



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
November 19, 2019 – 5:00 P.M.

Upper Level Jewell Lounge
Kansas City Kansas Community College – Main Campus

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**
3. **Approval of Agenda**
4. **Audience to Patrons and Petitioners** (5-minute limit)
5. **Recognitions/Presentations**
 - Recognition of Mr. Destin Williams and the KCKCC Esports Team for winning the Student League for Intercollegiate Esports (SLICE) Midwest Regional Tournament on Saturday, November 9, 2019. Presented by Ms. Andrica Wilcoxon, Director of Student Activities.
6. **Communications** – None schedule.
7. **Board Committee Reports**
8. **Consent Agenda:**
 - (Item A) - Approval of Minutes of the October 22, 2019 Meeting
 - (Item A1) - Approval of Minutes of the October 22, 2019 Special Meeting
 - (Item A2) – Approval of Minutes of the November 4, 2019 Special Meeting
 - (Item B) - Approval of Recommendations for Payment
 - (Item C) - Ratification Items
 - (Item D) - Approval of Personnel Items (H.R.)
9. **Student Senate Report** – Mr. Jose Manuel “Manny” Paredes, Student President

10. **President's Report** – Dr. Greg Mosier

11. **Vice President Academic Affairs Report** – Dr. Beth Ann Krueger

- Student presentation by Mr. Elijah Gibson and Ms. Bryana Najera of their experience at the Advanced Technical Education Conference in Washington, D.C. on Oct. 23-25, 2019. Accompanied by Dr. Ed Kremer, Dean of Math, Science, and Computer Technology, and Ms. Angela Consani, Associate Professor of Biology.

12. **Vice President Student Affairs Report** – Dr. Delfina Wilson

13. **Vice President Strategic Initiatives & Outreach Report** – Ms. Tami Bartunek

14. **Chief Financial Officer Report** – Mr. Michael Beach

15. **Chief Human Resources Officer Report** – Ms. Christina McGee

16. **Chief Information Officer Report** – Mr. Peter Gabriel

17. **Unfinished Business** – None scheduled.

18. **New Business:**

- New Policy - Marketing and Communications. Presented by Vice Chair Ray Daniels.
- College Audit. Presented by Mr. Michael Beach.

19. **Executive Session(s):**

1. Executive session will be for attorney client communications with possible action to follow in open session (10-minute duration). Open session will take place in the Executive Board Room, Room 3252.
2. Executive session will be for attorney client communications with possible action to follow in open session (5-minute duration). Open session will take place in the Upper Jewell Lounge.

20. **Adjournment**

Next Meeting of the Board of Trustees:

Tuesday, December 17, 2019 - 5:00 p.m. – KCKCC Main Campus

From: [Andrica Wilcoxen](#)
To: [Greg Mosier](#); [Delfina Wilson](#); [Beth Ann Krueger](#); [Shawn Derritt](#); [Kelly Rogge](#); [Tami Bartunek](#)
Cc: [Peter Gabriel](#); [Christopher Guthrie](#); [Joseph Starkey](#); [Kasey Mayer](#); [Roger Suggs](#); [Risala Allen](#); [Dana Sambol](#)
Subject: Press Release - SLICE Esports Midwest Regional Tournament Results
Date: Monday, November 11, 2019 3:41:29 PM

Hi,

Please see below a press release sent from the SLICE Esports Coordinator. KCKCC won the regional championship! :)

Serving Together,

Andrica Wilcoxen, Director of Student Activities
Kansas City Kansas Community College
Direct Line: 913-288-7652
Fax: 913-288-7435
#KCKCCPROUD
#WECREATEOURFUTURE

It is a privilege to serve with so many talented colleagues at KCKCC!

Midwest Regional Esports Champions Crowned

November 9, 2019 - The Student League for Intercollegiate Esports (SLICE) and the Association for the Promotion of Campus Activities (APCA) are pleased to announce the winners for their first ever Midwest Regional esports event. Students and esports teams from 14 colleges and universities competed in the tournament held at the Lincolnshire Marriott in Chicago, IL. Teams competed in Smash Brothers, Rocket League, and Fortnite.

Kansas City Kansas Community College took the overall first place trophy beating out Richland Community College who came in second. KC's Destin Williams took home first place in Smash Brothers beating out Northeast Community College's Josh Escamilla in the finals. Williams dominated the preliminary rounds and rolled into finals undefeated. The final match was extremely close and came down to the last game where Williams won in the final seconds of the match.

KC's Rocket League Team also took home 1st place beating a mixed team from Waubonsee Community College and Richland Community College in the finals.

Below are the final results:

Overall Team

- 1st - Kansas City Kansas Community College
- 2nd - Richland Community College
- 3rd - Northeast Community College
- 4th - Moraine Park Technical College

Smash Brothers

- 1st - Destin Williams, Kansas City Kansas Community College
- 2nd - Josh Escamilla, Richland Community College

3rd - Jaelynn Abdullah, Illinois Mathematics and Science Academy

4th - Angel Ocampo, Elgin Community College

Rocket League

1st - Kansas City Kansas Community College

2nd - (mixed) Waubensee Community College and Richland Community College

3rd - Moraine Park Technical College

4th - Illinois Mathematics and Science Academy

Fortnite

1st - Dalton Meis, Richland Community College

2nd - Justin Myers, Ivy Technical College

3rd - Tony Tin, Ivy Technical College

4th - Austin Duller, Moraine Park Technical College

Regional participants will be invited to participate in the national competition in Orlando, FL on March 5-8 where teams from around the country will be invited to compete for a national esports championship!

The mission of SLICE is to facilitate collegiate esports that create desirable student engagement outcomes for participants. To that end, SLICE provides industry leading competitions and educational opportunities that promote sportsmanship and further the educational mission of colleges and universities.

For additional information, contact info@sliceesports.com, (865)429-9123.

Dr. Charles Hueber

Student League for Intercollegiate Esports

(936) 371-9263

<http://sliceesports.com/>





Mission: Inspire individuals & enrich our community one student at a time.



Vision: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

October 22, 2019 – 9:00 A.M.

Room 146

Kansas City Kansas Community College – Pioneer Career Center

1. **Call to Order & Pledge of Allegiance:** Chairwoman Brown called the meeting to order at 9:00 a.m. The Pledge of Allegiance was led by Trustee Ray Daniels.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Criswell, Daniels, McIntyre, and Sutton. Trustee Garner was absent.
3. **Approval of Agenda:** Chair Brown called for a motion to accept the Agenda. Trustee Criswell made the motion and Trustee McIntyre seconded the motion. The Motion Carried.
4. **Audience to Patrons and Petitioners:** Chair Brown extended the opportunity for anyone wishing to address the Board and asked that each person honor the five-minute time limit. Hearing none, Chair Brown moved to the next item on the agenda, Recognitions/Presentations.
5. **Recognitions/Presentations:** Chair Brown invited Dr. Mosier to recognize Dr. Stacy Tucker for 20 years of service as advisor for the Mu Delta Chapter of Phi Theta Kappa Honor Society at KCKCC. Dr. Mosier thanked Dr. Tucker for her support and expressed appreciation for her commitment to the students and promotion of higher education. A brick is being purchased in honor of Dr. Tucker and the promotion of excellence – the brick with her name, date, and the KCKCC chapter will lay in the Alpha Courtyard at the Phi Theta Kappa Headquarters in Jackson, MS. Dr. Mosier presented Dr. Tucker with a commemorative pin.
6. **Communications:** Chair Brown recognized the resolution requested on behalf of the KCKCC Art Gallery. Dr. Mosier read a resolution summary for the consumption of alcoholic liquor during the Artist Talk and Reception for Mr. Alejandro Acierto at KCKCC

Art Gallery on Thursday, November 14, 2019 in accordance to K.S.A. 41-719 for the Board. Trustee Sutton made a motion to accept the resolution. Trustee Criswell seconded the motion. **Motion Carried.**

Chair Brown recognized the second resolution authorizing the offering for sale of lease purchase agreement refunding certificates of participation for the College. Dr. Mosier read a resolution summary, listing the taxable bond numbers. Piper Jaffer is the company to lead the efforts on the College's behalf. Gilmore and Bell, P.C. will facilitate the distribution necessary to sell the certificates. Trustee Criswell made a motion to accept the resolution. Trustee McIntyre seconded the motion. **Motion Carried.** The vote was unanimous. Trustee Daniels shares that this resolution will mean a total savings of \$1.1 million dollars for the College.

7. Board Committee Reports

- Trustees Brown, Criswell, Sutton, and McIntyre attended the 50th Annual ACCT Leadership Congress Conference in San Francisco, CA. They returned energized and informed to lead KCKCC. They each shared some key take-aways from their time at the conference.
- Trustee Daniels shared about the Board Policy Committee meeting with a few policies coming for review in meetings to come.

8. Consent Agenda: Chair Brown called for a motion to accept the Consent Agenda. Trustee McIntyre moved to accept the Consent Agenda. Trustee Criswell seconded the motion. **The Motion Carried.**

9. Student Senate Report: Chair Brown announced that there would not be a Student Senate report today due to Mr. Jose Manuel "Manny" Paredes absence. She moved forward to the President's report.

10. President's Report: Chair Brown called for the President's Report. Dr. Greg Mosier reported the following –

- Congratulated Dr. Stacy Tucker and her team do for the great work they are doing with the honor students.
- Announced the GED Graduation ceremony to occur with partners University of Kansas Health Systems (UKHS) this afternoon. The graduation will take place today at 3:30 p.m. at the Battenfield Auditorium.
- Dr. Mosier had the privilege to visit with a 1937 graduate of the KCK Junior College when located at the downtown Horace Mann Building. Ms. Esther Foreman is age 102 years. Ms. Foreman has made a donation to KCKCC to support the ambient learning projects.

- Update on Student Housing Project – the College is pursuing a P3 environment development team. Currently creating a request for qualifications (RFQ) to provide the best housing solution for our students. The American Institute of Architects – Kansas (AIA-KS) will assist in the process this week.
- Discussions continuing for a Downtown KCK location in Kansas City, KS.
- Commended the faculty and administration teams for their hard work in completing the 2019 – 2021 Faculty Master Contract. The process began in March 2019 with an Interest-Based Bargaining approach, where the group focused on the best interest of the students and the college. He thanked everyone for their efforts.

Chair Brown asked for a motion to accept the President’s report. Trustee McIntyre moved to accept the President’s report. Trustee Sutton seconded the motion. **The Motion Carried.**

11. Vice President Academic Affairs Report: Chair Brown called for the Vice President of Academic Affairs (VPAA) report. Dr. Beth Ann Krueger reported the following –

- Shared the following upcoming events from the Academic Symposium one will occur on Wednesday, Oct. 23rd at 10:00 a.m. in the Upper Jewel Lounge at Main Campus. The talk is entitled, “People of the Ecuadorian Rainforest,” by Mr. Nathan Horowitz, an ESL Adult Education Instructor. The second will occur on Wednesday, Nov. 13th at 11:00 a.m. The talk is entitled, “Enforcing Imaginary Line: History of Modern United States Mexico Border,” by Dr. Aaron Margolis, Associate Professor and Program Coordinator for History.
- Arts, Communications & Humanities – Mr. Robert Cole, Adjunct Professor of English, published a poem in the summer/fall issue of I-70 Review.
- Math, Science, Business, Tech – Two students, Mr. Elijah Gibson and Ms. Bryana Najera have been selected to present a poster session at the Association of Teacher Educators Principle Investigators Conference in Washington, D.C.
- Social Behavioral Science – Professor Daryl Long, Sociology Program Coordinator, recognized for more than 15 years of service to the homeless in the community.
- Expungement Fair concluded with 315 community people served. Mr. Paul Hancock, Manager of Employment Services, and the WYCO District Attorney’s Office partnered in these efforts.
- Welcome Dinner for students and faculty at the new Wyandotte site hosted by Ms. Andrica Wilcoxon on September 25th.
- Health Sciences – Mr. Christopher White, Adjunct instructor in EMT and Paramedic program, participated in an item writing taskforce exam for the National Registry of EMT.

- Community College Performance Report – recommended KCKCC for full funding. No questions raised on the report. A huge thank you extended to Dr. Mihir and Institutional Effectiveness department.

Trustee Criswell thanked Dr. Krueger and Ms. Amanda Williams for the self-assessment for student athletes. KCKCC is recognizing that student athletes have unique challenges and support the students with the tools to equip them for success.

Trustee McIntyre compliments to Dr. Krueger in sharing the assessment information that supported the Board at the conference. Trustee Sutton asked for more performance indicators for 2020 report. Dr. Mosier will send the newsletter to the Board.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Vice President of Academic Affairs' report. Trustee Daniels moved to accept the Vice President of Academic Affairs' report. Trustee McIntyre seconded the motion. **The Motion Carried.**

12. Vice President Student Affairs Report: Chair Brown called for the Vice President of Student Affairs (VPSA) report. Dr. Delfina Wilson reported the following –

- Enrollment is holding steady. Spring enrollment begins Nov. 2nd. Ms. Kim Taylor, the new Site Coordinator at PCC, and Ms. Nora Brown, the new Site Coordinator at Wyandotte High School, will work to support our students at those respective locations.
- On Oct. 2nd, the College was approved to offer F11 International Visas to students at TEC. We will have 7 new students with these visas.
- In spring 2020, ESOL, GED, College Prep Math and Reading and Office Assistant Program 2nd level courses will be offered at Wyandotte.
- From Mr. Rich Piper, Director of Technical Programs, KCKCC will be receiving 3 new students who are recipients of Honeywell Hope Scholarships. This scholarship pays all expenses for the students and culminates with a job offer from Honeywell should they maintaining good grades and remaining of good standing throughout the program. Two KCKCC students were hired at Honeywell this past year.
- Mr. Ronnie Moore, Housing Specialist, and Dr. Shawn Derritt, Dean of Student Services, are working to make students more comfortable in the current student housing. Mr. Moore is also working to do more activities with the students. There are currently 136 students in student housing with a majority of them being student athletes.

Trustee Sutton inquired about the view of student equity shared at the NASPA conference. Dr. Wilson agreed to share the website link to Trustees Sutton and McIntyre as there was a lot of great information shared. Trustee Sutton then asked about the academic or technical programs from which the 318 student withdrawals came from as

mentioned in Dr. Wilson's report. Dr. Wilson agreed to research the issue and report back to the trustees the findings. Lastly, Trustee Sutton asked about shortage of TB injections mentioned in the Nurses report. It was noted that this is a shortage in the community as the College refers employees out for TB testing. Dr. Tiffany Bohm, Dean of Health Professions, shared that the TB serum is back in stock in the Nurses office. Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Vice President of Student Affairs' report. Trustee Criswell moved to accept the Vice President of Student Affairs' report. Trustee McIntyre seconded the motion. **The Motion Carried.**

13. Vice President Strategic Initiatives & Outreach Report: Chair Brown called for the Vice President of Strategic Initiatives & Outreach report. Ms. Tami Bartunek reported the following —

- Quick follow ups – Honeywell Hope Scholarship students will be highlighted in upcoming marketing, so keep watch for this; there will be Food Desert presentations, given by United Way, to Student Senate and College Senate about food inequities; Weekly Events emails received really good feedback from retirees and community members saying they felt warmed and welcomed. Ms. Bartunek asked the Board and campus community for additional email addresses to add to sharing list.
- Downtown President's Advisory Council meetings are going well. The next are scheduled for Nov. 6th and Dec. 4th. The Advisory Council discusses the Downtown KCK site in 4 subcommittees, which are Public Relations/Communication/Industry Education, Workforce/Programming/Mentorship, Wraparound Services/Barriers to Education, and Fundraising/Sponsorship. Work sessions in the meeting next month to identify charges. The initial meetings have been well attended by many leaders in the community who are overwhelmingly supportive of KCKCC returning to Downtown KCK.
- Debuted a new commercial for KCKCC. Ms. Bartunek will meet today with a potential vendor to support the efforts in providing commercials in Spanish. Tech program related ads, transfer ads, and other ads are currently running.
- Introduced Mr. Omar Brennass, our new Web Architect. Mr. Brennass shared that he moved from Guatemala to California to Kansas. He has worked previously at Baker University and University of Central Missouri. He looks forward to helping KCKCC navigate the waters.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Vice President of Strategic Initiatives & Outreach report. Trustee Ash moved to accept the Vice President of Strategic Initiatives & Outreach report. Trustee McIntyre seconded the motion. **The Motion Carried.**

Dr. Mosier announced the 2nd Annual Presidential Swap would occur on Nov. 6th with Student Senate president, Manny Paredes.

14. Chief Financial Officer Report: Chair Brown called for the Chief Financial Officer's report.

Mr. Michael Beach reported the following —

- Acknowledged the passing of Ms. Sarah Cole, Food Service Supervisor at TEC. The College is saddened by her passing.
- The field work portion of the audit has been completed. The report should be completed in November for presentation to the Board Finance Committee and Board next month.
- The safety boulders have arrived and will be placed with the trees in next couple of weeks so that the trees survive the winter.
- KCKCC Campus Police have successfully submitted the Annual Clery Report.
- Facilities crew replacing air handling units in upper and lower floors in Health Professions building.
- Financial statement summaries have been included in report for your review, as it changes month to month due to audit entries.
- Expenses are tracking well; about 22% for the year so far.
- Total cash position is up overall compared to this time last year. Main operating funds are up also.
- Disaster Recovery Plan is continuing. Chief Information Officer, Mr. Peter Gabriel, is working to update infrastructure needs and processes.
- Two statements relative to August in the Statement of Net Position. All audit adjustments were made by the end of August, however the auto-reverse entries kicked in to reverse the entries. This means the prior year numbers were not accurate. The properly stated numbers are in the amended document in the Board packet.

Trustee Ash asks if these changes will cause an issue in the audit. Mr. Beach shared that they were caught immediately and will not be an issue.

Trustee Criswell congratulated Mr. Beach and Mr. Gabriel in the creation of the Disaster Recovery Plan and asked about the plan for testing. The testing is a component of the plan and will occur annually.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Chief Financial Officer's report. Trustee Sutton moved to accept the Chief Financial Officer's report. Trustee Criswell seconded the motion. **The Motion Carried.**

15. Chief Human Resources Officer Report: Chair Brown called for the Chief Human Resources Officer's report. Ms. Christina McGee reported the following —

- KCKCC is in compliance with the Department of Labor standards for nonexempt salary range increases.

- The College received a rating of 5 out of 5 in the New Employee Report regarding the statement, “my interactions with my supervisor and coworkers are appropriate” for the 3rd quarter in a row.
- This Friday, the HR department will be having a retreat to assess performance, review areas of improvements and goals for this year.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Chief Human Resources Officer’s report. Trustee Daniels moved to accept the Chief Human Resources Officer’s report. Trustee Criswell seconded the motion. **The Motion Carried.**

16. Chief Information Officer Report: Chair Brown called for the Chief Information Officer’s report. Mr. Peter Gabriel reported the following —

- Replacing computers across the college is still in progress. New approach focuses on updating a couple classrooms at a time.
- Basketball games will be streamed soon.
- The Campus Directory has been updated with photos. Thanked Media Services for providing a place to take photos and Web Services for supporting the efforts and updating the website.
- The college will have a new fax solution in the next month.

Dr. Mosier and Trustee Sutton both expressed gratitude as well.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Chief Information Officer’s report. Trustee McIntyre moved to accept the Chief Information Officer’s report. Trustee Sutton seconded the motion. **The Motion Carried.**

17. New Business:

- New Policy – Access to Personnel Files was presented by Vice Chairman Ray Daniels. Trustee Daniels made the motion to approve the policy. Trustee Criswell seconded the motion. **The Motion Carried.**
- Emergency Response Plan was presented as an informational item by Mr. Michael Beach. The Board accepted the plan. It has been posted on the website and the campus community will be informed that it is now available. Testing and running through scenarios may be implemented in the future.
- Master Contract for Faculty FY2020 – FY2021 was presented by Dr. Greg Mosier for approval by the Board. Dr. Mosier shared a few highlights – adjunct faculty pay will be increased \$50 per credit hour each year for the next 3 years; approved Reassigned time for adjunct faculty coordinators in each division; employee only insurance identified in the contract was updated to remove the \$25/month cap. The College has brought down the cost of the insurance up to \$250 dollars per month for certain

insurance groups. The College is investing \$400,000 this year in additional monies to make this possible, saving the employees \$60,000 in insurance costs. Pay increase for faculty is 1% to the base and one step, staff is a 2% increase. In total, KCKCC is investing to increase employee pay and benefits approximately \$2 million dollars. Minus the two sticky notes found in the proposed contract, the document is presented for Board approval. Trustee Ash made the motion to approve the Faculty Master Contract. Trustee McIntyre seconded the motion. **The Motion Carried.**

18. Executive Session(s): Ash, Criswell 10:50 am for 25 minutes, return at 11:15am

1. Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 10 minutes for the purpose of consultation with legal counsel which would be deemed privileged pursuant of the attorney client relationship with potential action to follow. The first Executive Session would begin at 10:57 a.m. and end at 11:07 a.m. Trustee McIntyre made a motion to accept. Trustee Criswell seconded the motion. **The Motion Carried.**

At 11:07 a.m., Chair Brown called the open session to order. She, then, shared that there would be no action to follow the Executive Session. Chair Brown called for a motion to go into Executive Session.

2. At 11:07 a.m., Chair Brown announced that the Board and the College Attorney would recess into a second Executive Session for a period of 5 minutes for the purpose of consultation with legal counsel which would be deemed privileged pursuant of the attorney client relationship with potential action to follow. The second Executive Session would begin at 11:08 a.m. and return at 11:13 a.m. Trustee McIntyre made a motion to accept. Trustee Daniels seconded the motion. **The Motion Carried.**

At 11:13 a.m., Chair Brown called the open session to order. She, then, shared that there would be no action to follow the Executive Session.

- 19. Adjournment – 11:16am** Chair Brown called for a motion to adjourn. Trustee Ash made a motion and Trustee Criswell seconded the motion.

The meeting of the Board of Trustees adjourned at 11:16 a.m.

ATTEST:

Chairperson, Rosalyn Brown

Secretary, Dr. Greg Mosier

Kansas City Kansas Community College
Board of Trustees Special Board Meeting Minutes
October 22, 2019

CONSENT AGENDA – Item A1

Meeting Minutes

The Board of Trustees met on Tuesday, October 22, 2019 at 8:22 a.m. in the Executive Board Room at Kansas City Kansas Community College – Pioneer Career Center. Trustees Ash, Brown, Criswell, Daniels, McIntyre, and Sutton were present. Trustee Garner was absent.

The meeting was called to order by Board Chair, Ms. Rosalyn Brown. The special meeting was called to discuss current College topics and other pertinent items.

Dr. Mosier shared the following:

- Chef Kelly and Chef Alfredo and the Culinary students presented the breakfast for the Board. There were 7 students who prepared the meal.
- Resolution for the refinancing of municipal bonds. According to Greg Goheen, it is not required that the resolution be read in full during the meeting. A shortened version will be read. The resolution, in full, is in the Board packet for review. Additionally, in approving the resolution, the Board is giving Board Chair permission to sign the final contract in between Board meetings to maximize the decrease in percentage in the refinance rates.
- Current Policy Review Process Flowchart was shared. The Board Policy Committee proposed that the Board move from a first and second read of policies before approval to approval at the first read. The recommendation is, if a second read is desired, then it be requested prior to the Board meeting. The Board decided that they will move forward with the single read. The expectation is that the Board will review and study policies for approval. All questions will be sent to the Board Policy Committee Chairperson, the Board Chairperson, and the president.
- Dr. Mosier met with Dr. Michael Roth, Superintendent of USD 453 in Leavenworth, KS, to discuss connections between KCKCC and instructors/counselors/personnel at the high school and middle schools. It was shared that the Board is interested in pursuing a new facility. It may be 4 years before the College could move forward on a new building. Dr. Mosier shared that KCKCC is looking for possible locations in downtown Leavenworth.
- Ms. Heather Morgan is requesting that KCKCC host a Legislative Breakfast and tour. Friday, Dec. 6th is the suggested date for a morning meeting to showcase and show the needs of KCKCC. Monday, Dec 2nd, Tuesday, Dec. 3rd were other dates considered. Monday, Dec. 2nd was agreed to for the meeting.
- Reminder to please inform Dr. Mosier and Chair Brown when Board members are planning to be on campus. Our campus community really enjoys the Board's activity on campus. Additionally, please review the Board policy handbook regarding any requests of KCKCC personnel.
- Last week, the College kicked off a Supervisor's Meeting for training and information dissemination. There are 54 supervisors at the college nearly all were able to attend. The energy

was incredible. The conversation is “Creating a Culture of Excellence” at KCKCC, what is it and how do we implement it in the different areas in the college. The group will meet twice each semester.

- Additional updates – Interview with company creating a book called “KC Visions”, a 300-page book for possible inclusion of KCKCC. Approached by Ms. Nina Bell senior producer of Behind the Scenes with Laurence Fishburne to be featured in “Leaders in the Future of Higher Education” for public Television. The program will air on PBS, Discovery Channel, Fox Business News, and other national networks.
- The Board received a card from the family of Ms. Sarah Cole.

The meeting ended at 8:55 a.m. prior to the Regular Monthly Meeting of the Board of Trustees.

ATTEST:

Chairperson, Rosalyn Brown

Secretary, Dr. Greg Mosier

Kansas City Kansas Community College
Board of Trustees Special Board Meeting Minutes
November 4, 2019

CONSENT AGENDA – Item A2

Meeting Minutes

The Board of Trustees met via a phone conference Monday, November 4, 2019 at 5:33 p.m. in the Executive Board Room at Kansas City Kansas Community College - Main Campus. Trustees Ash, Brown, Criswell, Daniels, McIntyre, and Sutton were present via phone. Trustee Garner was absent.

The meeting was called to order by Board Chair, Ms. Rosalyn Brown. The special meeting was called to discuss an opportunity to feature KCKCC on a public television documentary. The special feature would be on “Behind the Scenes with Laurence Fishburne”.

Dr. Mosier shared the following:

- KCKCC has been selected to be highlighted in a public television documentary with a focus on *Leaders in the Future of Higher Education*. One two-year and one four-year institutions will be featured.
- Dr. Mosier spoke in an interview with the executive producer about the growing needs of the community college and the Public/Private Partnership (P3) environmental approach, working with local government and partnerships with business and civic organizations
- There is an underwriting fee of \$27,000 dollars which covers travel costs associated with on-location videography, and creation of a 4 to 5-minute Corporate profile, 3 to 5-minute public television documentary played multiple time per year, and a one-minute commercial to be played on national networks to promote the Public Television documentary. The college would have access and rights to the Corporate profile and one-minute commercial.
- The University of Kansas Health Systems (UKHS) and GED program will be one of the highlighted partnerships. UKHS has agreed to splitting the fee with KCKCC with the understanding that the primary focus would be focused on KCKCC. UKHS and KCKCC would pay \$13,500 dollars.

Trustee Daniels commented that this is a great opportunity for the College and made the motion to approve moving forward with the proposal from Behind the Scenes with Laurence Fishburne. Trustee McIntyre seconded the motion. **The Motion Carried.**

Chair Brown called for a motion to adjourn the meeting. Trustee Criswell made the motion. Trustee Sutton seconded the motion.

The meeting adjourned at 5:46 p.m.

ATTEST:

Chairperson, Rosalyn Brown

Secretary, Dr. Greg Mosier

KANSAS CITY KANSAS COMMUNITY COLLEGE



Recommendations for Payment

CONSENT AGENDA – Item B

November 19, 2019

- 1) Approval in the amount of \$48,980.00 to **Pinnacle Investments LLC** for remaining balance for purchase of 4 used vehicles. Requested by Michael Beach.
- 2) Approval in the amount of \$88,595.00 to **Lampton Welding Supply Co Inc** for robotic training solution. Requested by Michael Beach.
- 3) Approval in the amount of \$25,000.00 to **AstrumU, Inc.** for pilot program for AU Platform 2019. Requested by Michael Beach.
- 4) Approval in the amount of \$25,000.00 to **Tour Resource Consultants, LLC** for group tour deposit for Music Department trip. Requested by Beth Ann Krueger.
- 5) Approval in the amount of \$100,981. 83 to **John A. Marshall Company** for Learning Spaces furniture, Rooms 3201 - 3206. Requested by Michael Beach.
- 6) Approval in the amount of \$27,800.00 to **Relation Insurance Services-Specialty** for international student health insurance for fall 2019. Requested by Michael Beach.
- 7) Approval in the amount of \$66,016.57 to **YESCO** for light poles expense. Requested by Michael Beach.
- 8) Approval in the amount of \$27,000 to **Cornerstone Media, LLC** for “Behind the Scenes” documentary. Requested by Michael Beach.

October bills totaling \$3,415,012.88 includes September VISA bills of \$250,967.67.

KANSAS CITY KANSAS COMMUNITY COLLEGE



Items for Ratification

CONSENT AGENDA - Item C

November 19, 2019

1. **\$9,103.66** to MVP (McAnany, Van Cleave & Phillips) for 1/12th annual flat fee payment of \$8,666.66 plus \$437.00 total of itemized services. Requested by Michael Beach.
2. **\$10,104.16** to MVP (McAnany, Van Cleave & Phillips) for 1/12th annual flat fee payment of \$8,666.66 plus \$1,437.50 total of itemized services. Requested by Michael Beach.
3. **\$11,062.69** to AT&T for current month's phone charges. Requested by Michael Beach.
4. **\$12,647.51** to City Wide Maintenance for TEC-1 Janitorial Services – November payment. Requested by Michael Beach.
5. **\$22,342.01** to Relation Insurance Services-Specialty for international student health insurance for spring and summer 2019. Requested by Michael Beach.
6. **\$23,271.12** to ConvergeOne, Inc. for computer software maintenance. Requested by Peter Gabriel.
7. **\$16,380.00** to Quest Software, Inc. for computer software license and maintenance. Requested by Peter Gabriel.
8. **\$11,709.80** to ServPro for water mitigation from leak at Main Campus. Requested by Michael Beach.
9. **\$13,980.00** to Tico Productions LLC for marketing campaign on Spanish radio. Requested by Tami Bartunek.
10. **\$12,297.95** to Pearson Education for textbooks. Requested by Michael Beach.
11. **\$14,994.22** to BSN Sport for spring baseball gear. Requested by Delfina Wilson.
12. **\$10,675.00** to Design Source Flooring, LLC for Athletics flooring. Requested by Michael Beach.

HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D

November 19, 2019

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE
Resignation	Dominguez, David	PT Student Success Advisor	Enrollment Management	Student Affairs	10/31/19
Resignation	Campbell, Victoria	Adjunct-English	English	ACH	10/12/19
Separation	Moorer, Ellen	PT Adult Education Instructor	Adult Education	Career and Technical Education	10/22/19
Resignation	Bartunek, Graham	HVAC Specialist II	Facility Services	Financial & Facility Services	11/30/19
Separation	Schwarz, Robert D.	Grounds Specialist I	Facility Services	Financial & Facility Services	11/01/19
Resignation	Curtis, Deborah	Associate Professor-Nursing	Nursing	Health Profession	12/31/19

RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE	SALARY
New Hire	Marsch, Bryan J.	Custodian II	Facility Services	Financial and Facility Services	12/02/19	\$33,280 annually
New Hire	Nelson III, Kenneth	Resident Assistant	Student Housing	Student Affairs	11/04/19	\$4,800 per academic year
New Hire	Tague, Meggan A.	Part-Time Lab Assistant - Cosmetology	Cosmetology	Career and Technical Education	10/17/19	\$23.78 per hour
New Hire	Whitford, Andrew	Adjunct-Criminal Justice	Criminal Justice	SBSP	11/04/19	\$833 per credit hour

Promotion	Myers, Kelsey R.	Admissions Specialist I	Admissions	Enrollment Management	10/15/19	\$37,500 annually
Transfer	Knepper, Raemee	PT Physical Therapy Assistant Specialist	Physical Therapist Assistant (PTA)	Health Professions	10/15/19	\$29.00 per hour
Transfer	Kremer, Charles	Professional Math Tutor	Learning & Library Services	Academic Support and Assessment	10/16/19	\$14.42 per hour
Transfer	Rollen, Michael	Adjunct-Multimedia and Video Production	Multimedia and Video Production Program	Career and Technical Education	10/17/19	\$833 per credit hour
Promotion	Moore, Ronnie	Student Housing Supervisor	Student Services	Student Affairs	11/01/19	\$49,560 annually
New Hire	Dobson, Patrick	Adjunct- History	History	ACH	11/08/19	\$833 per credit hour
New Hire	Stangler, Connor	Adjunct- History	History	ACH	11/14/19	\$833 per credit hour
New Hire	McDuffie, Clint	Adjunct- History	History	ACH	11/12/19	\$833 per credit hour
Salary Adjustment	Day, Christopher	Research & Data Analyst	Institutional Effectiveness	President	11/01/19	\$59,730 annually
Salary Adjustment	Siddiqua, Shazia	Research & Data Analyst	Institutional Effectiveness	President	11/01/19	\$57,834 annually
Correction-Class/Salary	Ali, Ammar	Instructor-Electrical Technology	Electrical Technology	Career and Technical Education	01/08/18	\$53,212.73 annually
Salary Correction	Eastling, Carly	Library, Academic Support Facilitator	Career and Technical Education	Student Affairs	07/01/19	\$84,080.74 annually

**November 2019 Board Report
KCKCC Academic Affairs**

Academic Support and Assessment – Dean Cecelia Brewer

Honors Education/Phi Theta Kappa/Service Learning (see photos, below):

On October 12, 2019 in the Lower Jewell Center, the Honors Psychology class taught by Heidi English made sleeping mats for homeless individuals. The mats are made of recycled plastic grocery bags and it takes 1000 bags to make one sleeping mat. On the day of the event, individuals made two sleeping mats each. All mats were donated to Cross Lines in Wyandotte County. Sixteen students, two faculty members, one staff member included those who helped make mats (pictures below). Quotes from the event included:

"As a community psychologist, community service is near and dear to my heart. I believe that cultivating well-rounded students at KCKCC should not just be about academics and grades, but about promoting other-mindedness and empathy." -Heidi English, Assistant Professor

"Making mats for the homeless was really enjoyable because I know we were not only helping out our community, but the environment as well." -Sofia Otting, KCKCC student

"It felt really good to know I was helping the homeless community and helping the environment." -Austin Lampton, KCKCC student

After this event, there were four storage tubs of bags left over, so Phi Theta Kappa stepped-up and will continue to make sleeping mats to donate throughout the semester. After this project was posted on the KCKCC Facebook page, Phi Theta Kappa was asked to present about this project at the Phi Theta Kappa Kansas-Nebraska Regional Convention in March.



Center for Teaching Excellence:

Mr. Nathan Horowitz (see photo, below) presented an Academic Symposium on October 23rd titled, "People of the Ecuadorian Rainforest" to a packed house in Upper Jewel (see photo, below). There were approximately 85 people in attendance. The event was live streamed (thanks to Randy Royer, Director of Media Services, and his team) and the Symposium has a new archived home on the Center for Teaching Excellence Lib Guide (thanks to Dottie Hill, Library Specialist). https://kckcc.libguides.com/Learning_Commons/academicsymposium

November 2019 Board Report
KCKCC Academic Affairs



Mr. Nathan Horowitz presenting on Oct. 23

The TEACH award and Henry Louis Excellence in Teaching Award winners were honored on October 23rd at a reception hosted by the Center for Teaching Excellence. Dr. Curtis Smith (Professor of Science) and Angela Biondo (Adjunct in English and Writing Center Consultant) were the TEACH winners. The TEACH award, a peer-nominated award, is co-sponsored by Faculty Senate and the Center for Teaching Excellence. It is awarded to a full time and an adjunct faculty member in both the fall and spring terms.

Dr. Ewa Unoke (Professor of Political Science) was awarded the Henry Louis Excellence in Teaching award. This award honors the late Dr. Henry Louis. Nominations for this award must address the following criteria: 1) consistent excellence in the classroom, 2) vision, purpose, intentionality and innovative practice in teaching, 3) engagement beyond the classroom and evidence of service to the students, discipline, division or college, and 4) overall awesomeness. In this informal event, the award winners are recognized and a lively discussion of pedagogy occurred.



Center for Teaching Excellence reception on October 23, 2019.

November 2019 Board Report KCKCC Academic Affairs

Update on the Active Learning Classrooms (3201 to 3206): By working with the Classroom technology subcommittee of the Learning Spaces Task Force, the potential for innovative classroom technology is being realized. Recently, a pilot was conducted in one of the rooms to determine the best way to “de-couple” the monitors so that student work groups could each use one monitor to facilitate smaller group projects. In the pictures below, each student group is able to use the monitor to project from a lap top, allowing for collaboration and active learning.



Upcoming Events:

Academic Symposium: “Enforcing an Imaginary Line: A History of racism, exclusion, and the Development of the Modern United States-Mexico Border” on Tuesday, December 3rd at 11am in room 2325 (main campus). Presented by Dr. Aaron Margolis, Associate Professor of History and Mellon/ACLS (American Council on Learned Societies). This symposium is a result of Dr. Margolis’ Community College Faculty Fellowship research project on “Negotiating Boundaries: Resistance, Cooperation, and State-Building in the Guatemalan-Mexican Borderlands.”

KCKCC Center for Teaching Excellence Professional Development sessions:

First Day of Class: High Impact Practices. October 30th 12-1pm in the CTE. Facilitator: Dr. Leslie Watkins, Associate Professor of Biology (ACUE Certified Instructor).

Active Learning Strategies. November 1st 12-1pm in the CTE. Facilitator: Kathy Eblen, Assistant Director for Nursing Education (ACUE Certified Instructor).

Strategies for Teaching in an Active Learning Classroom. November 19th 1:30-2:30pm in room 3205 (newly renovated room). Facilitator: Tom Grady, Faculty Assistant Director for the Center for Teaching Excellence (ACUE Certified Instructor).

KCKCC is a member of KCPDC (Kansas City Professional Development Council) and KCKCC faculty can attend sessions hosted by member institutions in the Kansas City area. This fall’s KCPDC Faculty Academy: Advanced Elements of Teaching Excellence: Assessment and Teaching Skills will be held on November 9th 9-12pm at Baker University-Overland Park.

November 2019 Board Report
KCKCC Academic Affairs

Arts, Communication and Humanities – Dean Jerry Pope

Ms. Alyssa Morrow, Adjunct Instructor of ESOL (English Speakers of Other Languages), will present at the National Association for the Education of Young Children conference held on November 20 - 23 in Nashville, TN. The presentation is “Learning Environments and Loose Parts for Infants and Toddlers.” Ms. Morrow’s bachelor’s degree is in early childhood education and her master’s degree is in ESOL.

On October 28, Dr. Bryan Whitehead, Professor of Journalism, and Dr. Paul Hemmerla, Professor and Coordinator of Art, attended an organizational meeting for KC-IMAGINE, a group that builds collaboration, partnerships and consortia between regional industries and higher education to meet training and educational needs for digital storytelling.

Dr. Justin Binek, Assistant Professor of Music, recently returned from a residency in San Luis Obispo, CA. Dr. Binek was part of the world premiere of Cal Poly-San Luis Obispo Jazz Studies director Arthur White's long-form jazz suite, "Pictures from the Heartland." The ensemble featured Dr. White on tenor saxophone, Millikin University guitar/music entrepreneurship Professor Mark Tonelli, Seattle-based bassist Evan Flory-Barnes, and, most notably, vibraphonist Joe Locke (named "Mallet Instrumentalist of the Year" six times by the Jazz Journalists' Association) and legendary drummer Peter Erskine (Weather Report, Steps Ahead, Maynard Ferguson, Stan Kenton). A clip from their performance can be found here: https://www.youtube.com/watch?v=g0kEZhPaLhw&feature=share&fbclid=IwAR3YRUQJj7MAWbWGntWu_iEJmw3DBCQskm0XJwJHi4g5pePLyRrr25-ibvY. In addition to the performance, Dr. Binek and the other performers gave private lessons, master classes, and panel discussions at California Polytechnic State University and Cuesta College.

Dr. Binek also performed as a guest soloist with the KCKCC Chamber Choir in their performance of Franz Schubert's Mass in G with the Midwest Chamber Orchestra, and his trio (featuring KCKCC bass professor Andrew Stinson and KC first call drummer Brian Steever) recently performed at the Polsky Theatre as part of the Polsky Jazz Recital Series at Johnson County Community College.

Several vocal students of Dr. Elizabeth Birger, Adjunct Professor of Music, participated in the KCKCC Theatre Department’s production of Stephen Sondheim’s “Into the Woods,” including Ms. Torianna Wright playing Florinda, Ms. Alena Riley playing the witch, Ms. Kaitlyn Kreutzjans playing Lucinda, and Ms. Jessie Twitchell, who was the production’s stage manager. The yearly musical is an excellent opportunity for the music and theatre departments to collaborate. Dr. Birger presented an all-Russian vocal recital in Palmerton, PA, on October 19 and will travel to Atlanta as the soprano soloist in James Whitbourn’s “Annelies” on November 12, with text taken from Anne Frank’s diaries.

Dr. Ian Corbett, Coordinator & Professor of Audio Engineering, along with seven students, attended the 147th Audio Engineering Society International Convention in New York City. While there, the group attended presentations, workshops, and special events. Dr. Corbett presented a mixing workshop, adjudicated multiple student recording critique sessions, and attended committee and Board of Governors meetings. On a separate occasion, Dr. Corbett

November 2019 Board Report KCKCC Academic Affairs

presented workshops at TEC de Monterrey University, and MAP Colegio de Música Audio y Producción, Puebla, Mexico in October.

Mr. Elijah Gibson, a student in Dr. Tamela Ice's (Professor of Philosophy) Logic course (PHIL 0105), will attend the Advanced Technological Education conference in Washington, D.C. With an emphasis on two-year Institutions of Higher Education (IHEs), the ATE program focuses on educating technicians for high-technology fields. Mr. Gibson will network with other engineering students from around the country, attend many thought-provoking and innovative presentations, as well as tour the Capitol and the House of Representatives.

Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

Associate Professor Angela Consani, and Biomanufacturing students Elijah Gibson and Bryana Najera presented at the Advanced Technical Education Conference in Washington DC October 23rd-25th. The group also met with Congresswoman Sharice Davids. The pictures below are highlights of their trip.



On November 6, nine KCKPS dual enrollment students in the Biomanufacturing program attended the K-State Olathe One Health Day. After the keynote lecture, by 2007 Nobel Peace Prize winner Dr. Chuck Rice on the Impacts of Climate Change, the students took part in a panel discussion. Their questions impressed Dr. Rice who asked to be introduced, thanked them for coming to the conference, and posed for a class photo with the students.



Rob Crane and Kim Leland offered "Let's Get Started" healthy initiative events on Monday October 28 on main campus, November 4 at the Tec Center, and on November 6 at the Pioneer Center. They also hosted a Halloween themed 2-mile walk event on October 30 that was open to all students and employees. They created a 1-mile indoor route through the main campus buildings with the hopes that it will be made permanent and promote it for anyone to use in the near future.

November 2019 Board Report KCKCC Academic Affairs

The Wellness & Fitness Center will be hosting the annual “Turkey Games” event on Wednesday November 20 from 11-1pm. It is open to everyone who would like to participate. There will be a variety of activities that challenge coordination, balance and agility. Another wellness event, the Walk Across Kansas incentive program, concludes on November 25. Mileage will be tallied and winners will be announced after the Thanksgiving break.

Dr. Gena Ross recently attended two Professional Development activities; KCPDC “Your Personality Style” at Johnson County Community College, and Fred Pryor’s “Dealing with Difficult People” at the Hilton Garden Inn, Overland Park, Kansas.

Dr. Ross has had several guests in her Administrative Office Professional classes including:

- A representative from Chick-Fil-A gave a presentation for a Customer Service Class,
- Regional Vice President of Primerica Financial Services, Diana Carey, visited the American Government Class and discussed finances and money in the economy of government,
- Rep. Amanda Johnson, from the US Department of State, talked to students about job and career opportunities, and
- Vice President of Academic Affairs (VPAA), Dr. Beth Ann Krueger, visited the Speedbuilding/Proofreading Class and participated with students – see photo, below.



Students from the ESOL and ESL programs visited the Administrative Office Professionals Program evening classes (being held at the Wyandotte High School location) in September. This was part of a project to expose the students to other programs, should they choose to continue at KCKCC after they graduate from ESL classes. The students learned about the classes in the AOP program and talked with the professor about how to succeed in the classes.

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

On October 29th, Professor Victor Ammons, Chair of the KCKCC Institutional Review Board (IRB) oversaw the annual IRB training session. Mr. Chris Winders, Director of Research Compliance and Lab Animal Research Core (LARC) at the University of Missouri – Kansas City (UMKC) conducted the training. Topics covered included updates on the National Institute of Health’s (NIH) policy on the use of a single institutional review board for multi-site research projects. It is now permissible to use one IRB approval for multiple studies at multiple study sites.

November 2019 Board Report KCKCC Academic Affairs

On October 29th and 30th Barbara Clark-Evans oversaw the Intercultural Center's annual fall "My Shelf to Yours" book sale. The sale raised over \$300.00. Proceeds from the sale will be used for a student scholarship fund.

On November 13th, the Intercultural Center will present the 2019 International Day of the Girl Summit. The theme this year is "Unleashed & Unstoppable." Middle school and high school girls from public schools in Kansas City, Kansas will be on campus to hear presentations from numerous officials covering a wide spectrum of professions and topics.

From October 8th through December 5th, the Kansas City Kansas Community College Art Gallery display an exhibit entitled "ID Entities Filipinx". This international exhibit features artists of Filipino descent. On November 14th from 5:00 pm until 7:00 pm the Art Gallery hosted Mr. Alejandro Acierto, a featured artist in this exhibit. Mr. Acierto discussed his artwork. On November 15th, he also conducted a workshops for KCKCC student artists.

Shai Perry, Coordinator of the KCKCC Art Gallery, attended the 2019 Annual Kansas Museums Association Conference in McPherson and Lindsborg, Kansas, November 6th through the 8th. The theme of this year's conference was "Growing in a World of Change: KMA Celebrates 50 Years." Ms. Perry concentrated on sessions such as "Bring Your Galleries into the New Tech Driven World" and "How to Attract and then Maintain the Interest of Millennials."

Career and Technical Education – Dean Chef Cheryl Runnebaum

Ms. Stephanie Marquez, Language Consultant, provided two Spanish language proficiency assessments for the Unified Government. The first Kansas City, Kansas (KCK) Fire Department 911 Dispatcher to be certified as proficient in Spanish for the KCK Fire Department was part of this group. Also, Ms. Marquez is working with Ms. Noemi Sanchez, USD 500, to provide customized training in Spanish for USD500 staff.

Mr. Brian Patrick, Cultural Outreach, attended the first "Día de los Muertos" celebration at the Kansas State Capitol on October 30, 2019 hosted by El Centro, Inc.

KCKCC Adult Education held spring 2020 enrollment on October 14, 2019. As of November 11, the Wyandotte High School location is nearly full for Fall 2019, with GED classes totaling 19 students and ESL classes totaling 58 students.

In 2019, the University of Kansas Health System (UKHS) and KCKCC's Adult Education program joined efforts to begin a GED program for eligible UKHS employees. On October 22, 2019 at 3:30 pm, a class of three UKHS employees were the first to graduate from this GED program. There are currently 24 students working toward their GED in this program. Ms. Pam Lefeber and Mr. Christopher Bosserman have been faithfully teaching the students in the UKHS program.

KCKCC-PCC Electrical Technology students, under the direction of Mr. Omar Aldelemi, Electrical Technology Instructor, have been working on electrical projects in the Leavenworth

November 2019 Board Report KCKCC Academic Affairs

community, including the one featured below at Leavenworth Paper & Office Supply company. See photos, below.



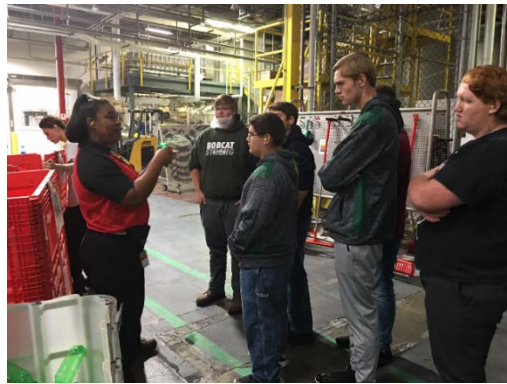
Mr. David Beach, Director of Continuing Education, attended the 42nd Hispanic Chamber of Commerce of Greater Kansas City Noche de Gala on Friday, October 18, 2019 at Arrowhead Stadium. The gala is a wonderful celebration of the positive impact chamber members have in the Kansas City area Hispanic communities.

On October 29, 2019; The Entrepreneurship & Workforce Center (EWC) staff met with El Centro staff, Success National Lease staff, the Superintendent of Piper School District, Senator David Haley, and the Mayor of Leavenworth to discuss innovative ways to meet workforce needs and provide abbreviated pathways for success.

The KCKCC Technical Education Center hosted a Manufacturing Day event for area high school students on October 3, 2019. Manufacturing Day is a national initiative that is put on by the Manufacturing Institute. The goals of Manufacturing Day are: “to inspire the next generation of manufacturers, educate the public on the importance of manufacturing in our lives, and the

November 2019 Board Report KCKCC Academic Affairs

growing skill shortage despite the high volume of job openings in the sector. The mission of manufacturing day is to build a steady pipeline of qualified workers. Approximately 60 students and chaperones attended.” The day began with students touring one of three manufacturing sites – Heartland Coca Cola Bottling Company, INX -International Ink Co., and Herff Jones (a yearbook printing company). Students then participated at KCKCC-TEC in hands-on sessions specific for programs that train for manufacturing careers. They also toured TEC programs; enjoyed a presentation by Mrs. Danica Rome of Kansas Manufacturing Solutions; and discussed how to connect KCKCC-TEC programs to manufacturing careers. See photos, below.



Students touring Heartland Coca Cola



Students touring INX

November 2019 Board Report KCKCC Academic Affairs

Ms. Marcy Humphery-Few, Administrative Assistant for KCKCC's Entrepreneurship and Workforce Center (EWC), attended the National Administrative Professional's conference in September. Ms. Humphery brought back innovative technology to use and had the opportunity to personally meet world renowned poet Sekou Andrews (see photo, below; and his web site: <http://sekouandrews.com/>)



Ms. Marcy Humphery also manned the booth at the “Start Up Crawl” on October 4th, 2019. This is an event where entrepreneurs and those interested in entrepreneurialism can learn about resources provided for them as well as new business opportunities and inventions.

On October 22, 2019 Mr. Marshall Dominguez, EWC Business & Industry Services Manager, conducted a workforce training session on Basic and Advanced Computer Training for Job Placement. There were so many attendees that the training had to be split into two different training rooms! See photo, below, of one of the rooms.



Ms. Elena Pemberton, Business Development Manager, co-presented with Toi Hershman of EntreEd on *Startup Strategies – Start Here and Now with What You Have*, at the National Association for Community College Entrepreneurship on Monday, October 14, 2019.

November 2019 Board Report KCKCC Academic Affairs

The KCKCC-TEC Culinary Arts Program catered a dinner for the American Welders Society in October. This is the third year the Culinary Arts program has catered this event. The catering event incorporates Foods I, II and III classes. The students learn to roast a FULL Steamship of Beef (Bone-in Leg of Beef) studded with garlic and carved “live” in front of the guests.

The America's Culinary Cup Competition was held at Johnson County Community College on Saturday, October 26 2019. Chef Justin Mitchell, Culinary Arts Instructor, took a group of new high school students to observe this special food competition between the USA Youth Team vs. the Canada Youth Team. These two teams will be competing in the 2020 Culinary Olympics.

Several Culinary Arts students assisted Chef Richard McPeake, Culinary Arts Instructor, at a local fundraiser for Kookers Kare and helped raise more than \$4,000 (in one evening) for the non-profit Harvesters, the mission of which is to help feed the hungry and homeless. The event was held at Smoke n Fire, which is a local BBQ and fireplace store.

The KCKCC Technical Education Center has been a member of the American Welding Society for 10 years and was recently recognized as a Sapphire Corporate Member.

Health Professions – Dean Dr. Tiffany Bohm

Kansas University Medical Center (KUMC)’s Nursing program recently celebrated the “First 50” graduates of the Kansas University Community College Nurse Partnership (KUCCNP). These students simultaneously receive an associate degree in nursing from the community college and a bachelor of science in nursing from KU. Mrs. Susan Andersen (Director of Nursing Education) and Ms. Theresa Bachman (Health Professions Advisor) joined KCKCC graduates of the program to celebrate their success. Of special note: 44 of the first graduates are from the KCKCC RN program! See photos, below:



November 2019 Board Report
KCKCC Academic Affairs

Mrs. Terri Schwager and her 4th semester nursing students went to Basehor-Linwood High School to present about the nursing profession and to teach basic CPR classes. A reflection from one of the students is provided below:

To be completely honest, I had taken a CPR class the year before in Health Science so I wasn't exactly expecting to learn that much more about the whole procedure. However, I was completely blown away by all of the tidbits of information that we had never learned in my class last year!

Dr. Mosier visited the Respiratory Therapy students on October 25, 2019. Dr. Mosier went through lab stations with students including donning/doffing protective equipment, handwashing, CPR, lunch screening, and therapy vest.

1. Upcoming events in Health Professions:
 - a. RT Pinning
 - i. December 17, 2019
 - ii. 6:00 pm
 - iii. Providence Medical Center
 - b. PTA Pinning
 - i. December 17, 2019
 - ii. 7:30 pm
 - iii. KCKCC TEC
 - c. Nursing (RN/PN) Pinning
 - i. December 18, 2019
 - ii. 7:00 pm
 - iii. KCKCC Fieldhouse

Other Academic Updates

On October 24, 2019, KCKCC received formal notification from the Higher Learning Commission that approved the college's request to open three additional locations: Wyandotte High School location, Biomanufacturing Lab, and Amazon Fulfillment Center. This means that KCKCC may offer complete degree programs, as appropriate, at these locations. See copy of official letter on the next page.

Dr. Beth Ann Krueger, VPAA, is the newest community college representative on the System Council of Chief Academic Officers, a Kansas Board of Regents Council.



230 South LaSalle Street, Suite 7-500
Chicago, IL 60604-1411
312.263.0456 | 800.621.7440
Fax: 312.263.7462 | hlcommission.org

October 24, 2019

Dr. Greg Mosier
President
Kansas City Kansas Community College
7250 State Avenue
Kansas City, KS 66112

Dear President Mosier:

This letter serves as formal notification and official record of action taken concerning Kansas City Kansas Community College by the Institutional Actions Council of the Higher Learning Commission at its meeting on October 21, 2019. The date of this action constitutes the effective date of the institution's new status with HLC.

Action. IAC concurred with the evaluation findings and approved the institution's request to open three additional locations:

Wyandotte High School
2501 Minnesota Ave
Kansas City, KS 66102

Kansas City Public School District 500
North Central Office, Biomanufacturing Lab
2010 N 59th St.
Kansas City, KS 66104

Amazon Fulfillment Center MKC6
6925 Riverview Ave
Kansas City, KS 66102

In two weeks, this action will be added to the *Institutional Status and Requirements (ISR) Report*, a resource for Accreditation Liaison Officers to review and manage information regarding the institution's accreditation relationship. Accreditation Liaison Officers may request the ISR Report on HLC's website at <https://www.hlcommission.org/isr-request>.

Within the next 30 days, HLC will also publish information about this action on its website at <https://www.hlcommission.org/Student-Resources/recent-actions.html>.

If you have any questions about these documents after viewing them, please contact the institution's staff liaison John Marr. Your cooperation in this matter is appreciated.

Sincerely,

A handwritten signature in black ink, reading "Barbara Gellman-Danley".

Barbara Gellman-Danley
President

CC: ALO

BOARD OF TRUSTEES REPORT

November 2019

STUDENT AFFAIRS - DR. DELFINA WILSON, VICE PRESIDENT OF STUDENT AFFAIRS

- ATIXA Annual Title IX Training Conference: October 27th.
- Downtown KCKCC Meeting: November 6. Education Barriers sub committee.
- Strategic Enrollment and Retention Planning group meeting facilitated by Dr. Stephen Terry on October 31. The group includes a variety of employees across campus.
- Ongoing meetings regarding KPI's, Policy updates, Budget review, HLC, and Strategic Plan.

ENROLLMENT MANAGEMENT - DR. STEPHEN TERRY, DEAN

Enrollment Report

- Fall 2019 enrollment comparison (November 5, 2019, compared to November 4, 2018)
 - Headcount is up 2.246% (increase of 133 students) and credit hours are up 0.492% (increase of 261 credit hours)
 - High school enrollments are up in headcount 38.97% (increase of 363 students) and 38.22% in credit hours (increase of 1,980 credit hours)
 - TEC headcount is up 1.64% (increase of 14 students) and 1.19% in credit hours (increase of 120 credit hours)
 - Main campus enrollments are down in headcount -8.37% (decrease of 255 students) and -6.51% in credit hours (decrease of 1,513 credit hours).
 - Online enrollments are down in headcount -4.25% (decrease of 82 students) and -2.83% in credit hours (decrease of 289 credit hours).
 - Pioneer Career enrollments are down in headcount -8.99% (decrease of 31 students) and -8.48% in credit hours (decrease of 237 credit hours).
 - See attached report - all information provided by Institutional Research as of 11/06/2019.

Campus	Headcount					Credit Hours			
	11.04.2019	11.05.2018	Change #	Change %		11.04.2019	11.05.2018	Change #	Change %
	Fall 2019	Fall 2018				Fall 2019	Fall 2018		
AMZN	11					60			
BL		10					50		
DWNTN	9					47			
FRSC	40	55	(15)	-27.27%		319	366	(47)	-12.84%
HS	1,297	934	363	38.87%		7,160	5,180	1,980	38.22%
MC	2,793	3,048	(255)	-8.37%		21,744	23,257	(1,513)	-6.51%
OC	288	344	(56)	-16.28%		873	832	41	4.93%
OL	1,848	1,930	(82)	-4.25%		9,907	10,196	(289)	-2.83%
PION	314	345	(31)	-8.99%		2,557	2,794	(237)	-8.48%
TEC	868	854	14	1.64%		10,218	10,098	120	1.19%
USDB	64	52	12	23.08%		351	202	149	73.76%
Total	6,054	5,921	133	2.25%		53,236	52,975	261	0.49%

Location	Location Description		
DWNTN	Downtown KCK		
FRSC	Fire Science Building		
HS	High School		
MC	Main-Campus		
OC	Off-Campus (Clinical Sites)		
OL	On-Line		
PION	Pioneer Center/Leavenworth		
TEC	Technical Education Center		

OFFICE OF ADMISSIONS - TINA CHURCH LEWANDOWSKI, DIRECTOR

Admissions Activities

Total Events	16
Total Campus Visits	10
Total School Visits	19
Total People from all Events / Visits	991
Total Inquiry Cards Completed	423
# of Post Cards Mailed	0
# of Phone Calls Made	5
# of Emails to Prospective Students	165
# of Applications Completed for Month	730
# of Non-TEC Applications Processed For Month	590
# of TEC Applications Processed For Month	150
# of International Students Inquiries For Month	26

Spring 2020 SOAR Orientation will be held on January 9, 2020

Personnel

- Kelsey Myers selected as candidate for the Admissions Specialist I position.

International Admissions

- December 1, 2019 is the application deadline for F-1 SEVIS Transfer-Ins, Visiting Non-Degree F-1s, and all non-F-1/M-1 visa types.

Dual/Concurrent Enrollment

- USD 500 is offering EDUC 0161, Study of Children and Adolescents, as part of the KSSTEP grant. The course is online and open to any USD 500 student. We currently have 9 students enrolled.
- Spring enrollment high school visits have all been scheduled prior to the Thanksgiving break.

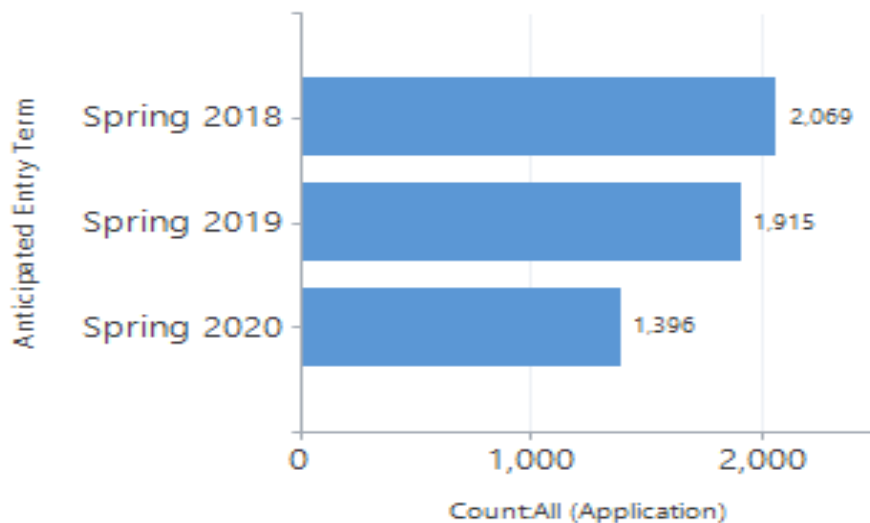
Wyandotte High School “Downtown” location

- Events
 - Dia de Los Muertos/Day of the Dead celebration took place on November 4, 2019 and it was a complete success!
 - We plan to celebrate the Christmas holiday at the downtown location on December 11, 2019, student activities will host event.
- Scheduled/anticipated meetings:
 - Raul Duran, Community Development Officer for Arvest Bank.
 - Maria Reyes, Wyandotte County Victim Advocate Coordinator.
 - Heidi Widmer, Regional Employment Services Program Administrator for Kansas Department for Families and Children.

Admissions Applications Reports

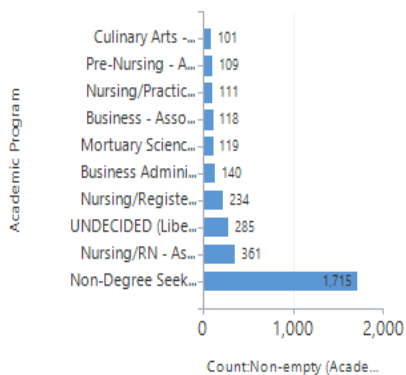
Application Comparison Chart

Spring Complete Applications



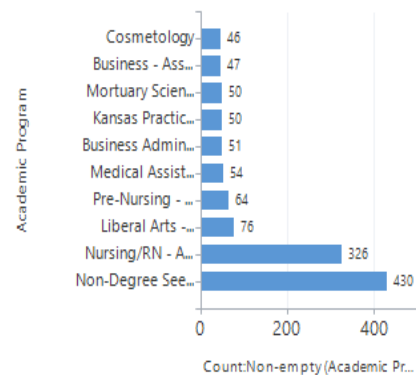
Top 10: Application by Academic Program

Marked Complete Applications - Fall 2019



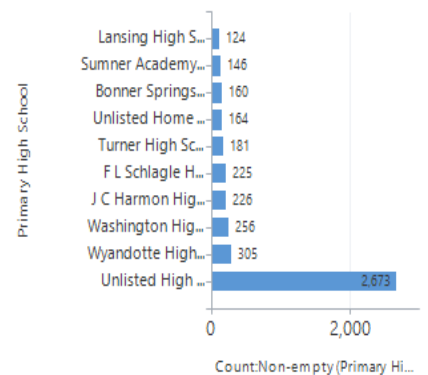
Top 10: Application by Academic Program

Marked Complete Applications - Spring 2019



Top 10 High Schools: Applicants

2019 Applicants



STUDENT SUCCESS CENTER - SHAY DODSON, LEAD ADVISOR

General Advising Email Inbox / advising@kckcc.edu / Shay	
General advising	95
Enrollments	23
Appointment Requests / Scheduled	36
Withdrawal / Drops	3
TOTAL	62
Online Class Advising Data / ocadvisor@kckcc.edu & online advising form / Marshall	
Initial contacts	49
Number of inquiries	72
Contact activities generated	84
Students enrolled	0
TOTAL	205

ONLINE ADVISING (MAIN CAMPUS)

On-Campus Advising / Type of Visit	MAIN	PION	TEC
General Advising	125	12	85
Graduation Check (apply for graduation)	44	1	81
Graduation Plan	0	2	0
New Enrollment	8	0	0
Returning Enrollment	23	4	0
Schedule Adjustment	4	0	0
Withdrawals	49	2	5
Financial aid exclusion	2	0	0
Major Change/ Update	0	0	0
Dismissal/Reinstatement	0	0	0
TOTAL	255	21	171

ADVISOR ACTIVITY

KCKCC Transfer Fair October 16

- Students attended: 60 signed in
- Colleges/universities attended: 42
- 91 % of students surveyed reported feeling more prepared to transfer after attending

Participating Colleges & Organizations

- | | |
|--------------------------------------|---|
| 1. Avila Univ. | 22. KC Degrees |
| 2. Baker Univ. | 23. MidAmerica Nazarene Univ. |
| 3. Barkley College | 24. University of Missouri |
| 4. Bellevue Univ. | 25. Missouri Southern State Univ. |
| 5. Benedictine College | 26. Missouri State Univ. |
| 6. Central Methodist Univ. | 27. Northwest Missouri State Univ. |
| 7. Central Methodist Univ. | 28. Ottawa Univ. |
| 8. Central Michigan Univ. | 29. Park Univ. |
| 9. Cleveland University- Kansas City | 30. Pittsburg State Univ. |
| 10. Columbia College | 31. Rasmussen College |
| 11. Cottey College | 32. Rockhurst Univ. |
| 12. DeVry Univ. | 33. Saint Luke's College |
| 13. Donnelly College | 34. Univ. of Central Missouri |
| 14. Drake Univ. | 35. Univ. of Missouri Kansas City |
| 15. Drury Univ. | 36. University of Kansas Edwards Campus |
| 16. Emporia State Univ. | 37. University of Missouri St. Louis |
| 17. Fort Hayes State Univ. | 38. University of St. Mary |
| 18. Grand Canyon Univ. | 39. Washburn Univ. |
| 19. Kansas Christian College | 40. Western State Univ. |
| 20. Kansas State Univ. | 41. Wichita State Univ. |
| 21. Kansas Wesleyan Univ. | 42. William Jewell |

Melissa Davis Co-organized Halloween Bash (retention, student activities) at PION and attended College Night Leavenworth HS (recruitment)

STUDENT FINANCIAL AID OFFICE- MARY DORR, DIRECTOR

Financial Aid Applications Received as of November 5

Academic Year	Total Number of Records	Records Received in October
2019-2020	9046	355
2018-2019	11,068	394
2017-2018	11016	514

Financial Aid Disbursed to Student Accounts as of November 5

	FALL
2019-2020	\$5,843,739
2018-2019	\$6,503,022
2017-2018	\$6,898,406

Fall 2019 Student Employment Programs

Program	Number of Students Employed	Number of On Campus Job Sites
Federal and College Work-Study	44	40
Student Internship	28	16

Student Financial Aid Office Community Outreach Activities

Date	Event	Location	Audience
September 9	Financial Aid Presentation	KCK Downtown Public Library	General Public
September 10	Financial Aid Presentation	St. James Academy	High School Seniors and Parents
September 17	KASFAA Financial Aid Training	KCKCC Technical Education Center - Host Site	Kansas High School Counselors and area TRIO Staff
September 18	USD 500 FAFSA Training for 2020-2021	Wyandotte High School - Host Site	District 500 Counselors and staff who assist with FAFSA
October 10	FAFSA Completion Training	Washington High School	High School counselors and staff who assist with FAFSA
October 8	Financial Aid Presentation	KCKCC	Topeka High School students
October 8	FAFSA Completion Event	Sumner Academy	High School Seniors and Parents
October 8	FAFSA Completion Event	Bishop Ward High School	High School Seniors and Parents
October 9	Shawnee Mission School District - Financial Aid Presentation and FAFSA Completion Event	Shawnee Mission West High School-Host Site	High School Seniors and Parents
October 14	FAFSA Completion Event	Washington High School	High School Seniors and Parents
October 23	Financial Aid Presentation	Bonner Springs High School	High School Seniors and Parents
October 24	FAFSA Completion Event	F.L. Schagle High School	High School Seniors and Parents
October 29	FAFSA Completion Event	Wyandotte High School	High School Seniors and Parents
November 8	FAFSA Completion Event	Turner High School	High School Seniors and Parents
November 14	FAFSA Completion Event	J.C. Harmon High School	FAFSA Completion Event

TESTING SERVICES - FAITH MOODY, TESTING SPECIALIST

Total Placement Tests This Semester

Fall 2019*	Fall 2018	Fall 2017
1424	1822	1580

*Fall 2019 is as of report date, other years are semester totals.

October Placement Test sessions						
Year	Main Campus	PCC	TEC	High Schools	Distance Education	Total
October 2019**	54	6	8	420	0	488
October 2018	47	12	11	68	1	139

October 2017	69	7	29	2	0	107
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**2109 are ACCUPLACER Next Generation tests, the other years are ACCUPLACER Classic tests.

October Developmental Numbers

Year	Test Sessions for:	Reading Placement	Composition Placement	Math Placement	Overall
October 2019**	# Administered	329	368	160	488
	Developmental	264	295	80	357
	% Developmental	80%	80%	50%	73%
October 2018	# Administered	96	116	57	139
	Developmental	58	69	40	91
	% Developmental	60%	59%	70%	65%
October 2017	# Administered	88	91	56	107
	Developmental	53	59	48	84
	% Developmental	60%	65%	86%	79%

REGISTRATION AND RECORDS - THERESA HOLLIDAY, REGISTRAR

Verification Services:

Clearinghouse Enrollment/Degree Verifications: 24

<u>U.S. Office of Personnel Mgmt.</u>
Degree Verifications: 18
Enrollment Verifications 5

<u>Phone/Faxed Employer Requests:</u>
Degree verifications: 23
Enrollment verifications: 8
Letter of non-attendance: 1

<u>Student Requests</u>
In person 7
Online 15
Letter of non-attendance: 3

<u>Student Record Services:</u>
Information Updates
○ In person: 66
○ On-line 39
Major Changes
○ In Person: 30
○ On-line 67
Address Correspondence
○ Return Mail: 84

○ Web-Address: 4
Residency
○ Veterans/Military In-State - 6
○ Religious life: 2
Grade Changes: 21
Notary Assistance: 2

<u>Enrollment Services:</u>
Schedule Adjustments
○ High School: 43
○ Dean Approved: 11
○ No Show Students: 80
Reinstatements:
○ After No-Show processing: 7
○ After Withdrawal Processing: 11
Withdrawal Processing
○ Online Student Requests: 139
○ Walk in withdrawals: 67
○ High School Students: 2
○ Administratively Withdrawn: 165

<u>Transcript Services:</u>
Transcript Requests
○ Unofficial: 30
Posting of Transfer Credits:
○ Advance Standing: 15
○ All Degree Seeking Spring and Summer 2019 applicants have had their transfer course work added to their KCKCC record.
Below is a chart of the incoming transcripts over the past nine years (since we went live in Ellucian in 2009.)

Month	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
January	48	478	463	410	526	435	339	516	652	522	512
February	132	233	123	294	163	131	181	221	200	174	131
March	165	296	227	349	207	195	259	192	315	264	223
April	174	349	390	398	394	330	388	451	356	391	352
May	186	280	425	563	563	334	479	502	490	396	471
June	457	956	594	923	576	680	732	1044	808	995	688
July	264	351	296	394	465	396	421	508	334	465	481
August	331	608	413	546	525	534	552	811	993	585	626
September	144	166	186	141	329	181	334	223	173	133	173
October	96	238	230	434	215	213	375	210	234	229	244
November	144	445	260	466	243	224	300	253	316	322	62
December	114	266	273	296	205	300	331	304	308	288	0

Graduation Services:

Degree Checks processed:
December 2019 258 (160 more than last month)

May 2020	35 (14 more than last month)
Degree Applications:	112
Back Dated Graduation processing:	19
Diploma Orders	
○ Back Dated -	19
○ Re-Orders -	4
Mailings	
○ Certificates/Diplomas:	13
○ Letters:	11

Registrar Activities

- Participation in the Veteran's Stand Down event
- Presenting Parchment transcript ordering to the Health Profession programs
- Plan, prepare and invite students, colleges and business to the first KCKCC Graduation Fair
- Participated in the Ellucian Self Service Student Planning and Degree Audit training
- Lunch and Learn on Effective Listening Skills
- Assisted Foundation with their student data research for scholarship processes
- Attended the high school student re-billing and review planning session
- Networked with Information Services on building employee/staff codes in Ellucian
- Attended Dr. Mosier's Supervisor meeting Creating a Culture of Excellence
- Attended Crafting Performance Evaluations training

MILITARY AND VETERAN STUDENT SERVICES - WADE ABEL, DIRECTOR

The Veteran Center continues to grow in the number of students served by the Veterans Center. During the month of September, the Center recorded its highest number of visitors to date with 313. These students are using a number of services and resources the Center provides daily.

Veteran Center Visitors			
	AY18-19	AY19-20	
August		281	
September	47	313	
October	185	307	
November	132		
December	105		
January	189		
February	218		
March	159		
April	209		
May	104		
June	56		
July	74		Total
Total	1479	901	2380

Branch of Service	
Army	1269
Navy	180
Marines	438
Air Force	291
Coast Guard	4
N/A	198
Total	2380

Type of Visitor	
Current Status	
Active Duty	393
Veteran	1408
Military/Veteran Dependent	371
Civilian	208
Total	2380

Reason for Visit	
Study	619
Socialize	751
Benefit Questions	334
Enroll & Application Questions	155
Computer use	321
Other	200
Total	2380

Students Using VA Educational Benefits

Term Certified	Number of Certs submitted	Hours Certified	Amount certified
SP19	170	Not tracked	199,002.00
SU19	75	Not tracked	40,524
FA19 (To date)	173	1542	\$195,060

October events:

October 14-16: The Director of Military and Veteran Student Services attended a National Association of Veterans' Program Administrators (NAVPA) conference in Oklahoma City. Approximately 500 School program managers attended.



October 16th: The Veteran Center staff, along with TEC, supported a Career Fair on Fort Leavenworth.

October 20th: The Veteran Center supported the Departure Ceremony for the Kansas Army National Guard held at the KCKCC TEC. Over 250 people were in attendance to support the 35 Guardsmen deploying overseas.





October 26th: The KCKCC Student Veteran Organization sponsored a bowling night for KCKCC affiliated students.



November planned events:

November 5th: Attend the Education and Career Fair on Fort Leavenworth

November 8th: Heart of America Homeless Veterans Stand Down

November 11th: Veterans Day Flag Ceremony:

November 11th - 15th: Veterans Week Activities:

CAREER SERVICES - MARK TURNER, COORDINATOR

REASON FOR VISIT	OCTOBER 2019	SEPTEMBER 2019
Resume assistance	4	3
Job Search	20	14
Career assessment	1	2

- Talked with Kim Huyett from The University of Kansas Medical Center about forming a partnership to give the Med Center more visibility in the community. We also talked about having some of their H.R. people come down to campus and help our students apply for employment.

- Gave a motivational talk at a mentor program called "C you in the Major Leagues" sponsored by the KC Royals
- Breakfast at the Urban Summit about employment at Morning Star Baptist Church
- Meet with Economic Development Counsel about re-entry for individuals with criminal histories.
- Participated at Northwest Middle School in KCK Career Day for seventh graders.
- Participated as a facilitator for the Piper Middle School Career Day.
- Networking event at Victory Fords in the Legends Mall. Made connection with automotive department managers to work out a partnership with our students seeking employment.
- Meeting with Monica Tyrrell of the United Government of KCK about employment for our students at all levels.
- Career Fair at main campus helped around thirty students to get employment. Had three employers on campus which are as follows: Amazon, Target and Lineage.

PIONEER CAREER CENTER - MARCIA IRVINE, DIRECTOR

10/4/19 Marcia Irvine along with Jerry Pope and Tom Besgrove met with the academics administration team at the United States Disciplinary Barracks to discuss setting up a Memorandum of Understanding with KCKCC for those students/inmates that work in the Graphic Arts shop.

10/7/19 New Site Coordinator II Kim Taylor became a part of the KCKCC PCC family.

10/8/19 College Fair at PCC - Melissa Davis, our full-time advisor, hosted the following schools - Baker University, Bellevue University, Concordia University, Fort Hays State University, Kansas State University, Park University and Upper Iowa University. University of Saint Mary and Kansas were unable to attend this day but came another day in the month to meet with our students.

10/8/19 Grocery Bingo





The Leavenworth KCKCC campus at the Pioneer Career Center hosted “Grocery Bingo.” Andrica Wilcoxon, Director of Student Activities, played a variety of bingo games with the KCKCC students for groceries. The event was well received, and the students were excited about this activity at the PCC.

10/8/19 Evening Reception - The evening students enjoyed a delicious meal of salad, pasta, meatballs, sauce, and bread provided by Andrica Wilcoxon.

10/8/19 Marcia Irvine, Kim Taylor, Melissa Davis and Robert Jenkins (Construction instructor) attended the Leavenworth High School College Planning Night.



10/9/19 The electrical technology instructor, Omar Aledlemi, at the KCKCC PCC, had students working in the PCC front office to replace outdated lights with LED lights this week. The students also spent time in the Leavenworth community at Leavenworth Paper Supply Company changing out light fixtures



The Culinary Arts students at KCKCC PCC took a trip to Alldredge Orchards where they brought back jack-o-lantern pumpkins, pie pumpkins and apples. The students roasted the pie pumpkins and made pumpkin puree that they used to make velvety pumpkin soup with gouda and bacon, pumpkin spice cupcakes with cream cheese frosting, double layer pumpkin cheesecake with sweetened whipped cream, pumpkin roll, pumpkin bread and pumpkin cake donuts in cinnamon and sugar. The group also roasted pumpkin seeds with different seasonings and flavors. They finished the week off by making applesauce from the Braeburn and Fuji apples they picked at the orchard.

10/14/19 Marcia Irvine gave Dr. Roth and members of the USD 453 Board Members a tour of our facility and what renovations we had done.

10/14/19 The Electrical tech program at the KCKCC Pioneer Career Center worked with Doug Hall, Leavenworth community member installing and wiring a doorbell and installed and wired Duplex 20A Heavy-Duty Receptacles and GFCI at the lower level hallway. The program also hosted Master Electrician, Will Lutz, in which he spoke to the students about his experiences as an electrician and talked about the safety measures electricians need to be aware of.



10/14/19 New GED class begins - Cathleen Cooney, GED Instructor and co-teacher, Daniella Carson, began their week with a new set of GED students. Students began the GED process with

orientation and will then work on a computer-based exam that contains four individual tests in the subject areas of Social Studies, Science, Math, and Literacy. The students are currently doing the TABE test that measures skills in mathematics and reading/language arts. This test helps identify the needs each student requires to hone the necessary skills to pass the GED. Earning a GED will improve employment opportunities and clear the way into colleges and universities for these students.

10/17/19 Culinary Kids Club enjoyed making braided Rainbow challah bread and Oreo truffles. Challah bread is enriched with eggs and oil, while a few tablespoons of sugar added some sweetness.



10/22/19 PCC hosted the KCKCC Board of Trustees meeting at our campus. The culinary students provided a delicious breakfast to start the day off right.



10/24/19 KCKCC Culinary Kids learned to make rainbow sushi and ice cream. Chef Bre and Chef Nicole had a KCKCC Culinary Kids Club this week. The kids club learned how to make rainbow sushi and ice cream. The students learned how to prepare a sushi roll and made the roll with vibrant colors. The students had a lot of fun.



10/31/19 Halloween Party for the community was hosted by PCC and over 350 people attended. Leavenworth High School JROTC students volunteered to help and it was a huge success. A comment from our Facebook page was "Thank you for having this. My kids had a wonderful time and best Halloween yet they said." The event made the front page of the Leavenworth Times.





DISCIPLINARY BARRACKS and JOINT REGIONAL CORRECTIONAL FACILITY

JRCF

10/31/19 Advising and registration 18 advising with registrations for Spring 2020 classes. 11 Math placements were given.

USDB

10/31/19 Paper work signed for degree completion for Dec 2019.

STUDENT SERVICES - DR. SHAWN DERRITT, DEAN OF STUDENT SERVICES

DEAN OF STUDENTS SERVICES EVENTS

- Visited Johnson Community College as a part of KCCLI
- HLC Assessment Academy Team meetings
- Co-Curriculum Team meetings
- November 9th, KCKCC 1st WYCO Men of Color Leadership Conference
 - 80 students from USD 500 Attended



COUNSELING & ADVOCACY CENTER-LINDA WARNER, DIRECTOR

October activities and events included:

- Supporting the OQS Diversity Club in observing National Coming Out Day with a display of Pride Flags in Lower Jewell
- Providing confidential mental health screenings on National Depression Screening Day
- Hosting the presentation “Be Alert: The Reality of Sex Trafficking”
- Supporting students weekly with the “Self-care for Student Success” series focused on Mental Wellness
- Attending the annual conference of the Association of University and College Counseling Center Directors
- Co-Hosting the event “Immigration Nation” featuring the immigration narratives of two KCKCC students

STUDENT ACCESSIBILITY AND SUPPORT SERVICES

Students Requesting Accommodations:

Disability	October 2019	October 2018	October 2017
Autism Spectrum Disorder	14	11	4
Attention Deficit Disorder	34	28	15
Blind/Visual Impairment	10	8	2
Deaf/Hard of Hearing	2	3	3
Head Injury	2	4	2
Intellectual Disability	3	3	3
Learning Disability	76	88	25
Medical	12	4	5
Physical	6	9	2
Psychiatric	18	22	21
Other Health Impaired (OHI)	0	N/A	N/A
Total	177	180	82

Narrative Activities:

- Alex & Robert attended KAN-AHEAD Fall conference meeting in Salina, Kansas-Dr. Beatty from Math/Science/Technology traveled with them and was the keynote speaker on math and disabilities for the day.

STUDENT ACTIVITIES-ANDRICA WILCOXEN, DIRECTOR

Student Activities

- Finalizing placement of the bridge and walk way on the Nature Trail
- Hosted a Women’s Soccer Celebration on Saturday, October 26th at the home game
- PCC - hosted the annual Kids Halloween Party: Approximately 400 in attendance
- TEC - Co-hosted the Skills USA Halloween Party
- Wyandotte HS - Day of the Dead event, November 4th from 5 pm - 7 pm

Game Room

- Hosted 2 Pool Tournaments:
 - Teams Tournament- 50 students participated
 - Individual Tournament - November 15th from 1 pm - 4 pm
- Approximately 15 students have been in the game every hour
 - Students are required to sign in each time they enter the game room. Many students start their day in the game room, leave to go to class and come back to the game room after class.
 - Game room hours are 8 am - 5 pm
 - Approximately 135 students have utilized the game room each day
 - Approximately 675 student have utilized the game room per week
 - Approximately 1,620 students have utilized the game room for the first 12 days @ KCKCC (numbers include duplicate students)

FBOE

- Hosted weekly mentoring meetings with approximately 40 attendees.
- Preparing for the annual Winter Ball on Dec. 12th in the Lower Jewell Student Center

Clubs, Organizations, Special Interests Groups

- Catholic Students of KCKCC hosted Mass on Nov. 1st
- Gamer Club hosted the following:
 - 2 pool tournaments November 1st and November 15th
 - tabletop game days every Fridays and Saturday from 9 am - Noon
- Mindfulness Club consistently hosts two mediation and relaxation workshops weekly
- NSLS hosted three live webinars, two recorded webinars and Super Saturday
- PTK attended a student conference
- ISO and SOL hosted a Day of the Dead event at the Main Campus
- AAUW is preparing to co-host International Day of the Girl
- OQS hosted National Coming Out Day event at the Main Campus
- Drama Club hosted a Kids Haunted House, Sigma Phi Sigma hosted a Trunk or Treat, Early Childhood Professionals hosted a quiet play place at the Kids Halloween Party
- Enactus, SOL, ISO, co-hosted the My Shelf to Yours Book sale with the ICC

Student Senate

- Student Senate Committees established
- Preparing for Breakfast with Santa on Dec. 14th
- Preparing for Campus Wonderland
 - Co-sponsored by Honors and Student Senate
 - First 100 students with children to submit a registration
 - Distribution day is Dec. 17th from 1 pm - 4 pm

- Hosted the annual Kids Halloween Party at the main campus, approximately 500 attendees at the event

STUDENT HOUSING-RONNIE MOORE, HOUSING SUPERVISOR

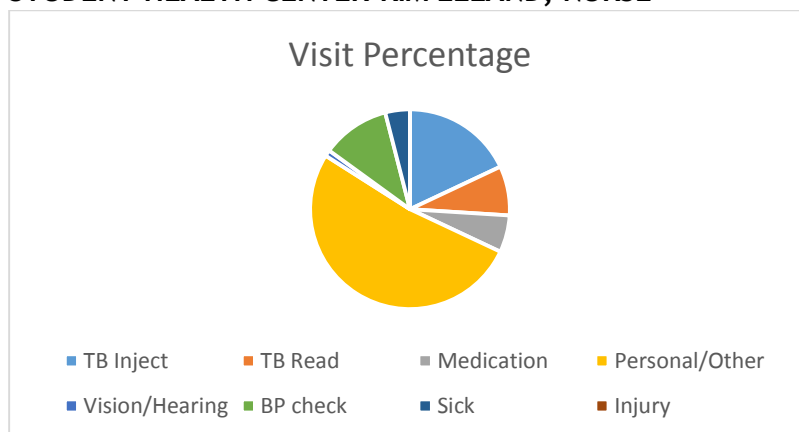
Student Housing Status:

- 138 students are currently housed in Student Housing: (76 female and 62 males)
- (2) New students moved in and (2) move out of Student Housing this month.

Activities/Projects/Meetings:

- Student Housing assisted Student Activities with Movie Night program
- Student Housing attended the Co-Curricular Program & Learning Outcome Meeting
- Student Housing attended the Emergency Student Housing Meeting(s) with Dr. Derritt, Dean of Student Services, and Ronnie Moore, Housing Specialist. To survey and update residents on New Housing progress, and meet and greet new RA staff
- Student Housing attended the Strategic Enrollment and Retention Plan Committee
- Student Housing is currently working on transitioning student residents with personal mail boxes with Royal Ridge Management
- Student Housing is currently working with Royal Ridge Management & KCKCCP on master key for student housing for efficacy during emergency management response and providing public signs on entrance gates hours of usage
- Student Housing currently has opened online application for spring/summer semester for 2020
- Student Housing participated in semester first fire drill with KCKCCP. It was successful during the 3:00 p.m. hour
- Student Housing attended SASS meeting(s) with Alex Twitney and Robert Beach on addendum policy for ESA resident.
- Student Housing had 5 Student Housing Tours (Admissions)
- Met with RA's to go over how to do proper Health and Safety Checks, briefly spoke about RA return date for Spring Semester, RA Training, and other imperative information

STUDENT HEALTH CENTER-KIM LELAND, NURSE



Visit Reason	%	total
TB Inject	18	25
TB Read	8	11
Medication	6	8
Personal/Other	52	73
Vision/Hearing	1	2
BP check	11	16
Injury	0	0
Sick	4	6

Visits taken from a wide array of needs for staff/faculty, students and the community. This month brought in 141 visits, which is a decrease from the year prior due to PPD serum shortage. Of the 141, we had 15 individuals referred to off campus resources.

Accomplishments for October

- Kim Leland has been working with Rob Crane of the wellness center have been working on the Healthy Initiative for the college. Halloween walk was done on Oct. 30th.
- Attended the Supervisor meeting, came away with information to grow within the college. "What is Excellence?"
- Co-hosted with Counseling and Advocacy Sex Trafficking event October 23.
- October 1st, Flu Clinic on main campus with Walgreens was able to have 50 injections.

Plans for November

- Healthy Initiative to go to TEC November 4th and Pioneer November 6th. Taking blood pressure and calculating target heart rates.
- Healthy Initiative to finalize the Midday Mile on main campus and TEC.
- Combine healthy Eating for the Holidays event with Day of the Girl. To teach our youth through adult better eating tips.
- Flu clinic on main campus November 5th

TRIO SSS-MICHAEL COZART, DIRECTOR

Participants:

- We started our new year with 139 active TRIO students for AY 2019-20, which is four (4) away from the annual goal. 96 First-Gen & Low-Income, 26 First-Gen only, 9 Low-Income Only, 2 Disabled Only & 13 Low-Income w/Disability.
- We are on pace to have 26 students graduate this year.

Grant Updates/Meetings/Activities:

- Sara conducted several Sonocent training sessions with Alex Twitty & Robert Beach in October.
- Michael Cozart serves as the Chapter Advisor the on-ground National Society of Leadership & Success (NSLS), we had the (2) Leadership Training Day events, (2) Live Broadcast and a Rebroadcast in October.
- Michael Cozart co-hosted the Real Talk Men of Color Dominoes Tournament, October 2.
- Michael Cozart attended the webinar a Breakdown for the Title IX lessons learned from ED, October 10.
- Heartland CAMP Group Advising, October 10.
- Sara and Katie attend the Student Services Strategic Plan Goal #4 meeting, October 15
- Sara assisted with the Transfer Fair, October 16.
- Michael Cozart attended the Real Talk Men of Color Dress for Success Meeting, October 16.
- Marquida & Michael Cozart attended the Student Services Strategic Plan Goal #1 meeting on October 18.
- Michael Cozart attended the NSLS Leadership Summit at Azusa Pacific University, in Azusa, CA October 19-20.

- Sara & Katie attended the Student Services Strategic Plan Goal #4 meeting on September 20.
- I attended the Co-Curricular Assessment Committee Meeting, October 22.
- Marquita attended the Admin Lunch & Learn Workshop, October 23.
- The entire TRIO staff attended the Educate Organize Advocate Conference at UMKC, October 30
- I attended the Strategic Enrollment and Retention Plan Committee, October 31.

We had two (2) campus visits scheduled this month:

We had 2 TRIO students attend the UMKC, October 15

We had 3 TRIO students attend the KU campus visit, September 27

ATHLETICS - TOMPKINS, ATHLETIC DIRECTOR

This was the first time in KCKCC history that all the Fall Teams (Volleyball, M. Soccer and W. Soccer) competed in post season play. The Conference and Region continues to increase its competitiveness at the national level.

W. SOCCER: Finished the season with a 13-4 record and 9-3 record in conference (2nd Place in the East). They advanced in the Region Playoffs before being defeated by Johnson County. This was the best season in KCKCC history as the team also was recognized in rankings at the national level.

M. SOCCER: Finished the season with a 7-6-2 record and 6-3-1 record in conference (3rd Place in the East). They were defeated at Cloud County in the 1st round of Region play.

VOLLEYBALL: Finished the season with a 18-14 record and 4-6 record in conference (7th Place). They were defeated by Nationally Ranked (#2) Coffeyville in the 1st round of District play. There were six teams from the KJCCC ranked in the top 20.

W. BASKETBALL: Received a preseason ranking of #1 in the nation. The team is very young, but will be extremely competitive this year. There are four other teams in the conference ranked in the top fifteen.

M. BASKETBALL: Off to a slow start so far in the season as they are playing on the road against very tough opponents. This team is very talented and has the potential to compete for a conference and region championship.

Kansas City Kansas Community College									
Campus	Headcount				Credit Hours				
	11.11.2019	11.12.2018	Change #	Change %	11.11.2019	11.12.2018	Change #	Change %	
	Fall 2019	Fall 2018			Fall 2019	Fall 2018			
AMZN	11				60				
BL		10				50			
DWNTN	9				47				
FRSC	40	55	-15	-27.27%	319	366	-47	-12.84%	
HS	1,297	934	363	38.87%	7,155	5,183	1,972	38.05%	
MC	2,793	3,049	-256	-8.40%	21,745	23,252	-1,507	-6.48%	
OC	288	344	-56	-16.28%	873	832	41	4.93%	
OL	1,849	1,930	-81	-4.20%	9,910	10,196	-286	-2.81%	
PION	314	345	-31	-8.99%	2,557	2,800	-243	-8.68%	
TEC	867	854	13	1.52%	10,206	10,097	109	1.08%	
USDB	64	52	12	23.08%	351	202	149	73.76%	
Total	6,054	5,921	133	2.25%	53,223	52,978	245	0.46%	

Status	Fall 2019	Fall 2018	Change #	Change %	Fall19 - %
First-time	2,283	1,960	323	16.48%	37.71%
Returning	3,771	3,961	-190	-4.80%	62.29%

Gender	Fall 2019	Fall 2018	Change #	Change %	Fall19 - %
Female	3,580	3,573	7	0.20%	59.13%
Male	2,474	2,348	126	5.37%	40.87%

Race/Ethnicity	Fall 2019	Fall 2018	Change #	Change %	Fall19 - %
American Alaska Native	35	33	2	6.06%	0.58%
Asian	295	255	40	15.69%	4.87%
Black or African American	1,143	1,223	-80	-6.54%	18.88%
Hawaiian Pacific Islander	12	12	-	0.00%	0.20%
Hispanic	1,602	1,427	175	12.26%	26.46%
Multi-racial	296	300	-4	-1.33%	4.89%
Unknown	279	115	164	142.61%	4.61%
White	2,392	2,556	-164	-6.42%	39.51%

Location	Location Description
DWNTN	Downtown KCK
FRSC	Fire Science Building
HS	High School
MC	Main-Campus
OC	Off-Campus (Clinical Sites)
OL	On-Line
PION	Pioneer Center/Leavenworth
TEC	Technical Education Center

Headcount is up 2.246% for an increase of 133.

Credit Hours up 0.462%,

for an increase of 245 credit hours.

Fall 2019 Data is accurate as of the run date / time.

Note: The sum of all locations will not be equal to the Total if there are students enrolled in multiple locations, in which case students are counted in multiple locations.



Strategic Initiatives and Outreach

Tami Bartunek Vice President

Dana Sambol Executive Assistant

Kim Lutgen Printshop Manager

Taylor Bolls Graphic Designer

Joy Cicero Production Assistant

Kelly Rogge Public Information Manager

Matt Fowler Web Designer

Omar Brenes Web Architect

Strategic Initiatives and Outreach

- Assisted Representative Davids' office to host a FEMA panel for local disaster personnel and community members.
- Moderated the second Downtown Advisory Council meeting of selected local leaders. The group consists of elected officials, non-profit leaders, business leaders and executives from KCKCC.
- Participated in the Best of KC event hosted by the KC Chamber and held at Children's Mercy Park. This event was very well attended and KCKCC was proudly displayed with help from the Admissions Team.
- Attended the KC Chamber Executive Recognition Breakfast. KCKCC received recognition from Honoree Ms. Tammy Peterman the President of KC Division of UKHS for our work with them to provide GED education on-site.
- Participated in the meeting with VPAA, Dean of Technical Programs, and BPU for initial discussions about a lineman program.
- We have launched the Candle Lighting marketing campaign:
 - Facebook, Twitter and the website have new Candle Lighting banners.
 - A Candle Lighting graphic has been posted to Instagram stories.
 - There is a marketing landing webpage for Candle Lighting, <https://www.kckcc.edu/communications/candle-lighting-2019.html>
 - The Impact video is on the homepage and the aforementioned landing webpage.
 - The outdoor marquees will start similar graphics this Friday.
 - Social media and YouTube profile pictures have a similar blue background the banners/graphics have.
 - Kelly will have a Candle Lighting graphic on the On-Campus newsletter.
 - We plan to run this campaign until Dec 4.
- Attended the UKHS first GED graduation ceremony. It was covered by 2 local news stations. We are preparing an article to be submitted to AACC news and updates.

Web Services

- Did you know KCKCC has a “Morgue”? Well, actually the morgue is one of the few, if not the only, storage databases in the US for mortuary science articles US. It has a list of more than 10,000 mortuary science articles that are available to all students and researches. The Morgue’s website is currently hosted in an older generation web server that can no longer be easily serviced. The purpose of this project is to modernize the website and the technology used to host it.
- The institutional Effectiveness website is live at <https://www.kckcc.edu/about/organization/institutional-effectiveness/> This section will provide information about the institution and its students. This information will help the college make future decisions as well as provide information and transparency to the community and to the various regulatory and accrediting bodies.

Social Media

Post Details

Kansas City Kansas Community College
Published by Kelly Evenson Rogge [?] · October 18 at 9:15 AM · 🌐

Just another typical Thursday night at KCKCC! Having great fun at our Self Defense w/ the Prez nights. It's great to see our faculty members having fun while learning self defense! #KCKCCProud



Performance for Your Post

1,537 People Reached

76 Reactions, Comments & Shares ⓘ

44 Like On Post 22 On Shares

5 Love On Post 3 On Shares

11 Haha On Post 3 On Shares

2 Wow On Post 2 On Shares

12 Comments On Post 7 On Shares

2 Shares On Post 1 On Shares

284 Post Clicks

149 Photo Views 0 Link Clicks ⓘ 135 Other Clicks ⓘ

NEGATIVE FEEDBACK

1 Hide Post 0 Hide All Posts
0 Report as Spam 0 Unlike Page

Post Details

Kansas City Kansas Community College
Published by Kelly Evenson Rogge [?] · October 25 at 9:54 PM · 🌐

What a great turnout at this year's Halloween Party!! #KCKCCProud



Performance for Your Post

1,485 People Reached

40 Reactions, Comments & Shares ⓘ

33 Like On Post 33 On Shares

5 Love On Post 5 On Shares

1 Comments On Post 1 On Shares

1 Shares On Post 1 On Shares

387 Post Clicks

196 Photo Views 0 Link Clicks ⓘ 191 Other Clicks ⓘ

NEGATIVE FEEDBACK

1 Hide Post 0 Hide All Posts
0 Report as Spam 0 Unlike Page

Reported stats may be delayed from what appears on posts

Post Details


Kansas City Kansas Community College
 Published by Kelly Evenson Rogge · October 10 at 3:20 PM ·

Thank you Fox 4 for coming out to highlight this terrific program at KCKCC! #KCKCCProud


FOX4 News Kansas City
 October 10 at 6:44 AM ·

Through mentorship, workshops and networking, one local program is making sure students on the fringe of dropping out can realize their dreams.



FOX4KC.COM

Small program at KCK Community College planting big seeds in minds of troubled students

1,852
180

Performance for Your Post

1,852 People Reached

44 Reactions, Comments & Shares

28 Like **28** On Post **0** On Shares

9 Love **9** On Post **0** On Shares

1 Comments **1** On Post **0** On Shares

6 Shares **6** On Post **0** On Shares

137 Post Clicks

1 Photo Views **69** Link Clicks **67** Other Clicks

NEGATIVE FEEDBACK

1 Hide Post **0** Hide All Posts

0 Report as Spam **0** Unlike Page

Reported stats may be delayed from what appears on posts

Post Details


Kansas City Kansas Community College
 Published by Kelly Evenson Rogge · October 3 ·

Thank you to the Turner School District for highlighting some of our students! #KCKCCProud #EndlessOpportunities




Performance for Your Post

1,686 People Reached

36 Reactions, Comments & Shares

26 Like **26** On Post **0** On Shares

9 Love **9** On Post **0** On Shares

0 Comments **0** On Post **0** On Shares

1 Shares **1** On Post **0** On Shares

356 Post Clicks

156 Photo Views **0** Link Clicks **200** Other Clicks

NEGATIVE FEEDBACK

1 Hide Post **0** Hide All Posts

0 Report as Spam **0** Unlike Page

Reported stats may be delayed from what appears on posts



KCKCC
@KansasCityKSCC



#GoBlueDevils #KCKMBB 🏀💙❤️🏀



KCK_MBB @KCK_MBB · Oct 27

Calm before the Storm #TheBlueDevilWay #KckMBB



8:53 AM · Oct 28, 2019 · [Twitter Web App](#)

View Tweet activity

5 Retweets 20 Likes

Tweet activity



KCKCC @KansasCityKSCC

#GoBlueDevils #KCKMBB 🏀💙❤️🏀

https://twitter.com/KCK_MBB/status/1188463389384806405...

Impressions	1,956
Total engagements	56
Likes	20
Detail expands	19
Profile clicks	11
Retweets	5
Hashtag clicks	1

Tweet activity



KCKCC @KansasCityKSCC
Come see us at the KCKCC table
@KCKChamber's Best of KC event
@SportingKC! #KCKCCProud
pic.twitter.com/tLeAKsgzHs



Reach a bigger audience

Get more engagements by promoting this Tweet!

Get started

Impressions	1,416
Total engagements	32
Media engagements	24
Likes	4
Detail expands	4

Tweet activity



KCKCC @KansasCityKSCC
Congratulations to the first GED graduates
through KCKCC's partnership with the
University of Kansas Health Systems!
#KCKCCProud 🎓
pic.twitter.com/d0aqqqPBwH



Reach a bigger audience

Get more engagements by promoting this Tweet!

Get started

Impressions	1,088
Total engagements	71
Media engagements	49
Likes	9
Detail expands	8
Link clicks	3
Retweets	2



kansascityksc • Follow

kansascityksc Congrats to the Boys and Girls Club of Greater KC for the rededication of the Breidenthal Center and new teen tech lab! #KCKCCProud #bluedevils #kckcc #boysandgirlsclub #community #communitycenter #congratulations

22h

monicasanch59 @kenziegr13 🙌

20h 1 like Reply

View replies (1)

30 likes

22 HOURS AGO

Log in to like or comment.



kansascityksc • Follow

kansascityksc KCKCC President Dr. Greg Mosier visited students in the Respiratory Therapy program today where he learned about some of the skills students are working on in the program. Be sure to check out the video! #kckccproud #bluedevils #respiratorytherapist #respiratorytherapy #communitycollege #studentlearning #health #healthprofessions #healthcareers #handsonlearning #studentlife #learning

2w

thedallas913 🙌🙌🙌

1w Reply

22 likes

OCTOBER 25

Log in to like or comment.



kansascityksc • Follow

kansascityksc Members of KCKCC's chapter of Phi Theta Kappa recently made sleeping mats for the homeless out of recycled grocery bags this morning. Go Team Mu Delta! #kckccproud #ptk #bluedevils #kckcc #communitycollege #studentlife #givingback #happy #phithetakappa #students #service #studentactivities

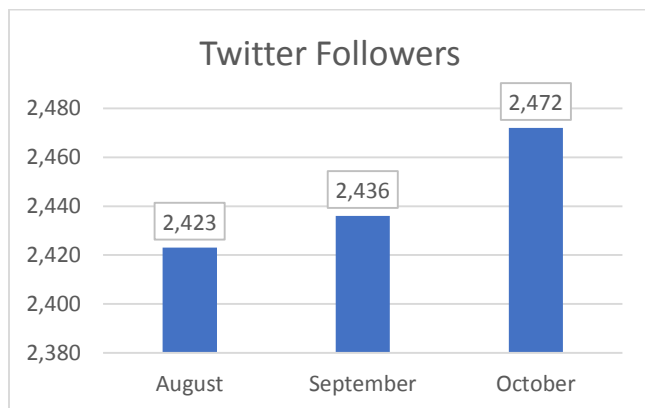
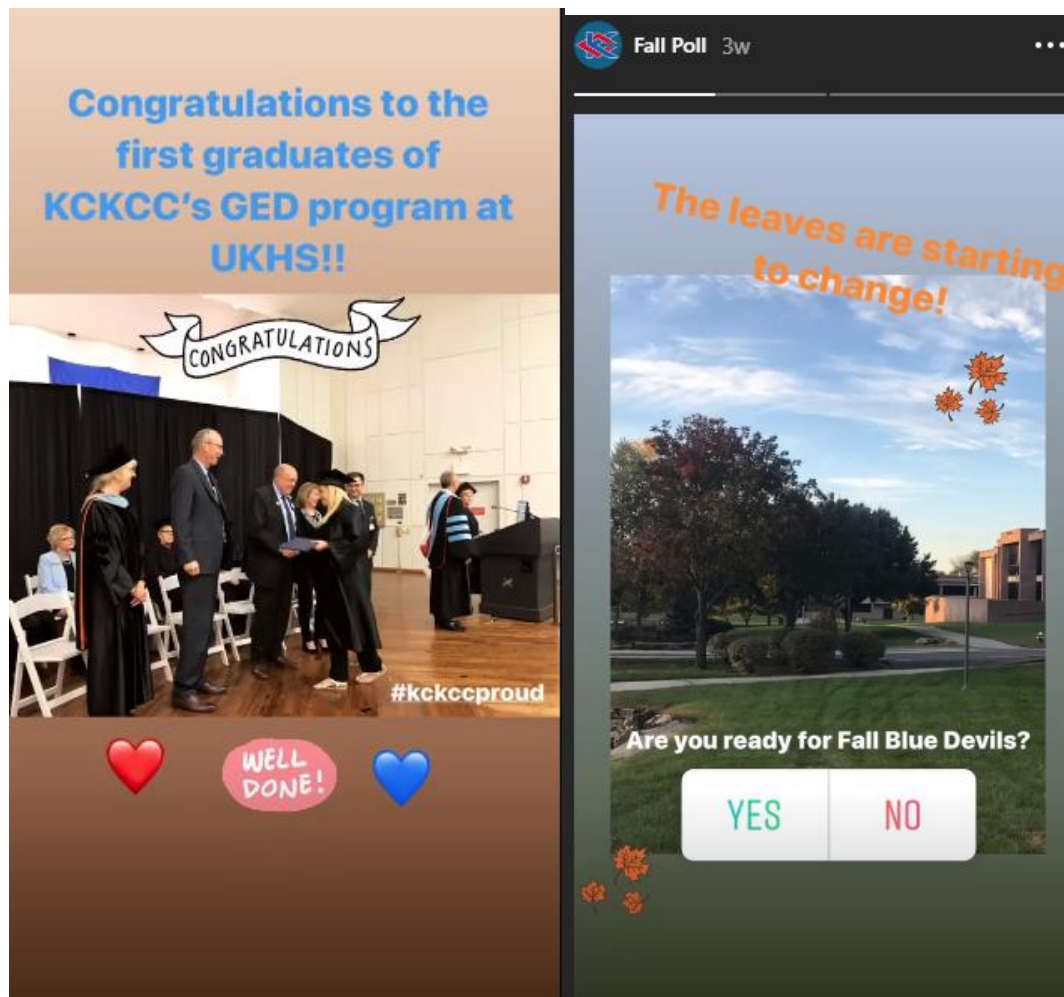
3w

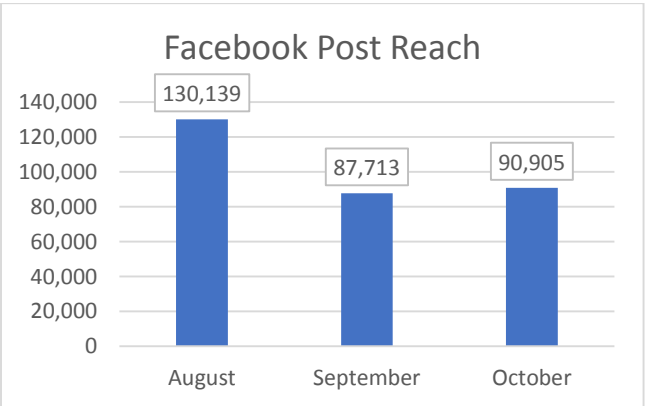
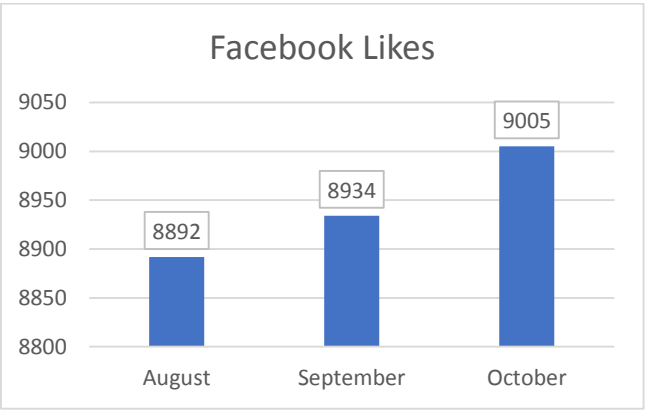
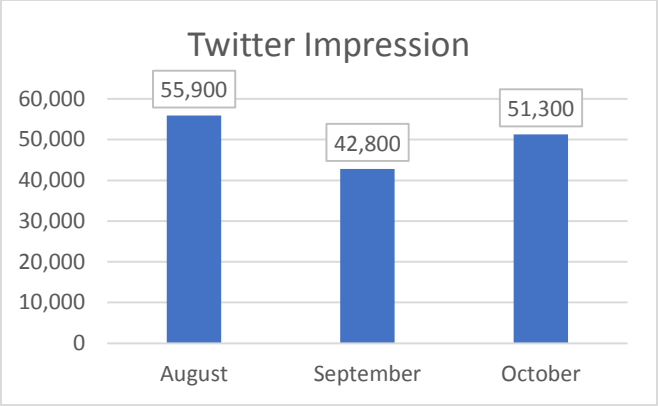
20 likes

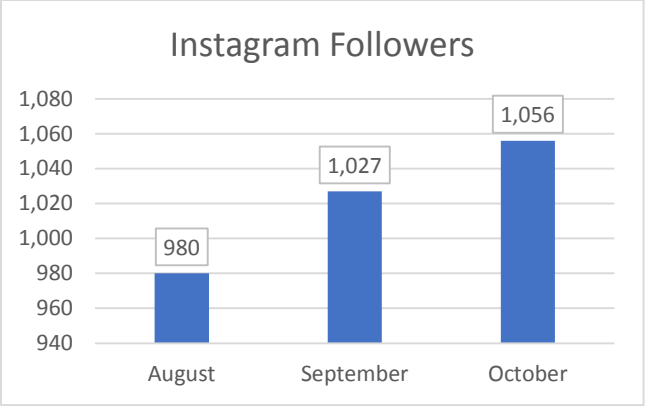
OCTOBER 18

Log in to like or comment.

Examples of Instagram stories









BOARD OF TRUSTEES REPORT
FINANCE & ADMINISTRATIVE SERVICES
MICHAEL BEACH, CHIEF FINANCIAL OFFICER
NOVEMBER 2019 REPORT

FINANCE - MICHAEL BEACH, CFO

- Completed the FY2019 Annual Financial Statement and Compliance Audits.
- Preparation for the Mid-Year Budget Review and Budget Process for FY2020-21 is underway.

BOOKSTORE - KASEY MAYER, DIRECTOR

- We have received 87.81% of adoptions for the upcoming Spring semester. We are working with department coordinators to gather the remaining.
- We are returning books back to our publishers and wholesalers for credit.
- We are starting to place book orders for the Spring semester.
- We have staffed 2 temp employees to help in the cafeteria. They will help with operations until the two vacancies are filled.
- We are getting new orders of new clothing and spirit gear in advance of the Spring semester.

**BOARD OF TRUSTEES REPORT
FINANCE & ADMINISTRATIVE SERVICES
MICHAEL BEACH, CFO
PAGE 2**

FACILITY SERVICES - JEFF SIXTA, DIRECTOR

October 2019:

- Continued remodel of Student Success
- Continued handrail install on Campus—Health Professions upper and lower
- Picked up donated car for TEC
- Upgrading to new air handlers at Health Professions
- Replaced north Jewell hallway light with LED
- Started the power upgrade in Humanities
- Built altar for Catholic Students mass
- Delivered and picked up choral risers to church on the Plaza
- Dug basement for new TEC house
- Winterized irrigation systems
- Laid concrete block for new compressor bldg. at TEC 1

Goals for November 2019:

- Continue with Student Success remodel
- Continue with handrail install across campus
- Complete power upgrade at Humanities bldg.
- Install code blue phone at Lake Kibby
- Complete air handler install at Health Professions

CAMPUS POLICE - JASON SIEVERS, INTERIM DIRECTOR

SUMMARY:

- Conducted the annual Fire Safety Drill October 30 at 7250 State Ave, TEC, TEC 2, TEC 3, Pioneer Center and Student Housing
- Sgt. Scott Bailie attended In Service Training October 2 & 3 at the Kansas City Kansas Police Academy to fulfill his state requirements
- Distributed Annual Security/Fire Safety Report for 2019 in compliance with the Clery Act
- Installed new AED's at the Softball Field and the Gym
- Provided coverage for Community Candidates Forum October 14 & 15
- New Hire Officer Ron Sutton started with the department October 2

KANSAS CITY KANSAS COMMUNITY COLLEGE
Interim Summary Financial Statements -October 2019
Year to Date Fiscal Year 2020, with comparison to Fiscal Year Ended June 30, 2019

Summary Statement of Net Position

	YTD FY2020	Unaudited Year-End FY2019	
Assets			
Current Assets	\$ 24,093,756	\$ 33,159,395	A
Noncurrent Assets	53,130,720	56,200,604	A
Total Assets	<u>\$ 77,224,476</u>	<u>\$ 89,359,999</u>	
Liabilities			
Current Liabilities	\$ 10,043,605	\$ 13,930,479	B
Noncurrent Liabilities	21,721,260	21,721,260	
Total Liabilities	31,764,865	35,651,739	
Net Position	45,459,611	53,708,260	B
Total Liabilities and Net Position	<u>\$ 77,224,476</u>	<u>\$ 89,359,999</u>	

Summary Statement of Revenue Expenses and Changes in Net Position

	YTD FY2020	Annual	Annual	YTD FY2019	Percent Used Actual to Budget
	Actual	Budget	Variance	Actual	Budget
Operating Revenues	\$ 11,606,856	\$ 27,315,064	\$ (15,708,208)	\$ 11,821,514	42.49%
Non-Operating Revenues, Net	8,164,361	57,959,925	(49,795,564)	8,817,151	14.09%
Total Revenues	19,771,217	85,274,989	(65,503,772)	20,638,665	23.19%
Operating Expenses	24,176,090	80,812,679	56,636,589	25,042,921	29.92%
Increase/(Decrease) in Net Positions	<u>\$ (4,404,873)</u>	<u>\$ 4,462,310</u>	<u>\$ (8,867,183)</u>	<u>\$ (4,404,256)</u>	

Notes

A - We posted an audit related entry in October to properly reclassify Current Restricted Investments to Noncurrent Assets. This reclassification for the audit is in the amount of \$3,069,003.

B - We posted a final cleanup entry for \$9,091 to properly accrued FY2019 Operating Expenses.

KANSAS CITY KANSAS COMMUNITY COLLEGE							
STATEMENT OF REVENUES AND EXPENSES							
YTD OCTOBER 2019							
		BUDGET	YTD	FORECAST	ACTUAL	VARIANCE	PERCENT
		FISCAL YEAR	ACTUAL	FISCAL YEAR	YTD	ACTUAL	USED ACTUAL
		2020	10/31/2019	2020	10/31/2018	TO BUDGET	TO BUDGET
Operating Revenues:							
	Student Tuition and Fees	\$ 12,612,000	\$ 5,699,024	\$ 12,612,000	\$ 5,820,332	\$ (6,912,976)	45.19%
	Federal Grants and Contracts	10,512,298	3,981,688	10,512,298	3,971,875	(6,530,610)	37.88%
	State Contracts	568,026	348,845	568,026	254,642	(219,181)	61.41%
	Private Gifts, Grants & Contracts	275,000	150,000	275,000	133,111	(125,000)	54.55%
	Auxiliary Enterprise Revenue	2,972,125	971,086	2,972,125	1,104,822	(2,001,039)	32.67%
	Other Operating Revenue	375,615	456,213	375,615	536,732	80,598	121.46%
	Total Operating Revenues	27,315,064	11,606,856	27,315,064	11,821,514	(15,708,208)	42.49%
Nonoperating Revenues (Expenses)							
	County Property Taxes	43,835,925	3,341,623	43,835,925	4,043,006	(40,494,302)	7.62%
	State Aid	10,365,001	5,182,501	10,365,001	5,088,248	(5,182,500)	50.00%
	SB155 AID	3,534,999	-	3,534,999	-	(3,534,999)	0.00%
	Investment Income	250,000	68,492	250,000	102,019	(181,508)	27.40%
	Interest Expense on Capital Asset Debt	(876,000)	(428,255)	(876,000)	(416,122)	447,745	48.89%
	Transfer from Capital Reserves	850,000	-	850,000	-	(850,000)	0.00%
	Total Nonoperating Revenues	57,959,925	8,164,361	57,959,925	8,817,151	(49,795,564)	14.09%
Total Revenues		85,274,989	19,771,217	85,274,989	20,638,665	(65,503,772)	23.19%
Operating Expenses:							
	Salaries & Benefits	45,704,930	12,971,753	45,704,930	13,250,093	(32,733,177)	28.38%
	Contractual Services	2,012,975	640,212	2,012,975	456,884	(1,372,763)	31.80%
	Supplies & Other Operating Expenses	11,564,727	4,055,283	11,564,727	4,026,899	(7,509,444)	35.07%
	Utilities	2,077,855	675,694	2,077,855	744,095	(1,402,161)	32.52%
	Repairs & Maintenance to Plant	4,595,883	1,377,453	4,595,883	1,957,198	(3,218,430)	29.97%
	Scholarships & Financial Aid	10,371,309	4,412,451	10,371,309	4,607,752	(5,958,858)	42.54%
	Strategic Opportunities	1,250,000	-	1,250,000	-	(1,250,000)	0.00%
	Contingency	250,000	43,244	250,000	-	(206,756)	17.30%
	Debt Service	2,985,000	-	2,985,000	-	(2,985,000)	0.00%
Total Operating Expenses		80,812,679	24,176,090	80,812,679	25,042,921	(56,636,589)	29.92%
Increase in Net Position		\$ 4,462,310	\$ (4,404,873)	\$ 4,462,310	\$ (4,404,256)	\$ (8,867,183)	

KANSAS CITY KANSAS COMMUNITY COLLEGE
Summary Statement of Revenue Expenses and Changes in Net Position
YTD OCTOBER 2019

	FY2020 Actual	Annual Budget	FY2019 Actual	Annual Budget	FY2018 Actual	Annual Budget	FY2017 Actual	Annual Budget
Operating Revenues	\$ 11,606,856	\$ 27,315,064	\$ 11,821,514	\$ 29,246,544	\$ 11,631,263	\$ 28,475,721	\$ 11,859,368	\$ 28,867,852
Non-Operating Revenues, Net	8,164,361	57,959,925	8,817,151	53,604,198	7,323,322	46,028,088	7,760,931	44,909,478
Total Revenues	19,771,217	85,274,989	20,638,665	82,850,742	18,954,585	74,503,809	19,620,299	73,777,330
Operating Expenses	24,176,090	80,812,679	25,042,921	79,979,223	18,588,551	78,182,624	18,868,050	72,720,099
Increase/(Decrease) in Net Positions	\$ (4,404,873)	\$ 4,462,310	\$ (4,404,256)	\$ 2,871,519	\$ 366,034	\$ (3,678,815)	\$ 752,249	\$ 1,057,231

KANSAS CITY KANSAS COMMUNITY COLLEGE						
BANK BALANCES PER GENERAL LEDGER						
					YTD	PRIOR YEAR
FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS	31-Oct-19	31-Oct-19
BROTHERHOOD BANK	25	FEDERAL PROGRAMS	\$ 297,298		\$ 297,298	\$ 243,865
BROTHERHOOD BANK	61	CAPITAL OUTLAY	\$ 1,109,465		\$ 1,109,465	\$ 849,442
BROTHERHOOD BANK	61	CAPITAL OUTLAY		\$ 3,069,003	\$ 3,069,003	\$ 3,054,437
BROTHERHOOD BANK	74	BOARD SCHOLARSHIP	\$ 67,671		\$ 67,671	\$ 142,402
LIBERTY BANK	11	GENERAL FUND		\$ 500,000	\$ 500,000	\$ 562,751
COUNTRY CLUB BANK**	13/14	ABE-CONT. EDUCATION	\$ 462,636		\$ 462,636	\$ 536,069
COUNTRY CLUB BANK**	72	INCIDENTAL (AGENCY)	\$ 1,198,581		\$ 1,198,581	\$ 1,044,811
SECURITY BANK***	11	GENERAL FUND	\$ 8,748,489		\$ 8,748,489	\$ 7,891,938
SECURITY BANK	15	TECHNICAL ED FUND	\$ 889,656		\$ 889,656	\$ 687,798
SECURITY BANK	16	STUDENT UNION	\$ 1,405,564		\$ 1,405,564	\$ 1,549,149
		(AUXILIARY SERVICES)				
	11	GENERAL FUND		\$ 1,000,000	\$ 1,000,000	\$ -
UMB BANK *	17	PAYROLL	\$ -		\$ -	
TOTAL			\$ 14,179,359	\$ 4,569,003	\$ 18,748,362	\$ 16,562,662
	Current	Month ago	Year Ago			
91-day Treasury Rate	1.620	1.840	2.310			
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.						
** No interest paid, no fees charged.						
***No Fees assessed by Security Bank and Brotherhood Bank.						

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2019 to June 30, 2020										
July 1, 2018 to June 30, 2019										
Month	FY2020	FY2019	FY2020	FY2019	FY2020	FY 2019	FY2020	FY2019	FY2020	FY2019
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									17,112,289	13,921,978
July	1,120,087	1,893,505	(5,848,294)	(5,819,623)	(4,728,207)	(3,926,118)			12,384,082	9,995,860
August	8,660,992	7,574,490	(7,083,680)	(5,573,160)	1,577,312	2,001,330			13,961,394	11,997,190
September	7,498,242	8,275,439	(7,442,728)	(8,448,948)	55,514	(173,509)			14,016,908	11,823,681
October	3,653,486	4,213,690	(8,032,248)	(7,470,104)	(4,378,762)	(3,256,414)			9,638,145	8,567,267
November	2,263,775	2,263,775	(6,080,099)	(6,080,099)	(3,816,324)	(3,816,324)			5,821,821	4,750,943
December	1,398,992	1,398,992	(5,425,532)	(5,425,532)	(4,026,540)	(4,026,540)			1,795,281	724,403
January	26,999,318	26,999,318	(7,471,965)	(7,471,965)	19,527,353	19,527,353			21,322,634	20,251,756
February	7,496,823	7,496,823	(8,284,267)	(8,284,267)	(787,444)	(787,444)			20,535,190	19,464,312
March	5,172,465	5,172,465	(9,849,981)	(9,849,981)	(4,677,516)	(4,677,516)			15,857,674	14,786,796
April	2,685,410	2,685,410	(7,074,615)	(7,074,615)	(4,389,205)	(4,389,205)			11,468,469	10,397,591
May	1,898,779	1,898,779	(6,582,603)	(6,582,603)	(4,683,824)	(4,683,824)			6,784,645	5,713,767
June	18,916,650	18,916,650	(7,518,128)	(7,518,128)	11,398,522	11,398,522			18,183,167	17,112,289
Totals	87,765,019	88,789,336	(86,694,141)	(85,599,025)	1,070,878		-	-		
Bold = Actual										
	17,279,321		(20,374,702)							
GL Balance	General Fund	\$ 8,748,489								
	TEC Fund	\$ 889,656								
		\$ 9,638,145								

KANSAS CITY KANSAS COMMUNITY COLLEGE
Debt Position
YTD OCTOBER 2019

Debt Issuance	Issue Date	Maturity Date	Original Principal Issued	Balance 6/30/2019	Payments FY20 Due Date	Amount	Less Interest	Balance 6/30/2020
COP-Capital Lease Oblig	3/1/2014	5/1/2029	\$8,045,000	\$6,305,000	5/1/2020	\$682,403	\$207,403	\$5,830,000
	7/1/2013	6/1/2027	\$5,750,401	\$3,400,000	6/1/2020	\$498,406	\$118,406	\$3,020,000
	12/1/2010	4/1/2026	\$25,940,000	\$13,845,000	4/1/2020	\$2,306,638	\$536,638	\$12,075,000
COP-Bonds Payable	8/1/2010	5/15/2020	<u>\$3,080,000</u>	<u>\$360,000</u>	5/15/2020	<u>\$371,250</u>	<u>\$11,250</u>	<u>\$0</u>
			<u>\$42,815,401</u>	<u>\$23,910,000</u>		<u>\$3,858,697</u>	<u>\$873,697</u>	<u>\$20,925,000</u>

ELECTRICAL USAGE

DATE	KWH	DOLLARS	CENTS	DATE	KWH	DOLLARS	CENTS
			PER KWH				PER KWH
year 2012	9,102,820	\$960,777	10.55	year 2013	9,781,828	\$974,199	10.17
year 2014	9,693,245	\$1,038,839	11.14	year 2015	7,217,301	\$832,768	11.79
1/28/2016	686,808	\$71,914	10.47	1/30/2017	669,778	\$67,660	10.10
2/26/2016	612,126	\$66,398	10.84	2/27/2017	520,873	\$59,658	11.45
3/30/2016	589,650	\$64,725	10.97	3/30/2017	571,377	\$66,275	11.59
4/29/2016	510,454	\$58,720	11.50	4/27/2017	488,937	\$62,282	12.73
5/27/2016	490,058	\$64,489	13.15	5/30/2017	519,433	\$63,673	12.25
6/30/2016	499,129	\$61,192	12.25	6/29/2017	493,221	\$63,308	12.83
7/28/2016	471,206	\$61,206	12.98	7/28/2017	517,966	\$69,963	13.50
8/30/2016	555,317	\$63,996	11.52	8/30/2017	509,347	\$65,091	12.77
9/29/2016	488,177	\$54,543	11.17	9/28/2017	471,352	\$68,199	14.45
10/28/2016	463,380	\$52,462	11.32	10/30/2017	510,088	\$66,797	13.09
11/29/2016	521,442	\$55,189	10.58	11/29/2017	440,328	\$72,722	16.51
12/29/2016	614,663	\$58,846	9.57	12/28/2017	543,884	\$75,020	13.79
year 2016	6,502,410	\$733,680	11.36	year 2017	6,256,584	\$800,648	12.79
1/30/2018	693,552	\$89,219	12.86				
2/28/2018	607,766	\$81,656	13.43				
3/28/2018	523,914	\$76,238	14.55				
4/27/2018	543,350	\$80,058	14.73				
5/30/2018	489,912	\$69,589	14.20				
6/28/2018	465,616	\$66,247	14.22				
7/30/2018	508,674	\$65,879	12.95				
8/30/2018	519,245	\$66,724	12.85				
9/28/2018	441,010	\$67,393	15.28				
10/30/2018	523,678	\$74,199	14.16				
11/29/2018	553,893	\$79,005	14.26				
12/28/2018	566,892	\$80,894	14.27				
year 2018	6,437,502	\$897,101	13.98				
1/30/2019	609,645	\$83,726	13.73				
2/27/2019	625,832	\$80,202	12.81				
3/28/2019	554,141	\$78,123	14.09				
4/29/2019	510,325	\$73,381	14.37				
5/30/2019	441,276	\$66,651	15.10				
6/27/2019	436,477	\$63,796	14.61				
7/31/2019	537,680	\$64,553	12.00				
8/29/2019	494,320	\$67,133	13.58				
9/27/2019	485,749	\$63,507	13.07				
10/30/2019	528,274	\$73,213	13.85				

BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

NOVEMBER 2019

Employee Benefits

Open Enrollment

The HR Department is facilitating open enrollment this month as a result of the mid-year change to benefit premiums. The change resulted in a reduction to employee premium cost for individuals that select a health plan that covers dependents. The HR Department is conducting several open enrollment sessions to answer employee questions regarding our benefit plans and to assist them with enrollment through November 29, 2019.

In addition to the premium change, we are excited that during this time we were able to leverage an alignment of our renewal date and calendar year deductible. This results in a new reviewal date of January 1st going forward. We were also able to work with all carrier to hold our current premium rates until December 31, 2020.

Health and Benefits Committee

The Health and Benefits Committee met this month to discuss a college-wide health and wellness program. A small taskforce will be formed from the Health and Benefits Committee to develop a health initiative program that all employees can voluntarily participate in. The purpose of this program is to assist employees with improving their health and well-being.

Employee Relations

The HR Department has initiated a small taskforce to assist with reviewing our current merit process. This group will be responsible for gathering employee feedback, reviewing merit best practices and proposing recommendations that will enhance the current merit leave process and ensure we are effectively measuring and awarding employee performance. The committee members consist of staff and administrators. The first meeting occurred this month.

Training and Development

The HR Department conducted the following professional development session this month.

- Crafting a Meaningful Performance Evaluation – 5 participants
- How to Navigate Workplace Conflict – 6 participants

BOARD OF TRUSTEES REPORT

Peter Gabriel, Chief Information Officer

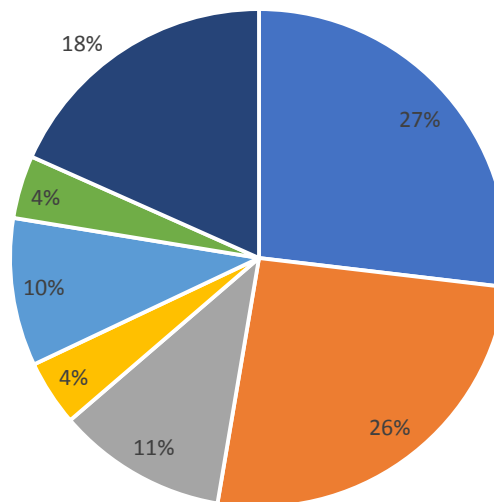
ACADEMIC SUPPORT

- Created and delivered eight training sessions on various topics for staff and faculty, including video delivery to remote sites.
- Set up and assisted in implementing online training sessions for faculty and staff in both Zoom and MS Teams formats.
- Met with concurrent HS students at USD 500 sites to facilitate access to college systems.
- Created and posted training/how to videos for online registration.
- Assisted in deployment of online PayPal system for international student applications.
- Assisted faculty with implementation of One Note folders in Blackboard.
- Created and shared weekly Tech Tip videos with staff and faculty.

COMPUTING SERVICES

- 411 tickets were issued during the month of October -395 tickets were resolved.
- The average time spent on each ticket was 1.265 days.
- 151 helpdesk calls were taken in October - average time per call was 3.03 minutes.

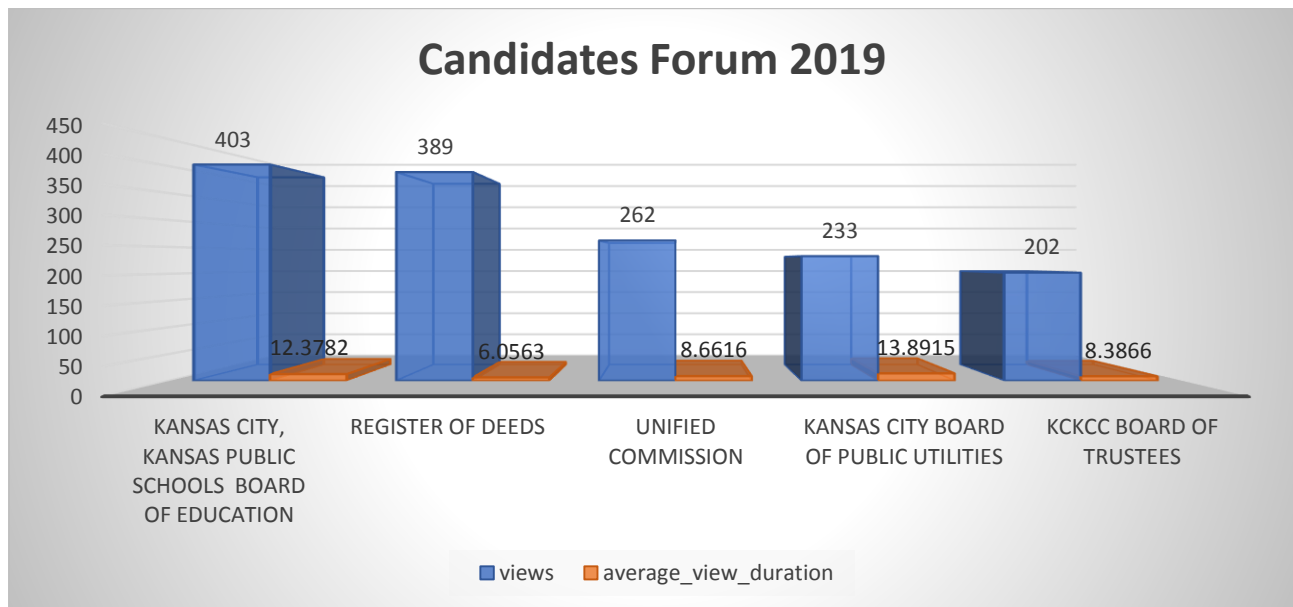
October 2019



■ Phone Support ■ Computer/Peripherals/Hardware ■ Online Education
■ Applications/Software ■ Media Services ■ Web Services
■ Network/Loing support

MEDIA SERVICES

- Setup and recorded the monthly Board of Trustees Meeting. Made a broadcast copy for the college's cable channel, and a video archival of the Board of Trustees Meeting.
- Recorded the Candidates Forum. The event aired on the college's cable channel and the college's YouTube channel. YouTube analytics are as follows. KCKPS had 403 views with an average watch time of 12 minutes. The Register of Deeds had 389 views and an average watch time of 6 minutes. The Unified Commission Race had 262 views and an average watch time of 8 minutes. The Board of Public Utilities had 202 views and an average watch time of 14 minutes. The KCKCC Board of Trustees had 202 views, and an average watch time of 8 minutes.



- Streamed and recorded an Academic Symposium. Nathan D. Horowitz presented the event titled "People of the Ecuadorian Rainforest".
- Recorded the Fall Choral Concert at Christian Community Church. The recorded event will air on the college's cable channel, as well as the college's YouTube channel.
- Recorded Jazz by the Lake concert series. The recorded event will air on the college's cable channel, as well as the college's YouTube channel.
- Streamed and recorded the Women's Basketball game on November 2, 2019. The event will re-air on the college's YouTube and cable channel.

NETWORK SERVICES

- Student Recruiter Web App Availability - 99.99%
- MyDotte Web App Availability - 99.99%
- Email Availability for employees and students - 99.99%
- WebAdvisor Web App Availability - 99.99%
- Skype for Business Availability - 99.99%
- Network Switch and Phone and Availability - 99.97%

Policy: NEW

Marketing Communication

Purpose

Kansas City Kansas Community College is expected to provide accurate and effective marketing and communication that is consistent with our mission and strategic priorities. Key to the success of our communication efforts is approaching all internal and external marketing and communication in a coordinated manner.

Scope

This policy applies to all Programs, Departments and Offices of Kansas City Kansas Community College.

Policy Statement

The Marketing Department is charged with the leadership and oversight of all official college marketing and communication channels. Specifically, any activity related to logos and visual identity, style, advertising, public relations, crisis communication, distribution of mass email, printing and graphic design is subject to this policy.

Materials and Advertising

Departments or individuals needing to develop and publish marketing materials and or recruitment materials are expected to submit a work desk ticket to the Marketing Graphic Design Department. Materials will be created following the standards outlined in the Official Style Guide. Only the Vice President of Strategic Initiatives and Outreach has authority to purchase and place advertisements on behalf of the college.

In all situations where a department or program develops its own materials, KCKCC Marketing Department approval is still required prior to printing or distribution.

Media

Members of the faculty and staff are free to respond to requests from the media regarding their research, teaching or professional expertise. In such cases, the KCKCC Marketing Department should be notified as soon as possible. Such notification can be important if follow-up inquiries are made with other college personnel to ensure a coordinated, consistent college response. Press Releases are written and provided to the media by the Vice President of Strategic Initiatives and Outreach or their designee.

Media inquiries should be referred to the Vice President of Strategic Initiatives and Outreach or their designee if they involve issues of college-wide significance and/or are of a controversial or sensitive nature.

Board Approved: XX/XX/XXXX