report for Leave of Absence

~~An employee who knows in advance that he/she will be absent from campus during regular working hours must complete a Request/Report for Leave of Absence form. This form shall be signed by the employee, and approved by his/her immediate supervisor and/or Dean. The absence request shall then be submitted to Human Resources.~~

~~If the Request/Report for Leave of Absence form is not completed in advance of the absence, the employee must nevertheless have his/her supervisor's permission to be absent. The Request/Report for Leave of Absence form must be completed within 48 hours of the employee's return to work.~~

~~No salary shall be paid for any absence for which the leave is falsely reported. Disciplinary action will be taken for any abuse or misuse. Leave must be utilized as herein described except with authorization of the President or his/her designee.~~

Policy: 2.13

Student Excused Absences

Purpose

To permit students to participate in broadening their learning experiences or civic responsibility without jeopardizing their academic standing in courses.

Policy Statement

Kansas City Kansas Community College students shall be excused from classes without penalty when directly participating in college approved activities and course related field trips.

Part 1. Notification: No later than one week prior to the activity, the activity advisor, coach, or instructor will notify Academic Deans of the date, time, and participating students of the planned activity.

Part 2. Student's Responsibility: It is the student's responsibility to contact their instructor(s) at least two academic calendar days prior to the absence to make arrangements for missed work. If official postponement of an event occurs and the rescheduling renders the two academic calendar day requirement impossible to meet, instructors will not apply the two academic calendar day rule to the student. In such cases, the student is required to contact their instructor prior to the class(es) to be missed. If the student fails to fulfill this responsibility, they may lose the opportunity to make-up the work. Instructors may require make up work to be completed prior to the absence.

Part 3. Instructor's Responsibility: After a student contacts their instructor(s), the instructor(s) will arrange for make-up work or alternative assignments with the student as a result of their excused absence. It must be realized that material missed cannot always be exactly replicated.

Part 4. Jury Duty or Subpoena for Court Appearance: The College encourages a student to accept their civic responsibility if they are called for jury duty. The student who seeks an excused absence for jury duty or court appearance has the responsibility to provide verification of the absence in advance by submitting a copy of the subpoena or official notification of jury duty to their instructor(s). Under these circumstances, the instructor is required to provide an accommodation for the student(s) relating to all academic work missed during the excused absence. Even though the student is excused, it is still the student's responsibility to complete the academic work provided in the accommodation. If the absence becomes excessive to the point of an inability to complete the requirements of the course(s), the student is expected to consult with the instructor to determine other options (i.e., drop, withdrawal, incomplete, etc.).

Board Approved: XX/XX/XXXX

Remove Entire Policy

Note: All employees and external applicants are directed to the job announcement and application on the KCKCC webpage. The hiring procedure posted on the College policy and procedure page supersedes the items listed in this policy.

Policy: 5.19

Procedure for Handling Inquiries Concerning Available Positions

-
1. ~~Refer all inquiries to the Dean of Human Resources/Affirmative Action.~~
 2. ~~The Human Resources Office shall send an application to telephone inquirers, if one is requested.~~
 3. ~~If the inquiry is by mail or e mail, it will be acknowledged by the Dean of Human Resources/Affirmative Action or his/her designee by mail or e mail.~~
 4. ~~If and when a vacancy develops, the immediate supervisor will notify the Dean of Human Resources/Affirmative Action and follow the procedures as outlined in the Hiring Policy.~~
 5. ~~All inquiries, application forms, credentials, resumes, and other data are to remain in the Human Resources office until such time as the paper screening is to be done by the committee involved in the selection process.~~
 6. ~~It should be remembered that no action taken by an employee, including the President, individual members of the Board of Trustees, any other administrator or supervisor, can be construed as a commitment to employ.~~
 7. ~~No employment can be official until acted upon by the Board of Trustees in an official meeting.~~

KANSAS CITY KANSAS COMMUNITY COLLEGE

**INDEPENDENT AUDITOR'S REPORT
AND
FINANCIAL STATEMENTS WITH
SUPPLEMENTARY INFORMATION**

June 30, 2021

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KANSAS CITY KANSAS COMMUNITY COLLEGE

TABLE OF CONTENTS

	<u>Page</u>
Independent Auditor's Report	1-2
Management's Discussion and Analysis	3-9
Financial Section:	
Statements of Net Position	10-11
Statements of Financial Position – Kansas City Kansas Community College Foundation	12
Statements of Revenues, Expenses and Changes in Net Position	13
Statements of Activities – Kansas City Kansas Community College Foundation	14-15
Combined Statements of Cash Flows	16-17
Notes to Financial Statements	18-34
Supplemental Schedule of Comparison of Budgetary Expenditures with Appropriations	35

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Kansas City Kansas Community College

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities and discretely presented component unit of the Kansas City Kansas Community College (the College), as of and for the years ended June 30, 2021 and 2020, and the related notes of the financial statements, which collectively comprise the College's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those audits require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The financial statements of Kansas City Kansas Community College Foundation were not audited in accordance with *Government Auditing Standards*.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and discretely presented component unit of the Kansas City Kansas Community College as of June 30, 2021 and 2020, and changes in financial position and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-8 and 35, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the College's basic financial statements. The accompanying supplemental schedule of comparison of budgetary expenditures with appropriations and supplemental schedule of changes in long term obligations, as listed in the table of contents, are presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied by us in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our reports, for the years ended June 30, 2021 and 2020 dated December XX, 2021 on our consideration of the Kansas City Kansas Community College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Kansas City Kansas Community College's internal control over financial reporting and compliance.

Lenexa, KS
December XX, 2021

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KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2021 and 2020

Introduction

Management's discussion and analysis is an overview of the financial position and financial activities of Kansas City Kansas Community College (the College) for the fiscal years ended June 30, 2021 and June 30, 2020. The College's management prepared this discussion. It should be read in conjunction with the College's combined financial statements and notes that follow. Management is responsible for the objectivity and integrity of the accompanying financial statements and notes, and this discussion and analysis as reported.

The College prepared the financial statements in accordance with Governmental Accounting Standards Board (GASB) Statement No. 35, *Basic Financial Statements – and Management's Discussion and Analysis – for Public Colleges and Universities*. GASB Statement No. 35 establishes standards for external financial reporting for public colleges and universities and requires the financial statements be presented on a consolidated basis to focus on the College as a whole.

There are three comparative financial statements presented: The Statements of Net Position; the Statements of Revenues, Expenses, and Changes in Net Position; the Statements of Cash Flows. In addition, the report also includes supplemental schedules as noted in the table of contents. The emphasis of the discussion about the financial statements, and supplementary information is designed to focus on current activities, resulting changes and currently known facts.

The financial reporting entity as defined by Generally Accepted Accounting Principles consists of the College, as well as its discretely presented component unit; the Kansas City Kansas Community College Foundation (the Foundation).

Statements of Net Position

The Statements of Net Position present the assets, liabilities, and net position of the College at June 30, 2021 and 2020. The purpose of the Statements of net position is to present a snapshot of the financial condition of the College. Total net position, which is the difference between total assets and total liabilities, is one of the indicators of the current financial condition of the College.

The assets and liabilities are categorized between current and noncurrent. Current assets and current liabilities mature or become payable within the normal 12-month accounting cycle versus noncurrent assets and liabilities which mature or become payable after 12 months. For example, at June 30, 2021 and 2020, the College's current assets consist primarily of cash, short-term investments, property tax receivables and other revenue related receivables, while noncurrent assets consist primarily of capital assets. Capital assets are the property, plant, and equipment owned by the College.

Net position is presented in three major categories. The first is invested in Capital Assets, net of related debt, which represents the College's equity in its property, plant, and equipment. The second is Restricted, and the third is Unrestricted.

Restricted net position are funds that are limited in terms of the purpose and time for which the funds can be spent. Restricted net position is further categorized between expendable and nonexpendable. Restricted expendable net position, are net assets available to be spent by the

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KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2021 and 2020

Statements of Net Position (Continued)

College after externally imposed stipulations have been fulfilled or after the passage of time. Restricted nonexpendable net assets are endowments for which only the interest portion can be spent. The College had no restricted nonexpendable net assets at June 30, 2021 and 2020.

Unrestricted net position, include net assets which are available to the College for any lawful purpose. The following schedule is prepared from the College's Statements of Net Position (pages 10-11), which are presented on an accrual basis of accounting, whereby assets are capitalized and depreciated.

Condensed Statement of Net Position
As of June 30
(Dollars in Millions)

	2021	2020	Increase (Decrease)	Percent Change
Assets:				
Current Assets	\$ 67.2	\$ 38.5	\$ 28.7	74.5%
Noncurrent Assets	\$ 57.7	\$ 55.5	\$ 2.2	4.0%
Total Assets	<u>\$ 124.9</u>	<u>\$ 94.0</u>	<u>\$ 30.9</u>	<u>32.9%</u>
Liabilities:				
Current Liabilities	\$ 12.5	\$ 12.3	\$ 0.2	1.6%
Noncurrent Liabilities	\$ 37.6	\$ 19.1	\$ 18.5	96.9%
Total Liabilities	<u>\$ 50.1</u>	<u>\$ 31.4</u>	<u>\$ 18.7</u>	<u>59.6%</u>
Net Position:				
Invested in capital assets, net of related debt	\$ 16.9	\$ 31.9	\$ (15.0)	-47.0%
Restricted - expendable				
Capital Projects	\$ 33.5	\$ 5.9	\$ 27.6	467.8%
Debt Service	\$ 0.5	\$ -	\$ 0.5	0.0%
Unrestricted	\$ 23.9	\$ 24.8	\$ (0.9)	-3.6%
Total Net Position	<u>\$ 74.8</u>	<u>\$ 62.6</u>	<u>\$ 12.2</u>	<u>19.5%</u>

Total net position at June 30, 2021 increased to \$74.8 million from \$62.6 million at June 30, 2020. Net Position, Invested in capital assets, net of related debt, decreased by \$15.0 million. This is due to the issuance of Special Revenue Bonds to finance the construction of the new student housing project, and the proceeds from this debt classified as Restricted – expendable, Capital Projects. Unrestricted net assets had a net decreased of \$.9M. This is largely due to an increase from operations of approximately \$9.1 million net of a transfer of \$10.0M to Restricted – expendable, Capital Projects, for future capital projects. Total net position, increased by \$12.2 million during the period.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2021 and 2020

Statements of Net Position (Continued)

Current assets increased primarily due to an increase of \$30.6M in cash from net operating results and proceeds from the issuance of Special Revenue Bonds for the student housing project. Non-current assets (capital items) increased \$2.2M as capital assets purchased in 2021 were more than accumulated depreciation on assets previously placed into service.

Noncurrent liabilities increased in FY2021 due to the issuance of \$19.9M Special Revenue Bonds. Proceeds from the issuance of these bonds are restricted for the construction of the new student housing project. The College refinanced some of its outstanding debt during FY2020 resulting in cash savings of \$1.2M. The refinanced debt did not extend the original maturities of the College's outstanding debt. As a result of this refinance, the College realized an additional reduction in outstanding principal of \$.8M. Accordingly, the College has made principal payments which reduced the total long-term debt obligations outstanding from \$37.2M at June 30, 2014, to \$17.6M as of June 30, 2021. This has significantly strengthened the College's financial position, contributing to an increase in the College's net position, from \$62.6 million at June 30, 2020 to \$74.8 million as of June 30, 2021.

Statements of Revenues, Expenses, and Changes in Net Position

The Statements of Revenues, Expenses, and Changes in Net Position present the College's financial results for the fiscal years ended June 30, 2021 and 2020. The statements include the College's revenues and expenses, both operating and non-operating.

Operating revenues and expenses are those for which the College directly exchanges goods and services. Non-operating revenues and expenses are those that exclude specific, direct exchanges of goods and services. County property tax revenue and state aid are two examples of non-operating revenues where the local taxpayers and state legislature, respectively, do not directly receive goods and services for the revenue.

The following summary is prepared from the College's Statements of Revenues, Expenses, and Changes in Net Position (page 13).

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KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2021 and 2020

Statements of Revenues, Expenses, and Changes in Net Position (Continued)

Summary of Revenues, Expenses, and Changes in Net Position
For the Years ended June 30
(Dollars in Millions)

	2021	2020	Increase (Decrease)	Percent Change
Operating Revenues	\$ 26.4	\$ 24.2	\$ 2.2	9.1%
Operating Expenses	\$ 69.3	\$ 70.5	\$ (1.2)	-1.7%
Operating gain(loss)	<u>\$ (42.9)</u>	<u>\$ (46.3)</u>	<u>\$ 1.0</u>	<u>-2.2%</u>
Non-Operating Revenues, net	<u>\$ 55.1</u>	<u>\$ 55.3</u>	<u>\$ (0.2)</u>	<u>-0.4%</u>
Increase in net position	<u>\$ 12.2</u>	<u>\$ 8.9</u>	<u>\$ 3.3</u>	<u>37.1%</u>
Net Position, beginning of year	<u>\$ 62.6</u>	<u>\$ 53.7</u>	<u>\$ 8.9</u>	<u>16.6%</u>
Net position, end of year	<u>\$ 74.8</u>	<u>\$ 62.6</u>	<u>\$ 12.2</u>	<u>19.5%</u>

One of the financial strengths of the College is the diverse stream of revenues that supplement its student tuition and fees. The following summary is prepared from the College's Statements of Revenues, Expenses, and Changes in Net Position (page 13).

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KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2021 and 2020

Statements of Revenues, Expenses, and Changes in Net Position (Continued)

The total operating expenses for the College for the years ended June 30, 2021 and 2020 were as follows:

Summary of Revenues
For the Years ended June 30
(Dollars in Millions)

	2021	2020	Increase (Decrease)	Percent Change
Operating Revenues				
Student tuition and fees	\$ 9.7	\$ 11.6	\$ (1.9)	-16.4%
Grants and Contracts	\$ 14.4	\$ 9.9	\$ 4.5	45.5%
Auxiliary enterprise revenues	\$ 2.1	\$ 2.4	\$ (0.3)	-12.5%
Other Operating revenues	\$ 0.2	\$ 0.3	\$ (0.1)	-33.3%
Total Operating Revenues	<u>\$ 26.4</u>	<u>\$ 24.2</u>	<u>\$ 2.2</u>	<u>9.1%</u>
Non-Operating Revenues (Expenses)				
County property taxes	\$ 43.3	\$ 42.0	\$ 1.3	3.1%
State Aid	\$ 12.6	\$ 13.8	\$ (1.2)	-8.7%
Investment income	\$ 0.1	\$ 0.3	\$ (0.2)	-66.7%
Interest on Capital Asset Debt	\$ (0.9)	\$ (0.9)	\$ -	0.0%
Total Non-operating Revenues (Expenses)	<u>\$ 55.1</u>	<u>\$ 55.2</u>	<u>\$ (0.1)</u>	<u>-0.2%</u>

Changes in Operating Revenues is directly related to the COVID-19 Pandemic. The College has seen a \$1.9M decrease in tuition and fees revenue, due to decreased enrollment. The decrease in enrollment has also had a negative impact on Auxiliary Enterprise revenues of \$0.3M. The College received approximately \$4.5M in Grants and Contracts revenues from the Federal Government in Higher Education Emergency Relief Funds (HEERF), as well as SPARKS funds from the State.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2021 and 2020

Statements of Revenues, Expenses, and Changes in Net Position (Continued)

The total operating expenses for the College for the years ended June 30, 2021 and 2020 were as follows:

Summary of Operating Expenses
For the Years ended June 30
(Dollars in Millions)

	<u>2021</u>	<u>2020</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Operating Expenses:				
Salaries and Benefits	\$ 40.9	\$ 42.4	\$ (1.5)	-3.5%
Supplies and services	\$ 12.5	\$ 12.5	\$ -	0.0%
Depreciation and Amortization	\$ 4.2	\$ 3.9	\$ 0.3	7.7%
Scholarship and Financial Aid	\$ 10.0	\$ 9.7	\$ 0.3	3.1%
Other Operating Expense	\$ 1.7	\$ 2.0	\$ (0.3)	-15.0%
Total Operating Expenses	<u>\$ 69.3</u>	<u>\$ 70.5</u>	<u>\$ (1.2)</u>	<u>-1.7%</u>

The total operating expenses of the College by function for the years ended June 30, 2021 and 2020 were as follows:

Summary of Operating Expenses by
Functional Expenditure Classification
For the Years ended June 30
(Dollars in Millions)

	<u>2021</u>	<u>2020</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Operating Expenses:				
Instruction	\$ 30.6	\$ 31.7	\$ (1.1)	-3.5%
Research	\$ 0.3	\$ 0.3	\$ -	0.0%
Academic Support	\$ 1.6	\$ 1.6	\$ -	0.0%
Student Services	\$ 7.5	\$ 7.2	\$ 0.3	4.2%
Institutional Support	\$ 6.7	\$ 7.2	\$ (0.5)	-6.9%
Student Financial Aid	\$ 10.0	\$ 9.7	\$ 0.3	3.1%
Plant and Maintenances	\$ 5.5	\$ 6.0	\$ (0.5)	-8.3%
Auxiliary	\$ 2.9	\$ 2.9	\$ -	0.0%
Depreciation	\$ 4.2	\$ 3.9	\$ 0.3	7.7%
Total Operating Expense	<u>\$ 69.3</u>	<u>\$ 70.5</u>	<u>\$ (1.2)</u>	<u>-1.7%</u>

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KANSAS CITY KANSAS COMMUNITY COLLEGE
MANAGEMENT'S DISCUSSION AND ANALYSIS
Years Ended June 30, 2021 and 2020

Combined Statements of Cash Flows

The Combined Statements of Cash Flows present information about the cash activity of the College. The statements show the major sources and uses of cash. The following summary is prepared from the College's Combined Statements of Cash Flows (pages 16-17).

Summary of Cash Flows
For the Years ended June 30
(Dollars in Millions)

	2021	2020	Increase (Decrease)	Percent Change
Cash provided by (used in):				
Operating activities	\$ (38.4)	\$ (44.3)	\$ 5.9	-13.3%
Noncapital Financing Activities	\$ 57.1	\$ 54.2	\$ 2.9	5.4%
Capital and related financing activities	\$ 11.8	\$ (6.7)	\$ 18.5	-276.1%
Investment Activities	\$ 0.1	\$ 0.7	\$ (0.6)	-85.7%
Net Change in Cash	\$ 30.6	\$ 3.9	\$ 26.7	684.6%
Cash, Beginning of Year	\$ 26.0	\$ 22.1	\$ 3.9	17.6%
Cash, End of Year	\$ 56.6	\$ 26.0	\$ 30.6	117.7%

Economic Outlook

The economic outlook for institutions of higher education remains challenging nationally based on trends which include changing student demographics, the digitization of classrooms, and increased costs associated with providing accredited higher education to students. Student enrollment growth remains challenging for institutions of higher learning during times of economic growth and the demands placed on the shrinking labor market. Additionally, the College faces funding challenges in state aid provided by the State of Kansas. State aid currently represents approximately 15% of revenues to the College. Locally, economic conditions impacted by COVID-19 pose challenges in retail sales, effecting State funding. The valuation of real property continues to trend upward, resulting in increased property tax revenues. Revenue provided by students has decreased approximately 16.4% for the current fiscal year. Total operating revenue to the College was up \$2.2 million in the current period and is forecasted to remain stable for the 2021-2022 fiscal year primarily due to HEERF. The College anticipates continued growth in technical education programs due to labor market demands.

The College measures student enrollment by enrolled credit hours which decreased by 16.6% during the 2020-2021 school year. The College has implemented various cost controls to limit spending which include 1) improved budgeting processes, 2) improved technology to track and measure underlying student and faculty activities, and 3) realignment of college locations and buildings. For the year ended June 30, 2021, the College produced an increase in net position of \$12.2 million dollars as a partial result of these strategies.

KANSAS CITY KANSAS COMMUNITY COLLEGE
STATEMENTS OF NET POSITION
June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Assets:		
Current assets -		
Cash and temporary investments	\$ 56,556,789	\$ 23,305,027
Restricted cash and temporary investments	-	2,686,838
Investments - CD's	507,431	503,499
Student, tuition and grants receivable, net of allowance for uncollectible amount of \$5,462,962 and \$5,050,701 respectively	5,281,436	5,781,924
Federal Student Loan Receivable	41,407	-
Other receivable	33,737	50,000
Taxes receivables	4,373,746	5,545,274
Inventory	445,446	620,164
Total Current Assets	<u>67,239,992</u>	<u>38,492,726</u>
Noncurrent Assets -		
Restricted investments - CD's	3,180,637	3,174,284
Refinancing expenses, net of accumulated amortization of \$720,000 for 2021 and \$720,000 for 2020.	196,047	196,047
Prepaid Interest	49,276	117,577
Capital assets not being depreciated	4,931,979	1,663,059
Capital assets, being depreciated	118,404,440	115,290,712
Less accumulated depreciation	<u>(69,047,304)</u>	<u>(64,892,931)</u>
Total noncurrent assets	<u>57,715,075</u>	<u>55,548,748</u>
Total assets	<u>\$ 124,955,067</u>	<u>\$ 94,041,474</u>

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The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
STATEMENTS OF NET POSITION
June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Liabilities:		
Current Liabilities		
Accounts payable -	\$ 462,675	\$ 757,796
Accrued compensated absences	3,306,628	3,440,376
Accrued interest	434,956	248,418
Accrued payroll	769,256	772,349
Funds held for others	1,568,101	1,602,371
Unearned revenue	3,154,077	2,656,709
Current portion of early retirement payable	117,695	257,903
Current portion of certificates of participation/ bonds payable	540,000	510,000
Current portion of certification - capital lease obligations	2,180,000	2,015,000
Total Current Liabilities	<u>12,533,388</u>	<u>12,260,922</u>
Noncurrent Liabilities -		
Early retirement payable	420,662	538,357
COP Issuance Premium	2,497,522	1,002,813
Certificates of Participation/Bonds payable	4,780,000	5,320,000
Certification of participation-capital lease obligation	10,095,000	12,275,000
Special Revenue Bond	19,840,000	-
Total Noncurrent Liabilities	<u>37,633,184</u>	<u>19,136,170</u>
Total Liabilities	<u>50,166,572</u>	<u>31,397,092</u>
Net Position		
Invested In Capital Assets, net of related debt:	16,854,115	31,940,840
Restricted, expendable for -		
Capital projects	33,495,012	5,875,043
Debt service	500,000	-
Unrestricted	23,939,368	24,828,499
Total Net Position	<u>74,788,495</u>	<u>62,644,382</u>
Total Liabilities and Net Position	<u>\$ 124,955,067</u>	<u>\$ 94,041,474</u>

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The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY
COLLEGE FOUNDATION
(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE)
STATEMENTS OF FINANCIAL POSITION
JUNE 30 2021 AND 2020

ASSETS

	<u>2021</u>	<u>2020</u>
Cash and Cash Equivalents	\$ 1,299,161	\$ 1,204,059
Investments	835,308	681,820
Accounts Receivable	540,125	31,050
Total Assets	<u>\$ 2,674,594</u>	<u>\$ 1,916,929</u>

LIABILITIES AND NET ASSETS

Liabilities:		
Accounts payable	\$ -	\$ 100
Deposits held for others	-	-
Total Liabilities	<u>\$ -</u>	<u>\$ 100</u>
Net Assets:		
Net assets without donor restrictions	615,492	586,682
Net assets with donor restrictions	2,059,102	1,330,147
Total Net Assets	<u>2,674,594</u>	<u>1,916,829</u>
Total Liabilities and Net Assets	<u>\$ 2,674,594</u>	<u>\$ 1,916,929</u>

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The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
STATEMENTS OF REVENUES,
EXPENSES AND CHANGES IN NET POSITION
June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Operating revenues:		
Student tuition and fees	\$ 9,695,372	\$ 11,598,881
Federal grants and contracts	12,472,036	9,191,434
State grants and contracts	1,730,776	460,659
Gifts, grants, and contracts	148,000	263,000
Local grants and contracts	2,000	-
Auxilliary enterprise revenue	2,146,787	2,493,929
Other operating revenue	167,872	261,417
Total operating revenues	<u>26,362,843</u>	<u>24,269,320</u>
Operating expenses:		
Salaries	34,116,708	35,000,770
Benefits	6,820,528	7,404,558
Contractual services	1,704,857	1,825,056
Supplies and other operating expenses	10,775,545	10,786,092
Utilities	1,610,489	1,703,700
Repairs and maintenance to plant	171,181	274,073
Scholarships and financial aid	9,978,463	9,671,303
Depreciation and amortization	4,154,373	3,921,700
Total operating expenses	<u>69,332,144</u>	<u>70,587,252</u>
Operating loss	<u>(42,969,301)</u>	<u>(46,317,932)</u>
Nonoperating revenues (expenses):		
County property taxes	43,345,711	41,975,854
State aid	12,588,329	13,799,069
Investment income	39,371	337,793
Interest expense on capital asset debt	(859,997)	(858,662)
Total nonoperating revenues	<u>55,113,414</u>	<u>55,254,054</u>
Increase in net position	12,144,113	8,936,122
Net position, beginning of year	<u>62,644,382</u>	<u>53,708,260</u>
Net position, end of year	<u>\$ 74,788,495</u>	<u>\$ 62,644,382</u>

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The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY
COLLEGE FOUNDATION
(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE)
STATEMENT OF ACTIVITIES
For The Year Ended June 30, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue:			
Contributions	\$ 258,326	\$ 1,092,237	\$ 1,350,563
In-kind contributions	333,129	-	333,129
Unrealized losses on investments	57,144	-	57,144
Realized loss on investments	13,884	-	13,884
Interest and dividend income	25,350	-	25,350
Other income	-	-	-
Net assets released from restrictions	363,282	(363,282)	-
Total Revenues and Other Support	<u>1,051,115</u>	<u>728,955</u>	<u>1,780,070</u>
Expenses:			
Program services	714,975	-	714,975
Management and general	121,827	-	121,827
Fundraising	185,503	-	185,503
Total Expenses	<u>1,022,305</u>	<u>-</u>	<u>1,022,305</u>
Change in Net Assets	28,810	728,955	757,765
Net Assets, beginning of year	<u>586,682</u>	<u>1,330,147</u>	<u>1,916,829</u>
Net Assets, end of year	<u>\$ 615,492</u>	<u>\$ 2,059,102</u>	<u>\$ 2,674,594</u>

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The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY
COLLEGE FOUNDATION
(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE)
STATEMENT OF ACTIVITIES
For The Year Ended June 30, 2020

	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue:			
Contributions	\$ 286,077	\$ 453,412	\$ 739,489
In-kind contributions	399,896	-	399,896
Unrealized losses on investments	(21,810)	-	(21,810)
Realized loss on investments	(2,966)	-	(2,966)
Interest and dividend income	23,451	-	23,451
Other income	21,200	-	21,200
Net assets released from restrictions	<u>300,579</u>	<u>(300,579)</u>	<u>-</u>
Total Revenues and Other Support	<u>1,006,427</u>	<u>152,833</u>	<u>1,159,260</u>
Expenses:			
Program services	572,465	-	572,465
Management and general	176,436	-	176,436
Fundraising	<u>203,697</u>	<u>-</u>	<u>203,697</u>
Total Expenses	<u>952,598</u>	<u>-</u>	<u>952,598</u>
Change in Net Assets	53,829	152,833	206,662
Net Assets, beginning of year	<u>532,853</u>	<u>1,177,314</u>	<u>1,710,167</u>
Net Assets, end of year	<u>\$ 586,682</u>	<u>\$ 1,330,147</u>	<u>\$ 1,916,829</u>

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The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
COMBINED STATEMENTS OF CASH FLOWS
June 30, 2021 and 2020

	2021	2020
Cash flows from operating activities:		
Student tuition & fees	\$ 10,651,821	\$ 10,848,680
Federal Grants and contracts	12,472,036	9,191,434
State Grants and contracts	1,730,776	460,659
Private Gifts, Grants and contracts	150,000	263,000
Cash received from customers	2,146,787	2,493,929
Other Receipts	184,135	213,186
Payments to employees	(34,119,801)	(35,348,465)
Payments to suppliers	(14,382,475)	(14,973,893)
Scholarships and financial aid	(9,978,463)	(9,671,303)
Employee benefits	(7,212,179)	(7,566,549)
Funds held for others	(34,270)	(200,075)
Net cash used in operating activities	<u>(38,391,633)</u>	<u>(44,289,397)</u>
Cash flows from noncapital financing activities:		
County property taxes	44,517,239	40,395,890
State aid	12,588,329	13,799,069
Net cash provided by noncapital financing activities	<u>57,105,568</u>	<u>54,194,959</u>
Cash flows from capital and related financing activities:		
Proceeds from Special Revenue Bonds	21,334,709	-
Purchase of capital assets & Construction in Progress	(6,382,648)	(2,880,255)
Principal and interest paid on bonds payable	(510,000)	(360,000)
Principal on capital leases	(2,015,000)	(2,625,000)
Interest Payments	(605,158)	(878,508)
Net cash used in capital and related financing activities	<u>11,821,903</u>	<u>(6,743,763)</u>
Cash flows from investing activities:		
Interest on investments	39,371	337,793
Investments (purchased) redeemed	(10,285)	391,220
Net cash provided in investing activities	<u>29,086</u>	<u>729,013</u>
Net increase(decrease) in cash	30,564,924	3,890,812
Cash and cash equivalents, beginning of year	25,991,865	22,101,053
Cash and cash equivalents, end of year	<u>\$ 56,556,789</u>	<u>\$ 25,991,865</u>

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The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE
COMBINED STATEMENTS OF CASH FLOWS
June 30, 2021 and 2020

Reconciliation of cash flows from operating activities -	<u>2021</u>	<u>2020</u>
Direct method - continued:		
Excess revenues over expenses from operating activities	\$ (42,969,301)	\$ (46,317,932)
Tuition receivable	500,488	(208,094)
Federal Student Loan Receivable	(41,407)	-
Taxes receivable	1,171,528	(1,579,964)
Other receivable	16,263	(48,231)
Inventory	174,718	(100,962)
Accounts payable	(295,121)	(284,010)
Accrued compensated absences	(133,748)	313,671
Accrued payroll	(3,093)	(347,695)
Funds held for others	(34,270)	(200,075)
Unearned revenue	497,368	(542,107)
Early retirement payable	(257,903)	(475,662)
Depreciation and amortization	4,154,373	3,921,700
Taxes receivable	(1,171,528)	1,579,964
Net Cash From Operating Activities	<u>\$ (38,391,633)</u>	<u>\$ (44,289,397)</u>

SUPPLEMENTAL DISCLOSURES

No items were recorded as donated to the College during the
fiscal year ended June 30, 2021 and 2020

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The accompanying notes are an integral part of these financial statements.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Kansas City Kansas Community College (the "College"), a municipal corporation, was organized in 1923 and is governed pursuant to provisions of the Kansas State Statutes by a seven-member board of trustees. The College's service area is located in Wyandotte and Leavenworth Counties, including the Kansas City, Kansas metropolitan area.

The College is a public two-year community college and was established to provide associate degree programs in various professional and technical fields. In July, 2009 the College assumed operational control of the Kansas City Area Technical School (ATS) from USD 500, Kansas City, Kansas. The merger of the technical programs at the ATS was a result of legislation passed by the Kansas legislature. The College renamed ATS the KCKCC Technical Education Center (TEC) and now controls all curriculum, administration, and fiscal processes. The College is fully accredited by the Higher Learning Commission.

Reporting Entity - As defined by Generally Accepted Accounting Principles (GAAP) in the United States of America established by the Government Accounting Standards Board (GASB), the financial reporting entity consists of the College, which includes a blended component unit, a related entity, as well as its discretely presented component unit, the Kansas City Kansas Community College Foundation (the Foundation).

Blended Component Unit – The College Board of Trustees has formed a related entity to the College. The related entity is a legally separate, tax-exempt organization formed in 2021 that acts as a real estate holding company for the College. The related entity will hold purchased and donated property of the College. The related entity's sole member is the College. It is represented by the Board of Trustees and acts solely on behalf of the College and derives its governing authority from the College; The related entity is reliant on the College for its financial support. Management has determined that based on a review of the guidelines promulgated by the GASB, the related entity is included in the College's financial report and statements as a blended component unit. At June 30, 2021, it had assets comprising of land and Net Position in the amount of \$64,464. Subsequent to June 30, the related entity purchased additional property in the amount of \$260,916.

Discretely Presented Component Unit - The Foundation is considered to be a related organization to the College. The Foundation is a legally separate, tax-exempt organization formed in 1977 that acts primarily as a fund-raising organization to supplement the resources that are available to the College and its students. Although the College does not control the timing or amount of receipts from the Foundation, the majority of resources, or income thereon that the Foundation holds and invests, are directed to the activities of the College and its students by the donors. Management has determined that based on a review of guidelines promulgated by the GASB, the Foundation be included in the College's financial report and statements as a discretely presented component unit. In addition, the College has elected to present separate financial statements to provide the reader with detailed information regarding the Foundation.

The financial statements of the Foundation are prepared in accordance with GAAP for the year ended June 30, 2021, and 2020. The Foundation is a not-for-profit organization that reports its financial results under Statements of Financial Accounting Standards issued by the Financial Accounting Standards Board (FASB). Most significant to the Foundation's operations and reporting model are FASB Codification ASC 958, *Not-for-Profit Entities*, and FASB Codification ASC 958-605, *Revenue Recognition – Contributions Received*. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. No modifications have been made to the Foundation's financial information in the College's financial reporting entity for these differences; however significant note disclosures (see Note M) to the Foundation's financial statements have been incorporated into the College's notes to the financial statements.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Financial statements for the Foundation may be obtained by contacting the Foundation.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation - The accounting policies of the College conform to GAAP in the United States as applicable to colleges and universities. The College reports are based on all applicable GASB pronouncements as well as applicable (FASB) Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Review Boards of the Committee on Accounting Procedure issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. The following is a summary of the more significant policies.

In December 1998, GASB released Statement No. 33, Accounting and Financial Reporting for Non-exchange Transactions, which revised reporting of property tax revenue. In November 1999, the GASB approved Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, followed by Statement No. 35, Basic Financial Statements – and the Management's Discussion and Analysis – for Public Colleges and Universities. The College, as required, has implemented these changes in past years. The change in financial statement presentation provides a comprehensive single-column look at the total college and requires capitalization of assets and recording of depreciation. The significant changes made in order to comply with the new requirements were elimination of internal revenue and expense charges, recording scholarship credit to student accounts as tuition and fee allowances, removal of capital related items from revenues and expenses, recording of depreciation, reporting summer school revenue and expense between fiscal years rather than in one fiscal year, and the recording of property tax revenues on an accrual basis rather than on a modified accrual basis.

The College's combined financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The College maintains an encumbrance system for tracking outstanding purchase orders and other commitments for materials, equipment or services not received during the year. Encumbrances at June 30, 2021 and 2020 were \$363,712 and \$151,912 respectively, which represents the estimated amount of expenses ultimately to result if unperformed contracts in process at fiscal year-end are completed. Encumbrances outstanding at June 30, 2021 do not constitute expenses or liabilities and are not reflected in these combined financial statements. These balances as recorded are reflective of a substantial completion of construction projects.

Use of Estimates - The preparation of financial statements in conformity with GAAP in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates made by management include depreciation of fixed assets, allowances for collectability of accounts, compensated absences, and certain post-employment obligations. Actual results could differ from those estimates.

Property Taxes – The County Treasurer serves as the tax collection agent for the College. Taxes are levied based on assessed valuations as determined by the County Appraiser on a calendar year basis. Under Kansas Statute, taxes are levied and become a lien on the property on November 1st in the year of assessment and are recorded as revenue to the College in the current fiscal year of assessment.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property taxes are collected by the county treasurer, who remits to the College its respective share of the collections. Taxes levied in one year become due and payable in two installments, generally on December 20 and May 20, followed by major distributions to the College on approximately January 20 and June 5th. Smaller distributions are made to taxing units in March, May, September, and October each year. Taxes levied on November 1st that are not collected until the following September and October each year are recognized as revenue and recorded as property taxes receivable at June 30th. Accordingly, property taxes receivable at June 30, 2021 and 2020 was \$4,373,746 and \$5,545,274, respectively.

The tax rates for the fiscal year ended June 30, 2021 and 2020, per \$100 of assessed valuation, are reflected in the following table:

<u>Fund</u>	<u>2021 Tax Levy Rate</u>	<u>2020 Tax Levy Rate</u>
General	25.152	25.275
Capital outlay	2.274	2.285
Total Mill Levy	<u>27.426</u>	<u>27.560</u>

Cash and Cash Equivalents - The College considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents as of June 30, 2021 and 2020.

Capital Assets - Capital assets are defined by the College as assets with initial, individual costs of more than \$5,000 and an estimated useful life in excess of two years. These assets generally include land, works of art, buildings, improvements, equipment and vehicles. Purchases or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvement are capitalized as projects are constructed.

Capital assets subject to depreciation by the College are depreciated using the straight-line method over the following useful lives (See Note F for further detail):

<u>Assets</u>	<u>Years</u>
Building	40
Building improvements	15
Land improvements	10
Furniture	5
Computer technology	4

Capital assets not subject to depreciation include certain land, construction in progress, and works of art.

Inventories - The College bookstore maintains an inventory of textbooks and supplies, which are sold to students, the general public, and other college bookstores. The inventory on hand at June 30, 2021 and 2020 was \$445,446 and \$620,164, respectively. This valuation is based on the lower of cost (determined on first-in, first-out basis) or market.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Unearned Tuition and Fee Revenue - Tuition and fee revenue received and related to courses starting after July 1st of each year have been deferred as unearned revenue. The amount of unearned revenue at June 30, 2021 and 2020 was \$3,154,077 and \$2,656,709, respectively.

Net Position - Net position is presented in three major categories. The first is invested in Capital Assets, net of related debt, which represents the College's equity in its property, plant, and equipment. The second is Restricted while the third is Unrestricted.

Restricted net assets are funds that are limited in terms of the purpose and time for which the funds can be spent. Restricted net assets are further categorized between expendable and nonexpendable. Restricted expendable net assets are available to be spent by the College after externally imposed stipulations have been fulfilled or after the passage of time. Restricted nonexpendable net assets are endowments for which only the interest portion can be spent. The College has no restricted nonexpendable net assets at June 30, 2021 and 2020.

Unrestricted net assets are available to the College for any lawful purpose. The College first applies restricted sources when an expense or outlay is incurred for purposes for which both restricted and unrestricted sources are available.

Compensated Absences - The College records a liability for employees' vacation and sick leave earned, but not taken. Employees are allowed to carry over a limited number of vacation and unlimited sick days from year to year. The College pays employees upon separation for up to 200 hours of unused vacation and unlimited sick hours over 720 hours for staff and limited to 1,456 hours for 182 day professional employees, and 1,484 for 212 day professional employees. At June 30, 2021 and 2020, the College had accrued compensated absences liability of \$3,306,628 and \$3,440,376, respectively.

Advertising - Advertising costs, which consist primarily of schedule and course offering advertising, are included in supplies and other operating expenses and are expensed in the period the costs are incurred. Advertising expenses for the years ended June 30, 2021 and 2020 were \$381,612 and \$531,730, respectively. Advertising, generally, does not benefit future years.

NOTE B - CASH DEPOSITS AND INVESTMENTS

Cash and cash equivalents include deposits held at banks plus small amounts of cash maintained for change funds. State statute, K.S.A. 12-1675, authorizes the College to invest in temporary notes, time deposits, open accounts, certificates of deposit, repurchase agreements, the State of Kansas Municipal Investment Pool (the Pool), or United States Treasury bills or notes. At June 30, 2021 and 2020, the carrying amount of the Colleges unrestricted and restricted deposits was \$56,556,789 and \$25,991,865, respectively. The bank balance at June 30, 2021 and 2020 was \$33,470,411 and \$27,424,673 respectively. The difference between carrying amounts and bank balances primarily represent checks which have not cleared the bank.

The College had unrestricted investments of \$507,431 and \$503,499, and restricted investments of \$3,180,637 and \$3,174,284 in certificates of deposits for the years ended June 30, 2021 and 2020, respectively. The College's current cash deposits and investments are not subject to credit risk, concentrations of credit risk, interest rate risk, or foreign currency risk.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE B - CASH DEPOSITS AND INVESTMENTS (Continued)

Custodial Credit Risk - The College is subject to custodial credit risk, which is the risk that in the event of a bank failure, an entity's deposits may not be returned. The College's deposit policy for credit risk requires depository banks to pledge qualified securities with a market value exceeding deposits in excess of Federal Deposit Insurance Corporation (FDIC) coverage. The College's cash and temporary investments at June 30, 2021 and 2020 were secured by federal depository insurance and/or collateral held by the College's custodial financial institutions in the College's name.

NOTE C - TUITION RECEIVABLE

Tuition Receivable includes amounts that the college has billed for tuition and for which the College recognizes as having been earned, but not collected. The College had Tuition Receivable at June 30, 2021 and 2020, in the amounts of \$5,281,436 and \$5,781,924, respectively.

NOTE D - TAXES RECEIVABLE

Taxes Receivable includes real property, vehicle, and personal property taxes that have been levied which are uncollected at year end. The College had total Taxes Receivable at June 30, 2021 and 2020, in the amounts of \$4,373,746 and \$5,545,274, respectively.

NOTE E - CAPITALIZED REFINANCING EXPENSE

The College has capitalized refinancing expenses relevant to the refinancing activities of debt issues. Capitalized refinancing expense is amortized over the remaining lives for the refinanced debt issues. The unamortized Refinancing Expense at June 30, 2021 and 2020, was \$196,047 and \$196,047, respectively.

NOTE F - CAPITAL ASSETS

Capital assets consist of the following categories at June 30, 2021 and 2020:

	July 1, 2020 Beginning Balance	Additions	Retirements	June 30, 2021 Ending Balance
Capital Assets not being depreciated:				
Land	\$ 1,105,094	\$ 77,857	\$ -	\$ 1,182,951
Construction in progress	486,060	3,541,909	(350,846)	3,677,123
Works of art	71,905	-	-	71,905
Total Capital assets not being depreciated	1,663,059	3,619,766	(350,846)	4,931,979
Capital Assets being depreciated:				
Buildings	58,009,001	-	-	58,009,001
Improvements	32,413,322	1,817,242	-	34,230,564
Equipment and vehicles	24,868,389	1,296,487	-	26,164,876
Total Capital Assets being depreciated	115,290,712	3,113,729	-	118,404,440
Less Accumulated Depreciation	(64,892,931)	(4,154,373)	-	(69,047,304)
Capital Assets, net	\$52,060,840	\$ 2,579,122	\$ (350,846)	\$ 54,289,115

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE F – CAPITAL ASSETS (Continued)

	July 1, 2019 Beginning Balance	Additions	Retirements	June 30, 2020 Ending Balance
Capital Assets not being depreciated:				
Land	\$ 1,105,094	\$ -	\$ -	\$ 1,105,094
Construction in progress	322,135	486,059	(322,134)	486,060
Works of art	71,905	-	-	71,905
Total Capital assets not being depreciated	1,499,134	486,059	(322,134)	1,663,059
Capital Assets being depreciated:				
Buildings	58,009,001	-	-	58,009,001
Improvements	31,087,497	1,325,825	-	32,413,322
Equipment and vehicles	23,477,887	1,390,502	-	24,868,389
Total Capital Assets being depreciated	112,574,385	2,716,327	-	115,290,712
Less Accumulated Depreciation	(60,971,231)	(3,921,700)	-	(64,892,931)
Capital Assets, net	<u>\$53,102,288</u>	<u>(\$719,314)</u>	<u>\$ (322,134)</u>	<u>\$ 52,060,840</u>

Student Housing Project – Construction in Progress includes costs funded through a Special Revenue Bond for the Student Housing Project. The new dormitory will be in construction through FY 2022, with an intended opening date of July 2022. The project is 15% complete as of June 30, 2021 and will result in 250 beds for students attending KCKCC.

Downtown Community Education Center – The college is entering into a project to create an educational center in downtown Kansas City, Kansas. At June 30, 2021 the college is in the process of raising capital and project planning. This project will be accounted for in a special project fund as costs are incurred.

NOTE G – REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE

Capital Leases - December 1, 2010 the College issued Certificates of Participation Series 2010-B in the amount of \$25,940,000 for facility renovations to the new Technical Education Center, the Sports Complex, the Performing Arts Center and other facility improvements. The obligation has a 15 year maturity with payments beginning April 1, 2011 and a final payment due April 1, 2026. Interest will be paid semiannually at rates varying from 3.00% to 4.125% beginning October 1, 2011 and a final payment April 1, 2026.

The College entered into 2 lease agreements with UMB Bank (which were subsequently transferred to Security Bank of Kansas City), the provider of funds for the construction of improvements and the purchase of equipment. The lease begins December 1, 2010 and shall terminate upon the full payment of all rent payments. Rent payments cover all payments due on the Certificates of Participation Series 2010-B.

In January 2020, the College refinanced the Series 2010-B bond issue with Lease Agreement Refunding Certificates of Participation, Series 2020-A. The refinanced debt will retain the same maturity date as the Series 2010-B bond issue with a final maturity of April 1, 2026 but with a coupon rate of 4% and annual yields of 1.15-1.45% resulting in cash savings of \$1,053,844.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE G – REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE (Continued)

Capital lease obligations outstanding at June 30, 2021 and 2020 on the Series 2020-A bond issue with Lease Agreement Refunding Certificates of Participation consist of the following:

	<u>Original Amount</u>	<u>2021</u>	<u>2020</u>
Series 2020-A capital cost of \$11,095,000, 1.15 - 1.45% interest paid semi-annually, principal payments vary through April, 2026	\$11,095,000	\$9,480,000	\$11,095,000
Total Capital Lease Obligations – Series 2020-A	<u>\$11,095,000</u>	<u>\$9,480,000</u>	<u>\$11,095,000</u>

In FY 2013, the College entered into the following Capital lease obligations outstanding at June 30, 2021 and June 30, 2020:

	<u>Original Amount</u>	<u>2021</u>	<u>2020</u>
TEC building improvements and equipment – Certificates of Participation, Series 2013 capital cost of \$5,520,000, 2-4 % interest paid annually principal and interest payments vary at approximately \$352,000 to 518,000 through June, 2027	<u>\$ 5,520,000</u>	<u>\$815,000</u>	<u>\$1,205,000</u>
Total Capital Lease Obligations – Series 2013	<u>\$ 5,520,000</u>	<u>\$815,000</u>	<u>\$1,205,000</u>

The College has accounted for the transactions as capital leases and recorded the cost of the improvements and equipment as assets and the corresponding obligations as liabilities.

In FY 2014, the College entered into the following Capital lease obligations outstanding at June 30, 2021 and 2020 consist of the following:

	<u>Original Amount</u>	<u>2021</u>	<u>2020</u>
Building improvements and equipment – Certificates of Participation, Series 2014 capital cost of \$8,045,000, 3 - 4.00% interest paid semi-annually, principal payments vary at approximately \$360,000 to \$810,000 plus interest through May , 2029	<u>\$ 8,045,000</u>	<u>\$3,040,000</u>	<u>\$3,550,000</u>
Total Capital Lease Obligations – Series 2014	<u>\$ 8,045,000</u>	<u>\$3,040,000</u>	<u>\$3,550,000</u>

In January 2020, the College partially refinanced the Series 2013 and 2014 bond issues with Lease Agreement Refunding Certificates of Participation, Series 2020-B. The refinanced debt will retain the same maturity date as the Series 2014 bond issue with a final maturity of April 1, 2029, but with a lower interest rate resulting in a cash savings of \$159,499.

DRAFT

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE G – REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE (Continued)

Capital lease obligations outstanding at June 30, 2021 and 2020 consist of the following:

	<u>Original Amount</u>	<u>2021</u>	<u>2020</u>
Series 2020-B capital cost of \$4,270,000, 2.0-2.65% interest paid semi-annually, principal payments vary through April, 2029	\$4,270,000	\$4,260,000	\$4,270,000
Total Capital Lease Obligations – Series 2020-B	<u>\$4,270,000</u>	<u>\$4,260,000</u>	<u>\$4,270,000</u>

The minimum lease commitments for all capital lease obligations at June 30, 2021 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Capital Leases</u>
2022	2,720,000	602,318	3,322,318
2023	2,835,000	503,004	3,338,004
2024	2,965,000	398,970	3,363,970
2025	3,075,000	294,750	3,369,750
2026-2029	<u>6,000,000</u>	<u>318,362</u>	<u>6,318,362</u>
	<u>\$ 17,595,000</u>	<u>\$2,117,404</u>	<u>\$19,712,404</u>

Special Revenue Bond – January 2021 the college issued \$19,840,000 in Special Revenue Bonds to fund the construction of new Student Housing. Total proceeds from the issuance of the Special Revenue Bonds were \$21,434,992 which includes an issuance premium in the amount of \$1,594,992

Student Housing Project- Special Revenue Bond, Series 2021	<u>Original Amount</u>	<u>2021</u>
Principal amount of \$19,840,000, 3.0-4.0% interest Paid semi-annually, principal payments Vary through month 2053.	<u>\$19,840,000</u>	<u>\$0</u>

NOTE H – COMMITMENTS AND CONTINGENCIES

Operating Leases – Property - The College maintains certain operating leases which are subject to an annual appropriation by the College. These operating leases are related to housing and certain educational facilities and equipment.

In April of 2017 the College entered into a lease agreement under which the College agreed to use a building owned by the School District for the College's technical education programs. In lieu of paying rent, the College agreed to grant admission to the technical education courses only to students who are enrolled in the Leavenworth School District without requiring the payment of any tuition or course fees. Management would note that such tuition will be covered by the State under KS Senate Bill 155. The Leavenworth facility previously used by the College was vacated in the summer of 2015 and the non-technical education courses held at that facility were transferred to the new Leavenworth facility.

DRAFT

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE H – COMMITMENTS AND CONTINGENCIES (Continued)

The College, subject to annual appropriation, is also obligated to a year to year lease, with Royal Ridge Apartments, to provide apartments for student housing. Monthly rents for the year ended June 30, 2021 were \$541,158.

Subsequent to June 30, 2020 this lease was renewed for two years, until June 30, 2022 at the same annual lease commitment. Accordingly, future minimum lease commitments for the year ending June 30, 2022 are \$541,158.

The college leases space from a third party to conduct forklift classes for the Technical Education Center. \$800 payments began June 2019 and have continued monthly.

Operating Leases – Equipment - The College is the lessee for 72 photocopiers, all determined to be operating leases; hence the copiers are not capitalized nor depreciated. All leases are for 60 months in duration.

The college entered into an agreement with Master Leasing on August 1, 2018 to lease 2 passenger buses. This lease will expire on July 31, 2023. Total monthly rent is \$3,727.

The future minimum lease commitments under these equipment leases are as follows:

Year Ending June 30,	
2022	124,293
2023	91,679
2024	43,403
2025	22,206
2026	14,434
	<u>\$ 296,015</u>

Contingencies - The College is party to various legal proceedings arising principally in the normal course of operations. In the opinion of the administration, the outcome of these proceedings will not have a material adverse effect on the accompanying financial statements and accordingly, no provision for losses

NOTE I – RISK MANAGEMENT

The College is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; or acts of God.

The College pays an annual premium to The Accident Fund for workmen's compensation insurance coverage.

The College maintains commercial insurance for risks of loss not covered by The Accident Fund, including property, general and automobile liability, public officials, errors and omissions, and employee health and accident insurance. Settled claims have not exceeded commercial coverage in any of the past three fiscal years.

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KANSAS CITY KANSAS COMMUNITY COLLEGE NOTES TO FINANCIAL STATEMENTS June 30, 2021

NOTE J – DEFINED BENEFIT PENSION PLAN

Plan Description - The College participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq; as defined in Governmental Accounting Standards Board Statement No. 67, *Financial reporting for Pension Plans*. KPERS provides benefit provisions to statewide pension groups for State/School Employees, Local Employees, Police and Firemen, and Judges under one plan. Those employees participating in the pension plan for the College are included in the State/School employee group.

KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Benefits are established by statute and may only be changed by the General Assembly. Member employees with ten or more years of credited service may retire as early as age 55 with an actuarially reduced monthly benefit. Normal retirement is at age 65, age 62 with ten years of credited service, or whenever an employee's combined age and years of credited service equal 85 "points" for KPERS 1; KPERS 2 and KPERS 3 employees may retire with full benefits at age 60 with 30 years of service (no points system) or 65 with 5 years of service.

Monthly retirement benefits are based on a statutory formula that includes final average salary and years of service. When ending employment, member employees may withdraw their contributions from their individual accounts, including interest. Member employees who withdraw their accumulated contributions lose all rights and privileges of membership. The accumulated contributions and interest are deposited into and disbursed from the membership accumulated reserve fund as established by K.S.A 74-4922. A full copy of the KPERS Plan and related information may be obtained at www.kpers.org or by contacting 1-785-296-6166.

Member employees choose one of seven payment options for their monthly retirement benefits. At retirement a member employee may receive a lump-sum payment of up to 50% if member is a KPERS 1 prior to July 1, 1993, the maximum lump sum payment for KPERS 2 & KPERS 3 is 30% of the actuarial present value of the member employee's lifetime benefit. His or her monthly retirement benefit is then permanently reduced based on the amount of the lump sum. Benefit increases, including ad hoc post-retirement benefit increases, must be passed into law by the Kansas Legislature. Benefit increases are under the authority of the Legislature and the Governor of the State of Kansas. The retirement benefits are disbursed from the retirement benefit payment reserve fund as established by K.S.A. 74-4922.

Funding Policy - K.S.A. 74-4919, as amended, establishes a three tier benefit structure. KPERS 1 members include active members hired before July 1, 2009. The member-employee contribution rate for KPERS 1 members increased from 4% to 6% on January 1, 2015. KPERS 2 members include active members hired between July 1, 2009 and December 31, 2014. The member-employee contribution rate for KPERS 2 members is 6%. KPERS 3 members include those first employed in a KPERS covered position after January 1, 2015. The member-employee contribution rate for KPERS 3 members is 6%. Member-employees' contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

Although KPERS administers one cost-sharing multiple-employer defined benefit pension plan, separate actuarial valuations are prepared to determine the actuarial determined contribution rate by group. To facilitate the separate actuarial valuations, KPERS maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the schedule of employer and non-employer allocations are applied to amounts presented in the schedules of pension amounts by employer and non-employer.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE J – DEFINED BENEFIT PENSION PLAN (Continued)

The individual employer allocation percentages for the pension amounts were based on the ratio of the employer and non-employer contributions for the individual employer in relation to the total of all employer and non-employer contributions of the group.

Special Funding Situation - The employer contributions for the College, as defined in K.S.A. 74-4931 (2) and (3), are funded by the State of Kansas on behalf of the College. Therefore, the College is considered to be in a special funding situation as defined by GASB No. 68.

The Kansas City Kansas Community College employer rate, as contributed by the State of Kansas on behalf of the College, was 14.23% for the fiscal 2021 year and 14.41% for the 2020 fiscal year.

The state of Kansas is treated as a non-employer contributing entity to KPERS and is required to recognize its proportionate share of the net pension liability, deferred outflows of resources, deferred inflows of resources, and expenses for the pension plan attributable to the College. At June 30, 2020 and 2019, the proportionate share of the net pension liability recognized by the State of Kansas that was attributable to the College was \$43,990,255 and \$41,775,829, respectively.

Since the College does not contribute directly to KPERS there is no net pension liability or deferred inflows or outflows to report in the College's Statements of Net Position or the College's Statements of Revenues, Expenses and Changes in Net Position.

The State of Kansas contributes directly to KPERS on behalf of the College for the years ended June 30, 2021 and 2020, respectively. The payments made by the State of Kansas on behalf of the College have been recorded as both revenues and expenses in the Statements of Revenues, Expenses and Changes in Net Position.

The employees of the College contributed to the plan for the fiscal year ended June 30, 2021 and 2020 totaling \$1,798,018 and \$1,828,279, respectively. The contribution requirements and rates are established by KPERS and are periodically revised.

NOTE K – OTHER POSTEMPLOYMENT BENEFITS

The College had adopted a policy, which was discontinued effective July 1, 2015, which provided certain early retirement benefit options to eligible employees. The policy allowed applicable employees with at least 15 years of full-time service to the College, or 10 years of current and consecutive full time service at the College and 30 years' service credit in KPERS, who were eligible to retire under KPERS with full or reduced benefits, the option to retire early.

Benefits were computed at a maximum of 125% of final contract salary, paid annually at the lesser of: 1) 25% of their last annual salary (without overload, overtime, extra duty, etc.), or 2) the difference between full social security benefits and the employee's current eligible social security benefits, until 125% is paid or the early retiree reaches the age of full social security benefits. The employee is limited to five installments of this benefit.

In addition, the College also adopted an associated policy which expired at June 30, 2015 which will fund certain continuing health insurance benefits to individuals meeting the above criteria. The College sponsored plan was available to eligible early retired employees until 1) they become eligible for a federally funded health care plan, 2) the employee acquires employment where the health insurance is provided by the new employer, or 3) upon death of the early retired employee.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE K – OTHER POSTEMPLOYMENT BENEFITS (continued)

The College has elected to fund these benefits on a pay-as-you-go basis. In addition, the College has elected to record and report post-employment benefits related to certain employees of the College; which met certain criteria while employed by the Kansas City Kansas School District as a result of an agreement between the College and the Kansas City Kansas School District. These benefits aggregate to \$189,323 for the year ended June 30, 2021.

The following is a summary of estimated benefits at present value payable for eligible employees that have taken early retirement as of June 30, 2021:

<u>Payable on</u>	<u>Fiscal Year</u>	<u>Net Present Value</u>
January 1, 2022	2022	117,695
January 1, 2023	2023	101,423
January 1, 2024	2024	76,792
January 1, 2025	2025	66,096
		<u>\$362,006</u>

NOTE L – STUDENT LOANS

The College provides Student Financial Aid as provided by the United States Department of Education. Student financial aid includes certain loans to students who attend the College. For the period ending June 30, 2021 and 2020 loan proceeds were recorded as federal grants and contracts and subsequently expensed through scholarships and financial aid. For the period ending June 30, 2021, and 2020 these balances were recorded in the Student Loan Fund (Agency Fund).

Student loan activities for the respective periods are as follows:

	<u>2021</u>	<u>2020</u>
Direct Subsidized Loans	\$ 801,124	\$1,201,331
Direct Un-Subsidized Loans	\$ 964,886	\$1,342,172
Direct PLUS Loans	\$ 14,143	\$ 12,961

NOTE M – UNCERTAINTIES

On March 11, 2020, the World Health Organization declared the novel strain of coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. As of the date of the independent auditors' report, we cannot reasonably estimate the length or severity of this pandemic, or the extent to which the disruption may impact our financial position, results of operations, and cash flows in fiscal year 2022.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE N – TAX ABATEMENTS

The Unified Government of Wyandotte County may provide certain property tax abatements to encourage capital investment, employment opportunities and quality services for the benefit of the community. Tax abatements are the result of an agreement between the Unified Government and an outside party in which the Unified Government promises to forgo tax revenues and the outside party promises to take specific actions that contributes to the economic development or benefits citizens of the Unified Government. The issuances of these abatements are pursuant to Section 13 of Article 11 of the Kansas Constitution and K.S.A. 12-1740 et seq. and 79-201a.

The Economic Development Program “EDX” has the following criteria:

- Existence of Economic Benefit – The project must add to the local economy according to: capital investment, producing value-added products and services, number of jobs created and associated payroll, and whether the project provides a positive fiscal and economic impact.
- Type of Business – The project shall be of a nature that is desirable and stimulates the local economy and improves the quality of life for its citizens.
- Compatibility with Adopted Plans – The project shall be consistent with the Unified Government Comprehensive Plan, any applicable corridor plans, and other plans of the Unified Government which may be relevant to the project.
- Excluded Business – The project may not be listed as prohibited by state law (K.S.A. 79-201a) or otherwise listed as ineligible under the Unified Government Tax Abatement Policy.
- Maintaining Existing Tax Base – The amount of property taxes or special assessments on the existing land and facilities shall under no circumstances be reduced for new development projects.
- Transfer of Ownership – The owner or lessee of any property that is all or partially exempt from ad valorem taxes as the result of the Unified Government having granted the exemption shall obtain the Unified Government written consent before transferring majority ownership of the property unless the transfer is to an affiliate or a related entity.

During the 2021 calendar year the Unified Government reported \$3,206,411 in taxes abated relative to the College.

NOTE O – SUBSEQUENT EVENTS

Subsequent events have been evaluated through December XX, 2021, the date the financial statements were available to be issued.

NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES

Organization and Summary of Significant Accounting Policies (Continued)

Organization - Since 1977, the Kansas City Kansas Community College Foundation has proudly served as a partner and avid supporter for the enhancement of teaching, learning, and engaging the community to transform lives. As a charitable, non-profit 501(c)(3), it is led by committed community members. Foundation leadership raises funds for College programs, projects, and special initiatives. The Foundation administers scholarship programs designed to provide Kansas City Kansas Community College students with academic and professional growth opportunities. Foundation Leaders are committed to facilitating key partnerships between the college and the community.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

Organization and Summary of Significant Accounting Policies (Continued)

Basis of Presentation — Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Codification (ASC) No. 958, Not-for-Profit Entities. Under ASC No. 958, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions.

Net assets without donor restrictions are those currently available at the discretion of the Board for use in the entity's operations and those resources invested in land, buildings and equipment and other property.

Net assets with donor restrictions are those which are stipulated by donors for specific operating purposes, special projects, or for the acquisition or construction of land, buildings, and equipment. The Foundation has chosen to show contributions whose restrictions are met in the same reporting period as unrestricted support. The Foundation's policy is to use restricted funds first, before any unrestricted funds would be used for the restricted purpose.

Property and Equipment — Property and equipment is recorded at fair value at the date of acquisition. There was no property and equipment held at June 30, 2021 or 2020.

Cash and Cash Equivalents — The Foundation considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The Foundation maintains cash balances at five financial institutions. Accounts at these banks were insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Foundation had \$497,829 and \$418,357 in uninsured cash balances at June 30, 2021 and 2020, respectively.

Allocation of Functional Expenses - The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. Certain categories of expenses may be attributable to more than one program or supporting function. Therefore, these expenses would require allocation on a reasonable basis that is consistently applied. Salaries and benefits, and contractual services are allocated on the basis of estimates of time and effort. All other expenses are based on the type of activity or purpose of the expense.

Estimates — The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported amounts of revenues and expenses. Actual results could differ from those estimates.

Concentrations of Risk — During the years ended June 30, 2021 and 2020, two donors accounted for approximately 31% and 33% of the contributions received, respectively. One of these donations was received from an established trust fund of which only the earnings less fees can be spent and must be directed for scholarship purposes at the College.

Income Taxes — The Foundation qualifies as tax exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

The Foundation recognizes the financial statement benefit of a tax position only after determining that the relevant tax authority would more likely than not sustain the position following an audit. For tax position meeting the more-likely-than-not threshold, the amount recognized in the financial statements is the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement with the relevant tax authority.

The Foundation is subject to income tax regulations in the U.S. federal jurisdiction and certain state jurisdictions. Tax regulations within each jurisdiction are subject to the interpretation of the related tax laws and regulations and require significant judgment to apply. With few exceptions, the Foundation is no longer subject to income tax examinations by the applicable tax authorities for the years before fiscal 2018. If any were to be incurred, the Foundation's policy is to record penalties and interest assessed by income tax authorities as operating expenses.

Date of Management's Review – In preparing the financial statements, the Foundation has evaluated events and transactions for potential recognition or disclosure through November XX, 2021, the date that the financial statements were available to be issued.

Investments

FASB ASC 820, *Fair Value Measurements and Disclosures*, provides the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements).

The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

- | | |
|---------|--|
| Level 1 | Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Plan can access. |
| Level 2 | <p>Inputs to the valuation methodology include</p> <ul style="list-style-type: none">• quoted prices for similar assets or liabilities in active markets;• quoted prices for identical or similar assets or liabilities in inactive markets;• inputs other than quoted prices that are observable for the asset or liability;• inputs that are derived principally from or corroborated by observable market data by correlation or other means. <p>If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.</p> |
| Level 3 | Inputs to the valuation methodology are unobservable and significant to the fair value measurement. |

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2021 and 2020.

- Money Market accounts are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 2 of the fair value hierarchy.
- Equity securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 1 of the fair value hierarchy.
- Fixed income securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 2 of the fair value hierarchy.

The following table sets forth by level, within the fair value hierarchy, the Foundation's Investment assets at fair value as of June 30, 2021 and 2020.

Assets at Fair Value as of June 30, 2021				
	Total	Level 1	Level 2	Level 3
Money markets	\$ 65,324	\$ -	\$ 65,324	\$ -
Fixed income securities	441,535	-	441,535	-
Equity securities	328,450	328,450	-	-
	<u>\$835,309</u>	<u>\$328,450</u>	<u>\$506,859</u>	<u>\$ -</u>

Assets at Fair Value as of June 30, 2020				
	Total	Level 1	Level 2	Level 3
Money markets	\$ 60,115	\$ -	\$ 60,115	\$ -
Fixed income securities	331,327	-	331,327	-
Equity securities	290,377	290,377	-	-
	<u>\$681,819</u>	<u>\$290,377</u>	<u>\$391,442</u>	<u>\$ -</u>

Net Assets With Donor Restrictions

Net assets with donor restrictions consisted of amounts contributed for specific scholarship programs. These totaled \$1,559,102 and \$1,330,147 at June 30, 2021 and 2020, respectively.

Net assets released from donor restrictions, by incurring expenses satisfying the restricted purpose, or by occurrence of events specified by the donors, totaled \$363,282 and \$300,579 at June 30, 2021 and 2020, respectively.

Additionally, the Foundation had net assets which were restricted in perpetuity of \$403,397 and \$302,100 at June 30, 2021 and 2020, respectively. It is the policy of the Kansas City Kansas Community College Foundation to invest the Foundation scholarship funds in a wise and prudent manner. Funds will be invested to create the best return while maintaining the security and availability of the funds for students for many years to come. Investments will be reviewed yearly by the Board of Directors.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

In Kind Services

The Kansas City Kansas Community College provides office and management resources to the Foundation. For the year ended June 30, 2021 and 2020 the Foundation recorded and reported \$325,365 and \$399,896 in resources received as in-kind services by the College limited to personnel costs, supplies, and contractual services expended by the College

Liquidity

The Foundation receives significant contributions which are restricted by donors. Management considers any contributions which are restricted for programs that are on-going, major, and central to its annual operations to be available to meet the majority of current cash needs, with the balance of funding coming from cash carry-overs of prior year amounts without restrictions. These funds are available to meet general expenditures for the current year. Management believes that these resources are sufficient to meet the general operating needs of the Foundation based on their review of the programming needs for the upcoming year and their review of historical costs.

Financial assets, at year-end:	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$1,299,161	\$1,204,059
Investments	835,308	681,820
Receivables	<u>25,125</u>	<u>31,050</u>
Total financial assets, at year-end	<u>\$2,159,594</u>	<u>\$ 1,916,929</u>
Financial assets unavailable for general Expenditures:		
Accounts payable	\$ -	\$ 100
Amounts restricted by donor	<u>1,540,857</u>	<u>1,330,147</u>
	<u>\$ 1,540,857</u>	<u>\$ 1,330,247</u>
Financial assets available to meet cash needs for general expenditures	<u>\$ 618,737</u>	<u>\$ 586,682</u>

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KANSAS CITY KANSAS COMMUNITY COLLEGE
SUPPLEMENTAL SCHEDULE OF COMPARISON OF
BUDGETARY EXPENDITURES WITH APPROPRIATIONS
Year Ended June 30, 2021

	<u>Budgetary Expenditures</u>	<u>Legal Appropriations Budget</u>	<u>(Over) Under Budget</u>
Operating Expenses			
Salaries & Benefits	\$ 40,937,236	\$ 44,776,095	\$ 3,838,859
Contractual Services	1,704,857	1,736,000	\$ 31,143
Supplies & Other Operating Expenses	10,775,545	13,047,209	\$ 2,271,664
Utilities	1,610,489	1,992,600	\$ 382,111
Repairs & Maintenance to Plant	171,181	3,419,255	\$ 3,248,074
Scholarships & Financial Aid	9,978,463	10,148,500	\$ 170,037
Total Operating Expenses	<u>65,177,771</u>	<u>75,119,659</u>	<u>\$ 9,941,888</u>
Nonoperating Expenses			
Interest Expense	<u>859,997</u>	<u>786,971</u>	<u>\$ (73,026)</u>
Total Expenses	<u>\$ 66,037,768</u>	<u>\$ 75,906,630</u>	<u>9,868,862</u>

The college's legal appropriations budget is prepared on a cash basis. The budgetary expenditures in this schedule are also reported on a cash basis of accounting; therefore they differ from those reported on the Statement of Revenues, Expenses, and Change in Net Position which are reported on an accrual basis of accounting.

KANSAS CITY KANSAS COMMUNITY COLLEGE

COMPLIANCE REPORT

JUNE 30, 2021

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KANSAS CITY KANSAS COMMUNITY COLLEGE

COMPLIANCE REPORT

Page

Reports and Schedules

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	1-2
Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control over Compliance Required by the Uniform Guidance and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance.....	3-5
Schedule of Expenditures of Federal Awards.....	6
Notes to the Schedule of Expenditures of Federal Awards.....	7
Schedule of Findings and Questioned Costs.....	8-9

DRAFT

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees
Kansas City Kansas Community College

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities, the aggregate discretely presented component units, of the Kansas City Kansas Community College, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the College's basic financial statements and have issued our report thereon dated December XX, 2021. The financial statements of the Kansas City Kansas Community College Foundation (discretely presented component unit) were not audited in accordance with Government Auditing Standards and accordingly this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with the Kansas City Kansas Community College Foundation.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the regulatory basis basic financial statement, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the College's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the College's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

December XX, 2021
Shawnee, KS

DRAFT

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM
GUIDANCE AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Trustees
Kansas City Kansas Community College

Report on Compliance for Each Major Federal Program

We have audited the Kansas City Kansas Community College's (the College) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the College's major federal programs for the year ended June 30, 2021. The College's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the College's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the College's compliance.

Opinion on Each Major Federal Program

In our opinion, the College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

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Report on Internal Control over Compliance

Management of the College is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the College's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the business type activities and discretely presented component unit of the College as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the College's basic financial statements. We issued our report thereon dated December XX, 2021, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Purpose of Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose

December XX, 2021
Shawnee, KS

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KANSAS CITY KANSAS COMMUNITY COLLEGE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2021

Federal Grantor/Pass-Through Grantor/ Program Title	Grant Number	Federal CFDA Number	Federal Expenditures
Department of Education			
Direct Programs - Student Financial Aid Cluster			
Federal Work-Study	P033A117523	84.033	\$ 45,103
Federal Supplemental Education Opportunity Grant	P007A117523	84.007	106,461
Federal Pell Grant	P063P117471	84.063	5,963,403
Federal Direct Loans	P268K17471	84.268	1,738,746
Trio Grant	P042A51429	84.042	57,752
			<u>7,911,465</u>
Education Stabilization Fund	P425E203843	84.425	1,637,500
Heerf Education Stabilization Fund	P425F202992	84.425	2,677,552
Total Student Financial Aid Cluster			<u>12,226,517</u>
Passed Through Kansas Board of Regents			
Vocational Education - Program Improvement	9921 Program Improvement		
Regular		84.048	423,371
Reserve		84.048	14,164
Leadership		84.048	148,130
Incentive		84.048	3,000
Non-Traditional Outreach		84.048	18,800
			<u>607,465</u>
AEFLA Grant		84.002	325,067
Total Pass Through Kansas Board of Regents			<u>932,532</u>
Passed Through Kansas Department of Education			
Title IV 21st Comm Learning CTRS		84.287	85,030
Total Pass Through Kansas Dept. of Education			<u>85,030</u>
Total Kansas Department of Education			<u>13,244,079</u>
Passed Through Kansas Board of Education			
Strengthening People and Revitalizing Kansas Fund	SLT0028	21.019	1,220,655
Passed Through Wyandotte County			
Strengthening People and Revitalizing Kansas Fund	SLT0028	21.019	900,000
Passed Through Kansas Department of Health and Environment			
Kansas Leadership Center Grants			95,000
Passed Through Leavenworth County			
Leavenworth County Community Partner Grant			25,000
Total Treasury			<u>2,240,655</u>
Total Expenditures of Federal Awards			<u>\$ 15,484,734</u>

KANSAS CITY KANSAS COMMUNITY COLLEGE
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards has been prepared on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the College, it is not intended to and does not present the financial of the College.

NOTE B – COST RATE

For the year ended June 30, 2021, costs requested for reimbursement have been limited to direct reimbursement of costs.

Catalog of Federal Domestic Assistance (CFDA) numbers are presented for those programs for which such numbers were available.

NOTE C – MAJOR PROGRAMS

In accordance with Uniform Guidance, major programs for the College are individual programs or a cluster of programs determined using a risk-based analysis. The threshold for distinguishing Type A and Type B programs was \$750,000. Student Financial Aid is designated as a cluster of programs which was determined to be a major program.

NOTE D – FEDERAL STUDENT LOAN PROGRAMS

Federally guaranteed loans issued to students of the College by financial institutions under the Federal Direct Loan (FDL) programs were \$1,738,746 during the year ended June 30, 2021. The amount presented represents the value of new loans awarded during the year.

Federal direct programs are presented by the applicable federal agency. Federal pass-through programs are presented by the entity through which the College received the federal grant.

NOTE E – ADDITIONAL AUDITS

Grantor and regulatory agencies reserve the right to conduct additional audits of the College's grant programs. Such audits may result in disallowed costs to the College. However, management does not believe such audits would result in any disallowed costs that would be material to the College's financial position at June 30, 2021.

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KANSAS CITY KANSAS COMMUNITY COLLEGE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2021

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statement Section

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
a. Material weakness identified?	No
b. Significant deficiencies identified?	None Reported
c. Noncompliance material to financial statements noted?	No

Federal Awards Section

Internal control over major programs:	
a. Material weakness(es) identified?	No
b. Significant deficiency identified?	None Reported
Type of auditor's report issued on compliance for major programs:	Unmodified

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal program or Cluster</u>
84.007, 84.033, 84.063, 84.268, 84.042	DOE - Student Financial Assistance Cluster

Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

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KANSAS CITY KANSAS COMMUNITY COLLEGE
SCHEDULE OF FINDINGS AND QUESTIONS COSTS
FOR THE YEAR ENDED JUNE 30, 2021

SECTION II – FINANCIAL STATEMENT FINDINGS

No matters were reported.

SECTION III – FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

No matters were reported.

SECTION IV – SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

No matters were reported.

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