



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Agenda
November 17, 2020 – 5:00 P.M.

Meeting Location: Virtual - Zoom Webinar Meeting

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**
3. **Approval of Agenda**
4. **Audience to Patrons and Petitioners (5-minute limit)**
5. **Recognitions/Presentations:**
 - Presentation of “I See You” Spotlight Awards, instituted by the Office of Student Activities. Presented by Dr. Delfina Wilson, Vice-President of Student Affairs and Mr. Jerry Pope, Interim Vice-President of Academic Affairs.
 - Annual KCKCC Board of Trustees Food Drive. Presented by Chair Ray Daniels.
6. **Communications** – None scheduled.
7. **Board Committee Reports**
8. **Consent Agenda:**
 - (Item A) - Approval of Minutes of the October 20, 2020 Meeting
 - (Item A1) - Approval of Minutes of the October 20, 2020 Special Meeting
 - (Item A2) - Approval of Minutes of the October 30, 2020 Special Meeting
 - (Item B) - Approval of Recommendations for Payment
 - (Item C) - Approval of Ratification Items
 - (Item D) - Approval of Personnel Items
9. **Student Senate Report** – Mr. Destin Williams, President & Mr. Oscar Alvarez, Vice-President

10. **President's Report** – Dr. Greg Mosier
11. **Vice President Academic Affairs Report** – Mr. Jerry Pope, Interim
12. **Vice President Student Affairs Report** – Dr. Delfina Wilson
13. **Vice President Strategic Initiatives & Outreach Report** – Ms. Tami Bartunek
14. **Chief Financial Officer Report** – Mr. Michael Beach
15. **Chief Human Resources Officer Report** – Ms. Christina McGee
16. **Chief Information Officer Report** – Mr. Peter Gabriel
17. **Unfinished Business** – None scheduled.
18. **New Business:**
 - a. Approval of the KCKCC Racial Equity Statement. Presented by Mr. Darren Elliott and Mr. Destin Williams. [<Attachment>](#)
 - b. Approval of affidavit for Lansing Correctional Facility as an additional KCKCC educational location. Presented by Mr. Jerry Pope. [<Attachment>](#)
 - c. HLC Institutional Actions. Presented by Dr. Greg Mosier. [<Attachment>](#)
19. **Executive Session(s)** – None scheduled.
20. **Adjournment**

Next Meeting of the Board of Trustees:

Tuesday, December 15, 2020 - 5:00 p.m. – Virtual Meeting



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KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Agenda
AMENDMENT
November 17, 2020 – 5:00 P.M.

Meeting Location: Virtual - Zoom Webinar Meeting

18. New Business:

- c. Three New Programs for Approval (Diesel Technician Certificate B and AAS, Surveyor Technician Certificate B and AAS, And Automation Engineer (Advanced Manufacturing) Certificate B and AAS). Presented by Mr. Jerry Pope.
<Attachment>*
- d. HLC Institutional Actions. Presented by Dr. Greg Mosier. <Attachment>

*The attachment is included in the November 17, 2020 Board Information Packet.



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KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Minutes
October 20, 2020 – 9:00 A.M.

Meeting Locations: KCKCC – Pioneer Career Center in Conference Room (Room 146, physical) &
Zoom Webinar Meeting Room (virtual)

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairman Ray Daniels called the meeting to order at 9:00 a.m. The Pledge of Allegiance was led by Trustee Linda Sutton.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brune, Criswell, Daniels, McIntyre, Sutton. Trustee Rosalyn Brown was not present.
3. **Approval of Agenda:** Chair Daniels called for a motion to accept the Agenda. Vice-Chair Criswell made the motion to accept the agenda. Trustee Sutton seconded the motion.
The Motion Carried.
3. **Audience to Patrons and Petitioners** (5-minute limit): Chair Daniels addressed those attending the meeting in-person and via Zoom. He invited attendees interested in addressing the Board to come to the podium or raise their hand in the chat room to be acknowledged. After receiving no response from the audience, Chair Daniels moved forward to the next agenda item.
4. **Recognitions/Presentations:** Chair Daniels invited Dr. Delfina Wilson, Vice President of Student Affairs, to the podium to make her presentation. Dr. Wilson introduced the “I See You” Spotlight Awards, instituted by the Office of Student Activities, in an effort to offer students and employees the opportunity to celebrate and recognize one another. This award meets several of the strategic priorities of the KCKCC 2020-23 Strategic Plan. For more information and for the link to submit a nomination online, please go to the KCKCC website. Dr. Wilson presented the first 3 awards to:
 - Ms. Melissa Davis, Student Success Advisor at PCC. Ms. Davis was nominated by Ms. Kim Taylor for the insight, knowledge, and care she expresses for the students.

- Officer Steven Phips at PCC, KCKCC College Police at PCC. Officer Phips was also nominated by Ms. Kim Taylor for exemplifying the mission of KCKCC, inspiring, and serving others.
- Ms. Marcia Irvine, Director at PCC. Ms. Irvine, nominated by Ms. Kim Taylor, works tirelessly to serve the employees and students at PCC and goes above and beyond for the welfare of those attending the College.

Chair Daniels congratulated each awardee on behalf of the Board. He thanked them for their support to the employees and students at KCKCC and added that the Board is thrilled to be at PCC for the annual meeting and grateful for the hospitality expressed here.

5. **Communications:** With no scheduled communications, Chair Daniels moved to the next agenda item.
6. **Board Committee Reports:** : Chair Daniels called for reports from the Board Committees. On behalf of the Board Finance Committee, Vice-Chair Criswell stated that in their last meeting on October 13th, the following items were discussed:
 - Student Housing project
 - KCKCC Downtown project
 - COVID-19 financial impact updates
 - Special revenue bonds
 - Sales tax exemption

Vice-Chair Criswell concluded that the committee covered many topics in their meeting. The College continues to progress strongly.

On behalf of the Board Policy Committee, Trustee Sutton shared that there are policies currently moving through the review process. The expectation is to have these policies for approval by the full Board before the end of the year.

Trustee Ash provided a recap of the ACCT 2020 Leadership Congress, which was a virtual conference that occurred October 5th – October 9th, 2020. He shared that there were many interesting sessions that offered a lot of good insight. The opportunities to visit informally in between sessions with other trustees around the country was missed, but it was a great conference. Dr. Daniels commended Brune on the notes taken and shared from the sessions. Trustee Brune added that she found the sessions power packed. She noted the passion that the people in this environment have; everyone is committed to student success! Trustee Brune concluded that it was a great experience for her as a new trustee. Trustee Sutton added that there was a great session about governance. She shared that in one meeting one college mentioned that in every Board meeting, they read the mission statement and suggested that this may be something for the KCKCC Board to adopt. Trustee McIntyre shared that she downloaded the ACCT Diversity, Equity and Inclusion checklist and implementation guide and suggested that the Board review

the document on a regular basis and consider adopting the ACCT Pledge for Diversity, Equity, and Inclusion.

Chair Daniels thanked the Board for sharing from their experiences at the conference. He added that the Board has committed to professional development this year in addition to the financial aspects, and addition of equity and inclusion matters. Chair Daniels shared that he, too, appreciated the sessions in the conference, especially a great one on student success. He invited the Board members who suggested ideas to please present them in a written manner for consideration.

7. **Consent Agenda:** Chair Daniels called for a motion to accept the Consent Agenda. Vice-Chair Criswell made the motion to accept the Consent Agenda. Trustee McIntyre seconded the motion. **The Motion Carried.**
8. **Student Senate Report:** Chair Daniels called for the Student Senate report and welcomed Mr. Destin Williams, the Student Senate President, and Mr. Oscar Alvarez-Alonzo, the Student Senate Vice-President, to the Board meeting to present on behalf of the students. Mr. Williams and Mr. Alvarez-Alonzo reported the following –
 - Student Senate meetings day and time has changed to Fridays from 1:30- 2:30. The meetings will be offered as hybrids, both in-person and via Zoom. The remaining meeting dates for fall semester are Oct. 23rd, Nov. 6th, and Nov. 20th.
 - Kids Halloween Drive-In Movie Night will be held on Friday, Oct. 30th from 7:00 p.m. – 9:30 p.m. in parking lot D. The movie that will be shown is, “CoCo”. Twenty clubs in partnership with KU TRIO will be making goodie bags for the event. There will be a Halloween costume contest, a car costume contest sponsored by AAUW, and rolling balloon artist. Each car will receive a free large pizza as well.
 - Last month, the Student Senate leadership met with the Interim Vice President of Academic Affairs, Mr. Jerry Pope, the Dean of Student Services, Dr. Shawn Derritt, and Vice President of Student Affairs, Dr. Delfina Wilson to discuss student success concerns.
 - Mr. Williams met with Dr. Mosier for their monthly President to President meeting.
 - Discussed 13 policies at the Student Senate meetings on Wednesday, Sept. 23rd and Friday, Oct. 9th. Additionally, the students reviewed the Black Lives Matter Equity statement drafted by Faculty and Staff Senate. Student Senate is in the process of drafting a statement as well.
 - Student Senate was informed by KCKCC administration at the Oct. 9th meeting that Spring Break 2021 is cancelled.
 - All student clubs and organizations have been meeting regularly either virtually, in-person, or with a hybrid of both in-person and virtually. Some clubs have been hosting virtual or in-person events where social distancing was observed.

Mr. Williams concluded the report and asked the Board for any questions. Dr. Mosier congratulated Student Senate on offering a wonderful set of activities for students and student families. He added that they are really being creative in social distancing. Chair Daniels thanked Mr. Williams and Mr. Alvarez-Alonzo for their report.

9. **President's Report:** Chair Daniels called for the President's report. Dr. Greg Mosier reported the following –

- Dr. Mosier pointed out that as is evident in the Student Senate report and the Board report, while working within the confines and boundaries of the pandemic, KCKCC continues to provide educational support and services to our college community.
- Echoed that it is great to be at the Pioneer Career Center for the Board meeting and offered congratulations to the first "I See You" award recipients.
- Still doing very well as a college with managing COVID-19. To date, there have been no infection spreads or outbreaks on college locations. Last week, there were two students and two employees who reported being COVID positive. Those people are currently self-isolating.
- Reminded everyone to be mindful of maintaining 6-foot distance when meeting in person. The main purpose is to keep everyone safe.
- The long-term healthcare facilities where our students in the healthcare fields of study may perform clinicals, may require the students to have two COVID tests each week at the student's expense. The Council of Presidents in accordance with KACCT are working together to ask the state for COVID testing for these students as well as for the student athletes in spring when they begin competing pending circumstances are better with COVID. Calculations for covering those needing testing at KCKCC in spring 2021 are 14,700 tests through June 2021.

Chair Daniels asked who administers the COVID tests for students? Dr. Mosier answered that there are medical facilities that would administer the tests.

- Excited to report that KCKCC has two Harvard Fellows. Dr. Delfina Wilson, Vice President of Student Affairs, and Dr. Mihir Chand, Director of Institutional Effectiveness, have been accepted into a Harvard study on student success. Their research will be focused on KCKCC's student success in our technical education programs.
- Excellent news from the Accreditation Commission for Education in Nursing (ACEN) last week our associate degree in Nursing program was granted full accreditation with no conditions.
- Merchant McIntyre and Associates, the grant writing organization that the College began working with last month, has already identified multiple grants that the College may pursue. Dr. Mosier shared a few grants that KCKCC will submit for.
- Amazon has agreed to build a new distribution center in the Woodlands area. It is a \$110 million dollar investment from Amazon and will bring many new jobs.
- Shared about the national recognition that the College is getting by having write-ups in a nationally distributed publication, "Kansas City Visions."

- KCKCC is looking to participate in a monthly podcast with KC Cares as an opportunity to continue to tell KCKCC's story and share about what the College has to offer.
- Recently, Dr. Mosier joined the Kansas City Business Journal's Leadership Trust which will provide opportunities for him to write articles about community colleges and support economic growth.
- Last month, Dr. Mosier sat on a panel hosted by the Hunt Institute to talk about ensuring equity and inclusion in education during COVID, both secondary and higher education. He was the only representative from Kansas. It was cosponsored by the Kauffman and Hall Family Foundations.
- Welcomed the new Research and Data Analyst, Ms. Akanksha Mohite. Glad to have her onboard.
- Reemphasized the College's full commitment to increasing its capacity around equity and inclusion. We are very close to finalizing a position description for a new Director of Equity and Inclusion position.
- Continue to make good progress in the Downtown Community Education Center. On Thursday, Dr. Mosier will be presenting at the District 4 – State of the District town hall meeting with Commissioner Harold Johnson, Mayor David Alvey, our district attorney and others.

Chair Daniels commented that it was not very long ago when the College was concerned about the Nursing program. He commended the Nursing staff for their hard work and their success in turning things around. Chair Daniels asked for any questions or comments for Dr. Mosier.

Vice-Chair Criswell thanked Dr. Mosier for his commitment to keeping things running well in the midst of COVID. She commended him on the great job he is doing.

Trustee Ash echoed Vice-Chair Criswell's comments about Dr. Mosier's success. He, then, made a motion to accept the President's report. Trustee McIntyre seconded the motion.

The Motion Carried.

10. **Vice President Academic Affairs Report:** Chair Daniels called for the Vice President of Academic Affairs (VPAA) report. Mr. Jerry Pope, Interim VPAA, reported the following –
 - Dr. Cynthia Goudeau, Director of Assessment, has been doing a lot of great work in helping the College to make the desired improvements noted in our HLC report. This includes a 3-part training series for program coordinators, lead instructors, and deans that focuses on assessment planning, curriculum mapping, and action planning.
 - Learning Commons has instituted a new web-based reservation system called Live Seats, which allows students to reserve individual learning spaces and study rooms in the Learning Commons.
 - Arts, Communications, and Humanities – the 2nd Annual Impact Vocal Festival. This year the festival has gone virtual with 25 middle school, high school, collegiate, community, and semi-pro vocal ensembles from 10 states and 3 countries that will perform virtual and participate in clinics.

- Downbeat Magazine, a premiere jazz publication in the U.S., our jazz groups have received multiple awards over the years. The organization interviewed a few full-time faculty members in the Music department as well as Mr. Pope to learn what KCKCC is doing in music education during COVID. The interview will be published in the January 2021 issue of Downbeat Magazine.
 - Congratulations to adjunct professor of Art, Prof. Susan Speck, who chaired and curated a national festival here in the Crossroads District of Kansas City, MO.
 - Career and Technical Education - there is a lot of work being done to raise money and apply for grants for funding for the Second Chance Pell program at the Lansing Correctional Facility where we hope to begin the Welding program in spring 2021. Many thanks to Donna Shawn and her team as the College has received over \$148,000 dollars for the program. We have also received a \$10,000-dollar federal donation from the JE Dunn Philanthropic Foundation. There was also another donation of \$2,000 dollars from Evergy. There is lots of collaboration and support for the program.
 - The students in the Electrical Technology program at the Pioneer Career Center are working on a community house project. Mr. Pope thanked them for the work they are doing for our community.
 - Health Professions has two new certificates this year, the Emergency Medical Services certificate, and the Fire Science certificate. These certificates are short certificates, and the College is happy to announce that we may have graduates from the programs as early as this semester.
 - As Dr. Mosier mentioned, the Nursing department received full accreditation from ACEN.
 - We were very sorry to learn of Ms. Regina Smith's passing in September 2020. She worked at KCKCC for over 30 years. The loss leaves a huge whole in many of our hearts. Our thoughts and prayers are with her family, friends and colleagues.
 - Mathematics, Science, and Business Technology, Dean Ed Kremer and Dr. Ishfaq Ahmed are collaborating with Merck Animal Health, Thermo Fisher, and Aerotek in the biomanufacturing technology program.
 - Behavioral Sciences - the Christian Student Union, with the help of their club sponsor, Ms. Karisse Whyte, distributed over 50 COVID Survival Kits to KCKCC employees and students in September.
 - The virtual reception for the latest Art Galley project, "Audacity: The March to Women's Rights" occurred on Wednesday, Sept. 9th.
 - The coordinator of the Criminal Justice program, Prof. Susie Tousey, is working to prepare a proposal for the Walmart Foundation's First Responders Community grant. Mr. Pope concluded his report and asked the Board for any questions.
- Vice-Chair Criswell commended Mr. Pope for promoting the arts with such creativity. She shared that she believes that the arts assist people in feeling human and expressed great gratitude for the efforts made. Trustee Sutton shared her excitement to see that programs are still moving forward and expressed her pleasure in seeing the grant funds come through for Ms. Donna Shawn and the students in the Welding program.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Vice President of Academic Affairs report. Vice-Chair Criswell made a motion to accept the Vice President of Academic Affairs report. Trustee Brune seconded the motion. **The Motion Carried.**

11. Vice President Student Affairs Report: Chair Daniels called for the Vice President of Student Affairs (VPSA) report. Dr. Delfina Wilson reported the following –

- COVID Update – the College is working very closely with Unified Government Public Health department to help with contact tracing and supporting the health and safety of our employees and students.
- We are making sure we are holding one another accountable with wearing masks properly and observing social distancing. Dr. Wilson reminded faculty that if they have students that are not feeling well, to have them contact the nurse by phone or emailing the nurse at nurse@kckcc.edu.
- Financial Aid department received a National Supplemental Educational Opportunity grant to help aid the students who had applied for the COVID Relief Fund but were not awarded due to the funds running out. The Financial Aid office received \$50,000 dollars to support those students.
- Strategic Enrollment Management Plan (SEM Plan) – is now back on track. Dr. Wilson, Dr. Kremer, Ms. Lewandowski, and Dr. Derritt all have goals and initiatives that they are working on. The 4 areas of focus are the lifecycle of a student at KCKCC – Recruitment Period, Onboarding Period, Persistence and Retention Period, and Student Goal Completion/Graduation Period. The SEM Plan team are working towards building goals that are manageable as a living document. They are planning to present draft to Board in January 2021.

Chair Daniels commended Dr. Wilson for focusing on goals and graduation since some students may not be looking to graduate. Dr. Mosier added that there will be a survey of students to learn why students come to KCKCC and whether they meet their goal for attending KCKCC. He added that national metrics do not gauge the students who are not looking to graduate or gain a certificate.

- Dr. Wilson continued that policies and procedures are in progress of review.
- Met with Student Senate to inform them of the upcoming spring 2021 schedule changes.
- Received the Game Room proposal from the Student Senate. The proposal will be reviewed and shared with President's Cabinet for review.

Dr. Wilson concluded her report and asked for any questions from the Board. Vice-Chair Criswell asked whether, on an annual basis, the students receive a review of the Student Code of Conduct. Dr. Wilson answered that the students receive an email that directs them to the Student Code of Conduct at the beginning of each semester. Student athletes and those who live in student housing are in meetings where the Student Code of Conduct is reviewed more frequently. Additionally, there will be an addendum added to the Student Code of Conduct that reflects the guidelines as it relates to COVID.

Trustee Sutton shared her appreciation of the efforts to return to the Strategic Enrollment Management Plan. She also offered her congratulations Dr. Wilson and Dr. Chand from the Board on the Harvard Fellowship.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Vice President of Student Affairs report. Trustee Sutton made a motion to accept the Vice President of Student Affairs report. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

12. Vice President Strategic Initiatives & Outreach Report: Chair Daniels called for the Vice President of Strategic Initiatives & Outreach (VPSIO) report. Ms. Tami Bartunek reported the following –

- Congratulated KCKCC and the Marketing department for winning out of 4 categories – one gold and 3 silvers medals from the National Council for Marketing & Public Relations (NCMPR) and the Pacesetter of the Year award won by Dr. Mosier. Ms. Bartunek congratulated her team and shared that they are “small but mighty.”
- Continues to meet twice weekly with the county and local organizations to stay current on COVID updates and information.
- Working with the Women’s Chamber Foundation to host the Annual Purses with a Purpose event. It will be virtual this year. Mr. Randy Royer and the Media Services team will be supporting the event on Thursday, Nov. 12th at 6:30 p.m. This year, Ms. Bartunek partnered with Ms. Margaret Steele, Manager of Community Relations at Kansas Gas Service, to provide the “Weekend Party in a Purse” package. The proceeds go to scholarships offered by the Women’s Chamber Foundation.
- Foster Adopt Connect organization located in Kansas City, MO. They are moving into Downtown KCK to provide support to potential future students. Dr. Derritt and Ms. Lewandowski will spearhead the project
- Student Housing Groundbreaking Ceremony is in the works and tentative scheduled for February 2021.
- In addition to the KC Visions book, KCKCC has an ad in the “Making It in The Dotte” publication. Both books came out in the same week!
- Updating ads for Winter/Spring enrollment period with a significant update with theme. Ms. Bartunek invited feedback from the Board when they see the ads.
- Marketing partnering with Donna Shawn to promote women in technology programs. Ms. Kelly Rogue, Public Information Manager, came up with the plan to run on social media platforms. One post reached over 85,000 people!
- Machine Technology ad had 118,000 reaches!
- Virtual Campus Update – beta site will be set up in the next few days for testing. This will work with the Strategic Enrollment Management plan.
- Site navigation updated a few months ago, now working with the Academic programs to update pages to make information easy to locate on the website for students.

Ms. Bartunek concluded her report and invited questions from the Board. Vice-Chair Criswell thanked Ms. Bartunek for an excellent report on the progress. She applauded the

efforts of advertising to the manufacturers with the ad in the “Making it in the Dotte” publication. Trustee McIntyre added that the Virtual Campus would provide a serious reach to students for the College.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Vice President of Strategic Initiatives & Outreach report. Trustee Sutton made a motion to accept the Vice President of Strategic Initiatives & Outreach report. Trustee Ash seconded the motion. **The Motion Carried.**

13. **Chief Financial Officer Report:** Chair Daniels called for the Chief Financial Officer’s report. Mr. Michael Beach reported the following –

- Finance team providing support for Student Housing project.
- Completed field work for the annual audit.
- Dispersed remaining CARES Act funds to the students roughly \$1 million dollars plus the College and KCKCC Foundation fund matches as well.
- Bookstore doing well. A vending machine was purchased and placed in Learning Commons to provide students with the means of purchasing simple supplies that the students may need without leaving the building.
- Facilities crew are completing many projects across KCKCC campuses.
- Elevator project has started and will continue to move to completion.
- Goals for facilities include painting projects, resurfacing of Humanities roofing; Learning Spaces working on next phase of learning spaces upgrades such as labs in Science hallways.
- Police officers continue to complete necessary training.
- College continues to perform well financially; doing quite well during the pandemic period managing expenses and being fiscally responsible without jeopardizing the quality of services provided.
- Tracking almost a percentage point better than last year this time; expenses and net income are significantly better than last year.
- Received aid for student support services in the amount of \$3.7 million dollars in financial aid and additional funds from the CARES Act.
- Payroll expenses increased due to cost of living increases and adjunct faculty expenses. Our total payroll expenses were \$140,000 dollars less than last year YTD.
- September installment of property taxes received was \$3.2 million dollars.

Mr. Beach concluded his report and asked for any questions from the Board. Trustee Sutton asked about the roof repairs. Mr. Beach answered that the roof has special treatment to maintain the efficiency of the building for heating and cooling. Due to weathering events it wears regularly and must be repaired periodically.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Chief Financial Officer’s report. Vice-Chair Criswell made a motion to accept the Chief Financial Officer’s report. Trustee Sutton seconded the motion. **The Motion Carried.**

14. **Chief Human Resources Officer Report:** Chair Daniels called for the Chief of Human Resources Officer's report. Ms. Christina McGee reported the following –

- Health and Benefits committee met twice to review the renewal and plan options.
- Biometric screening was held on campus for employees; numbers were not as high due to COVID. The College wants to make sure employees are doing this annually. Forty people received flu shots and twenty received health screenings.
- Training and development through Knowledge City. The software has been attained and issued the Title IX and Clery Act training for October. Harassment and Discrimination training has been added.
- Exit Interview information - 4 interviews were conducted this month and 6 new employee surveys received. HR will look deeper into some of the details, but most are COVID-related.

Ms. McGee concluded her report and asked the Board for any questions. Vice-Chair Criswell asked whether the compliance training included any information security training. Ms. McGee answered that the compliance training are Title IX, Clery Act, and Harassment/Diversity training. Information Security may be available on the platform. This may be something the College can consider adding in the future.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Chief Human Resources Officer's report. Vice-Chair Criswell made a motion to accept the Chief Human Resources Officer's report. Trustee Brune seconded the motion. **The Motion Carried.**

15. **Chief Information Officer Report:** Chair Daniels called for the Chief of Information Officer's report. Mr. Peter Gabriel reported the following –

- Thanked Media Services for their work through the issues as we go through the meeting.
- SSPR testing complete; will be rolled out for employees and students. All employees and students will now be pushed to a portal to set up ability to reset password through a few different means.
- PaperCut Follow Me printing has been installed on some of the printers on campus (Konica Minolta). Once it is on all of the printers on campus, Follow Me allows an employee to securely print from any computer on campus. The print job goes into a queue and waits for the person to print from any printer selected. This service will help get a better idea of the printing costs. Eventually all employees and students will be able to swipe ID cards to release print jobs.
- Planning to connect with Ms. McGee to add information security to compliance training.
- Jokingly thanked Vice-Chair Criswell for mentioned uptime on system. The uptime has returned to its normally high rate; it seems to go bad whenever someone mentions it.
- Setting up CRM Advise software system.
- Working to get laptops for all employees to make them more mobile.

Mr. Gabriel concluded his report and asked the Board for any questions. Vice-Chair Criswell asked if the KCKCC ID cards would be changed to FollowMe ID cards. Mr. Gabriel confirmed that they would.

Chair Daniels echoed the thanks of Mr. Gabriel to the Media Services team for working on getting the meetings to happen. He asked if there were any final comments or questions. Hearing none, he called for a motion to accept the Chief Information Officer's report. Trustee Sutton made a motion to accept the Chief Information Officer's report. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

16. **Unfinished Business:** Chair Daniels acknowledged that there was no unfinished business scheduled. The Board moved to the next agenda item.

17. **New Business:**

- Chair Daniels called for the presentation of the Revised 2020-2021 KCKCC Academic Calendar to be presented by Mr. Jerry Pope. Dr. Mosier introduced Mr. Pope. Mr. Pope proposed to remove spring break following the lead of other colleges in the state in the best interest of the students. He shared with the Board that this was a joint effort the work with Faculty Senate and VPAA and their preference was to start classes on time. The dates for the first half of spring semester are the same. The holiday on the Friday of March 18th would be moved to March 12th. Final exams would move early one week, and graduation would move up one week as well.

Mr. Pope asked if there were any questions. Dr. Mosier shared that Mr. Pope put a lot of work into cocreating this great plan with the faculty.

Chair Daniels called for a motion to approve the Revised 2020-2021 KCKCC Academic Calendar. Vice-Chair Criswell made the motion. Trustee McIntyre seconded. **The Motion Carried.**

- Chair Daniels called for that presentation of the Royal Ridge Student Housing Lease. Mr. Michael Beach reminded the Board that last year they approved a 1-year extension lease with Royal Ridge. He shared that this year the College is asking for a 2-year renewal. The price will not increase and allows the College to use Royal Ridge for the duration of the project at hand.

Chair Daniels called for a motion to approve the Royal Ridge Student Housing Lease for 2-years. Trustee Ash made the motion. Trustee McIntyre seconded. **The Motion Carried.**

- Chair Daniels called for the presentation of Agreement with Byrne, Pelofsky and Associates for capital campaign consulting by Dr. Greg Mosier. Dr. Mosier shared that there was a copy of agreement with Byrnes and Pelofsky in the Board packet. He shared that Ms. Mary Spangler, Director of the KCKCC Foundation, and he attended a conference prior to COVID and interviewed 3 organizations who specialized in capital campaign management. They selected Byrnes and Pelofsky. After the initial phase, Dr. Mosier and Ms. Spangler would like for the College to enter a 1-year contract with the organization. The services are identified on pages one and two of the agreement and include training for the staff and Board in speaking on the capital campaign when in public. Dr. Mosier shared that he is really happy with the services of Byrne and Pelofsky.

Chair Daniels called for a motion to approve the agreement with Byrne, Pelofsky and Associates for capital campaign consulting. Vice-Chair Criswell made the motion. Trustee McIntyre seconded. **The Motion Carried.**

- Chair Daniels called for the presentation to pass resolution to approve \$20,000,000 Special Revenue Bonds for student housing project by Mr. Michael Beach. Mr. Beach acknowledged that the resolution refers to the approval of the revenue bonds. Vice-Chair Criswell shared that it is important to share that these bonds do not have a direct taxpayer contribution, they will be paid by the student as they lease student housing. These bonds are not secured by the taxpayer's dollars.

Chair Daniels called for a motion to approve to pass resolution to approve \$20,000,000 Special Revenue Bonds for student housing project. Vice-Chair Criswell made the motion. Trustee Ash seconded. **The Motion Carried.**

- Mr. Beach continued with the presentation of engaging Raymond James as the College Financial Advisor for the student housing project. Mr. Beach shared that the College would need to hire someone to help to place bonds in the market. The College received a few bids with the fees taken out of the cost of the special revenue bonds. Raymond James has worked with the College before and are very familiar with the local community.

Chair Daniels asked if there were any questions. Hearing none, he called for a motion to approve to engage Raymond James as the College Financial Advisor for the student housing project. Trustee McIntyre made the motion. Trustee Ash seconded. **The Motion Carried.**

- Mr. Beach presented the application to the Unified Government for a Sales Tax Exemption Certificate and corresponding issuance of Industrial Revenue Bond for the student housing project. He shared the stipulation for qualifying for sales tax exemption for purchase of materials for issuance of industrial revenue bonds.

Chair Daniels asked if there were any questions. Vice-Chair Criswell clarified that these bonds are held by Unified Government and not taxable to the taxpayer. Mr. Beach added that the bonds are not marketable in the traditional sense of bonds; they do not create debt. Chair Daniels called for a motion to approve the application to the Unified Government for a Sales Tax Exemption Certificate and corresponding issuance of Industrial Revenue Bond for the student housing project. Vice-Chair Criswell made the motion. Trustee Ash seconded. **The Motion Carried.**

- Dr. Mosier presented the request to form 501(c)(3) Nonprofit entity to the College to hold real estate property such as student housing project and other purchases for the future benefit of KCKCC. He shared that the College is seeking approval to form 501c3 entity for purchasing property for the College through the special revenue process for the housing and other projects. The entity is yet to be defined by the Board and College attorney. Dr. Mosier asked the Board to make a motion to establish this 501c3.

Chair Daniels called for a motion to approve the establishment of a 501(c)(3) Nonprofit entity to the College to hold real estate property such as student housing project and other purchases for the future benefit of KCKCC. Vice-Chair Criswell made the motion. Trustee Brune seconded. **The Motion Carried.**

- Chair Daniels called for the request to renew annual medical and dental benefits with Aetna presented by Ms. Christina McGee. Ms. McGee referred to the document shared in the Board packet which showed a 7.5% increase from prior year for medical benefits. Cost savings by the College and employees for monthly and premium rate. Total savings is more than \$32,000 dollars. There would be a 4% increase to dental benefits, with cost sharing of the increase between the College and employees. Basic life and accidental death insurance would increase by 13% and would be covered completely by the College. Ms. McGee recommended that the College move forward with option 2 to benefit from the savings. Trustee Sutton asked if the employees have an option to choose. Dr. Mosier answered that the College must choose between the options.

With no other questions, Chair Daniels called for a motion to approve the renewal of annual medical and dental benefits with Aetna. Vice-Chair Criswell made the motion. Trustee McIntyre seconded. **The Motion Carried.**

- Chair Daniels called for the presentation to enter into contract with Martz Brothers for snow removal and other winter services by Mr. Michael Beach. Mr. Beach shared that the cost savings was \$500 dollars for reduction and \$820 dollars for deicing and pretreatment. He recommended that the Board renew the of contract and noted that the actual costs would be directly affected by the weather.

Chair Daniels called for a motion to approve the renewal of the contract with Martz Brothers for snow removal and other winter services. Vice-Chair Criswell made the motion. Trustee McIntyre seconded. **The Motion Carried.**

18. **Executive Session(s):** Chair Daniels acknowledged that there were no executive sessions action needed for the general meeting.

Chair Daniels thanked everyone for being here and shared that there would be a hybrid meeting again in November.

19. **Adjournment:** Trustee Ash made a motion to adjourn the meeting. Trustee McIntyre seconded the motion. **The Motion Carried.**

The meeting of the Board of Trustees adjourned at **11:10 am**

ATTEST: _____
Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting Minutes
October 20, 2020 – 8:00 A.M.**

Meeting Locations: KCKCC – Pioneer Career Center in Conference Room (Room 146, physical) & Zoom Webinar Meeting Room (virtual)

CONSENT AGENDA – Item A1

Meeting Minutes

The Board of Trustees met both in-person in Room 146, the Conference Room of Kansas City Kansas Community College – Pioneer Career Center, and virtually, on the KCKCC Zoom Webinar meeting platform, on Tuesday, October 20, 2020. The meeting was called to order at 8:05 a.m. by Board Chair, Dr. Ray Daniels.

Members Present: In-person - Chairman Ray Daniels, Mr. Don Ash, and Ms. Linda Hoskins Sutton. Virtually - Vice-Chairwoman Evelyn Criswell, Ms. Pat Brune, and Dr. Janice McIntyre. Ms. Rosalyn Brown was not present.

At 8:07 a.m., Chair Daniels called for a motion for the Board to enter an executive session for 10-minutes duration for the preliminary discussion of the acquisition of real property with possible action to follow in open session. Vice-Chair Criswell made a motion to enter in executive session for 10-minutes. Trustee Ash seconded the motion. **The Motion Carried.**

All Board members transitioned into the Executive Session meeting room at 8:14 a.m.

At 8:24 a.m., the Board returned to open session. Chair Daniels asked Dr. Mosier to provide the language for the motion. Dr. Mosier shared that he is asking for Board approval to purchase the identified property from sellers, Doug Walsh and Jay Dallen, at the identified contract price. Trustee Ash made the motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

Dr. Mosier began the presentation regarding the student housing documents and processes to be reviewed in the general Board meeting later this morning. The first item for discussion was the sales tax exemption certificate from the Unified Government. The certificate would allow the College and contractors to purchase materials tax free. Towards the end of the build, the

certificate would also allow the College to secure industrial revenue bonds. The industrial revenue bonds would then be transferred for the purchase of special revenue bonds. The estimated value of the special revenue bonds would be \$20 million dollars. The money paid by the students for their leases will pay for the bonds. Raymond James will work with the College with the bonds, if approved by the Board.

Secondly, the College would like to pursue the creation as a 501c3 organization to allow for the transition into the special revenue bonds. A governing entity comprised of KCKCC administration and Board member(s) would be formed to manage the 501c3. This entity could be used in the future for additional properties to be purchased.

Dr. Mosier asked for any questions. Vice-Chair Criswell asked for clarification of the KCKCC Board member's participation. Dr. Mosier proposed an entity consisting of the President, CFO, and Board member for an odd number in representation. However, membership is flexible to the desire of the Board.

Dr. Mosier continued to the discussion of employee benefits. He shared the drafted proposal of employee benefit packages. The amounts would keep the balance of payment for the benefits as 89% college payment; 11% employee payment for benefits. KCKCC administration is working hard to keep the cost of benefits for the employees down. Ms. McGee will have a general presentation of employee benefits in the 9:00 a.m. general meeting.

Trustee Sutton asked about the change of the time when benefits enrollment occurs. Dr. Mosier answered that open enrollment will occur in November 2020 with benefits beginning in January 2021.

Dr. Mosier shared an update of the college concerning COVID. The college is still doing well with a limited number of COVID-19 cases on campuses. In this past week, there were 2 employees and 2 students who tested COVID positive. To date, there has been no spread on campus. KCKCC leadership is diligent in encouraging that masks are worn properly and social distancing is observed. There are a high number of people in a daily COVID report that are home due to being a close contact. Reminders will be sent to all employees and students concerning social distancing. Chair Daniels shared that staying abreast of the COVID-19 happenings on campus is one of the Board's goals this year.

Dr. Mosier concluded with an update on the Capital Campaign. He shared that the process is progressing well. In the 9:00 a.m. meeting, the Board will be presented with an agreement for the college to partner with Byrne Pelofsky as consultant for the capital campaign. The offer of Byrne Pelofsky is at a significantly less cost to the College than other organizations and they are renowned in their field for the great work they do. The organization will be providing many of the pertinent materials, strategies, and other cost-saving opportunities for the capital campaign. Dr. Mosier asked the Board for any questions.

Hearing none, Chair Daniels asked if there were any other comments. Hearing none, he called for a motion to adjourn the meeting. Trustee Sutton made the motion to adjourn. Vice-Chair Criswell seconded the motion. **The Motion Carried.**
The meeting adjourned at 8:52 a.m.

ATTEST:

Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

Kansas City Kansas Community College
Board of Trustees Executive Session Meeting Minutes
May 28, 2020

CONSENT AGENDA – Item A2

Meeting Minutes

The Board of Trustees met virtually on Thursday, May 28, 2020 on the KCKCC Microsoft Teams meeting platform.

Members Present: Chairman Ray Daniels, Vice-Chairwoman Evelyn Criswell, Mr. Don Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Janice McIntyre and Ms. Linda Hoskins Sutton were present in the virtual meeting.

The meeting was called to order at 5:04 p.m. by Board Chair, Dr. Ray Daniels.

At 5:04 p.m., Chair Daniels called for a motion for the Board to enter executive session for 45-minutes to discuss personnel matters of non-elected personnel with no action to follow in open session. Vice-Chair Criswell made a motion to enter in executive session for 45-minutes. Trustee McIntyre seconded the motion. **The Motion Carried.**

At 5:49 p.m., The Board returned to open session. Chair Daniels called for a motion to adjourn the meeting. Vice-Chair Criswell made the motion to adjourn. Trustee Brune seconded the motion. **The Motion Carried.**

The meeting adjourned at 5:50 p.m.

ATTEST:

Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier

Recommendations for Payment

CONSENT AGENDA – Item B

November 17, 2020

- 1) Approval in the amount of \$31,520.00 to **Eichman Sales Associates LLC** for equipment for Machine Tech program. Requested by Jerry Pope.
- 2) Approval in the amount of \$29,665.00 to **KC Fab Solutions LLC** for roof restoration for Humanities building. Requested by Michael Beach.
- 3) Approval in the amount of \$32,560.00 to **Lenovo** for new laptops for the GED program. Requested by Jerry Pope.
- 4) Approval in the amount of \$26,900.00 to **Ryan P. Myers** for electrical power upgrade for Science building. Requested by Michael Beach.
- 5) Approval in the amount of \$25,000.00 to **Markel Insurance Company** for litigation expenses. Requested by Michael Beach.
- 6) Approval in the amount of \$29,433.00 to **KJCCC** for sporting official fees. Requested by Delfina Wilson.
- 7) Approval in the amount of \$100,000.00 to **Kansas City Kansas Public Schools** for SPARKS II High School Transportation funding. Requested by Michael Beach.

October bills totaling \$2,885,747.42 includes September VISA bills of \$214,231.41.

Items for Ratification

CONSENT AGENDA – Item C

November 17, 2020

1. **\$14,360.00** to **Kansas City Audio Visual** for Field House audio upgrade. Requested by Peter Gabriel.
2. **\$10,000.00** to **Byrne Pelofsky + Associates** for capital campaign consulting services. Requested by Michael Beach.
3. **\$16,900.00** to **Novak Birks PC** for audit services. Requested by Michael Beach.
4. **\$24,870.00** to **Lampton Welding Supply Co Inc** for replacement equipment for Welding program. Requested by Jerry Pope.
5. **\$16,950.00** to **Kaplan Higher Education Corporation** for nursing examinations. Requested by Jerry Pope.
6. **\$11,259.15** to **Premiere Automotive of Bonner Springs** for college vehicle repair. Requested by Michael Beach.
7. **\$10,815.81** to **Design Mechanical** for replacement equipment for Culinary program at Pioneer Career Center. Requested by Jerry Pope.
8. **\$15,000.00** to **Chicago Title** for escrow deposit for property at 646 State Ave., KCKS. Requested by Michael Beach.
9. **\$15,000.00** to **C&C Group** for Flint Building remodeling materials. Requested by Michael Beach.
10. **\$14,490.18** to **Flashpoint Fire Equipment, Inc** for equipment for Auto Tech and Collision program. Requested by Jerry Pope. (Grant Funded)
11. **\$9,345.00** to **Ice Systems LLC** for software licensing. Requested by Peter Gabriel.
12. **\$18,770.00** to **ConvergeOne Inc** for voicemail system renewal. Requested by Peter Gabriel.

HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D

November 17, 2020

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE
**Separation	Smith, Albert	Adjunct- HVAC	HVAC	Academic Affairs	05/15/2020
*Grant Ended	Stunkard-Venneman, Kaitlyn	PT Learning Specialist	TRIO	Student Affairs	09/15/2020
Deceased	Lombardi, Wendy	PT Adult Education Instructor	Adult and Continuing / Community Education	Academic Affairs	10/15/2020
Deceased	Cantu, Jose	Lead Maintenance	Facility Services	Financial & Facility Services	10/31/2020
Grant Ended	Fisher, Molly	PT Learning Specialist	TRIO	Student Affairs	10/14/2020
Resignation	Leonard, Billie	Nursing Instructor	Nursing	Academic Affairs	12/18/2020
Resignation	Myers, Kelsey	Admission Specialist I	Admissions	Student Affairs	10/30/2020
Resignation	Pate, Joe Clyde	Campus Police Officer	Campus Police	Financial & Facility Services	11/04/2020
Resignation	Robertson-Moore, Debra	Adjunct- Biology	Biology	Academic Affairs	11/02/2020
Separation	Cordill, Brian	PT Tool Room Attendant	Automotive Tech	Academic Affairs	11/06/2020
Separation	Paul, DeMarkus	Adjunct- HVAC	HVAC	Academic Affairs	10/27/2020

**Human Resources was notified about the separation on 10/26/2020. The separation date of 5/15/2020 is accurate.

*Human Resources was notified about the last day worked on 10/14/2020. The separation date of 9/15/2020 is accurate.

RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE	SALARY
Additional Position	Webb, Valerie	Adjunct- Mortuary Science	Mortuary Science	Health Professions	10/20/2020	\$892 per credit hour
Master Contract-Degree Increase	Irvin, Ashley	Student Success Advisor	Student Success Center	Student Services	10/01/2020	\$77,299.13 annually
New Hire	Collins, Dana L.	Assistant College Nurse	Student Services	Student Affairs	12/01/2020	\$43,281 annually
New Hire	Gillis, Sylvia	College Nurse	Student Services	Student Affairs	11/16/2020	\$71,189 annually
New Hire	Hampton, Philica	Admissions Recruiting Coordinator I	Admissions	Student Affairs	10/26/2020	\$44,903 annually
New Hire	Ogedengbe, Maria	Adjunct- Art	Arts, Communications, & Humanities	Academic Affairs	11/06/2020	\$833 per credit hour
Rehire	Tesch, Robert	PT Campus Police Officer	Campus Police	Financial & Facility Services	11/02/2020	\$22.21 per hour
Revised Start date Correction	McFeders, Dwayne	Computing Services Specialist II	Information Services	President	11/09/2020	\$46,818 annually

Action Definitions

- **New Hire**- an individual who entering an employment relationship with the College that has never worked for us.
- **No Longer Working**-
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion**- is the advancement of a staff's grade or increase to their salary.
- **Retirement**- refers to permanently leaving one's job in conjunction with KPERS.
- **Resignation**- a formal way an employee is voluntarily ending their employment.
- **Separation**- the employee's work performance or conduct is deemed sufficiently unsatisfactory as to merit involuntary separation.
- **Interim** - An interim appointment is defined by an employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to an individual that is actively employed at the college.
- **Master Contract**- Completion of degree changing the faculty members class and salary horizontally on the contract.

November 2020 Board of Trustees Report
Vice President of Academic Affairs

Academic Support and Assessment – Dean Cecelia Brewer

Center for Teaching Excellence: Mr. Tom Grady

The Center for Teaching Excellence has provided the following professional development opportunities for faculty Sept. 4 – Oct. 28, 2020 (N = Total Number of Attendees):

- Blue Devil Faculty Academy for new FT faculty (N=16)
 - Introductions, Resources, Blackboard Basics, Questions? (Presenters: Susan Stuart and Shaun Pate)
 - Classroom Management, Students with Disabilities (Presenters: Alex Twitty, Robert Beach, and Dr. Shawn Derritt)
 - FERPA and Title IX (Barbara Clark-Evans and Jennifer Gieschen)
- Kansas City Professional Development Council's Faculty Development Program (FDP): <http://www.kcpdc.org/> (N=32)
 - Maximizing Blended Potential: Finding Balance with Course Development (Presenter: Leslie Umstattd, Park University)
 - Quality Course Design: Blended, Online, Face-to Face (Presenter: Dale Marrant, Cleveland University-Kansas City)
 - Building a Learner-Centered Syllabus (Presenter: Tom Grady: Kansas City Kansas Community College)
 - Active Learning Strategies to Engage Students (Presenter: Valerie Kempton-Mann, Johnson County Community College)
- First Fridays! Faculty Mentoring Sessions (N=18)
 - Building a Learner-Centered Syllabus (Tom Grady)
 - Classroom Assessment Techniques (Tom Grady)
- Two for Tuesday: 20 Minute Mentor Webinars (N=39)
 - What Three Things Could I Do to Improve My Blended Course?
 - Beyond the Discussion Board: How Can I Engage Online Students?
 - How Can I Become a Better Online Instructor?
 - How Can the Three C's of Course Design Enhance Student's Performance Online?
 - How Can Online Instructors Make Themselves More Visible to Students?
 - What are the Communication 'Musts' in an Online Class?
 - How Can Educational Programs Use Backwards Design to Drive Learning and Student Success?
 - How Can I Add Choice to My Course to Give Students Autonomy and Motivate Deep Learning?
- Effective Online Instruction Series: Association of College University Educators (ACUE) Webinars (N=29)
 - Welcoming Students to Your Online Environment
 - Managing Your Online Presence

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Vice President of Academic Affairs

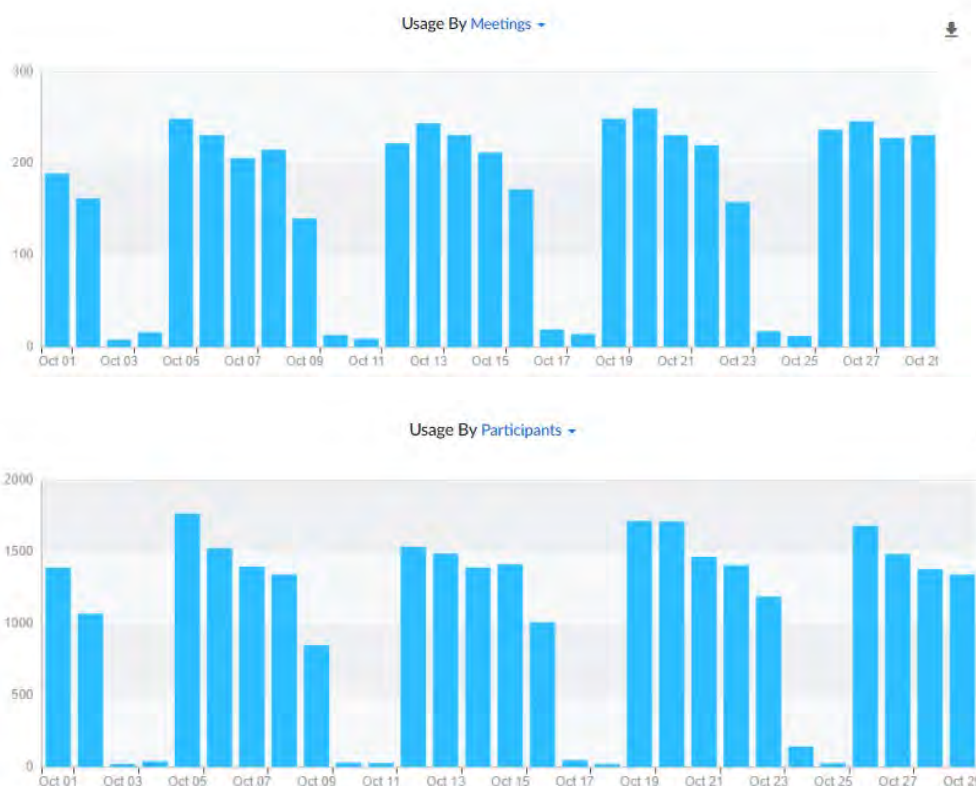
- Faculty Teaching Circles (FTC's) provide faculty with an opportunity to share their best high impact practices as they relate to the topics. The focus of the six sessions is to encourage and create active learning environments in online courses. (N=15)
 - Developing Effective Microlectures
 - Teaching Powerful Note-taking Online
- Individual Consultations
 - Craft of Teaching (N = 10)
 - Assessment/Alignments (N = 9)

Learning & Library Services: Ms. Amanda Williams

Ms. Penny Mahon, Media Librarian, wrote an article entitled "Save the Pollinators" as part of her work for the Prairie Village Environmental Committee that was published in the bi-monthly city publication, The Village Voice. <https://www.pvkanas.com/home/showdocument?id=11437>

Online Education Services: Ms. Susan Stuart

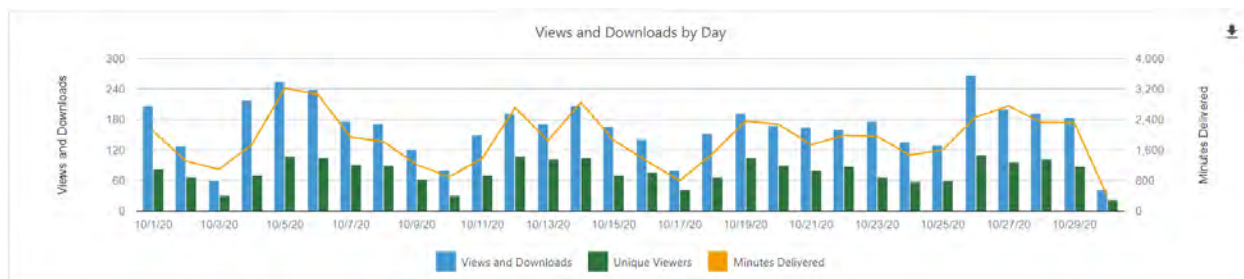
OES had 4,677 Zoom meetings with 30,129 participants (over multiple sessions) clocking 1,657,074 combined minutes for August 2020. As noted in the graph below, the use remains consistent from week to week. Participation rates continue steadily with little to no drop off.



Along with a steady use of Zoom, OES also saw a steady rate of utilization of class capture software, Panopto. The peak use was 286 views in one day, and the peak number of minutes accessed in a single day was 3,226. The use of Panopto has consistently stayed high for the semester with regular use by both students and faculty. The integrations between Zoom and

November 2020 Board of Trustees Report Vice President of Academic Affairs

Panopto, Zoom and Blackboard, and Panopto and Blackboard continues to encourage the use of these tools.



OES staff resolved approximately 165 tickets, calls or email support requests through October 30, 2020. The majority of these were call-in, email, or helpdesk requests.

Online Education continues to support the Zoom Webinar product to facilitate the availability of the Board of Trustees Public Meetings to be delivered remotely and online for up to 100 participants.

Working with IT and Blackboard, the Analytics for Learn system update has been successfully completed. The change is significant. Training is planned for November 2020 on the new interface and processes.

OES has received inquiries on the use of a remote proctoring system and are exploring either adding to the current number of licenses or utilizing a new system. We are waiting an announcement by KBOR regarding their recommendations and/or selection of a state-wide system.

OES scheduled 19 professional development events in October 2020.

OES has partnered with the Career Center on a Virtual Career Fair and have developed a Module to advertise those in Blackboard.

Mr. Shaun Pate has been working with Mr. Beach of the Accessibility office to create and promote accessibility training for content development.

Director Stuart is a member of the Open Education Resources (OER) Steering Committee through KBOR. OER encourages a reduction of costs for learning materials paid by students and institutions. Because of this committee, Ms. Stuart organized an OER Taskforce at KCKCC and recruited faculty and staff to participate. The first meeting was held in September. A second meeting is scheduled for November.

Arts, Communication and Humanities – Dr. Aaron Margolis

In mid-October Digital Imaging Design students and faculty virtually attended Adobe MAX, the huge annual conference conducted by the company responsible for many of the apps used by digital artists and designers. They participated in more than 40 information and training sessions, learning about new features of the software they work with every day. MAX was available online for free this year, saving thousands of dollars in admission costs and travel expenses.

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Professor Jim Mair will be an adjudicator for the Lehman College Johnny Pacheco Latin Jazz Festival held virtually from the Bronx, NY, in December 2020.

Adjunct Professor Sarah LaBarr has been named the co-chair for the National Public Policy Committee for Actors' Equity Association.

Professor John Stafford and Dr. Justin Binek were featured in an interview with the website *Behind the Mic*. Founded by Alton Accola, the website is "the global resource featuring video interviews with celebrity artists, and the world's best vocal groups you may have never heard of." In the 40-minute video posted on the site, Professors Stafford and Binek discussed their backgrounds, their jazz influences, the development of the KCKCC vocal jazz program, their educational philosophies, the advice that they give to students, the integration of Audio Engineering with a performance-based curriculum, and the vocal jazz ensembles who influenced their teaching the most

Several of the Ella Fitzgerald scat solo transcriptions written by Dr. Binek as part of his dissertation were included in Sternberg Press's anthology, *Where Are the Tiny Revolts?* A publication of The Wattis Institute, the collection includes essays and poems focus on small acts of feminist rebellion. Three of Dr. Binek's transcriptions were included in the anthology.

Professor Tasha Haas has produced the newest edition of *The Scenic Route*, KCKCC's fine arts and literary magazine with contributions from students and faculty.

Career and Technical Education – Dean Chef Cheryl Runnebaum

The KCKCC-TEC Culinary Arts Program received Perkins Funds for a SmartDraw CAD Program for Culinary Capstone. The Culinary Capstone students use the program to design a proper kitchen layout, demonstrating correct flow of food through the kitchen (ServSafe). Once the kitchens are designed, students create equipment specification sheets and develop a working spreadsheet to generate a total actual cost of their kitchen.

The KCKCC-TEC Culinary Arts Spring 2021 seniors will help host the Virtual Mid-America Education Hall of Fame event by creating a special Upscale Luncheon Cold Platter Tray for people to purchase for the virtual event.

The KCKCC-TEC Building Engineering and Maintenance Technology Program has completed the following training and hands-on activities:

- a. Installed 200 amp service to TEC 2 and 3 training areas

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Vice President of Academic Affairs

- b. Installed 150' of 3" conduit, and installed all wiring for service to TEC 2 and 3 training areas
- c. Framed and finished two sheds for sale

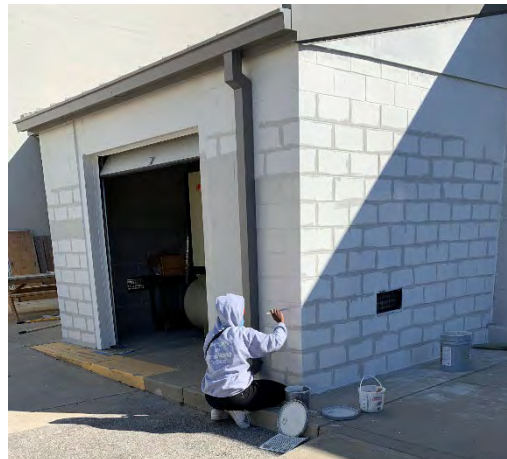


- d. Poured five block and brick concrete pads at TEC 2 and 3 training areas
- e. Framed 18' x 20' framing deck for third house at TEC 2 and 3 training areas
- f. Students fabricated from scratch their own door frames, and doors
- g. Framed small walls for window and door installs at TEC 2 and 3 training areas



- h. Students trained on the following equipment: front loader, aerial lifts, compact front loader, trencher, and mini excavator
- i. Students framed two different styles of small roofs and completed the roof layering
- j. Students framed and painted the new compressor house for Auto Collision (TEC 3).

November 2020 Board of Trustees Report
Vice President of Academic Affairs



The KCKCC-TEC Building Engineering and Maintenance Technology Program has brought in about \$4000 by providing Employee Skill Testing to Axiom Family of Companies. Axiom is a large multifamily property maintenance company. Several Axiom employees and potential new hires were tested for skill assessment. This opportunity has led to a meeting with Ms. Debbie Haukenberry with the Apartment Association of Kansas City (AAKC) to work on a venue to provide this same testing and training to other multi-family property owners.

KCKCC-PCC Construction Technology students have been busy working on metal framing, replacing Kwikset door handles, making and molding wooden chairbacks, and finishing walls in the breakroom at KCKCC-PCC.

November 2020 Board of Trustees Report
Vice President of Academic Affairs



KCKCC-PCC Electrical Technology students continue to work on the steps to rough-in electrical wiring.

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Vice President of Academic Affairs



KCKCC-PCC HVAC students have been practicing on electrical boards and performing a thermocouple test on a gas valve with a meter.



The KCKCC-PCC Culinary Arts students worked on roasting pie pumpkins to make puree for pumpkin cheesecakes, cupcakes, soup, and roasting seeds.

November 2020 Board of Trustees Report
Vice President of Academic Affairs



First quarter post-testing was completed for adult education English as a Second Language (ESL) and General Educational Development (GED) students. The program achieved 58% (79 out of 137) educational gains. The negotiated target with Kansas Board of Regents was 67%. There are 42 students yet to test and several weeks to test again those who did not have gains in the first quarter.

Ms. Janel Sanders, Community Education/Continuing Education Coordinator, is developing a partnership with Cornerstones of Care to deliver well-being classes for teenage foster kids. The initial class was offered on November 5th and was focused on personal financial awareness and planning. Instruction for that session was delivered by Mr. David Allen with Morgan Stanley. Classes are scheduled for the first Thursday of each month for the next six months. These same well-being classes are also being developed for Lansing and Leavenworth.

Mr. David Beach, Director of Adult and Continuing Education; and Marshall Dominquez, Business and Industry Services Coordinator; met with Lansing Mayor Mr. Mike Smith and Leavenworth Commissioner Mr. Jermaine Wilson to develop a partnership with the municipalities and gain their support. Those sessions are expected to begin in January 2021.

The KCKCC Adult Education Department is in the process of developing a business ESL class with Plastic Packaging in Kansas City, Kansas. This is a partnership facilitated by Wyandotte Economic Development Council, Workforce Development Board, Plastic Packaging and Kansas City Kansas Community College. Classes are planned to begin in January 2021

Health Professions – Dean Dr. Tiffany Bohm

- a. Nursing
 - i. PN program has submitted curricular revisions to help ELL students better prepare for success in the program as well as support the development of greater Clinical Judgment skills in all students in preparation for the NextGen NCLEX-PN® which will be implemented in 2023.
 - ii. RN program had a curricular session in late October with their consultant to build the fourth and final semester of the new curriculum. They are also

November 2020 Board of Trustees Report
Vice President of Academic Affairs

drafting their self-study with guidance from the consultant in preparation for their regularly scheduled ACEN visit in Fall 2021.

- iii. Both nursing programs will have a re-approval visit with KSBN in Fall 2021.
- b. Mortuary Science
 - i. Working to update their information guide and application materials to streamline the process and support the receipt of online applications.
 - ii. Enrollment for Spring 2021 is anticipated to increase based on interest and applications.
 - iii. Submitted curriculum modifications to decrease the total number of hours required (66 to 62) and respond to student feedback about content redundancies.
- c. Physical Therapist Assistant
 - i. Transitioned their interview day to virtual this semester. Students completed an interview with the faculty through Zoom and took their entrance assessment using Microsoft Forms.
- d. Fire Science
 - i. Applied for membership in IFSAC. This is the first step toward seeking accreditation.
- e. Students, faculty, and staff of the division are doing a great job with COVID precautions and reporting.
- f. The PN program is collaborating with Media Services to develop a virtual pinning for the Fall 2020 graduates. A link for viewing will be shared once this is completed.

Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

The MSBT division has collected over 240 items for the KCKCC food pantry. Collection efforts will continue throughout the academic year, as our faculty and staff continue to support our students.

The KCKCC Enactus team is working with faculty and staff of the college to host Virtual Zoom interviews with seniors from F.L. Schagle High School on November 19 & 20. The purpose of the interviews is to help prepare them for life skills after high school.

Aerotek, a regional staffing agency, is partnering with KCKCC to host a virtual career fair. Aerotek will be providing information about their agency and will be scheduling students for interviews for specific openings with their partner companies. In addition, their staff will be aiding students with interviewing skills and resume writing.

Adjunct professor Dr. Mary Patterson and her team worked on completing 180 kits to be distributed to the Saturday Academy participants as they go virtual with the Academy this year. Kits are being distributed over the next two weeks. For more information about the Academy visit the new website at <https://www.kcksaturdayacademy.org/home>.

Dr. Kremer attended a NISOD Webinar--Guided Pathways: A First Look at Student Experiences and the Role of Faculty.

November 2020 Board of Trustees Report
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Dr. Kremer is attending a symposium of the National Academies of Sciences, Engineering and Medicine: Help Shape the Vision and Priorities for STEM Education in the Future, November 12, 13, and 19.

Bio-manufacturing Coordinator Dr. Ishfaq Ahmed and adjunct biology professor Elizabeth Hicks participated in a three-day Train the Trainer course for delivering the Manufacturing Trainer 1 certification materials and exam on November 4-6.

Business professor Kris Ball has taken the following workshops: Building a Learner-Centered Syllabus, Excellence-Maximizing Blended Potential: Finding Balance with Course Development, Mastering Zoom Meetings, How Can I Become a Better Online Instructor?, How Can the Three C's of Course Design Enhance Student's Performance Online?, Quality Course Design, Welcoming Students to Your Online Environment, Classroom Assessment Techniques, Teaching Powerful Notetaking Strategies, How Can Online Instructors Make Themselves More Visible to Students?, What are the Communication 'Musts' in an Online Class? and 2020 Assessment Institute (14 sessions).

Business professor Lakshmy Sivaratnam attended several virtual conferences and trainings including: Ameritrade Investor Education Conference, Federal Bank training on Teaching economics effectively, KCKCC: Faculty Teaching Circle: Using Groups to Ensure Active Online Learning, KCKCC CTE: Guided Pathways: A First Look at Student Experiences and the Role of Faculty (NISOD Webinar),

KCKCC Training: Managing Your Online Presence (ACUE Webinar), KCPDC Active Learning Strategies to Engage Students (FDP Foundations-3 or 5), QuickBooks: The Age of the Bookkeeper Virtual Conference, Amos Funeral Pre-planning Web Seminar and KCKCC: Two For Tuesday: 20 Minute Mentor Webinars.

Business professor Teri Huggins attended the 2020 Assessment Institute sponsored by IUPUI (Indiana University – Purdue University Indiana).

Business professor Dr. Gena Ross made history as the first black woman to run for US Congress in Missouri's 6th District, where she ran against a 20-year incumbent.

Math professor Dr. Rochelle Beatty is attending the virtual American Mathematic Association of 2-year colleges (AMATYC) conference over the course of the month of November.

Exercise Science professor Julie Bichelmeyer attended two webinars: First Friday! Classroom Assessment Techniques, and Guided Pathways: A First Look at Student Experiences and the Role of Faculty (NISOD).

November 2020 Board of Trustees Report
Vice President of Academic Affairs

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

Dan Stluka, Coordinator of the Early Childhood Development and Education program, is continuing to coordinate efforts with K-State to provide a seamless transition for our EDUC students to move from their two-year degree with KCKCC to their master's degree with K-State. To that end, he had begun a preliminary into Washburn's B.A.S. Family Services program. In theory, students would finish that degree before moving on to K-State for their master's degree.

BOARD OF TRUSTEES REPORT
NOVEMBER 2020

STUDENT AFFAIRS - DR. DELFINA WILSON, VICE PRESIDENT OF STUDENT AFFAIRS

Policies & Procedures

Ongoing efforts to update existing policies and/or establish new policies/procedures needed in the Student Affairs Division.

Coming Soon:

- Military Activation/Deployment Policy
- Military & Veteran Honor Cord
- VA Education Benefits Certification
- Title 38 United States Code Section 3679(e) School Compliance Policy (this is required by the Forever GI Bill)

Community College Daily Article

The Student Accessibility and Support Services Office (SASS) was featured in an article by the Community College Daily. The [Adapting to New Technology](https://www.ccdaily.com/2020/10/making-remote-education-accessible-to-all/) article features what KCKCC is doing to continue providing accessible materials and services to our students under the new COVID-19 environment. The Strategic Initiatives and Outreach department submitted the proposal.

<https://www.ccdaily.com/2020/10/making-remote-education-accessible-to-all/>

COVID-19

Ongoing work with Campus Nurse and Dean of Student Services on COVID-19 case tracking. Continued communication with the Epidemiologists at the Unified Government Public Health Department.

Student Town Hall Meeting

Dr. Mosier, Christina McGee, and I participated as panelist in the *Race and Racial Disparities* student town hall meeting on November 11, 2020. We received great feedback from the student panelist regarding ways KCKCC can enhance communication with the student body and improve our engagement with the community. We discussed the importance of prioritizing equity, inclusion, and diversity by engaging the entire campus community.

Interview request KC Live

Dr. Mihir and I were invited to record a KC Live TV Segment with KSHB (41 action news). They heard about our selection to participate in the Strategic Data Project Fellowship for Career and Technical Education with Harvard University. Interview dates TBD.

Center for Equity, Inclusion, and Multicultural Engagement

As the College's population becomes more diverse the college must be prepared to change, adapt, and respond in positive ways. It is imperative to continue investing in making KCKCC a place where students, faculty, and staff from any geographic, political, and social location can flourish.

As an organization that prioritizes diversity, equity, and inclusion we need to maintain an environment that respects and values individual differences along varying dimensions. Inclusive organizations foster cultures that minimize bias and recognize and address systemic inequities, which, if unaddressed, can create a disadvantage for certain individuals.

How do we turn dialogue - and intention - into action? Our efforts should be reflected in the College mission, vision, and values; incorporated into strategic plans; and cascaded throughout the College. We start with investing time, resources, and courage to make progress on maintaining an inclusive, equitable, and diverse environment.

Focus area 1: Restructure the current Intercultural Center and enhance the services offered for employees and students. Rename the Intercultural Center: Center for Equity, Inclusion, and Multicultural Engagement. Along with the current Intercultural Center Director, hire a Director of Institutional Equity & Inclusion. The Director of Institutional Equity & Inclusion will work with Student Affairs and Human Resources to identify steps to engage the entire college community to foster greater access, equity, inclusion, and diversity. Infuse diversity into recruiting, admissions, and hiring; into the curriculum and co-curriculum; and administrative structures and practices.

ENROLLMENT MANAGEMENT - TINA CHURCH LEWANDOWSKI, INTERIM DEAN

ENROLLMENT REPORT

- The fall 2020 enrollment report was provided by Intuition Research on November 9 and is included.

PERSONNEL

- Admissions
 - Admissions Specialist I - Operator - Top candidates for interviews will be selected during the week of November 9.
 - The Admissions Specialist II - the position has been reposted, and the committee will soon review applicants for interviews.
 - Part-time Technical Assistant - the position description is under review to ensure the responsibilities align with the needs of the department. Then the position will be put forward to fill the vacancy.
- Student Success Center
 - Director of the Student Success Center - interviews have been completed; offer will soon be extended to the top candidate.
 - Administrative Assistant - position has been posted for application submission.
- Registrar's Office
 - Graduation and Transcript Services Coordinator II - failed search, the position has been reposted, and the committee will soon review applicants for interviews.
 - Part-time Technical Assistant - Position has been posted for application submission.

OFFICE OF ADMISSIONS - TINA CHURCH LEWANDOWSKI, INTERIM DEAN

HIGH SCHOOL PARTNERSHIP PROGRAM

- Currently, the high school partnership coordinator is processing enrollment forms. The deadline for spring 2021 enrollment forms to be submitted to KCKCC is November 20, 2020. Some high schools have already completed their spring 2021 enrollment processing.

STUDENT SUCCESS CENTER - ALLISON BURTON, STUDENT SUCCESS CENTER ADVISOR

- All advising in the Student Success Center took place via phone, video chat, email, and in-person appointments/walk-ins for October.

Advising Type	MAIN	PION	TEC
On-Campus Walk-In General Advising	68		29
On-Campus Walk-In Enrollment	11		0
Phone & Video Advising & Enrollment	107		60
Email Advising	1095		115
Email Enrollments	31		0
Recruiting	0		0
Reinstatement Appeal	0		0
Reverse Transfer	3		0
Financial Aid Exclusion Appeal	0		0
Graduation Check	103		27
TOTAL	1418		231

Student Success Center General Inquiries	
Appointment Requests + Outreach	158
Text Appt Schedule Reminders	53
Phone	187
TOTAL	398

ELLUCIAN PROJECTS

- The ADVISE CRM (a Student Success, Early Alert, and Advising Case Management software) project has continued throughout October. The Project has entered the pre-production environment and will complete end to end review and roll out for advisor use in late November.

CAREER SERVICES - MARK TURNER, COORDINATOR

- Attended Teams Meeting with Workforce Solution Committee / CHIPS Jobs & Education Focus Group. In this meeting, we examine the climate and culture of employment and education.
- Invited to be on a SALT Zoom/Facebook Live Show with Andrica Wilcoxon to talk about the services we offer in the Career Center. Zoom activity allowed students to become aware of our services.
- Planning for two Virtual Career Fairs on November 13. Aerotek, their focus is STEM and Platte Family Medicine Clinic. This information is on Blackboard for our online population.
- Setting up Resume Workshops on Wednesday from 10 am -12 pm for students. If there is a situation that a student cannot make the Wednesday timeframe, we will work with their schedule to find a workable time, even if it is after hours.
- Shared with Nursing Advisors on upcoming Virtual Career Fairs.
- Was able to get approval from online IT personal to put employment opportunities and Virtual Career Fairs on Blackboard for our students.
- Facilitated a Virtual Career Fair for the YMCA for part-time employment.
- Invited a representative from the Carpenters Union to speak with TEC students.
- Will be having training next month on working with the Second Chance program in Lansing Penitentiary. This program will give the clients in Lansing an opportunity to have a marketable skill when released.

STUDENT FINANCIAL AID OFFICE- MARY DORR, DIRECTOR

FINANCIAL AID APPLICATIONS RECEIVED AS OF NOVEMBER %

Academic Year	Total Number of Records	Records Received in September
2020-2021	7992	255
2019-2020	9012	315
2018-2019	11002	368

FINANCIAL AID DISBURSED TO STUDENT ACCOUNTS

	FALL	SPRING	SUMMER	TOTAL
2020-2021	\$5,546,929	1 st Disbursement Date: 2/9/21	1 st Disbursement Date: 6/24/21	\$5,546,929
2019-2020	\$6,162,491	\$5,660,330	\$992,737	\$12,815,558
2018-2019	\$6,962,204	\$6,193,846	\$941,376	\$14,097,426

*Does not include third party payments or KCKCC Foundation Scholarships

2019-2020 RETURN OF TITLE IV FUNDS

- When a student who receives Title IV Funds (Pell, SEOG, or Federal Direct Loans) and withdraws from courses, the Student Financial Aid Office is mandated to calculate the earned federal financial aid for the student based on the last date of attendance, if the student's last date of attendance falls before the 60% date of the term the student will owe back any unearned funding.
- New federal regulations are addressing the COVID-19 crisis required to determine if the student's reason for total withdrawal for the Spring 2020 and Summer 2020 terms was COVID-19 related. For the Spring 2020 semester, any student who withdrew after 3/15/20 was reported as a COVID-19 related withdrawal due to the change of all courses being moved to online. For the Summer 2020 term, the Financial Aid Office reached out to students to find out if the withdrawal was COVID-related. If the student indicated there was a COVID-19 reason, a calculation was still completed, but the student was not required to owe back any federal funding.

Semester	Students who Totally withdrew	Last Date of Attendance before 60% date of term	Last Date of Attendance after 60% date of term	COVID-19 Related
Fall 2019	287	150	137	NA
Spring 2020	201	97	104	130
Summer 2020	72	29	43	35

TESTING SERVICES - FAITH MOODY, TESTING SPECIALIST

TOTAL PLACEMENT TESTS THIS SEMESTER

Fall 2020*	Fall 2019	Fall 2018
416	1877	1822

*Fall 2020 is as of report date; other years are semester totals.

OCTOBER PLACEMENT TEST SESSIONS

Year	Main Campus	PCC	TEC	High Schools	Distance Education	Total
October 2020**	50	6	9	0	0	65
October 2019	54	6	8	420	0	488
October 18***	47	12	11	68	1	139

**Placement testing was very sparse this month due to COVID-19. High Schools are using a contingency plan approved by Dean's Council to enroll students for Spring 2021. Ten of the students who tested at the main campus did so virtually over ZOOM.

***2018 are ACCUPLACER Classic tests; the other years are ACCUPLACER Next Generation tests.

OCTOBER DEVELOPMENTAL NUMBERS

Year	Test Sessions for:	Reading Placement	Composition Placement	Math Placement	Overall
October 2020**	# Administered	50	56	35	65
	Developmental	37	44	20	52
	% Developmental	74%	79%	57%	80%
October 2019	# Administered	329	368	160	488
	Developmental	264	295	80	357
	% Developmental	80%	80%	50%	73%
October 2018	# Administered	96	116	57	139
	Developmental	58	69	40	91
	% Developmental	60%	59%	70%	65%

REGISTRATION AND RECORDS - THERESA HOLLIDAY, REGISTRAR

- One hundred twenty-eight (128) miscellaneous holds were placed on student records for return mail from the financial aid and business offices.
- Ninety-two (92) college transcript holds were placed on student records and 152 high school transcript holds were also applied to student records.
- The Registrar's office is collaborating with others worked on return mail concerns, waitlist operations, student planning module implementation, and concurrent/dual enrollment critical dates due to the multiple start dates of the high schools.

PROCESSING REPORT

Verification Services (Enrollment and Degree)	69
Student Record Requests	5
Information Updates	48
Major Changes	121
Record Edit Checks	0
Tuition Appeals	3
Student withdraws (self)	151
Student withdraws (administrative)	67
Reinstatements	12
Transcripts (Outgoing Official and Unofficial Student Copies)	513
Transcript (Incoming High School and Colleges/Universities)	231
Grade Changes	35
Schedule Adjustments	34
No Shows Processed	230
Diplomas Mailed	0
Degree Checks Processed	217

PIONEER CAREER CENTER - MARCIA IRVINE, DIRECTOR

- 10/1/20 Battle of the Branches Food Drive Boxes were set up in the front of the building to participate in the food drive for the Blue Pantry.



- 10/5/20 The smell of pumpkin EVERYTHING is in the air at KCKCC PCC! Culinary students made pumpkin cheesecakes, pumpkin cupcakes, pumpkin soup, roasted pumpkin seeds, and more!



- Pumpkin carving by PCC Culinary. Below are pictures of the winners.



- 10/12/20 Andrew Whitford, Criminal Justice Instructor, has created a crime scene for his Criminal Investigations course. The Criminal Investigation course requires students to investigate a murder, using what they learn in each class. The scenario begins with a briefing from a patrol officer who was first on-scene and recorded the original 911 call.



- 10/14/ 20 The construction students were in the Leavenworth community working on a deck for a resident. Students were learning how to level the deck and replace rotted boards.



- Following the work, on 10/26/20, The construction program received a generous donation from local Leavenworth residents Richard Sack and Sanford Bushman. Richard and Sanford donated an oscillating edge belt/spindle sander to the program for the work the students did on their deck repairs.



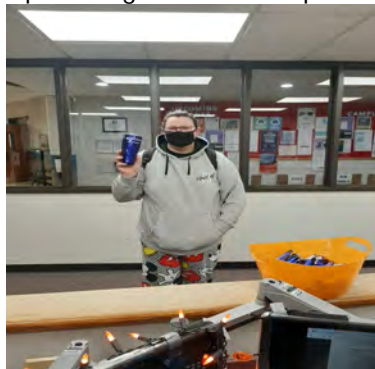
- 10/15/20 Electrical students were out in the community, wiring a porch for a Leavenworth resident.



- 10/20/20 PCC was happy to host the Board of Trustees' monthly meeting. It was a little different than previous meetings, but it worked. Following the meeting, Dr. Mosier toured the building and visited with students.



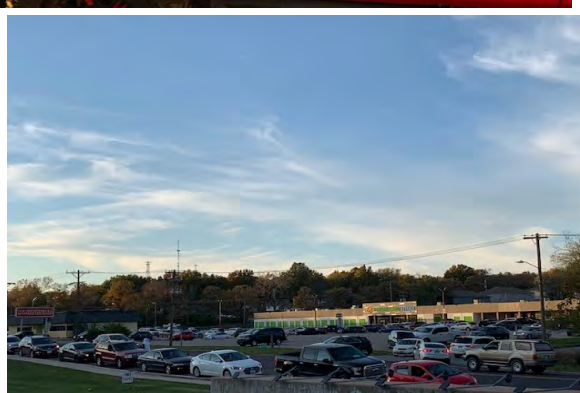
- 10/23/20 While COVID took away many of our planned celebrations to include a graduation reception, we have reached out to the PCC graduates from Fall 2019, Spring 2020, and Summer 2020 to stop in and pick up their graduation cup from PCC!



- 10/29/20 Col. Francois Mariotti, French Liaison Officer at Fort Leavenworth, stopped by the KCKCC Pioneer Center. COL Mariotti will be in our community for the next three years. His wife is part of the International Spouses classes at KCKCC PCC. COL. Mariotti attended 9th grade in West Middle School (Now PCC) in 1986-1987. He enjoyed touring the building and talking about his time in the Leavenworth school district.



- 10/29/20 HALLOWEEN DRIVE-THRU EXTRAVAGANZA- We had a GREAT turnout for the KCKCC Pioneer Career Center Halloween Drive-Thru event. We had some great Leavenworth JROTC and NHS volunteers who helped make this event a success!! HUGE thank you to the local Leavenworth Domino's for all the pizza! Also, thanks to R.L. Leintz Funeral home for allowing us to borrow a hearse for the event!! The Leavenworth community showed their Halloween spirit that night with AWESOME attendance and GREAT costumes! We had 255 cars come through our event last night and served 955 people!



DISCIPLINARY BARRACKS and JOINT REGIONAL CORRECTIONAL FACILITY

- JRCF - We are still not able to get into the facility.
- USDB - We are still not able to get into the facility.

MILITARY AND VETERAN STUDENT SERVICES - WADE ABEL, DIRECTOR

- The Veteran Center staff continues to provide services to KCKCC's Military Affiliated student population. The Center now has a presence at the PCC and TEC weekly to allow KCKCC's Military Affiliated students to talk to a VA Certifying Official. Currently, most students contacting the Veterans Center are doing so by email and phone, but we expect to see an increase in walk-ins in November once enrollment has started. The Center is continually working with VA representatives to ensure our Military affiliated students using VA Educational benefits have the latest information to allow them to make informed decisions for the upcoming semesters.

Veteran Center Visitors				
	AY18-19	AY19-20	AY 20-21	
August		281	103	
September	48	313	56	
October	185	307	37	
November	132	245		

December	105	124		
January	189	173		
February	218	216		
March	159	101		
April	209	0		
May	104	0		
June	56	17		
July	74	13		Total
Total	1479	1790	198	3467

Branch of Service		
Army	1776	51%
Maines	659	19%
Navy	292	8%
Air Force	415	12%
Coast Guard	7	1%
N/A	318	9%
Total	3467	

Type of Visitor		
Active Duty	543	16%
Veteran	1647	48%
Military/Veteran Dependent	646	19%
Civilian	331	10%
Total	3467	

Reason for Visit		
Study	881	25%
Socialize	1124	33%
Benefits Question	512	15%
Enroll & Application Questions	215	6%
Computer Use	435	12%
Other	300	9%
Total	3467	

STUDENTS USING VA EDUCATIONAL BENEFITS

Term Certified	Number of Certs submitted	Hours Certified	Amount certified
SP19	170	Not tracked	\$199,002.00
SU19	75	Not tracked	\$40,524.00
FA19	173	1542	\$195,060.00
SP 20	150	1653	\$202,332.00
SU 20	29	182	\$21,608.00
FA20 (as of 30 Sep)	117	1148	\$138,199.00

STUDENTS USING MILITARY TUITION ASSISTANCE

Type of Tuition Assistance	Number of Students	Hours Enrolled	Amount Invoiced
Army (GoArmyEd)	5	19	\$3968.00
Air Force	0	0	0
MyCAA (Army Dependent)	1	13	\$1144.00
Total	6	32	\$5112.00

OCTOBER EVENTS

- KCKCC Student Veterans Organization (SVO) held its Officer Elections this month, and new officers were announced on October 21, 2020.
- KCKCC Student Veterans Organization (SVO) started its Battle of the Branches Food Drive to support the KCKCC Food Pantry! The different branches of the Military will compete for bragging rights for the most food items collected. Boxes were set up at Main Campus (in the Veterans Center), the PCC, and the TEC. Currently, the Army is in the lead for bragging rights!

Branch	# of items donated
Army	302
Marine Corps	36
Navy	148
Air Force	210
Coast Guard	55



STUDENT VETERANS ORGANIZATION

BATTLE OF THE BRANCHES FOOD DRIVE

We need to help each other during times of crisis

10/12/2020 - 11/13/2020

 Kansas City Kansas Community College.

ARMY
VS
MARINE CORPS
VS
NAVY
VS
AIR FORCE
VS
COAST GUARD

Show your branch spirit by donating items to the Battle of the Branches Food Drive!

A box for each branch will be set up at each campus location (Main Campus - Veterans Center, PCC, & TEC).

Bring donated item(s) and put in the box affiliated with the branch you want to win!

Items collected will be donated to the KCKCC Food Pantry to help support the students of KCKCC!

For questions, contact the Veterans Center at 913-288-7591 or military@kckcc.edu

KCKCC is an equal opportunity and affirmative action educational institution. The views and opinions expressed during this event are those of the participants and do not reflect the official policy or position of Kansas City Kansas Community College. Masks and Social Distancing is Required as per KCKCC Campus.

 BLUE DEVILS MASCOT MAKE ONE!



- KCKCC SVO supported the Student Activities Halloween Drive-in event by providing 150 goodie bags filled with candy.

NOVEMBER EVENTS

- The Veterans Center is sponsoring a week of events for Veterans Week and Veterans Day. Veterans Week is November 9 to the 13th and each day has a different themed activity to help us remember and honor the Veterans of KCKCC. Activities include placing a star on the Honor Tree of a friend or family member who has served or is currently serving in the Military, a luncheon for veteran students, faculty, and staff on Veterans Day (Wednesday, 11/11/2020), KCKCC Veterans Photo Showcase to recognize the Veteran students, faculty, and staff of KCKCC, and a Virtual Veterans Day 5K!



NOVEMBER 9TH - NOVEMBER 13, 2020

VETERANS APPRECIATION WEEK

ALL WEEK EVENTS

- 🇺🇸 Add an Ornament to Our Honor Tree!
- 🇺🇸 Participate in the Veterans Day Virtual 5K!
Register at <https://bit.ly/2020kckccvet5k>
- 🇺🇸 See The KCKCC Veterans Photo Showcase!

TUESDAY, 11/10 - PATRIOTISM DAY!

- 🇺🇸 Wear a Flag Pin and Dress in Red, White & Blue

WEDNESDAY, 11/11 - VETERANS DAY!

- 🇺🇸 Remembrance Day - Wear a Poppy!
- 🇺🇸 Veteran Student, Faculty & Staff Luncheon!

THURSDAY, 11/12 - STARS FOR OUR TROOPS!

- 🇺🇸 Carry a Star cut from an American Flag!

FRIDAY, 11/13 - REMEMBER EVERYONE DEPLOYED!


- 🇺🇸 Wear R.E.D. today!

For more information on these events, visit our Facebook Event Link: bit.ly/kckccvetweek

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VETERANS DAY 5K



Kansas City Kansas Community College

Date: November 9th, 2020 through November 13th, 2020
Time: Anytime
Location: Anywhere!

The KCKCC Military & Veterans Student Services is sponsoring a virtual 5K this year for Veterans Day!

What is a Virtual Race? A virtual race is a race that can be run (or walked) from any location you choose. You can run, jog, or walk on the road, on the trail, on the treadmill at the gym or on the track (or even at another race). You get to run your own race, at your own pace, and time it yourself. Complete the 5k anytime between November 9th and November 13th.

The KCKCC Veterans Day 5K is open to all KCKCC employees, students, and community members.

Please register for the event! We would like to share how many students/faculty/staff are joining us for this 5K! Register at <https://bit.ly/2020kckccvet5k>.

****In order to receive a shirt, you must be one of the 1st 40 to register and complete the 5k. During the event, please take a picture (selfie) showing you doing the 5k and post it to the Facebook event page, or tag KCKCCVeteransCenter on Facebook, or send it to us in an email at military@kckcc.edu. Shirts are limited and will be given out while supplies last.****

#KCKCCVeterans5K

For questions, please contact the Veterans Center at 913-288-7594 or at military@kckcc.edu.

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STUDENT SERVICES

DR. SHAWN DERRITT, DEAN OF STUDENT SERVICES

Student Services Fulfills!

DEAN OF STUDENTS SERVICES EVENTS

- Attended virtual 4-day Title IX Conference on Hearing Conducting.
- Had several meetings with the D.C. Grant writing company to discuss the writing of the Educational Talent Search Grant. I assisted in developing a team from KCKCC to help with collecting the needed information and data. Target schools were selected and responsibilities were assigned. Grant is due in December.
- New Assistant College Nurse (LPN) should start on November 16th.
- New College Nurse (RN) should start on November 16th.

COUNSELING & ADVOCACY CENTER- LINDA WARNER, DIRECTOR

Educational & Advocacy Programs

- Assisted OQS Diversity Club in recognizing National Coming Out Day virtually this year. Offered allies an opportunity to be identified as an Ally, created an Ally List, and sent the Ally List to all employees and all students. Information was shared with all employees about how to create a more inclusive and safer classroom for LGBTQIA students. Provided information to students about how to come out safely. All information was from the Gay Lesbian Straight Education Network. Discussion following the event lead to plans to develop Ally Training.
- Hosted *Dynamics of Domestic Violence: The Impact of Covid-19 and Strategies for Resilience* to recognize Domestic Violence Awareness Month, and to meet compliance with the Clery Act requirements. The program was presented by Ms. Carlen Davis, Community Outreach Educator, from the Friends of Yates. This was a virtual presentation presented on Zoom with 18 participants in attendance. The healthy discussion following the presentation lead to volunteer and future career connections for students.
- October 8th was National Depression Screening Day. Students, faculty, and staff were provided information on depression, screening tools, and the opportunity to meet with counselors to receive a personal screening and guidance on treatment. Although we only have a handful of individuals who seek this support each year, it is a moment that reminds everyone to be vigilant in their mental health care as we head into winter months.

STUDENT ACCESSIBILITY AND SUPPORT SERVICES

Students Requesting Accommodations:

Disability	October 2020	October 2019	October 2018
Autism Spectrum Disorder	9	14	11
Attention Deficit Disorder	30	34	28
Blind/Visual Impairment	8	10	8
Deaf/Hard of Hearing	7	2	3
Head Injury	2	2	4
Intellectual Disability	4	3	3
Learning Disability	56	76	88
Medical	2	12	4
Physical	1	6	9
Psychiatric	8	18	22
Other Health Impaired	1	0	0
Total	128	177	180

Narrative Activities:

- Robert and Alex participated in the KAN-AHEAD (Kansas Association on Higher Education and Disability) Fall Conference. Robert is the current president. The keynote presentation was on the topic of reading and understanding documentation for determining accommodations. The member presentation was on accommodations for deaf and hard of hearing students. They connected with colleagues at other institutions and increased their knowledge in the field of disabilities.

- Alex and Robert provided information about accommodating students with disabilities during the pandemic. This information will be used in an article for Community College Daily. VP Bartunek brought this opportunity to SASS.
- Robert and Alex met with Shai Perry, KCKCC Art Gallery Curator about Art activities for students with disabilities. Shai is looking to bring such Art to KCKCC.
- Robert participated in the Student Housing Planning meetings. The plans for the new facility were displayed by the developers. Accessibility was included as part of the planning stages.
- Robert continues to co-chair the Teaching Online Training Subcommittee of the Faculty Association. A draft of a training outline was developed and shared with the Executive Council.
- Robert continues to participate in the Open Educational Resources (OER) Task Force. Several resources were shared with members to review. Some discussion took place around rewarding faculty for developing and/or reviewing OER materials.
- Robert continues to participate in the Learning Spaces Task Force. He is on both the Technology Subcommittee and the Labs Subcommittee. Currently, the groups are reviewing new technology ideas and getting proposals for remodeling some of the science labs.

STUDENT ACTIVITIES-ANDRICA WILCOXEN, DIRECTOR

Student Activities

- Pioneer Career Center Drive Through Kids Halloween event
 - 255 cars
 - 900 students, staff, and community members attended with their families
 - 55 volunteers (50 were from Lansing/Leavenworth High Schools)
- Mid-Semester Appreciation Awards for students to nominate faculty or staff
 - Three faculty were nominated for this award
- I See You Spotlight nominations
 - 12 staff and faculty nominated
- Chalk the Walk: encouraging messages chalked on the sidewalk to vote - see picture below
- TEC Fall Harvest Dessert Contest - see picture below
 - Cake Category Winners: 1st - Melanie Felix, 2nd - Marlean Hack
 - Pie Category Winners: 1st - Latoya Lockett, 2nd - Jared Larson, 3rd - Jonathon Lopez
 - Cupcake Category Winners: 1st - Cre Demby

Student Senate

- Hosted the Kids Halloween Drive-In Movie Night
 - 20 cars (face to face) and 44 people attended
 - Clubs who volunteered and gave goodie bags: AAUW, ASL, PTK, Therapy, Gamer, OQS, Enactus, SOL, ISO, Drama, Student Veterans Organization, Active Minds, Sigma Phi Sigma
 - Community Partners: KU TRIO and Papa Johns
- Reviewed and discussed the following policies at the Student Senate meeting on October 23, 2020 (Virtual)
 - Emergency Communication
 - Photography & Video Recording and Use
 - Social Media
 - Satisfactory Academic Progress
 - Credit Hour (Academic Affairs Policy)
 - Grading System (Academic Affairs Policy)
 - Student Classification (Academic Affairs Policy)

Clubs, Organization, Special Interest Groups

- Student Veterans Organization hosting club activities for the student body (face to face & virtual)

- Active Minds hosts weekly virtual club meetings (virtual)
- Gamer Club hosting weekly club meetings and gaming competitions (face to face & virtual)
- American Sign Language (ASL) hosts weekly virtual club meetings (virtual) and will be attending a local training
- AAUW hosts by-monthly club meetings (virtual)
- Christian Student Union/CRU hosts weekly club meetings (face to face)
- OQS hosts weekly meetings (face to face)
- NSLS hosted two live speaker broadcasts



STUDENT HOUSING - RONNIE MOORE, HOUSING SUPERVISOR

Student Housing Status:

- 102 students in housing
 - 92 Athletes Gen.
 - 10 Population
 - Men (45)
 - Women (57)
- 8 single rooms for emergency needs

Upcoming/On-Going Activities/Projects:

- Virtual Halloween door, costume contest, and movie night October 31, 2020
- New furniture scheduled to be delivered December 15, 2020

STUDENT HEALTH CENTER-TAWONIA SMITH, NURSE

COVID-19 Contact Tracing:

- 128 students were quarantined/self-isolation during October
 - 13 Reported positive
 - 40 Experiencing symptoms
 - 42 Believed they were exposed
 - 6 Were providing care for someone with symptoms or had tested positive
 - 27 Provided notification of self-quarantine

ATHLETICS: ANTHONY TOMPKINS, DIRECTOR

The NJCAA granted a non-participation waiver for the 2020-21 academic year, all NJCAA student-athletes who are certified on eligibility will have the current season considered a season of non-participation. This designation will apply to all athletes regardless of their percentage of participation in the season. On October 22, 2020, the NJCAA Board of Regents voted to grant a blanket waiver for all student-athletes participating at an NJCAA member institution during the 2020-21 academic year. Based on this ruling, student-athletes may participate at a member institution in the 2020-21 academic year and they will not be charged a season of participation. The NJCAA approved this waiver to address concerns of some teams having to sit out contests due to Covid-19 in the upcoming spring semester.

The Jayhawk conference has continued to track the amount of active COVID cases on a weekly basis to have up to date information when competition resumes in the spring. We currently have 152 student-athletes on campus practicing. The most positives we have had so far were the weeks of 10/30/20 and 11/6/20, when the team was placed under self-isolation.

KCKCC Unduplicated Headcount by Location								
CAMPUS (UNDUP at A Location & DUP Across Locations)	11.12.2018	11.11.2019	11.09.2020	18-19	18-19	19-20	19-20	Fall 2020
	Fall 2018	Fall 2019	Fall 2020	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	11	-	11	-	-11	-100.00%	0.00%
BL	10	-	240	-10	-	240	-	4.69%
DWNTN	-	9	-	9	-	-9	-100.00%	0.00%
FRSC	55	40	45	-15	-27.27%	5	12.50%	0.88%
HS	934	1,297	998	363	38.87%	-299	-23.05%	19.51%
MC	3,049	2,793	1,352	-256	-8.40%	-1,441	-51.59%	26.43%
OC	344	288	446	-56	-16.28%	158	54.86%	8.72%
OL	1,930	1,849	2,229	-81	-4.20%	380	20.55%	43.58%
PION	345	314	212	-31	-8.99%	-102	-32.48%	4.14%
TEC	854	867	699	13	1.52%	-168	-19.38%	13.67%
USDB	52	64	42	12	23.08%	-22	-34.38%	0.82%
VIRT	-	-	1,019	0	-	1019	-	19.92%
Total UNDUP Headcount	5,921	6,054	5,115	133	2.25%	-939	-15.51%	

Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.

Status	Fall 2018	Fall 2019	Fall 2020	18-19 #	18-19 %	19-20 #	19-20 %	Fa 2020 %
First-time	0	2,283	1,491	2,283	-	-792	-34.69%	29.15%
Returning	0	3,771	3,624	3,771	-	-147	-3.90%	70.85%
Gender	Fall 2018	Fall 2019	Fall 2020	18-19 #	18-19 %	19-20 #	19-20 %	Fa 2020 %
Unknown	-	-	2	0	-	2	-	0.04%
Female	3,573	3,580	2,973	7	0.20%	-607	-16.96%	58.12%
Male	2,348	2,474	2,140	126	5.37%	-334	-13.50%	41.84%
Race / Ethnicity	Fall 2018	Fall 2019	Fall 2020	18-19 #	18-19 %	19-20 #	19-20 %	Fa 2020 %
American Alaska Native	33	35	30	2	6.06%	-5	-14.29%	0.59%
Asian	255	295	215	40	15.69%	-80	-27.12%	4.20%
Black or African American	1,223	1,143	939	-80	-6.54%	-204	-17.85%	18.36%
Hawaiian Pacific Islander	12	12	14	0	0.00%	2	16.67%	0.27%
Hispanic	1,427	1,602	1,149	175	12.26%	-453	-28.28%	22.46%
Multi-racial	300	296	276	-4	-1.33%	-20	-6.76%	5.40%
Unknown	115	279	226	164	142.61%	-53	-19.00%	4.42%
White	2,556	2,392	2,078	-164	-6.42%	-314	-13.13%	40.63%
Non Resident	-	-	188	0	-	188	-	3.68%

KCKCC Credit Hours by Location								
CAMPUS	11.12.2018	11.11.2019	11.09.2020	18-19	18-19	19-20	19-20	Fall 20
	Fall 2018	Fall 2019	Fall 2020	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	60	-	60	-	-60	-100.00%	0.00%
BL	50	-	1,464	-50	-	1464	-	3.31%
DWNTN	-	47	-	47	-	-47	-100.00%	0.00%
FRSC	366	319	441	-47	-12.84%	122	38.24%	1.00%
HS	5,183	7,155	5,587	1972	38.05%	-1,568	-21.91%	12.62%
MC	23,252	21,745	7,129	-1,507	-6.48%	-14,616	-67.22%	16.11%
OC	832	873	1,165	41	4.93%	292	33.45%	2.63%
OL	10,196	9,910	13,871	-286	-2.81%	3961	39.97%	31.34%
PION	2,800	2,557	1,829	-243	-8.68%	-728	-28.47%	4.13%
TEC	10,097	10,206	7,808	109	1.08%	-2,398	-23.50%	17.64%
USDB	202	351	228	149	73.76%	-123	-35.04%	0.52%
VIRT	-	-	4,738	0	-	4738	-	10.70%
Total	52,978	53,223	44,260	245	0.46%	-8,963	-16.84%	



Strategic Initiatives and Outreach

Tami Bartunek Vice President

Dana Sambol Executive Assistant

Kim Lutgen Printshop Manager

Taylor Bolts Graphic Designer

Joy Cicero Production Assistant

Kelly Rogge Public Information Manager

Matt Fowler Web Designer


Omar Brenes Web Architect

Strategic Initiatives and Outreach

- Participated in the process of transforming the KCK Women's Chamber of Commerce into the **Women's Chamber Network** with the KCK Chamber. The WCN will provide dedicated programs focused on the challenges and hopes of women with some programs designed for C-Suite women, and other programming geared for business owners, women beginning their careers, and other events focused on health and personal growth. Of course, the Women's Chamber Network will also have fun events that everyone can enjoy. As part of this transition, Tami has joined the KCK Chamber's Marketing Committee.
- KCKCC continues to gain national recognition! About a month ago, CC Daily sent out an "all call" for proposals concerning how community colleges are working with students with disabilities in a more remote environment. Working with SASS we submitted our proposal and were selected for inclusion. A BIG thanks to Robert Beach and Alex Twitty for the information they shared with marketing for this article. Please see link to a story about how community colleges (KCKCC is highlighted) are assuring students that need support from SASS are getting what they need, especially during CV-19. <https://www.ccdaily.com/2020/10/making-remote-education-accessible-to-all/>
- The KCKCC Marketing Department received several awards in this year's District 5 National Council of Marketing & Public Relations Medallion Awards. Dr. Greg Mosier received the 2020 Pacesetter of the Year Award, while KCKCC received a Gold Medallion in the Flyer Category and Silver Medallions in the Notes/Cards/Invitations, Computer-Generated Illustration and Social Media/Online Marketing Campaign categories.
 - District 5: Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, the Canadian province of Manitoba, Puerto Rico and Virgin Islands)
<https://www.youtube.com/watch?v=2sbj4bjfzlg>
 - 14:19 - Flyer - Gold
 - 15:43 - Notes/Cards/Invitation - Silver
 - 27:30 - Computer-Generated Illustration - Silver
 - 37:10 - Social Media Campaign – Silver
 - 39:47 – Dr. Mosier's Pacesetter award

- Worked with the KCKCC Foundation to host “Leveraging LinkedIn” for our alumni and other LinkedIn associates. This event presented information about how to use LinkedIn to better market yourself and talents.
- Continue to participate in the WyCo SAP committee to stay connected with the Stories on Stories project.
- Continue to participate in the WyCo community COVID-19 virtual meeting twice a week to ensure we are updated with all things COVID-19.
- Participated in the joint Kansas and Missouri Chamber legislative agenda listening session. We brought up the importance of continuing to support SB155 coursework.




Selected Social Media Posts


Kansas City Kansas Community College
Published by Kelly Evenson Rogge [?] · ★ Favorites · October 15 ·

It's a CRIME SCENE!

Andrew Whitford, Criminal Justice Instructor at the Pioneer Career Center, has been creating a crime scene for his students in criminal investigations.

The Criminal Investigation course is where students will be called in to investigate a murder, using what they learn in each class. The scenario begins with a briefing from a patrol officer who was first on-scene and spoke to the original 911 caller.... [See More](#)

Performance for Your Post

1,191 People Reached

26 Reactions, Comments & Shares

19 Like	19 On Post	0 On Shares
3 Love	3 On Post	0 On Shares
3 Comments	3 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares

272 Post Clicks

223 Photo Views	0 Link Clicks	49 Other Clicks
---------------------------	-------------------------	---------------------------

NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Post Details

Kansas City Kansas Community College
Published by Kelly Evenson Rogge [7] · ★ Favorites · October 16 · 🌐

Congratulations to KCKCC's President Dr. Greg Mosier and the KCKCC Marketing & Communications staff for the awards they received in this year's District 5 National Council of Marketing & Public Relations Medallion Awards.

Dr. Mosier received the 2020 Pacesetter of the Year Award, while KCKCC received a Gold Medallion in the Flyer Category and Silver Medallions in the Notes/Cards/Invitations, Computer-Generated Illustration and Social Media/Online Marketing Campaign categories. Great job to our award winners who continue to tell KCKCC's story! #KCKCCProud



Performance for Your Post

910 People Reached

48 Reactions, Comments & Shares

37 Like	27 On Post	10 On Shares
4 Love	3 On Post	1 On Shares
2 Comments	2 On Post	0 On Shares
5 Shares	5 On Post	0 On Shares

66 Post Clicks

49 Photo Views	0 Link Clicks	17 Other Clicks
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NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts.

Kansas City Kansas Community College
Published by Kelly Evenson Rogge [7] · ★ Favorites · October 26 · 🌐

Are you ready to learn how to leverage your LinkedIn?? Attend either or both sessions of our FREE and VIRTUAL event! LinkedIn Guru & CEO of Lillian James Creative, Aaron Fulk, will show you the tricks of the trade. Register now in the link below!!! #KCKCCProud #WeCreateOurFuture
<https://www.kckcc.edu/foundation/.../leveraging-linkedin.html>



KCKCC Foundation
October 26 · 🌐

Are you ready to learn how to leverage your LinkedIn?? Attend either or both sessions of our FREE and VIRTUAL event! LinkedIn Guru & CEO of Lillian James Creati...
[See More](#)

Performance for Your Post

974 People Reached

3 Likes, Comments & Shares

2 Likes	2 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares

21 Post Clicks

5 Photo Views	7 Link Clicks	9 Other Clicks
------------------	------------------	-------------------

NEGATIVE FEEDBACK

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts.

Tweet activity



KCKCC @KansasCityKSCC
From the 1970s to today: ❤️❤️❤️
#KCKCCProud

How it started: <pic.twitter.com/r9LAYCT93r> How it's going:



Reach a bigger audience

Get more engagements by promoting this Tweet!

[Get started](#)

Impressions

992

Total engagements

86

Media engagements

64

Detail expands

11

Likes

6

Profile clicks

3

Retweets

2

Tweet activity



KCKCC @KansasCityKSCC

#KCKCCProud #NJCAADay #ForwardAsOne
<https://twitter.com/KCKCCAthletics/status/131676620327745536>
1 ...



Reach a bigger audience

Get more engagements by promoting this Tweet!

[Get started](#)

Impressions

908

Total engagements

27

Detail expands

18

Likes

9

Tweet activity



KCKCC @KansasCityKSCC
It's the first snow fall of the season Blue Devils! Be careful out there and have a great week! #KCKCCProud #snow ❄️❄️❄️
<pic.twitter.com/AyqBEic6iE>



Reach a bigger audience

Get more engagements by promoting this Tweet!

[Get started](#)

Impressions

770

Total engagements

26

Media engagements

22

Likes

4



kansascityksc • Following

kansascityksc KCKCC students participated in a Chalk the Walk event Sunday to encourage people to vote in the upcoming election. Your vote counts! #KCKCCPROUD #vote #kckcc #bluedeils #election2020 #communitycollege #college #makeyourvoiceheard #election

2w

32 likes
OCTOBER 26

See the results and other info about the 2020 US Election.

Add a comment...

Post



kansascityksc • Following

kansascityksc The Junior Culinarians of @KCKCCTEC's High School program executed their first full dish of the semester in their "Cooking Methods" class earlier this week. This class is focused on learning & executing hands on essential basics of kitchen techniques and methods. #KCKCCProud #kckcc #bluedeils #culinaryarts #tec #hardwork #fun #kitchen #cooking #highschool #learning

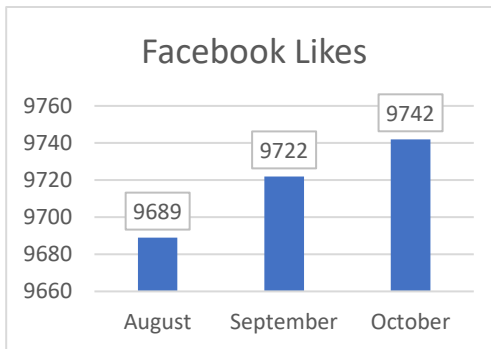
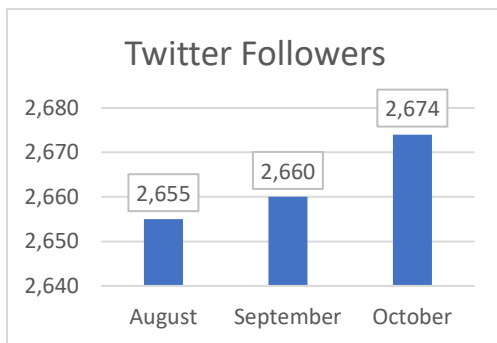
5w

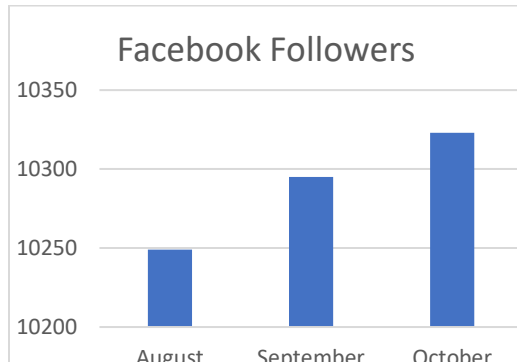
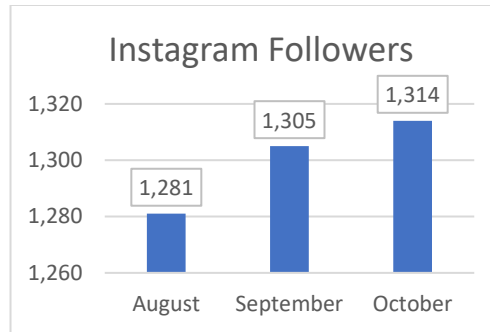
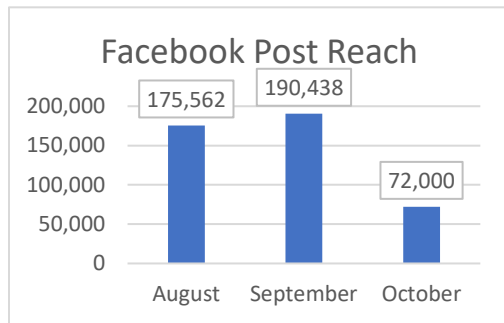
21 likes
OCTOBER 2

Add a comment...

Post

Social Media Analytics

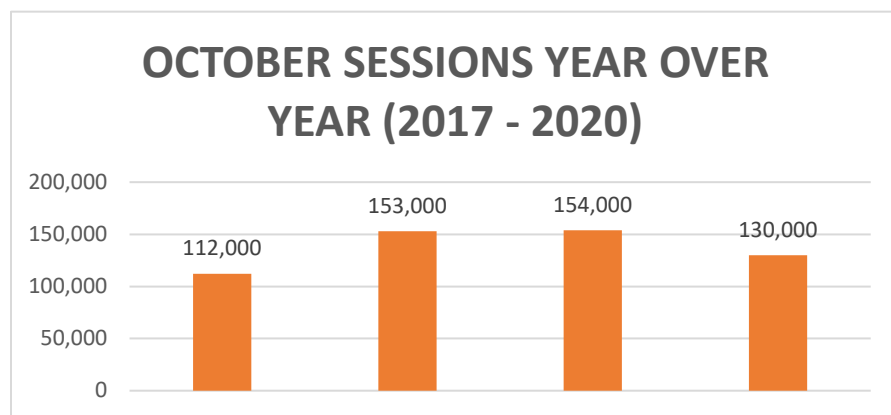




Note: While some of October's numbers declined, it was the first month in a long time where we had no boosted posts. Facebook relies heavily on Paid Reach rather than Organic. So, with no boosted posts reach was impacted. In addition, COVID-19 and our limited events have been hard on social media reach and impressions. If you compare year over year, we are only slightly down. This time last year, there was also a lull in the digital ads. Reach is already starting to rebound as we introduced new digital ads.

General Website Information

- A new project is being undertaken to make the Academic Section of the KCKCC website better organized and to provide more information about the divisions and departments. A template is being developed that can be applied to every division and department. This will make it easy and simple to make sure they all provide the same level of information.



Top webpages for October 2020

Webpage	Pageviews
Degree / Certificate Webpage	14,856
Class Schedule	2,576
Steps to Enrollment	2,572
Academic Calendar	2,492
Transcripts	2,271



BOARD OF TRUSTEES REPORT
FINANCE & ADMINISTRATIVE SERVICES
MICHAEL BEACH, CHIEF FINANCIAL OFFICER
NOVEMBER 2020 REPORT

FINANCE - MICHAEL BEACH, CFO

- Annual Financial Statement and Single Audit Fieldwork is complete
- Passing of Jose Matias Cantu
- Student Housing Design Charrettes are complete - Preconstruction Phase is moving forward
 - The College held the required Public Meeting
 - A Financial Advisor and Bond Counsel have been engaged for the issuance of the Special Revenue Bonds
- New Payroll Specialist - Angela Masloski

BOOKSTORE - KASEY MAYER, DIRECTOR

- We are 99% complete with Spring adoptions. We are working with coordinators to gather the remaining.
- We are starting to place orders for the Spring semester.
- We are still in the process of completing returns to publishers and wholesalers.
- We partnered with Andrica Wilcoxon, Director of Student Activities, to offer bookstore gift cards for school spirit contests/events.

FACILITY SERVICES - JEFF SIXTA, DIRECTOR

Accomplishments:

- Finished painting in lower Humanities hallway
- Finished reroofing the Humanities building
- Finished remodel of the Baseball press box
- Finished painting Science Hallway

FACILITY SERVICES - JEFF SIXTA, DIRECTOR

Goals:

- Recarpet and install new cove base in Science hallway
- Finish installing LED lights in Science hallway
- Install new switch gear in the Print shop
- Continue with Elevator rebuild in Flint Building
- Discuss the phase 2 remodel in Humanities hallway
- Meet on remodel of 3403-3405
- Assist with removal and installation of furniture in current Student Housing
- Paint upper Humanities hallway

CAMPUS POLICE - ROBERT PUTZKE, CHIEF

SUMMARY:

- New hire Jonathan Berry attended the Kansas Law Enforcement Training Center in Hutchinson, KS to complete report training October 26 & 27.
- Sergeant Scott Bailie attended In Service Training October 5 thru 9 at the Kansas City Kansas Police Academy to fulfill their state requirements.
- Advertised Security Guard positions with the Police Department

KANSAS CITY KANSAS COMMUNITY COLLEGE
Interim Summary Financial Statements - October 2020
Year to Date Fiscal Year 2021, with comparison to Fiscal Year Ended June 30, 2020

Summary Statement of Net Position

	YTD FY2021		Unaudited Year-End FY2020
Assets			
Current Assets	\$ 28,956,012	A	\$ 38,492,726
Noncurrent Assets	55,548,747		55,548,747
Total Assets	<u>\$ 84,504,759</u>		<u>\$ 94,041,473</u>
Liabilities			
Current Liabilities	\$ 8,602,017		\$ 12,260,922
Noncurrent Liabilities	19,136,170		19,136,170
Total Liabilities	27,738,187		31,397,092
Net Position	<u>56,766,572</u>		<u>62,644,382</u>
Total Liabilities and Net Position	<u>\$ 84,504,759</u>		<u>\$ 94,041,473</u>

Summary Statement of Revenue Expenses and Changes in Net Position

	YTD FY2021		Annual	Annual	YTD FY2020	Percent Used Actual to
	Actual		Budget	Variance	Actual	Budget
Operating Revenues	\$ 13,159,600	B	\$ 25,334,600	\$ (12,175,000)	\$ 11,606,856	51.94%
Non-Operating Revenues, Net	8,786,353	C	57,320,243	(48,533,890)	8,164,361	15.33%
Total Revenues	21,945,953		82,654,843	(60,708,890)	19,771,217	26.55%
Operating Expenses	23,114,000		77,662,659	54,548,659	24,176,090	29.76%
Increase/(Decrease) in Net Positions	<u>\$ (1,168,047)</u>		<u>\$ 4,992,184</u>	<u>\$ (6,160,231)</u>	<u>\$ (4,404,873)</u>	

Notes

A - Decrease from prior month of \$4.3 M due to operating results for the month

B - Includes \$900K of Federal SPARKS I funds received through the UG. The College has now received \$1.477 M in Federal SPARKS funds that were not included in the original budget. The College will need to due a Budget Amendment in December to account for these revenues and the associated expenses.

C - The College received about 40% of its outstanding Property Taxes in October. This was less than originally anticipated. We are reaching out to the UG to determine why. Collections are likely slow due to COVID. The College will received these funds as they are collected and anticipates receiving a large part this receivable with our receipt in January.

KANSAS CITY KANSAS COMMUNITY COLLEGE							
STATEMENT OF REVENUES AND EXPENSES							
YTD OCTOBER 2020							
		BUDGET	YTD	FORECAST	ACTUAL	VARIANCE	PERCENT
		FISCAL YEAR	ACTUAL	FISCAL YEAR	YTD	ACTUAL	USED ACTUAL
		2021	10/31/2020	2021	10/31/2019	TO BUDGET	TO BUDGET
Operating Revenues:							
	Student Tuition and Fees	\$ 9,733,000	\$ 4,779,544	\$ 9,733,000	\$ 5,699,024	\$ (4,953,456)	49.11%
	Federal Grants and Contracts	11,875,000	7,137,727	11,875,000	3,981,688	(4,737,273)	60.11%
	State Contracts	568,000	265,016	568,000	348,845	(302,984)	46.66%
	Private Gifts, Grants & Contracts	263,000	140,000	263,000	150,000	(123,000)	53.23%
	Auxiliary Enterprise Revenue	2,520,000	794,496	2,520,000	971,086	(1,725,504)	31.53%
	Other Operating Revenue	375,600	42,817	375,600	456,213	(332,783)	11.40%
	Total Operating Revenues	25,334,600	13,159,600	25,334,600	11,606,856	(12,175,000)	51.94%
Nonoperating Revenues (Expenses)							
	County Property Taxes	44,019,850	4,014,214	44,019,850	3,341,623	(40,005,636)	9.12%
	State Aid	10,377,364	5,188,683	10,377,364	5,182,501	(5,188,681)	50.00%
	SB155 AID	3,535,000	-	3,535,000	-	(3,535,000)	0.00%
	Investment Income	175,000	3,730	175,000	68,492	(171,270)	2.13%
	Interest Expense on Capital Asset Debt	(786,971)	(420,274)	(786,971)	(428,255)	366,697	53.40%
	Transfer from Capital Reserves	-	-	-	-	-	0.00%
	Total Nonoperating Revenues	57,320,243	8,786,353	57,320,243	8,164,361	(48,533,890)	15.33%
Total Revenues		82,654,843	21,945,953	82,654,843	19,771,217	(60,708,890)	26.55%
Operating Expenses:							
	Salaries & Benefits	44,776,095	12,528,879	44,776,095	12,971,753	(32,247,216)	27.98%
	Contractual Services	1,736,000	487,599	1,736,000	640,212	(1,248,401)	28.09%
	Supplies & Other Operating Expenses	11,565,209	3,987,421	11,565,209	4,055,283	(7,577,788)	34.48%
	Utilities	1,992,600	543,612	1,992,600	675,694	(1,448,988)	27.28%
	Repairs & Maintenance to Plant	3,419,255	728,420	3,419,255	1,377,453	(2,690,835)	21.30%
	Scholarships & Financial Aid	10,148,500	4,765,829	10,148,500	4,412,451	(5,382,671)	46.96%
	Strategic Opportunities	1,250,000	-	* 1,250,000	-	(1,250,000)	0.00%
	Contingency	250,000	72,240	250,000	43,244	(177,760)	28.90%
	Debt Service	2,525,000	-	2,525,000	-	(2,525,000)	0.00%
Total Operating Expenses		77,662,659	23,114,000	77,662,659	24,176,090	(54,548,659)	29.76%
Increase in Net Position		\$ 4,992,184	\$ (1,168,047)	\$ 4,992,184	\$ (4,404,873)	\$ (6,160,231)	
* We have utilized \$32,176.76 of the strategic initiative funding to date. The expenses were expended out of various Supplies & Expenses accounts.							

KANSAS CITY KANSAS COMMUNITY COLLEGE
Summary Statement of Revenue Expenses and Changes in Net Position
YTD OCTOBER 2020

	FY2021 Actual	Annual Budget	FY2020 Actual	Annual Budget	FY2019 Actual	Annual Budget	FY2018 Actual	Annual Budget
Operating Revenues	\$ 13,159,600	\$ 25,334,600	\$ 11,606,856	\$ 27,315,064	\$ 11,788,093	\$ 29,246,544	\$ 12,208,912	\$ 27,226,000
Non-Operating Revenues, Net	8,786,353	57,320,243	8,164,361	57,959,925	8,744,025	53,604,198	7,882,964	47,643,635
Total Revenues	21,945,953	82,654,843	19,771,217	85,274,989	20,532,118	82,850,742	20,091,876	74,869,635
Operating Expenses	23,114,000	77,662,659	24,176,090	80,812,679	24,654,675	79,979,223	24,125,132	74,620,000
Increase/(Decrease) in Net Positions	\$ (1,168,047)	\$ 4,992,184	\$ (4,404,873)	\$ 4,462,310	\$ (4,122,557)	\$ 2,871,519	\$ (4,033,256)	\$ 249,635

KANSAS CITY KANSAS COMMUNITY COLLEGE						
BANK BALANCES PER GENERAL LEDGER						
					YTD	PRIOR YEAR
FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS	31-Oct-20	31-Oct-19
BROTHERHOOD BANK	25	FEDERAL PROGRAMS	\$ 517,980		\$ 517,980	\$ 297,298
BROTHERHOOD BANK	61	CAPITAL OUTLAY	\$ 1,951,793		\$ 1,951,793	\$ 1,109,465
BROTHERHOOD BANK	61	CAPITAL OUTLAY		\$ 3,174,284	\$ 3,174,284	\$ 3,069,003
BROTHERHOOD BANK	74	BOARD SCHOLARSHIP	\$ 278,615		\$ 278,615	\$ 67,671
LIBERTY BANK	11	GENERAL FUND		\$ 503,499	\$ 503,499	\$ 500,000
COUNTRY CLUB BANK**	13/14	ABE-CONT. EDUCATION	\$ 350,471		\$ 350,471	\$ 462,636
COUNTRY CLUB BANK**	72	INCIDENTAL (AGENCY)	\$ 889,527		\$ 889,527	\$ 1,198,581
SECURITY BANK***	11	GENERAL FUND	\$ 18,177,776		\$ 18,177,776	\$ 8,748,489
SECURITY BANK	15	TECHNICAL ED FUND	\$ 821,391		\$ 821,391	\$ 889,656
SECURITY BANK	16	STUDENT UNION	\$ 923,665		\$ 923,665	\$ 1,405,564
		(AUXILIARY SERVICES)				
	11	GENERAL FUND			\$ -	\$ 1,000,000
UMB BANK *	17	PAYROLL	\$ -		\$ -	
TOTAL			\$ 23,911,217	\$ 3,677,783	\$ 27,589,000	\$ 18,748,363
	Current	Previous Month	Previous Year			
91-day Treasury Rate	0.100	0.100	1.520			
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.						
** No interest paid, no fees charged.						
***No Fees assessed by Security Bank and Brotherhood Bank.						

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2020 to June 30, 2021										
July 1, 2019 to June 30, 2020										
Month	FY2021	FY2020	FY2021	FY2020	FY2021	FY 2020	FY2021	FY2020	FY2021	FY2020
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									20,787,707	17,112,289
July	3,429,836	1,120,087	(5,377,634)	(5,848,294)	(1,947,798)	(4,728,207)			18,839,909	12,384,082
August	7,193,429	8,660,992	(6,050,200)	(7,083,680)	1,143,229	1,577,312	(21,297)		19,961,841	13,961,394
September	9,565,036	7,498,242	(8,587,336)	(7,442,728)	977,700	55,514			20,939,541	14,016,908
October	3,690,944	3,653,486	(5,631,319)	(8,032,248)	(1,940,375)	(4,378,762)			18,999,166	9,638,146
November	1,394,853	1,394,853	(5,767,127)	(5,767,127)	(4,372,274)	(4,372,274)			14,626,892	5,265,872
December	1,720,958	1,720,958	(5,808,633)	(5,808,633)	(4,087,675)	(4,087,675)			10,539,217	1,178,197
January	29,642,011	29,642,011	(6,059,800)	(6,059,800)	23,582,211	23,582,211			34,121,428	24,760,408
February	7,917,760	7,917,760	(10,685,251)	(10,685,251)	(2,767,491)	(2,767,491)			31,353,937	21,992,917
March	7,458,489	7,458,489	(11,474,491)	(11,474,491)	(4,016,002)	(4,016,002)			27,337,935	17,976,915
April	1,996,704	1,996,704	(6,479,676)	(6,479,676)	(4,482,972)	(4,482,972)			22,854,963	13,493,942
May	2,107,232	2,107,232	(5,442,154)	(5,442,154)	(3,334,922)	(3,334,922)			19,520,041	10,159,021
June	17,657,423	15,862,932	(5,234,246)	(5,234,246)	12,423,177	10,628,686			31,943,218	20,787,707
Totals	93,774,675	89,033,746	(82,597,867)	(85,358,329)	11,176,808		(21,297)	-		
Bold = Actual										
	23,879,245		(25,646,489)							
GL Balance	General Fund	\$ 18,177,776								
	TEC Fund	\$ 821,391								
		\$ 18,999,166								

KANSAS CITY KANSAS COMMUNITY COLLEGE
Debt Position
YTD OCTOBER 2020

Debt Issuance	Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2020	Payments FY21 Due Date	Amount	Less Interest	Balance 6/30/2021
COP-Capital Lease Oblig	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$3,550,000	5/1/2021	\$618,440	\$108,440	\$3,040,000
	7/1/2013	6/1/2027	\$5,750,401	\$1,585,000	4/1/2023	\$1,205,000	6/1/2021	\$427,688	\$37,688	\$815,000
	12/1/2010	4/1/2026	\$25,940,000	\$1,770,000	4/1/2020	\$0	~~	~~	~~	~~
	3/1/2020			\$11,095,000	4/1/2029	\$11,095,000	4/1/2021	\$2,133,999	\$518,999	\$9,480,000
	3/1/2020			\$4,270,000	4/1/2029	\$4,270,000	4/1/2021	\$131,844	\$121,844	\$4,260,000
			<u>\$39,735,401</u>	<u>\$22,745,000</u>		<u>\$20,120,000</u>		<u>\$3,311,971</u>	<u>\$786,971</u>	<u>\$17,595,000</u>


Predictive Model of Significant Annual Cash Flows - FY2021

Inflows

Outflows

	Description	Amount	Description	Amount
July	Federal Covid Funding	\$ 1,482,546		
August	State Aid - Disbursement 1	\$ 5,188,682	Insurance	(\$503,000)
			(Comprehensive)	
September	Tax Distribution	\$ 2,715,643	Financial Aid Refunds	(\$1,300,000)
	Current Tax	\$ 953,284	COP - Interest on Debt	(\$366,848)
	Heavy Truck	\$ 330	(Certificates of Participation)	
	Motor Vehicle	\$ 1,463,602		
	Commercial Motor Vehicle	\$ 8,536		
	Motor Vehicle Excise	\$ 10,792		
	RV	\$ 5,166		
	Delinquent	\$ 273,933		
	Financial Aid Draw	\$ 3,200,000		
	Sparks II Funding	\$ 557,355		
October	Tax Distribution	\$ 781,857	COP - Interest on Debt	(\$54,220)
	Current Tax	\$ 1,285		
	Motor Vehicle	\$ 561,891		
	Commercial Motor Vehicle	\$ 1,836		
	RV	\$ 1,489		
	Delinquent	\$ 215,356		
	Sparks I Funding	\$ 900,000		
November			COP - Interest on Debt	(\$18,844)
December				
January	Tax Distribution	\$ 22,225,361		
	Current Tax	\$ 20,542,198		
	Heavy Truck	\$ 6,242		
	Motor Vehicle	\$ 823,010		
	Commercial Motor Vehicle	\$ 16,153		
	Motor Vehicle Excise	\$ 11,332		
	RV	\$ 2,918		
	Industrial Revenue Bonds	\$ 477,786		
	Delinquent	\$ 345,722		
	State Aid - Disbursement 2	\$ 5,188,682		
	SB 155 Funding - Disb 1	\$ 1,835,000		
February	Financial Aid Draw	\$ 3,000,000	Financial Aid Refunds	(\$1,300,000)
March	Tax Distribution	\$ 1,609,997	COP - P & I	(\$1,898,995)
	Current Tax	\$ 958,822	(Principal and Interest)	
	Heavy Truck	\$ 2,023		
	Motor Vehicle	\$ 346,474		
	Commercial Motor Vehicle	\$ 115,299		
	RV	\$ 861		
	Delinquent	\$ 186,518		
April			COP - P & I	(\$564,220)
May			COP - P & I	(\$408,844)
June	Tax Distribution	\$ 16,686,995		
	Current Tax	\$ 15,289,192		
	Heavy Truck	\$ 1,932		
	Motor Vehicle	\$ 966,586		
	Commercial Motor Vehicle	\$ 22,612		
	RV	\$ 4,038		
	Industrial Revenue Bonds	\$ 185,302		
	Delinquent	\$ 217,333		
	SB 155 Funding - Disb 2	\$ 1,700,000		

[illegible]



BOARD OF TRUSTEES REPORT HUMAN RESOURCES NOVEMBER 2020

Benefits

- In an effort to provide improved services to our employees, the HR Department researched and identified a new service provider for the College's employee assistance program (EAP). We have engaged New Directions Behavioral Health to serve as KCKCC's EAP provider. The company offers an array of services available to employees that will assist them in navigating personal and workplace challenges.

In addition to the EAP, it was determined that we had an opportunity to provide additional support to students by establishing a student assistant program (SAP). After a review of companies that offer SAPs, we engaged AllOne Health to serve as the College's provider for the SAP. AllOne Health will provide similar services as the EAP to assist students with their personal challenges.

Both companies' employee and student support services are available 24/7. It is the plan to roll these programs out to employees and students around December 1, 2020.

- Benefit Enrollment is now open for eligible employees. The Human Resources Department and Bukaty Companies representatives have been hosting virtual open enrollment meetings throughout this month.

BOARD OF TRUSTEES REPORT

Peter Gabriel, Chief Information Officer

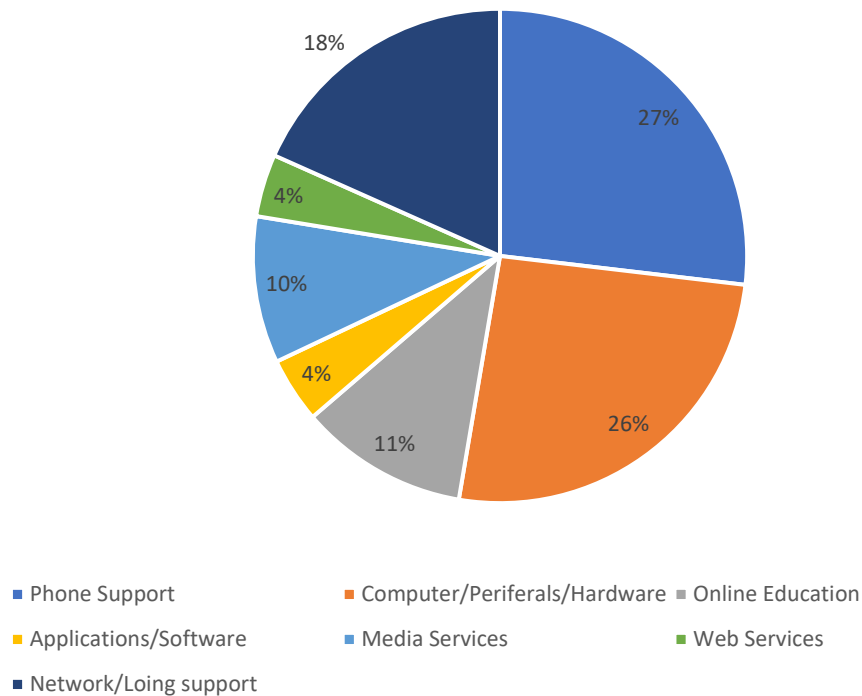
ACADEMIC SUPPORT

- Produced Finance Committee monthly meeting.
- Assisted in production Planning for HR Benefit meetings.
- Developed and deployed training sessions for staff including adobe PDFs.
- Outlook and Bookings trainings were offered.
- Assisted in production of KCKCC Sports Show.
- Attended various senate meetings.
- Assisted in Planning of Foundation online events.
- One on One training with various faculty and staff.

COMPUTING SERVICES

- 317 tickets were issued during the month of October - 404 tickets were resolved.
- The average time spent on each ticket was 1.365 days
- 217 helpdesk calls were taken in October - average time per call was 3.475 minutes.

October 2020



MEDIA SERVICES

- Setup and recorded the monthly Board of Trustees Meeting. Made a broadcast copy for the college's cable channel, and a video archival of the Board of Trustees Meeting.
- Setup a virtual Board of Trustees Meeting via zoom.
- Recorded and setup an event for the community. The KCK Women's Chamber Foundation sponsored a fundraiser called "Purses with A Purpose". The event raises money to provide scholarships for non-traditional female students (meaning returning to school later in life when fewer scholarships are available). Recorded and live streamed the event from the KCK Chamber of Commerce
- Recorded video for "Student Activities Let's Talk" show that will air on the college's cable and YouTube channel.
- Took pictures for Math, Science, Business, Technology Division for Faculty/Staff directory.
- Set a Student Town Hall event via a Teams live stream event.
- Setup video equipment to live stream the One Act Plays performed by the Theater Students.
- Setup to record and live stream a virtual conference for John Stafford and his choir members. The event will have members from the acapella group M-Pact. The event is 11/19/2020 and 11/20/2020.

NETWORK SERVICES

- Student Recruiter Web App Availability - 98%
- MyDotte Web App Availability - 98%
- Email Availability for employees and students - 99%
- WebAdvisor Web App Availability - 97%
- Network Switch and Phone and Availability - 96%
- Papercut "follow-me" printing has been enabled on the Konica printers and is expanding to cover all non-student facing machines. This will be completed prior to the Thanksgiving break.
- Classroom hardware for hybrid/remote instruction has been ordered for a total of 10 classrooms.
- The project to decommission or migrate services that are running on Microsoft Windows Server 2008 is ongoing. Server 2008 is no longer supported by Microsoft. All services running on those servers are being moved to Server 2019 (latest Windows Server edition available).
- Department drive mapping changes will be coming during the month of November. We continue to have individuals who need access to more than one department's files. The change will make it easier to allow that and easier to manage from an IT aspect.

Kansas City Kansas Community College

Racial Equity Statement

The Kansas City Kansas Community College senates, faculty, staff and administration stand in support of all our Black students, staff, faculty, and community. As an educational institution in an urban community, it is crucial that we fight against systemic injustices, oppression and racism. KCKCC is committed to educating the future leaders who will enact policy changes that promote equity and justice for all. We stand in solidarity in recognizing and upholding the belief that Black lives matter, and must always matter, in order for all lives to matter.

Adopted by the Board of Trustees of KANSAS CITY KANSAS COMMUNITY COLLEGE,
Wyandotte County, Kansas this 17th day of November, 2020.

By: _____
Dr. Raymond Daniels, Chairman

ATTEST:

By: _____
Dr. Greg Mosier, Secretary

AFFIDAVIT**APPROVAL OF PROGRAM OFFERINGS AT LANSING CORRECTIONAL FACILITY
KANSAS CITY KANSAS COMMUNITY COLLEGE**

State of Kansas)
County of Wyandotte)

At the regularly scheduled November 2020 meeting, the Board of Trustees of Kansas City Kansas Community College approved Lansing Correctional Facility as an additional location. The initial program offering will be the Welding Technology Certificate in Spring 2021.

Adopted by the Board of Trustees of KANSAS CITY KANSAS COMMUNITY COLLEGE, Wyandotte County, Kansas this 17th day of November, 2020.

By: _____
Dr. Raymond Daniels, Chairman

ATTEST:

By: _____
Dr. Greg Mosier, Secretary



**November 2020 Board Report
KCKCC Academic Affairs
New Program Submission**

Career and Technical Education Center –Dean Cheryl Runnebaum

Diesel Technician – New program

AAS – 65 credit hours

Certificate B – 49 credit hours

Kansas City Kansas Community College (KCKCC) was approached by The Kincaid Group located in Bonner Springs, Kansas and the Superintendent of Bonner Spring USD 204 to discuss a need in the community for Diesel Technicians. Other school districts and businesses were present at the initial and subsequent meetings to work towards establishing a Diesel Technician program for the region. Although there are other institutions in the state that offer this program, both the school districts and The Kincaid Group stated the location of these institutions prevents the need of the local community from being fulfilled due to the distance from the area. The Diesel Technician program will help not only the industry groups in the area fulfill the employment needs, but it will also allow local high school students to gain a college certificate and a high wage job upon graduation.

According to Economic Modeling Specialist International (Emsi), reflective of Quarter 3, 2020 data set for the Kansas City Metro (Kansas and Missouri area). The data shows from 2015-2020, the Kansas City Metro experienced a 10.3% increase in job growth. Additionally, the median salary is \$50,367 for the metro. The average monthly job postings from September 2016 – August 2020 are 378 postings. The average monthly hires were 124. This report demonstrates a need for these skilled workers at a high wage. (See appendices A)

Approximately one year ago, The Kincaid Group vacated their existing facilities where they serviced vehicles with diesel engines, provided bus transportation services, collision repair, and conducted other services. The facility is constructed to house 5 large diesel engine vehicles (busses, dump trucks, etc); large vehicle collision repair with paint booth and capacity to service large busses; and ample space for offices, classrooms, and other educational needs. This building is located in downtown Bonner Springs. Due to growth of the company, they built a new larger facility a few miles from the existing facility. The Kincaid Group is collaborating with KCKCC to use the building as a training facility for students enrolled in this program and any other programs KCKCC would like to house at this location. This alleviates a vacant building in the business district and produces growth for the City of Bonner Springs, Kansas.

Also, The Kincaid Group along with other industry partners, will allow students to participate in work-based learning opportunities at their new facility. The partnerships formed between business/industry and school districts for this endeavor demonstrate a true private-public partnership to meet the needs of all students and industry professionals. School districts are working out a plan to provide additional tools to the program to help with the costs.

This program will be offered as a certificate as well as a degree program and will follow the Kansas Board of Regents alignment map.

**November 2020 Board Report
KCKCC Academic Affairs
New Program Submission**

Certificate: Diesel Technician

Semester 1:

Course ID	Course Name	Credit	Function
*DEVT 0101	OSHA 10 – General Industry Certification	1	Technical Studies
DEVT 0102	Shop Skills & Safety Fundamentals	1	Technical Studies
*DEVT 0110	Diesel Engines I	5	Technical Studies
*DEVT 0120	Electrical/Electronic Systems	5	Technical Studies
*DEVT 0140	Brakes	3	Technical Studies
*DEVT 0150	Suspension and Steering	3	Technical Studies
DEVT 0115	Engine Performance	2	Technical Studies
DEVT 0105	Workplace Skills	1	Technical Studies
	Total Semester Credits	21	Technical Studies

Semester 2:

Course ID	Course Name	Credit	Function
DEVT 0135	Drive Trains	3	Technical Studies
DEVT 0210	Advanced Diesel Engines	5	Technical Studies
DEVT 0145	Air and Disc Drum Brake	3	Technical Studies
DEVT 0220	Advanced Electrical/Electronic Systems	5	Technical Studies
DEVT 0125	Hydraulics	5	Technical Studies
	Total Semester Credits	21	

Semester 3:

Course ID	Course Name	Credit	Function
DEVT 0230	Auxiliary Power Unites/Refrigeration	2	Technical Studies
DEVT 0203	Preventive Maintenance	5	Technical Studies
	Total Semester Credits	7	

EXIT POINT FOR DIESEL TECHNOLOGY CERTIFICATE: 49 Credits

**November 2020 Board Report
KCKCC Academic Affairs
New Program Submission**

**AAS in Diesel Technician:
Semester 4**

Course #	Course Title	Credits	Function
BLUE 0101	Freshman Seminar	1	General Studies
ENGL 0101	Composition I	3	General Studies
SPCH 151or- SPCH 0201	Public Speaking Interpersonal Communication	3	General Studies General Studies
MATH 0103	Business Math or higher	3	General Studies
	Total semester credits:	10	

Semester 5

Course #	Course Title	Credits	Function
	Elective Credit (<i>must complete hours in 2 of the 3 areas below</i>): Humanities; Natural/Physical Science; Social and Behavioral Sciences	6	General Studies
	Total Semester Credits:	6	General Studies

EXIT POINT FOR AAS IN DIESEL TECHNICIAN: 65 Credits

Surveyor Technician – New program

AAS – 61 credit hours

Certificate B – 33 credit hours

The land surveying industry is in great need of licensed surveyors due the current workforce reaching or approaching retirement age. The Kansas Board of Technical Professions, (KSBTP), is an administrative agency created by Kanas statute for licensing and regulating five technical professions, one of which is surveying. KSBTP requires applicants for surveying licensure to obtain an AAS containing curriculum outlined and approved by the Board or complete 30 technical credits in required coursework and a minimum of 5 years work experience in various aspects of surveying. Kansas City Kansas Community College (KCKCC) was made aware of the need for not only licensed surveyors but an institution that would offer the curriculum required. KCKCC has been working closely with the land surveying profession and industry to address this need. At the present time, there is no institution in the state of Kansas that completely offers a program to meet this need.

Students will learn: basic surveying principles, mathematics, operations of land surveying, traverse and other computations used in route surveying; boundary surveying, topographic mapping and construction surveying. Students will be able to perform land records research and learn the applicable legal principles of property boundary surveying. Upon satisfactory

**November 2020 Board Report
KCKCC Academic Affairs
New Program Submission**

completion of this program, the student will have earned either a certificate B or an AAS in Surveyor Technician.

This program is guided by the statutes of the State of Kansas and the rules and regulations of the Kansas State Board of Technical Professions which licenses professional surveyors.

The Applied and Natural Science Accreditation Commission of ABET (www.ABET.org) is the accrediting agency for the Surveyor Technician (Geospatial Planning) degree program. KCKCC will apply for accreditation when able. According to the guidelines, programs requesting an initial accreditation review must have at least one graduate prior to the academic year when the on-site review occurs. Therefore, KCKCC will not be eligible to apply for accreditation for a minimum of one year after program approval but would opt to wait at least two years in order to prepare the necessary data for application

Certificate: Surveyor Technician

Semester 1:

Course ID	Course Name	Credit
SURV 0101	Surveying I	3
BUSN 0104	Small Business Management	3
ENGR 0106	Computer Aided Drafting (CAD)	3
	Total Credits	9

Semester 2:

Course ID	Course Name	Credit
SURV 0102	Surveying II	3
SURV 0104	Global Navigation Satellite Systems (GNSS)	3
BUSN 0101	Accounting I	3
SURV 0202	Survey CAD	3
	Total Credits	12

Semester 3:

Course ID	Course Name	Credit
SURV 0106	Geographic Information System (GIS)	3
SURV 0108	Boundary Control	3
SURV 0204	Advanced Survey Concepts	3
SURV 0110	Real Property Law	3
	Total Credits	12

EXIT POINT FOR Surveyor Technician: 33 Credits

**November 2020 Board Report
KCKCC Academic Affairs
New Program Submission**

AAS in Surveyor Technician:

Semester 1:

Course ID	Course Name	Credit
ENGR 0106	Computer Aided Drafting (CAD)	3
ENGL 0101	Composition	3
MATH 0112	Trigonometry	3
SURV 0101	Surveying I	3
BLUE 0101	Freshman Seminar	1
	History Elective	3
	Total Credits	16

Semester 2:

Course ID	Course Name	Credit
ENGL 0102	Composition II	3
SURV 0102	Surveying II	3
BUSN 0101	Accounting I	3
SURV 0202	Survey CAD	3
SPCH 0151 OR SPCH 0201	Public Speaking Interpersonal Communication	3
	Total Credits	15

Semester 3:

Course ID	Course Name	Credit
ENGL 0206	Technical Writing	3
SURV 0108	Boundary Control	3
PHIL 0206	Ethics	3
BUSN 0104	Small Business Management	3
SURV 0104	Global Navigation Satellite Systems (GNSS)	3
	Total Credits	15

Semester 4

Course ID	Course Title	Credits
SURV 0204	Advanced Survey Concepts	3
NASC 0130 OR NASC 0186	Introductory Physics Physical Geology and Lab	3
MATH 0115	Statistics	3
SURV 0110	Real Property Law	3
SURV 0106	Geographic Information System (GIS)	3
	TOTAL CREDITS	15

AAS in Surveyor Technician Total Credits: 61

**November 2020 Board Report
KCKCC Academic Affairs
New Program Submission**

***Automation Engineer (Advanced Manufacturing) – New program
AAS- 65 credit hours
Certificate B – 49 credit hours***

The Automation Engineer Technology Certificate and Associates Program commencing in Fall 2021 is a holistic and comprehensive approach of training to prepare for a career in Advanced Manufacturing. Manufacturing floors are switching to automation as a reliable source of “workers”; Covid-19 sped up the process of switching manufacturing plant floors from “human” labor to robotic labor as a method to ensure productivity continues. With increased automation and the switch to Industry 4.0, it is necessary to prepare people in the areas of maintaining, troubleshooting, programming, and repairing the machinery. The program is process engineered to create the most empowered and autonomous graduate and future employee possible. Students will learn skills in: robotics, electrical concepts including programmable logic controls and motor controls, AutoCAD concepts, machining, welding and lean manufacturing. These are some of the primary skills, as determined by the advisory committee, necessary to keep the manufacturing plant up and running at optimal capacity. Upon completion of the program, students will be prepared to take the Control Systems Technician Associate (CST) Exam through the International Society of Automation. This exam, if passed, counts as one year of experience toward the five years of education/work related experience required to take the ISA credentialed CCST exam.

A JobsEQ query showed that 1510 manufacturing jobs were advertised in the first six months of 2020, demonstrating the demand for skilled workers in this area. Half of the positions were for maintenance & repair workers and production workers. The other advertised positions were for mechanics, installers and repairers; inspectors; testers; sorters; samplers; weighers; assemblers; fabricators; industrial machinery mechanics; welders; cutters; solderers; brazers; machinists; electrical and electronics repairers; computer numerically controlled tool operators and more

Quarterly surveys and outreach calls conducted over the past few years by Kansas Manufacturing Solutions and the Wyandotte Economic Development Council consistently demonstrate that area manufacturers’ top concern is that they cannot find enough skilled workers. Other issues include: lengthy employee learning curves, high turnover, lack of technical training programs, unengaged/unproductive employees, a hiring process that is inadequate and baby boomers getting ready to retire.

Wyandotte County is one of the poorest counties in the United States, yet it is the site of over 300 manufacturing companies with some of the region’s highest paying jobs, averaging \$69,126 annually (JobsEQ.) Moreover, for every \$1.00 spent in manufacturing, another \$2.74 is added to the economy. That is the highest multiplier effect of any economic sector. In addition, for every one worker in manufacturing, there are another five employees hired elsewhere. (NAM calculations using 2018 IMPLAN data). The realities of this data behoove Wyandotte County to work to develop its manufacturing workforce and support its employers. Because the pandemic is projected to continue, and its labor market effects last for years, it is imperative to develop and implement immediate strategies for recovery. The Automation Engineer Technology program

**November 2020 Board Report
KCKCC Academic Affairs
New Program Submission**

will help satisfy the growing job openings, upskills workers, train Wyandotte County citizens to gain a career in a high wage occupation, and provide manufacturers the employees they need to keep their new automated floors up and running.

Certificate: Automation Engineer Technology

Semester 1		Fall Semester Year 1	18 Credits
AMFT 0100	Safety OSHA 10	2	
AMFT 0130	GMAW (MIG Welding)	3	
AMFT 0108	Machinist 1	3	
AMFT 0101	AC/DC Circuits	4	
AMFT 0112	Industrial Fluid Power	3	
AMFT 0121	Programmable Logic Controllers	3	

Semester 2	Spring Semester Year 1	16 Credits
AMFT 0115	AutoCAD Concepts	4
AFMT 0150	Electrical Motor Controls	3
AFMT 0131	Actuators and Sensors Systems	3
AMFT 0160	Total Productive Maintenance (TPM)	3
AMFT 0170	TQM and Lean Manufacturing Principles	3

Semester 3		Summer Semester Year 1	7 Credits
AMFT 0221	Advanced Programmable Logic Controllers		4
AMFT 0141	Industrial Robotics		3

**November 2020 Board Report
KCKCC Academic Affairs
New Program Submission**

Semester 4	Fall Semester Year 2	8 Credits
AMFT 0230	Project Design and Documentation (Practicum)	3
AMFT 0240	Industrial Systems Integration	3
AMFT 0250	Automated Manufacturing Systems Capstone	2

Exit point for Automation Engineer Technology Certificate: 49

AAS in Automation Engineer Technology:

49 credits of certificate program plus the following:

Academic Core Classes (Gen-ED)		16 Credits
BLUE 0101	Freshman Seminar	1
MATH 0103	Business Math or higher	3
SPCH 0151 Or SPCH 0201	Public Speaking or Interpersonal Communication	3
ENGL 0101	Composition 1	3
	Elective credits (must complete hours in 2 of the 3 areas below): Humanities; Natural/Physical Science; Social and Behavioral Sciences	6

Exit point for Automation Engineer Technology AAS:

65 credits



Public Disclosure:
Kansas City Kansas Community College status changed
from “Accredited” to “Accredited – On Probation”
Effective: November 5, 2020

The Higher Learning Commission (HLC) has placed Kansas City Kansas Community College in Kansas City, Kansas, on Probation. HLC took this action because it determined that the institution is out of compliance with HLC's Criteria for Accreditation.

The period of Probation is not more than two years. While on Probation, the institution remains accredited, and it has the opportunity to remedy the issues that led to the sanction.

What This Means for Students

In most cases, other colleges and universities will continue to accept the institution's credits in transfer or for admission to a higher degree program. All colleges and universities define their own transfer and admission policies. Students interested in pursuing a higher degree or transferring should contact the institution they plan to attend so that they are knowledgeable about the admission policies for that college or university.

Noted Criteria for Accreditation

HLC concluded that the institution is out of compliance with the following HLC Criteria for Accreditation:

- Criterion Four, Core Component 4.A, “the institution demonstrates responsibility for the quality of its educational programs”
- Criterion Four, Core Component 4.B, “the institution demonstrates a commitment to educational achievement and improvement through ongoing assessment of student learning”

HLC concluded that the institution meets, but with concerns, the following HLC Criteria for Accreditation:

- Criterion Three, Core Component 3.A, “the institution's degree programs are appropriate to higher education,”
- Criterion Five, Core Component 5.C, “the institution engages in systematic and integrated planning”
- Criterion Five, Core Component 5.D, “the institution works systematically to improve its performance”

Next Steps

The institution is required to provide evidence that it has addressed the issues that led to the sanction, no later February 1, 2022 in preparation for HLC's on-site evaluation no later than April 2022. In November 2022, the HLC Board of Trustees will determine whether the institution has demonstrated that it is in compliance with the Criteria for Accreditation and whether Probation can be removed.

About the Higher Learning Commission

The Higher Learning Commission accredits approximately 1,000 colleges and universities that have a home base in one of 19 states that stretch from West Virginia to Arizona. HLC is a private, nonprofit accrediting agency. It is recognized by the U.S. Department of Education and the Council for Higher Education Accreditation. Questions? Contact info@hlcommission.org or call 312.263.0456.