



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Agenda
July 21, 2020 – 5:00 P.M.

Virtual Meeting

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**
3. **Approval of Agenda**
4. **Audience to Patrons and Petitioners (5-minute limit)**
5. **Recognitions/Presentations:**
 - Title IX Update. Presented by Dr. Barbara Clark-Evans.
6. **Communications** – None scheduled.
7. **Board Committee Reports**
8. **Consent Agenda:**
 - (Item A) - Approval of Minutes of the June 16, 2020 Meeting
 - (Item A1) - Approval of Minutes of the June 16, 2020 Special Meeting
 - (Item B) - Approval of Recommendations for Payment
 - (Item C) - Approval of Ratification Items
 - (Item D) - Approval of Personnel Items (H.R.)
9. **Student Senate Report** – None scheduled.
10. **President's Report** – Dr. Greg Mosier
11. **Vice President Academic Affairs Report** – Mr. Jerry Pope, Interim

12. Vice President Student Affairs Report – Dr. Delfina Wilson

13. Vice President Strategic Initiatives & Outreach Report – Ms. Tami Bartunek

14. Chief Financial Officer Report – Mr. Michael Beach

15. Chief Human Resources Officer Report – Ms. Christina McGee

16. Chief Information Officer Report – Mr. Peter Gabriel

17. Unfinished Business:

- Neighborhood Revitalization Act for 2021 – 2025. Presented by Chair Ray Daniels.
- Update on the 2020-2023 Strategic Plan. Presented by Ms. Tami Bartunek.

18. New Business:

- KCKCC 2020 Annual Report. Presented by Ms. Tami Bartunek.
- Approval of Novak Birks as KCKCC's Audit firm to perform the FY2019-20 Annual Audit of Financial Statements. The annual fee is approximately \$70,000.00. Presented by Mr. Michael Beach.
- Approval of Bovard Insurance Agency as KCKCC's insurance firm. The annual insurance renewal fee for FY2020-21 is \$703,882.00. The annual insurance fee for FY2019-20 was \$629,229.00. Presented by Mr. Michael Beach.
- Approval to Publish Notice of Property Tax Hearing for FY2020-2021. Presented by Mr. Michael Beach.
- Approval of the recommended developer for the Student Housing project. Presented by Dr. Greg Mosier.
- Approval of MVP Law Firm as KCKCC's legal counsel for July 1st, 2020 – Dec 31st, 2020. about \$57,000.00. Presented by Dr. Greg Mosier.
- Approval of Royal Ridge Apartment Lease Agreement for student housing in the amount of \$541,000 per year. Presented Mr. Michael Beach.

19. Executive Session(s) – None scheduled.

20. Adjournment

Next Meeting of the Board of Trustees:

Tuesday, August 11, 2020 - 5:00 p.m. – Virtual Meeting



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**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Minutes
June 16, 2020 – 5:00 P.M.**

Virtual Meeting

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance** Chairman Ray Daniels called the meeting to order at 5:00 p.m. The Pledge of Allegiance was led by Dr. Greg Mosier, President of Kansas City Kansas Community College.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Brune, Criswell, Daniels, McIntyre, Sutton. All members present.
3. **Approval of Agenda:** Chair Daniels called for a motion to accept the Agenda. Vice-Chair Criswell made the motion to accept the agenda. Trustee McIntyre seconded the motion.
The Motion Carried.
4. **Audience to Patrons and Petitioners:** Chair Daniels addressed those attending the meeting via Zoom. He invited attendees interested in addressing the Board to raise their hand in the chat room to be acknowledged. After receiving no response from the audience, Chair Daniels moved forward to the next agenda item.
5. **Recognitions/Presentations:** With no scheduled recognitions or presentations, Chair Daniels moved to the next agenda item. – None scheduled.
6. **Communications:** With no scheduled communications, Chair Daniels moved to the next agenda item.
7. **Board Committee Reports:** Chair Daniels called for reports from the Board Committees. On behalf of the Board Finance Committee, Vice-Chair Criswell stated that in their last meeting on June 9th, the following items were discussed:
 - Budget calendar
 - Updates for Downtown and Student Housing projects
 - Updates concerning COVID-19 pandemic
 - Laptops checked out to students for use in classes and plans moving forward to make sure the students and employees have the hardware needed in this current environment

- Stimulus grants awarded to KCKCC students was based on the number of financial aid eligible students enrolled in classes

On behalf of the Board Policy Committee, Trustee Sutton stated that the Policy committee met and will have one policy coming forward for a Board vote later in the meeting.

On behalf of the Board Community Engagement Committee, Trustee McIntyre stated that in the last meeting the committee revisited the purpose and scope and have plan to present more formal proposal in July with discussion at the Board retreat and implementation in fall 2020.

Trustee Ash provided an update on news with KACCT. The KACCT Quarterly meeting was held on Saturday, June 6th. This virtual meeting was attendance by most of the Board members and centered around finances of the coronavirus and the state of Kansas. Further discussions are expected at the third quarter meeting.

Chair Daniels asked about the national ACCT meeting in October 2020. Trustee Ash answered that the meeting is still on as of now.

8. **Consent Agenda:** Chair Daniels called for a motion to accept the Consent Agenda. Vice-Chair Criswell moved to accept the Consent Agenda. Trustee Brown seconded the motion. The Motion Carried.
9. **Student Senate Report:** Chair Daniels acknowledged that due to most students being on summer break, there would be no Student Senate report this month.
10. **President's Report:** Chair Daniels called for the President's report. Dr. Mosier reported the following –
 - June 30th marked the end of another academic year; KCKCC will be welcoming a brand-new year with hope and excitement.
 - Incredible projects and accomplishments from 2019-2020 school year:
 - In July 2019, release of KCKCC's new strategic plan – our "Centennial Pathway"
 - Offering new classes at Wyandotte High School
 - Newly remodeled Humanities Watering Hole
 - Painting with the Prez Event
 - Lady Blue Devils Soccer Team earned the first national ranking in their eight-year history
 - Dr. Hira Nair was awarded the 2020 NISOD Teaching Excellence Award
 - Reopened the childcare center after two-years and welcomed the Little Leaders of KCK
 - Launched partnership program with University of Kansas Health Systems offering GED classes in the hospital; had our first graduates from the program
 - New articulation agreement with Donnelly College

- KCKCC Men's Basketball won their first Jayhawks Conference Championship since 1968
- 104 student athletes were recognized for academic achievement
- KCKCC's Culinary program won top honors at the regional competition
- KCKCC Men's Basketball beat Johnson County Community College to seal their trip to the national championship tournament
- March 13th KCKCC announced that all college classes would be offered 'virtually' for the remainder of the spring semester
- Faculty worked many hours to transition all classes to virtual delivery
- Students returned online to finish the semester strong
- Hard work, dedication and innovation of staff and faculty
- The killing of George Floyd brought worldwide attention to many aspects of social injustice that have been present in our country for decades. As members of society, we cannot continue to tolerate these actions. KCKCC must be a place where hate has no home. We are dedicated to embrace diversity and inclusion for all people, no matter our differences.

Dr. Mosier concluded his report and asked the Board for questions or comments. Vice-Chair Criswell thanked Dr. Mosier for his continued leadership and courage. Trustee Brown seconded and added that the Board supports him 110 percent. Chair Daniels agreed.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the President report. Trustee Ash made a motion to accept the President's report. Trustee Brown seconded the motion. **The Motion Carried.**

11. Vice President Academic Affairs Report: Chair Daniels called for the Vice President of Academic Affairs (VPAA) report. Mr. Jerry Pope reported the following –

- Academic Support & Assessment - Dean Cecelia Brewer has been selected to serve as co-chair for the 2021 Assessment Matters Conference steering committee.
- Arts, Communications, & Humanities – Head Debate Coach and Speech Department Coordinator, Mr. Darren Elliott, participated in the National Debate Coaches Association Professional Development Conference.
- Dr. Justin Binek, Associate Professor of Music, is a charter-affiliated teacher with Jazz Voice.org. On this platform, Dr. Binek has been on the cutting edge of virtual teaching and supporting instructors nationwide with teaching online.
- Ms. Jordan Thaxton, a Studio Art student at KCKCC, received a position as a Research Associate at the University of Kansas.
- Associate Professor of Music, Mr. John Stafford was selected to serve a two-year term as contemporary commercial music chair at the Southwestern division of the American Choral Directors Association.
- The college is in conversation with Ella Fitzgerald Charitable Foundation to establish an Ella Fitzgerald Memorial Scholarship here at KCKCC.
- Career & Technical Education – Mr. Chris Zeko, Building Engineering and Maintenance Technology, and Mr. Michael Florence, Commercial and Residential Equipment Technology, were both awarded a State Innovative Technology Internship

grant. This grant was awarded by business and industry partners for the purposes of upgrading knowledge and skills for the improvement of courses taught here at KCKCC.

- Four KCKCC Multimedia and Video Production graduates, Ms. Lynesha Martin, Mr. Robert Goodman, Mr. Thomas Stockman and Ms. Ja'tai Matthews, submitted a video they created entitled, "Caught off Guard," for the SkillsUSA CareerSafe Video Contest. The video is one of 12 finalists in the competition.
- Ms. Lynesha Martin has launched a YouTube product review channel that boasts of more than 700 followers.
- The Adult and Continuing Education department was notified that they would receive a grant in the amount of \$432,000 dollars from the Adult Education and Family Literacy Act (AEFLA), which was increased approximately \$10,000 more than last year's award.
- Ms. Donna Shawn, Technical Education Director and Perkins Grant Coordinator, received the Nontraditional Outreach Grant from KBOR, an \$18,800-dollar grant to be used towards nontraditional career training for women.
- Health Professions - Virtual Pinning Ceremonies were held to honor RN and PN graduates.
- Congratulations to two Nursing instructors, Ms. Theresa Campbell and Ms. Mary Wishall who will be retiring this year.
- Professor of Business and Continuing Education, Ms. Lakshmy Sivaratnam won the Region 5 Teaching Excellence Award from the Accreditation Council for Business Schools and Programs (ACBSP).
- The Campus Garden and the Cooper-Foreman Heirloom Garden has been donating food to Salvation Army Harbor Lights Kitchen.
- Saturday Academy received a \$20,000-dollar grant from the Health Forward Foundation.
- Social and Behavioral Sciences – Dr. Hira Nair, Professor and Secondary Education Coordinator, and Ms. Tami Bartunek, Vice President of Strategic Initiatives and Outreach, collaborated to upload a series of K-STEP UP videos to several social media outlets.
- KCKCC's Homeland Security program is being reviewed by the Veteran Affairs Greater Los Angeles Health Systems' Emergency Preparedness department for future training purposes.

Mr. Pope concluded his report and asked the Board for any questions they might have. Trustee McIntyre congratulated Dr. Rochella Bickford in receiving her Ed.D. in Humanities. Trustee Brown asked if the K-STEP UP grant was the same and GEAR UP program. Mr. Pope answered that they were different programs.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Vice President of Academic Affairs report. Trustee Ash made a motion to accept the President's report. Trustee Brown seconded the motion. **The Motion Carried.**

12. Vice President Student Affairs Report: Chair Daniels called for the Vice President of Student Affairs (VPSA) report. Dr. Delfina Wilson reported the following –

- Continue to serve students in several ways.
- Continuing to do COVID-19 screening with temperature checks and face masks/covering while in the buildings and continuing to encourage everyone to practice social distancing and good hygiene practices.
- Began to serve students face-to-face on Monday, May 18th. Over the course of the first week, the number of students served face-to-face/On-campus on each of the campuses gradually increased. These numbers included students who were returning laptops they received on loan, visitors to Student Affairs offices, the Bookstore, and students who were completing coursework.
- COVID-19 Student Relief Fund – To date, 405 students were awarded a total of \$338,000 dollars from the CARES Act Fund, 66 students were awarded \$28,250 dollars from the KCKCC Foundation Fund, and 162 students were awarded \$112,250 dollars from the KCKCC Match Fund. Summer applications are now being accepted for summer courses. The maximum award that students may receive in the summer semester is \$1,000 dollars.
- Enrollment head count is down about 33% for summer; the credit hours are also down by 33%. The numbers are slowing improving. Fall enrollment for the high schools continues as counselors are enrolling their students for fall courses. This should continue through the beginning of August 2020.
- International students are continuing to experience unique challenges. With travel and other restrictions due to the coronavirus pandemic. Student Affairs is continuing to monitor the situation.

Chair Daniels asked if the international students could still attend classes if they were approved after the semester begins. Dr. Wilson answered that students who are returning may be allowed to begin classes during the second term of fall semester. New students may be restricted to taking online classes with KCKCC while living in their home country.

- Discussions concerning student housing and athletics for international students and the process for receiving students on campus continue. Topics such as whether to quarantine, where to quarantine, and the costs associated with quarantining. The current proposal is to use a section of student housing as quarantine quarters for the students. are all being explored. Additionally, the number of people to accompany the students on moving day is also being determined.
- Advisors are contacting the students who have submitted a withdrawal form to learn different ways they may support the student before they withdrawal from school. They have contacted 159 students.

- Advisors are making evening appointments to accommodate students.
- Student athletes did a fantastic job of taking care of their academic business once again! Overall, the student athletes' GPA was a 3.22 for the spring 2020 semester.

Dr. Wilson concluded her report and asked the Board for any questions or comments. Vice-Chair Criswell extended a shout out to Dr. Wilson and the Student Affairs team for setting up students and student athletes in an environment where they can succeed. Trustee McIntyre seconded the kudos and added the suggestion of offering "late start classes" for the international students to help facilitate student groups with late start needs.

Trustee Sutton asked about any KCKCC international students still in Kansas City, KS. Dr. Wilson answered that there are two international students are in student housing.

Trustee Sutton also asked about students coming in from hot spots within the U.S. being quarantined in addition to the international students. Dr. Wilson answered that many details are still being considered.

Dr. Mosier added that there is some discussion around having student athletes tested. Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Vice President of Student Affairs report. Trustee Ash made a motion to accept the Vice President of Student Affairs report. Trustee Sutton seconded the motion. **The Motion Carried.**

13. **Vice President Strategic Initiatives & Outreach Report:** Chair Daniels called for the Vice President of Strategic Initiatives & Outreach (VPSIO) report. Ms. Tami Bartunek reported the following –

- Thanked Mr. Pope and Ms. Shawn for working with the Marketing and Outreach department to support the Nontraditional Outreach Grant in highlighting students in the non-tradition technical fields.
- Blue Devils Comeback Plan released about a month ago. From the daily community calls with Mayor's office and Wyandotte County Health department - KCKCC served as chairs for the Higher education Subcommittee as guides for colleges in the area.
- Virtual Graduation was so exciting! The social media data showed that our community had a hugely positive response to the event with more than 4,000 congratulatory messages shared and a grand total 20,561 people viewing the graduation live streams.
- Shared 10 second video to promote summer enrollment created by Mr. Matt Fowler, Web Designer, and Ms. Kelly Rogue, Public Information Manager.
- Introduced Mr. Richard Thompson, AmeriCorps Neighborhood Engagement Coordinator who shared about the neighborhood art project, Stories on Stories. This project has the goal of expanding neighborhood connectedness, improving environmental factors that make neighborhoods safe, and addressing harmful norms

about violence. Ms. Logan Masentine, Supervisor of the Unified Government SOAR program, shared short presentation.

Ms. Bartunek concluded her report and asked for any questions or comments from the Board.

Vice-Chair Criswell thanked the organization for sharing the information about the project. Trustee Ash echoed Vice-Chair Criswell's remarks and expressed appreciation for the work the organization has done with the historical Clifton Park building.

Chair Daniels asked what role KCKCC would play in this project. Ms. Bartunek shared that KCKCC students are being asked to submit artwork for the project.

Trustee Brown asked that the Board's Community Engagement Committee be involved.

Mr. Thompson thanked the Board for the opportunity.

Vice-Chair Criswell commented that the commercials are getting better and more representative to our student body. She thanked Ms. Bartunek and her team for being sensitive to showing diversity.

Chair Daniels asked for any final comments or questions. Hearing none, he called for a motion to accept the Vice President of Strategic Initiatives & Outreach report. Vice-Chair Criswell made a motion to accept the Vice President of Student Affairs report. Trustee Brown seconded the motion. **The Motion Carried.**

14. **Chief Financial Officer Report:** Chair Daniels called for the Chief Financial Officer's report. Mr. Michael Beach reported the following –

- Student Housing project continues to move forward on time. The committee received 9 proposals from vendors.
- Student Housing Evaluation team will evaluate proposals to select the proposal to be submitted to the Board for approval.
- Facility Master Plan moves forward with contract agreement with anticipation that the firm will be on campus by September.
- Annual Board Budget Workshop with the draft of FY2012 budget and draft of capital projects for FY2021.
- Reminder for budget calendar upcoming events – proposed draft will continue to be evaluated and adjusted through property tax from the county. In July, the Board will approve the posting of the notices to the public relative to the property taxes and mill levy rates.
- Continue to work with drafts of strategic priorities to select projects for completion.
- Facility projects are moving ahead of schedule.
- Custodian staff doing marvelous job relative to disinfection and cleaning of colleges high traffic areas. Electrostatic fogging machines are in use for efficient cleaning.
- Campus Police supported community organization with drive-through COVID-19 testing at the KCKCC-TEC location.
- Finance team continuing to develop processes to serve students. Transition students to formal payment plan process.
- College sits in a better place than last year this time financially.

Mr. Beach concluded his report and asked the Board for any comments or questions. Trustee Sutton asked if electrostatic cleaning is being used in student housing. Mr. Beach confirmed that it is.

Chair Daniels asked for any additional comments or questions. Hearing none, he called for a motion to accept the Chief Financial Officer's report. Vice-Chair Criswell made a motion to accept the Chief Financial Officer's report. Trustee Sutton seconded the motion. **The Motion Carried.**

15. Chief Human Resources Officer Report: Chair Daniels called for the Chief of Human Resources report. Ms. Christina McGee reported the following –

- HRIS payroll system updates to support with efficiency in recording data and configured appropriately in HR best practices. Working with time entry system to ensure compliance and accuracy. The project completion date is set for March 2021.
- New Employee Orientation training to transition to a virtual offering for July 2020. This will not be permanent but will serve in employee success while observing safe practice in relation to COVID-19.
- KCKCC submitted for the KC Chamber Champion of Diversity Award. The College hopes to hear about the outcome the week of July 6th.

Ms. McGee concluded her report and asked the Board for any questions or comments. Chair Daniels wished the college good luck in the pursuit of the award.

Chair Daniels asked for any additional comments or questions. Hearing none, he called for a motion to accept the Chief of Human Resources report. Trustee Brown made a motion to accept the Chief of Human Resources report. Trustee Brune seconded the motion. **The Motion Carried.**

16. Chief Information Officer Report: Chair Daniels called for the Chief of Information Services report. Mr. Peter Gabriel reported the following –

- Thanked Media Services and other departments for support with the Virtual Graduation
- Updates – Wireless to serve the parking lot at the Pioneer Career Center in Leavenworth was moved to a better location for better coverage.
- The IT technicians are working through the college, classroom by classroom, to set machines to power themselves on and off for update management. Additionally, they are working on classroom organization of technology such as cable management.
- Began a project that includes new equipment that will result in making faculty and staff more mobile.

Mr. Gabriel concluded his report and asked the Board for any questions or comments. Chair Daniels thanked him for his report and asked for a motion to accept the Chief of Information Services report. Vice-Chair made a motion to accept the Chief of Information Services report. Trustee McIntyre seconded the motion. **The Motion Carried.**

Chair Daniels expressed on behalf of the Board how much the leadership team is appreciated.

17. **Unfinished Business:** Chair Daniels mentioned the list of Board meeting dates for the 2020 – 2021 academic year available in the Board’s packet. Vice-Chair Criswell made the motion to approve the dates. Trustee McIntyre seconded the motion. **The Motion Carried.**

18. **New Business:**

- Chair Daniels thanked the Board for their work in preparing the President’s Contract Renewal for July 1, 2020 – June 30, 2023. He thanked Dr. Mosier for his hard work in leading the college. Chair Daniels called for a motion to approve the president’s 3-year contract renewal for July 1, 2020 – June 30, 2023. Trustee Brown made the motion to approve the president’s renewed contract. Trustee McIntyre seconded the motion. **The Motion Carried.**
- Chair Daniels read a brief statement from the Board’s Resolution of Support for Dr. Mosier’s blog post entitled, “We All Must Do Our Part to Fix Systemic Inequities” posted on June 7, 2020. Trustee Sutton made a motion to approve the resolution with correction of the date of the post as June 7th. Trustee McIntyre seconded the motion. **The Motion Carried.**
- Dr. Mosier requested the Board’s approval of land acquisition as discussed in the executive session held during the special meeting. This request is with the contingency that there are no significant concerns found during the inspections or surveys. Trustee Brune moved to approve the land acquisition as discussed. Vice-Chair Criswell seconded the motion. **The Motion Carried.**
- Dr. Mosier discussed KCKCC’s effort to meet the needs of community through social and economic good in business and industry. He shared that the Capital Campaign would enlist the financial support of the community in supporting KCKCC’s efforts. Dr. Mosier discussed the primary projects with images shown – Downtown Project, Athletic Training Center with relocation of Wellness Center and upgraded classrooms, and new Leavenworth college facility. The capital campaign firm is Byrnes & Pelofski. The Case statement will be tested next week in the community. Capital Campaign will begin in fall 2020. Images were created by PGAV Architects. Leavenworth Center images are still in the works. The Downtown project is estimated at \$50 million dollars, the Athletics project is estimated at \$9 million dollars. The college believes with donations from community we can make these facilities a reality to the great benefit of the community.
Dr. Mosier asked for any questions or comments. Trustee Sutton asked about additional parking increase at the Athletics building. Dr. Mosier answered that no new parking has been identified at this time. Other logistical questions about the Athletics building were answered.
- Ms. Tami Bartunek, Vice President of Strategic Initiatives and Outreach, shared a special release of the PBS video, “Behind the Scenes with Laurence Fishburne”. Video features KCKCC and will be used in promotion of capital campaign. The video will begin

airing locally within the next 3 weeks. Dr. Mosier shared that this is a really great way to share our story. Thanks to Randy Royer, Director of Media Services, for adding images and overlays.

- Chair Daniels mentioned the new policy in the Board’s packet for approval, the Educational Assistance Policy. Trustees Sutton and McIntyre both recused themselves from voting. Vice-Chair Criswell made a motion to approve the Educational Assistance Policy. Trustee Brune seconded the motion. **The Motion Carried.**

21. **Executive Session(s):** Chair Daniels acknowledged that there were no executive sessions action needed for the general meeting.

22. **Adjournment:** Trustee Brown made a motion to adjourn the meeting. Trustee McIntyre seconded the motion. **The Motion Carried.**

The meeting of the Board of Trustees adjourned at **6:57 p.m.**

ATTEST: _____
Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier



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KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting Minutes
June 16, 2020

Virtual Meeting

CONSENT AGENDA – Item A1
Meeting Minutes

The Board of Trustees met virtually on Tuesday, June 16, 2020 on the KCKCC Microsoft Teams meeting platform.

Members Present: Chairman Ray Daniels, Vice-Chairwoman Evelyn Criswell, Mr. Don Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Janice McIntyre and Ms. Linda Hoskins Sutton were present in the virtual meeting.

The meeting was called to order at 4:02 p.m. by Board Chair, Dr. Ray Daniels.

Dr. Mosier introduced the guest presenters from Unified Government of Wyandotte County (UG), Ms. Katherine Carttar, Director of Economic Development, and Ms. Stephanie Moore, Management Analyst. They presented the Unified Government's proposed 2021 - 2025 Neighborhood Revitalization Act.

Ms. Carttar shared that every 3 years, the Neighborhood Revitalization Act (NRA) project must be approved by all entities effected. The following proposed changes were recommended – 1) increase the number of years from 3 to 5 years for the NRA period; 2) remove NRA eligibility in Tax Increment Financing (TIF) districts; 3) NRA rebates to be calculated on a fixed percent based on improvements; 4) increase allowed NRA project(s) max to \$3 million 2; recommend application be submitted within 30 days of construction; 5) allow new construction multi-family projects and remove owner occupancy requirement; and 6) remove Area 4 (Piper School District). The UG concluded with the request that the KCKCC Board of Trustees execute an Interlocal Agreement.

Dr. Mosier thanked Ms. Carttar and Ms. Moore for their presentation. He asked if there were any questions. Chair Daniels asked how the proposed changes would affect KCKCC. Ms. Carttar answered that her best guess is that in the long-term, the changes would be beneficial and lead

to additional ad valorem revenue for the college. The initial projection is the taxes will be close to current amounts. Aim is to slowly increase density in the main corridors. Nothing too dramatic in amount of property taxes seen.

Dr. Mosier asked to clarify whether the 10-year deferment would be eliminated, and all area would observe a 5-year deferment. Ms. Carttar answered that Area 1, eastern Wyandotte County, would retain the 10-year deferment and all other areas would have 5-year.

Chair Daniels asked for any further questions or comments. Hearing none, he shared that the Board would vote on this issue at the July 2020 Board meeting. Ms. Carttar asked that the agreement be acted upon by the end of the summer.

Regarding unfinished business, Dr. Mosier revisited the choosing of the date for the 2020 Annual KCKCC Board of Trustees Retreat. The suggested date was Saturday, Aug. 15th from 8:30 a.m. – 3:00 p.m. Vice-Chair Criswell asked for clarification if the retreat would be virtual. Dr. Mosier answered that it has not been determined at this time if the retreat will be virtual or in-person, while honoring social distancing practices

The Board approved the date of Saturday, August 15th for the 2020 Annual KCKCC Board Retreat.

At 4:30 p.m., Chair Daniels called for a motion for the Board to enter an executive session for 8-minutes for the preliminary discussion of the acquisition of real property with possible action to follow in open session. Dr. Mosier asked that the session be amended to meet for 5-minutes. Trustee Ash made a motion to enter in executive session for the amended 5-minutes time frame. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

Due to technical difficulties, Ms. Risala Allen, Executive Administrative Partner to the President and Board of Trustees, announced that the executive session began at 4:34 p.m.

At 4:39 p.m., the Board returned to open session with no action to follow.

Chair Daniels called for a motion to adjourn the meeting. Vice-Chair Criswell made the motion to adjourn the meeting. Trustee Brune seconded the motion.

The meeting adjourned at 4:43 p.m.

ATTEST:

Chairperson, Dr. Ray Daniels

Secretary, Dr. Greg Mosier

Recommendations for Payment

CONSENT AGENDA – Item B

July 21, 2020

- 1) Approval in the amount of \$33,900.00 to **C & C Group** for HVAC systems for the Humanities building remodel. Requested by Michael Beach.
- 2) Approval in the amount of \$35,000.00 to **Medtronic** for updated respiratory therapy lab equipment for Respiratory Therapy program. Requested by Jerry Pope. (Grant funded)
- 3) Approval in the amount of \$47,500.00 to **Ellucian** for annual renewal fee for Recruiter application software. Requested by Peter Gabriel.
- 4) Approval in the amount of \$285,374.00 to **Ellucian** for annual renewal fee for Ellucian database services. Requested by Peter Gabriel.
- 5) Approval in the amount of \$30,897.00 to **Panopto** for Online Education software renewal. Requested by Peter Gabriel.

June bills totaling \$2,441,051.59 includes May VISA bills of \$116,439.84.

Items for Ratification

CONSENT AGENDA – Item C

July 21, 2020

1. **\$15,505.60** to **Gaumard Scientific** for simulation equipment for Nursing program. Requested by Jerry Pope.
2. **\$10,139.85** to **Accessible Information Management LLC** for database services for Student Accessibility and Support Services department. Requested by Peter Gabriel.
3. **\$10,710.00** to **Knowledge City, LLC** for eLearning compliance software (payment for year 1). Requested by Peter Gabriel.
4. **\$9,826.88** to **Premier Automotive of Bonner Springs** for vehicle maintenance for College Police. Requested by Michael Beach.

HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D

July 21, 2020

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE
Resignation	Hancock, Paul	Manager of Employment Service	Technical Education Center	Academic Affairs	06/30/2020
Resignation	Harris, Marquis	Intercultural Center Coordinator I	Intercultural Center	Student Affairs	06/10/2020
Resignation	Lawless, Ryan	Maintenance-Specialist I	Facility Services	Financial & Facility Services	06/22/2020

STIPEND/MISCELLANEOUS

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE	AMOUNT
Lead Position	Dodson, Shay	Lead Student Success Advisor	Student Success Center	Student Affairs	07/01/2020 – 12/31/2020	Up to \$5,715.30

RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE	SALARY
Additional Position	Cooper, Tracy	Adjunct-Education	Elementary and Secondary Education	Academic Affairs	08/01/2020	\$833 per credit hour
New Hire	Marin Alfonso, Lulio	Maintenance Specialist I	Facility Services	Financial & Facility Services	07/20/2020	\$36,000
New Hire	Dreher, Cary	Adjunct- Biology	Biology	Academic Affairs	08/10/2020	\$833 per credit hour
New Hire	Fischer, Zachary	Adjunct- Biology	Biology	Academic Affairs	08/10/2020	\$833 per credit hour
New Hire	Harris, Martillo	Housing Specialist I	Student Housing	Student Affairs	07/06/2020	\$35,000

New Hire	Latalladi, Pedro	Campus Police Officer	Campus Police	Financial & Facility Services	07/01/2020	\$45,000
New Hire	Manepalli, Rekha Rao	Adjunct- Biology	Biology	Academic Affairs	08/10/2020	\$833 per credit hour
New Hire	Rauscher, Alexandra	Adjunct- Biology	Biology	Academic Affairs	08/10/2020	\$833 per credit hour
New Hire	Snyder, Rebekah	Adjunct- Biology	Biology	Academic Affairs	08/10/2020	\$833 per credit hour
Promotion	Knepper, Raemee	Academic Coordinator of Clinical Education	Health Professions	Academic Affairs	07/01/2020	\$58,245.41
Promotion	Long, Dean	Maintenance Specialist I	Facility Services	Financial & Facility Services	07/06/2020	\$36, 000
Promotion	Siddiqua, Shazia	Database Administrator	Computing Services	Information Services	07/15/2020	\$59,500
Rehire	Kennedy, Daniel	Laboratory Assistant-Chemistry	Mathematics, Science, Business and Technology	Academic Affairs	07/06/2020	\$22.50 per hour

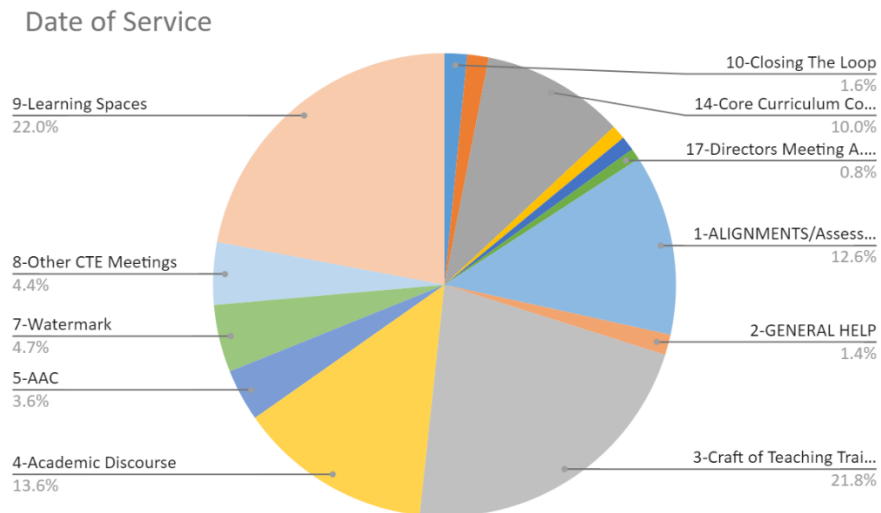
**July 2020 Board Report
KCKCC Academic Affairs**

Academic Support and Assessment – Dean Cecelia Brewer

Center for Teaching Excellence (CTE)

During the 2019-2020 academic year, there were 1,403 service contacts provided by faculty and staff connected to the Center for Teaching Excellence. Services were provided either in person or alternatively through other electronic means (e.g., email, phone, Zoom, Teams). Additionally, the CTE YouTube channel was very instrumental in delivering virtual content. The CTE created 16 new YouTube videos this year with 652 views. These videos were added to our existing library of videos and between July 1, 2019 and May 20, 2020 there were 1,983 views on the channel.

Service Categories/Topics for 1,403 service contacts:



July 2020 Board Report KCKCC Academic Affairs



Channel analytics

ADVANCED MODE

Overview Reach Engagement Audience

Jul 1, 2019 – May 20, 2020

Custom

People watched your videos 1,983 times during the dates you selected



Realtime

Updating live

35

Subscribers

107

Views - Last 48 hours



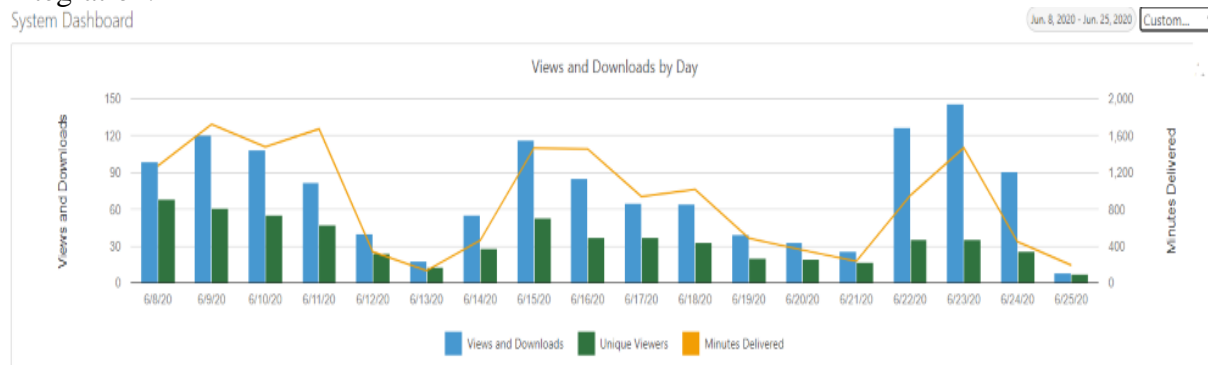
Top videos

Video	Views
Course Performance Reports	42
How to align a Gradebook in ...	19
Running Course Reports for ...	17

Online Education Services (OES)

During the 2019-2020 academic year, 120 faculty completed at least one OES training. OES is also continuing to see high use of the class capture software, Panopto. The highest use was 1,733 for one day. Panopto use has stayed consistently high due to the fact that live Zoom sessions can be recorded to the Panopto platform and delivered to students using the Panopto/Blackboard Integration.

System Dashboard



OES staff resolved approximately 285 tickets since the beginning of the summer term through June 25, 2020. The majority of these were call-in, email, or helpdesk requests.

The department continues to support the Zoom Webinar product to help facilitate the Board of Trustees virtual public meetings.

July 2020 Board Report KCKCC Academic Affairs

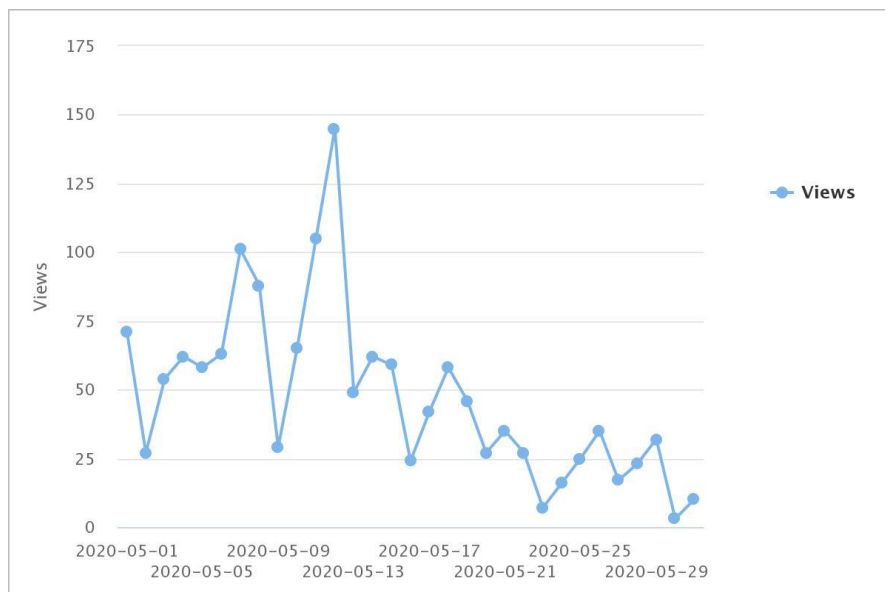
The college's Blackboard server was successfully migrated to a Software as a Service (SaaS) instance before the start of the summer term. SaaS systems allow services to be provided with no downtime for updates and upgrades.

Learning & Library Services

The departments Live Chat service is monitored daily between 8 am and 4pm. There are chat options for the Learning Commons in general, Library Services, Writing Center and the Math and Science Center. This allows students to connect directly with support staff in the area they need assistance.

The landing page, with subpages for all departments and services offered in the Learning Commons, was viewed a total of 1,465 times during May 2020.

https://kckcc.libguides.com/Learning_Commons/Home



Facebook, Twitter, and Instagram are active and increasing interaction is being seen on all 3 platforms. Facebook is up 1% on followers over April, Twitter is up 1% on followers. There has been no change on Pinterest or Instagram.

The winner and honorable mentions of the Writing Center's Haiku Poetry Writing Contest were announced.

**July 2020 Board Report
KCKCC Academic Affairs**



The focus of cataloguing remains on eBooks. New eBooks were added to the eBook page https://kckcc.libguides.com/Learning_Commons/ebooks. This not only spotlights new titles, but each book's cover image is hyperlinked directly to that title in the catalog making it easier for students, faculty and staff to access the book.

Learning and Library Services will continue to push out information about online support options throughout the summer semester. Students will be encouraged to use the Live Chat and Zoom options for library and tutoring support.

**July 2020 Board Report
KCKCC Academic Affairs**



Arts, Communication and Humanities – Dr. Aaron Margolis

Kyla Larkin, KCKCC sophomore Music major, was a participant in the online Student Jazz Harmony Retreat sponsored by the School of Music Vocations at Southwestern Community College in Creston, Iowa. The Jazz Education Network/Music Club Student Chapter gave a Kyla a donation to attend the event. Information about the event can be located at the following site:

<http://www.thejazzharmonyretreat.com/>

Associate Professor of Music, John Stafford, recently was on an online national panel discussion title “Race Conversations in Vocal Jazz” (sponsored by the Vocal Jazz Academy). Professor Stafford was the moderator for the discussion, and the other panelists included jazz faculty from Indiana University, Howard University, and North Carolina Central University. The discussion took place on Friday, June 12th and can be viewed on YouTube:

<https://www.youtube.com/watch?v=iugBnNCqdIo&t=13s>

Professor Stafford was a panel member for “Rehearsing the Vocal Ensemble after COVID-19” (sponsored by the Jazz Education Network) along with faculty from the University of North

July 2020 Board Report
KCKCC Academic Affairs

Texas and California State University, Long Beach. The discussion took place on Monday, June 29th and can be viewed on Facebook Live: http://joinjen.org/vocal_ens_covid19

The Standard Vocal Jazz Ensemble has been accepted to perform at the 2021 University of Miami Jazz Vocal Invitational on February 26th and 27th. Ability to participate will depend on updated COVID-19 information, both at KCKCC and the University of Miami. Information about the festival is located on this site: <https://jazz.frost.miami.edu/events/index.html>

This summer The Standard Vocal Jazz Ensemble finished recording their second album, entitled “Coal and Diamonds.” The students spent two weeks recording the music in KCKCC’s Audio Engineering facility and many precautions for COVID-19 were used to keep the students safe during the process (including wearing masks, constant sanitation of hands and audio equipment, dividers in the studio during recording, and social distancing by only having four students per day to come to campus to record). The recording will be released sometime in 2021, and the title track is a new composition written by KCKCC faculty member, Dr. Justin Binek.

The KCKCC Music Department was chosen to be the recipient of the Ella Fitzgerald Charitable Foundation Music scholarship which will provide one deserving Music or Audio Engineering student per year with a full-tuition scholarship covering all college-related fees and expenses. For the 2020-21 academic year, the full-time Music and Audio Engineering faculty have selected Christian Anderson, a second-year music major from Shawnee, KS, as the first Ella Fitzgerald Memorial Scholar at KCKCC.

The foundation was founded in 1993 by Ella Fitzgerald, world-renowned jazz artist. Ms. Fitzgerald wished to share her passion for music and reading with people of all races, cultures, and beliefs, as well as to help at-risk and disadvantaged members of society achieve a higher quality of life. The Ella Fitzgerald Charitable Foundation's four main areas of focus are 1) creating educational and other opportunities for children; 2) fostering a love and knowledge of music, including assistance to students of music; 3) the provision of health care, food, shelter, and counseling to those in need; and 4) specific areas of medical care and research, with an emphasis on diabetes, vision problems, and heart disease

The Ella Fitzgerald Charitable Foundation began its scholarship program in 1996 at the Bob Cole Conservatory of Music at California State University-Long Beach. The program has greatly expanded, and currently the Foundation funds thirty scholarships at schools nationwide. The Ella Fitzgerald Charitable Foundation's decision to partner with KCKCC was due to three primary factors. First, Professor Justin Binek wrote his dissertation on Ella Fitzgerald's particular style of vocal improvisation, and the Foundation has supported his work for several years. Second, KCKCC's repeated national exposure through the *DownBeat* Student Music Awards and performances at various national conferences has raised the profile of the school's Music Department. Finally, the Foundation's board had expressed a desire to partner with a community college with a large percentage of minority students.

**July 2020 Board Report
KCKCC Academic Affairs**

Career and Technical Education – Dean Chef Cheryl Runnebaum

The college has submitted a proposal for a Jobs and Innovative Industry Skills Training (JIIST) Grant which is sponsored by the Department of Commerce for Advanced Manufacturing Technology (AMT) and Industrial Maintenance Technology (IMT) Programs. The JIIST Grant is a dollar for dollar match grant. Ms. Cheryl Runnebaum, Dean of Career and Technical Education, and Mr. Rich Piper, Director of Technical Programs, secured \$18,000 of donations for the JIIST grant from Amsted Rail (\$13,000) and Heartland Coca-Cola (\$5000). KCKCC will match that \$18,000 for these programs.

Mr. Liam Riggs, Machine Technology Instructor, will be teaching Machining Fundamentals I to 13 Olathe Northwest Robotics team members. In practicing proper social distancing measures, six students will be attending the in AM session and seven students will be attending the PM session. This course is a hybrid course where all classroom work was performed online. Therefore, when students attend the first day on June 29, they will immediately go to the lab.

Mr. Rich Piper, Director of Technical Programs, was featured in a presentation titled “A Salute to American Technical Education Association’s (ATEA) Best Practice Call Hero’s.” This was a series of virtual presentations in March, April and May featuring educators from across the country who shared best practices and examples of how to move to a virtual delivery of hands-on programs for students during the COVID-19 crisis.

Mr. Ammar Ali, Electrical Technology Instructor, is completing the training for nine GM Electrical Apprentices in AC/DC Circuits during the summer session.

Mr. Brian Patrick, Assistant Director of Cultural Outreach, Ms. Barbara Clark-Evans, Director of the Intercultural Center, and Christopher Muñoz, Student Success Advisor, held an orientation for the seven new KCKCC BizFest students for the fall semester of 2020.

Ms. Janel Sanders began work as the Coordinator of Community Education June 1, 2020. This new addition will be a tremendous asset to the college.

Motorcycle licensure classes began the weekend of June 13 with 12 students. Administrators, instructors and students all successfully followed safety procedures. This was a positive experience toward gently re-entering the community-serving field. These classes will continue throughout the summer into the fall

Health Professions – Dean Dr. Tiffany Bohm

The Nursing/Registered Nurse program received the FY21 Nursing Initiative Grant. The \$27,400 grant will be utilized to continue work on the new curriculum with Donna Ignatavicius as well as have Mrs. Ignatavicius serve as a consultant for the development of our self-study and mock visit for our program reaccreditation visit slated for the 2021 fall semester. The grant also provides money to purchase PPE to replace a portion of what was donated to the Wyandotte County Health Department.

Zoom interviews are being held to fill two (2) full-time faculty positions in nursing education and one (1) administrative assistant to the dean position. The applicant pools for both positions have been very strong!

**July 2020 Board Report
KCKCC Academic Affairs**

We are working to secure the needed PPE to safely send our students to clinicals for next year. It is very likely our students will have a mixture of facility and virtual clinical learning given concerns over the COVID-19 pandemic.

Congratulations to Mitch Ruff, nursing faculty and KCKCC graduate, on his retirement. Thank you for all you have done for KCKCC and nursing education in the state of Kansas!

Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

Accounting Coordinator and Professor of Business, Ms. Lakshmy Sivaratnam is updating articulation materials with Northwest Missouri State University (NMSU) and Ottawa University. NMSU will accept 90 hours and Ottawa will accept 80 hours as part of the agreement. In addition, both schools are working to reduce tuition and provide financial assistance to KCKCC transfer students.

Professor Sivaratnam has been appointed as Treasurer for the ACBSP Board of Directors. ACBSP is the external accrediting body for the Business Department.

Ms. Rebecca McGuirt, Science Lab Manager, is working with the Dean Kremer and science faculty to ensure that protective equipment needed for combatting COVID19 is available for labs in the fall. Labs have been reduced in size as well to allow social distancing.

Saturday Academy received notice that they will receive \$20,000 from the Health Forward Foundation for their summer program.

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

Medical Sociologist Professor Emily Morrow worked on an article entitled “What’s the Hold Up? – A Qualitative Mixed-Methods Analysis of Post-Operative Radiotherapy Delay in Head and Neck Cancer” which was accepted for publication by the “Head and Neck Journal – Journal of the Sciences and Specialties of the Head and Neck”. Professor Morrow’s role on this project was as a research coordinator and assistant. According to Professor Morrow, the issue for radiation oncologists treating head and neck cancer patients after their surgeries to remove their cancer is that post-surgical radiation needs to start no less than 45 days post op, per NCI guidelines for optimum survival rates. The team interviewed patients, caregivers, and care providers (including surgeons, nurses, and oncologists) to assess the experiences of head and neck cancer patients in order to find the cause of delays. The team found that patients often were overwhelmed at time of diagnosis and did not quite process all of the information about timeliness of radiation. Patients who had social support (usually a spouse or close friend) were less likely to experience delays, and the authors think it is because that person was able to hear more information in the surgeon consultation. A more centralized cache of patient process that all care team members access in order to track the progress of each patient through their care trajectory was recommended.

BOARD OF TRUSTEES REPORT

July 2020

STUDENT AFFAIRS - DR. DELFINA WILSON, VICE PRESIDENT OF STUDENT AFFAIRS

The Student Affairs Division continues to serve students virtually and on campus. Student can refer to KCKCC COVID-19 webpage for contact information to make appointments.

<https://www.kckcc.edu/communications/covid19/covid19-contact.html>

KCKCC Covid-19 Student Relief Fund update

The following funds have been awarded to students who have applied through July 13, 2020.

Funding Source	Number of Students	Total Amount
Federal Funds CARES Act	533	\$487,750

Summer semester applications are due July 22, 2020. To access the application go to: [KCKCC COVID-19](#)

COVID-19 Safety Measures

In efforts to provide the safest environment possible for our students and to mitigate the potential spread of COVID-19, we are incorporating extra health and safety measures in student housing and in athletics. All student athletes and all students moving into Student Housing will be required to provide a COVID-19 test. Working with Athletics and Student Housing on finding a vendor that we can use to do batch COVID-19 testing.

Finalizing the Fall 2020 Blue Devils Student Comeback Plan. The plan will provide our students with information regarding what to expect during the fall semester. Details regarding health & safety, social distancing and the requirement to wear face coverings will be included. The plan will also address specifics for Student Housing and Athletics.

ENROLLMENT MANAGEMENT - TINA CHURCH LEWANDOWSKI, INTERIM DEAN

- Staff from the Student Affairs division have been calling students to notify them of their fall 2020 schedule changes. Student Success Advisors are following up with students who need assistance with schedule adjustments.

Enrollment Report

- Summer 2020 enrollment comparison (July 13, 2020, compared to July 15, 2019)
 - Headcount is down -20.52% (a decrease of 391 students), and credit hours are down -13.8% (a reduction of 1,263 credit hours) for the summer 2020 semester.

Summer 2020 headcount comparison

Campus	Headcount				SU 20 %
	07.13.2020 Summer 2020	07.15.2019 Summer 2019	Change #	Change %	
MC	143	624	-481	-77.08%	9.45%
OC					0.00%
OL	1,252	1,188	64	5.39%	82.69%
PION	19	53	-34	-64.15%	1.25%
TEC	177	198	-21	-10.61%	11.69%
USDB		31	-31	-100.00%	0.00%
VIRT	9				0.59%
Total	1,514	1,905	-391	-20.52%	

Summer 2020 credit hour comparison

Campus	Credit Hours				
	07.13.2020	07.15.2019	Change #	Change %	SU 20
	Summer 2020	Summer 2019			%
MC	460	1,969	-1,509	-76.64%	5.85%
OC					0.00%
OL	5,872	5,247	625	11.91%	74.63%
PION	143	200	-57	-28.50%	1.82%
TEC	1,384	1,598	-214	-13.39%	17.59%
USDB		117	-117	-100.00%	0.00%
VIRT	9				0.11%
Total	7,868	9,131	-1,263	-13.83%	

Summer 2020 student demographic data

Race/Ethnicity	Summer 2020	Summer 2019	Change #	Change %	Su. 20 - %
American Alaska Native	9	15	-6	-40.00%	0.59%
Asian	70	84	-14	-16.67%	4.62%
Black or African American	305	392	-87	-22.19%	20.15%
Hawaiian Pacific Islander	5	3	2		0.33%
Hispanic	286	343	-57	-16.62%	18.89%
Multi-racial	85	104	-19	-18.27%	5.61%
Unknown	56	66	-10	-15.15%	3.70%
White	654	898	-244	-27.17%	43.20%
Non Resident	44		44		2.91%

- Fall 2020 enrollment comparison (July 13, 2020, compared to July 15, 2019)

Fall 2020 headcount comparison

Campus	Headcount						19-20	Fall 2020
	07.16.2018	07.15.2019	07.13.2020	18-19	18-19	19-20		
	Fall 2018	Fall 2019	Fall 2020	Diff - #	Diff - %	Diff - #	Diff - %	%
BL	2		116					4.33%
DWNTN		7						0.00%
FRSC	39	22	19	-17	-43.59%	-3	-13.64%	0.71%
HS	563	795	606	232	41.21%	-189	-23.77%	22.62%
MC	1,834	1,597	1,033	-237	-12.92%	-564	-35.32%	38.56%
OC	297	220	221	-77	-25.93%	1	0.45%	8.25%
OL	1,032	1,010	1,177	-22	-2.13%	167	16.53%	43.93%
PION	196	168	161	-28	-14.29%	-7	-4.17%	6.01%
TEC	412	484	306	72	17.48%	-178	-36.78%	11.42%
USDB	3							0.00%

VIRT			504					18.81%
Total	3,278	3,332	2,679	54	1.65%	-653	-19.60%	
Note: The sum of all locations will not be equal to the Total if there are students enrolled in multiple locations, in which case students are counted in multiple locations.								

Fall 2020 credit hour comparison

Campus	Credit Hours							
	07.16.2018	07.15.2019	07.13.2020	18-19	18-19	19-20	19-20	Fall 20
	Fall 2018	Fall 2019	Fall 2020	Diff - #	Diff - %	Diff - #	Diff - %	%
BL	6		797					3.11%
DWNTN		34						0.00%
FRSC	240	204	190	-36	-15.00%	-14	-6.86%	0.74%
HS	3,287	4,375	3,211	1088	33.10%	-1164	-26.61%	12.52%
MC	15,305	13,440	6,646	-1865	-12.19%	-6794	-50.55%	25.90%
OC	670	577	508	-93	-13.88%	-69	-11.96%	1.98%
OL	5,463	5,563	6,715	100	1.83%	1152	20.71%	26.17%
PION	1,663	1,555	1,423	-108	-6.49%	-132	-8.49%	5.55%
TEC	5,341	6,451	3,963	1110	20.78%	-2488	-38.57%	15.45%
USDB	19							0.00%
VIRT			2,204					8.59%
Total	31,994	32,199	25,657	205	0.64%	-6542	-20.32%	
Note: The sum of all locations will not be equal to the Total if there are students enrolled in multiple locations, in which case students are counted in multiple locations.								

Institutional Research provided all enrollment data on 7/13/20.

OFFICE OF ADMISSIONS - TINA CHURCH LEWANDOWSKI, INTERIM DEAN

Personnel

- Admissions Specialist I - Operator top candidates were selected and interviews are being scheduled.
- The Admissions Specialist II - position has been posted.
- The Admissions Recruiting Coordinator - position has been posted.

Wyandotte High School Downtown location

- As of now, no students have signed up for fall 2020 academic courses at the downtown location.
- Students have signed up for continuing education programs, such as GED, for the fall 2020 semester.

SOAR Orientation

- Fall 2020 SOAR will be moved to a virtual format; the details are in progress.

High School Partnership Program

- Fall enrollments are ongoing, and we are going to be working with each school to determine the specific scheduling.

International Affairs

- KCKCC's COVID-19 Fall 2020 adaptation of instructional methods - 70% online, 30% in-person/on-ground - prohibits newly admitted international students that are outside of the U.S. seeking F-1 student visas from physically joining KCKCC for the Fall 2020 semester.
 - These students may remain in their home countries and enroll in all online classes at KCKCC for the Fall 2020 semester. Still, they are not eligible to attend KCKCC in-person until the Spring 2021 semester (presuming KCKCC returns to normal operating procedures for Spring 2021).
 - This affected 12 students who had already been admitted, 11 of whom were athletes.
 - 8 men's soccer
 - 2 volleyball
 - 1 women's soccer
 - All of these students received refunds of their \$85.00 International Application Fee, \$100.00 Housing Application Fee (if applicable), \$100.00 Housing Deposit (if applicable), and CastleBranch fees (if applicable).
 - At this time, 1 of these students (the non-athlete) has communicated that he wishes to enroll online for Fall 2020 and join KCKCC in-person for Spring 2021.
- KCKCC is still able to accept F-1 Transfer-In students (F-1 status students who are already present in the U.S., attending another college/university, and transfer their Active status SEVIS Records to KCKCC) for the Fall 2020 semester.
 - 4 admitted
 - 8 unprocessed (incomplete or ready for review)
- The guidance was released by the Student and Exchange Visitor Program (SEVP) - a branch of Immigration and Customs Enforcement (ICE) under the U.S. Department of Homeland Security (DHS) - on 06 July 2020 regarding temporary modifications to enrollment requirements for continuing/returning F-1 students for the Fall 2020 semester.
 - The Broadcast Message that was emailed to all Principal Designated School Officials (PDSOs) by SEVP is available to read [HERE](#).
 - All continuing/returning and transfer-in F-1 students were notified of these modifications and federal enrollment requirements on 07 July 2020.
 - The Vice President of Student Affairs, Vice President of Academic Affairs, academic deans, and all advisors were notified of these modifications and federal enrollment requirements on 07 July 2020.
- KCKCC's continuing/returning F-1 students who are currently outside of the U.S. continue to struggle with uncertainty about when, and if, they will be able to reenter to the U.S. and return to KCKCC due to current Entry Suspensions ('Travel Restrictions').
 - The majority of KCKCC's F-1 status students who are currently outside of the U.S. are from travel restricted countries; Entry Suspensions currently apply to Brazil, China, Iran, Ireland, Schengen Area (all 26 countries), and the United Kingdom.
 - Questions and inquiries received each day from these students regarding reentry to the U.S. continue to increase as the start of the Fall 2020 semester draws closer.
 - Entry Suspensions will remain in effect until they are terminated by President Trump.
 - Until the Entry Suspensions are terminated, students from affected countries will not be able to reenter the U.S. to physically return to KCKCC.
- International applications doubled between April and May.
 - Currently 33 total international applicants

- 2 KCKCC F-1 status graduates applying for readmission
 - 2 admitted
- 18 new F-1 visa-seeking applicants (outside of the U.S.)
 - 9 admitted
- 7 current F-1 students at other U.S. colleges/universities seeking to transfer-in to KCKCC
 - 1 admitted
- 6 holders of other visa types
 - 4 admitted
- The number of F-1 status international students attending KCKCC in Fall 2020 is anticipated to drop more than previously believed for Fall 2019.
 - While U.S. Consulates abroad are slowly beginning to reopen for limited services, new students are reporting that the earliest visa appointments available to them are at the end of August - after the Fall 2020 semester will have already begun.
 - Continuing and new Travel Restrictions on Brazil, China, the European Schengen Area, Iran, the Republic of Ireland, and the United Kingdom prevent the majority of KCKCC's prospective, new, and current international students from reentering the United States. It is unknown if the Travel Restrictions will be lifted in time to allow our international students from these areas to physically arrive at KCKCC for attendance in the Fall 2020 semester.
- Meetings with Student Housing and Athletics are ongoing regarding when to reopen to international students, the intake process for international students, and how to quarantine international students for the State required 14 days.

STUDENT SUCCESS CENTER, SHAY DODSON, INTERIM LEAD STUDENT SUCCESS ADVISOR, report submitted by Allison Burton

- [2020 Advising Data in Teams](#) (click to open data by an advisor, inquiry type, and location)
- All Advising in the Student Success Center took place via phone, video chat, email, and in-person appointments/walk-ins for June. In-person data reported only includes walk-ins that occurred between June 1 - June 30.

Advising Type	MAIN	PION	TEC
On-Campus Walk-In General Advising	67	41	22
On-Campus Walk-In Enrollment	122	54	10
Phone & Video Advising & Enrollment	223	31	236
Email Advising	1441	0	171
Email Enrollments	334	1	5
Recruiting	0	28	80
Reinstatement Appeal	5	1	1
Reverse Transfer	0	0	0
Financial Aid Exclusion Appeal	4	0	0
Graduation Check	16	2	0
TOTAL	2,212	158	525

Student Success Center General Inquiries	
Appointment Requests + Outreach	492
Text Appt Sched Reminders- Larra + Gigi	321
Phone - Larra + Gigi	1383
TOTAL	2196
Online Advising Form Submissions (ocadvisor@kckcc.edu)	
ocadvisor@kckcc.edu general advising inquiries (not including replies)	15
Enrollments	3
TOTAL	18

WITHDRAWAL & DROP REASONS / ATTRITION:

- The Registrar's office now forwards all processed online withdrawal forms to the advising team for student follow up & retention outreach.

Attrition Reasons	MAIN	PION	TEC
1. Fell behind/ can't catch up / failing course	0	0	0
2. Course no longer required (major change)	0	0	0
4. Family reasons	0	0	0
5. Childcare	0	0	0
6. Financial Difficulties	0	0	0
7. No Financial Aid	0	0	0
8. Physical Health concerns	0	0	0
9. Disliked Course Subject Matter	0	0	0
10. Mental Health Concerns	0	0	0
11. Personal	2	0	0
12. Time Management (Lack of Time)	1	0	0
13. Transferring	0	0	0
14. Work conflict	1	0	0
15. N/A - not disclosed	0	0	0
16. Instructor Concerns	0	0	0
17. Online Difficulties	0	0	0
18. Other - Chose not to Disclose Further Info	2	0	0
19. COVID-19 related	0	0	0
TOTAL	6	0	0

Full-term withdrawal / Retention Surveys Received	6	0	0
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- Drops and withdrawal inquiries occur with an advisor via phone and email (for the month of June).
- Advisors do not process withdrawal forms but conduct withdrawal advising for any student inquiring about withdrawing from a course; we advise them on the alternatives to withdrawal and consequences.
- Advisors follow up with each student who submits an online withdrawal form for retention and completion advising.
- Full-term withdrawal surveys are not required for students withdrawing from all of their courses in a single semester. We ask that students return these surveys to their advisor so we may collect attrition data and improve our services as a college, and report back to the Strategic Enrollment Planning & Retention Committee.

ADVISOR REPORT

Prepared by Allison Burton

- All advisors have been meeting with students on a daily (hourly) basis via Teams video chat and phone Mon-Fri 8 am-5 pm. Students who request later phone calls after 5 pm are accommodated. Students contacted advisors and SSC Admin Assistants consistently via phone, email, and Teams throughout June.
- We saw advising and enrollment phone/video appointment requests increase in mid to late June specifically for Fall enrollment. Advisors are currently booked for advising appointments through mid-July. Walk-in hours are provided daily.
- Walk-in traffic for Advising and enrollment for June has been low, approximately 50% less than virtual appointment requests.

RETENTION OUTREACH

- Early Alerts
 - Advisor Judith Appollis is conducting early alert outreach and contacts the student via their personal and student email addresses and any phone numbers on file. Judith received 9 early alerts in the month of June for Summer 2020 courses.
- Withdrawal Outreach
 - Advisor Judith Appollis conducted Withdrawal outreach. The Registrar's office sends us a copy of the Online Withdrawal Form students submit via WebAdvisor. Judith reaches out to students via email and phone to offer retention and completion advising, encouraging students re-enroll in the course they withdrew from for Fall 2020 and to encourage progress and motivate the student toward a degree or certificate completion. A total of 6 students received withdrawal support communication from the SSC in June.
 - Students who have responded to the Withdrawal or Early Alert outreach have been thankful for our care, concern, and assistance.
- No Show outreach was conducted by Advisors Allison Burton, Brady Beckman, Renee Gregory, Chris Munoz, and Robert Roberson. There were 66 students on Main Campus that were reported for a no-show(s) for summer courses. Advisors reached out to each student individually to assist with updates to fall schedules.
- Advisors Judith Appollis and Renee Gregory contributed to the Online Resource Book for the Student Accessibility Office.

GRADUATION ADVISING

- Graduation Checks took place via email, phone, and video chat using electronic PDFs graduation forms.

RECRUITING & PROMOTING ENROLLMENT

- Advisors Ashley Irvin, Lourdes Olivares-Baker, and Melissa Davis conducted recruitment calls to prospective TEC students, and new TEC admits for enrollment outreach.
- Advisors Renee Gregory, Robert Roberson, and Brady Beckman created virtual materials for Fall 2020 SOAR.

ELLUCIAN PROJECTS

- Student Planning will replace the current WebAdvisor Class Schedule, Search for Sections/Register for Sections, and Degree Audit)
Student Planning demo video <https://www.youtube.com/watch?v=5jbhiRxOWSI>
- The ADVISE CRM (a Student Success, Early Alert, and Advising Case Management software) project will tentatively restart in June, with a technical kick-off and engagement workshops taking place virtually in July.
- ADVISE CRM info <https://www.ellucian.com/solutions/ellucian-crm-advise>
Features: improve advisee communications with personalized outreach, assign advisors to specific students, student goal-setting and performance tracking, increased advisor-to-student engagement and faculty/staff visibility for improved retention, Twilio text messaging, track and record early alerts, identify and prioritize high-risk students

ASSESSMENT

- Advisor Allison Burton has been working with the Assessment team on Co-Curricular Assessment Group #2. Student Success Center Learning Outcomes and Co-Curricular Maps have been completed and submitted.

CAREER SERVICES - MARK TURNER, COORDINATOR

- Worked with alumni from 2009 with employment opportunities.
- Worked with a new student who was just released from prison. Help with getting aid for school thru Vocational Rehabilitation and employment.

- Talked to students about taking the Career Assessment to look for careers and new jobs for the future.
- Talked to Web-developer about a web page about our services.

STUDENT FINANCIAL AID OFFICE- MARY DORR, DIRECTOR

Financial Aid Applications Received as of July 3

Academic Year	Total Number of Records	Records Received in June
2019-2020	10,696	67
2018-2019	13,358	106
2017-2018	13,537	136

Financial Aid Disbursed to Student Accounts as of July 3

	FALL	SPRING	SUMMER	TOTAL
2019-2020	\$6,144,982	\$5,599,623	\$858,541	\$12,603,146
2018-2019	\$6,948,141	\$6,165,116	\$882,469	\$13,995,726
2017-2018	\$7,390,343	\$6,434,330	\$936,624	\$14,761,297

*Does not include third party payments or KCKCC Foundation Scholarships

2020-2021 Financial Aid Processing as of July 3

Academic Year	Number of FAFSAs Received	Number of Students Awarded
2020-2021	5376	2734

COVID-19 Emergency Relief Fund

- The Student Financial Aid Office has been awarding COVID-19 Emergency Relief Funds for students who apply and qualify. The deadline to apply for summer funding is July 22. Federal funds are still available, as well as Foundation Funds to students who owe a balance to the college. Below is information on the awarding and disbursement of this funding.

Funding Source	Number of Students Awarded	Total Amount
Federal Cares Act	503	\$458,750
KCKCC Institutional Match	162	\$112,250
KCKCC Foundation	90	\$44,481
	TOTAL	\$615,481

TESTING SERVICES - FAITH MOODY, TESTING SPECIALIST

Total Placement Tests This Semester

Summer 2020*	Summer 2019	Summer 2018
94	529	824

*2020 is as of report date; other years are semester totals.

June Placement Test sessions

Year	Main Campus	PCC	TEC	High Schools	Distance Education	Total
June 2020	71**	18	5	0	0	94
June 2019	136	23	9	5	1	174
June 2018***	289	24	34	1	0	230

****Placement testing was very sparse this month due to COVID-19. 29 of the students who tested at the main campus did so virtually over ZOOM. I exchanged emails 317 times, during June 2020, discussing course placement with students and high school counselors.**

*****2018 are ACCUPLACER Classic tests. The other years are ACCUPLACER Next Generation tests.**

June Developmental Numbers

Year	Test Sessions for:	Reading Placement	Composition Placement	Math Placement	Overall
June 2020**	# Administered	63	70	51	94
	Developmental	38	49	33	73
	% Developmental	60%	70%	65%	78%
June 2019	# Administered	125	138	119	174
	Developmental	76	103	71	128
	% Developmental	61%	75%	60%	74%
June 2018	# Administered	227	237	205	289
	Developmental	129	141	153	221
	% Developmental	57%	59%	75%	76%

REGISTRATION AND RECORDS - THERESA HOLLIDAY, REGISTRAR

Verification Services

- In Person:24
- On-line 152

U.S. Office of Personnel Mgmt.

- Degree Verifications: 6
- Enrollment Verifications: 4

- Grade Changes: 258
- Student Record Edit Checks: 26
- Return Mail: 13

Clearinghouse Verifications: 12

Respiratory Therapy Licensure Paperwork: 4

Phone/Faxed Employer Degree Verifications: 6

Student Requests

- In-person: 2 (scholarships, jobs, etc.)
- Online: 16
- Letter of non-attendance: 4

Student Record Services:

- Information Updates
 - In person: 38
 - On-line 69
 - Web-Obtained 7
- Major Changes

Withdrawal Processing

- Online Student Requests: 70

Reinstatement Processing

- After No-Show processing: 8
- After Withdrawal Processing: 1

Residency

- Veteran/Military: 1

Enrollment Services:

- Schedule Adjustment Services:
 - Add/Drops: 34

Transcript Services:

- Incoming Transcripts processed

- Received via Parchment: 114
- Received via Clearinghouse, mail, in-person: 683
- **Outgoing Transcripts processed**
 - Official from Ellucian: 21
 - Official from Perceptive Content: 1
 - Unofficial: 13

Produced via Parchment:

- E-Transcripts: 796
- Paper Transcripts: 79

Graduation Services:

- Degree Checks processed:
 - May 2020: 467
(16 more than last month, back-dated)
 - Summer 2020: 123

(no change from last month)

- Fall 2020: 5

(no change from last month)

• **Degrees and Certificates Conferred**

- 290 - May 2020 graduates (a total of 373)
- 1 - Back-dated graduate

- Diplomas for May 2020 graduates have been ordered.
- Ineligible graduation checks have been sent back to Advising.

Co-Curricular Activities:

- The Records Team sent/responded to over 340 emails to students/faculty with general questions.
- The Records Team assisted with 150 questions by phone, email, in-person if we had official transcripts. (Mostly from 2020 high school graduates and Spring 2020 KCKCC graduates requesting official transcripts with degree statements).
- Resignation of John Olson, Coordinator of Graduation and Transcript Services
- Theresa Holliday, Registrar, and Ron Clipperton, Transcript Services Specialist, collaborated to gain logins to download transcripts that were solely the responsibility of John Olson.

PIONEER CAREER CENTER - MARCIA IRVINE, DIRECTOR

- 6/8/20 Summer classes began remotely.
- 6/10/20 Marcia Irvine participated in the Virtual scholarship ceremony and represented some of the inmates who had received scholarships by reading their thank you notes.
- 6/15/20 After KCKCC Maintenance removed the attached lockers from the walls, representatives from Studdard's moving company and the University of Saint Mary loaded up all the excess lockers that have been here from the middle school days, some learning commons and student spaces will be developed.



- 6/17/20 C.N.A. students were in the building to take their state board exams from the Spring semester.
- 6/19/20 Meeting with Registrar's office and Wade Abel to discuss the posting of military credits.

- 6/19/20 We began calling all former PCC Fall 2019 and Spring 2020 students who had not enrolled yet for Fall 2020. The list had 339 students.
 - The first round of calls - made 38 advising appointment, left messages on 133, 10 students have moved out of town, 4 have joined the military, 6 are now working full time, 65 are not interested in coming back at this time, 46 have inaccurate or inaccessible numbers, 3 have health issues, 1 financial aid issue, 11 graduated and 22 are attending other schools. (We have the breakdown of schools if interested). We are now calling back students who have not answered our messages.
- 6/25/20 Marcia Irvine participated in the monthly United Way of Leavenworth County Board meeting.
- 6/25/20 Marcia Irvine participated in the first Webinar for the Second Chance Pell program.
- 6/29/20 Electrical students are back on the PCC campus, working on a Programmable Logic Controls (PLC) Training System. This is a hands-on system that challenges students to troubleshoot and find real-world failures in these training systems. They also did some hands-on work refreshing themselves on installing outlets.



- CNA summer students are back on the PCC campus, working on hands-on techniques. Students are learning and practicing moving patients from a bed to a wheelchair and repositioning patients in their beds.



DISCIPLINARY BARRACKS and JOINT REGIONAL CORRECTIONAL FACILITY

- JRCF -As we are not able to get into the facilities yet, we are working with the academic division at the prison to get the classes completed. The accounting class should be complete in July.

- USDB -As we are not able to get into the facilities yet, we are working with the academic division at the prison to get the classes completed. Composition class should be complete by mid-August, and History class should be completed in July.

MILITARY AND VETERAN STUDENT SERVICES - WADE ABEL, DIRECTOR

- The Veteran Center staff continues to provide services to KCKCC's Military Affiliated student population. The Center is continually working with VA representatives to ensure our students using VA Educational benefits have the latest information to allow them to make informed decisions.
- The Veteran Center welcomes two new staff members to join their team on the 1st of June
 - Sara Comer, Certifying Specialist
 - Cheryl Lamp, Administrative Assistant

Veteran Center Visitors			
	AY18-19	AY19-20	
August		281	
September	48	313	
October	185	307	
November	132	245	
December	105	124	
January	189	173	
February	218	216	
March	159	101	
April	209	0	
May	104	0	
June	56	17	
July	74		Total
Total	1479	1777	3256

Branch of Service		
Army	1674	51%
Maines	612	19%
Navy	274	8%
Air Force	399	12%
Coast Guard	6	1%
N/A	291	9%
Total	3255	

Type of Visitor		
Active Duty	519	16%
Veteran	1840	57%
Military/Veteran Dependent	590	18%
Civilian	307	9%
Total	3256	

Reason For Visit		
Study	859	27%
Socialize	1075	33%
Benefits Question	440	14%
Enroll & Application Questions	195	6%
Computer Use	414	13%
Other	273	8%
Total	3239	

Students Using VA Educational Benefits

Term Certified	Number of Certs submitted	Hours Certified	Amount certified
SP19	170	Not tracked	\$199,002.00
SU19	75	Not tracked	\$40,524.00
FA19	173	1542	\$195,060.00
SP 20 (as of 18 May)	150	1653	\$202,332.00
SU 20 (As of 3 Jul)	29	182	\$21,608.00

- No events planned for June or July 2020

STUDENT SERVICES

DR. SHAWN DERRITT, DEAN OF STUDENT SERVICES

Student Services Fulfills!

DEAN OF STUDENTS SERVICES EVENTS

- Attended Co-Curricular Assessment meetings (virtual)
 - Co-Chairs meeting
 - Cohort #2 meeting
 - Assessment Day planning
- Conducted reviews of ½ of cohort 2 mapping process (virtual)
- Lead development of Student Housing Safe Return Plan (virtual)
- Participated in Student Housing contractors' interviews (virtual)
- Student Services Division meeting preparing for Fall 2020 (virtual)
- Participated in Assessment Academy meetings (virtual)
- Worked with Tina Church Lewandowski in developing TRIO like services in the future absence of our TRIO program (on-going development)
- Worked with Tina Church Lewandowski in the staffing of our student and guest triage entrance
- Finished the hiring process of new Student Housing Specialist
- Working on plans for a Council for Diversity and Inclusion with Dr. Mosier
- Working with furniture rep in replacing housing furniture
- Attended meetings to discuss new Title IX changes
- Facilitated a meeting to discuss the development of a graduate internship program in Student Affairs
- Meet with co-chair of subgroup (Retention) for Enrollment and Retention Strategic plan

COUNSELING & ADVOCACY CENTER- LINDA WARNER, DIRECTOR

Counseling & Consultation

- We continue to provide free, confidential, HIPAA compliant counseling services to students through an online platform, Doxy.me
- We continue to provide consultation to KCKCC Faculty and Staff on mental health questions

Educational & Advocacy Programs

- Fall 2020 Program Planning is in full swing. All programs are being developed with both on campus and online implementation.
- Engaged in a Facebook Live chat with Andrica Wilcoxon on Drug and Alcohol prevention for KCKCC students

Meetings, Conferences, & Professional Development

- Led meeting of Drug Free Schools and Community Act Committee
- Participated in 212 Faculty Evaluation Meetings
- Attended President's Extended Cabinet
- Presided over Staff Senate Elections
- Participated in Title IX Meeting
- Attended the meeting of Kansas City Kansas Housing Authority
- Facilitated Student Services Strategic Plan Goal 1 Meetings
- Attended Academic Master Plan Task Force Meeting
- Attended Webinar "The Strategic Goal of Student Wellbeing"
- Attended Webinar on "Alcohol and Hazing"
- Completed continuing education hours for licensure renewal

STUDENT ACCESSIBILITY AND SUPPORT SERVICES

Students Requesting Accommodations:

Disability	June 2020	June 2019	June 2018
Autism Spectrum Disorder	1	1	1
Attention Deficit Disorder	0	5	6
Blind/Visual Impairment	1	2	2
Deaf/Hard of Hearing	2	1	1
Head Injury	0	0	0
Intellectual Disability	0	0	0
Learning Disability	5	14	9
Medical	0	3	1
Physical	0	0	4
Psychiatric	5	5	8
Other Health Impaired	1	0	N/A
Total	15	31	32

Alternate Formatted Textbooks Requested by Disability:

	June 2020	June 2019	June 2018
Blind	1	0	0
Low Vision	4	0	2
L D	1	32	38
Physical	0	0	2
Total	6	32	42

Assistive Technology Users By Disability:

	June 2020	June 2019	June 2018
Blind	1	0	0
Low Vision	1	0	2
L D	1	11	12
Physical	0	0	1
Total	3	11	15

Narrative Activities:

- Robert and Alex met with a teacher and four students from Horizon Academy via Zoom to discuss the transition process from high school to college. They are interested in attending KCKCC.
- Carly communicated with three high school counselors on assisting students with receiving accommodations on the Accuplacer test.
- Robert participated in the Accessibility Summer Camp. He facilitated the Student Panel session and gave a presentation on assistive technology and online materials.
- Robert gave a presentation on screen reader technology for the ATHEN (Access Technology Higher Education Network) Virtual Conference.
- Robert participated on the planning committee for the Accessibility Summer Camp.

STUDENT ACTIVITIES-ANDRICA WILCOXEN, DIRECTOR

Student Activities

- Reformatted the KCKCC Weekly Calendar paper/jpg format for 2020-2021: activities, updates, and club meetings
 - Developing a virtual weekly announcement pre-recording with Media Services to be placed on the KCKCC cable show and social media
- Continued hosting the daily Student Activities “Let’s Talk Show” via Zoom and the KCKCC Student Senate Facebook Live page.
 - There were approximately 50 shows hosted: Wake Up, Mid-Day Check In, and Late Night Check In.
 - 30-45 minutes for each show
 - The History of KCKCC (blue book), prevention, motivational, enroll at KCKCC, etc...
- Student Senate Retreat (2 days)
 - Discussed and compiled ideas for virtual and on campus activities
 - First 12 Days @ KCKCC
 - Traditional events
 - Aligned with the KCKCC Strategic Plan and Institutional Learning Outcomes
- Reformat the Fall 2020 KCKCC Blue Devil Showcase magazine

- Description of the 45 clubs with pictures and contact information
- Adding new clubs and the special interest groups
- Create an E-Magazine
- NSLS Honor Society
 - Elections for Executive Board completed
 - Planning the Spring 2020 NSLS Virtual Induction
 - Friday, July 17, 2020 at 7:00 pm
 - Approximately 40 inductees
 - Preparing for the Fall 2020 new membership
 - Students who earn a GPA between 2.5- 3.50
- Created the “I See You” Spotlight
 - Located on the Student Activities Webpage
 - Nominations accepted from students, faculty and staff
 - Launched early June
 - 6 nomination submitted to date
 - Nominees will be showcased on the Student Activities Board and social media
 - Nominees will receive a special gift
- Developing a monthly Parent Newsletter for the parents who attend KCKCC
- Attending virtual weekly APCA meetings with other Directors of Activities and higher administration from other colleges and universities across the US to discuss virtual programming on college campuses
- Developing three co-curricular activities with KCKCC faculty to meet specific learning outcomes
 - Student Activities will partner with the three faculty to create an activity for students to implement what they are learning in the classroom by participating in a hands-on experience with an out of the classroom activity.
 - A minimum of one Student Learning Outcome will be identified
 - A pre/post assessment will be given for data analysis
- Developing experiential learning opportunities
 - Align with the KCKCC Strategic Plan, Institutional Learning Outcomes and Program Learning Outcomes
- Working with Athletics to create activities and student engagement at the games
(If students can attend)
 - Men’s & Women’s Soccer
 - Volleyball
- Developing a new virtual Student Senate application form on the Student Activities webpage
 - Main Campus Student Senate
 - PCC Student Senate

STUDENT HOUSING - RONNIE MOORE, HOUSING SUPERVISOR

Application Update: As of June 6, 2020

- Overall student applications (126)
 - Athletes (106)
 - Gen. Population (20)

RA Staff Meeting/Training:

- RA’s Return Aug. 10
- Training Aug. 10 - 12

Upcoming/On-Going Activities/Projects:

- Hired Mr. Harris as the new Housing Specialist effective July 6, 2020.
- KCKCC Facility Services disposed of all old furniture in building 1, 7, and 8 as of June 9, 2020.
- Royal Ridge Management is working on making the apartment ready for the fall semester.
- Royal Ridge Management painted the exterior of the all units.

Interpersonal & Intrapersonal Competence - Social Engagement

- June 22, 2020 student housing project interviews.
- June 9, 2020 IT updated student housing web page, by adding floor plan picture link.
- June 23, Housing Safe Return Planning Meeting
- June 23, Co-Curricular Assessment Committee Meeting
- June 26, 2020 Student Services Division Meeting

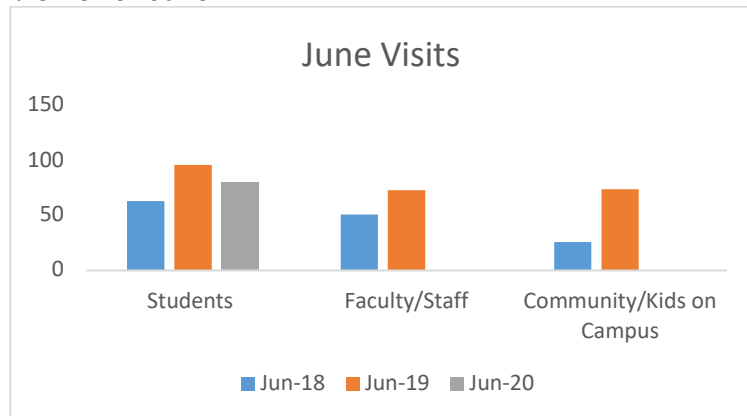
Daily/Weekly Activity

- Mail Distributions
- Building - Preventative Maintenance and Safety/Maintenance Request
- Update - Housing Application, Payments

STUDENT HEALTH CENTER-KIM LELAND, NURSE

Student Health Services office is diverse in fulfilling the needs of student, faculty, staff and community. Those needs come in the form of attending events to assisting in daily life and educate individuals to become better consumers of health.

VISITS for June



This month brought in 80 student visits done by phone, email or walk-in. Primary focus has been on assisting students.

Accomplishments for June

- Completed Contact Tracing from John Hopkins.
- Assisted with the development of Student Housing Safe Return plan

Plans for July

- COVID-19 Safety Manager Certification.
- Working with all areas on COVID-19 student safety.

TRIO SSS-SARA SCHELP, DIRECTOR

Participants

- TRIO SSS is serving:
 - 149 students for AY 2019-20
 - 106 First Gen & Low-Income
 - 27 First Gen only
 - 11 Low-Income Only
 - 2 Disabled Only
 - 17 Low-Income w/ Disability
- On June 10th, the KCKCC Foundation named 10 TRIO SSS students as scholarship recipients for the summer/fall semester.

Grant Updates

- TRIO SSS was approved on June 29th by its program specialist to provide an additional \$38,113 in grant aid (direct financial support) to its eligible TRIO students for the fall 2020 semester.

Activities & Events

- Molly Fisher and Kati Venneman continue to help with the triage table when not working with students.
- Sara Schelp attended the Student Services Division Meeting on June 1st.
- Sara Schelp attended the Deans, Directors, & Area Leaders meeting on June 12th
- Sara Schelp attending the DOE FAQs webinar on June 16th
- Sara Schelp sat on the interview committee for the PT Professional Math Tutor position on June 22nd.
- Kati Venneman is currently in the process of taking Grammar Boot Camp (Inklyo) and Faculty Certification in Online Teaching and Learning (at UMKC).
- Molly Fisher completed over 13 hours' worth of virtual trainings for the following topics: Google Classroom, Google Drive & Docs, Google Forms & Sheets, Creating Easy Teaching Videos with PPT, Student Engagement in Online Learning, Reading, Reasoning, & the GED Test, Working at a Distance, Building Success on the RLA Extended Response, Moving Up! Mathematical Reasoning and Reading to Learn.

ATHLETICS - ANTHONY TOMPKINS, DIRECTOR

RETURN TO PLAY:

- Then NJCAA has a proposal to move ALL Sports to the spring. Pending vote on Monday, July 13th.
- A detailed response to COVID-19 and KCKCC Return to Play Guidelines was submitted for approval. We used best practices that other institutions are using and received guidance from our team doctor at KU Med. Rodney Christensen (Head Athletic Trainer) and Kim Leland (Campus Nurse) were instrumental in putting the document together.
- In order to follow the Wyandotte County social distancing guidelines we have decided to postpone the Athletic Golf outing. We are looking for a new date in the spring and will announce the date at a later time.

ACADEMICS:

We had five teams earn NJCAA Academic Team recognition. This is the most teams in the KCKCC Athletic history in receiving this honor in one year. The teams were:

- Softball 3.54
- Men's Golf 3.44
- Baseball 3.43
- Men's Soccer 3.24
- Women's Soccer 3.14
- There were also 51 student-athletes who received individual recognition for academic achievement. The criteria and names and sports are listed below.

NJCAA All-Academic First Team: 4.00 GPA.

- **Softball:** Nerida Elson, Shaylun Grosstephan, Abby Henson, Devin Purcell, Hannah Redick
- **Baseball:** Lester Biggs, Josiah Crowley, Griffin Everitt, Seth Kenagy, Gabriel Ramos, Jake Shafer
- **W. Soccer:** Paige Liston, Melissa Siegel
- **M. Soccer:** Fernando Barbosa, Leonardo Bonelli, Nicholas Bosedian, Abdulrahmen Khalid, Felipe Lourenco, Jonathan Moon, Guilherme Moreno
- **Volleyball:** Allayah Stillwell

NJCAA All-Academic Second Team: 3.80-3.99 GPA

- **Softball:** Brady Bassler, Alaina Howe,
- **Baseball:** Eduardo Acosta, Logan Barnard, Hunter Cashero, Osvaldo Mendez-Ramos,
- **W. Soccer:** Alexandra Schemmel
- **M. Soccer:** Marcos Cabral, Jorge Monferre, Leonardo Notarnicola

NJCAA All-Academic Third Team: 3.60-3.79 GPA

- **Softball:** Georgia Faunt, Haley Masisak, Alyssa Seichepine,
- **Baseball:** Michael Edgar, Tre Simmons, Jose Sosa
- **W. Soccer:** Madison Broeker, Corrine Hughes, Ruth Nunez, Jaidyn Yingling
- **M. Soccer:** Vitor Lo, Alejandro Maillet, Ignacio Sarasol
- **Golf:** Keegan Ellington, Dylan Freund, Cameron Riley, Kellen Welsh
- **Volleyball:** Gracie Golay, McKenna Johnson
- **M. Basketball:** Timothy Barbieri



Strategic Initiatives and Outreach

Tami Bartunek Vice President

Dana Sambol Executive Assistant

Kim Lutgen Printshop Manager

Taylor Bolles Graphic Designer

Joy Cicero Production Assistant

Kelly Rogge Public Information Manager

Matt Fowler Web Designer

Omar Brenes Web Architect

Strategic Initiatives and Outreach

- For the 2020-21 fiscal budget, Marketing will be adding music streaming to our digital efforts. KCKCC will be advertised on streaming services such as iHeart, TuneIn, Spotify, and Triton.
- Chair a county wide return to higher education sub-committee to help create process and guidelines for a safe return of high school students to college in the fall. Members of the subcommittee include superintendents, principals, health department, high school facilitators, VPAA, and other individuals as needed who have targeted knowledge to help the group.
- SI&O completed a department wide SWOT analysis and will use this information to help build future plans and assess strategy. From this plan we already identified the need and capability to produce short marketing videos, develop specific COVID-19 related language, and the importance of evaluating our SWOT analysis with our general marketing plan.
- Held the monthly Downtown Advisory Council meeting with local community leaders from public and private organizations. In this meeting, the draft Case of Support document was shared for feedback.
- Worked with the Kansas Chamber to plan the second annual Minority Business Summit. Because of COVID-19, the Summit will be moved to a virtual format later in December.
- We've placed a new billboard on I70, facing East near the 435 exit, and updated the digital board on K7 heading into Leavenworth.



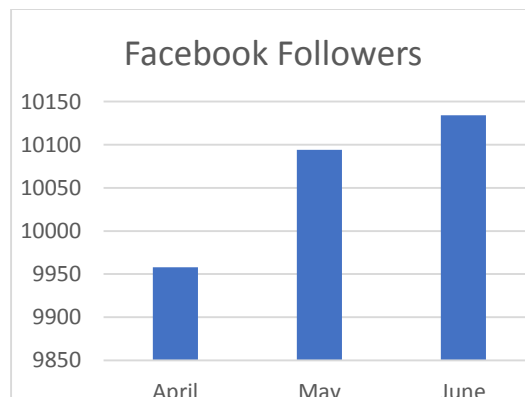
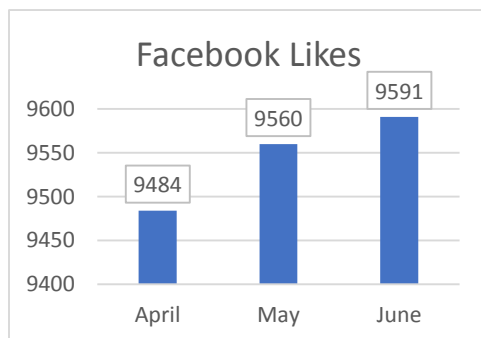
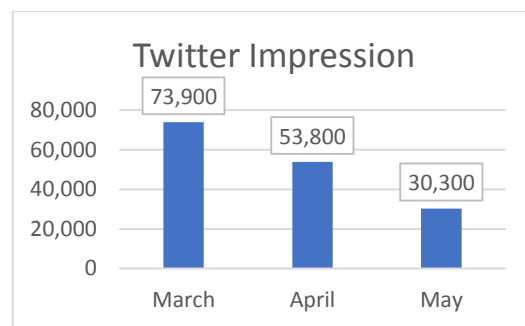
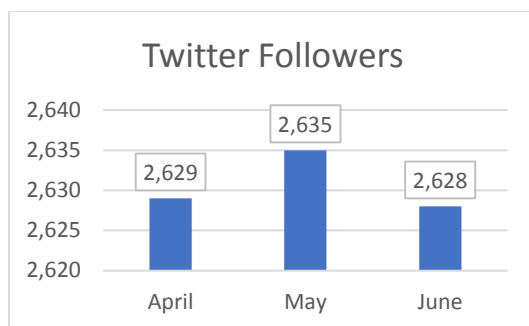
Social Media Metrics

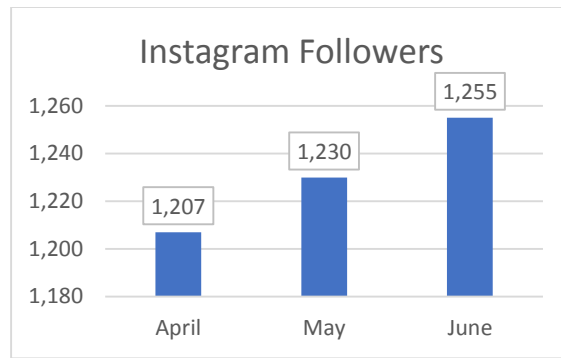
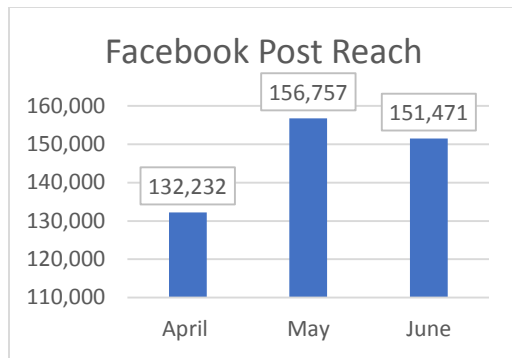
Despite a few current blips in our metrics, our social media presence remains strong. As reported in the 2nd Update to the Strategic Plan our Facebook reach metric is: June 2019 to June 2020 – 126,534!

It is not unusual for Twitter ‘followers’ to drop in June and July as graduates tend to unfollow and it is a little early for new students to begin following the main page.

We typically see reduced impressions during the summer just because there are not as many students on campus. However, this year for COVID-19 related reasons, such as fewer students on campus and no face to face activities or events, we saw a larger than normal drop. We expect to increase as soon as activities resume.

Facebook ‘Followers’ is a metric we are watching and will continue to report on this data. What is interesting about followers is that if you follow a page, posts and updates will automatically appear in your newsfeed. Whereas if you just like a page, you can unfollow to not receive the updates. That makes the number of followers valuable because we know they are seeing our posts. And, we are seeing a steady increase in followers.





Facebook Likes, Followers and Reach

When someone **likes** a **Page**, they're showing support for the **Page** and that they want to see content from it. The **Page** will show up as being **liked** in the About section of that person's profile. When someone **follows** a **Page**, it means they receive updates about the **Page** in their News Feed. As *one source* puts it, "**Likes** are good but **followers** are **better**". **Reach** is the number of unique people who saw your content.

Twitter Impressions

An **impression** is the number of times a tweet appears to users in either their timeline or search results.

Post Details



Kansas City Kansas Community College

Published by Kelly Evenson Rogge [?] · June 29 at 11:32 AM · 🌐

ATTENTION BLUE DEVILS!! KDOT will begin long term ramp & lane closures as part of the Turner Diagonal Interchange reconfiguration July 10, weather permitting. This will prevent access to College Pkwy from I-70. KCKCC can be accessed from I-70 via 57th St. & 78th St. Follow north to State Ave.



Get More Likes, Comments and Shares

When you boost this post, you'll show it to more people.



Kansas City Kansas Community College

Published by Kelly Evenson Rogge [?] · June 15 at 8:47 AM · 🌐

#KCKCCProud



Performance for Your Post

1,925 People Reached

46 Reactions, Comments & Shares ⓘ

18 Like On Post On Shares

2 Angry On Post On Shares

13 Comments On Post On Shares

13 Shares On Post On Shares

108 Post Clicks

44 Photo Views Link Clicks ⓘ Other Clicks ⓘ

NEGATIVE FEEDBACK

1 Hide Post **0** Hide All Posts

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Reported stats may be delayed from what appears on posts

1,119 People Reached

24 Reactions, Comments & Shares ⓘ

18 Like On Post On Shares

4 Love On Post On Shares

1 Haha On Post On Shares

1 Comments On Post On Shares

0 Shares On Post On Shares

53 Post Clicks

15 Photo Views Link Clicks ⓘ Other Clicks ⓘ

NEGATIVE FEEDBACK

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Video


Post

Shares

See Metrics for All

**Kansas City Kansas Community College**
Published by Kelly Evenson Rogge [?] · June 17 at 12:40 PM · 🌐

The return of summer means Flat Blue Devil is back and ready to share his adventures with KCKCC and the community! Keep checking back for future adventures with Flat Blue Devil! #KCKCCProud #FlatBlueDevil #NationalMascotDay



The Adventures of Flat Blue Devil, Episode 1
01:18

✔ **Get More Likes, Comments and Shares**
When you boost this post, you'll show it to more people.

1,180
People Reached

87
Engagements

Boost Post

Performance for Your Post

1,180 People Reached

358 3-Second Video Views

21 Reactions, Comments & Shares ⓘ

14
Like

8
On Post

6
On Shares

2
Love

1
On Post

1
On Shares

0
Comments

0
On Post

0
On Shares

5
Shares

5
On Post

0
On Shares

66 Post Clicks

25
Clicks to Play ⓘ

0
Link Clicks ⓘ

41
Other Clicks ⓘ

NEGATIVE FEEDBACK

0 Hide Post


0 Hide All Posts

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0 Unlike Page

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Post Details

**Kansas City Kansas Community College**
Published by Kelly Evenson Rogge [?] · June 22 at 9:00 AM · 🌐

Congratulations to our Spring 2020 paramedic graduates!! Good luck in your future career!! #KCKCCProud #KCKCCGrad2020



KCKCC EMS Program
June 21 at 10:49 AM · 🌐

Congratulations to our 2020 Paramedic Graduates. We are proud of their commitment and perseverance through this challenging time.

Performance for Your Post

1,103 People Reached

58 Reactions, Comments & Shares ⓘ

44
Like

44
On Post

0
On Shares

8
Love

8
On Post

0
On Shares

3
Comments

3
On Post

0
On Shares

3
Shares

3
On Post

0
On Shares

105 Post Clicks

60
Photo Views

0
Link Clicks ⓘ

45
Other Clicks ⓘ

NEGATIVE FEEDBACK

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0 Unlike Page

Reported stats may be delayed from what appears on posts

Post Details


Kansas City Kansas Community College
Published by Kelly Evenson Rogge [?] · June 23 at 11:44 AM ·

KCKCC-TEC is serving as a FREE COVID-19 testing site until 1 p.m. today. No appointment necessary. Those who have symptoms or who may have been exposed can be tested.




Get More Likes, Comments and Shares
 When you boost this post, you'll show it to more people.

1,394
 People Reached

57
 Engagements

[Boost Post](#)

 12

7 Shares

Performance for Your Post

1,394 People Reached

24 Likes, Comments & Shares

15 Likes
 On Post

2 Comments
 On Post

7 Shares
 On Post

33 Post Clicks

15 Photo Views
0 Link Clicks
18 Other Clicks

NEGATIVE FEEDBACK

0 Hide Post
1 Hide All Posts

0 Report as Spam
0 Unlike Page

Reported stats may be delayed from what appears on posts



 **kansascitykcc** · Following

 **kansascitykcc** Happy Wednesday Blue Devils!! Who knows where this beautiful location is on campus? #kckccproud #bluedevis #kckcc #gardens #summer #flowers #communitycollege #beautiful #wednesday

2w

28 likes

JUNE 24

Add a comment...

[Post](#)



kansascitykccc • Following

..



kansascitykccc Welcome to the Summer 2020 semester Blue Devils!! Work hard and keep on the path toward reaching your goals! #KCKCCProud #CreateYourFuture #bluedevils #kckcc #summer #workhard #endlessopportunities #classbackinseason #study #school #communitycollege #finishstrong

4w



44 likes

JUNE 8



kansascitykccc • Following

...



kansascitykccc Congratulations to the Spring 2020 graduates of the Physical Therapist Assistant Program! We couldn't give you a formal pinning ceremony, but this class has certainly learned to adapt to the times! You will all make amazing PTAs! #KCKCCProud #KCKCCGrad2020 #pta #physicaltherapyassistant #physicaltherapy #congrats #goodluck #proud #hardworkpaysoff



Liked by kckcc_wbb and 30 others

JUNE 22

Add a comment...

Post

Tweet activity



KCKCC @KansasCityKSCC

Wyandotte County's face mask order goes into effect today Blue Devils! Be like Blue and be sure to wear your face mask!
pic.twitter.com/Ee38MIFCAa



Reach a bigger audience

Get more engagements by promoting this Tweet!

[Get started](#)

Impressions	740
Total engagements	25
Media engagements	9
Likes	5
Profile clicks	5
Detail expands	4
Retweets	2

Tweet activity



KCKCC @KansasCityKSCC

"KCKCC is fully committed to support & value an environment where hate & discrimination has no home, & where students & employees are free & encouraged to speak up & have their concerns heard if an issue should arise." — KCKCC President Dr. Greg Mosier <https://bit.ly/3dZJ5so>



Reach a bigger audience

Get more engagements by promoting this Tweet!

[Get started](#)

Impressions	769
Total engagements	25
Detail expands	10
Link clicks	6
Likes	5
Retweets	2
Profile clicks	2

Tweet activity



KCKCC @KansasCityKSCC

It is great seeing our students back and working in their programs!! Are you interested in furthering your education? Enrollment is happening now for Fall 2020. Visit <http://www.kckcc.edu> for more info! [#KCKCCProud](#) [#EnrollNow](#)
pic.twitter.com/nQ1fKOEWRs



Reach a bigger audience

Get more engagements by promoting this Tweet!

[Get started](#)

Impressions	735
Total engagements	36
Media engagements	21
Likes	7
Detail expands	7
Retweets	1

Tweet activity



KCKCC @KansasCityKSCC

Christian Anderson, a second-year music major, is the first-ever recipient of the Ella Fitzgerald Memorial Scholarship at KCKCC, supported by the Ella Fitzgerald Charitable Foundation, in partnership with the KCKCC Foundation. pic.twitter.com/cagQlpZ1an



Reach a bigger audience

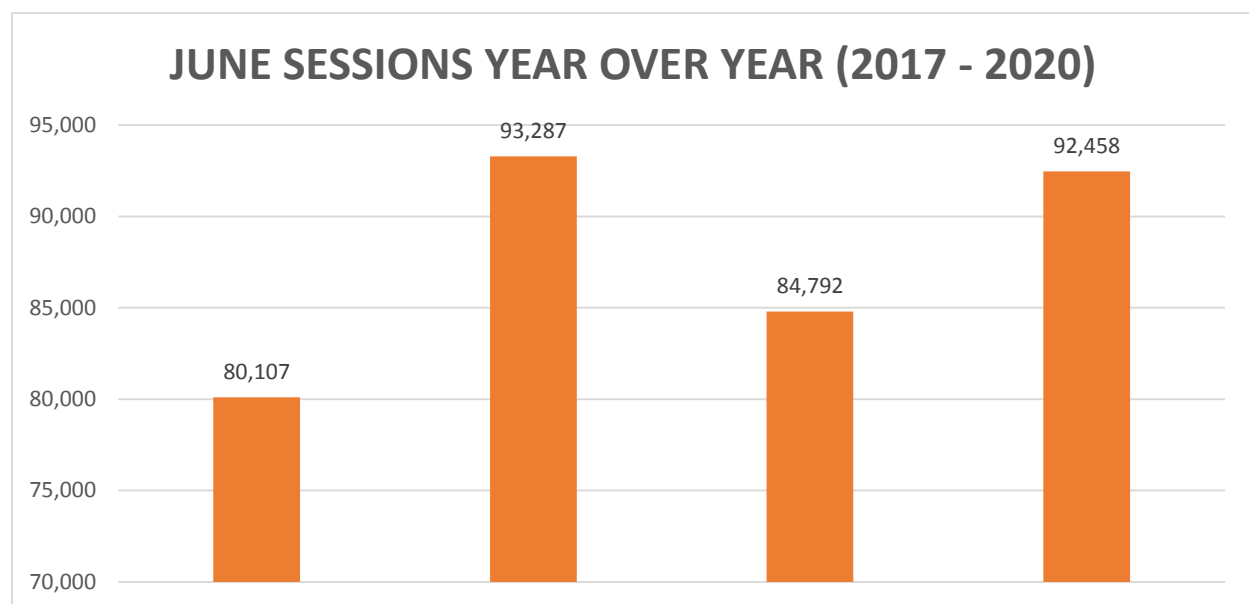
Get more engagements by promoting this Tweet!

[Get started](#)

Impressions	960
Total engagements	55
Media engagements	19
Likes	17
Detail expands	12
Profile clicks	5
Retweets	2

General Website Information

- The new website navigation will be launched before fall semester. This new navigation will help visitors find the information they are looking for much faster than before.
- In June, we were required to provide specific reporting data on our website about CARES money. Within 30 days of receiving the funds colleges were required to post publicly to their websites how much funding they were allocated, the amount used for grants, the number of students eligible to receive them, and the count of who ultimately did. The Web Services Team worked with the Business Office, Student Affairs and Financial Aid to gather the necessary information and met the required deadline for posting. This information is updated as we receive new information from Financial Aid or the Business Office.



Top Webpages for June 2020

Webpage	Pageviews
Degree / Certificate Webpage	37,644
Technology Support	19,048
Class Schedule	13,714
Transcripts	7,516
Steps to Enrollment	7,034

**BOARD OF TRUSTEES REPORT
FINANCE & ADMINISTRATIVE SERVICES
MICHAEL BEACH, CHIEF FINANCIAL OFFICER
JULY 2020 REPORT**

FINANCE - MICHAEL BEACH, CFO

- Student Housing Project continues to move forward - Evaluation Committee has made a recommendation for the Developer for the project.
- Finance has completed the Property Tax Calculation for approval to be published and the spreadsheet to be submitted to KBOR and the County after approval and adoption of the Levy Rates next month.
- Year-end closing entries are underway, most have been completed and documentation is being prepared for the annual financial audit.
- FY - 2020-21 Annual Budget Process is complete; a final budget is prepared for Board Approval next month.
- The Business Office continues to support Student Services with the disbursement of CARES Act funds directly to students.
- Facilities Services continues with the remodel of 10 classrooms in the Humanities and Arts area under the Learning Spaces Initiative. A new air handler unit was installed; classrooms will have new carpet and paint; most will receive new furniture and technology similar to the rooms remodeled last year in the Social Sciences. In addition, some music rooms received new acoustic treatment and paint as part of a separate project. This entire area is going to look great and will be extraordinary for the College.

BOOKSTORE - KASEY MAYER, DIRECTOR

- We are gearing up for fall semester, and are receiving orders.
- Our drive-thru rental return was a success. We received a lot of feedback from students that it was very convenient for them.
- Our annual inventory went very well. The auditor found no errors at Main Campus or the TEC location.

FACILITY SERVICES - JEFF SIXTA, DIRECTOR

Accomplishments: June 2020

- Continuing with Humanities upper and lower remodel
- Completed painting, K13 Install of the band room
- Completed painting of the Wellness Center
- Painting 2619
- Delivered compressor to TEC3
- Replaced all air handler filters with Merv13
- Boilers inspected
- Working on press box
- Installed new code blue phone at Fieldhouse
- Replaced 25 hp motor at Jewell machine room

Goals: July 2020

- Paint 3626, 3619
- Continue remodel of upper and lower Humanities
- Continue update of Baseball press box

CAMPUS POLICE - ROBERT PUTZKE, CHIEF

SUMMARY:

- All officers completed mandated hours of training to fulfill their state requirements
- Continued to issue renewals for Track Passes from the previous year and issue new passes (67 New ID's issued in June)
- Worked with Wyandotte County Health Department for COVID-19 testing at TEC
June 23
- Participated with Chiefs of Police and Wyandotte County officials on weekly COVID-19 planning discussions

KANSAS CITY KANSAS COMMUNITY COLLEGE
Interim Summary Financial Statements -June 2020
Year to Date Fiscal Year 2020, with comparison to Fiscal Year Ended June 30, 2019

Summary Statement of Net Position

	YTD FY2020	Audited Year-End FY2019
Assets		
Current Assets	\$ 36,182,612	\$ 33,159,395
Noncurrent Assets	<u>53,131,601</u>	<u>56,200,604</u>
Total Assets	<u><u>\$ 89,314,213</u></u>	<u><u>\$ 89,359,999</u></u>
Liabilities		
Current Liabilities	\$ 8,815,217	\$ 13,930,479
Noncurrent Liabilities	<u>21,721,260</u>	<u>21,721,260</u>
Total Liabilities	30,536,477	35,651,739
Net Position	<u>58,777,736</u>	<u>53,708,260</u>
Total Liabilities and Net Position	<u><u>\$ 89,314,213</u></u>	<u><u>\$ 89,359,999</u></u>

Summary Statement of Revenue Expenses and Changes in Net Position

	YTD FY2020	Annual	Annual	YTD FY2019	Percent Used Actual to Budget
	Actual	Budget	Variance	Actual	Budget
Operating Revenues	\$ 24,117,108	\$ 27,315,064	\$ (3,197,956)	\$ 25,769,737	88.29%
Non-Operating Revenues, Net	<u>49,423,252</u>	<u>57,959,925</u>	<u>(8,536,673)</u>	<u>48,189,652</u>	<u>85.27%</u>
Total Revenues	73,540,360	85,274,989	(11,734,629)	73,959,389	86.24%
Operating Expenses	<u>70,413,048</u>	<u>80,812,679</u>	<u>10,399,631</u>	<u>74,134,868</u>	<u>87.13%</u>
Increase/(Decrease) in Net Positions	<u><u>\$ 3,127,312</u></u>	<u><u>\$ 4,462,310</u></u>	<u><u>\$ (1,334,998)</u></u>	<u><u>\$ (175,479)</u></u>	

Notes

KANSAS CITY KANSAS COMMUNITY COLLEGE							
STATEMENT OF REVENUES AND EXPENSES							
YTD JUNE 2020							
		BUDGET	YTD	FORECAST	ACTUAL	VARIANCE	PERCENT
		FISCAL YEAR	ACTUAL	FISCAL YEAR	YTD	ACTUAL	USED ACTUAL
		2020	6/30/2020	2020	6/30/2019	TO BUDGET	TO BUDGET
Operating Revenues:							
	Student Tuition and Fees	\$ 12,612,000	\$ 11,588,501	\$ 11,531,000	\$ 12,122,988	\$ (1,023,499)	91.88%
	Federal Grants and Contracts	10,512,298	9,202,939	10,375,000	9,888,924	(1,309,359)	87.54%
	State Contracts	568,026	460,659	568,026	438,874	(107,367)	81.10%
	Private Gifts, Grants & Contracts	275,000	263,000	263,000	212,911	(12,000)	95.64%
	Auxiliary Enterprise Revenue	2,972,125	2,345,136	2,422,600	2,104,048	(626,989)	78.90%
	Other Operating Revenue	375,615	256,873	202,700	1,001,992	(118,742)	68.39%
	Total Operating Revenues	27,315,064	24,117,108	25,362,326	25,769,737	(3,197,956)	88.29%
Nonoperating Revenues (Expenses)							
	County Property Taxes	43,835,925	36,430,580	43,835,925	35,876,982	(7,405,345)	83.11%
	State Aid	10,365,001	10,365,001	10,365,001	10,176,495	-	100.00%
	SB155 AID	3,534,999	3,277,308	3,534,999	2,777,265	(257,691)	92.71%
	Investment Income	250,000	226,310	240,000	321,738	(23,690)	90.52%
	Interest Expense on Capital Asset Debt	(876,000)	(875,947)	(860,000)	(962,828)	53	99.99%
	Transfer from Capital Reserves	850,000		850,000	-	(850,000)	0.00%
	Total Nonoperating Revenues	57,959,925	49,423,252	57,965,925	48,189,652	(8,536,673)	85.27%
Total Revenues		85,274,989	73,540,360	83,328,251	73,959,389	(11,734,629)	86.24%
Operating Expenses:							
	Salaries & Benefits	45,704,930	41,565,728	42,643,900	42,745,866	(4,139,202)	90.94%
	Contractual Services	2,012,975	1,755,884	1,851,600	1,981,423	(257,091)	87.23%
	Supplies & Other Operating Expenses	11,564,727	10,744,884	10,596,900	10,566,940	(819,843)	92.91%
	Utilities	2,077,855	1,703,700	1,780,525	1,902,892	(374,155)	81.99%
	Repairs & Maintenance to Plant	4,595,883	2,651,006	3,950,000	3,950,483	(1,944,877)	57.68%
	Scholarships & Financial Aid	10,371,309	9,229,040	10,298,800	10,107,289	(1,142,269)	88.99%
	Strategic Opportunities	1,250,000	-	1,250,000	-	(1,250,000)	0.00%
	Contingency	250,000	93,583	250,000	4,975	(156,417)	37.43%
	Debt Service	2,985,000	2,669,223	2,985,000	2,875,000	(315,777)	89.42%
Total Operating Expenses		80,812,679	70,413,048	75,606,725	74,134,868	(10,399,631)	87.13%
Increase in Net Position		\$ 4,462,310	\$ 3,127,312	\$ 7,721,526	\$ (175,479)	\$ (1,334,998)	
* We have utilized \$856,138.51 of the strategic initiative funding to date. The expenses were expended out of various Supplies & Expenses accounts.							

KANSAS CITY KANSAS COMMUNITY COLLEGE
Summary Statement of Revenue Expenses and Changes in Net Position
YTD JUNE 2020

	FY2020 Actual	Annual Budget	FY2019 Actual	Annual Budget	FY2018 Actual	Annual Budget	FY2017 Actual	Annual Budget
Operating Revenues	\$ 24,117,108	\$ 27,315,064	\$ 25,769,737	\$ 29,246,544	\$ 27,271,114	\$ 27,226,000	\$ 27,474,107	\$ 28,530,000
Non-Operating Revenues, Net	49,423,252	57,959,925	48,189,652	53,604,198	49,010,368	47,643,635	46,428,548	44,052,254
Total Revenues	73,540,360	85,274,989	73,959,389	82,850,742	76,281,482	74,869,635	73,902,655	72,582,254
Operating Expenses	70,413,048	80,812,679	74,134,868	79,979,223	73,582,479	74,620,000	69,498,182	72,259,190
Increase/(Decrease) in Net Positions	\$ 3,127,312	\$ 4,462,310	\$ (175,479)	\$ 2,871,519	\$ 2,699,003	\$ 249,635	\$ 4,404,473	\$ 323,064

KANSAS CITY KANSAS COMMUNITY COLLEGE						
BANK BALANCES PER GENERAL LEDGER						
					YTD	PRIOR YEAR
FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS	30-Jun-20	30-Jun-19
BROTHERHOOD BANK	25	FEDERAL PROGRAMS	\$ 462,087		\$ 462,087	\$ 234,228
BROTHERHOOD BANK	61	CAPITAL OUTLAY	\$ 1,188,809		\$ 1,188,809	\$ 1,942,917
BROTHERHOOD BANK	61	CAPITAL OUTLAY		\$ 3,069,003	\$ 3,069,003	\$ 3,069,003
BROTHERHOOD BANK	74	BOARD SCHOLARSHIP	\$ 289,296		\$ 289,296	\$ 67,611
LIBERTY BANK	11	GENERAL FUND		\$ 501,172	\$ 501,172	\$ -
COUNTRY CLUB BANK**	13/14	ABE-CONT. EDUCATION	\$ 334,127		\$ 334,127	\$ 625,919
COUNTRY CLUB BANK**	72	INCIDENTAL (AGENCY)	\$ 349,303		\$ 349,303	\$ 1,019,008
SECURITY BANK***	11	GENERAL FUND	\$ 21,701,915		\$ 21,701,915	\$ 16,393,765
SECURITY BANK	15	TECHNICAL ED FUND	\$ 880,283		\$ 880,283	\$ 889,961
SECURITY BANK	16	STUDENT UNION	\$ 718,543		\$ 718,543	\$ 1,097,481
		(AUXILIARY SERVICES)				
	11	GENERAL FUND			\$ -	\$ 1,000,000
UMB BANK *	17	PAYROLL	\$ -		\$ -	
TOTAL			\$ 25,924,363	\$ 3,570,175	\$ 29,494,538	\$ 26,339,893
	Current	Previous Month	Previous Year			
91-day Treasury Rate	0.150	0.150	2.150			
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.						
** No interest paid, no fees charged.						
***No Fees assessed by Security Bank and Brotherhood Bank.						

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2019 to June 30, 2020										
July 1, 2018 to June 30, 2019										
Month	FY2020	FY2019	FY2020	FY2019	FY2020	FY 2019	FY2020	FY2019	FY2020	FY2019
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									17,112,289	13,921,978
July	1,120,087	1,893,505	(5,848,294)	(5,819,623)	(4,728,207)	(3,926,118)			12,384,082	9,995,860
August	8,660,992	7,574,490	(7,083,680)	(5,573,160)	1,577,312	2,001,330			13,961,394	11,997,190
September	7,498,242	8,275,439	(7,442,728)	(8,448,948)	55,514	(173,509)			14,016,908	11,823,681
October	3,653,486	4,213,690	(8,032,248)	(7,470,104)	(4,378,762)	(3,256,414)			9,638,145	8,567,267
November	1,394,853	2,263,775	(5,767,127)	(6,080,099)	(4,372,274)	(3,816,324)			5,265,871	4,750,943
December	1,720,958	1,398,992	(5,808,633)	(5,425,532)	(4,087,675)	(4,026,540)			1,178,197	724,403
January	29,642,011	26,999,318	(6,059,800)	(7,471,965)	23,582,211	19,527,353			24,760,408	20,251,756
February	7,917,760	7,496,823	(10,685,251)	(8,284,267)	(2,767,491)	(787,444)			21,992,917	19,464,312
March	7,458,489	5,172,465	(11,474,491)	(9,849,981)	(4,016,002)	(4,677,516)			17,976,915	14,786,796
April	1,996,704	2,685,410	(6,479,676)	(7,074,615)	(4,482,972)	(4,389,205)			13,493,942	10,397,591
May	2,107,232	1,898,779	(5,442,154)	(6,582,603)	(3,334,922)	(4,683,824)			10,159,021	5,713,767
June	17,657,423	18,916,650	(5,234,246)	(7,518,128)	12,423,177	11,398,522			22,582,198	17,112,289
Totals	90,828,237	88,789,336	(85,358,329)	(85,599,025)	5,469,909		-	-		
Bold = Actual										
	90,828,237		(85,358,329)							
GL Balance	General Fund	\$ 21,701,915								
	TEC Fund	\$ 880,283								
		\$ 22,582,198								

KANSAS CITY KANSAS COMMUNITY COLLEGE
Debt Position
YTD JUNE 2020


Debt Issuance	Issue Date	Maturity Date	Original Principal Issued	Balance 6/30/2019	Payments FY20 Due Date	Amount	Less Interest	Balance 6/30/2020
COP-Capital Lease Oblig	3/1/2014	5/1/2029	\$8,045,000	\$6,305,000	5/1/2020	\$682,403	\$207,403	\$5,830,000
	7/1/2013	6/1/2027	\$5,750,401	\$3,400,000	6/1/2020	\$498,406	\$118,406	\$3,020,000
	12/1/2010	4/1/2026	\$25,940,000	\$13,845,000	4/1/2020	\$2,306,638	\$536,638	\$12,075,000
COP-Bonds Payable	8/1/2010	5/15/2020	<u>\$3,080,000</u>	<u>\$360,000</u>	5/15/2020	<u>\$371,250</u>	<u>\$11,250</u>	\$0
			<u>\$42,815,401</u>	<u>\$23,910,000</u>		<u>\$3,858,697</u>	<u>\$873,697</u>	<u>\$20,925,000</u>

*This report will be updated upon receipt of final closing documents from debt refinance

Predictive Model of Significant Annual Cash Flows

Inflows			Outflows		
	Description	Amount	Description	Amount	
July			Insurance (Property, General Liability)	(\$260,000)	
August	State Aid - Disbursement 1	\$ 5,100,000			
September	Tax Distribution	\$ 2,565,836	Financial Aid Refunds	(\$1,300,000)	
	Current Tax	\$ 852,577	COP - Interest on Debt (Certificates of Participation)	(\$269,000)	
	Heavy Truck	\$ 330			
	Motor Vehicle	\$ 1,462,602			
	Commercial Motor Vehicle	\$ 10,536			
	Motor Vehicle Excise	\$ 10,792			
	RV	\$ 5,066			
	Delinquent	\$ 223,933			
	Financial Aid Draw	\$ 3,400,000			
October	Tax Distribution	\$ 775,787	COP - Interest on Debt	(\$104,000)	
	Current Tax	\$ (2,285)			
	Motor Vehicle	\$ 561,391			
	Commercial Motor Vehicle	\$ 2,836			
	RV	\$ 1,489			
	Delinquent	\$ 212,356			
November			COP - Interest on Debt	(\$60,000)	
December					
January	Tax Distribution	\$ 21,202,376			
	Current Tax	\$ 19,542,198			
	Heavy Truck	\$ 7,331			
	Motor Vehicle	\$ 823,030			
	Commercial Motor Vehicle	\$ 19,153			
	Motor Vehicle Excise	\$ 11,332			
	RV	\$ 2,824			
	IRB	\$ 452,786			
	Delinquent	\$ 343,722			
	State Aid - Disbursement 2	\$ 5,100,000			
	SB 155 Funding - Disb 1	\$ 1,500,000			
February	Financial Aid Draw	\$ 3,300,000	Financial Aid Refunds	(\$1,300,000)	
March	Tax Distribution	\$ 1,475,310			
	Current Tax	\$ 838,822			
	Heavy Truck	\$ 2,523			
	Motor Vehicle	\$ 346,287			
	Commercial Motor Vehicle	\$ 117,299			
	RV	\$ 861			

[illegible]



BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

JULY 2020

Training and Development

KnowledgeCity has been selected as our new Learning Management System for the College. This system will provide our employees with over 100 other compliance trainings. More information will be shared as we approach our anticipated launch next month.

BOARD OF TRUSTEES REPORT

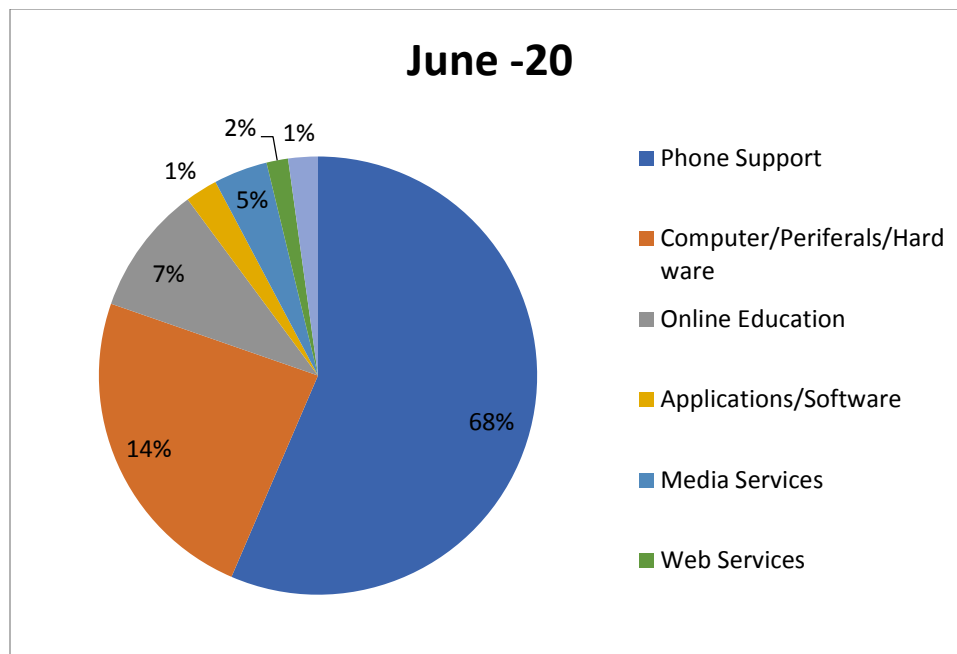
Peter Gabriel, Chief Information Officer

ACADEMIC SUPPORT

- Developed and delivered online training for staff and faculty.
- Trained and worked with Campus Police on new ID system.
- Continued to support rollout of Multi-Factor Authentication.
- Worked with Foundation staff to develop and deploy online scholarship application.
- Created and produced Teams Live Event for Finance Committee.
- Modified Campus Check In form.
- Created and delivered online Staff Senate election.

COMPUTING SERVICES

- 459 tickets were issued during the month of June-692 tickets were resolved.
- The average time spent on each ticket was 1.25 days
- 543 helpdesk calls were taken in May - average time per call was 3.75 minutes.



MEDIA SERVICES

- Setup, and recorded the monthly Board of Trustees Meeting. Made a broadcast copy for the college's cable channel, and a video archival of the Board of Trustees Meeting.
- Setup a virtual Board of Trustees Meeting via Zoom.
- Produced a two-minute video for the Office Assistant Program. The video was used in a virtual conference for the recruiting of students

- Recorded video for the Wellness Center for playback in the Course Management system and the college's cable channel.
- Working with Business West to produce a community candidates forum. The forum will have candidates from the District Attorney and from the Kansas State Representatives. The program will air on the college's YouTube and cable channel.
- Classroom are being prepared for hybrid classroom. This will enable a classroom to be either on-ground, virtual, or a mixture of both technologies. The classrooms computers are being updated to Office 365, cameras and microphones for distance learning, and inventory of equipment in the classroom.

NETWORK SERVICES

- Student Recruiter Web App Availability - 99.98%
- MyDotte Web App Availability - 99.98%
- Email Availability for employees and students - 99.99%
- WebAdvisor Web App Availability - 99.96%
- Network Switch and Phone and Availability - 99.97%
- Ellucian authentication process change project for WebAdvisor has been completed. This will allow us to apply multi-factor authentication to the login process in the future. Those already enabled for MFA at KCKCC will notice the change immediately.
- New staff and student ID system setup complete, "train the trainer" complete and training and usage in the Admissions area will begin mid-July.
- Computers equipment updates in classrooms 2412, 2413, 2416, 2603, 2605, 3510 have been completed.
- Computers for the Cyber Security Classroom (3626) has been ordered. Other networking cabling has been received and will be installed during the last couple of weeks in July.
- 100 laptops and docking stations to improve mobility of staff are on order and should be received late July or early August and deployment will start shortly thereafter.

INTERLOCAL AGREEMENT

This Interlocal Agreement (hereinafter referred to as “Agreement”) is entered into this 21st day of July, 2020, by and between the Unified Government of Wyandotte County/Kansas City, Kansas, (hereinafter referred to as “Unified Government”) and Kansas City Kansas Community College (hereinafter referred to as “KCKCC”) and shall be effective upon the approval of the Attorney General and filing with the Kansas Secretary of State and the Wyandotte County Register of Deeds.

WHEREAS, K.S.A. 12-2904 allows public agencies to enter into interlocal agreements to join and perform certain functions, including economic development; and

WHEREAS, K.S.A. 12-17,114 et seq. provides a program for Neighborhood Revitalization and further allows for the use of interlocal agreements between municipalities to further Neighborhood Revitalization; and

WHEREAS, it is the desire and intent of the parties hereto to provide the maximum economic development incentive as provided for in K.S.A. 12-17,119 by acting jointly.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. That the Unified Government, by joint Ordinance No. _____, and Resolution No. _____, has adopted the Neighborhood Revitalization Area Plan 2021-2025; hereinafter “Plan”.
2. The parties agree that the Unified Government shall be the party responsible for administering the Plan on behalf of all participating municipalities. The Unified Government shall create a Neighborhood Revitalization Fund pursuant to K.S.A. 12-17,118 as amended, for the purpose of financing the redevelopment and to provide rebates. Any increment and property tax received by the Unified Government resulting from qualified improvements to property less capital outlay taxes levied by school districts, pursuant to the Plan, shall be credited to the Neighborhood Revitalization Fund. Pursuant to the Plan, an administrative fee of five percent (5%) of the tax increment shall be used to cover administrative costs. KCKCC shall have no additional obligation or responsibility for any costs of administration of this Agreement or of the Plan.
3. The Unified Government shall at least annually, submit an accounting of the Neighborhood Revitalization Fund. If all of the increment of ad valorem property taxes are not rebated pursuant to the Plan, the Unified Government shall obtain the

approval of KCKCC prior to the expenditure or use of such excess amount. However, such approval shall not be required if the excess amount is distributed as generally required by law.

4. The Unified Government agrees to encourage commercial taxpayers benefiting from Plan, and the tenants of such commercial taxpayers within the defined Neighborhood Revitalization Area to make a reasonable effort to employ residents of Wyandotte County and Kansas City, Kansas.
5. All notice to be given to KCKCC shall be deemed to have been properly given if addressed to:

KCKCC Clerk
7250 State Ave
Kansas City, Kansas 66112

and

KCKCC President
7250 State Ave
Kansas City, Kansas 66112

or any other address chosen by , KCKCC and a) deposited in the United States Mail, b) certified mail, return receipt requested, postage prepaid, or c) be hand-delivered to the above addresses personally or delivered by reputable overnight delivery services.

In the event any notices are to be given to the Unified Government, they shall be deemed to have been properly given if addressed to:

County Administrator
Unified Government of Wyandotte County/Kansas
City, Kansas
701 North 7th Street
Kansas City, Kansas 66101

and

The Unified Government Legal Department
701 North 7th Street
Kansas City, Kansas 66101

or any other address chosen by the Unified Government and, a) deposited in the United States Mail,

b) certified mail, return receipt requested, postage prepaid, or c) be hand-delivered to the above addresses personally or delivered by reputable overnight delivery services.

6. This Agreement embodies the complete agreement between the Unified Government and KCKCC and cannot be varied or terminated except by written agreement executed by both parties. If any provision of this Agreement is found to be invalid, such provision shall be considered to be deleted from this Agreement and shall not invalidate the remainder of the provisions hereof.
7. The Unified Government and KCKCC are separate, legal entities. Nothing in this Agreement shall be construed to create or imply any agency, partnership or joint venture between the parties hereto, nor shall any officer, employee or agent of either party be deemed to be an officer, employee or agent of the other party for any purpose.
8. Each person executing this Agreement hereby represents and warrants that he or she has the duty to do so and that his or her signature shall bind the entity for which he or she has signed.
9. This Agreement shall remain in force and effect for a period of five (5) years. The parties agree to jointly or independent undertake an annual review of the Plan to determine any modifications.

10. This Agreement may be executed in several counterparts, all of which, together, shall constitute one original Agreement.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement as of the date and year first above written.

THE UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS

By: _____
David Alvey
Mayor/CEO

Attest:
UG Clerk

By: _____
Printed Name Dr. Greg Mosier
Title President KCKCC

Attest:
KCKCC Board Clerk
Approved:
Office of the Attorney General

By:_____

Date:_____