



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Meeting Agenda - AMENDED  
September 15, 2020 – 9:00 A.M.**

**Meeting Locations: KCKCC – Main Campus in Upper Jewell Event Space (physical) &  
Zoom Webinar Meeting Room (virtual)**

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**
3. **Approval of Agenda**
4. **Audience to Patrons and Petitioners (5-minute limit)**
5. **Recognitions/Presentations:**
  - Letter of Commendation for Sergeant David Wainwright. Presented by Chief Robert Putzke, Chief of Police for KCKCC College Police Department.
6. **Communications – None scheduled.**
7. **Board Committee Reports**
8. **Consent Agenda:**
  - (Item A) - Approval of Minutes of the August 11, 2020 Meeting
  - (Item A1) - Approval of Minutes of the August 11, 2020 Special Meeting
  - (Item A2) - Approval of Minutes of the August 27, 2020 Special Meeting
  - (Item B) - Approval of Recommendations for Payment
  - (Item C) - Approval of Ratification Items
  - (Item D) - Approval of Personnel Items (Amended Item; updated Sutton effective 08/24/2020)
9. **Student Senate Report – Mr. Oscar Alvarez, Student Senate Vice-President**

10. **President's Report** – Dr. Greg Mosier
11. **Vice President Academic Affairs Report** – Mr. Jerry Pope, Interim
  - Special presentation by Dr. Deanne Yates, Associate Professor of Nursing and Allied Health and Physical Therapy Assistant Program Coordinator.
12. **Vice President Student Affairs Report** – Dr. Delfina Wilson
13. **Vice President Strategic Initiatives & Outreach Report** – Ms. Tami Bartunek
14. **Chief Financial Officer Report** – Mr. Michael Beach
15. **Chief Human Resources Officer Report** – Ms. Christina McGee
16. **Chief Information Officer Report** – Mr. Peter Gabriel
17. **Unfinished Business** – None scheduled.
18. **New Business:**
  - Approval of the 2020-2021 KCKCC Board of Trustees Handbook. Presented by Chair Ray Daniels.
  - Approval of the 2020-2021 KCKCC Board of Trustee Goals. Presented by Chair Ray Daniels. (Amended Item; added 09/14/2020)
19. **Executive Session(s)** – None scheduled.
20. **Adjournment**

**Next Meeting of the Board of Trustees:**

**Tuesday, October 20, 2020 - 9:00 a.m. – Hybrid Meeting at Pioneer Career Center**



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KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Meeting Minutes  
August 11, 2020 – 5:00 P.M.

Virtual Meeting

CONSENT AGENDA – Item A  
Meeting Minutes

Budget Hearing

1. **Call to Order & Pledge of Allegiance:** Chairman Ray Daniels called the meeting to order at 5:03 p.m. The Pledge of Allegiance was led by Vice-Chair Evelyn Criswell.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Brune, Criswell, Daniels, McIntyre, Sutton. All members present.
3. **Audience to Patrons and Petitioners:** Chair Daniels addressed those attending the meeting via Zoom. He invited attendees interested in addressing the Board to raise their hand in the chat room to be acknowledged.  
Mr. Murrel Bland of 8311 Garfield Avenue in Kansas City, KS, addressed the Board on behalf of Business West to consider no increase for the property taxes in Wyandotte County. Chair Daniels thanked Mr. Bland for his comments and expressed that the Board had no plans for increasing the property taxes.
4. **Approval of the 2020-2021 Budget:** Chair Daniels addressed the following items for the budget hearing:
  - Notice of Public Budget Hearing – Chair Daniels noted that the publication indicates that the mill levy rate has remained flat for the last 5 years. He thanked Mr. Michael Beach, Chief Financial Officer, and his team for putting the budget together.

- Final Proposed Budget FY2021 – Chair Daniels asked if the Board had any questions or comments concerning the proposed budget for 2020-2021 academic year. Hearing none, he shared that he was happy to hold the mill levy tax rate flat. Chair Daniels asked for a motion to approve the proposed budget for the 2020-2021 academic year. Trustee Sutton made the motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

5. **Adjournment:** Chair Daniels called for a motion to adjourn the budget hearing. Trustee Brune made the motion. Trustee Brown seconded the motion.

The budget hearing of the Board of Trustees adjourned at **5:09 p.m.**

### Board of Trustees Meeting (Immediately Following Budget Hearing)

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### **General Meeting**

1. **Call to Order:** Chair Daniels called to order the general Board meeting at 5:10 p.m.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Brune, Criswell, Daniels, McIntyre, Sutton. All members present.
3. **Approval of Agenda:** Chair Daniels called for a motion to accept the Agenda. Trustee Ash made the motion to accept the agenda. Vice-Chair Criswell seconded the motion. **The Motion Carried.**
4. **Audience to Patrons and Petitioners:** Chair Daniels addressed those attending the meeting via Zoom. He invited attendees interested in addressing the Board to raise their hand in the chat room to be acknowledged. After receiving no response from the audience, Chair Daniels moved forward to the next agenda item.
5. **Recognitions/Presentations:** Chair Daniels invited Ms. Amber McCullough, Assistant City Manager of the City of Bonner Springs, to present the 2021 Neighborhood Revitalization Plan for approval. Chair Daniels also acknowledged the presence of Mayor Jeff Harrington, of Bonner Springs, KS. And welcomed him on behalf of the College. Ms. McCullough gave a general overview of the PowerPoint presentation shared in the Board Packet. She added that the plan, NRP for Plan 6, would become effective January 1<sup>st</sup>, 2021, and go through December 31, 2025, should the Board approve the plan as they have in past years.  
Chair Daniels asked if there were any questions or comments from the Board. Hearing none, he called for a motion to approve the 2021 Neighborhood Revitalization Plan with

the City of Bonner Springs, Kansas. Trustee Sutton made the motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

6. **Communications:** With no scheduled communications, Chair Daniels moved to the next agenda item.

7. **Board Committee Reports:** Chair Daniels called for reports from the Board Committees. On behalf of the Board Finance Committee, Vice-Chair Criswell stated that in their last meeting on July 14<sup>th</sup>, the following items were discussed:

- Final draft of annual budget
- Property update
- Student Housing project

Vice-Chair Criswell concluded that the Board and Board Finance Committee moves forward with necessary diligence and the college continues to manage funding in responsible way.

Trustee McIntyre, on behalf of the Community Engagement Committee asked Chair Daniels if the goals of the committee would be addressed at the Board Retreat this coming Saturday. He confirmed that they would be.

Trustee Ash, as the delegate for KACCT, reminded the Board that the KACCT Quarterly meeting that was to be held at Pratt Community College was cancelled due to COVID and has been reschedule for a virtual meeting Saturday, August 29<sup>th</sup>, 2020 at 8:00 a.m. Information about the meeting was sent via email. Trustee Ash invited the Board to contact himself or Risala for more information.

**Consent Agenda:** Chair Daniels called for a motion to accept the Consent Agenda. Trustee Sutton thanked the Human Resources department for the addition of the definitions on the Personnel Report and wanted to mention that the definitions for rehire and new hire read the same. Trustee McIntyre moved to accept the Consent Agenda. Trustee Brown seconded the motion. **The Motion Carried.**

9. **Student Senate Report:** Chair Daniels acknowledged that there would be no Student Senate report this month. He added that he is looking forward to having the student back on campus in the near future.

10. **President's Report:** Chair Daniels called for the President's report. Dr. Greg Mosier, President of KCKCC, reported the following –

- Thanked the Board for their support with the budget and their contribution to the new vitality and energy across campus.
- Fall 2020 Blue Devil Comeback Plan – there will no longer be any temperature checks and the College would continue to require face masks at all locations. Dr. Mosier

added that KCKCC was one of the first colleges to reopen in KC metro area and were requiring the wearing of face masks back in May when we reopened. Currently, the College has 2,000 KCKCC fabric masks and 60,000 disposable masks to hand out to guests and students. Additionally, the college continues to do regular cleaning throughout the day and each space that is used is electrostatic sprayed each evening. The goal is to keep KCKCC campuses as safe as possible. Face masks and social distancing will continue to be required.

- Received furniture to upgrade a dozen classrooms with proper social distancing in the classrooms to keep our students and faculty safe. Working on more technology to continue to support the faculty and students in all teaching modalities.
- Many attended the Fall 2020 Convocation and the State of the College Address with 390 attendees. Thanked IT and Media Services for getting the meetings going without any technical challenges.
- The Academic Master Plan and Strategic Enrollment Management Plan are on the agenda to be completed by the end of May 2021.
- Rita Blitt is donating 107 art pieces to be displayed in different locations of the college. The installer will be here tomorrow and Friday to place artwork before students return to our campuses.
- Also considering art for the concrete marquees at the entrances of the college. A poll has been sent to all faculty and employees to share their opinions about what they would like to see displayed.
- Still on track to have plans finalized for Student Housing in October 2020 and groundbreaking hopefully in January or February.
- Lots of opportunities ahead of us. Many are ready to go and to take on these new opportunities.
- Great teams working on all these projects.

Dr. Mosier concluded his report and asked the Board for any questions. Chair Daniels, hearing no questions, thanked Dr. Mosier and asked for a motion to accept the President's report. Trustee Sutton made a motion to accept the President's report.

Trustee Brown seconded the motion. **The Motion Carried.**

**11. Vice President Academic Affairs Report:** Chair Daniels called for the Vice President of Academic Affairs (VPAA) report. Mr. Jerry Pope, Interim VPAA, reported the following –

- Learning Services – has obtained status as a level one internationally certified tutor training program for the College Reading and Learning Association.
- Arts Communications Humanities – Dr. Greg Mantello is going to be featured in the Riverfront readings via Zoom at The Writers Place.

- Music Associate Professor, Mr. John Stafford has published two jazz choir musical arrangements. One is, "Three Little Birds," by Bob Marley and the other is, "Bridge Over Troubled Water," by Paul Simon.
- Our jazz ensemble choir, The Standard, will be releasing a recording on September 15<sup>th</sup>.
- Dr. Rochelle Bigford, Assistant Professor and Reading Coordinator completed her Doctor of Education.
- Dr. Justin Binek, Associate Professor in Music, created an interesting series of documents talking about theory components of Stevie Nicks songs and comparing the song, "This Old Town Road" to Mozart's aria from "The Marriage of Figaro."
- Brian Whitehead completed our Phi Theta Kappa Leadership Development Studies training program in July.
- Brian Straburough, adjunct instructor of trombone, released his debut jazz album.
- Career Tech Ed – Chef Richard McPeake collaborated with about 15 chefs in the area to produce food or to feed adults and kids that are in need in the area.
- Kids on Campus, not on campus this summer; done by Kids off Campus
- Many congratulations to Mr. Brian Patrick who retired this year after many years of service at KCKCC.
- Health Professions – 100% of the spring 2020 graduates passed their exams. Congrats to graduates and the Health Professions programs.
- Fire Science program enrollment is on track to be largest in four years.
- Mathematics, Science, and Business Technology – Associate Professor, Ms. Terry Huggins and Assistant Professor, Ms. Karen Gaines completed some programs offered through the Kansas Center for Career in Tech Ed.
- Associate Professor, Dr. Gena Ross is running for the U.S. House of Representatives in the sixth congressional district.
- Five students from the Addiction Counseling program and the Social Behavioral Sciences and Public Services division have been hired as counselors in local agencies.

Mr. Pope concluded his report and asked the Board for any questions or comments.

Trustee Sutton commented that she found Dr. Bigford's dissertation topic very interesting and hopes that it would provide more insights to improve our developmental reading program. She added that she also noticed that Kids Off Campus served 88 students. Trustee Sutton asked, with the program continuing all year, whether the number of students would increase? Mr. Pope answered that he is looking forward to finding out. Trustee Sutton followed with, in light of COVID, are we anticipating students back for Kids On Campus next summer? Mr. Pope answered that he is hopeful that we would. There were great ideas to adapt the program with proper safety measures in place. Lastly, Trustee Sutton offered her congratulations to Mr. Brian Patrick in his

retirement and thanked him for his service.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Vice President of Academic Affairs report. Trustee Brown made a motion to accept the Vice President of Academic Affairs report. Trustee Ash seconded the motion. **The Motion Carried.**

**12. Vice President Student Affairs Report:** Chair Daniels called for the Vice President of Student Affairs (VPSA) report. Dr. Delfina Wilson reported the following –

- KCKCC COVID-19 Student Relief Fund numbers to date: from the CARES Act Funding, we have awarded 571 students with approximately \$538,000 dollars; from the KCKCC Match Fund we have awarded 160 students with approximately \$112,000 dollars; with the KCKCC Foundation Fund we have awarded 102 students with approximately \$50,000 dollars. This brings us to an approximate total of about \$700,000 dollars so far. The fall semester application has opened and applications will continue to be taken through October 1<sup>st</sup>.
- Department of Education has announced additional reporting criteria will be required for the CARES Act Funds. A survey will be administered to determine how the college has determined criteria for awarding the funds. Dr. Wilson shared some of the questions with the Board.
- Fall enrollment down 17% for headcount and down 15% for credit hours, which is slightly better than last week.
- High school enrollment being flexible with the schools and working with them to get more enrollments.
- Several staff positions are open in Student Affairs to including School Nurse. Ms. Kim Leland, our College Nurse, has accepted an amazing opportunity at another organization. Currently working with a temp agency to get a temporary nurse to support the college.
- Pioneer Center working with staff to gather footage on what the location looks like for the creation of a virtual tour for potential students. There are also plans to reach out to students who have yet to enroll.
- In student housing, as you know we already have some student athletes moved in. Currently we have basketball, soccer and volleyball student athletes moved in. This weekend, we will have softball and baseball along with general population students joining us.

Dr. Wilson concluded her report and asked the Board for any questions or comments.

Vice-Chair Criswell asked, when looking at the Fall Enrollment Comparison report, what is the difference between online classes (ONL) and virtual classes (VRT)? Dr. Wilson answered that online classes are traditional online course that include chat. Virtual classes are meeting online with the instructor at the standard class time, attending class



via Zoom. Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Vice President of Student Affairs report. Vice-Chair Criswell made a motion to accept the Vice President of Student Affairs report. Trustee Sutton seconded the motion. **The Motion Carried.**

13. **Vice President Strategic Initiatives & Outreach Report:** Chair Daniels called for the Vice President of Strategic Initiatives & Outreach (VPSIO) report. Ms. Tami Bartunek reported the following –

- Radio ads are currently streaming online.
- Meeting with Kansas Minority Chamber to host the Minority Business Summit; the summit will be rescheduled to spring 2021.
- Website updates by Mr. Matt Fowler, Web Designer, and Mr. Omar Brenes, Web Architect, that allow easier navigation for users. The information on the website is organized a bit better. There are more updates to come.
- Played radio ad. This ad is running locally and streaming.
- Face mask competition is running through midnight tonight.
- New “Enter Here” banners on campus to inform students on which doors to use.
- Social media has increased traffic with students and faculty returning to campus.

Ms. Bartunek concluded her report and asked for any questions or comments from the Board. Trustee Sutton thanked her and her team for the new ways that KCKCC is entering the market. Ms. Bartunek congratulated her team on a great job.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Vice President of Strategic Initiatives & Outreach report. Vice-Chair Criswell made a motion to accept the Vice President of Strategic Initiatives & Outreach report. Trustee Brune seconded the motion. **The Motion Carried.**

14. **Chief Financial Officer Report:** Chair Daniels called for the Chief Financial Officer’s report. Mr. Michael Beach reported the following –

- Great shout out to Finance, College Police, Bookstore, and Facilities Services all doing wonderful work to get the campus ready to receive our students.
- Facilities continue to work to ensure the locations are compliant with health department guidelines.
- Deli on Main Campus and café at TEC will be open to serve students and staff. They both open Monday, Aug. 17<sup>th</sup>. Smaller menus will be offered to accommodate smaller staff and to allow ease of transport to be eaten at a distance.
- College applied for SPARKS funding grant. Anticipated that some funding will be received through the Unified Government. Additional funds may also be awarded in future rounds of SPARKS funding. Current budget does not include any anticipated funds. Budget will be modified as necessary should funds be awarded to the college.

- Upper Humanities renovations are progressing nicely. Should be ready for classes on Monday, Aug. 17<sup>th</sup>.
- Rebuild of elevator in the Flint building is coming along nicely.
- Bookstore continues to do amazing work making it as easy as possible for students, to include serving students while honoring social distancing.
- Great opportunities offered in the bookstore to get laptops for students at discounted pricing.
- Facilities Services doing amazing job in completing jobs and maintaining cleaning environments.
- College Police continues to do a great job.
- Chief Putzke temporarily relocated to TEC, so that in the event of an incident to affect our college police, we would not lose a large number of our force.
- Revenues and expenses, tuition and fees are not as high and were budgeted for in this year's budget. Thing to note, expenses continue nicely. Burn rate was pretty low for this past month.

Mr. Beach concluded his report and asked the Board for any comments or questions.

Chair Daniels asked Mr. Beach to remind the Board what the SPARKS funding can be used for. He answered that the funding can be used for direct reimbursed expenses as it pertains to COVID – 19. They cannot be used for loss of revenue. Trustee Sutton asked whether the Wellness Center would be open and how social distancing would be managed if it does. Mr. Pope answered that the Wellness Center would be open and that Mr. Rob Crane, Director of the Wellness Center, has created a great plan to include cleaning protocols, limiting users, and other safety protocols. To use the center, community members must enroll in 1-credit hour of class and they are treated the same as students. The plan for the Wellness Center is very good. It opens on Aug. 17<sup>th</sup>.

Dr. Mosier added that there was an article about the SPARKS funding in the Wyandotte Daily News this morning about additional funding for the UG with tentative dates of when the UG would receive funding.

Chair Daniels asked for any additional comments or questions. Hearing none, he called for a motion to accept the Chief Financial Officer's report. Vice-Chair Criswell made a motion to accept the Chief Financial Officer's report. Trustee McIntyre seconded the motion. **The Motion Carried.**

15. **Chief Human Resources Officer Report:** Chair Daniels called for the Chief of Human Resources report. Mr. Sean Burkett, Employee Relations Business Partner, on behalf of Ms. Christina McGee, reported the following –

- Regarding the Personnel Items definitions, there was a typographical error in the definition of rehire. A rehire is an individual that re-enters into an employment

relationship with the college. At some point the individual left and have returned. The error will be correct on the future reports.

- A ton of new employees joining the KCKCC family. We welcome them all.
- Approximately 15 employees who, over the summer, were promoted to new roles.
- Diligently working to onboard new employees. The first virtual New Hires Orientation in July.
- Working with employees and supervisors to identify employees impacted by COVID as identified by the Wyandotte County Health department.
- Thanked HR team for all they are doing to support the college during this time.

Mr. Burkett concluded his report and asked the Board for any questions or comments.

Hearing none, Chair Daniels asked for a motion to accept the Chief of Human Resources report. Trustee McIntyre made a motion to accept the Chief of Human Resources report.

Trustee Sutton seconded the motion. **The Motion Carried.**

**16. Chief Information Officer Report:** Chair Daniels called for the Chief of Information Services report. Mr. Peter Gabriel reported the following –

- Classrooms in Upper Humanities look great.
- Thanked Media Services for implementing new technology into new classrooms.
- Thanked Computing Services, Facilities Services, and Mr. Adrian Welch in maintenance for assisting with updating cables to the new classrooms.
- Just over 70 laptops have been checked out for the semester. A waitlist has been created for students still needing devices.
- 99% employees have been implemented into the multifactor security service.  
Thanked Mr. Pat Kelly, Academic Support Coordinator, and the Computing Services team for fielding questions for the multifactor system. Tokens are available for those who do not use a cell phone or choose not to use their own personal cell phones.
- Lastly, it is good to be back on campus. For the last month, I have been working in the office everyday and it has been good to get the work done on campus.

Mr. Gabriel concluded his report and asked the Board for any questions or comments.

Vice-Chair Criswell commented that the network availability has remained constant at 99%. Thank you and congratulations for this monstrous task of maintaining such great connectivity for the college. Ninety-nine percent is not something that is common. She thanked Mr. Gabriel and his team and commend them all on that great achievement!

Chair Daniels asked the number of laptops needed for the students on the waitlist. Mr.

Gabriel answered there were 10 -12 names on the list as of today. One-hundred laptops are on order to be received this week. Chair Daniels followed with the question of how many prospective students are not enrolling because they do not have devices? Mr.

Gabriel answered that it is hard to say, but that it could be something that is tracked on forms for students in Admissions. Dr. Wilson added that technology access is a question

on the COVID Relief Fund application, so student may apply to get technology through the grant. She continued that the College could investigate getting data on how many students mark technology access as a reason. The funds can be used for the purchasing technology.

Chair Daniels thanked Mr. Gabriel for his report and asked for a motion to accept the Chief of Information Services report. Trustee McIntyre made a motion to accept the Chief of Information Services report. Trustee Brown seconded the motion. **The Motion Carried.**

17. **Unfinished Business:** Chair Daniels mentioned that there was no unfinished business for the Board to address.

18. **New Business:** Chair Daniels called for the presentation of the bank depositories for FY2021 by Mr. Beach. Mr. Beach shared that a list of the bank depositories has been presented to the Board in the Board Packet. He asked if there were no questions, that the Board approve the list as stated.

Chair Daniels asked for a motion to approve the bank depositories for FY2021. Trustee Ash made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

Chair Daniels wished the College good luck on next Monday, the first day of classes. He wished everyone a great opening to the school year. He also reminded the Board members of the upcoming Board Retreat this Saturday.

19. **Executive Session(s)** Chair Daniels acknowledged that there were no executive sessions action needed for the general meeting.

21. **Adjournment:** Vice-Chair Criswell made a motion to adjourn the meeting. Trustee McIntyre seconded the motion. **The Motion Carried.**

The meeting of the Board of Trustees adjourned at **6:29 p.m.**

ATTEST:

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Chairperson, Dr. Ray Daniels

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Secretary, Dr. Greg Mosier



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**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Special Meeting Minutes  
August 11, 2020 – 4:00 P.M.**

**Virtual Meeting**

**CONSENT AGENDA – Item A1**  
**Meeting Minutes**

The Board of Trustees met virtually on Tuesday, August 11, 2020 on the KCKCC Zoom Webinar meeting platform. The meeting was called to order at 4:00 p.m. by Board Chair, Dr. Ray Daniels.

Members Present: Chairman Ray Daniels, Vice-Chairwoman Evelyn Criswell, Mr. Don Ash, Ms. Pat Brune, Dr. Janice McIntyre, and Ms. Linda Hoskins Sutton were present at the beginning of the virtual meeting. Ms. Rosalyn Brown joined the meeting at 4:03 p.m.

At 4:04 p.m., Chair Daniels called for a motion for the Board to enter an executive session for an amended 5-minutes duration to discuss personnel matters of nonelected personnel with possible action to follow in open session. Vice-Chair Criswell made a motion to enter in executive session for 5-minutes. Trustee McIntyre seconded the motion. **The Motion Carried.**

At 4:09 p.m., the Board returned to open session. Chair Daniels called for a motion to accept the retirement of Ms. Elsje Smit effective January 1, 2021. Trustee Sutton made the motion to accept the retirement of Ms. Elsje Smit and to waive the fee typically associated with retirement prior to May 30, 2021 per the Master Contract. Trustee Brune seconded the motion. **The Motion Carried.**

At 4:10 p.m., Chair Daniels called for a motion for the Board to enter an executive session for 15-minutes duration for the preliminary discussion of the acquisition of real property with possible action to follow in open session. Trustee Brune made the motion to enter in executive session for 15-minutes. Trustee Sutton seconded the motion. **The Motion Carried.**

To allow time to transition between virtual meeting rooms, the Board's executive session began at 4:13 p.m.

At 4:28 p.m., the Board returned to open session. Chair Daniels called for a motion. Trustee Ash made the motion for the Board to create a resolution of support by committing \$10 million dollars of college funds to the KCKCC Downtown Community Education Center. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

At 4:30 p.m., Chair Daniels called for a motion for the Board to enter into an additional executive session for 15-minutes duration for the preliminary discussion of the acquisition of real property with possible action to follow in open session. Trustee Brune made the motion to enter in executive session for 15-minutes. Trustee Ash seconded the motion. **The Motion Carried.**

At 4:45 p.m., the Board returned to open session with no action to follow.

In the interest of time, the Board decided to save the topic of the purchase authorization clarifications for a later time. Dr. Mosier then provided an update concerning financing for the Student Housing Project. KCKCC Administration is looking at the different bonding options to keep costs as low as possible for the students. The College is looking to partner with the third-party developer to invest in industrial revenue bonds to build the project which would allow for tax exemption on the building materials and labor. For long-term financing, the administration is considering doing special revenue bonds through the College which would save a significant amount of money versus paying a management fee to a third party. Dr. Mosier concluded that this information has not been finalized yet, but he wanted to keep the Board informed on the progress. He shared that the administration expects to return to the Board with a final recommendation in the September-October timeframe.

At 4:58 p.m., Chair Daniels thanked Dr. Mosier for his update and called for a motion to adjourn the meeting. Vice-Chair Criswell made the motion. Trustee Sutton seconded the motion. **The Motion Carried.**

ATTEST:

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Chairperson, Dr. Ray Daniels

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Secretary, Dr. Greg Mosier



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**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Special Meeting Minutes  
August 27, 2020 – 5:30 P.M.**

**Virtual Meeting**

**CONSENT AGENDA – Item A2**  
**Meeting Minutes**

The Board of Trustees met virtually on Thursday, August 27, 2020 on the KCKCC Zoom Webinar meeting platform. The meeting was called to order with a quorum at 5:30 p.m. by Board Chair, Dr. Ray Daniels.

Members Present: Chairman Ray Daniels, Vice-Chairwoman Evelyn Criswell, Ms. Pat Brune, Dr. Janice McIntyre, and Ms. Linda Hoskins Sutton were present at the beginning of the virtual meeting. Mr. Don Ash and Ms. Rosalyn Brown joined the meeting at 5:38 p.m.

At 5:40 p.m., Chair Daniels called for a motion for the Board to enter an executive session for an amended 15-minutes duration for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship with possible action to follow in open session. Vice-Chair Criswell made a motion to enter in executive session for 15-minutes. Trustee McIntyre seconded the motion. **The Motion Carried.**

To allow the Board members time to transition from the open virtual meeting room to the closed virtual meeting room, the Board's executive session began at 5:43 p.m.

Chair Daniels closed the executive session at 5:58 p.m.

Again, to allow the Board time to transition between the different virtual rooms, the Board returned to the open session at 6:06 p.m. Chair Daniels called for a motion to approve the preconstruction contract for the Student Housing Project. Trustee Sutton made the motion to approve the preconstruction contract for the Student Housing Project. Trustee McIntyre seconded the motion. **The Motion Carried.**

At 6:08 p.m., Chair Daniels called for a motion to adjourn the meeting. Vice-Chair Criswell made the motion. Trustee McIntyre seconded the motion. **The Motion Carried.**

ATTEST:

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Chairperson, Dr. Ray Daniels

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Secretary, Dr. Greg Mosier



## **Recommendations for Payment**

### **CONSENT AGENDA – Item B**

**September 15, 2020**

- 1) Approval in the amount of \$85,793.00 to **MdM Roofing LLC** for roof maintenance for the Humanities building. Requested by Jeff Sixta.
- 2) Approval in the amount of \$86,945.00 to **P1 Group Inc** for technology system updates for Health & Wellness building. Requested by Peter Gabriel.
- 3) Approval in the amount of \$63,101.71 to **Elsevier Health Science** for textbooks for the Bookstore. Requested by Michael Beach.
- 4) Approval in the amount of \$31,620.93 to **MBS Textbook Exchange, Inc** for textbooks for the Bookstore. Invoice #47-4960102, 6/25/20. Requested by Michael Beach.
- 5) Approval in the amount of \$78,114.81 to **MBS Textbook Exchange, Inc** for textbooks for the Bookstore. Invoice #47-4960101, 6/25/20. Requested by Michael Beach.
- 6) Approval in the amount of \$55,208.24 to **Cengage Learning** for textbooks for the Bookstore. Requested by Michael Beach.
- 7) Approval in the amount of \$98,736.00 to **John A Marshall Company** for COVID furniture for classrooms. Invoice #344884, 8/26/20. Requested by Michael Beach.
- 8) Approval in the amount of \$119,162.31 to **John A Marshall Company** for Phase II Humanities furniture for classrooms. Invoice #344883, 8/26/20. Requested by Michael Beach.
- 9) Approval in the amount of \$27,041.63 to **KC Mechanical** for HVAC materials and services for the Humanities building remodel. Invoice #237504, 7/31/20. Requested by Jeff Sixta.
- 10) Approval in the amount of \$48,631.75 to **KC Mechanical** for HVAC materials and services for the Humanities building remodel. Invoice #237505, 8/31/20. Requested by Jeff Sixta.
- 11) Approval in the amount of \$30,897.00 to **Panopto** for annual license renewal. Requested by Peter Gabriel.
- 12) Approval in the amount of \$58,725.00 to **Bob The Builder, LLC** for Cosmetology Department remodel. Requested by Jeff Sixta.

- 13) Approval in the amount of \$58,725.00 to **SHI International Corp** for technology support applications for Health Education faculty and staff. Requested by Jerry Pope.
- 14) Approval in the amount of \$148,130.00 (Perkins Grant) Second Chance Pell Program at Lansing Correctional Facility for welding equipment. Requested by Cheryl Runnebaum.

August bills totaling \$2,224,306.16 includes July VISA bills of \$94,531.27.

## **Items for Ratification**

### **CONSENT AGENDA – Item C** **September 15, 2020**

1. \$22,703.52 to **Nebraska Furniture Mart** for technology equipment for Executive Board Room. Requested by Peter Gabriel.
2. \$22,100.00 to **Infobase Learning** for database renewal services. Requested by Peter Gabriel.
3. \$17,330.08 to **Proquest LLC** for database renewal services. Requested by Peter Gabriel.
4. \$10,184.66 to **MVP (McAnany, Van Cleave & Phillips)** for 1/12<sup>th</sup> annual flat fee payment of \$8,666.66 plus \$1,518.00 total of itemized services. Requested by Michael Beach.
5. \$22,703.52 to **Rigdon Floor Coverings** for carpet for Upper Humanities building remodel. Requested by Jeff Sixta.
6. \$13,632.00 to **Ellucian Inc** for database services. Requested by Peter Gabriel.
7. \$17,325.00 to **Ad Astra Information Systems LLC** for subscription renewal. Requested by Peter Gabriel.
8. \$15,907.68 to **American Digital Security LLC** for security updates for Learning Commons. Requested by Michael Beach.
9. \$23,700.00 to **Vault Medical Services PA** for COVID tests for student athletes. Requested by Delfina Wilson.
10. \$11,988.00 to **Macmillan Holdings LLC** for textbooks. Requested by Michael Beach.
11. \$14,588.20 to **Pearson Education** for textbooks. Requested by Michael Beach.
12. \$21,032.64 to **Marianna Industries** for Cosmetology kits for students. Requested by Jerry Pope.

## HUMAN RESOURCES - PERSONNEL ITEMS (AMENDED)

CONSENT AGENDA – Item D  
September 15, 2020

### SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE
Resignation	Badroddin, Mostafa	Professional Math Tutoring	Library and Learning Services	Academic Affairs	8/17/2020
Resignation	Baker, Corde	Part-Time Lab Assistant	Emergency Medical Education	Academic Affairs	07/03/2020
Resignation	Byard, Gregory	Instructor and Program Coordinator of Art	Arts, Communications, & Humanities	Academic Affairs	08/01/2020
Resignation	Casson, Melvin	Campus Police Officer	Campus Police	Financial & Facility Services	08/31/2020
Resignation	Florence, Larra	Administrative Assistant I	Student Success Center	Student Affairs	09/03/2020
Resignation	Jackson, Travis	Adjunct-Welding	Welding	Academic Affairs	08/31/2020
Resignation	Latalladi, Pedro Juan	Campus Police Officer	Campus Police	Financial & Facility Services	08/31/2020
Resignation	Leland, Kim	College Nurse	Student Services	Student Affairs	08/14/2020
Resignation	Lock, Jerrica B.	Administrative Assistant I	Registrar and Records	Student Affairs	09/10/2020
Resignation	Martin, Cody	Campus Police Officer	Campus Police	Financial & Facility Services	08/17/2020
Resignation	Piercey, Valerie	Assistant Director Adult and Continuing Education	Adult and Continuing Education	Academic Affairs	08/21/2020
Resignation	Sutton, Ronald E.	Campus Police Officer	Campus Police	Financial & Facility Services	08/24/2020
Resignation	Walters, Tyler	Part-Time Lab Assistant	Emergency Medical Education	Academic Affairs	07/03/2020
Retirement	Brown, Charles	HVAC Lab Assistant	Heating & Refrigeration	Academic Affairs	07/24/2020
Retirement	Campbell, Theresa	Professor of Nursing	Nursing	Academic Affairs	9/1/2020

### **RECOMMENDATIONS / APPROVALS**

<b>ACTION</b>	<b>NAME</b>	<b>JOB TITLE</b>	<b>DEPT</b>	<b>DIV</b>	<b>EFF. DATE</b>	<b>SALARY</b>
Additional Position	Johnson, Sekou	Automotive Technology Evening	Automotive Tech	Academic Affairs	8/17/2020	\$883 per credit hour
Additional Position	Keshavarz Valian, Ali	Adjunct- Physics & Physical Science	Physic	Academic Affairs	8/17/2020	\$883 per credit hour
Additional Position	Pfauth, Mike	Adjunct- Physics & Physical Science	Physic	Academic Affairs	8/17/2020	\$883 per credit hour
New Hire	Beckford, Dylan	Concurrent Instructor- Mathematics	Mathematics, Science, Business and Technology	Academic Affairs	8/17/2020	\$883 per credit hour
New Hire	Berry, Jonathan	Campus Police Officer	Campus Police	Financial & Facility Services	09/16/2020	\$41,000 annually
New Hire	Cole, Sarah	Math Tutoring Coordinator	Library and Learning Services	Academic Affairs	8/17/2020	\$66,414.63 annually
New Hire	Crenshaw, Paul	Adjunct- English	English & Literature	Academic Affairs	08/10/2020	\$883 per credit hour
New Hire	Edgington, David	Adjunct- Industrial Electrical Technology	Industrial Electronical Technology	Academic Affairs	09/01/2020	\$883 per credit hour
New Hire	Gillespie, Kim	Administrative Assistant to the Dean of Health Profession	Health Professions	Academic Affairs	9/16/2020	\$42,448 annually
New Hire	Hessel-Mial, Michael	Adjunct- English	English & Literature	Academic Affairs	08/10/2020	\$883 per credit hour
New Hire	Johnson, Kristofer	Building Engineering and Maintenance Technology Lab Assistant	Building Engineering and Maintenance Technology	Academic Affairs	09/09/2020	\$45,900 annually
New Hire	Loza Ordonez, Victoria E.	Adjunct-ESOL	English for Speakers of Other Languages	Academic Affairs	09/01/2020	\$883 per credit hour
New Hire	Masloski, Angela	Payroll Coordinator II	Payroll	Financial & Facility Services	09/16/2020	\$50,142 annually
New Hire	Olinde, Kelly	Instructor and Coordinator of Cybersecurity	Computer Information Systems Technology	Academic Affairs	09/28/2020	\$58,245.41 annually
New Hire	Ouali, Mohand	Adjunct-CAD	Drafting	Academic Affairs	8/17/2020	\$883 per credit hour
New Hire	Pennington, Michael	Adjunct- Culinary Arts	Culinary Arts	Academic Affairs	8/10/2020	\$883 per credit hour

New Hire	Sailors, Charles	Adjunct-ESOL	English for Speakers of Other Languages	Academic Affairs	8/17/2020	\$883 per credit hour
New Hire	Selvidge, Jennifer	Adjunct-ESOL	English for Speakers of Other Languages (ESOL)	Academic Affairs	8/17/2020	\$883 per credit hour
New Hire	Stluka, Dan	Early Childhood Education Instructor-Program Coordinator	Early Childhood Education	Academic Affairs	8/17/2020	\$52,342.82 annually
New Hire	Timm, Tyra	Adjunct- Psychology	Psychology	Academic Affairs	8/10/2020	\$883 per credit hour
New Hire	Vance, Amy	Adjunct- Culinary Arts	Culinary Arts	Academic Affairs	8/10/2020	\$883 per credit hour
Rehire	Bittner, Jennifer	Adjunct- Psychology	Psychology	Academic Affairs	8/17/2020	\$883 per credit hour
Rehire	Latalladi, Pedro Juan	Campus Police Officer	Campus Police	Financial & Facility Services	09/01/2020	\$21.67 per hour

### **Action Definitions**

- **New Hire**- an individual who entering an employment relationship with the College that has never worked for us.
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion**- is the advancement of a staff's grade or increase to their salary.
- **Retirement**- refers to permanently leaving one's job in conjunction with KPERS.
- **Resignation**- a formal way an employee is voluntarily ending their employment.
- **Separation**- the employee's work performance or conduct is deemed sufficiently unsatisfactory as to merit involuntary separation.
- **Interim** - An interim appointment is defined by an employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to an individual that is actively employed at the college.

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**Academic Support and Assessment – Dean Cecelia Brewer**

***Office of Assessment: Dr. Cynthia Goudeau***

Fall 2020 Assessment Day was hosted virtually by the KCKCC Assessment Team on Tuesday, August 11. Dr. Sheri Barrett, a local assessment and accreditation expert, served as the keynote speaker. Faculty, staff, and deans also facilitated sessions and presented on an assortment of topics including course-level mapping, direct/indirect assessment, common assessments and common assignments, program-level outcomes assessment, and the KCKCC core curriculum. Approximately 150 faculty and staff members participated in the various sessions that were offered throughout the day. Three additional assessment sessions focused on program review were offered on Thursday, August 13 during the Faculty Professional Development Day. Nearly 43 faculty and deans participated in the program review sessions.

***The Center for Teaching Excellence: Mr. Tom Grady***

The Center for Teaching Excellence collaborated with Online Education Services, Human Resources, and the Convocation Planning Team to provide professional development sessions for faculty and staff during Welcome week. Specific sessions for faculty offered through the Center for Teaching Excellence and the number of attendees per session are listed below:

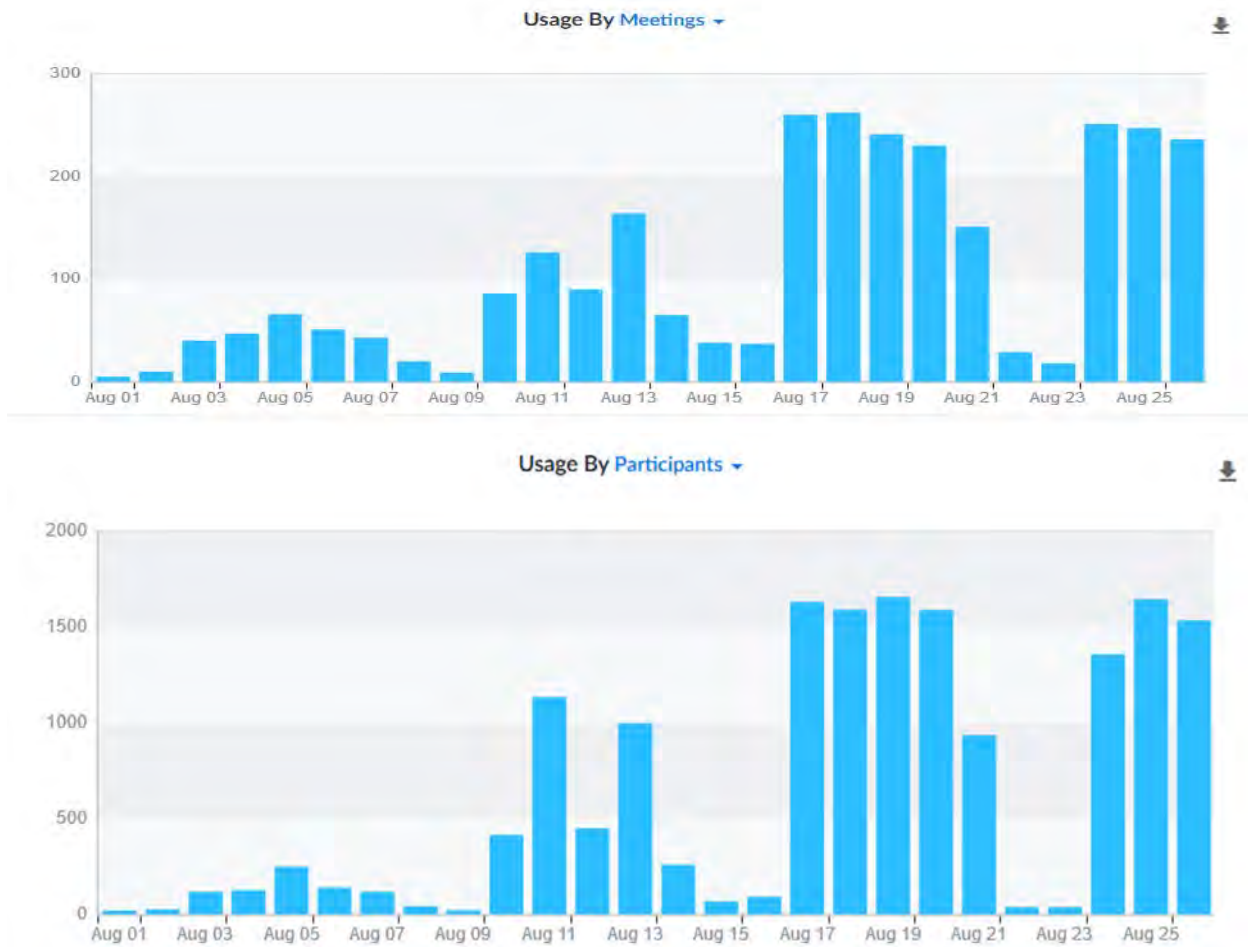
- Adjunct Professional Development Event: (97 participants)
- Creating a High Quality Online Course: Using the OSCQR Scorecard: (42 participants)
- Using Your Course Syllabus Statement to Support Student Mental Health: (12 participants)
- Coming in HOT: Teaching using Blended Synchronous Learning Strategies: (69 participants)
- Using PowerPoint, OneNote and Stream to Record Instructional Videos: (54 participants)
- Student Academic Achievement Starts Here: How to Integrate Tutoring into Your Course and Cultivate a Culture of Awareness and Partnership with Learning: (35 participants)

Intentional efforts were made to align the professional development sessions with Priority 2, Goal 3 of the 2020-2023 Strategic Plan.

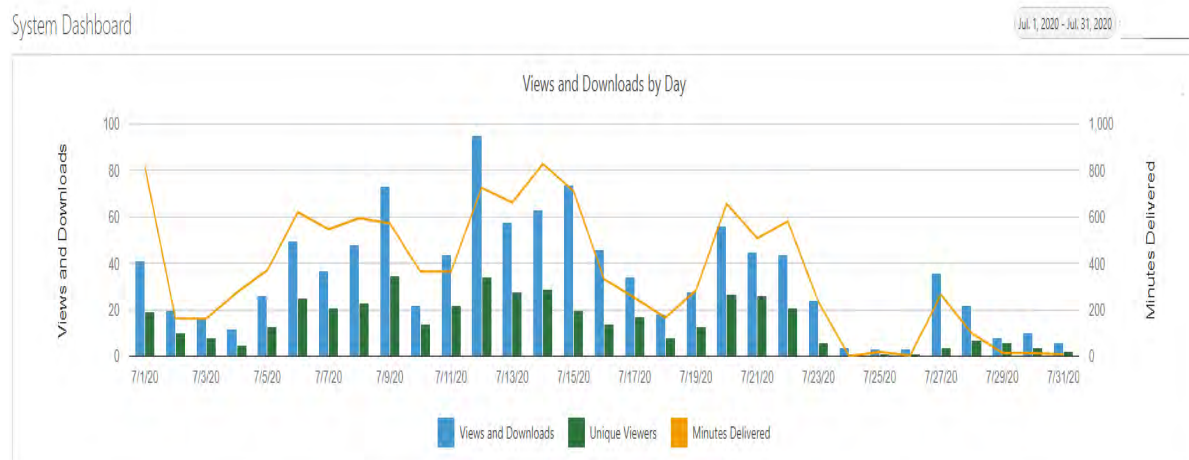
***Online Education Services: Ms. Susan Stuart***

OES had 2,921 Zoom meetings, with 3580 participants, clocking 794,982 combined minutes for August 2020. During the first week of classes, there were 260 zoom meetings with overall high numbers per school day. As the graphs illustrate below on August 17, 2020, the first day of classes, there were 262 meetings with 1630 participants.

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OES continues to see good usage from the class capture software Panopto. The highest use was 829 views for one day. The use of Panopto remained consistently high over the summer. The integrations between Zoom and Panopto platform, between Zoom and Blackboard, and Panopto and Blackboard continues to encourage the use of these tools.





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Online Education Services staff resolved approximately 285 tickets, calls or email support requests during August 2020. The majority of these were call-in, email, or helpdesk request.

During Welcome Week, OES collaborated to deliver six professional development presentations. There were 167 registrants for Online Education Services' sessions. OES staff also participated in the Adjunct Faculty Training and provided and collaborated on three total presentations.

Director Stuart is a member of the Open Education Resources (OER) Steering Committee through the Kansas Board of Regents. OER encourages a reduction of costs for learning materials paid for by the students and the institution. Ms. Stuart is now organizing the OER taskforce for KCKCC and is in the process of recruiting faculty and staff to participate. The first meeting will be held in late September.

***Learning Commons: Ms. Amanda Williams***

The Kansas City Kansas Community College (KCKCC) Library is excited to announce that they have joined the KC-Towers cluster of the MOBIUS consortium. This cluster contains 15 college and public libraries, many located here in the KC Metro. Over 62 million items are available in the MOBIUS Union catalog that can be requested in print or digital formats. Items borrowed from member libraries will be delivered to patrons within days instead of weeks. In addition, KCKCC will now have access to the Open Education Network. The transition from Ex Libris to MOBIUS has been a significant cost savings to KCKCC and will be a tremendous benefit for patrons. Congratulations to the entire Library team for migrating the system over the summer to be ready for the fall start of classes.

Ms. Carrie Dimino, Writing Center Coordinator, and Ms. Amanda Williams, Director of the Learning Commons, co-presented the session, "Student Academic Achievement Starts Here: How to Integrate Tutoring into Your Course during Welcome Back Week." This session was tailored toward assisting faculty in utilizing tutoring in their courses and exploring how the KCKCC community can help students achieve their academic goals.

**Arts, Communication and Humanities – Dr. Aaron Margolis**

Faculty across the country have contacted Professors of Music John Stafford, Jim Mair, and Justin Binek for advice and guidance regarding KCKCC's approach to in-person music classes, praising the department's and school's comeback plans.

Professor John Stafford has been commissioned to write an arrangement of "Silent Night" for mixed chorus and piano, by the Monadnock Chorus (Community Chorus), Peterborough, New Hampshire.

Professor John Stafford has been commissioned to write a funk arrangement of the jazz standard, "I Want To Be Happy" for female vocal jazz ensemble, by the Jazz Education Network (the premiere national jazz education organization, based in Chicago).

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Professor John Stafford will be a Zoom Presenter for the “Music Lives” course at the University of Texas, Austin on Monday, October 5th. This course is designed for freshman music majors at UT Austin and there are new presenters every week to talk to the class about the multiple careers in music. Professor Stafford is representing community college/vocal jazz music education.

Professor John Stafford was recently selected as the Commercial/Contemporary Music Chair of the Southwestern Division of the American Choral Directors Association. Professor John Stafford will be a Presenter for Beer Choir - Minneapolis on Thursday, August 27th. Beer Choir is a national organization dedicated to spreading the choral music art form in community situations. Harkening back to the traditional in European Choral music or the nineteenth century

The foreign language department was able to provide free e-textbooks to concurrent and dual high school students taking KCKCC’s Spanish I course.

**Career and Technical Education – Dean Chef Cheryl Runnebaum**

Classes resumed for all programs within the division. Numerous instructors took the summer to design hybrid models for lecture portions to help with social distancing for the lab portions of classes. Also, the lab portions have been redesigned to include high impact experiences for the largest gain in educational comprehension. Everyone is doing an excellent job of acclimating to the “Covid-19” educational environment.

The college entered into an MOA with the Kansas Department of Corrections to launch a Welding Program (Certificate A) at the Lansing Correctional Facility. KCKCC was one of the colleges awarded an opportunity to participate in the “Second Chance Pell experiment” through the US Department of Education. We are working on several grants to secure the equipment necessary and hope to begin course work in Spring 2021.

The division has applied for a two Advanced Manufacturing grants. One is through the Economic Development Administration (EDA) as a Covid relief grant to upskill and reskill community persons, dislocated workers and any others who desire to pursue a degree in Advanced Manufacturing. This grant was a joint effort between Kansas Workforce Partnership, Wyandotte Economic Development Council, Kansas Manufacturing Solutions and the college. The other grant is through the Kansas Department of Commerce for Advanced Manufacturing Equipment.

Currently, KCKCC has an Industrial Maintenance Technician program that is joint effort between industry partners, Workforce Partnership and the college. KCKCC is expanding this program to offer an Advanced Manufacturing Technician program beginning Fall 2021.

Ms. Helen Rutherford, a May 2020 Machine Technology graduate and Honeywell Hope Scholarship Recipient, was hired by National Security Plant. Ms. Rutherford had to pass 12 Honeywell mechanical and aptitude tests before being hired.

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The “Filling the USA Skills Gap One Warrior at a Time” Program currently has six active duty soldiers enrolled in the following KCKCC-TEC Programs:

- One in Electrical Technology
- Two in HVAC
- One in Machine Technology
- Two in Welding Technology

KCKCC-TEC is providing customized training to 10 BPU lineman apprentices. Mr. Garrett Crews, HVAC Instructor, will be teaching the classroom portion of the lineman training.

General Motors (GM) has nine Industrial Electrical Apprentices taking Intro to Physics with Mr. Ali Kershavarz Valian as the instructor.

Ms. Janel Sanders, Coordinator of Community Education, successfully implemented a virtual “kids off campus” activity in July. In partnership with The Learning Club, 88 USD500 students from 35 families received a STEAM (Science, Technology, Engineering, Art and Mathematics) camp-in-a-box. The camp-in-a-box was tremendously well received, such that a second round of “camps” were delivered to 45 USD500 families with 100 participants.

Motorcycle license classes successfully resumed in June, and there has been continued interest throughout July and August. Community Education is currently working on an improved website and targeted marketing to continue growing participation in this class through October, the end of the season.

Three new GED instructors have joined the Continuing Education department. Craig Kreuger and Meghann Patrick teach at Main Campus and Wendy Lombardi teaches at Pioneer Career Center.

**Health Professions – Dean Dr. Tiffany Bohm**

RN program assessment has identified patient education as an area of weakness among graduates. This is a fabulous example of the innovative teaching occurring in our division to help ensure we are meeting student needs during this difficult time.

Marilyn Talmadge, Assistant Professor of Nursing, is teaching a virtual clinical group and has repurposed a manikin that no longer works as a simulator. Chloe will be sharing her pregnancy and delivery journey with the class. She communicates with the students during Zoom meetings but also through email when she has questions for her student nurses. Below is a picture of Chloe enjoying her morning coffee (decaf of course) with Mrs. Talmadge and a sample of an email she has sent.

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**From:** Chloe Simson <[iamchloesimson@gmail.com](mailto:iamchloesimson@gmail.com)>

**Sent:** Wednesday, August 19, 2020 6:18 PM

**BCC:**

**Subject:** It was so great spending the day with you all.

It was so nice to meet all of you today. The Talmadge family has been very nice to me, but it was great to meet more young adults. I know that you are all studying about pregnancy this semester so I was hoping you would be willing to answer some of my questions. This is my first pregnancy so there is so much that I don't know.

I'm kind of scared because my doctor said I need to have a glucose tolerance test next month when I go for my next prenatal visit. How do they do that test? I hate needles. Does this mean the doctor thinks I am a diabetic? I've heard that can be really dangerous. I just want my baby to be healthy.

Thanks sooo much!!!

Your new "patient"

Chloe

From: XXXXXXXXXXXXXXX

Date: Tue, Aug 25, 2020 at 5:40 PM

Subject: Re: [EXT]It was so great spending the day with you all.

To: Chloe Simson [iamchloesimson@gmail.com](mailto:iamchloesimson@gmail.com)

Good evening Chloe,

It was a pleasure to meet you last week! I'm glad to hear that you are enjoying the company of the Talmadge family.

I would be more than happy to answer any of your questions throughout your pregnancy. I understand that you are feeling anxious in preparing for the birth of your baby. I would recommend taking 10 or 15 minutes a day to just meditate or try deep breathing exercises to help ease your stress. You are doing a wonderful job in simply reaching out and asking for help with any questions or information that may be unclear.

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I see that you have an appointment scheduled next month for your Glucose Tolerance test. This is a routine test typically performed at the end of your first trimester. This test is performed to rule out or confirm gestational diabetes. Gestational diabetes is a condition in which your blood sugar levels become high during pregnancy. It affects up to 10% of women who are pregnant in the U.S. each year. Therefore, as a precautionary measure, glucose tolerance testing is routinely done between 24 and 28 weeks' gestation.

The glucose tolerance test measures the body's ability to handle a certain amount of glucose in fasting. This test is also able to distinguish between a pre-diabetic and a diabetic patient. As for the how the procedure will take place, we will require you to fast for at least 8 hours prior to your visit. You are able to drink water however, no other beverages or foods should be consumed. Once admitted, a healthcare provider will use a small needle to collect a blood sample from your vein. You may feel a small sting when the needle goes in or out. Afterwards, you will be given a small beverage with a certain amount of glucose. Secondary samples will be taken 1-2 hours later. Your doctor will then contact you later in the week with your results.

We are also here to support you throughout your pregnancy to promote the best health outcomes for you and your baby.

Below I have also attached a brief brochure describing the same information in this email as well as some pictures to prepare you on what to expect at your appointment.

I hope this helps! Feel free to contact us if you have any other questions or concerns. Have a great day!

Sincerely,  
XXXXXX XXXX

The Emergency Medical Education/Paramedic program will be working on their accreditation self-study report to submit in February 2021 with a visit in fall 2021. Dr. Bohm attended the CAAHEP Accreditation for Paramedic Programs workshop last month and is working with Jeff Smith to ensure we highlight the strengths of our program (there are many) and work to remediate any potential citations prior to the visit. Applications for many programs are consistent with or exceeding pre-COVID levels.

Dr. Deanne Yates, PTA Coordinator, has been selected as a primary presenter at the 2020 American Association of Adult and Continuing Education National Conference.

Dr. Tiffany Bohm is a member of the charter cohort of the Ed.D. in Leadership with an emphasis in Innovative Leadership in Higher Education at the University of St. Mary.

**Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer**

Three faculty from the MSBT division have completed the Faculty Development Program from the Kansas City Professional Development Council: Dr. Ishfaq Ahmed, Instructor of

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Biomanufacturing, Teri Huggins, JD, Assistant Professor of Business, and Ms. Alicia Tolbert, Instructor of Chemistry.

The MSBT division is moving forward with weekend classes. The Business Department began their first offerings for a cohort model of blended business classes with Business Law I. The Math Department is offering developmental math on Sundays, and the Biology Department is continuing to offer Life & The Environment with lab.

Professor Alphonse Mendy and his Cell and Molecular Biology class virtually joined an Electron Microscope Demonstration from Penn State University on September 2<sup>nd</sup>.

Our new Bio-manufacturing Instructor, Dr. Ishfaq Ahmed, published the following papers this past year:

- Cuna A, Yu W, Menden HL, Feng L, Srinivasan P, Chavez-Bueno S, **Ahmed I**, Umar S, Sampath V. [NEC-like intestinal injury is ameliorated by Lactobacillus rhamnosus GG in parallel with SIGIRR and A20 induction in neonatal mice.](#) *Pediatr Res.* 2020 Feb 13;. doi: 10.1038/s41390-020-0797-6.
- **Ahmed I**, Roy BC, Rao Jakkula LUM, Subramaniam D, Dandawate P, Anant S, Sampath V, Umar S. [Infection-induced signals generated at the plasma membrane epigenetically regulate Wnt signaling \*in vitro\* and \*in vivo\*.](#) *J Biol Chem.* 2020 Jan 24;295(4):1021-1035. doi: 10.1074/jbc.RA119.010285.
- Omede F, Zhang S, Johnson C, Daniel E, Zhang Y, Fields TA, Boulanger J, Liu S, **Ahmed I**, Umar S, Wallace DP, Stubbs JR. [Dietary phosphate restriction attenuates polycystic kidney disease in mice.](#) *Am J Physiol Renal Physiol.* 2020 Jan 1;318(1):F35-F42. doi: 10.1152/ajprenal.00282.2019. Epub 2019 Nov 4. PubMed PMID: 31682174; PubMed Central PMCID: PMC6985825.

Dr. Ishfaq Ahmed, Elizabeth Hicks, Adjunct Instructor, and Dr. Kremer, Dean of Math, Science, and Business Technology, met with Anthony Harris from Merck Animal Health on Monday, August 31, to discuss a Co-Op program for KCKCC fulltime students to work with Merck's DeSoto plant.

The MSBT division has formed a developmental math taskforce to review the current developmental math program and determine next steps for developmental math offerings.

### **Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins**

Psychology professor Heidi English is a volunteer with the local community organization Uplift. Last Fall she organized and lead a mat-building activity for her students. The mats were delivered to many homeless people living on the streets in downtown Kansas City so that they

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would not have to sleep directly on the ground or sidewalk. After the recent passing of former economics Professor Jessie Johnson, Professor English sought and received permission from the family of Professor Johnson to collect from Professor Johnson's home items such as soap, cough drops, bandages, etc., everyday items that are in high demand among those who are homeless, to donate to Uplift in the name of Professor Johnson. This donation will appear in the organization's upcoming newsletter.

Doctor Tom Sower, an ECED adjunct professor, was recently named the new Principal at the USD 500 Earl Watson Early Childhood Center.



Mr. Yan Chen, Student Advisor for the K-Step Up program, worked diligently with KCKCC Web Architect Mr. Omar Brenes and Media Distribution Coordinator Dena Wesley to produce videos and a virtual tour for students considering the KCKCC education and K-Step Up program.

<https://www.kckcc.edu/academics/divisions/social-behavioral-sciences-public-services/k-step-up-faq.html>

<https://kuula.co/share/collection/7P5YD?fs=1&vr=1&sd=1&initload=0&thumbs=1&chromeless=1&logo=0>

The Intercultural Center (ICC) sponsored the following upcoming events:

- Friday, Sept. 3, 1:00-1:30pm. Barbara Clark-Evans, Director of the ICC, and Jennifer Gieschen, Coordinator of the Women and Gender Advocacy/Counseling & Advocacy Center, will join Andrica Wilcoxon, Director of Student Activities, for Andrica Wilcoxon's podcast. The topic to be discussed during this podcast will be women's equality, facts, stories, etc.
- My Shelf to Yours lending library continues to assist students with textbooks.

Dr. Ewa Unoke is once again chairing the Constitution Day Committee. Constitution Day is September 17<sup>th</sup>. As plans are finalized, more information will be forthcoming.

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KCKCC Art Gallery:

- KCKCC ART GALLERY in the Community: Art Classes for Kids in KCK, making progress during a pandemic!!!



**Description:** The Art Gallery at KCKCC has partnered with local artist, Vania Soto, to help support her efforts in making art assessable for every child. The “After School Fine Arts Class with Entrepreneurship Development Project” provides children with two 5-session introductory arts classes. Students can create and sell their works of art at the end of each cycle. The cycle ends with an exhibit at a local gallery space. Other partners include KCK Chamber, and Young Latino Professionals, giving students opportunities to sell their art to community leaders.

**Schedule:** class is Thur. 12-2pm and Sat. 12-3pm

**Location:** PAL Building (St. Mary's Catholic Church)

**Attendance:** class capacity is 6 students to keep social distancing guidelines. Ten children have enjoyed the art class this month.

**Pictures:**



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- **Fall Art Exhibition** - “Audacity: The March to Women's Rights”

**Dates:** Aug. 5 through Dec. 10

**Gallery Hours:** Mon. -Thur. 11am to 4pm. or by appointment

**Description:** “Audacity: The March to Women's Rights” is a show of art and poetry inspired by the work of local Kansas City artist, Gloria Heifner. Gloria shares portraits and stories of ten American women, from Sojourner Truth to Gloria Steinem and Ruth Bader Ginsburg, who had the audacity to stand up for women’s rights. These women changed history because of their willingness to stand up and make a difference through incredibly difficult odds on such issues as slavery, the equal rights amendment, and the 19th amendment to the US Constitution, the right for women to vote in US elections. The show will be up August 5th through December 10th.

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**Curated** by Polly Alice McCann, the show is hosted by the gallery at Kansas City Kansas Community College under the directorship of Shai Perry in partnership with Flying Ketchup Press. The show also includes work by Kansas author and photographer, Sharon Rodriguez, and four national poets who write about the march for women's rights: Joan Gerstein, Candice Kelsey, Catharine Phillips, and Linda Neal Reising. This event will be listed on the Kansas City Public Library web page for the celebration of the 100th anniversary of the 19th amendment as part of a grouping of citywide events, now all online. "We are glad to have this opportunity to share with students about the process of creative art and writing, the idea of "activism" and "artivism," while also sharing the history of women's advocacy for equality," says curator Polly McCann. The show will be open for students and staff on campus by appointment and Art Gallery staff will make a video of the installation to share.

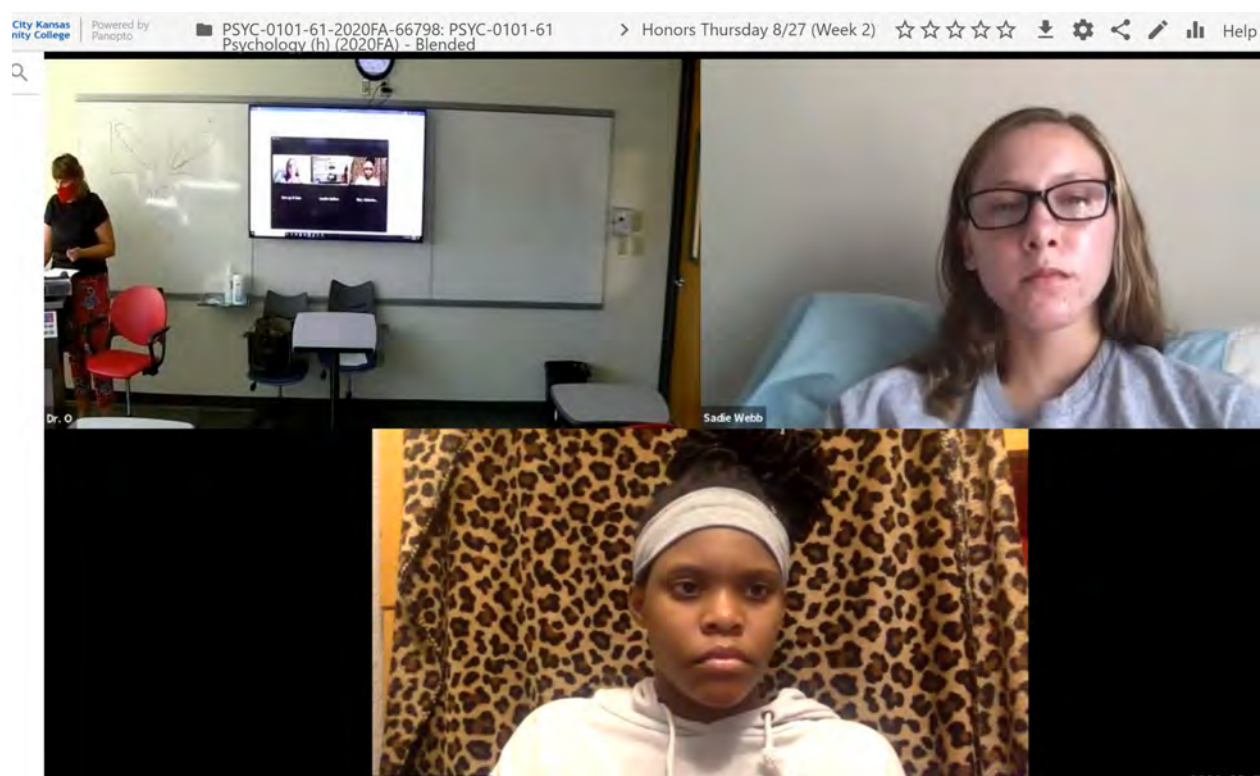
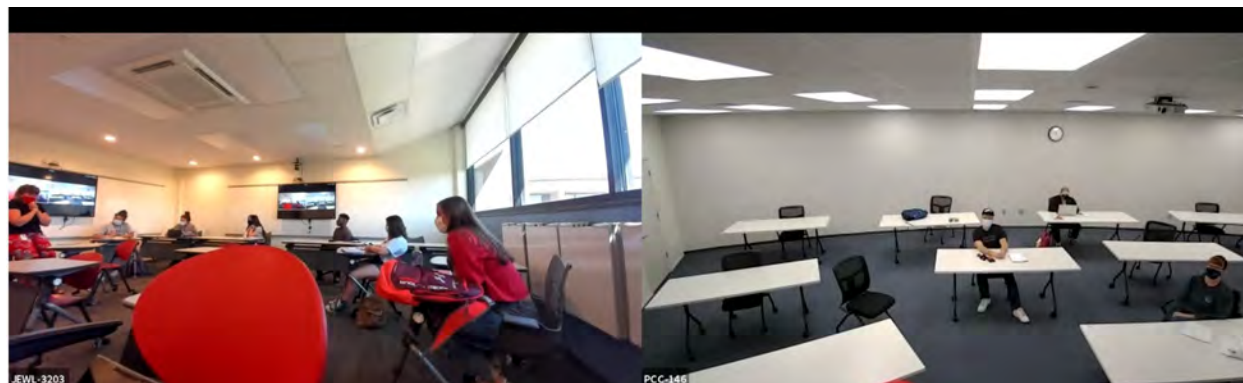
Dr. Ron Malcolm, Adjunct Instructor of Sign Language, has a new article published in the Autism Parenting magazine entitled "Why Grandparents are Important for Your Child with Autism".

Dr. Jelena Ozegovic is piloting the use of Zoom in an on-campus classroom in her Psyc 101 Honors Psychology and Psyc 203 Human Development courses. In the Honors course, 8 students are attending the on-campus meetings and 5 students are zooming in from home. For the Psyc 203 Human Development course, there are approximately 10 students attending at main campus, 5 students attending at PCC, and 3 zooming in from home.

Cameras in the on-campus classrooms at both main campus and PCC allow for a view of the instructor podium and another view of the "crowd" of students in the room. The Zoom capability within Blackboard allows students to use "Zoom breakouts" for active learning opportunities and small group discussion. After these technology-enabled capabilities, the entire group can reconvene in a larger group session. A special thanks goes to Susan Stuart and Shaun Pate from Online Education Services, Randy Royer and Jim Hermann from Media Services, and Marcia Irvine from PCC who are assisting in this pilot project. It is this group's hope that by the end of the semester we will determine the technological configurations for hardware and software that will support the wider adoption of Zoom capabilities across the college.

Please see the images below from Week 1 and 2 of the Fall 2020 semester.  
Psyc 203 Images PCC and Main Campus.

September 3, 2020 Board of Trustees Report  
Vice President of Academic Affairs



## BOARD OF TRUSTEES REPORT

September 2020

STUDENT AFFAIRS - DR. DELFINA WILSON, VICE PRESIDENT OF STUDENT AFFAIRS

### COVID-19 EMERGENCY RELIEF FUND

The following funds have been awarded to students who have applied through August 20, 2020.

Funding Source	Number of Students Awarded	Total Amount
Federal Cares Act	918	\$1,482,546
KCKCC Institutional Match	162	\$112,250
KCKCC Foundation	125	\$77,269
	TOTAL	\$1,672,065

Based on the number of applications the college received, the CARES Act Emergency Funds have been exhausted, and the COVID-19 Student Relief Fund application was closed on August 20, 2020. The Financial Aid office reviewed all applications in the queue for eligibility.

The Business Office has completed their procedure for refunding the COVID funding to students. Awarded funds will be delivered to students in mid-September based on the student's refund delivery option that is set up in Web Advisor. The students will be receiving an email from Nelnet to set up their refund preference if they have not done so in the past.

### PERSONNEL

#### Admissions Office:

- Admissions Specialist I - Operator - none of the candidates accepted the position offer from the previous search. We are interviewing additional candidates that have applied for the position.
- Admissions Specialist II - interviews have been scheduled.
- Admissions Recruiting Coordinator I - the first round of interviews are scheduled.

#### Student Success Center:

- Director of the Student Success Center position has been reposted. The committee will review applications soon.
- Administrative Assistant Position in Student Success Center is vacant and we are in the process of posting.

#### Registrar's Office:

- Graduation and Transcript Services Coordinator II-posted
- Technical Assistant- being reviewed and approved for posting.
- Administrative Assistant- being reviewed and approved for posting.

#### Student Health Office

- Assistant College Nurse
- College Nurse
- Worked with Temporary Employment Agency to contract a temporary College Nurse to help us for the next 8 weeks. Welcome Tawonia Scott.

## ENROLLMENT MANAGEMENT – TINA CHURCH LEWANDOWSKI, INTERIM DEAN

### OFFICE OF ADMISSIONS

#### WYANDOTTE HIGH SCHOOL DOWNTOWN LOCATION

- A partnership has been established with Avenue Youth House.
  - Avenue Youth House serves unaccompanied homeless youth age 16-24 in Kansas City, KS. The purpose of the agency is to prepare youth through mentorship, academic guidance, and work skills development.
- A partnership has been established with Kansas City Pregnancy Clinic.
  - The clinic serves women in KC, KS providing education and resources.

#### SOAR ORIENTATION

- Fall 2020 Virtual SOAR is available on our website. We will have more information to add for the Spring 2021 Virtual SOAR.

#### HIGH SCHOOL PARTNERSHIP PROGRAM

- A prerecorded virtual TEC orientation was shared with area high schools.
- A zoom academic/TEC orientation with Piper students, staff, and parents was provided. The orientation included information from KCKCC academic support services staff to discuss IEPs.
- A prerecorded informational video for USD 500 parents is being created.
- Enrollments have slowed, but we are still receiving requests.
- Bishop Ward and Piper's enrollments are complete as their students started classes in August.

#### STUDENT SUCCESS CENTER – ALLISON BURTON, STUDENT SUCCESS CENTER ADVISOR

- All advising in the Student Success Center took place via phone, video chat, email, and in-person appointments/walk-ins for the month of August.

Advising Type	MAIN	PION	TEC
On-Campus Walk-In General Advising	134	12	0
On-Campus Walk-In Enrollment	313	34	34
Phone & Video Advising & Enrollment	212	65	312
Email Advising	2317	38	93
Email Enrollments	397	5	10
Recruiting	0	1	83
Reinstatement Appeal	11	0	2
Reverse Transfer	1	0	0
Financial Aid Exclusion Appeal	31	3	2
Graduation Check	4	0	0
TOTAL	3420	158	536

Student Success Center General Inquiries	
Appointment Requests + Outreach	562
Text Appt Sched Reminders- Larra + GG	528
Phone - Larra + GG	1884
TOTAL	2974

## CO-CURRICULAR ADVISING ASSESSMENT

- Advisor Allison Burton has been working with the Assessment Team on Co-Curricular Assessment Group #2. Advising Assessment Plans were integrated into Taskstream in August, and an assessment plan feedback meeting is scheduled for September 3.

## ELLUCIAN PROJECTS

- The ADVISE CRM (a Student Success, Early Alert, and Advising Case Management software) project had its second virtual training week, August 31 – September 4. The workshop focused on developing early alert plans, communication plans, and case management plans for early intervention and retention efforts. The project will enter the test environment in September and plans for full integration by November. ADVISE CRM info <https://www.ellucian.com/solutions/ellucian-crm-advise>

## CAREER SERVICES - MARK TURNER, COORDINATOR

- We are engaged with Cerner Corporation to become part of their internship program for our students.

## STUDENT FINANCIAL AID OFFICE- MARY DORR, DIRECTOR

### Financial Aid Applications Received as of September 1

Academic Year	Total Number of Records	Records Received in August
2020-2021	7253	1086
2019-2020	8190	1316
2018-2019	9956	1692

### Financial Aid Disbursed to Student Accounts

	FALL	SPRING	SUMMER	TOTAL
2020-2021	1 <sup>st</sup> Disbursement Date: 9/8/20	1 <sup>st</sup> Disbursement Date: 2/9/21	1 <sup>st</sup> Disbursement Date: 6/24/21	
2019-2020	\$6,162,261	\$5,658,328	\$990,193	\$12,810,782
2018-2019	\$6,692,560	\$6,190,877	\$933,723	\$14,087,160

\*Does not include third party payments or KCKCC Foundation Scholarships

### Financial Aid Exclusion Appeals Processed For Fall

- The Student Financial Aid Office processed 67 appeals for students who were placed on "Financial Aid Exclusion" who requested financial aid for Fall 2020. Students were required to explain their situation, meet with an academic advisor, and submit an academic plan. A committee made up of faculty, and staff reviewed the appeals and approved of 66 students to return for the fall with limitations regarding credit load and student borrowing. One student was denied.

## TESTING SERVICES - FAITH MOODY, TESTING SPECIALIST

- The new Testing Services location is now open in the Student Success Center

### Total Placement Tests This Semester

Fall 2020*	Fall 2019	Fall 2018
288	1877	1822

\*Fall 2020 is as of report date, other years are semester totals.

### August Placement Test sessions

Year	Main Campus	PCC	TEC	High Schools	Distance Education	Total
August 2020**	210	16	26	36	0	288
August 2019	386	77	31	303	4	801
August 2018***	586	70	68	232	7	963

\*\*Placement testing was very sparse this month due to COVID-19. 42 of the students who tested at the main campus did so virtually over ZOOM. I exchanged emails 381 times and spoke on the phone 96 times, during August 2020, discussing course placement with students and high school counselors.

\*\*\*2018 are ACCUPLACER Classic tests. The other years are ACCUPLACER Next Generation tests.

### August Developmental Numbers

Year	Test Sessions for:	Reading Placement	Composition Placement	Math Placement	Overall
August 2020**	# Administered	203	220	155	288
	Developmental	140	171	93	221
	% Developmental	69%	78%	60%	77%
August 2019	# Administered	565	636	374	801
	Developmental	313	421	217	523
	% Developmental	55%	66%	58%	65%
August 2018	# Administered	758	821	449	963
	Developmental	452	505	351	702
	% Developmental	60%	62%	78%	73%

### REGISTRATION AND RECORDS - THERESA HOLLIDAY, REGISTRAR

The Registrar's office will be collaborating with Pat Kelly to create an informational video for students about how to utilize the waitlist for the spring semester.

### PRODUCTIVITY REPORT

Verification Services (Enrollment and Degree)	91
Student Record Requests	456
Residency Appeals/Adjustments	15
High School Student Enrollment Changes	86
Traditional/Non-Traditional Student Enrollment Changes	59
Student and Administrative Withdrawal Processing	
Student Reinstatement forms	51
Graduation Services (Degree Posting, Backdated Degrees, and Reverse Transfers)	111
Transcripts (Outgoing Official and Unofficial Student Copies)	893
Transcript (Incoming High School and Colleges/Universities)	483
Grade Changes	122



## PIONEER CAREER CENTER - MARCIA IRVINE, DIRECTOR

- 8/3/20 - KCKCC Pioneer Career Center has two new KCKCC signs. One is a driveway entrance sign, and one is off the parking lot by the front door.



- 8/3/20 - KCKCC Pioneer Career Center, Student Success Advisor, Melissa Davis had a table at the Meet and Greet at Haymarket Square for the Home School co-op. Two enrollments were generated at this event for the Fall semester, a high school construction student, and his father into College Algebra.



- 8/10/20 - GED classes at PCC have resumed. Cathleen Cooney and Wendy Lombardi will be teaching our students Science, Social Studies, Mathematical Reasoning, and Reasoning through Language Arts.





- 8/10/20 - KCKCC PCC received a generous donation from Nabholz Construction Company.
  - The construction company donated materials for building commercial walls, general supplies for building, door hardware, panic device, and threshold accessories for doors, materials for painting class, concrete class, cabinetry class, and materials for HVAC. Because social distancing will occur this semester, the construction class also received floor protection that will help expand class into the gymnasium at the PCC.



- 8/17/20 - WELCOME BACK STUDENTS!!! FREE drinks were available to students on the first two days of class.



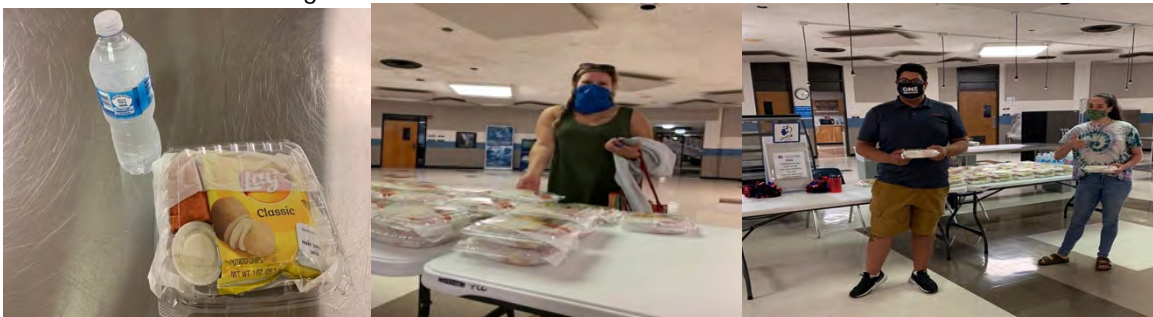
- 8/24/20 - Electrical students started the semester with lots of hands-on activities to include fan installation and steps for installing an electrical switch.



- 8/25/20 - HVAC students are getting hands-on training in the lab.
- 8/26/20 - Foods III, Culinary students, completed their Hors d'oeuvre and Canapes presentation this week.



- 8/26-28/20 - KCKCC PCC TEC high school and post-secondary students attended orientation this week. This orientation gave the students guidance on accessing their WebAdvisor, Blackboard, KCKCC email, and Office 365. Students also received information about PCC, student IDs, parking, student activities, TRIO, accommodations, and more. Post-secondary and graduating high school seniors also received a brochure on the KCKCC Foundation scholarship information.
- 8/28/20 KCKCC PCC celebrated the FALL 2020 semester with the evening students! The KCKCC Deli catered a "to-go" meal!



#### DISCIPLINARY BARRACKS and JOINT REGIONAL CORRECTIONAL FACILITY

- JRCF - We are not able to get into the facilities yet, but classes have started from a distance. For the first 8 weeks, we have a Human Relations class, and we already have ten enrolled for a second 8 weeks Ethics class.
- USDB - We are not able to get into the facilities yet, but classes have started from a distance. Full semester classes being offered are Composition II, Psychology, and the first 8-week classes are Business Math and Principles of Management, with an Entrepreneurship class starting in October.

#### MILITARY AND VETERAN STUDENT SERVICES - WADE ABEL, DIRECTOR

- The Veteran Center staff continues to provide services to KCKCC's Military Affiliated student population. The Center is now fully staffed, and we are now working to have a presence at the PCC and TEC on a weekly basis. Though most of the students contacting the Veterans Center have done so by email and phone, we are starting to see a large increase in walk-ins. The Center is continually working with VA representatives to ensure our Military affiliated students using VA Educational benefits have the latest information to allow them to make informed decisions for the upcoming semesters.
- September Events: 9/11 Virtual Challenge to remember those that were lost on September 11, 2001.

Veteran Center Visitors				
	AY18-19	AY19-20	AY 20-21	
August		281	103	
September	48	313		
October	185	307		
November	132	245		
December	105	124		
January	189	173		
February	218	216		
March	159	101		
April	209	0		
May	104	0		
June	56	17		
July	74	13		Total
Total	1479	1790	103	3372

Branch of Service		
Army	1721	51%
Maines	641	19%
Navy	280	8%
Air Force	412	12%
Coast Guard	6	1%
N/A	307	9%
Total	3372	

Type of Visitor		
Active Duty	530	16%
Veteran	1902	57%
Military/Veteran Dependent	621	18%
Civilian	319	9%
Total	3372	

Reason for Visit		
Study	866	27%
Socialize	1096	33%
Benefits Question	487	14%
Enroll & Application Questions	210	6%
Computer Use	429	13%
Other	284	8%
Total	3372	

#### Students Using VA Educational Benefits

Term Certified	Number of Certs submitted	Hours Certified	Amount certified
SP19	170	Not tracked	\$199,002.00
SU19	75	Not tracked	\$40,524.00
FA19	173	1542	\$195,060.00
SP 20	150	1653	\$202,332.00
SU 20	29	182	\$21,608.00
FA20 (as of 31 Aug)	102	976	\$117,882.00

#### Students Using Military Tuition Assistance

Type of Tuition Assistance	Number of Students	Hours Enrolled	Amount Invoiced
Army (GoArmyEd)	5	19	3968.00
Air Force	0	0	0
MyCAA (Army Dependent)	1	13	\$1144.00
Total			\$5112.00

#### STUDENT SERVICES

DR. SHAWN DERRITT, DEAN OF STUDENT SERVICES

#### Student Services Fulfills!

#### DEAN OF STUDENTS SERVICES EVENTS

- Presented to two virtual sessions during convocation week to share KCKCC's plans to create a Council for Diversity and Inclusion to create a campus that addresses systemic injustice among, students, faculty and staff
  - Each session had about 20 faculty/staff in attendance
- To provide backup assistance with Contact Tracing, Dr. Derritt and Nichole Daniel, Administrative Assistant to Dean of Student Services received training through Johns Hopkins Bloomberg School of Public Health to do Contact Tracing for COVID-19.

#### COUNSELING & ADVOCACY CENTER- LINDA WARNER, DIRECTOR

- Hosted Women's Equality Day commemorating the 100<sup>th</sup> Anniversary of the passage of the 19<sup>th</sup> amendment, granting women the right to vote. We filmed Dr. Sarah Bell from the Watkins Museum doing her presentation of "Woman Suffrage in Kansas." Kansas was a leader and influenced National Women's Suffrage. Dr. Bell also discussed the racial struggles within the movement and highlighted influential African American Suffragists. We filmed Dr. Bell in the Cooper-Foreman Heirloom Garden on the KCKCC campus. We showed the Live Stream Presentation on Women's Equality Day. To date, 38 participants have watched the video and 16 completed the survey for co-curricular assessment. The video is now on YouTube for the public to see, so the number will continue to grow. In addition to the Women's Studies classes who have watched and completed the survey, we also know that the AAUW Student Chapter will be watching and completing the survey in September.
- Addressed all employees at Convocation regarding the mental health challenges for our students and ourselves presented by the twin pandemics of Covid-19 and systemic racism in America.
- Presented a training at Convocation entitled "Using Your Course Syllabus Statement to Support Student Mental Health". The objective of the training was to help facilitate an understanding of

how the course syllabus can open dialogue with students to increase their academic success. The training examined the various communication styles used to faculty to address student mental health concerns that have become apparent. It provided a sample course syllabus statement to be used for opening communication with students about behavioral changes and possible mental health concerns. Faculty were engaged with zoom polls to increase their awareness of their personal communication style and to rate their sense of confidence in speaking with students about mental health issues.

## STUDENT ACCESSIBILITY AND SUPPORT SERVICES

- SASS had approximately 500 visitors during the month of August.
- SASS faculty members at TEC participated in a Zoom High School Parent Orientation presentation. High school parents were given information about attending the TEC, FERPA rights, rules and regulations at KCKCC – TEC, COVID-19 Guidelines for students, disability services, student services and expectations of all TEC students. It was for USD#500 schools, as well as Basehor-Linwood, Leavenworth, Bonner Springs, Lansing, Tonganoxie, and Turner school districts. The session was recorded to be shared as needed.
- SASS faculty members from TEC and Main campus participated in a zoom Parent Orientation meeting with Piper High School. They gave a presentation and answered questions related to Students with documented disabilities receiving accommodations.
- SASS faculty member at TEC assisted with planning and presenting at the TEC Orientation for all new students.
  - The new TEC post-secondary orientation was on Monday, August 17<sup>th</sup>, 2020. Each session was limited to 40 students in order to abide by safety policies. There were four sessions to accommodate these small groups. Rules and Regulations, Financial Aid, Student Services, and Advisor notes were discussed. There were 146 post-secondary students attended.
  - The new TEC high school students had their orientations on either Wednesday, Aug. 19, Thursday, Aug. 20, or Friday, Aug. 21<sup>st</sup>. In order to keep the numbers at 40 in each orientation session, the schedule included two morning and two afternoon sessions each day. The topics included: rules and regulations, being a college student while in high school, Student services, expectations of TEC students, and High School Advisory information. A total of 256 new high school students attended.
- Robert continues to participate on the Accessing Higher Ground Conference Planning Committee. The decision has been made to go virtual this year.

## STUDENT ACTIVITIES-ANDRICA WILCOXEN, DIRECTOR

- Developed the weekly Student Activities Let's Talk Show on the KCKCC Cable 17 channel
  - Four recordings completed with Media Services
- Developed the weekly KCKCC Sports Show on the KCKCC Cable 17 channel
  - One recording completed with Media Services
- Developed the weekly KCKCC Student Activities Let's Talk Podcast
  - One recorded Podcast with Media Services
- Completed the August 2020, Issue 1, Student Activities Newsletter
- Student Activities is working with three KCKCC Faculty to co-host a co-curricular activity to meet a Student Learning Outcome (SLO).
- Student Activities working with the KCKCC Program Coordinators to co-host a campus wide service learning project to meet Program Learning Outcomes (PLO) specific to their programs
- Hosted the First 12 Days @ KCKCC
  - Hosted 3 On Campus events at the Main Campus
  - Hosted 2 On Campus events at the PCC

- Hosted 2 Blended Event
- Hosted 7 Online Events
- Hosted 1 Off Campus Event
- Hosted 1 Virtual Event
- Hosted the daily (2x per day) Student Activities Let's Talk show via the Student Senate Facebook page
  - Had 1.5K hits in one week on the Student Senate Facebook page
  - Over 500 likes on August 19<sup>th</sup> for an online contest: Blue Clue Fun Fact
- Upcoming Events:
  - September 11<sup>th</sup> - 13<sup>th</sup>: Photography Contest
  - September 13<sup>th</sup> - Free portraits - 911 Tribute: Honoring our Neighborhood Hero's at Wy Co Lake from 2 pm - 4 pm at the Veterans Memorial
  - Voter Registration - Sept 14<sup>th</sup>-15 @ Main Campus, Sept. 16<sup>th</sup> @ TEC, Sept. 21<sup>st</sup> @ PCC
  - Student Senate Meeting - Wednesday, September 23<sup>rd</sup>

### Student Senate

- 2020-2021 Student Senate Executive Team:
  - President - Destin Williams
  - Vice President - Oscar Alvarez
  - Treasurer - Nadia Vallecillo
  - Parliamentarian - Isaac Young
  - Tournament Coordinator - Joseph Sanchez
  - Chief Information Officer - Daniel Zacapa
- Student Senate Meeting Wednesday, September 23<sup>rd</sup> from 2:15 pm - 3:15 pm via Zoom

### Clubs, Organization, Special Interest Groups

- AAUW has hosted a virtual club meeting and is preparing for an off-campus club activity
- Student Veterans Association hosting a 911 Tribute: on or off campus
- Active Minds hosted virtual club meetings
- Gamer Club hosted three E-sport Tournaments
- PTK hosted two student virtual workshops with their national office
- NSLS hosted two virtual Orientations
- Freshman Club hosted two virtual club meetings
- Sophomore Club hosted two virtual club meetings
- First Gen Club hosted two club meetings
- American Sign Language (ASL) hosted three virtual club meetings

### STUDENT HOUSING - RONNIE MOORE, HOUSING SUPERVISOR

#### Student Housing Status:

- Currently (103) students in housing,
- Rooms Offline (9) single room emergency
- Athletes (92), Gen. Population (11)
- New Housing Specialist started, Terrance Harris

#### RA Staff Meeting/Training:

- RA's Returned Aug. 3, Training Aug. 10 - 12

#### Upcoming/On-Going Activities/Projects:

- Marc Caplan with Leeder Furniture completed assemble new furniture (12) beds
- Submitted (30 plus) Royal Ridge maintenance request; (26) orders completed

- Student Housing Meeting schedule for September 14, 2020 at 6:00 – 8:00 pm virtual via TEAM Microsoft
- RA Interviews TBD (possible Sept. 7 – 8)

#### STUDENT HEALTH CENTER-(Vacant), COLLEGE NURSE

- College Nurse position was vacant during the last two weeks of the month of August.
  - Dr. Derritt, Dean of Student Services, Nichole Daniels, Administrative Assistant to the Dean of Student Services, and Dr Wilson, VP of Student Affairs did Contact Tracing after the College Nurse resigned
  - Majority of services through this office was related to addressing concerns of students, faculty and staff regarding COVID-19.
- The former College Nurse assisted with COVID19 testing and screening of Student Athletes and students in Student Housing

#### TRIO SSS-SARA SCHELP, DIRECTOR

##### Participants

- TRIO SSS is serving 149 students for AY 2019-20 (some duplicates within\*):
  - 106 First-Gen & Low-Income
  - 27 First-Gen only\*
  - 11 Low-Income Only\*
  - 2 Disabled Only,
  - 17 Low-Income w/ Disability.

##### Grant Updates

- TRIO SSS services to students ended on August 31<sup>st</sup>
- TRIO SSS has been approved for a no cost extension to close out the grant through 12/31/2020.
- TRIO SSS has requested to extend tutoring services through the fall semester. No approval or denial has yet been received.
- As of August 31<sup>st</sup>, Sara Schelp reduced her hours in the TRIO SSS program to 8 hours per week.

##### Activities & Events

- Sara attended the COE webinar for SSS programs who were not renewed on August 7<sup>th</sup>
- Sara attended the Close Out Directions for a SS
- On August 31<sup>st</sup>, TRIO SSS identified 37 eligible Grant Aid recipients totaling \$38,312 to be awarded for the fall semester

#### Athletics

##### Tony Tompkins, Athletic Director

- Fall workouts and practices have begun. Teams are following the guidelines set forth by Wyandotte County Health Department. It is a continued work in progress for the athletes in adjusting to the new guidelines. Coaches and staff are doing a good job in setting the example.
- The KJCCC approved scrimmages for the fall. However, KCKCC Athletics will not be doing any scrimmages this fall. We along with Dr. Mosier and Dr. Wilson believe it is in the best interest of our athletes to only practice in the fall and be ready to compete in the spring semester.

- Tony Tompkins is part of the KJCCC COVID Team to give recommendations to the conference in addressing COVID challenges for the colleges in the conference.
- To date we have had 13 student-athletes that once had a positive COVID-19 test result. All athletes have recovered and have had a cardiovascular screen completed by a cardiologist.
- We had 6 student-athletes tested positive for COVID-19 prior July 15, 2020, before ever stepping foot on KCKCC.
- We did COVID testing with the athletes prior to practicing (August, 19, 2020), at that time we found 2 positive individuals.
- The remaining 5 student-athletes were found to be positive between July 15, 2020 and August 19, 2020. During this time there were no practices occurring.
- Of the total 13 cases, 9 of the cases were not part of student housing at the time of positive test or were not associated with student-housing.



<b>KCKCC Unduplicated Headcount by Location</b>								
<b>CAMPUS (UNDUP at A Location &amp; DUP Across Locations)</b>	<b>09.10.2018</b>	<b>09.09.2019</b>	<b>09.08.2020</b>	<b>18-19</b>	<b>18-19</b>	<b>19-20</b>	<b>19-20</b>	<b>Fall 2020</b>
	<b>Fall 2018</b>	<b>Fall 2019</b>	<b>Fall 2020</b>	<b>Diff - #</b>	<b>Diff - %</b>	<b>Diff - #</b>	<b>Diff - %</b>	<b>%</b>
AMZN	-	11	-	11	-	-11	-100.00%	0.00%
BL	-	-	242	0	-	242	-	4.95%
DWNTN	-	9	-	9	-	-9	-100.00%	0.00%
FRSC	55	40	47	-15	-27.27%	7	17.50%	0.96%
HS	930	1,265	1,003	335	36.02%	-262	-20.71%	20.52%
MC	3,038	2,771	1,358	-267	-8.79%	-1,413	-50.99%	27.79%
OC	329	289	234	-40	-12.16%	-55	-19.03%	4.79%
OL	1,880	1,805	2,233	-75	-3.99%	428	23.71%	45.69%
PION	350	324	212	-26	-7.43%	-112	-34.57%	4.34%
TEC	888	916	720	28	3.15%	-196	-21.40%	14.73%
USDB	51	51	39	0	0.00%	-12	-23.53%	0.80%
VIRT	-	-	1,038	0	-	1038	-	21.24%
<b>Total UNDUP Headcount</b>	<b>5,907</b>	<b>6,016</b>	<b>4,887</b>	<b>109</b>	<b>1.85%</b>	<b>-1,129</b>	<b>-18.77%</b>	

Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.

<b>Status</b>	<b>Fall 2018</b>	<b>Fall 2019</b>	<b>Fall 2020</b>	<b>18-19 #</b>	<b>18-19 %</b>	<b>19-20 #</b>	<b>19-20 %</b>	<b>Fa 2020 %</b>
First-time	0	2,289	1,492	2,289	-	-797	-34.82%	30.53%
Returning	0	3,727	3,395	3,727	-	-332	-8.91%	69.47%
<b>Gender</b>	<b>Fall 2018</b>	<b>Fall 2019</b>	<b>Fall 2020</b>	<b>18-19 #</b>	<b>18-19 %</b>	<b>19-20 #</b>	<b>19-20 %</b>	<b>Fa 2020 %</b>
Unknown	-	-	2	0	-	2	-	0.04%
Female	3,546	3,567	2,964	21	0.59%	-603	-16.90%	60.65%
Male	2,361	2,449	1,921	88	3.73%	-528	-21.56%	39.31%
<b>Race / Ethnicity</b>	<b>Fall 2018</b>	<b>Fall 2019</b>	<b>Fall 2020</b>	<b>18-19 #</b>	<b>18-19 %</b>	<b>19-20 #</b>	<b>19-20 %</b>	<b>Fa 2020 %</b>
American Alaska Native	33	36	26	3	9.09%	-10	-27.78%	0.53%
Asian	259	295	216	36	13.90%	-79	-26.78%	4.42%
Black or African American	1,218	1,138	913	-80	-6.57%	-225	-19.77%	18.68%
Hawaiian Pacific Islander	13	11	14	-2	-15.38%	3	27.27%	0.29%
Hispanic	1,429	1,607	1,124	178	12.46%	-483	-30.06%	23.00%
Multi-racial	298	293	282	-5	-1.68%	-11	-3.75%	5.77%
Unknown	117	281	215	164	140.17%	-66	-23.49%	4.40%
White	2,540	2,355	1,904	-185	-7.28%	-451	-19.15%	38.96%
Non Resident	-	-	193	0	-	193	-	3.95%

<b>KCKCC Credit Hours by Location</b>								
<b>CAMPUS</b>	<b>09.10.2018</b>	<b>09.09.2019</b>	<b>09.08.2020</b>	<b>18-19</b>	<b>18-19</b>	<b>19-20</b>	<b>19-20</b>	<b>Fall 20</b>
	<b>Fall 2018</b>	<b>Fall 2019</b>	<b>Fall 2020</b>	<b>Diff - #</b>	<b>Diff - %</b>	<b>Diff - #</b>	<b>Diff - %</b>	<b>%</b>
AMZN	-	60	-	60	-	-60	-100.00%	0.00%
BL	-	-	1,491	0	-	1491	-	3.33%
DWNTN	-	50	-	50	-	-50	-100.00%	0.00%
FRSC	366	323	461	-43	-11.75%	138	42.72%	1.03%
HS	5,127	7,037	5,783	1910	37.25%	-1,254	-17.82%	12.93%
MC	23,362	21,807	7,201	-1,555	-6.66%	-14,606	-66.98%	16.10%
OC	825	893	729	68	8.24%	-164	-18.37%	1.63%
OL	10,028	9,756	14,016	-272	-2.71%	4260	43.67%	31.33%
PION	2,881	2,645	1,838	-236	-8.19%	-807	-30.51%	4.11%
TEC	10,460	10,926	8,174	466	4.46%	-2,752	-25.19%	18.27%
USDB	202	285	210	83	41.09%	-75	-26.32%	0.47%
VIRT	-	-	4,830	0	-	4830	-	10.80%
<b>Total</b>	<b>53,251</b>	<b>53,782</b>	<b>44,733</b>	<b>531</b>	<b>1.00%</b>	<b>-9,049</b>	<b>-16.83%</b>	



## Strategic Initiatives and Outreach

Tami Bartunek Vice President

Dana Sambol Executive Assistant

Kim Lutgen Printshop Manager

Taylor Bolts Graphic Designer

Joy Cicero Production Assistant

Kelly Rogge Public Information Manager

Matt Fowler Web Designer

Omar Brenes Web Architect

### Strategic Initiatives

- The SI & O Team had a few brainstorming sessions to update the theme for this year's marketing and communication strategy. This academic year Marketing will build campaigns around 3 guiding words ... these words are deeply ingrained in all that we do! LEARN – LEAD – ACHIEVE. APRENDE – DIRIGE – LOGRA.
- LEARN – represents our students learning in the classroom, lab, or co-curricular activities in whatever program or class they may be taking.
- LEAD – focuses on the opportunity for students to participate in leadership roles while at KCKCC. It highlights the many ways a student can lead, whether it be in the classroom or in an organization.
- ACHIEVE – by working toward higher academic goals, students can be a part of changing their life and the world around them. Learning in a higher education setting allows students to be a part of achieving success and making positive changes in our community.



APRENDE, DIRIGE  
**LOGRA**  
APLICA HOY



Kansas City Kansas  
Community College.

[kckcc.edu](http://kckcc.edu)

KCKCC is an Equal Opportunity and Affirmative Action Educational Institution  
7200 State Ave / Kansas City, Kansas 64112 / 913.324.1100

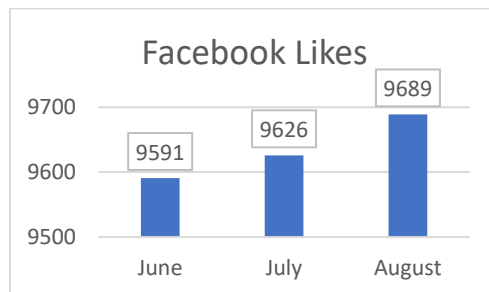
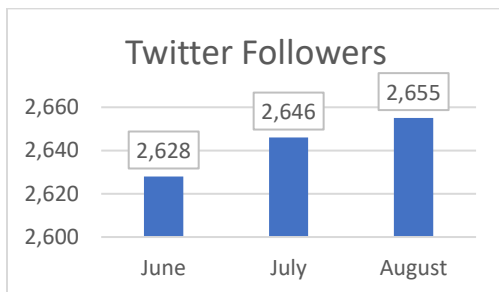
LEARN, LEAD  
**ACHIEVE**  
**LOGRA**  
APRENDE, DIRIGE

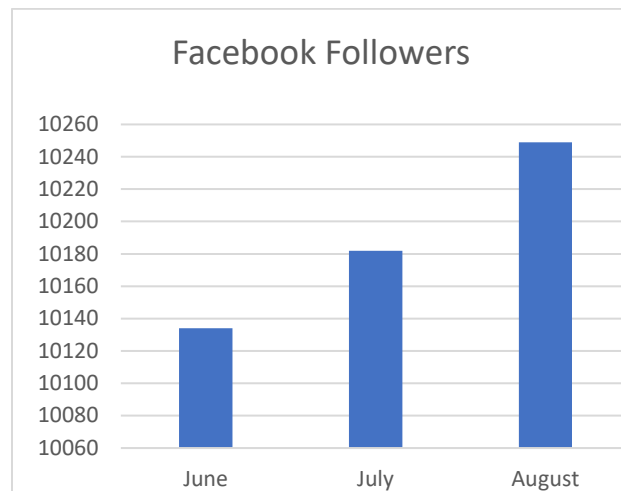
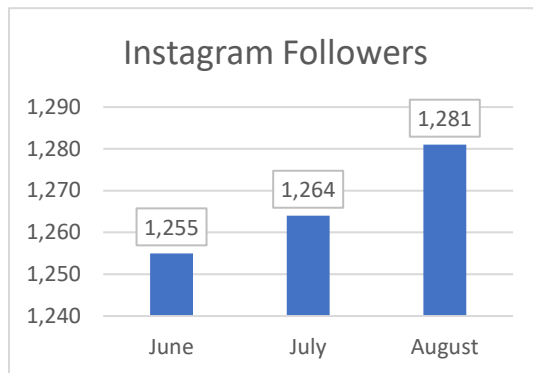
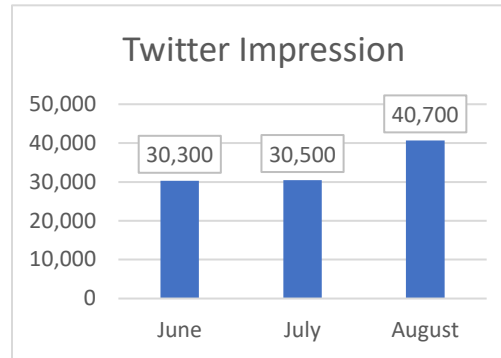
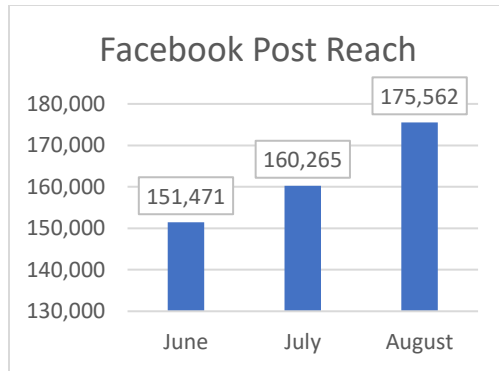
Kansas City Kansas  
Community College.

- Held the KCKCC Downtown Advisory Council meeting and had wonderful attendance. All members remain fully engaged and excited about this project. The Council is working on updating the Vision Statement for this project.
- As an Executive Board Member, Tami participated in the KCK Women's Chamber monthly meeting as well as executive meetings to discuss dissolving the Women's Chamber as it currently exists and including the spirit of the Women's Chamber and the membership with the KCK Chamber as the Women's Executive Network. This will allow the mission of the Women's Chamber to thrive and serve a greater business community.
- Participated in a student support partnership meeting with a local auto group to discuss how KCKCC can help support the auto group to connect with local middle and high school students and share the importance of technical training and the great careers available.
- Started to plan for the KCKCC Student Housing Ground Breaking celebration. Details to come 😊
- Participated on the Boys and Girls Clubs of Greater Kansas City – Wyandotte County Advisory Board. We are planning to host a brief 30-minute virtual community informational forum on September 18<sup>th</sup> at 8:00 am. The forum will introduce the B & G to various local community members in order to promote the programs and activities available in WYCO.

## Social Media Information – Selected Posts / Tweets

- Social media metrics have improved as we continue to share the amazing opportunities and happenings at KCKCC. The summer dip we experienced, due to being closed for a period, having no (few) students on campus, and not having student events running, is officially over and we have rebounded as expected.





**Kansas City Kansas Community College**  
Published by Kelly Evenson Rogge · August 17 ·

The Fall semester has officially started Blue Devils! We hope you are as excited to be here as we are to see you back on campus. Have a great first day! #KCKCCProud #WelcomeBack

**Get More Likes, Comments and Shares**  
When you boost this post, you'll show it to more people.

1,345

People Reached

191

Engagements

Boost Post

Performance for Your Post

1,345

People Reached

82

Reactions, Comments & Shares

65 Like	63 On Post	2 On Shares
13 Love	13 On Post	0 On Shares
2 Comments	2 On Post	0 On Shares
2 Shares	2 On Post	0 On Shares

109

Post Clicks

42 Photo Views	0 Link Clicks	67 Other Clicks
-------------------	------------------	--------------------

NEGATIVE FEEDBACK

1

Hide Post

2

Hide All Posts

0

Report as Spam

0

Unlike Page

Reported stats may be delayed from what appears on posts



## Post Details



**Kansas City Kansas Community College**

Published by Kelly Evenson Rogge [?] · August 17 · 🌐

"Quench Your Thirst" this morning Blue Devils! Stop by the student activities table this morning for a cold beverage. And we want to see how you are starting the new semester! Use #KCKCC1stDay when posting this week. Your photos may appear on KCKCC's social media! #KCKCCProud



**Get More Likes, Comments and Shares**

When you boost this post, you'll show it to more people.

**1,714**

People Reached

**377**

Engagements

[Boost Post](#)

## Performance for Your Post

**1,714** People Reached

**52** Reactions, Comments & Shares [?](#)

**34**

Like

**29**

On Post

**5**

On Shares

**9**

Love

**8**

On Post

**1**

On Shares

**3**

Sad

**0**

On Post

**3**

On Shares

**5**

Comments

**2**

On Post

**3**

On Shares

**1**

Shares

**1**

On Post

**0**

On Shares

**325** Post Clicks

**151**

Photo Views

**0**

Link Clicks [?](#)

**174**

Other Clicks [?](#)

### NEGATIVE FEEDBACK

**1** Hide Post

**0** Hide All Posts

**0** Report as Spam

**0** Unlike Page

Reported stats may be delayed from what appears on posts

## Post Details



**Kansas City Kansas Community College**

Published by Kelly Evenson Rogge [?] · August 19 · 🌐

One of KCKCC's vocal music classes moved outdoors today! It's great to hear our students making music and doing it in a safe way! #KCKCCProud #KCKCC1stDay #WelcomeBack



**Get More Likes, Comments and Shares**

When you boost this post, you'll show it to more people.

**1,059**

People Reached

**117**

Engagements

[Boost Post](#)

## Performance for Your Post

**1,059** People Reached

**45** Reactions, Comments & Shares [?](#)

**32**

Like

**16**

On Post

**16**

On Shares

**6**

Love

**2**

On Post

**4**

On Shares

**4**

Comments

**1**

On Post

**3**

On Shares

**3**

Shares

**3**

On Post

**0**

On Shares

**72** Post Clicks

**44**

Photo Views

**0**

Link Clicks [?](#)

**28**

Other Clicks [?](#)

### NEGATIVE FEEDBACK

**0** Hide Post

**0** Hide All Posts

**0** Report as Spam

**0** Unlike Page

Reported stats may be delayed from what appears on posts

## Tweet activity



**KCKCC** @KansasCityKSCC  
We started off with a stormy morning Blue Devils, but now the sun is starting to peak out behind the clouds. Have a terrific week! #KCKCCProud #MondayMorning  
[pic.twitter.com/8jYu9OoPq6](https://pic.twitter.com/8jYu9OoPq6)



Reach a bigger audience

Get more engagements by promoting this Tweet!

Get started

Impressions	1,340
Total engagements	153
Media engagements	105
Detail expands	15
Profile clicks	13
Likes	12
Retweets	4
Link clicks	2
Hashtag clicks	2

## Tweet activity



**KCKCC** @KansasCityKSCC  
The Fall 2020 semester is officially underway! We are happy to have students back in class either in-person or virtually. We hope you have a terrific semester! #KCKCCProud #KCKCC1stDay #WelcomeBack ❤️💙❤️  
[pic.twitter.com/cINJaaRpaN](https://pic.twitter.com/cINJaaRpaN)



Reach a bigger audience

Get more engagements by promoting this Tweet!

Get started

Impressions	1,542
Total engagements	274
Media engagements	212
Detail expands	39
Likes	14
Profile clicks	4
Retweets	2
Hashtag clicks	2
Link clicks	1

## Tweet activity



**KCKCC** @KansasCityKSCC  
Don't forget Blue Devils, when coming to campus, wear your masks and social distance. Classes start in a week! Cannot wait to see you back on campus! #KCKCCProud #EnrollNow #StayLocal  
[pic.twitter.com/SIF0jq7yfG](https://pic.twitter.com/SIF0jq7yfG)



Reach a bigger audience

Get more engagements by promoting this Tweet!

Get started

Impressions	1,149
Total engagements	36
Media engagements	18
Detail expands	6
Profile clicks	5
Likes	3
Retweets	2
Hashtag clicks	2



kansascitykccc • Following



kansascitykccc The Fall semester has officially started Blue Devils!! We hope you are as excited to be here as we are to see you back on campus. We want to see how you are starting the new semester. Use #KCKCC1stDay when posting this week. Your photos may appear on KCKCC's social media! Have a great first day! #KCKCCProud #WelcomeBack #firstdayofschool #bluedevis #kckcc #fall2020



35 likes

AUGUST 17

Add a comment...

Post



kansascitykccc • Following



kansascitykccc KCKCC-PCC celebrated the start of the fall semester with a to-go meal for our evening students! Have a great semester Blue Devils! #KCKCCProud #WelcomeBack #bluedevis #kckcc #fall2020 #masks #higherred #communitycollege #workinghard #backtoschool

6d



cac7811 Thank you so much for doing this tonight! My students were thrilled. Many of them come straight from work and don't get a chance to grab some food on the way. Class is 5 hours long, so many of them go several hours without eating anything. What you all did made this teacher and



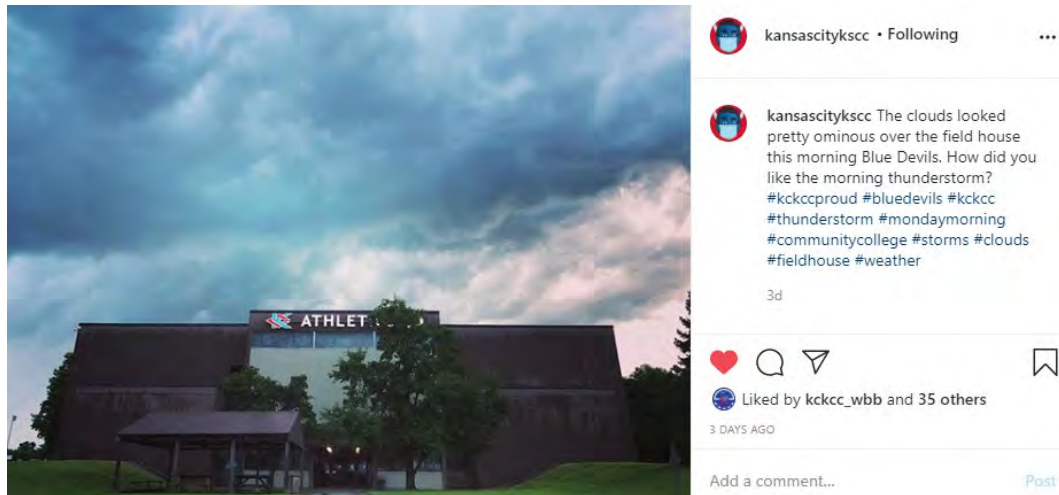
22 likes

6 DAYS AGO

Add a comment...

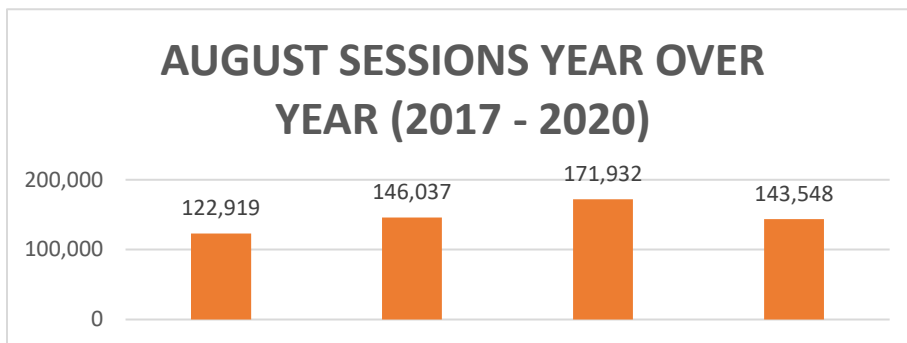
Post





## General Website Information

- Work is underway to create a KCKCC Virtual Campus website. This virtual campus will be a one-stop site where students can get all the information they need about participating in online classes. Omar Brenes will share an overview of this project with the BOT during the September meeting.



## Top Webpages for August 2020

Webpage	Pageviews
Degree / Certificate Webpage	35,684
Search	24,069
Class Schedule	16,762
WebAdvisor	12,478
Steps to Enrollment	11,920





BOARD OF TRUSTEES REPORT  
FINANCE & ADMINISTRATIVE SERVICES  
MICHAEL BEACH, CHIEF FINANCE OFFICER  
SEPTEMBER 2020 REPORT

FINANCE - MICHAEL BEACH, CFO

- Year-end adjustments are now complete.
- Annual Financial Statement draft is nearly complete; a few footnotes and the Management Discussion and Analysis need to be completed.
- The Annual Audit of the Financial Statements is underway, along with the Annual Single Audit of the College's Federal Financial Awards and Grants.
- The College now has a fully executed Pre-Construction Agreement in place for the Student Housing Project. While still in the early stages of the Pre-Construction phase, the project is moving along nicely and is progressing according to schedule.

BOOKSTORE - KASEY MAYER, DIRECTOR

- Fall rush was a success. Students indicated they were happy the Bookstore was open and they were assisted face to face.
- We did a total redesign of the Bookstore layout with markings on the floor and stanchions to guide students on a path through the Bookstore to allow and keep 6ft social distancing. This included Bookstore staff picking books for students, this was to help keep social distancing and minimize touching of books.
- We had an increase to our online purchases, although we did more business in the Bookstore than online.
- We have been working hard to get all of our merchandise posted to our website so students can purchase not only their books but also school supplies, calculators, flash drives, and spirit gear; we will offer all merchandise online except food and beverages.
- We offered shipping and pick up in-store options for those who either didn't want to come in or for those who wanted to skip lines.
- We rented 854 books this semester which equates to approximately \$9,400 in savings to students.

FACILITY SERVICES - JEFF SIXTA, DIRECTOR

Accomplishments:

- Completed phase 1 of Humanities remodel
- Completed remodel of 3626 in upper Flint for Cyber Security Program
- Changed lights in upper Humanities hallway
- 2110 remodel is 80% complete- waiting on technology for the room

Goals:

- Install the Wenger panels in the band room
- Finish Institutional Effectiveness offices remodel in lower Humanities
- Carpet Social Science hallway
- Install new air handlers in the lower Health Professions area

CAMPUS POLICE - ROBERT PUTZKE, CHIEF

SUMMARY:

- Officers Ross Hatfield and Steven Phipps attended In Service Training August 23 thru 27 at the Kansas City Kansas Police Academy to fulfill their state requirements.
- Sgt. Scott Bailie attended Taser Certification training August 4.
- Sgt. David Wainwright attended Supervisor's training August 10 thru 14.
- Participated with Chiefs of Police and Wyandotte County officials on weekly COVID-19 planning discussions.

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Interim Summary Financial Statements -August 2020**  
**Year to Date Fiscal Year 2021, with comparison to Fiscal Year Ended June 30, 2020**

**Summary Statement of Net Position**

	<b>YTD FY2021</b>	<b>Unaudited Year-End FY2020</b>
Assets		
Current Assets	\$ 41,068,468	\$ 41,691,675
Noncurrent Assets	53,298,336	53,298,336
Total Assets	<u>\$ 94,366,804</u>	<u>\$ 94,990,011</u>
Liabilities		
Current Liabilities	\$ 8,949,958	\$ 12,604,419
Noncurrent Liabilities	18,133,357	18,133,357
Total Liabilities	27,083,315	30,737,776
Net Position	<u>67,283,489</u>	<u>64,252,235</u>
Total Liabilities and Net Position	<u>\$ 94,366,804</u>	<u>\$ 94,990,011</u>

**Summary Statement of Revenue Expenses and Changes in Net Position**

	<b>YTD FY2021</b>	<b>Annual</b>	<b>Annual</b>	<b>YTD FY2020</b>	<b>Percent Used Actual to</b>
	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Budget</b>
Operating Revenues	\$ 7,703,636	\$ 25,334,600	\$ (17,630,964)	\$ 7,636,724	30.41%
Non-Operating Revenues, Net	5,194,682	57,320,243	(52,125,561)	5,244,603	9.06%
Total Revenues	12,898,318	82,654,843	(69,756,525)	12,881,327	15.61%
Operating Expenses	9,883,157	77,662,659	67,779,502	9,004,972	12.73%
Increase/(Decrease) in Net Positions	<u>\$ 3,015,161</u>	<u>\$ 4,992,184</u>	<u>\$ (1,977,023)</u>	<u>\$ 3,876,355</u>	

**Notes**

KANSAS CITY KANSAS COMMUNITY COLLEGE							
STATEMENT OF REVENUES AND EXPENSES							
YTD AUGUST 2020							
		BUDGET	YTD	FORECAST	ACTUAL	VARIANCE	PERCENT
		FISCAL YEAR	ACTUAL	FISCAL YEAR	YTD	ACTUAL	USED ACTUAL
		2021	8/31/2020	2021	8/31/2019	TO BUDGET	TO BUDGET
Operating Revenues:							
	Student Tuition and Fees	\$ 9,733,000	\$ 4,765,074	\$ 9,733,000	\$ 5,968,181	\$ (4,967,926)	48.96%
	Federal Grants and Contracts	11,875,000	2,003,247	11,875,000	235,003	(9,871,753)	16.87%
	State Contracts	568,000	231,796	568,000	335,645	(336,204)	40.81%
	Private Gifts, Grants & Contracts	263,000	10,000	263,000	102,500	(253,000)	3.80%
	Auxiliary Enterprise Revenue	2,520,000	663,151	2,520,000	566,221	(1,856,849)	26.32%
	Other Operating Revenue	375,600	30,368	375,600	429,174	(345,232)	8.09%
	Total Operating Revenues	25,334,600	7,703,636	25,334,600	7,636,724	(17,630,964)	30.41%
Nonoperating Revenues (Expenses)							
	County Property Taxes	44,019,850	-	44,019,850	-	(44,019,850)	0.00%
	State Aid	10,377,364	5,188,683	10,377,364	5,182,501	(5,188,681)	50.00%
	SB155 AID	3,535,000	-	3,535,000	-	(3,535,000)	0.00%
	Investment Income	175,000	5,999	175,000	62,852	(169,001)	3.43%
	Interest Expense on Capital Asset Debt	(786,971)	-	(786,971)	(750)	786,971	0.00%
	Transfer from Capital Reserves	-	-	-	-	-	0.00%
	Total Nonoperating Revenues	57,320,243	5,194,682	57,320,243	5,244,603	(52,125,561)	9.06%
Total Revenues		82,654,843	12,898,318	82,654,843	12,881,327	(69,756,525)	15.61%
Operating Expenses:							
	Salaries & Benefits	44,776,095	5,698,452	44,776,095	5,736,459	(39,077,643)	12.73%
	Contractual Services	1,736,000	191,402	1,736,000	370,957	(1,544,598)	11.03%
	Supplies & Other Operating Expenses	11,565,209	2,715,597	11,565,209	1,492,188	(8,849,612)	23.48%
	Utilities	1,992,600	270,896	1,992,600	336,805	(1,721,704)	13.60%
	Repairs & Maintenance to Plant	3,419,255	276,495	3,419,255	938,629	(3,142,760)	8.09%
	Scholarships & Financial Aid	10,148,500	703,755	10,148,500	98,939	(9,444,745)	6.93%
	Strategic Opportunities	1,250,000	-	1,250,000	-	(1,250,000)	0.00%
	Contingency	250,000	26,560	250,000	30,995	(223,440)	10.62%
	Debt Service	2,525,000	-	2,525,000	-	(2,525,000)	0.00%
Total Operating Expenses		77,662,659	9,883,157	77,662,659	9,004,972	(67,779,502)	12.73%
Increase in Net Position		\$ 4,992,184	\$ 3,015,161	\$ 4,992,184	\$ 3,876,355	\$ (1,977,023)	

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Summary Statement of Revenue Expenses and Changes in Net Position**  
**YTD AUGUST 2020**

	<b>FY2021 Actual</b>	<b>Annual Budget</b>	<b>FY2020 Actual</b>	<b>Annual Budget</b>	<b>FY2019 Actual</b>	<b>Annual Budget</b>	<b>FY2018 Actual</b>	<b>Annual Budget</b>
Operating Revenues	\$ 7,703,636	\$ 25,334,600	\$ 7,636,724	\$ 27,315,064	\$ 7,713,955	\$ 29,112,607	\$ 8,523,202	\$ 27,226,000
Non-Operating Revenues, Net	5,194,682	57,320,243	5,244,603	57,959,925	5,090,748	50,864,851	4,953,027	47,643,635
Total Revenues	12,898,318	82,654,843	12,881,327	85,274,989	12,804,703	79,977,458	13,476,229	74,869,635
Operating Expenses	9,883,157	77,662,659	9,004,972	80,812,679	7,704,112	75,858,059	8,733,338	74,620,000
Increase/(Decrease) in Net Positions	\$ 3,015,161	\$ 4,992,184	\$ 3,876,355	\$ 4,462,310	\$ 5,100,591	\$ 4,119,399	\$ 4,742,891	\$ 249,635

KANSAS CITY KANSAS COMMUNITY COLLEGE						
BANK BALANCES PER GENERAL LEDGER						
					YTD	PRIOR YEAR
FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS	31-Aug-20	31-Aug-19
BROTHERHOOD BANK	25	FEDERAL PROGRAMS	\$ 516,948		\$ 516,948	\$ 268,758
BROTHERHOOD BANK	61	CAPITAL OUTLAY	\$ 1,922,277		\$ 1,922,277	\$ 1,033,422
BROTHERHOOD BANK	61	CAPITAL OUTLAY		\$ 3,174,284	\$ 3,174,284	\$ 3,069,003
BROTHERHOOD BANK	74	BOARD SCHOLARSHIP	\$ 278,615		\$ 278,615	\$ 67,651
LIBERTY BANK	11	GENERAL FUND		\$ 501,172	\$ 501,172	\$ -
COUNTRY CLUB BANK**	13/14	ABE-CONT. EDUCATION	\$ 269,800		\$ 269,800	\$ 648,272
COUNTRY CLUB BANK**	72	INCIDENTAL (AGENCY)	\$ 1,230,265		\$ 1,230,265	\$ 1,739,470
SECURITY BANK***	11	GENERAL FUND	\$ 19,140,420		\$ 19,140,420	\$ 13,071,678
SECURITY BANK	15	TECHNICAL ED FUND	\$ 821,421		\$ 821,421	\$ 889,716
SECURITY BANK	16	STUDENT UNION	\$ 1,503,197		\$ 1,503,197	\$ 798,121
		(AUXILIARY SERVICES)				
	11	GENERAL FUND			\$ -	\$ 1,000,000
UMB BANK *	17	PAYROLL	\$ -		\$ -	
TOTAL			\$ 25,682,943	\$ 3,675,456	\$ 29,358,399	\$ 22,586,091
	Current	Previous Month	Previous Year			
91-day Treasury Rate	0.110	0.100	1.930			
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.						
** No interest paid, no fees charged.						
***No Fees assessed by Security Bank and Brotherhood Bank.						

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2020 to June 30, 2021										
July 1, 2019 to June 30, 2020										
Month	FY2021	FY2020	FY2021	FY2020	FY2021	FY 2020	FY2021	FY2020	FY2021	FY2020
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									20,787,707	17,112,289
July	3,429,836	1,120,087	(5,377,634)	(5,848,294)	(1,947,798)	(4,728,207)			18,839,909	12,384,082
August	7,193,429	8,660,992	(6,050,200)	(7,083,680)	1,143,229	1,577,312	(21,297)		19,961,841	13,961,394
September	7,498,242	7,498,242	(7,442,728)	(7,442,728)	55,514	55,514			20,017,355	14,016,908
October	3,653,486	3,653,486	(8,032,248)	(8,032,248)	(4,378,762)	(4,378,762)			15,638,592	9,638,146
November	1,394,853	1,394,853	(5,767,127)	(5,767,127)	(4,372,274)	(4,372,274)			11,266,318	5,265,872
December	1,720,958	1,720,958	(5,808,633)	(5,808,633)	(4,087,675)	(4,087,675)			7,178,644	1,178,197
January	29,642,011	29,642,011	(6,059,800)	(6,059,800)	23,582,211	23,582,211			30,760,855	24,760,408
February	7,917,760	7,917,760	(10,685,251)	(10,685,251)	(2,767,491)	(2,767,491)			27,993,364	21,992,917
March	7,458,489	7,458,489	(11,474,491)	(11,474,491)	(4,016,002)	(4,016,002)			23,977,362	17,976,915
April	1,996,704	1,996,704	(6,479,676)	(6,479,676)	(4,482,972)	(4,482,972)			19,494,389	13,493,942
May	2,107,232	2,107,232	(5,442,154)	(5,442,154)	(3,334,922)	(3,334,922)			16,159,468	10,159,021
June	17,657,423	15,862,932	(5,234,246)	(5,234,246)	12,423,177	10,628,686			28,582,645	20,787,707
Totals	91,670,423	89,033,746	(83,854,189)	(85,358,329)	7,816,235		(21,297)	-		
Bold = Actual										
	10,623,265		(11,427,834)							
GL Balance	General Fund	\$ 19,140,420								
	TEC Fund	\$ 821,421								
		\$ 19,961,841								

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Debt Position**  
**YTD AUGUST 2020**

Debt Issuance	Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2020	Payments FY20 Due Date	Amount	Less Interest	Balance 6/30/2021
COP-Capital Lease Oblig	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$3,550,000	5/1/2021	\$618,440	\$108,440	\$3,040,000
	7/1/2013	6/1/2027	\$5,750,401	\$1,585,000	4/1/2023	\$1,205,000	6/1/2021	\$427,688	\$37,688	\$815,000
	12/1/2010	4/1/2026	\$25,940,000	\$1,770,000	4/1/2020	\$0	~~	~~	~~	~~
	3/1/2020			\$11,095,000	4/1/2029	\$11,095,000	4/1/2021	\$2,133,999	\$518,999	\$9,480,000
	3/1/2020			\$4,270,000	4/1/2029	\$4,270,000	4/1/2021	\$131,844	\$121,844	\$4,260,000
			<u>\$39,735,401</u>	<u>\$22,745,000</u>		<u>\$20,120,000</u>		<u>\$3,311,971</u>	<u>\$786,971</u>	<u>\$17,595,000</u>



**Predictive Model of Significant Annual Cash Flows - FY2021**

Inflows		Outflows		
	Description	Amount	Description	Amount
July				
August	State Aid - Disbursement 1	\$ 5,188,682	Insurance (Comprehensive)	(\$503,000)
September	Tax Distribution	\$ 2,715,643	Financial Aid Refunds	(\$1,300,000)
	Current Tax	\$ 953,284	COP - Interest on Debt (Certificates of Participation)	(\$366,848)
	Heavy Truck	\$ 330		
	Motor Vehicle	\$ 1,463,602		
	Commercial Motor Vehicle	\$ 8,536		
	Motor Vehicle Excise	\$ 10,792		
	RV	\$ 5,166		
	Delinquent	\$ 273,933		
	Financial Aid Draw	\$ 3,200,000		
October	Tax Distribution	\$ 781,857	COP - Interest on Debt	(\$54,220)
	Current Tax	\$ 1,285		
	Motor Vehicle	\$ 561,891		
	Commercial Motor Vehicle	\$ 1,836		
	RV	\$ 1,489		
	Delinquent	\$ 215,356		
November			COP - Interest on Debt	(\$18,844)
December				
January	Tax Distribution	\$ 22,225,361		
	Current Tax	\$ 20,542,198		
	Heavy Truck	\$ 6,242		
	Motor Vehicle	\$ 823,010		
	Commercial Motor Vehicle	\$ 16,153		
	Motor Vehicle Excise	\$ 11,332		
	RV	\$ 2,918		
	Industrial Revenue Bonds	\$ 477,786		
	Delinquent	\$ 345,722		
	State Aid - Disbursement 2	\$ 5,188,682		
	SB 155 Funding - Disb 1	\$ 1,835,000		
February	Financial Aid Draw	\$ 3,000,000	Financial Aid Refunds	(\$1,300,000)
March	Tax Distribution	\$ 1,609,997	COP - P & I (Principal and Interest)	(\$1,898,995)
	Current Tax	\$ 958,822		
	Heavy Truck	\$ 2,023		
	Motor Vehicle	\$ 346,474		
	Commercial Motor Vehicle	\$ 115,299		
	RV	\$ 861		
	Delinquent	\$ 186,518		
	April		COP - P & I	(\$564,220)
May		COP - P & I	(\$408,844)	
June	Tax Distribution	\$ 16,686,995		
	Current Tax	\$ 15,289,192		
	Heavy Truck	\$ 1,932		
	Motor Vehicle	\$ 966,586		
	Commercial Motor Vehicle	\$ 22,612		
	RV	\$ 4,038		
	Industrial Revenue Bonds	\$ 185,302		
	Delinquent	\$ 217,333		
	SB 155 Funding - Disb 2	\$ 1,700,000		

## ELECTRICAL USAGE

DATE	KWH	DOLLARS	CENTS	DATE	KWH	DOLLARS	CENTS
			PER KWH				PER KWH
<b>year 2012</b>	9,102,820	\$960,777	10.55	<b>year 2013</b>	9,781,828	\$974,199	10.17
<b>year 2014</b>	9,693,245	\$1,038,839	11.14	<b>year 2015</b>	7,217,301	\$832,768	11.79
1/28/2016	686,808	\$71,914	10.47	1/30/2017	669,778	\$67,660	10.10
2/26/2016	612,126	\$66,398	10.84	2/27/2017	520,873	\$59,658	11.45
3/30/2016	589,650	\$64,725	10.97	3/30/2017	571,377	\$66,275	11.59
4/29/2016	510,454	\$58,720	11.50	4/27/2017	488,937	\$62,282	12.73
5/27/2016	490,058	\$64,489	13.15	5/30/2017	519,433	\$63,673	12.25
6/30/2016	499,129	\$61,192	12.25	6/29/2017	493,221	\$63,308	12.83
7/28/2016	471,206	\$61,206	12.98	7/28/2017	517,966	\$69,963	13.50
8/30/2016	555,317	\$63,996	11.52	8/30/2017	509,347	\$65,091	12.77
9/29/2016	488,177	\$54,543	11.17	9/28/2017	471,352	\$68,199	14.45
10/28/2016	463,380	\$52,462	11.32	10/30/2017	510,088	\$66,797	13.09
11/29/2016	521,442	\$55,189	10.58	11/29/2017	440,328	\$72,722	16.51
12/29/2016	<u>614,663</u>	<u>\$58,846</u>	9.57	12/28/2017	<u>543,884</u>	<u>\$75,020</u>	13.79
<b>year 2016</b>	<b>6,502,410</b>	<b>\$733,680</b>	<b>11.36</b>	<b>year 2017</b>	<b>6,256,584</b>	<b>\$800,648</b>	<b>12.79</b>
1/30/2018	693,552	\$89,219	12.86	1/30/2019	609,645	\$83,726	13.73
2/28/2018	607,766	\$81,656	13.43	2/27/2019	625,832	\$80,202	12.81
3/28/2018	523,914	\$76,238	14.55	3/28/2019	554,141	\$78,123	14.09
4/27/2018	543,350	\$80,058	14.73	4/29/2019	510,325	\$73,381	14.37
5/30/2018	489,912	\$69,589	14.20	5/30/2019	441,276	\$66,651	15.10
6/28/2018	465,616	\$66,247	14.22	6/27/2019	436,477	\$63,796	14.61
7/30/2018	508,674	\$65,879	12.95	7/31/2019	537,680	\$64,553	12.00
8/30/2018	519,245	\$66,724	12.85	8/29/2019	494,320	\$67,133	13.58
9/28/2018	441,010	\$67,393	15.28	9/27/2019	485,749	\$63,507	13.07
10/30/2018	523,678	\$74,199	14.16	10/30/2019	528,274	\$73,213	13.85
11/29/2018	553,893	\$79,005	14.26	11/26/2019	440,981	\$65,663	14.89
12/28/2018	<u>566,892</u>	<u>\$80,894</u>	14.27	12/30/2019	<u>524,192</u>	<u>\$72,943</u>	13.91
<b>year 2018</b>	<b>6,437,502</b>	<b>\$897,101</b>	<b>13.98</b>	<b>year 2019</b>	<b>6,188,892</b>	<b>\$852,891</b>	<b>13.83</b>
1/30/2020	501,163	\$72,729	14.51				
2/28/2020	507,458	\$71,243	14.03				
3/30/2020	488,515	\$73,813	15.10				
4/30/2020	279,539	\$47,494	16.90				
5/28/2020	296,200	\$53,723	18.13				
6/30/2020	412,142	\$61,005	14.80				
7/30/2020	456,500	\$64,387	14.10				
8/28/2020	417,396	\$58,039	13.90				



# BOARD OF TRUSTEES REPORT

## HUMAN RESOURCES

### SEPTEMBER 2020

#### **Human Resources Update**

The HR IS and Payroll departments continued to meet this month with Ellucian representatives to discuss HRIS system changes and test new automated functions within the system.

#### **Employment**

- This month the Human Resources Department has been exploring and testing a new function in the applicant tracking system, Applicant Stack, that will give us the ability to upload new hire forms and track the completion of our new hire paperwork electronically. This will also allow all new hires to complete the forms in an electronic format.
- Effective this month the Human Resources Department in conjunction with Payroll and Student Services has change the hiring process to have Human Resources enter student worker information into the HRIS system and store the files electronically.

## BOARD OF TRUSTEES REPORT

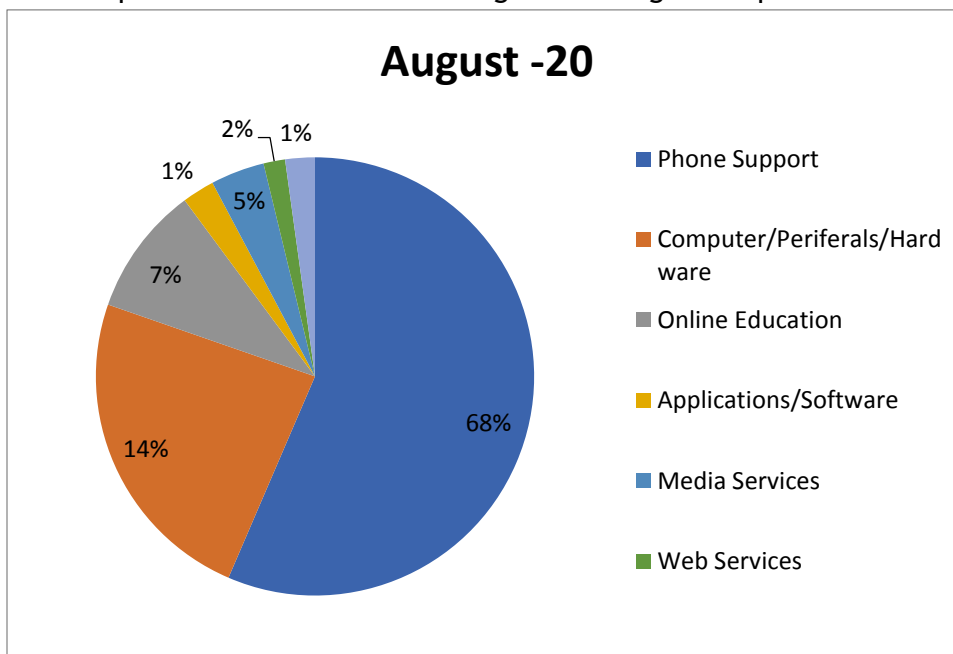
Peter Gabriel, Chief Information Officer

### ACADEMIC SUPPORT

- Facilitated numerous online meetings including Finance Committee, Chat with the president, Chat with the VPAA and special meeting of BOT.
- Created and delivered online training to faculty and staff including four sessions for faculty during back to school week.
- Developed and delivered surveys on face mask coverings and Murals.
- Responded to various help desk tickets.
- One on one sessions with faculty regarding MS Teams for recurring virtual office hours.
- Delivered custom training to CEB faculty covering the use of MS Teams.
- Supported the roll out of dual factor authentication for faculty and staff.
- Created video instruction for new students and tech tips for staff and faculty.

### COMPUTING SERVICES

- 705 tickets were issued during the month of August- 959 tickets were resolved.
- The average time spent on each ticket was 2.83 days.
- 1305 helpdesk calls were taken in August - average time per call was 5.27 minutes.



### MEDIA SERVICES

- Setup, and recorded the monthly Board of Trustees Meeting. Made a broadcast copy for the college's cable channel, and a video archival of the Board of Trustees Meeting.
- Setup via zoom a virtual Board of Trustees Meeting.

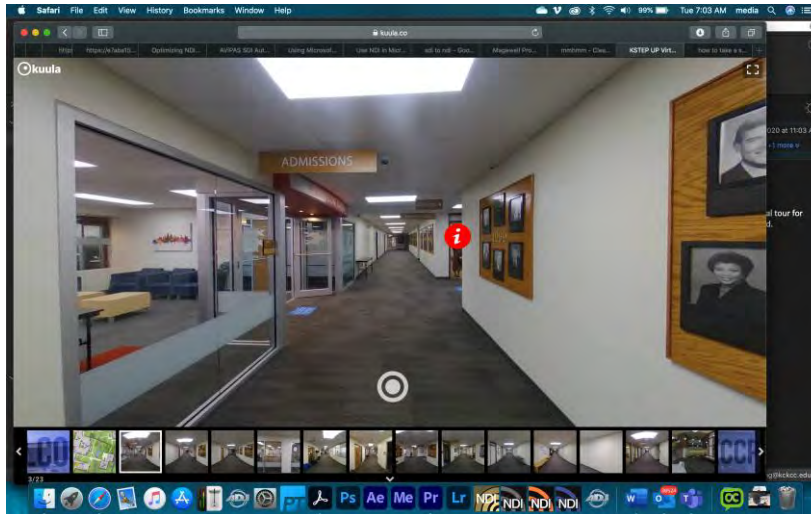
- Live streamed Dr. Mosier to KU Med for the GED graduation. The setup included a send and return broadcast feed for the live event. The live stream was in the Center for Teaching Excellence at the Learning Commons.



- Live streamed “Women’s Equality Day” on August 26, 2020. The live stream had 22 viewers. Uploaded the video to the college’s YouTube channel with 10 viewers and an average view time of 3:39.
- Installed 18 TVs in 6 classrooms, with connectivity to each TV from teaching station computers. Media Services, Computing Services, Network Services, and Facilities Services worked together for 4 days to have technology up and running by the first day of school. These rooms are in the Humanities Building as part of the remodel phase for active learning.



- Made a virtual tour for the KSTEP Program. The virtual tour included a 360-degree view of Admissions area for future students.



- Training instructors to present materials in a virtual environment.

## NETWORK SERVICES

- Student Recruiter Web App Availability - 95%
- MyDotte Web App Availability - 95%
- Email Availability for employees and students - 99.7%
- WebAdvisor Web App Availability - 95%
- Network Switch and Phone and Availability - 90%
- The drop in the above availability figures was due to a couple of outside factors that were out of our control. Our internet service provider experienced a DNS issue with an upstream provider on 8/30 for a few hours. Storms and a power outage also affected power and switch/network availability at TEC. When issues occur in the future, the figures will be separated by campus location to better reflect availability.
- Multi-factor authentication has been turned on for 99% of Staff and Faculty.
- Cyber Security Classroom equipment rack has been delivered and put in place. Internal network connections have been racked in the cabinet.
- 100 laptops and docking stations have been delivered to ITIS and are in the process of being imaged and delivered to users. Due to the high demand on laptops with our vendor, an additional 20 laptops were ordered to offset the need for new Staff and Faculty that started for the Fall semester.
- Groundwork is being done to enable Self Service Password Reset (SSPR) with Microsoft. This will be implemented to help reduce the number of Helpdesk calls for password resets and it will allow us to follow password “best practices” including complexity. It will enable users to reset their own password or unlock their account, by answering the security questions that they chose the answers and provided answers.

## Kansas City Kansas Community College - FY 2020-21 Board Goals

Board Goals	Board Tasks/Actions to which policy recommendations should be made as needed
1. Monitor student progress and satisfaction.	<p>1.1 Review Kansas Board of Regents Performance Report for KCKCC institutional performance for Increases in the following:</p> <ul style="list-style-type: none"> <li>• first to second year retention rate of first-time fulltime college ready students;</li> <li>• number of certificates and degrees awarded;</li> <li>• percent of students employed or transferred;</li> <li>• success rate in non-developmental courses enrolled by students who were successful in developmental courses;</li> <li>• number/percentage of Hispanic students enrolled at KCKCC; and</li> <li>• fall to spring retention of non-college ready students.</li> </ul> <p>1.2 Review results of student satisfaction surveys as they are conducted.</p> <p>1.3 Receive reports on programs that historically serve underrepresented students.</p>
2. Monitor employee, student, and community data.	<p>2.1 Review data to determine the degree to which employee, student and community diversity compare.</p> <p>2.2 Receive hiring data on ethnic, gender, and age diversity of applicant pools and final hires in management, faculty, and staff positions.</p> <p>2.3 Actively monitor and support College efforts to further diversity and inclusion initiatives that create an environment that reflects our community.</p> <p>2.4 Stay informed of the number of students and employees impacted by COVID-19.</p> <p>2.5 Monitor student enrollment trends and related fiscal impacts on the College and support necessary adjustments to the College's Academic Catalog.</p>
3. Further develop positive relationship with president to ensure success for the Board, the president, and the college.	<p>3.1 Continue to provide assistance in connecting the president with the community in Wyandotte and Leavenworth Counties.</p> <p>3.2 Provide clear direction to the president as a unit not as individuals.</p> <p>3.3 Assist president to ensure he is enabled to dedicate sufficient time to accomplish key strategic priorities.</p>
4. Support strategies that ensure the long-term fiscal health and physical maintenance of the college.	<p>4.1 Ensure that allocation of financial and human resources best serves students.</p> <p>4.2 Ensure a sustainable economic future for the college through policy adoption and monitoring, ongoing review of</p>

## Kansas City Kansas Community College - FY 2020-21 Board Goals

	<p>short and long-range budgets and expenditures, and supporting necessary adjustments to college class portfolio.</p> <p>4.3 Review capital outlay projects and expenditures and the deferred maintenance plan.</p> <p>4.4 Monitor and provide input to the president on faculty negotiations.</p> <p>4.5 Advocate on behalf of the College to maintain appropriate state and federal funding, grow philanthropic resources, provide high quality education and support services to the community while maintaining affordable student tuition.</p> <p>4.6 Support and monitor planned college expansion initiatives.</p>
5. Create and maintain a high-functioning Board unit by adhering to principles of effective Boardsmanship.	<p>5.1 Conduct Board self-evaluation.</p> <p>5.2 Annually, familiarize, update and review Trustee Handbook to include ethics and conflicts of interest.</p> <p>5.3 Initiate and commit to continued Trustee professional development with expansion of budget and finance training.</p> <p>5.4 Create and provide a uniform Trustee Candidate new Trustee orientation and mentorship process.</p> <p>5.5 Adhere to Trustee Conduct provision in the Trustee Handbook.</p>
6. Support KCKCC Strategic Plan Priorities, Goals and Initiatives.	<p>6.1 Monitor strategic plan progress and meeting of Key Performance Indicators (KPIs).</p> <p>6.2 Monitor progress on HLC related activities that lead the College to eliminate any accreditation deficiencies.</p>
7. Enhance image of the college in the community.	<p>7.1 Enhance the College Mission and Vision through strategic advocacy with:</p> <ul style="list-style-type: none"> <li>• local, state and federal government entities;</li> <li>• individual community members and community/civic organizations; and</li> <li>• philanthropic entities.</li> </ul> <p>7.2 Ensure development and distribution of annual report from the Board to the community.</p> <p>7.3 Engage and support the work of the KCKCC Foundation.</p> <p>7.4 Create and implement Community Engagement Plan.</p>