



Mission Statement: Inspire individuals & enrich our community one student at a time.

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

August 13, 2019 – 5:00 P.M.

Multipurpose Room 1,
Thomas R. Burke Technical Education Center

Budget Hearing

1. Call to Order & Pledge of Allegiance
2. Roll Call
3. Audience to Patrons and Petitioners (5 minute limit)
4. Approval of the 2019-2020 Budget <Attachment A>
5. Adjournment

Board of Trustees Meeting
(Immediately Following Budget Hearing)

Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Patrons and Petitioners (5 minute limit)
5. Recognitions/Presentations (None scheduled)
6. Communications
 - Resolution regarding the Consumption of Alcoholic Liquor / Catholic Students of KCKCC Mass
7. Board Committee Reports
8. Consent Agenda:
 - (Item A) - Approval of Minutes of the July 16, 2019 Meeting

- (Item A1) - Approval of Minutes of the July 16 Special Meeting
- (Item A2) – Approval of Minutes of the July 16 Executive Session
- (Item A3) – Approval of Amended Minutes of the June 18, 2019 Meeting
- (Item B) - Approval of Recommendations for Payment
- (Item C) - Ratification Items
- (Item D) - Approval of Personnel Items (H.R.)

9. **Student Senate Report** – Mr. Jose Manuel “Manny” Paredes, Student President

10. **President’s Report** – Dr. Greg Mosier

11. **Vice President Academic Affairs Report** – Dr. Beth Ann Krueger

12. **Vice President Student Affairs Report** – Dr. Delfina Wilson

13. **Vice President Strategic Initiatives & Outreach Report** – Ms. Tami Bartunek

14. **Chief Financial Officer Report** – Mr. Michael Beach

15. **Chief Human Resources Officer Report** – *Ms. Christina McGee

*In Ms. McGee’s absence, the CHRO report will be presented by Mr. Sean Burkett.

16. **Chief Information Officer Report** – Mr. Peter Gabriel

17. **Unfinished Business** –

- KCKCC Board-CEO Communication Protocol. Presented by Chair Rosalyn Brown.

18. **New Business** –

- Action for continuance of contract for president of KCKCC. Presented by Chair Rosalyn Brown.
- KCKCC Board of Trustees FY2020 Goals. Presented by Chair Rosalyn Brown.

19. **Executive Session** –

1. Executive session will be under the personnel exception with action to follow in open session.
2. Executive session will be for attorney client communications with no action to follow in open session.
3. The first executive session that will be under attorney client exception with no action to follow in open session.
4. The second executive session that will be under attorney client exception with no action to follow in open session.
5. The last executive session that will be under attorney client exception with no action to follow in open session.

20. **Adjournment**

Next Meeting of the Board of Trustees:

Tuesday, September 17, 2019 - 9:00 a.m. - Main Campus

**NOTICE OF PUBLIC HEARING
2018-2019 BUDGET**

The governing body of Kansas City Kansas Community College, Wyandotte County, will meet on
August 13, 2019, at 5:00 pm, at Upper Jewell KCKCC
for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of
tax to be levied, and to consider amendments. Detailed budget information is available at the Business Office
and will be available at this hearing.

BUDGET SUMMARY

The Expenditures and the Amount of 2019 Tax to be Levied (as shown below) establish the maximum limits
of the 2019-2020 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes,
is subject to slight change depending on final assessed valuation.

	2017-2018		2018-2019		Proposed Budget 2019-2020		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2019 Tax to be Levied	Est. Tax Rate*
Current Funds Unrestricted							
General Fund	45,105,280	25.118	47,554,746	25.118	56,431,510	34,589,254	25.112
Postsecondary Tech Ed	15,597,507		15,511,257		16,184,625	xxxxxxxxx	xxx
Adult Education	544,809		650,414		1,026,182	0	0.000
Adult Supp Education	917,744	xxx	941,626	xxx	1,223,750	xxxxxxxxx	xxx
Motorcycle Driver	84,063	xxx	72,759	xxx	96,300	xxxxxxxxx	xxx
Truck Driver Training	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Auxiliary Enterprise	3,582,988	xxx	3,322,684	xxx	3,393,500	xxxxxxxxx	xxx
Plant Funds		xxx		xxx		xxxxxxxxx	xxx
Capital Outlay	5,810,294	2.265	3,389,204	2.265	4,200,753	3,126,921	2.270
Bond and Interest	3,176,571		3,170,219		3,176,294	0	0.000
Special Assessment	0		0		0	0	0.000
No Fund Warrants	0		0		0	0	0.000
Revenue Bonds	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Total All Funds	74,819,256	27.383	74,612,909	27.383	85,732,914	xxxxxxxxx	27.382
Total Tax Levied	33,098,219		35,704,387		xxxxxxxxxxx	37,716,174	
Assessed Valuation	1,208,714,119		1,303,888,797		1,377,389,260		
Outstanding Indebtedness, July 1							
	2017		2018		2019		
G.O. Bonds	32,250,000		29,658,000		26,785,000		
Capital Outlay Bonds							
Revenue Bonds							
No-Fund Warrants							
Temporary Notes							
Lease Purchase Principal							
Total	32,250,000		29,658,000		26,785,000		

* Tax Rates are expressed in mills.

Chair of the Board of Trustees

RESOLUTION**A RESOLUTION REGARDING THE CONSUMPTION OF ALCOHOLIC LIQUOR IN
ACCORDANCE WITH K. S. A. 41-719 (i)**

WHEREAS, Kansas Statutes Annotated 41-719 (d) prohibits the consumption of alcoholic liquor on public property except where expressly permitted by law; and

WHEREAS, The Kansas City Kansas Community College (KCKCC) is authorized under Kansas law to exempt from the provisions of K. S. A. 41-719 (d) specified property which is under the control of the KCKCC Board of Trustees and which is not used for classroom instruction.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:

Section 1: KCKCC hereby exempts for the following dates in fall 2019 and spring 2020 from 12:00 noon to 12:30 p.m.

- Wednesday, August 28th
- Wednesday, September 18th
- Wednesday, October 16th
- Friday, November 1st
- Wednesday, December 4th
- Wednesday, January 29th
- Wednesday, February 26th
- Wednesday, March 18th
- Wednesday, April 15th
- Wednesday, May 6th

Upper Level Jewell from the requirement of K. S. A. 41-719 (d).

Section 2: This exemption is granted in connection with the holding of the Celebration of Mass, for the Catholic Students of Kansas City Kansas Community College.

PASSED AND APPROVED by the Board of KCKCC in a meeting held on August 13, 2019.

BOARD OF TRUSTEES
KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature_____

Board Chairperson
Print Name: Rosalyn Brown

Attest_____

Secretary
Print Name: Dr. Greg Mosier



Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
July 16, 2019
5:00 P.M.

CONSENT AGENDA – Item A
Meeting Minutes

Multipurpose Room 1
Thomas R. Burke Technical Education Center

1. **Call to Order & Pledge of Allegiance:** Chair Brown called the meeting to order at 5:00 p.m. The Pledge of Allegiance was led by Mr. Terrence Wilson.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Criswell, Daniels, Garner, McIntyre, and Sutton.
3. **Approval of Agenda:** Chair Brown called for approval of the Agenda. Trustee Daniels made the motion and Trustee McIntyre seconded. The Motion Carried.
4. **Audience to Patrons and Petitioners:** Chair Brown called for anyone wishing to address the Board. Dr. Marisa Gray, Director of Continuing Education stepped forward to share her gratitude and the benefits for the college and community offered by the Kids on Campus summer program. Dr. Gray encouraged KCKCC to continue to be the institution of the community and to continue to provide for the community through the Kids on Campus summer program.
Mr. Deon Wick, Director of the Kids on Campus summer program, stepped forward to advocate for the continuance of the program as (unofficially) the most robust and affordable summer program in the community. Brochures were shared that featured community partners, field trips, summer activities, and future career opportunities to consider that the kids are exposed to in the Kids on Campus summer program.
Mr. Brad Grabs, Executive Director of the Learning Club of Kansas City, KS, stepped forward as a community partner of Kids on Campus, to advocate for the continuance of the summer program. Mr. Grabs shared three points - 1) to thank the Board for the support for Kids on Campus, 2) to pledge the support of the Learning Club of KCK organization through the provision of 100 scholarships for kids and the support of staff and volunteers for planning, and 3) to respectfully ask the Board to please continue to provide the program for the community. He believes the college's investment in this program provides a very valuable service to the community.
5. **Recognitions/Presentations:** Ms. Marcia Pomeroy was recognized for 20 years of service with the KCKCC Urban Academy. The presentation was made by Dr. Ed Kremer. Ms. Pomeroy shared that the Saturday Academy began in 1999 serving 20 students and has grown to the present KCKCC Urban Academy

currently serving 220-260 students. She continued that KCKCC enrolls approximately 108 students from the Urban Academy students. A presentation was shared that showcased students who have attended Saturday/Urban Academy.

Ms. Andrica Wilcoxon, Director of Student Activities, presented the Presidential Volunteer Service Awards for two recipients from KCKCC. There is a club at KCKCC for volunteers who serve community service hours. The hours are measured by three levels – Bronze, Silver, and Gold. Each recipient receives a letter, lapel pin, and certificate from the President of the US. The recipients were Ms. Clarissa Padilla, a student at KCKCC who received the Bronze Award - completing 150 hours of community service. Ms. Padilla shared that she spent her volunteer hours at Providence Medical Center in the emergency room and at Providence Place as hair stylist for the residents. Ms. Leanna Graham Ed.S., the second recipient from KCKCC and an adjunct faculty member, received the Bronze Award as well - completing 151 hours. Ms. Graham was not present.

6. **Board Committee Reports:** Chair Brown called for reports from the Board Committees. Hearing none, she moved to the Consent Agenda.
7. **Consent Agenda:** Before calling for a motion to accept the Consent Agenda, Dr. Mosier visited with Board Clerk to insure the Board had the most current version of the minutes. Receiving assurance, Chair Brown called for a motion to approve the Consent Agenda. Trustee Sutton moved to approve the Consent Agenda. Trustee McIntyre seconded the motion. **The Motion Carried.**
8. **Student Senate:** Chair Brown acknowledged that there would be no report from the Student Senate as the students are out for summer break.
9. **President's Report** – Dr. Mosier reported on the following:
 - Recognized and offered appreciation for the collaborative nature of those working in front of the scenes and behind the scenes for the many events and activities occurring at KCKCC.
 - Shared that the college is preparing for the upcoming opportunities and challenges to come in this next year with new state and federal requirements of greater accountability with community and state funding. KCKCC will continue to take a proactive approach and be nimble to the needs of the community and partnering with community businesses and organizations.
 - This will be a year of both planning and doing in the coming year. Plans forecasting for the next 5 – 10 years that are in development are College Master Facility Plan for better use of current facilities and expansion for facilities needed to better serve the community; Multi-year Academic Master Plan regarding academic programs; Enrollment Management plans regarding retention and how we work with students; Long-term Capital Campaign to raise monies for things we will do in the coming years. Lots of great work ahead.
 - Announced KCKCC has received a grant of \$11,500 dollars curriculum development in Nursing program.
 - Shared infographics of the Economic Impact Study which shows a short summary of the impact that KCKCC has on the community. According to the results of the study, in 2017 KCKCC added \$182.3 million dollars to Wyandotte and Leavenworth Counties economy, which supports 2, 811 jobs.

Chair Brown celebrated the great news shared in Dr. Mosier's report and asked for a motion to accept the President's Report. Trustee Criswell moved to accept the President's Report. Trustee McIntyre seconded the motion. **The Motion Carried.**

10. Vice President Academic Affairs Report – Prior to beginning the report, Dr. Beth Ann Krueger expressed thanks to Media Services for their work in setting up for the Board meeting. The report was as the following:

- Highlighted the KCKCC HLC Assessment Academy Team which KCKCC recently applied for and was accepted by HLC. This is a four-year commitment for its members which consists of KCKCC faculty, Student Services and deans.
- Library Services has almost doubled the number of searches in the Library across a variety of resources – from approximately 30,000 to 58,000.
- Acknowledges Music Department for the many accolades by Mr. John Stafford, Dr. Justin Binek, Dr. Nahyun Kim, and jazz ensemble, The Standard as mentioned in the report.
- Reported on the Bio-Technical Program incorporating biotechnology techniques into middle and high school programs in June; another great partnership with KCK Public Schools.
- Reported that the first Expungement Fair was held on June 19th and had 60 attendees come to work with attorneys and other community organizations. Many of the attendees also spoke with college representatives to learn more about education and training opportunities.
- Reported there were 40 students who graduated from GED program on June 20th.
- Shared that KCKCC represented well at National SkillsUSA competition.
- Announced that the Community College Nursing Partnership celebrates First 50 students who graduated simultaneously with an associates and a bachelor's degrees; 43 of the graduates came from KCKCC. Trustee Daniels asked if this partnership was with the University of Kansas Medical Center. Dr. Krueger answered that it is.

Trustee Sutton noted from the VPAA report that Dr. Krueger and Dean Cleon Wiggins attended a summit on early childcare and asked about early childhood programs in this area and whether the discussion was regarding childcare centers or early childhood education. Dean Wiggins clarified that the primary focus was providing childcare services with limited discussion about the provision of early childcare education. KCKCC was applauded for the upcoming opening of a childcare center. Dean Wiggins added that although the main discussion was about the provision of care, there was discussion about those who would provide the care. KCKCC is the only program in the Wyandotte County to provide an early childhood education program and one of a few in the state of Kansas, so there is much opportunity in this area for the college. Trustee Daniels asked what the role of KCKCC in meeting this need for the community. Dean Wiggins answered that the college could provide the education for early childhood teachers and bridge the gap between connecting the employees and employers, community and business needs with respect to childcare. Trustee Daniels and Chair Brown both agreed

that this could prove a great opportunity for KCKCC. Trustee Daniels made a motion to accept the report. Trustee Sutton interjected with an additional question about the Criminal Justice program.

Trustee Sutton asked how the vehicles that were donated to the Criminal Justice program would be used. Dean Wiggins shared that the Crown Victoria will be used for training simulations and the use of the Dodge Charger has not yet been determined.

Chair Brown acknowledged Trustee Daniels motion to accept the report. Trustee Criswell seconded. **The Motion Carried.**

11. Vice President Student Affairs Report – Dr. Delfi Wilson reported the following:

- Announced new positions filled in Student Affairs division – Ms. Kelsey Myers, Campus Operator who is bilingual; Financial Aid is finalizing candidate for Administrative Assistant who is also bilingual; Mr. Brandon Burkett, Head Men’s Basketball Coach. Positions currently being advertised – two Site Coordinator positions, one for Wyandotte location and one for Pioneer Career Center; two Student Success Advisors at Main Camps. The plan is to introduce all new hires at the board meeting to in August. Dr. Wilson expressed gratitude to the Board for allowing the hiring of these positions. Student Affairs is very appreciative to be able to continue to fill positions as needed to provide the best support and services to the KCKCC students.
- The Student Success Advisors are continuing their student retention efforts by reaching out to students who had been dismissed. Recently, calls were made to 90 students with aims of providing support with getting the students who were on probation back into good academic standing. These students had low GPAs of 1.6 or lower. This spring semester, 427 students who were on academic probation with a 1.6 to 1.99 GPA were contacted by the student success advisor to help them through the process of getting back in good standing to return to school.
- There are 711 associate degree seeking students in the pipeline to receive degrees in December 2019 and Fall 2020 that were contacted to provide support in next steps and remaining on track to graduation.
- Student Success Advisors are in the process of establishing the Student Enrollment and Retention team. The deans have been asked to nominate people from different areas on campus to serve in developing the Strategic Enrollment and Retention Plan.

Trustee Daniels asked about student participating in the committee. Dr. Wilson acknowledged the suggestion as a great idea and will investigate getting students involved.

- Announced that for the first time, an instructor at the Pioneer Center used Zoom to teach College Algebra class between Main Campus and Pioneer Center. This is a very innovative way to provide instruction to students and look forward to the feedback from students to learn more about the success of providing this type of instruction at KCKCC.

- Pioneer Center had its first Kids Summer Camp which offered culinary and construction classes. There were 54 kids between the ages of 4 – 12 that attended over four different sessions.
- On June 7th, the Veteran Center along with 26 staff and student volunteers supported Kansas City Stand Down for Homeless Veterans initiative. The provided services to 415 homeless veterans and 50 military dependents.
- Dr. Shawn Derriott and Dr. Wilson were selected for training as Peer Reviewers with HLC. They will be attending training in October.

Trustee Sutton shares her appreciation for the Retention group along with the inclusion of other areas as it takes the whole campus to be involved with the retention efforts. Trustee Sutton asked if there is a way of tracking how many of the 427 students on probation who were contacted having returned to the college? Additionally, Trustee Sutton asked that in the Financial Aid report there were 268 students who were dismissed and as a result had to return the financial aid. Were these students included in the original 427? Dr. Wilson replied yes. Trustee Sutton continues that there are about 159 students who may return. Dr. Wilson will follow up the Student Success Team regarding those who return. Trustee Sutton offered kudos to Ms. Marcia Irvine for her work at Pioneer Center. Trustee Daniels asks for year-to-year comparison to track our progress on retention. Dr. Wilson answered that moving forward tracking of the retention efforts will be instituted. Trustee Criswell asked about early warning strategy in place to inform counselors of a student. Dr. Wilson shared there are two warning letters sent via Financial Aid to inform the student of their status. Dr. Wilson will visit with the advisors to learn the additional measures being taken with the students. Trustee McIntyre shared that there is the Operating Early Alert System that initiates the intervention efforts in assisting students to make changes when reaching the warning area. Dr. Wilson shared about student athletes that have better success when they have one-on-one support with an advisor. This past spring there were several student athletes awarded for academic achievement by the NJCAA – there were 7 student athletes with a 4.0 GPA, 4 student athletes with 3.8 to 3.99 GPA, and 9 student athletes with a 3.6 to 3.79 GPA. The model of more touch points with students and follow up with instructors with progress reports as is provided for the student athletes may allow for the possibility of similar success of other students at KCKCC. Trustee Sutton thanked Dr. Wilson for the updates and welcomed her back from an extended leave. Chair Brown called for a motion to accept the report. Trustee McIntyre moved and Trustee Sutton seconded. **The Motion Carried.**

12. Vice President Strategic Initiatives & Outreach Report – Ms. Tami Bartunek reported the following:

- Offered kudos to the Print Shop for the printing and distribution of the Strategic Plan Pamphlet and to Mr. Matt Fowler for getting the information posted to the website.
- Next month, the Annual Report will be presented to the Board at the next meeting.
- Each month Dr. Mosier is spending time with one of our academic or technical programs. Ms. Bartunek shared a video of Dr. Mosier visiting with Construction program. Dr. Mosier will continue to do this once per month highlighting different programs.
- Radio ad promotions for Wyandotte High School are running along with other general branding.
- A post regarding an agreement with Wyandotte County Fair reached over 8,000 views.

- Dr. Mosier was asked to speak at the Congressional Forum, from which a post sharing this information had more than 2,000 reach.
- T-Bones mentioned over 200 reached with the posts regarding the Blue Devil Den even at this point of the summer.
- The “Apply” link on the KCKCC website is still be tracked – the one at the very top is getting nearly 60% of action. All “Apply” links are being tracked so that KCKCC knows how best to build our website as a marketing tool.
- There have been 4,000 sessions on the single webpage for degrees and certificates.

Chair Brown asked about an ad for KCKCC that popped up on her phone while looking for weather. Ms. Bartunek explained that as people conduct searches on the Internet regarding education or a program offered at KCKCC, KCKCC can track that and send an ad to that person as a potential interest. Chair Brown was excited by the ad and offered kudos to Ms. Bartunek for getting KCKCC out there in this manner. Trustee Criswell also congratulated and encouraged Tami to continue efforts.

Chair Brown called for a motion to accept the report. Trustee McIntyre moved and Trustee Sutton seconded. **The Motion Carried.**

13. Chief Financial Officer Report – Mr. Mike Beach reported the following:

- Highlighted the Draft Operating Budget, Capital Projects Budget, and the College’s Capital Reserves documents were presented to the Board for review in the Board Finance Committee meeting but were not included in the Board packet as they are still in drafted form.
- KPERS Audit has been completed and submitted with no concerns.
- Audit process has begun with the engagement letter having been signed last month. The auditor is working on the Prepared By Client schedule.
- Bookstore continues to do well. KCKCC looking for low tech alternatives for textbooks as students become more tech savvy.
- Facilities are doing well and still on target and ready before school starts.
- Childcare center remodel also on track.
- South bridge is back in service.
- Campus Police continues to do well and are attending necessary and optional trainings and other enrichment camps to benefit them in professional development and in maintaining the safety of the college.

Trustee Ash asks about parking lot poles. Mr. Beach answered that the poles are still available and waiting for an offer. Trustee McIntyre asks for clarification about Chief Schneider’s report regarding requests for multiple locks and unlocks for Kids on Campus. Mr. Beach clarified that these were requests for entry to different rooms over the course of time that the camp is in session.

Chair Brown asked if there were any other questions. Hearing none, called for a motion to accept the report. Trustee Criswell moved and Trustee McIntyre seconded. **The Motion Carried.**

14. Chief Human Resources Officer Report – Ms. Christina McGee reported the following:

- No new updates for July.
- New Employee Report and Exit Interview Report were provided and asked if there were any questions regarding the reports.

Trustee Garner asked about the scanning project. Ms. McGee reported that they are halfway through the hiring documents. The existing employee records are to come; however, current employee records are being scanned. The scanning in entirety is likely to take quite some time unless a third-party is hired to take on the project.

Chair Brown asked if there were any other questions. Trustee McIntyre asked if there is a list of onboarding activities for the new hires. Ms. McGee answered that there are no onboarding activities outside of New Hire Orientation. The Human Resources department provides the new hire and the new hire's supervisors instructions and best practices for the first year of employment for the new employee. The information is emailed to both the new employee and their supervisor. It is also available on the Human Resources SharePoint site.

Chair Brown asked if there were any other questions. Hearing none, called for a motion to accept the report. Trustee McIntyre moved and Trustee Sutton seconded. **The Motion Carried.**

15. Chief Information Officer Report – Mr. Peter Gabriel reported as follows:

- Information Services is busy in the background replacing and updating machines, updating the college phone systems.
- Thanked Media Services for all the excellent work they do in preparing for and setting up the Board of Trustees meeting.
- Next meeting, Mr. Pat Kelly, the Academic Support Coordinator, will be here to share about the data collection process with a digital form that will be used for the Back to School Fair. Mr. Kelly has developed a process that will reduce the amount of time for getting data back from the fair from between 10 - 14 days to about 2 – 3 days.

Chair Brown asked if there were any questions. Hearing none, called for a motion to accept the report. Trustee Criswell moved and Trustee Sutton seconded. **The Motion Carried.**

16. New Business –

- (1) Mr. Michael Beach presented the publication notice of the Proposed FY2020 Budget for publishing with changes to the time and location. The correct time and location are 5:00 p.m. in Upper Level Jewell at Main Campus on Tuesday, August 13, 2019. Mr. Beach pointed out on the line titled, Current Funds Unrestricted General Fund, a small reduction in the levy based on the current estimated valuations, but this number could change in September when the official valuations are published. Capital Outlay -\$3.1 million dollars; Levy Rate – 2.27% which is consistent with final adjustment certified from last September; Total Tax revenues - \$37.7 million dollars for college operations and capital funds. Request Board approve for publishing. Mr. Beach asked if there were any questions.

Trustee Daniels asked to clarify that there has been no overall increase in the Mill Levy. Mr. Beach confirmed there has been no increase. Trustee Garner made the motion to accept the report. Trustee Sutton added that the motion would be accepted with corrections to the time and location.

Chair Brown accepted Trustee Garner's motion to accept the proposed budget and called for a second. Trustee McIntyre seconded. **The Motion Carried.**

Trustee Daniels clarified that the Board accepted the publishing of the proposed budget.

- (2) Mr. Michael Beach presented the bank depositories for FY 2020 for approval. The list included the 4 banks that the college current has accounts with. Mr. Beach acknowledged that this list does not currently include Liberty Bank where interest has been expressed by the Board Finance Committee to reinstate the cd once housed at Liberty Bank. The approval of this list, without Liberty Bank added, would not preclude the future reestablishing of the cd with the bank; it would call for approval by the Board at the future date.

Trustee Criswell asked if there is a time limit for establishing CD with Liberty Bank. Mr. Beach answered no, it would be the process of reinstating the funds as a new CD at Liberty Bank. Trustee Criswell asked if this would occur within the next 90 days and Mr. Beach answered e expected to have this completed very soon. Brown clarified that the college is working to resolve the situation and Mr. Beach confirmed.

Trustee Garner asked for an update from Mr. Beach at the next Board Finance Committee meeting on the status of the CD.

Chair Brown called for a motion to accept the Bank Depository List. Trustee Daniels made the motion. Trustee Garner seconded. **The Motion Carried.**

17. **Executive Session:** An Executive Session was called for personnel matters for non-elected personnel. Chair Brown announced the Board and College Attorney would enter into Executive Session for a period of 15 minutes with potential action to follow. Executive Session began at 6:39 p.m. At 6:54 p.m. the regular session was called back to order by Chair Brown. Chair Brown called for a motion. Trustee Ash made a motion to liquidate the damage fee for faculty member resigning after July 15th deadline at the recommendation of the Administration. Trustee McIntyre seconded the motion. **The Motion Carried.**

18. **Adjournment:** Chair Brown called for a motion to adjourn. Trustee Criswell moved and Trustee McIntyre seconded.

The meeting of the Board of Trustees adjourned at 7:05 p.m.

ATTEST: _____
Chairperson, Rosalyn Brown

Secretary, Dr. Greg Mosier

Kansas City Kansas Community College
Board of Trustees Special Meeting Minutes
July 16, 2019

CONSENT AGENDA – Item A1
Meeting Minutes

The Board of Trustees met on Tuesday, July 16, 2019 at 4:00 p.m. in Multipurpose Room 2 at the Technical Education Center (TEC). All Board members were present.

The meeting was called to order by Board Chair, Ms. Rosalyn Brown. The special meeting was called to discuss potential funding preferences for the proposed building in downtown Kansas City, Kansas.

Dr. Mosier shared details regarding tentative architectural plans for the building in Downtown KCK and potential partners/tenants in the building project. General fundraising parameters, goals and strategies were discussed.

The Trustees granted Dr. Mosier approval to continue with the phases of the downtown building project in working with potential tenants on fundraising efforts.

The meeting ended at 4:55 p.m. prior to the Regular Monthly Meeting of the Board of Trustees.

ATTEST: _____
Chairperson, Rosalyn Brown

Secretary, Dr. Greg Mosier

Kansas City Kansas Community College
Board of Trustees Executive Session Minutes
July 16, 2019

CONSENT AGENDA – Item A2
Meeting Minutes

Members Present: Ms. Rosalyn Brown, Dr. Ray Daniels, Mr. Don Ash, Ms. Evelyn Criswell, Dr. Janice McIntyre, Mr. Tyrone Garner, Ms. Linda Hoskins Sutton

Members Absent: None

Meeting opened at 6:39 PM to discuss personnel matters of non-elected personnel to protect the privacy interests of the individual involved and for consultation with the Board's attorney on a matter protected by attorney-client privilege.

Time for executive session 15 minutes.

Executive session ended at 6:54 PM with action to follow in the open session.

ATTEST: _____
Rosalyn Brown, Chair

Dr. Greg Mosier, Secretary

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting - AMENDED
June 18, 2019

CONSENT AGENDA – Item A3
Meeting Minutes

5:00 P.M.

Upper Level Jewell

*In Chairperson Rosalyn Brown’s absence, the meeting was conducted by Vice-Chairman, Ray Daniels.

- 1) **Call to Order and Pledge of Allegiance:** Vice-Chair Daniels called the meeting to order at 5:00 p.m. The Pledge was led by Peggy Friedmann.
- 2) **Roll Call:** Indicated the following present - Trustees: Ash, Brown (via conference phone), Criswell, Daniels, Garner, McIntyre, and Sutton.
- 3) **Approval of Agenda:** Vice-Chair Daniels called for approval of the Agenda. Trustee Sutton moved and Trustee Criswell seconded. The Motion Carried.
- 4) **Audience to Patrons and Petitioners:** Vice-Chair Daniels called for anyone wishing to address the Board. Darren Elliott, Associate Professor of Speech/Debate/Debate Coach, approached the podium and thanked Peggy Friedmann for years of service pending retirement.
- 5) **Recognitions/Presentations:** Todd Miles, Fire Science Program Coordinator, Fire Science Adjunct, approached the podium to present the recently received framed award from FEMA naming the KCKCC Fire Science Program as nationally recognized. Mr. Miles stated that this award is the only one presented in the state of Kansas
- 6) **Board Committee Reports:**
 - Trustee Garner reported on the Finance Committee and stated that the KCKCC Finances are “going strong.” Trustee Garner reported on the ongoing campus projects and stated that the small bridge over the pond is in the process of being replaced. He also congratulated Dr. Mosier on the infrastructure changes taking place on the Main Campus, in Student Housing and Leavenworth.
 - Vice-Chair Daniels reported that the Policy Committee will not meet again until August when the Senates return from summer break.
- 7) **Consent Agenda:** Vice-Chair Daniels called for a motion to approve the Consent Agenda. Before the vote, Dr. Mosier stated that #6 on Item B - Recommendations for Payment for Dell Marketing LP in the amount of \$86,831.94 is the cap for ordering computers for the downtown center and that a specific number of computers will not be ordered, that they are trying to keep expenses down. Trustee Garner stated that

he will abstain from voting as it includes #4 on the Recommendations for Payment, pertaining to expense approval to the Unified Government of Wyandotte Co., for which he is employed. Trustee Criswell moved to approve the Consent Agenda and Trustee McIntyre seconded. The Motion Carried.

8) **Student Senate Report** – Manuel Paredes, Student Senate president, reported on the following:

- Thanked the many different student committees for their participation this year
- In preparation for the 2019-2020 events
- Working on the schedule for the beginning of the year
- Recently hosted the 2019 Senate Leadership Retreat
- Student Senate will be reviewing their Constitution and By-laws and making a few adjustments

Hearing no further questions or comments, Vice-Chair Daniels called for a motion to accept the Student Senate Report. Trustee McIntyre moved and Trustee Sutton seconded. The Motion Carried.

9) **President's Report** - Dr. Mosier reported on the following:

- The many projects taking place on campus
- KCKCC GED program, in conjunction with the UK Health Systems, allows those employees, without a high school degree, to enroll and test for their GED. The program began with 22 students and now $\frac{3}{4}$ of those students are ready to test.
- Program of the Month - last month Dr. Mosier launched the Program of the Month. Each month he plans to spend several hours with one of KCKCC's incredible programs to learn more about the program and what students and graduates are learning. To kick this off, Dr. Mosier spent a morning with the Building Maintenance and Engineering Program as they worked to build "tiny homes" for homeless veterans at the KC Veterans Community Project. In July, he will spend time with the faculty and students in the Emergency Medical Science Paramedic Program.
- Dr. Mosier will be the keynote speaker at the next KCK Chamber Congressional Forum, Friday, June 20th from 11:30-1:00 p.m. at Children's Mercy Park, 1 Sporting Way, Kansas City, KS
- it will also be presenting to the Adventures in Learning group on July 19th from 8:30-1:15 at the Shepard Center, chaired by Commissioner Melissa Bynum.
- Continuing to work on promoting and seeking financial support for the development of a KCKCC downtown location. Along with meeting with philanthropic organizations, Dr. Mosier, Tami Bartunek and Mary Spangler are working with JE Dunn Construction to inspect the building currently being looked at in downtown KCK.
- KCKCC will co-host, along with the Wyandotte Co. Sheriff's Dept., the Expungement Fair, on Wednesday, June 19th at TEC from 4-6:00 p.m. Participants will be able to receive legal advice as to whether their offense is expungable with the hopes of seeking better employment opportunities.

Trustee Criswell thanked Dr. Mosier for continuing to work on behalf of the eastern part of Wyandotte County. Trustee Garner reiterated saying that those community members are the ones who need those services the most.

Hearing no further questions or comments, Vice-Chair Daniels called for a motion to accept the President's Report. Trustee McIntyre moved and Trustee Criswell seconded. The **Motion Carried**.

10) **Community Outreach and Marketing Report** - Tami Bartunek reported on the following:

- Highlighted social media stating that there were 3397 reactions to the Nursing Graduation video and 3211 to the 2019 Graduation album video.
- Reported on the partnership with the T-Bones Baseball Team and reminded that faculty and staff would gain free entry, to specific baseball games, with their KCKCC employee or student ID.
- Reported on partnership with the Wyandotte County Fair, which runs from July 9-13, and which provides scholarships for many students. Information on the partnership received 5800 shares.
- Reported on partnership with Chiefs for Spanish Radio Broadcast.
- On web home page, information on Blue Devil Impact Stories. These stories will be published in connection with the celebration of the 100th Anniversary of KCKCC in 2023.
- Representative, Sharice Davids, has agreed to make a video as one of the Impact Stories.

Hearing no further questions or comments, Vice-Chair Daniels asked for a motion to accept the Marketing Report. Trustee Ash moved and Trustee McIntyre seconded. The **Motion Carried**.

11) **Vice-President for Academic Affairs** - *In Dr. Krueger's absence, the VPAA report was presented by Dean Cheryl Runnebaum, Dean of Career and Technical Education.

- Highlighted the recent National Skills USA and stated the national awards would be included in the July Board report.
- Reported on the "Zoom Room" initiated by Susan Stuart and Shaun Pate. The Zoom Room allows those students, who had enrolled in a class with low enrollment numbers, to be able to participate in that class via a remote location. The program is licensed for 100 spaces.
- Gave a shout out to Todd Miles and the Fire Science Program.
- Reiterated that with the recent HLC multi-site visit, KCKCC passed all requirements and would not require additional monitoring related to locations outside of KCKCC – Main Campus.
- Currently working to complete application to HLC for the three new locations at KCKCC. It is anticipated that greater than 50% of the courses leading to a certificate and/or degree will be offered at the three locations starting January 2020. The three new locations are Wyandotte High School, Biomanufacturing Laboratory, and Amazon Fulfillment Center.

Hearing no further questions or comments, Vice-Chair Daniels called for a motion to accept the VP-AA Report. Trustee Sutton moved and Trustee Criswell seconded. The **Motion Carried**.

12) **Vice-President of Student Affairs** - *In Dr. Wilson's absence, the VPSA report was presented by Dr. Stephen Terry, Dean of Enrollment Management.

- Spoke of the achievements of the student athletes and their academic average of 3.2 GPA
- Reported there were 26 TRIO graduates this year.
- The Pioneer Career Center had its first graduation dinner.
- 25 KCKCC volunteers for the Heart of America Stand Down Event sponsored by the Military and Veterans Team. During the Stand Down, the KCKCC Cosmetology students gave free haircuts to the military vets.
- Thanked the Graduation Committee.
- Gave a special Thank You to Carla Pestock who will be retiring after many years of service to the students at KCKCC as a Student Advisor.

Hearing no further questions or comments, Vice-Chair Daniels called for a motion to accept the VP-SA Report. Trustee Sutton moved and Trustee Criswell seconded. The **Motion Carried**.

13) **Chief Information Officer Report:** Peter Gabriel reported on the following:

- Reported that the phones would be moved Friday from ATT to another internet provider.
- Thanked those who were responsible for the "planned" power outage and that it went as expected.
- Vice-Chair Daniels asked, referring to Mr. Gabriel's report, how often the Tech Tips were published. Mr. Gabriel responded they were published every Monday by Pat Kelly, the Academic Support Coordinator. The tips are only published for staff at this time.

Hearing no further questions or comments, Vice-Chair Daniels called for a motion to accept the Chief Information Officer's report. Trustee Ash moved and Trustee McIntyre seconded The **Motion Carried**.

14) **Human Resources Report:** Christina McGee reported on the following:

- Human Resources is currently scanning all of their files in an effort to do away from the use of paper.
- Audited the I-9 files to make sure that every employee has one.
- Updated the H.R. website to make sure that the listing of available jobs is more user friendly.
- Vice-Chair Daniels asked the timeline on the scanning process. Ms. McGee responded that there was no specific date when they will finish.
- Trustee Garner stated that Ms. McGee had taken Human Resources to the "next level" regarding technology and thanked Ms. McGee for her professionalism and all that she does in H.R.

Hearing no further questions or comments, Vice-Chair Daniels called for a motion to accept the Human Resources report. Trustee Criswell moved and Trustee McIntyre seconded. The **Motion Carried**.

15) **Finance & Administrative Services Report** – Mr. Mike Beach reported on the following:

- The Finance Committee has been reviewing the draft Budget for approval to publish at the July Board Meeting.

- The College has received larger than expected SB155 monies due to the increase enrollment of students.
- Interest rates are falling – will meet with different financial Institutions regarding refinancing which will help reduce the financial debt.
- Reported that, with the retirement of Marie Branstetter, Leslie Strohschein will be taking Marie's place as the Controller.
- Reported on several campus projects, i.e. the chronological historical mural that will be painted on the H.R./Business Office/President's Office hallway as well as painting the Humanities "waterhole" lounge area.
- Reported on the Novak Birks audit. The College will still be charged \$8,595 for the audit and \$1,000 for form 990 – no increase over the prior year.
- Trustee Garner reported that the final budget will be ready to publish, with approval, at the July Board meeting and the final Budget voted on at the August Board meeting.

Hearing no further questions or comments, Vice-Chair Daniels called for a motion to accept the Finance & Administrative Services report. Trustee McIntyre moved and Trustee Garner seconded. The **Motion Carried.**

16) **Unfinished Business:** Three items needing approval:

- (1) 2019-2020 Board Meeting dates/times. Trustee Criswell moved to approve the dates/times and Trustee McIntyre seconded. The **Motion Carried.**
- (2) Approval of 11 new policies. One line added to the College Closings Policy – 1.06, *The Policy will not conflict with any provisions outlined in the Master Contract.* The old Smoking Policy needed to be deleted as when the current one was previously approved, the old one was never deleted. Trustee Criswell moved to approve the 11 Policies and Trustee McIntyre seconded. The **Motion Carried.**
- (3) Approval of the 2020-2023 Strategic Plan Centennial Path. Trustee Daniels congratulated all who had worked on the Plan and stated that it goes with all that the Board of Trustees have been trying to achieve, College-wise. Trustee Garner moved to approve and Trustee McIntyre seconded. The **Motion Carried.**

Dr. Mosier reported on the Kids on Campus and reported that there are 200 youth participating. Trustee Garner gave a shout-out to Dr. Marisa Gray for her work coordinating Kids on Campus.

17) **New Business:**

- (1) Approval of the Novak Birks Annual Audit for the College (not the Foundation). The fee to audit will not go up this year but remain the same as the prior year. Trustee Criswell moved to approve Novak Birks conducting the College Audit, with no increase in fee. Trustee Sutton seconded. The **Motion Carried.**
- (2) Dr. Mosier read an Alcoholic Liquor Resolution pertaining to the Kansas Minority Business Summit which takes place on July 23, 2019 at TEC. Trustee Criswell moved to approve and Trustee McIntyre seconded. The **Motion Carried.**

(3) Approval of the vendor for the Child Care Center, Little Leaders of KCK. Dr. Mosier stated that, after two years being closed, the College has a final contract with the new vendor. The owners/operators of Little Leaders of KCK, Christi Eaton, Executive Director and Kim Maples, Operating Director, were introduced at the June 18th meeting. Trustee Criswell moved to approve the Little Leaders of KCK as the new vendor of the Child Care Center. Trustee Garner seconded and the **Motion Carried**. Trustee Daniels stated that this was very different from what happened two years ago, when the Child Care Center was closed and considered this a “special moment.” Trustee Garner congratulated the committee and everyone involved with re-opening the center.

18) **Executive Session:** Two Executive Sessions were scheduled for the June 18th meeting:

(1) For matters relating to employer-employee negotiations. A motion was made by Trustee Sutton and seconded by Trustee Criswell to enter into Execution Session for a period of 30 minutes with potential action possible to follow. **The Motion Carried**. Execution Session began at 6:30 p.m. with a return time of 7:00 p.m.

At 7:15 p.m. a motion was made by Trustee McIntyre and seconded by Trustee Ash to extend the session 15 minutes with a return to open session at 7:30 p.m. **The Motion Carried**.

At 7:31 p.m., a motion was made by Trustee Sutton and seconded by Trustee Criswell to extend for another 15 minutes with a return time of 7:50 p.m. **The Motion Carried**. The Trustees returned at 7:50 p.m.

(2) For personnel matters of non-elected personnel. A motion was made by Trustee Criswell and seconded by Trustee McIntyre to enter into Execution Session for a period of 20 minutes with no action to follow. **The Motion Carried**.

At 8:19 p.m. a motion was made by Trustee Criswell and seconded by Trustee Sutton to extend for another 5 minutes with a return at 8:25 p.m. The trustees returned to open session at 8:25 p.m.

19) **Adjournment:** Vice-Chair Daniels called for a motion to adjourn. Trustee Garner moved and Trustee Sutton seconded.

The meeting of the Board of Trustees adjourned at **8:25 p.m.**

ATTEST: _____
Chairperson, Rosalyn Brown

Secretary, Dr. Greg Mosier

KANSAS CITY KANSAS COMMUNITY COLLEGE



Recommendations for Payment

CONSENT AGENDA – Item B

August 13, 2019

- 1) Approval in the amount of \$30,460.00 to **Leeder Furniture, LLC** for bedroom furniture for ten units in student housing. Requested by Delfina Wilson.
- 2) Approval in the amount of \$29,180.50 to **Panopto Inc** for replacement of Tegrity. Requested by Peter Gabriel.
- 3) Approval in the amount of \$61,158.11 to **MBS Textbook Exchange, Inc** for textbooks. Requested by Michael Beach.
- 4) Approval in the amount of \$47,500.00 to **Ellucian Inc** for annual renewal of Recruiter software. Requested by Peter Gabriel.
- 5) Approval in the amount of \$285,374.00 to **Ellucian Inc** for annual renewal of Colleague/Ellucian partner maintenance. Requested by Peter Gabriel.
- 6) Approval in the amount of \$33,953.39 to **Elsevier Health Science** for books – nursing bundles. Requested by Michael Beach.
- 7) Approval in the amount of \$26,060.82 to **KACCT** for annual dues for 2019-2020. Requested by Greg Mosier.
- 8) Approval in the amount of \$40,953.39 to **Cengage Learning** for textbooks. Requested by Michael Beach.
- 9) Approval in the amount of \$55,102.97 to **Ex Libris (USA) Inc** for annual subscriptions for Alma and Primo software. Requested by Peter Gabriel.
- 10) Approval in the amount of \$112,026.25 to **ProServe** – Water damage due to vandalism of Upper Jewell restroom. Recovery check from the EMC Insurance \$87,026.25; net out-of-pocket cost to the College is \$25,000; this amount is the College's per occurrence deductible amount. Requested by Michael Beach.

July bills totaling \$2,990,640.31 includes June VISA bills of \$218,375.37.

KANSAS CITY KANSAS COMMUNITY COLLEGE



Items for Ratification

CONSENT AGENDA - Item C

August 13, 2019

1. **\$10,702.16** to MVP (McAnany, Van Cleave & Phillips) for 1/12th annual flat fee payment of \$8,666.66 plus \$2,035.50 total of itemized services. Requested by Michael Beach.
2. **\$20,983.00** to Infobase Learning for database subscription. Requested by Cecelia Brewer.
3. **\$20,691.44** to USD 500 Transportation Dept. for daily transportation for Kids on Campus. Requested by Cheryl Runnebaum.
4. **\$96,910.00** to Gage Machine Tool for Milling Process Center (2nd half of total payment \$119,900.00; approved in April 2019). Requested by Cheryl Runnebaum.
5. **\$12,647.51** to City Wide Maintenance for TEC-1 Janitorial Services. Requested by Michael Beach.
6. **\$11,754.16** to Kansas Lawn & Garden for lawn care services. Requested by Jeff Sixta.
7. **\$16,000.00** to Ellucian, Inc. for annual subscription for Intelligent Learning Platform Enterprise. Requested by Peter Gabriel.
8. **\$16,905.00** to Yellow Dog Network, Inc for annual renewal for Barracuda Archiver software. Requested by Peter Gabriel.
9. **\$24,995.00** to OSI Hardware, Inc for replacement server switches. Requested by Peter Gabriel.
10. **\$21,188.93** to MBS Textbook Exchange, Inc. for textbooks. Requested by Michael Beach.

HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D

August 13, 2019

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE
Resignation	Abramov, Erik	Part-Time Professional Math Tutor	Learning and Library Services	Academic Affairs	07/22/19
Resignation	Hensley, William	Part-Time Lab Assistant	Electrical Technology	Academic Affairs	07/31/19
Resignation	Johnson, Jennifer	Part-Time Lab Assistant	Fire Science	Academic Affairs	08/01/19
Resignation	McDonald, Ryne	Part-Time Lifeguard/ Front Desk	Wellness Center	Academic Affairs	07/26/19
Resignation	Slettenhaugh, Lori	Associate Professor-Physical Therapist Assistant	Physical Therapist Assistant	Academic Affairs	07/11/19
Retirement	Crump, George L.	Instructor-Electrical	Science	Academic Affairs	07/18/19
Retirement	Gray, Marisa	Executive Director	Adult and Continuing Education	Academic Affairs	08/01/19
Retirement	Green, Lorraine	Professor-Science	Science	Academic Affairs	07/16/19
Retirement	Myers, Charlotte Susie	Professor Exercise Science / Coordinator	Exercise Science	Academic Affairs	08/01/19
Resignation	Schmitendorf, Larry	Assistant Professor	Mathematics, Science & Comp. Tech	Academic Affairs	08/02/19
Separation	King, Jeffery	Custodian	Facility Services	Finance	08/05/19

*** During the July 2019 Board meeting, The Board of Trustees approved Lorraine Green, instructor, to be released from her contract. The Board of Trustees also waived the early release fee in the amount of \$1,500.

STIPEND/MISCELLANEOUS

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE	AMOUNT
Lead Position	Dodson, Shay	Lead Student Success Advisor	Student Success Center	Student Affairs	07/01/19 – 06/30/20	\$11,430.60

RECOMMENDATIONS/APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE	SALARY
Additional Position	Boyce, Melissa	Adjunct- CIST	Computer Information Systems Technology (CIST)	Academic Affairs	08/12/19	\$783 per credit hr
Additional position	Brennaman, Richard D.	Adjunct- Construction Technology	Construction	Academic Affairs	08/12/19	\$783 per credit hr
Additional position	Fracul, Philip	Adjunct- Construction Technology	Construction	Academic Affairs	08/12/19	\$783 per credit hr
Additional position	Harrison, Zachary C.	Adjunct- Construction Technology	Construction	Academic Affairs	08/12/19	\$783 per credit hr
Correction	Hoskins, Alan	Sports Information Director	Athletics	Student Affairs	07/08/19	\$15.00 per hr
Correction to July salary	Sambol, Dana	Executive Administrative Assistant to the President & Vice President of Strategic Initiatives and Outreach	Strategic Initiatives and Outreach	President	07/01/19	\$46,904.45/annually
New Hire	Aimee Franco	Adjunct Mathematics	Mathematics	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Bassett, Dylan	Adjunct- Music	Music	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Bowen, Rebecca	Adjunct Biology	Biology	Academic Affairs	08/12/19	\$783 per credit hr

New Hire	Brown, Ladrian	Adjunct Biology	Biology	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Bunce, Derwin L.	Part-Time Lab Assistant Machine Technology	Machine Technology	Academic Affairs	08/12/19	\$22.67 per hour
New Hire	Cantillo, Andres F.	Economics Instructor	Economics	Academic Affairs	08/12/19	\$62,764.91 annually
New Hire	Chaudhary, Suman	Adjunct Biology	Biology	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Derric Moore	Adjunct Mathematics	Mathematics	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Edie, Shawn	Adjunct English	English	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Fox, Bryan D.	Adjunct Psychology	Psychology	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Guzman, Karla B.	Financial Aid Specialist I	Financial Aid	Student Affairs	07/29/19	\$37,500 annually
New Hire	Heim, Kylie	Assistant Athletic Trainer	Athletics	Student Affairs	08/14/19	\$47,000 annually
New Hire	Heller, Jennifer L.	Part-Time Adult Education Instructor	Adult Education	Academic Affairs	07/24/19	\$20.00 per hr
New Hire	Holdsworth, Rodney D.	Adjunct- CIST	Computer Information Systems Technology (CIST)	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Horton, Johnny	Adjunct English	English	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Kaiser, Kevin	Adjunct English	English	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	King, Treselle	Custodian I	Facility Services	Finance	07/23/19	\$31,200 annually
New Hire	Long, Dean	Part-Time Maintenance Worker	Maintenance	Finance	08/22/11	\$11.57 per hr
New Hire	Moore, Ronnie	Housing Specialist I	Student Housing	Student Affairs	08/05/19	\$33,800 annually
New Hire	Morningstar, Brady C.	Assistant Men's Basketball Coach	Athletics	Student Affairs	08/01/19	\$33,500 annually

New Hire	Nithya Nagarajan	Adjunct Mathematics	Mathematics	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Ologunorisa, Emmanuel T.	Adjunct Geography	Geography	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Robertson-Moore, Debra	Adjunct Biology	Biology	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Scarborough, Brain	Adjunct- Music	Music	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Sowers, Thomas	Adjunct- Early Childhood Education	Early Childhood Education	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Stevenson, Garrett	Adjunct Biology	Biology	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Taylor, Deborah L.	Adjunct Biology	Biology	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Torchia, John	Adjunct- Industrial Electrical Technology	Industrial Electrical Technology	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Turk, Theresa	Adjunct English	English	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Usera, Liberty A.	Adjunct English	English	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Valian, Ali	Adjunct Mathematics	Mathematics	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Weimer, Jon	Adjunct Psychology	Psychology	Academic Affairs	08/12/19	\$783 per credit hr
New Hire	Young, Daryn	Physical Therapist Assistant	Physical Therapy	Academic Affairs	08/12/19	\$49,020.77 annually
Promotion	Camacho Clay, Betsy (Yamel)	Admissions Recruiting Coordinator I	Admissions	Student Affairs	08/01/19	\$44,023 annually
Promotion	Eblen, Kathy	Assistant Director of Nursing Education	Nursing	Academic Affairs	08/12/19	\$66,173.45 annually
Promotion	Trowbridge, Douglas L.	Paramedic Clinical Coordinator	Emergency Medical Education	Academic Affairs	01/03/13	\$52,410.69 annually

**August 2019 Board Report
KCKCC Academic Affairs**

Academic Support and Assessment – Dean Cecelia Brewer

Division updates:

Mr. David Jones', Math Tutoring Coordinator, last day with Learning & Library Services will be August 1, 2019. Mr. Jones will be joining the KCKCC Math Department as a full-time member of the math faculty.

Upcoming events:

Snack & Learn with the Library on August 29, 2019
Active Learning Classroom-Upper Level, Learning Commons
1:00 p.m. to 2:00 p.m.
One of the library's streaming media databases, Swank will be featured

Death Café on September 4, 2019
Active Learning Classroom-Upper Level, Learning Commons
2:00 p.m. to 3:00 p.m.
[https://kckcc.libguides.com/Learning Commons/DeathCafe](https://kckcc.libguides.com/Learning%20Commons/DeathCafe)

Coffee at the Commons, September 9, 2019
Lobby-Lower Level, Learning Commons
8:00 a.m. to 10:00 a.m.
The Library staff invites all to coffee and conversation about current events

Makerspace-Painting with the Prez, September 12, 2019
Outdoor Patio, Learning Commons
2:30 p.m. to 4:30 p.m.
[https://kckcc.libguides.com/Learning Commons/makerspace](https://kckcc.libguides.com/Learning%20Commons/makerspace)

Snack & Learn with the Library on September 26, 2019
Active Learning Classroom-Upper Level, Learning Commons
1:00 p.m. to 2:00 p.m.
One of the library's databases, ProQuest will be featured

Arts, Communication and Humanities – Dean Jerry Pope

In July, Dr. Ian Corbett, Professor of Audio Engineering, was elected to the Board of Governors of the Audio Engineering Society, in the position of Vice President - Central USA/Canada, for a two-year term starting in 2020. Selection for this position is by vote from the society's worldwide membership. This is a volunteer leadership position. Functions of this role include serving as a bridge between members, AES Sections in the central US and Canada region, and the AES international headquarters.

On July 31, Mr. John Stafford, Associate Professor of Music, received notice from Kansas Music Educators Association (KMEA) that the KCKCC Community College Vocal Jazz Ensemble –

August 2019 Board Report KCKCC Academic Affairs

The Standard has been invited to perform at the 2020 KMEA In-Service Workshop in Wichita. The application process included an extensive series of steps that involved an independent review of the auditions. The performance will be 35 minutes in length and is tentatively scheduled on Thursday, February 27, 2020 from 2:10 – 2:45 pm. This is the fifth year in a row that The Standard has been selected to perform at a state, regional, or national conference.

The KCKCC Art Department, headed by Dr. Paul Hemmerla, Professor of Art, just completed a student artwork exhibit at West Wyandotte and Schlagle Libraries; the exhibits ran through May and June. Examples are shown below.



Mr. James (Jim) Mair, Professor of Music, completed two separate jazz residencies in Canada: one at the Rocky Mountain Festival in Banff, Alberta and the other in Winnipeg, Manitoba. Both had him working with select high school and middle school groups from across the country.

Mr. Mair, Dr. Justin Binek, Assistant Professor of Music, and Mr. Rod Fleeman, Adjunct Instructor of Music, will represent KCKCC in a collaboration with musicians and scholars from North Dakota tracing the development of jazz music in Kansas City in an open-air concert and workshop format this month in Bismarck.

The KCKCC New Century Jazz Orchestra, an elite group of musicians made up of KCKCC alumnae, music educators, graduates, and past and present students, debuted to a full house at the Mason Jar restaurant on Thursday August 1. The orchestra was the feature for the monthly KCKCC Jazz Jam and Open Mike Celebration. The group chose the name in preparation of KCKCC's 100th birthday in 2023. Mr. Marlin Cooper is a featured performer to honor his legacy as one of the very first educators at the college level teaching jazz education in Kansas City.

**August 2019 Board Report
KCKCC Academic Affairs**



Mr. Marlin Cooper

Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

Biology Professor Lorraine Green announced her retirement effective August 1st. Lorraine has been a faculty member at KCKCC for over 40 years. She will be truly missed.

Business Associate Professor Kris Ball and Business Assistant Professor Teri Huggins attended the International Association of Administrative Professionals (IAAP) Conference, July 17-21st. The conference provides, tools, and networking opportunities for educators teaching the Administrative Office Program.

Biology Assistant Professor Angela Consani is attending a weeklong conference at Johnson County Community College as part of their National Science Foundation grant program: Fostering A Community of Scholarship Among Community College STEM Faculty Through Support for Discipline Based Education Research.

Business Assistant Professor Dr. Gena Ross was inducted into the National Society of Leadership and Success at Walden University on August 2nd.

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

On July 30th, Dean Wiggins and Dr. Unoke met with Ms. Tara Lindahl, College and Career Academy Facilitator for J.C. Harmon High School, to discuss a Government and Political Science pathway for Harmon high school. Ms. Lindahl anticipates the classes beginning in the fall of 2020. If successful, Ms. Lindahl envisions this pathway expanding to other high schools in the district. A follow-up meeting is anticipated within the next month.

**August 2019 Board Report
KCKCC Academic Affairs**

Technology and Workforce Development – Dean Chef Cheryl Runnebaum

This summer at the University of Kansas Health Systems, KCKCC's Adult Education GED program tried a pilot program. Valerie Piercey had teachers, Mary Pearson and Denise Goodman, teach and tutor only in Math and Social Studies to encourage students to complete GED testing in these subject areas within 6 weeks. The outcome was that three students completed all GED testing, many finished both Math and Social Studies GED tests, and others even went on to work on other testing subject areas. Many students are close to completion of their GED. A graduation at UKHS is scheduled for October 22nd to celebrate their efforts.

Due to this pilot effort, Valerie Piercey will be implementing the "block teaching" technique in all GED programs on all campuses and monitoring them carefully. Hopefully, similar results will be seen.

Adult Education In-Service is presently underway in the Continuing Education Building. Teachers are learning about "Classroom Management Policy" from Dr. Shawn Derritt, "Making a Program Improvement Plan" from Valerie Piercey, training in Burlington English by April Lawton & Google Classroom by GED instructor Jonathan Freedland, "Making Accommodations for Learners" from Alex Twitty & Robert Beach, and "Apprenticeship & WIOA" from Roxanne Britton.

Our Adult Education enrollment numbers for fall 2019 at the indicated locations are as follows:

Location	Morning Class	Afternoon/Evening Class
KCKCC Main Campus	54	55
Pioneer Career Center		44
Wyandotte High School		17

Our ESL enrollment numbers for fall 2019 at the indicated locations are as follows:

Location	Morning Class	Afternoon/Evening Class
KCKCC Main Campus	108	155
Wyandotte High School		31
Library	6	

August 2019 Board Report KCKCC Academic Affairs

Adult education enrollment and testing on ALL campuses August 12th at 5 pm & for morning learners on August 13th at 8:30am. Board members and the administration are invited to stop by to welcome all of the new learners!

KCKCC and partners, Kansas State University, The Learning Club, ThrYve, KC United and AmeriCorps sponsor Kids On Campus, a six-week long session, focusing on activities in STEAM (science, technology, education, arts, math) based curriculum. Each week featured a different session to expose the children to multiple career pathways:

Arts & Culture

Business & Entrepreneurship

Animal Health & Human Services

Sports

STEM and Technology

Architecture/Engineering & Construction/Manufacturing

Kids on Campus enrollment this summer was 232. Below is a photo of a group of Kids on Campus participants learning from the Southwest Dairy Museum, Inc.



Health Professions – Dean Dr. Tiffany Bohm

The May 2019 Physical Therapist Assistant (PTA) program graduates had a 100% first-time pass rate on their board exam in early July. Congrats to the graduates and the program faculty!

**August 2019 Board Report
KCKCC Academic Affairs**



May 2019 PTA graduates with the faculty and staff.

The manikins for the Simulation Lab upgrade have arrived and will be installed by our Gaumard Company representative early in August. Training for both the manikins and the technology will take place the week of August 19 for faculty and staff in the Associate Degree Nursing, Practical Nursing, Paramedic, and Respiratory Therapy programs.

Note: The 2019-2020 Academic Calendar has been updated in which we moved the midterm grades due date for the first eight-week courses from Sept. 9th to Sept. 16th. The new date is the fourth week of the eight-week term.

KIDS
on campus
KCKCC

**\$79 per week
or only \$395
for all 6 weeks!**

**Ages
8-18**

SUMMER DAY CAMP!

June 10 - July 19

7250 State Ave. Kansas City, KS

Register April 1st at:
app.campdoc.com/register/kckcc

Non-refundable \$25 application fee is required.
Transportation will be offered for District #500 students.

KOC PARTNERS



**Kansas City Kansas
Community College**



**KANSAS STATE
UNIVERSITY**

The views and opinions expressed during this event are those of the participants
and do not reflect the official policy or position of Kansas City Kansas Community College.

KOC PARTNERS



KANSAS STATE
UNIVERSITY



WEEKLY THEMES:

Week 1: June 10-14

Week 2: June 17-21

Week 3: June 24-28

Week 4: July 1-3

Week 5: July 8-12

Week 6: July 15-19

Arts and Culture

Business & Entrepreneurship

Animal Health & Human Services

Sports (*closed on July 4 & 5*)

STEM and Technology

Architecture, Engineering and Construction

IMPORTANT INFORMATION

- The cost for Kids on Campus is \$79 a week and \$399 for all 6 weeks if paid in full by May 31 for your child to attend and receive the 6 week discount.
- Campers receive a t-shirt, water bottle and string backpack. We provide breakfast, lunch and a healthy snack daily. Transportation will be provided to those who live in the USD 500 district.
- There will be regular programming daily which includes, sports activities, swimming, and golf, along with week specific academic and career pathways.
- Registration is online with a \$25 non-refundable registration fee. The registration will not be complete until all forms are filled out and a 2018-19 physical is uploaded.
- Parent Orientation - June 5 at 3:00 PM and June 6 at 6:00 PM. Please choose one of these times to come with your child and find out about camp. These will be held in the Upper Jewell of KCKCC.

**Registration is open. We hope to see your child again this year at
Kansas City Kansas Community College KIDS on Campus!
7250 State Avenue - Kansas City KS 66112
913-288-7660**



**Kansas City Kansas
Community College**

BOARD OF TRUSTEES REPORT

August 2019

STUDENT AFFAIRS- DR. DELFINA WILSON, VICE PRESIDENT OF STUDENT AFFAIRS

Ready to start Fall 2019 semester!

Recruitment and retention efforts campus wide:

- SOAR (Student Orientation Advisement Registration) Orientation was held on August 6, 7, and 8.
- Final planning meeting for Wyandotte High School evening courses; August 7, 2019.

Strategic Enrollment Management(SEM) plan-“One College”

- Shared during convocation information on what to expect in preparation for the SEM plan.
- SEM is a comprehensive process designed to guide the College in realizing optimal enrollment through strategic recruiting and retention practices focused on student success.
- SEM plan will be a direct reflection and extension of the College’s strategic plan and vision.
- SEM involve analysis of data relevant to current student population and projections for the future.
- Other areas within the college may have independent plans relating to enrollment management, retention and recruiting.
 - This SEM plan will be designed to incorporate all areas of the college and will be a college-wide initiative.
 - SEM will need input and buy-in from stakeholders across the College including faculty, staff and students.

The U.S. Department of Education (ED) repeals Gainful Employment Regulations

- On July 1, 2019, the Department of Education rescinded all gainful employment (GE) regulations.(requirements for programs that are eligible for Title IV federal student financial aid based on preparing students for gainful employment in a recognized occupation.)
- Why: “The Department of Education has determined that the GE regulations rely on a debt-to-earnings (D/E) rates formula that is fundamentally flawed and inconsistent with the requirements of currently available student loan repayment programs, fails to properly account for factors other than institutional or program quality that directly influence student earnings and other outcomes, fails to provide transparency regarding program-level debt and earnings outcomes for all academic programs, and wrongfully targets some academic programs and institutions while ignoring other programs that may result in lesser outcomes and higher student debt.”
- Department of Education authorized early implementation, at schools’ discretion. Rules are effective July 1, 2020.
- An institution that early implements the rescission must document its early implementation internally.

- Institutions that early implement the rescission of the GE rule will not be required to report GE data for the 2018-2019 award year to National Student Loan Data System (NSLDS), which will be due October 1, 2019.
- Cabinet had discussions with several areas involved in GE reporting such as the Financial Aid Office, Registrar's Office, Institutional Effectiveness, Dean of Enrollment Management, and Deans Council. Feedback was solicited from other financial aid directors in Kansas. All in favor to implement the rescission this year.
- KCKCC will implement the rescission early. GE data for 2018-19 will not be reported.

ENROLLMENT MANAGEMENT – DR. STEPHEN TERRY, DEAN

Enrollment Report

- Fall 2019 enrollment comparison (July 30, 2019, compared to July 29, 2018)
 - Headcount is up 0.772% (an increase of 32 students) and credit hours are down -0.63% (257 credit hours)
 - High school enrollments are up in headcount 43% (an increase of 240 students) and 34% in credit hours (an increase of 1,125 credit hours)
 - TEC headcount is up 24% (an increase of 169 students) and 22% in credit hours (an increase of 1,902 credit hours)
 - USDB enrollment has also increased in both headcount and credit hours, 114% (16 students) and 174% (143 credit hours) respectively.
 - See attached report – all information provided by Institutional Research as of 7/30/2019.

Campus	Credit Hours			
	07.29.2019	07.30.2018	Change #	Change %
	Fall 2019	Fall 2018		
BL		27	(27)	-100%
DWNTN	43			
FRSC	245	285	(40)	-14%
HS	4,411	3,286	1,125	34%
MC	15,730	18,253	(2,523)	-14%
OC	643	751	(108)	-14%
OL	6,496	7,024	(528)	-8%
PION	1,993	2,237	(244)	-11%
TEC	10,592	8,690	1,902	22%
USDB	225	82	143	174%
Total	40,378	40,635	(257)	-1%

OFFICE OF ADMISSIONS – TINA CHURCH LEWANDOWSKI, DIRECTOR

Admissions Activity Report - July 2019

Total Events	7
Total Campus Visits	4
Total School Visits	0

Total People from all Events / Visits	504
Total Inquiry Cards Completed	266
# of Post Cards Mailed	5
# of Phone Calls Made	28
# of Emails to Prospective Students	152
# of Applications Completed For Month	201
# of Non-TEC Applications Processed For Month	164
# of TEC Applications Processed For Month	37
# of International Students Inquiries For Month	160

Personnel

- Yamel Camacho Clay has accepted the Admissions Recruiting Coordinator position. Yamel has been serving as our Admissions Specialist I at the front desk of the Admissions office. She is a USD 500 graduate and a Spanish speaker.

SOAR (Student Orientation Advisement Registration) Orientation

- SOAR orientations will be held on August 6, 7, and 8.
- August 6
 - Students registered: 67
 - Parents/Supporters registered: 25
- August 7
 - Students registered: 37
 - Parents/Supporters registered: 25
- August 8
 - Students registered: 36
 - Parents/Supporters registered: 19
- Grand Total: 209
 - Students registered: 140
 - Parents/Supporters registered: 69

International Admissions

- As of July 29, a total of 24 F-1 international status students have been admitted and I-20's shipped.
- August 1, 2019, is the final deadline for completed SEVIS Transfer-In applications, therefore we might have one additional F-1 student admitted for the Fall 2019 semester.
- Of the 20 new F-1s (i.e. non-SEVIS transfer-in students), visas have been issued to 12 students, and 6 students have already entered the U.S.
- International Student Orientation will be held on August 14, 2019.

Dual/Concurrent Enrollment

- Mary Kobe Peterson and Lindsey Bruns will be more directly involved in the TEC high school dual/concurrent enrollment program. They will be serving as the points of contact for KCKCC for each of their respective high schools.
- For the TEC program and course advisement, Ashley Irvin will continue serving in that role.
- Dianna Freeman will also continue to handle transportation and attendance.

FINANCIAL AID – MARY DORR, DIRECTOR

Financial Aid Applications Received as of August 1, 2019

Academic Year	Number of Records
2018-19	13,417
2017-18	13,768
2016-17	12,552

Financial Aid Disbursed to Student Accounts as of August 1, 2019

	FALL	SPRING	SUMMER	TOTAL
2018-2019	\$6,948,260	\$6,169,082	\$933,189	\$14,050,531
2017-2018	\$7,387,680	\$6,438,787	\$986,826	\$14,813,293
2016-2017	\$7,824,190	\$7,027,089	\$782,304	\$15,633,583

Financial Aid Applications for Upcoming Academic Year Received as of August 1, 2019

2019-2020	6930
2018-2019	8324
2017-2018	8153

STUDENT SUCCESS CENTER – SHAY DODSON, LEAD ADVISOR

Face to Face Advising (main campus)

<u>Purpose of Visit</u>	<u>Total</u>		
General Advising	49		
Degree Check	6		4 full-time advisors 1 part-time advisor 1 part time advising team lead
Degree Plan	1		
Dismissal/Reinstatement Appeal	3		
Schedule Adjustment	24	Walk-In Advising	100
Returning Enrollment	177	Appointments	310
New Enrollment	142	GRAND TOTAL:	410
Financial aid exclusion	5	(30+ FA exclusion appeal appointments already scheduled for the week of August 5)	
Withdrawal (drop/delete courses)	3		
GRAND TOTAL:	410		

Online Advising (main campus)

Email Advising at advising@kckcc.edu	133
Email Enrollment at advising@kckcc.edu	57
Online Advising Inquiries at ocadvisor@kckcc.edu	NR
Online Advising Enrollments at ocadvisor@kckcc.edu	152
GRAND TOTAL:	342

Advising Type / Purpose of Visit across 3 campus locations	MAIN	PION	TEC
General Advising	49	60	67
Degree Check	6	2	0
Degree Plan	1	48	0
New Enrollment	142	25	53
Returning Enrollment	177	55	16
Schedule Adjustment	24	1	0
Withdrawal/Drop	3	4	4
Financial Aid Exclusion	5	0	1
Dismissal/Reinstatement	3	1	1
GRAND TOTAL	410	196	142

Walk-In Advising	100	116	68
Advising Appointments	310	80	51
GRAND TOTAL	410	196	119

KC Scholars

- There are 35 KC scholars planning on attending KCKCC. Four of the students will not be taking classes in the fall but have plans to enroll for spring.
 - Only 2 more students are left to enroll, the other 29 are enrolled and ready to begin in the fall.

Amazon Courses

Amazon visit July 30, 5-7pm. Fall 2019 courses offered at Amazon – CIST 101 Computer Concepts and Applications and CIST 111 Microcomputer business software. 25 students in attendance for info session.

TESTING SERVICES – FAITH MOODY, TESTING COORDINATOR

Test Sessions Administered at each Location:

Year	Main Campus	PCC	TEC	High Schools	Distance	Total
2016-2017	2615	427	397	748	5	4192
2017-2018	2420	368	425	1110	7	4330
2018-2019	2126	359	261	1962	24	4732

Developmental and Non-Developmental Percentages by Test Area

Overall					
Academic Year	# Administered	Dev	Non Dev	% Dev	% Non Dev
2016-2017	4192	3040	1152	73%	27%
2017-2018	4330	3232	1098	75%	25%
2018-2019	4732	3282	1450	69%	31%

Reading					
Academic Year	# Administered	Dev	Non Dev	% Dev	% Non Dev
2016-2017	3139	1746	1393	56%	44%
2017-2018	3328	1968	1360	59%	41%
2018-2019	3492	2038	1454	58%	42%

Composition					
Academic Year	# Administered	Dev	Non Dev	% Dev	% Non Dev
2016-2017	3362	1977	1385	59%	41%
2017-2018	3553	2180	1373	61%	39%
2018-2019	3821	2468	1353	65%	35%

Math					
Academic Year	# Administered	Dev	Non Dev	% Dev	% Non Dev
2016-2017	2623	1877	746	72%	28%
2017-2018	2506	1847	659	74%	26%
2018-2019	2406	1478	928	61%	39%

516 students moved to the next higher Reading Level based on the Motivated Reading Survey

- 77 students tested into ABE and moved up to READ0091
- 228 students tested into READ0091 moved up to READ0092
- 211 students tested into READ0092 and moved up to not needing a reading class

PIONEER CAREER CENTER – MARCIA IRVINE, DIRECTOR

7/9/19 Rented space for the K State Summer Reading Program. 8 different levels of readers will be meeting her for the next 5 weeks to improve their reading abilities.

7/11/19 Hosted the Law Enforcement Corrections Advisory Board Meeting with Kevin Steele. Area Law enforcement officers attended and toured the facility.

7/27/19 Melissa Davis and Tonnesha Jefferson represented KCKCC/PCC at the Churches United For Our Youth Annual Back 2 School Block Party. The Mayor of Leavenworth Jermaine Wilson stopped by to thank us for our support.



DISCIPLINARY BARRACKS and JOINT REGIONAL CORRECTIONAL FACILITY

- (USDB) Advised and Enrolled 79 students on site
- (JRCF) Advised and Enrolled 16 students

MILITARY AND VETERAN STUDENT SERVICES – WADE ABEL, DIRECTOR

The Veteran Center continues to grow in the number of students served by the Veterans Center. These students are using a number of services and resources we provide on a daily basis.

Veteran Center Visitors	
September	47
October	185
November	132
December	105
January	189
February	218
March	159

Branch of Service	
Army	881
Navy	72
Marines	234
Air Force	189
Coast Guard	1
Veteran	N/A

Type of Visitor Reason for Visit			
Current Student	398		
Active Duty Socialize	249		439
Benefit Questions	897		242
N/A	102		

April	209	
May	104	
June	56	
July	74	
Total	1479	

Military/Veteran	Total	1479	226	117
Civilian	Computer use	107		177
Total	Other	1479		106
	Total			1479

SP, SP1, SP2, Su, and FA 19 Certifications:

Term Certified	Number of Certs submitted	Amount certified
SP/SP1	147	\$173,854.00
Spring 2 2019	33	\$25,148.00
Summer	75	\$40,524
Fall	71 to date	TBD
Total		\$239,526.00

July events:

July 15th: Eric Gormly, the new Certifying Specialist for the Veteran Center started his first day. Eric brings nine years of experience to KCKCC having worked previously at JCCC as a Veteran Services Assistant and at Appalachian State at the Program Director of their Veteran Center. Eric served in the Marine Corps for six years.



July 27th: The Veteran Center attended the Veterans Appreciation event at the American Legion in Gardner KS. The event was coordinated by Representative Sharice Davids' office and was attended by approximately fifty Veterans.



Sherice Davids and her mother



August Events: 1 August: Senator Lynn will visit the Veteran Center.

19-23 August: Welcome back activities: The Veteran Center will host a series of events for our Military Affiliated students the first week of classes.

STUDENT SERVICES

DR. SHAWN DERRITT, DEAN OF STUDENT SERVICES

DEAN OF STUDENTS SERVICES EVENTS

- Attended Gehring Academy for student conduct at community colleges. Conference was held in Indianapolis IN

COUNSELING & ADVOCACY CENTER- LINDA WARNER, DIRECTOR

Counseling & Direct Contact Services

- Coordinated services with Student Accessibility and Support Services (SASS) on behalf of students who are seeking accommodations but do not have documentation of their disability. This process involves multiple steps including 1) assessment through a clinical interview to gather information about symptoms and how symptoms impact academic functioning, 2) administration and interpretation of appropriate psychological testing instruments, 3) determining a diagnosis based on the clinical interview and test results, and 4) documenting the findings in a brief report, which allows SASS staff to provide the student with accommodations and supports for academic success.

Student Assistance:

- Worked extensively with a homeless person who has stopped out as a student, to find a suitable housing program and community supports that would allow for the person to return to KCKCC as a student.
- Worked with a person who stopped out as a student at KCKCC due to a severe, chronic, life-threatening medical condition. Purpose of meeting was a reevaluation of educational and career goals, given the physical and financial concerns the individual now faces.
- Helped a student who had a house fire document her need for extended time to complete summer courses and offered her assistance in accessing needed resources.
- Provided vocational counseling to several students considering their career path and helped a student asking for assistance in the process of gaining admission to a university next spring.

STUDENT ACCESSIBILITY AND SUPPORT SERVICES

Students Requesting Accommodations:

Disability	July 2019	July 2018	July 2017
Autism Spectrum Disorder	1	1	0
Attention Deficit Disorder	5	7	6
Blind/Visual Impairment	2	2	2
Deaf/Hard of Hearing	1	1	0
Head Injury	0	0	0
Intellectual Disability	0	0	0
Learning Disability	14	11	5
Medical	3	1	2
Physical	0	3	3
Psychiatric	5	6	6
Other Health Impaired	0	0	0
Total	31	32	24

Narrative Activities:

- Alex, Robert and Sara met with a representative of Sonocent to discuss the note taking pilot.
- Alex and Robert attended the National AHEAD conference in Boston.
- Carly assisted and planned new student orientation for TEC Post-Secondary, High School and PCC.
- Carly worked with Lori Smith on getting funding for a potential student attending TEC this fall as a full-time high school student in the Kansas State School of the Blind transition program.
- SASS office had about 550 people come through the office during the month of July.

STUDENT ACTIVITIES-ANDRICA WILCOXEN, DIRECTOR

Student Activities

- Participated in the KCKCC Night at the Wy Co Fair by selling KCKCC gear to attendees.

- Developing an Esports Program: Recreational level
- Hosted a Community Service Day at KCKCC to paint the Lower Jewell hallway.
- Developing a Student Activities TV show with Media Services.
- Finalizing the co-curricular transcript tracking for students who participate in the various co-curricular activities at KCKCC.

Game Room

- Partnering with Microsoft, local games stores, the KCKCC Bookstore and colleges to help us enhance our recreational level Esports program.

Clubs, Organizations, Special Interests Groups

- Continued revision of student club forms to have the college's vision and mission for students to see when completing a form.

FBOE

- Developing a student activity with USD 500 at KCKCC during a FBOE meeting
- Partnering with the Learning Commons and alum for tutoring with FBOE students
- New Programing to include:
 - Hosting a "First 5" for KCKCC staff to provide announcements and talk with the students at the meeting.
 - Hosting a "Half Time" to monitor student's grades and other academic needs they may have.
 - Hosting a "Fourth Quarter" follow up with students at the end of the semester.

STUDENT HOUSING-LAKEISHIA RICHARDSON, HOUSING SUPERVISOR

Housing Residence:

- 50: Student Athletes
- 1: Non-Athletes
- 52: Students are currently in Student Housing
- Athletics team move in-days finalized and posted to Student Housing website
- Student Housing Handbook updated and posted to Student Housing website

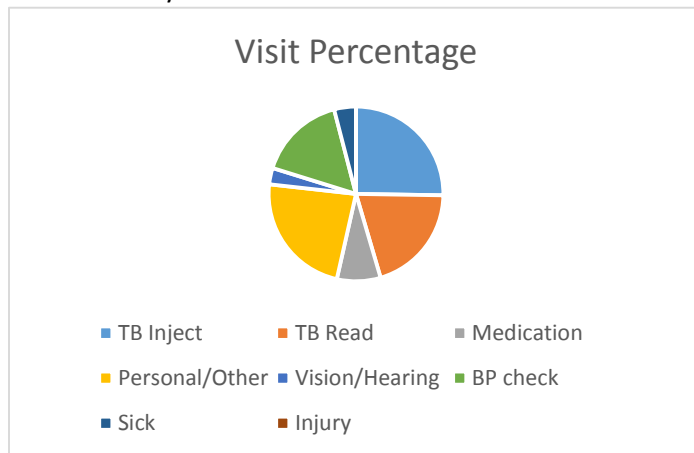
Student Housing Staff:

- Interviews for Resident Assistants are scheduled for first full week of August.
- Housing Specialist interviews were finalized and offer was made.
- Welcome Ronnie Moore, Housing Specialist

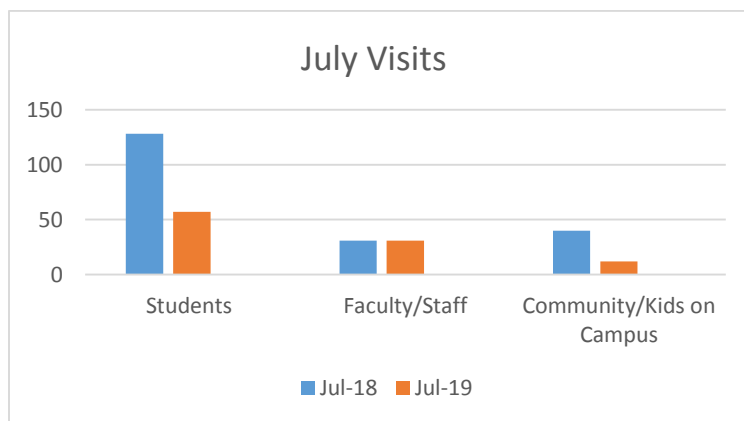
STUDENT HEALTH CENTER-KIM LELAND, NURSE

Student Health Services office is diverse in fulfilling the needs of student, faculty, staff and community. Those needs come in the form of attending events to assisting in daily life and educate individuals to become better consumers of health.

VISITS for July



Visit Reason	%	total
TB Inject	25	30
TB Read	20	22
Medication	8	9
Personal/Other	23	26
Vision/Hearing	3	3
BP check	16	18
Injury	0	0
Sick	4	5
Total		113



Percentages of visits decreased in July 2019 as compared to July 2018. It is believed that this was due to the decrease in staffing as the office did not have an Assistant College Nurse during this time. In addition, the Kids on Campus program was a couple of weeks shorter this summer.

Of the 113, we had 3 individuals who had to be referred to off campus resources.

Accomplishments for July

- Managed nursing care for Kids on Campus. Monitoring medications and medical records.
- Assisted Student Housing with students moving into housing on Saturday July, 27th.
- CastleBranch Day, assisted new students in uploading their medical and applicant information into CastleBranch to make them compliant for moving into housing.

Plans for August

- Welcome new students at SOAR.
- The Student Health Center is moving forward with hiring a Fulltime Assistant College Nurse. Job posting and interviews should start in mid-August.

TRIO SSS-MICHAEL COZART, DIRECTOR

Participants: 136 active TRIO students for AY 2108-19.

- 91 First-Gen & Low-Income
- 30 First-Gen only
- 15 Low-Income Only
- 16 Low-Income w/ Disability
- 16 new students to enroll in TRIO in July
- 27 students who graduated in AY 2018-19
- 53 TRIO students who made the Honor Roll AY 2018-19

Activities and Events:

- Director attended Congressional Student Loan Roundtable Panel w/ Congresswoman Davids, July 1
- Hosted a Student Loan RoundTable with representative from Financial Aid, Admission and Student Advising, July 3
- Director attended the Your Leadership Edge, sponsored by the Kansas Leadership Center in Wichita, July 10-12
- Director attended an SSS Grant Writing Training in New York, July 19-20
- Director hosted on behalf of KJCCC the Black Achievers Scholarship Luncheon at TEC, July 25
- Director hosted the TRIO Talent Search YES Week July 30-August 1
- Published the quarterly TRIO Chronicles in July.

ATHLETICS- ANTHONY TOMPKINS, DIRECTOR

PRESEASON:

- Men's Soccer, Women's Soccer and Volleyball started preseason training. Official competition will start on August 22nd!
- Men's Soccer, Women's Soccer and Volleyball moved into housing early in preparation for the start of the season.

KJCCC/REGION VI: Tony Tompkins attended the KJCCC and Region VI Athletic Director meetings hosted by Cowley College. Some of the main items that were discussed:

- Increase in dues for Soccer Coaches Association from \$20 to \$40. This was approved
- The KJCCC instituted a lightning policy that must be followed.
- Softball umpires will receive a pay increase in 2020-2021.
- There was further discussion about out of state roster limits
 - Football was passed last meeting to have 55 on out of state on the roster
 - This was in response to the negative publicity from "Last Chance U"
 - There will be further discussion in regards to other sports
- Colleges in the conference has added Esports and this may be soon recognized by the NJCAA
- Region Dues will increase for M/W Soccer to \$160 per team
 - This is to cover the cost of running the tournament.



August 2019 Board Report

Strategic Initiatives and Outreach

Tami Bartunek

Kim Lutgen

Taylor Bolls

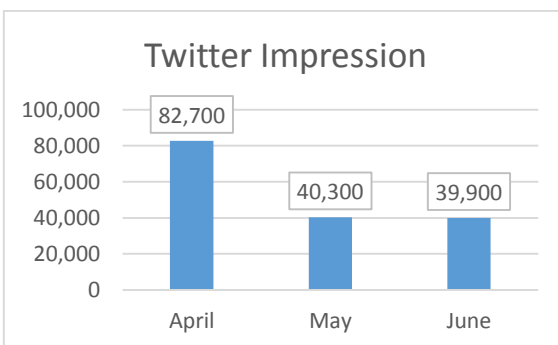
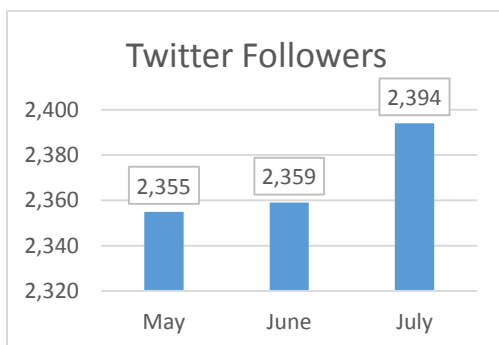
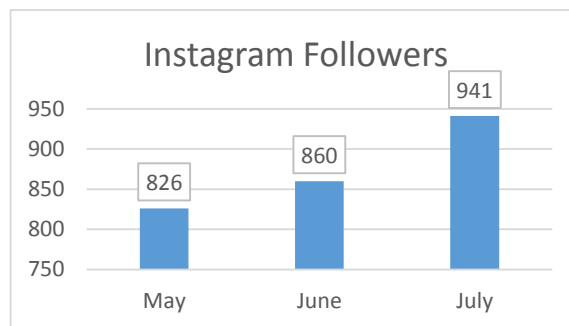
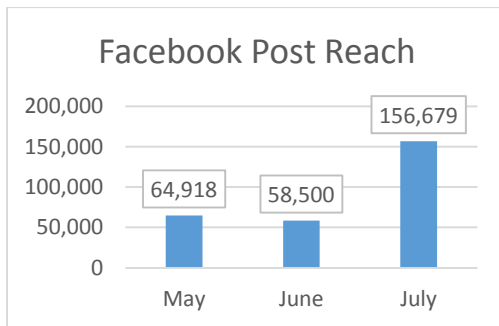
Joy Cicero

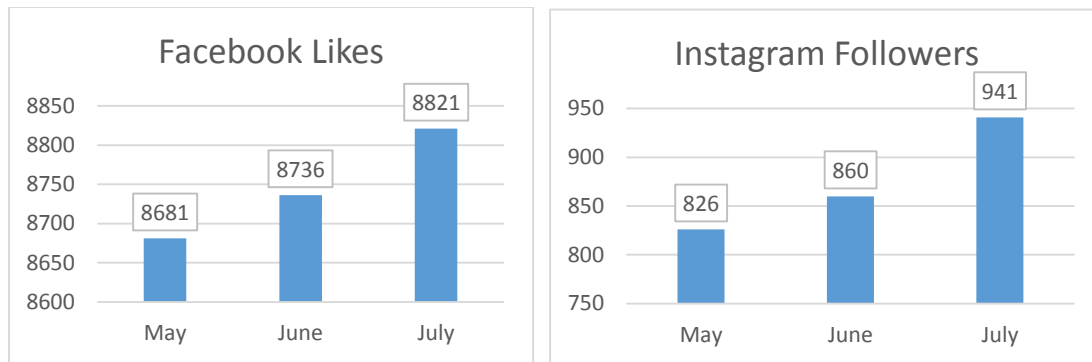
Dana Sambol

Matthew Fowler

Kelly Rogge

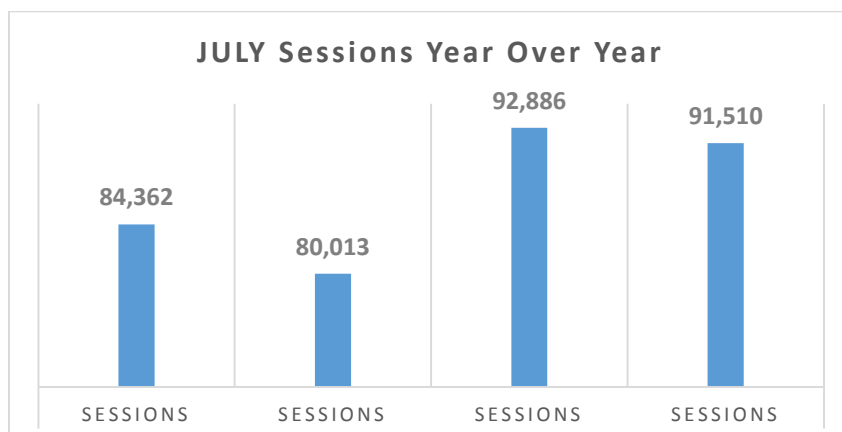
Social Media





General Website Information

- Early in July, we launched a new webpage version of our degrees and certificates information. Previously they were PDF documents. One of the key pieces of information we can now see is what programs are viewed the most.
- In late July, Hannon Hill, the company that makes our website CMS software, introduced a new sister-service to our website CMS called Clive. We have just begun to work with the services and how to best utilize it.
- For the Apply Links, we saw an increase in events (except for the link in the menu). The current thinking is that this is evidence of a normal increase in enrollment/interest in KCKCC as we get closer to the beginning of the semester.
- We again see a decrease in social media traffic to the website. However, most of the drop is from traffic going directly to the college home. The degree and certificate landing webpage saw an increase in social media traffic.
- Peter Gabriel, Chief Information Officer, assisted us in upgrading our website contentment management (CMS) software to version 8.13.1. We were previously on version 8.10.
- We continue to assist Network Services with the setting up the mobile app.



Degrees and Certificate Webpages

Top Degrees and Certificates for July 2019	Pageviews
Nursing / Registered Nursing AAS	1,232
LPN / Paramedic / RRT to RN Bridge AAS	807
Nursing Practical Nursing Certificate	636
Medical Assistant Certificate	457
Physical Therapist Assistant AAS	451

Apply Links

For July 1 – 31, 2019

Event Label	Total Events	Total Percentage	June 2018 Total Events	Difference
Apply on Global Navigation (Apply link that is at the very top of the website)	2,324	58.61%	1,750	+32.63%
Apply Link on Homepage	828	20.88%	606	+36.53%
Apply link on Admissions webpage	286	7.21%	157	+82.17%
Apply link on Steps to Enrollment webpage	215	5.42%	123	+74.8%
Apply link on the website footer (the red area at the bottom of the website)	208	5.25%	142	+46.48%
Apply link in the website menu	97	2.45%	103	-5.83%

Social Media Traffic to Website

Source	July 2019 Sessions	July 2018 Sessions	2018 vs 2019 Difference
Total	456	975	-53%
Facebook	425	921	53.85%
LinkedIn	11	0	100%
Twitter	8	29	-72.41%
Instagram	7	1	600%

YouTube	2	1	100%
Vimeo	1	0	100%

Note: The KCKCC homepage saw 141 sessions in July 2019 and 580 sessions in July 2018.

Outreach

Had a productive meeting with Mr. Echols to enlist his assistance with creating a President's Advisory Council specific to our downtown location. Developed a list of organizations and individuals to meet with as potential Council members. This will be an on-going project.

Attended luncheon where Mayor Alvey was keynote and spoke about the economic development of Wyandotte county.

Attended the KCK Chamber Legislative Committee meeting and made a couple new wonderful contacts!

Met with Mosaic to discuss their services to see if there could be additional resources for our students

Assisted with the first annual KMB summit that we hosted at Thomas R. Burke Technical Education Center on July 23. This event brought together many local chambers as well as the state chamber.

Attended the Black Achievers luncheon that we hosted at Thomas R. Burke Technical Education Center. Met amazing scholarship students as well as local business leaders.

Had a meeting with the Dean of KSU Global campus to discuss our working relationship and areas of potential opportunities.

Select Posts and Tweets

Tweet activity






KCKCC @KansasCityKSCC

Blue is spending his **#FourthofJuly** holiday relaxing at a local attraction. Guess where he is for a chance to win a KCKCC prize! How are you spending your holiday weekend! **#FlatBlueDevil #KCKCCProud**

pic.twitter.com/U3OGScyOoG



Reach a bigger audience
Get more engagements by promoting this Tweet!

Get started

Impressions	1,541
Total engagements	97
Media engagements	67
Detail expands	17
Profile clicks	7
Replies	2
Likes	2
Retweets	1
Hashtag clicks	1

Tweet activity






KCKCC @KansasCityKSCC

KCKCC is excited to be hosting the Kansas Minority Business Summit Tuesday afternoon **@KCKCCTEC! @KansasChamber #KMBSummit #KCKCCProud #KSLeg**

pic.twitter.com/AJZqoJnSc9



Reach a bigger audience
Get more engagements by promoting this Tweet!

Get started

Impressions	1,338
Total engagements	37
Media engagements	17
Detail expands	8
Link clicks	5
Likes	4
Retweets	3


Tweet activity



KCKCC @KansasCityKSCC

Check out KCKCC's latest Radio Ad featuring our class offerings at Wyandotte High School this fall! **#KCKCCProud #EnrollNow**

pic.twitter.com/Z3R0eEhDLM



Reach a bigger audience
Get more engagements by promoting this Tweet!

Get started

Impressions	1,096
Media views	82
Total engagements	14
Media engagements	8
Detail expands	3
Likes	2
Retweets	1



kansascitykccc • Follow



kansascitykccc EMT students applying their Triage skills, using the creek on the east side of the campus, students respond to a boating accident with nine victims. #kckccproud #bluedeils #kckcc #enrollnow #emt #students #learning #communitycollege #class

3w



25 likes

JULY 11

Log in to like or comment.



kansascitykccc • Follow



kansascitykccc Just a behind the scenes look at Monday's photo shoot. Be on the look out for these new photos in future KCKCC marketing projects! #KCKCCProud #ForeveraBlueDevil #EnrollNow #kckcc #bluedeils #tec #teched #students #learning #welding

3w



16 likes

JULY 11

Log in to like or comment.

Post Details


Kansas City Kansas Community College
 Published by Kelly Evenson Rogge [?] · July 23 at 9:11 AM · 🌐

Classes are enrolling now for Fall 2019! Visit kckcc.edu for more information or call 913-334-1100. Pay Less, Get More with KCKCC! #KCKCCProud #EnrollNow




Get More Likes, Comments and Shares
 Boost this post for \$100 to reach up to 19,000 people.

1,543
 People Reached

45
 Engagements

[Boost Post](#)



 Thalia Cherry, Sage Quinlan and 11 others

1 Comment 7 Shares

 Like
  Comment
  Share
 

Performance for Your Post

1,543 People Reached

25 Reactions, Comments & Shares ⓘ

16 Like On Post **4** On Shares

1 Love On Post **0** On Shares

1 Comments On Post **0** On Shares

7 Shares On Post **0** On Shares

20 Post Clicks


4 Photo Views **6** Link Clicks ⓘ **10** Other Clicks ⓘ

NEGATIVE FEEDBACK


1 Hide Post **0** Hide All Posts
0 Report as Spam **0** Unlike Page


Reported stats may be delayed from what appears on posts

Post Details


Kansas City Kansas Community College
 Published by Kelly Evenson Rogge [?] · July 29 at 1:23 PM · 🌐

Classes are enrolling now for Fall 2019! Visit www.kckcc.edu for more information or call 913-334-1100. Pay Less, Get More with KCKCC! #KCKCCProud #EnrollNow






Get More Likes, Comments and Shares
 Boost this post for \$100 to reach up to 19,000 people.





1,686
 People Reached

125
 Engagements

[Boost Post](#)



 Sage Quinlan, Linda Warner and 23 others

2 Comments 5 Shares

 Like
  Comment
  Share
 

Performance for Your Post

1,686 People Reached

39 Reactions, Comments & Shares ⓘ

26 Like On Post **4** On Shares

3 Love On Post **0** On Shares

5 Comments On Post **0** On Shares

5 Shares On Post **0** On Shares

86 Post Clicks

27 Photo Views **4** Link Clicks ⓘ **55** Other Clicks ⓘ

NEGATIVE FEEDBACK

0 Hide Post **0** Hide All Posts
0 Report as Spam **0** Unlike Page

Reported stats may be delayed from what appears on posts

**Kansas City Kansas Community College**

...

Published by Kelly Evenson Rogge [?] · July 10 at 7:26 AM · 🌐

Don't forget that the Wyandotte County Fair is this week @ the Wyandotte County Fairgrounds! Lots of great activities, music and entertainment for the whole family! KCKCC Night at the fair is also Friday night! #WyCoFair #WyCoProud #BlueDevils

**Performance for Your Post****2,332** People Reached**76** Reactions, Comments & Shares ⓘ

31 Like	31 On Post	0 On Shares
-------------------	----------------------	-----------------------

1 Love	1 On Post	0 On Shares
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1 Haha	1 On Post	0 On Shares
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5 Comments	5 On Post	0 On Shares
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38 Shares	19 On Post	19 On Shares
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362 Post Clicks

105 Photo Views	0 Link Clicks ⓘ	257 Other Clicks ⓘ
---------------------------	---------------------------	------------------------------

NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



BOARD OF TRUSTEES REPORT
FINANCE & ADMINISTRATIVE SERVICES
MICHAEL BEACH, CHIEF FINANCIAL OFFICER
AUGUST 2019 REPORT

FINANCE - MICHAEL BEACH, CFO

- Discussion on Refinance of Long Term Debt
- Social Science classrooms and hallways nearing completion

BOOKSTORE - KASEY MAYER, DIRECTOR

- We received 95% of our orders for the Fall semester.
- Returns:
 - We have a total of \$39,597.84 in credits that are ready to apply to future invoices.
 - There is \$1,840.91 in credits outstanding that we have not yet received from returned books.
 - Rental credit coming back: \$12,501.70
- We made a selection to fill our vacant cashier position at the main campus bookstore, and are finishing up the last details.
- We are starting the year off strong.
 - At main campus bookstore, for the month of July, our sales are at \$14,075.95, which is an increase of \$4,578.21 from last year.
 - At TEC campus bookstore, for the month of July, our sales are at \$4,790.28, which is an increase of \$3,287.85 from last year.
- We are in the process of making a marketing cart to advertise and promote our bookstore merchandise at sports games and other school events. We teamed up with Andrica Wilcoxon to help us in this effort.
- We extended TEC Cafeteria hours to stay open from 8:30 am - 12:30 pm, with no closure in between.

**BOARD OF TRUSTEES REPORT
FINANCE & ADMINISTRATIVE SERVICES
MICHAEL BEACH, CFO
PAGE 2**

FACILITY SERVICES - JEFF SIXTA, DIRECTOR

Accomplishments:

- Finished the Humanities waterhole remodel
- Social Science remodel is 95% complete
- Child Care facility is being remodeled
- The south lake bridge is complete
- Attended HVAC meeting for Wellness Center AHU's
- Jewell Center mitigation project is 75% complete

Goals for August 2019:

- Continue with Student Success remodel
- Install new benches in Social Science and Math hallways
- Complete the Social Science hallway
- Oversee the child care remodel
- Install new exterior light at bus stop
- Repair backstop at softball

CAMPUS POLICE - GREG SCHNEIDER, DIRECTOR

SUMMARY:

- Chief Greg Schneider and Deputy Chief Jason Sievers attended the NACCOP (National Association of Clergy Compliance Officers and Professionals) conference in Baltimore, MD July 22 thru 26
- Prepared gate cards and extra patrols for athletics move in's at housing July 18, 27 & 28
- Responded to fire alarm at KBI attributed to P1 Group welding on rooftop July 9. Campus Police Officers evacuated the buildings and responded to the scene. KCK Fire Department was on scene and gave the all clear
- Provided coverage and multiple unlocks for Kids on Campus June and July

KANSAS CITY KANSAS COMMUNITY COLLEGE
Interim Summary Financial Statements -July 2019
Year to Date Fiscal Year 2020, with comparison to Fiscal Year Ended June 30, 2019

Summary Statement of Net Position

	YTD FY2020	Unaudited Year-End FY2019
Assets		
Current Assets	\$ 30,052,074	\$ 27,250,749
Noncurrent Assets	54,393,418	54,392,537
Total Assets	<u>\$ 84,445,492</u>	<u>\$ 81,643,286</u>
Liabilities		
Current Liabilities	\$ 8,333,494	\$ 11,018,208
Noncurrent Liabilities	24,231,886	25,046,886
Total Liabilities	32,565,380	36,065,094
Net Position	<u>51,880,112</u>	<u>45,578,192</u>
Total Liabilities and Net Position	<u>\$ 84,445,492</u>	<u>\$ 81,643,286</u>

Summary Statement of Revenue Expenses and Changes in Net Position

	YTD FY2020	Annual	Annual	YTD FY2019	Percent Used Actual to
	Actual	Budget	Variance	Actual	Budget
Operating Revenues	\$ 4,710,279	\$ 27,315,064	\$ (22,604,785)	\$ 5,227,646	17.24%
Non-Operating Revenues, Net	-	57,959,925	(57,959,925)	23,097	0.00%
Total Revenues	4,710,279	85,274,989	(80,564,710)	5,250,743	5.52%
Operating Expenses	5,183,920	80,812,679	75,628,759	4,752,975	6.41%
Increase/(Decrease) in Net Positions	<u>\$ (473,641)</u>	<u>\$ 4,462,310</u>	<u>\$ (4,935,951)</u>	<u>\$ 497,768</u>	

Notes

KANSAS CITY KANSAS COMMUNITY COLLEGE							
STATEMENT OF REVENUES AND EXPENSES							
YTD JULY 2019							
		BUDGET	YTD	FORECAST	ACTUAL	VARIANCE	PERCENT
		FISCAL YEAR	ACTUAL	FISCAL YEAR	YTD	ACTUAL	USED ACTUAL
		2020	7/31/2019	2020	7/31/2018	TO BUDGET	TO BUDGET
Operating Revenues:							
	Student Tuition and Fees	\$ 12,612,000	\$ 4,452,706	\$ 12,612,000	\$ 4,723,743	\$ (8,159,294)	35.31%
	Federal Grants and Contracts	10,512,298	136,255	10,512,298	85,948	(10,376,043)	1.30%
	State Contracts	568,026	-	568,026	-	(568,026)	0.00%
	Private Gifts, Grants & Contracts	275,000	-	275,000	17,361	(275,000)	0.00%
	Auxiliary Enterprise Revenue	2,972,125	59,579	2,972,125	102,835	(2,912,546)	2.00%
	Other Operating Revenue	375,615	61,739	375,615	297,759	(313,876)	16.44%
	Total Operating Revenues	27,315,064	4,710,279	27,315,064	5,227,646	(22,604,785)	17.24%
Nonoperating Revenues (Expenses)							
	County Property Taxes	43,835,925	-	43,835,925	-	(43,835,925)	0.00%
	State Aid	10,365,001	-	10,365,001	-	(10,365,001)	0.00%
	SB155 AID	3,534,999	-	3,534,999	-	(3,534,999)	0.00%
	Investment Income	250,000	-	250,000	23,097	(250,000)	0.00%
	Interest Expense on Capital Asset Debt	(876,000)	-	(876,000)	-	876,000	0.00%
	Transfer from Capital Reserves	850,000	-	850,000	-	(850,000)	0.00%
	Total Nonoperating Revenues	57,959,925	-	57,959,925	23,097	(57,959,925)	0.00%
Total Revenues		85,274,989	4,710,279	85,274,989	5,250,743	(80,564,710)	5.52%
Operating Expenses:							
	Salaries & Benefits	45,704,930	3,747,615	45,704,930	3,199,026	(41,957,315)	8.20%
	Contractual Services	2,012,975	150,548	2,012,975	53,351	(1,862,427)	7.48%
	Supplies & Other Operating Expenses	11,564,727	587,362	11,564,727	961,015	(10,977,365)	5.08%
	Utilities	2,077,855	154,249	2,077,855	221,474	(1,923,606)	7.42%
	Repairs & Maintenance to Plant	4,595,883	478,483	4,595,883	257,120	(4,117,400)	10.41%
	Scholarships & Financial Aid	10,371,309	65,663	10,371,309	60,989	(10,305,646)	0.63%
	Strategic Opportunities	1,250,000	-	1,250,000	-	(1,250,000)	0.00%
	Contingency	250,000	-	250,000	-	(250,000)	0.00%
	Debt Service	2,985,000	-	2,985,000	-	(2,985,000)	0.00%
Total Operating Expenses		80,812,679	5,183,920	80,812,679	4,752,975	(75,628,759)	6.41%
Increase in Net Position		\$ 4,462,310	\$ (473,641)	\$ 4,462,310	\$ 497,768	\$ (4,935,951)	

KANSAS CITY KANSAS COMMUNITY COLLEGE
Summary Statement of Revenue Expenses and Changes in Net Position
YTD JULY 2019

	FY2020 Actual	Annual Budget	YTD FY2019 Actual	Annual Budget	FY2018 Actual	Annual Budget	FY2017 Actual	Annual Budget
Operating Revenues	\$ 4,710,279	\$ 27,315,064	\$ 5,227,646	\$ 29,246,544	\$ 27,271,114	\$ 28,475,721	\$ 27,474,107	\$ 28,867,852
Non-Operating Revenues, Net	-	57,959,925	23,097	53,604,198	49,010,368	46,028,088	46,428,548	44,909,478
Total Revenues	4,710,279	85,274,989	5,250,743	82,850,742	76,281,482	74,503,809	73,902,655	73,777,330
Operating Expenses	5,183,920	80,812,679	4,752,975	79,979,223	73,582,479	78,182,624	69,498,182	72,720,099
Increase/(Decrease) in Net Positions	\$ (473,641)	\$ 4,462,310	\$ 497,768	\$ 2,871,519	\$ 2,699,003	\$ (3,678,815)	\$ 4,404,473	\$ 1,057,231

KANSAS CITY KANSAS COMMUNITY COLLEGE						
BANK BALANCES PER GENERAL LEDGER						
					YTD	PRIOR YEAR
FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS	31-Jul-19	31-Jul-18
BROTHERHOOD BANK	25	FEDERAL PROGRAMS	\$ 252,416		\$ 252,416	\$ 135,827
BROTHERHOOD BANK	61	CAPITAL OUTLAY	\$ 1,943,376		\$ 1,943,376	\$ 1,794,595
BROTHERHOOD BANK	61	CAPITAL OUTLAY		\$ 3,069,003	\$ 3,069,003	\$ 3,054,437
BROTHERHOOD BANK	74	BOARD SCHOLARSHIP	\$ 67,631		\$ 67,631	\$ 142,333
COUNTRY CLUB BANK**	13/14	ABE-CONT. EDUCATION	\$ 648,025		\$ 648,025	\$ 571,230
COUNTRY CLUB BANK**	72	INCIDENTAL (AGENCY)	\$ 1,024,584		\$ 1,024,584	\$ 1,465,583
SECURITY BANK***	11	GENERAL FUND	\$ 11,665,803		\$ 11,665,803	\$ 9,198,773
SECURITY BANK	15	TECHNICAL ED FUND	\$ 889,716		\$ 889,716	\$ 680,865
SECURITY BANK	16	STUDENT UNION	\$ 967,799		\$ 967,799	\$ 1,136,870
		(AUXILIARY SERVICES)				
	11	GENERAL FUND		\$ 1,000,000	\$ 1,000,000	\$ 562,751
UMB BANK *	17	PAYROLL	\$ -		\$ -	
TOTAL			\$ 17,459,350	\$ 4,069,003	\$ 21,528,353	\$ 18,968,264
	Current	Month ago	Year Ago			
91-day Treasury Rate	2.070	2.150	2.000			
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.						
** No interest paid, no fees charged.						
***No Fees assessed by Security Bank and Brotherhood Bank.						

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2019 to June 30, 2020										
July 1, 2018 to June 30, 2019										
Month	FY2020	FY2019	FY2020	FY2019	FY2020	FY 2019	FY2020	FY2019	FY2020	FY2019
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									17,283,726	13,921,978
July	1,120,087	1,893,505	(5,848,294)	(5,819,623)	(4,728,207)	(3,926,118)			12,555,519	9,995,860
August	7,745,927	7,745,927	(5,573,160)	(5,573,160)	2,172,767	2,172,767			14,728,286	12,168,627
September	8,275,439	8,275,439	(8,448,948)	(8,448,948)	(173,509)	(173,509)			14,554,777	11,995,118
October	4,213,690	4,213,690	(7,470,104)	(7,470,104)	(3,256,414)	(3,256,414)			11,298,363	8,738,704
November	2,263,775	2,263,775	(6,080,099)	(6,080,099)	(3,816,324)	(3,816,324)			7,482,039	4,922,380
December	1,398,992	1,398,992	(5,425,532)	(5,425,532)	(4,026,540)	(4,026,540)			3,455,499	895,840
January	26,999,318	26,999,318	(7,471,965)	(7,471,965)	19,527,353	19,527,353			22,982,852	20,423,193
February	7,496,823	7,496,823	(8,284,267)	(8,284,267)	(787,444)	(787,444)			22,195,408	19,635,749
March	5,172,465	5,172,465	(9,849,981)	(9,849,981)	(4,677,516)	(4,677,516)			17,517,892	14,958,233
April	2,685,410	2,685,410	(7,074,615)	(7,074,615)	(4,389,205)	(4,389,205)			13,128,687	10,569,028
May	1,898,779	1,898,779	(6,582,603)	(6,582,603)	(4,683,824)	(4,683,824)			8,444,863	5,885,204
June	18,916,650	18,916,650	(7,518,128)	(7,518,128)	11,398,522	11,398,522			19,843,385	17,283,726
Totals	88,187,355	88,960,773	(85,627,696)	(85,599,025)	2,559,659		-	-		
Bold = Actual										
	1,120,087		(5,848,294)							
GL Balance	General Fund	\$ 11,665,803								
	TEC Fund	\$ 889,716								
		\$ 12,555,519								

KANSAS CITY KANSAS COMMUNITY COLLEGE
Debt Position
YTD JULY 2019

Debt Issuance	Issue Date	Maturity Date	Original Principal Issued	Balance 6/30/2019	Due Date	Payments FY20 Amount	Less Interest	Balance 6/30/2020
COP-Capital Lease Oblig	3/1/2014	5/1/2029	\$8,045,000	\$6,305,000	5/1/2020	\$682,403	\$207,403	\$5,830,000
	7/1/2013	6/1/2027	\$5,750,401	\$3,400,000	6/1/2020	\$498,406	\$118,406	\$3,020,000
	12/1/2010	4/1/2026	\$25,940,000	\$13,845,000	4/1/2020	\$2,306,638	\$536,638	\$12,075,000
COP-Bonds Payable	8/1/2010	5/15/2020	<u>\$3,080,000</u>	<u>\$360,000</u>	5/15/2020	<u>\$371,250</u>	<u>\$11,250</u>	<u>\$0</u>
			<u>\$42,815,401</u>	<u>\$23,910,000</u>		<u>\$3,858,697</u>	<u>\$873,697</u>	<u>\$20,925,000</u>

BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

AUGUST 2019

Human Resources Updates

- Faculty title audit – An audit of faculty titles was recently completed. Titles on the KCKCC directory now accurately reflect correct titles for faculty and staff positions.
- Updated all employee contact information that was outdated in the HRIS system.
- Completed an audit of employee transcripts. We are currently in the process of contacting and obtaining required transcripts from all employees that do not have a transcript in their personnel file.
- Employee file scanning project update– the following files have been scanned over the summer:
 - All employee confidential files
 - 2018-2019 staff evaluations
 - 42 current employee files and 323 former employee files (scanning of employee files will continue as time allows)

Employee Relations

- Employee Engagement Committee – Human Resources is establishing an Employee Engagement Committee whose mission is to enable high levels of employee engagement throughout KCKCC for all staff, faculty, and administrators. This committee is being finalized this month and is comprised of a range of faculty and staff. The first meeting will take place in September.














Training and Development

- Fred Pryor Seminars offers training programs to our employees at a reduced rate. KCKCC has partnered with Fred Pryor Seminars to obtain access to their Annual Access Pass. This pass allows our employees to utilize and attend all online webinars and in-person seminars (1-2 day sessions). At this time, we have a total of 20 employees that have signed up to participate in several training sessions throughout the year.
- Human Resources will offer several trainings during Welcome Back Week, including:
 - Customer Service
 - Conflict Resolution
 - Workplace Communication
 - Maintaining an Effective and Legal Search Process
- The training and development calendar is in the process of being built utilizing the SignUpGenuis program. SignUpGenius will assist the Human Resources Department in tracking in-person training sessions. This will also give employees the ability to view trainings throughout the year, sign up online and edit their training calendar. Below is a screenshot of the KCPDC courses that have been added for the year. The KCKCC training programs will be incorporated into the calendar by the end of August.

Training and Professional Development

Please review the available slots below and click on the button to sign up. Thank you!

Created by:  Human Resources 

Date (mm/dd/yyyy CDT)	Location	Available Slot	 Calendar View
09/10/2019 (Tue. 1:00pm - 4:00pm)	Johnson County Community College 	KCPDC: Critical Skills for Supervisors (5)	Sign Up 
09/14/2019 (Sat. 9:00am - 3:30pm)		KCPDC Faculty Academy Foundations of Teaching Excellence (5)	Sign Up 
09/18/2019 (Wed. 1:00pm - 4:00pm)		KCPDC: Emotional Intelligence (5)	Sign Up 
09/26/2019 (Thu. 1:00am - 4:00am)	Park University 	KCPDC: Innovation (5)	Sign Up 
10/01/2019 (Tue. 1:00pm - 4:00pm)	Kansas City Kansas Community College 	KCPDC: Decision Making and Problem Solving (5)	Sign Up 
10/03/2019 (Thu. 1:00pm - 4:00pm)	Baker University 	KCPDC: Managing the Scope and Reality of Mental Illness on Campus (5)	Sign Up 
10/22/2019 (Tue. 1:00pm - 4:00pm)	Johnson County Community College 	KCPDC: Your Personal Style (5)	Sign Up 

Submit and Sign Up

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KCPDC: People - Power - Progress

BOARD OF TRUSTEES REPORT

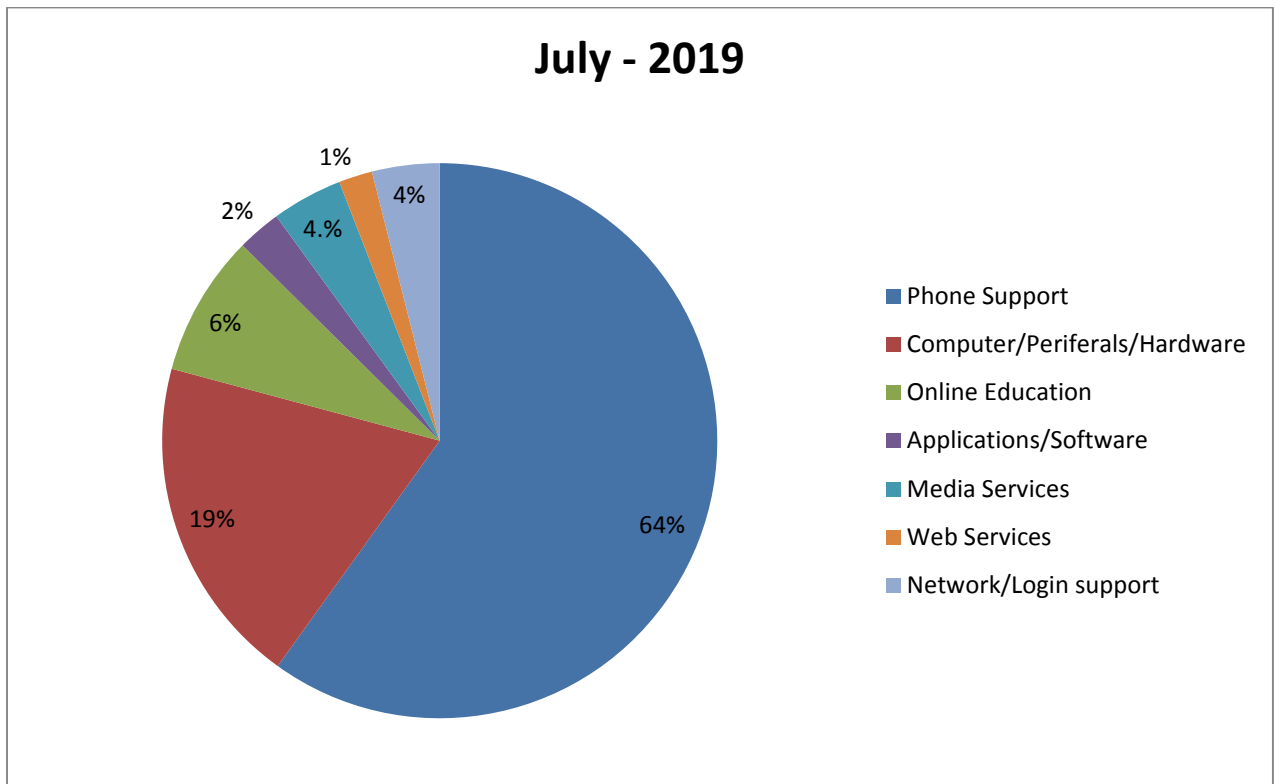
Peter Gabriel, Chief Information Officer

ACADEMIC SUPPORT

- Set up and facilitated eight online video interviews using Zoom.
- Developed and delivered eight training sessions on Excel, Word and Outlook.
- Added video capability to training classes to increase access for TEC and Pioneer Center.
- Continued production and roll out of videos to support enrollment online.
- Worked with Debbie Detrick to support implementation of Screencastomatic for full motion screen capture in Blackboard (Will offer training session for other faculty during back to school week).

COMPUTING SERVICES

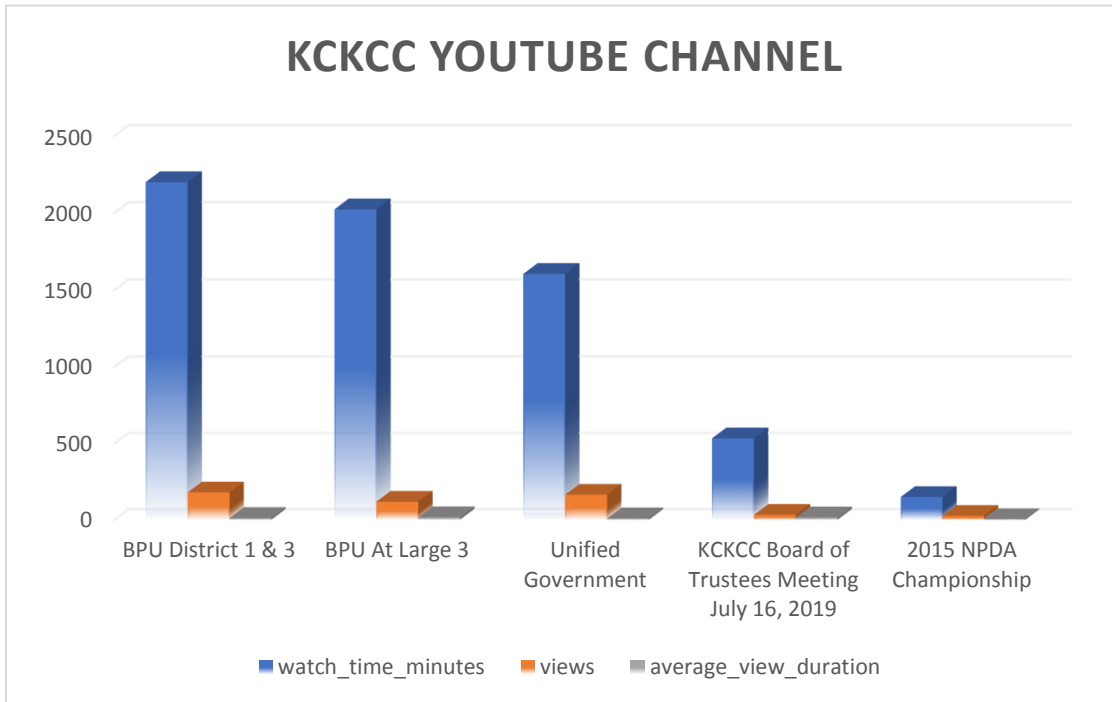
- 197 tickets were issued during the month of July - 268 tickets were resolved.
- The average time spent on each ticket was 2.338 days
- 355 helpdesk calls were taken July average time per call was 3.60 minutes.



MEDIA SERVICES

- Setup and recorded the monthly Board of Trustees Meeting. Made a broadcast copy for the college's cable channel, and a video archival of the Board of Trustees Meeting.

- Setup and recorded the Community Candidates Forum. The forum is a public awareness of candidates in Wyandotte County in the general election. The recorded program aired on the college's cable channel, as well as the college's YouTube channel.
- Prepared a monthly highlight video for the "100 Stories of Impact".
- The college's YouTube channel top five videos from July 8, 2019 to August 4, 2019 reached 523 viewers, with estimated total minutes of viewing time at 6,515 minutes.



NETWORK SERVICES

- Student Recruiter Web App Availability - 99.98%
- MyDotte Web App Availability - 99.99%
- Email Availability for employees and students - 99.99%
- WebAdvisor Web App Availability - 99.98%
- Skype for Business Availability - 99.98%
- Network Switch and Phone and Availability - 99.98%
- Dark fiber network connections to TEC and TEC Auto completed and in use.
- All incoming and outgoing phone calls are now being routed over our SIP trunk provider.

Protocol for Communications between Board Members and CEO/Staff Member

“The Board and President should discuss and reach agreement on protocols for Trustee contact with other college administrators, faculty, and staff. Ethical Trustees support the authority of the President and respect the established lines of communication.”

KCKCC Trustee Handbook

To be in compliance with the policy in the KCKCC Trustee Handbook, to uphold standards of good practice that contribute to Board effectiveness, ensure the notion of the Governing Board as a team/unit, ensure the reliability of information to be communicated, and comply with accreditation standards, the Board upholds the following communication protocols.

- Open and general communication between individual Board members and the President is encouraged and appropriate.
- Student and employee complaints to Trustees should be referred directly through appropriate channels or to the President in a timely fashion. The president should share the results with the reporting trustee and to the entire Board if appropriate.
- Communications from individual Board members which are a request to the President to perform special services, provide information/special reports, etc. should be directed through the Board Chair.
- Communications from individual Board members which are a request of college to perform special services, prepare information/special reports, etc. should be directed through the Board Chair or the President, who will assign appropriate staff to address the request.
- With Board approval, a Board member may speak on behalf of the Board to staff members and students.

August 13, 2019

Kansas City Kansas Community College - FY 2019-20 Board Goals

Board Goals	Board Tasks/Actions to which policy recommendations should be made as needed
1. Monitor student progress and satisfaction.	<p>1.1 Review Kansas Board of Regents Performance Report for KCKCC institutional performance for increases in the following:</p> <ul style="list-style-type: none"> • first to second year retention rate of first-time fulltime college ready students; • number of certificates and degrees awarded; • percent of students employed or transferred; • success rate in non-developmental courses enrolled by students who were successful in developmental courses; • number/percentage of Hispanic students enrolled at KCKCC; and • fall to spring retention of non-college ready students. <p>1.2 Review results of student satisfaction surveys as they are conducted.</p> <p>1.3 Receive reports on programs that serve historically underrepresented students.</p>
2. Monitor employee, student, and community data.	<p>2.1 Review data to determine the degree to which employee, student and community diversity compare.</p> <p>2.2 Receive hiring data on ethnic, gender, and age diversity of applicant pools and final hires in management, faculty, and staff positions.</p>
3. Further develop positive relationship with president to ensure success for the Board, the president, and the college.	<p>3.1 Establish measurable goals for the president, and conduct evaluation based on those goals in a timely fashion.</p> <p>3.2 Continue to provide assistance in connecting the president with the community in Wyandotte and Leavenworth Counties.</p> <p>3.3 Provide clear direction to the president as a unit not as individuals.</p> <p>3.4 Support and monitor planned college expansion initiatives.</p>
4. Support strategies that ensure the long-term fiscal health and physical maintenance of the college.	<p>4.1 Ensure allocation of financial and human resources best serve students.</p> <p>4.2 Ensure a sustainable economic future for the college through policy adoption and monitoring and ongoing review of short and long-range budgets and expenditures.</p> <p>4.3 Review capital outlay projects and expenditures and the deferred maintenance plan.</p> <p>4.4 Monitor and provide input to the president on faculty negotiations.</p>

Kansas City Kansas Community College - FY 2019-20 Board Goals

	<p>4.5 Advocate on behalf of the College to acquire appropriate state and federal funding, grow philanthropic resources and provide high quality education and support services to the community while maintaining affordable student tuition.</p>
<p>5. Create and maintain a high-functioning Board unit by adhering to principles of effective Boardsmanship.</p>	<p>5.1 Conduct Board self-evaluation.</p> <p>5.2 Participate in Board work session on ethics and conflicts of interest.</p> <p>5.3 Annually, familiarize, update and review Trustee Handbook.</p> <p>5.4 Initiate and commit to continued Trustee professional development.</p> <p>5.5 Create and provide a uniform Trustee Candidate orientation process.</p> <p>5.6 Create and provide a new Trustee orientation and mentorship program.</p> <p>5.7 Adhere to Trustee Conduct provision in the Trustee Handbook.</p>
<p>6. Support KCKCC Strategic Plan Priorities, Goals and Initiatives.</p>	<p>6.1 Monitor strategic plan progress and meeting of Key Performance Indicators (KPIs).</p>
<p>7. Enhance image of the college in the community.</p>	<p>7.1 Enhance the College Mission and Vision through strategic advocacy with:</p> <ul style="list-style-type: none"> • local, state and federal government entities; • individual community members and community/civic organizations; and • philanthropic entities. <p>7.2 Ensure development and distribution of annual report from the Board to the community.</p> <p>7.3 Engage and support the work of the KCKCC Foundation.</p> <p>7.4 Create and implement Community Engagement Plan.</p>