

KANSAS CITY KANSAS COMMUNITY COLLEGE



Recruit/Enroll/Retain/Goal Attainment * Institutional Vibe * Communication * Person-to-Person Services

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting AGENDA

September 18, 2018 – 5:00 PM

Upper Jewell

1. Call to Order & Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Audience to Patrons and Petitioners
5. Recognition(s)
 - Letter from Wyandotte County Back to School Fair Committee Chair, Ms. Arlana Coleman
 - Ms. Cecelia Brewer, Dean of Academic Support and Assessment
 - Ms. Cheryl Runnebaum, Dean of Technology and Workforce Development
6. Board Committee Reports
7. Consent Agenda:
 - (Item #A) Approval of Minutes of the August 14, 2018 Meeting
 - (Item #B) Approval of Recommendations for payment
 - (Item #C) Approval Personnel Items (H.R.)
8. Student Senate – Aliyah Shaw, President
9. President's Report – Dr. Greg Mosier
10. Marketing & Community Outreach Report – Ms. Tami Bartunek
11. VP-Academic Affairs Report – Interim VP, Dr. Ed Kremer
12. VP-Student Affairs Report – Dr. Delfi Wilson

13. **Information Services Report** – Interim CIO, Mr. Peter Gabriel
14. **Human Resources Officer Report** – Ms. Christina McGee
15. **Finance & Administrative Services Report** – Mr. Mike Beach
16. **Unfinished Business**
 - CCSSE Presentation from Dr. Delfi Wilson in October 2018
17. **New Business**
 - KCKCC Strategic Planning Development Timeline – Dr. Greg Mosier
 - KCKCC Partners with National Company to Test Energy-Saving Technology – Jeff Sixta
18. **Executive Session** – No Executive Session
19. **Adjournment**

Back to School Fair

Organizations Collaborating to Plan the 2018 Fair

August 20, 2018

A Joy Event Planning, LLC

Board of Public Utilities of
KCK

Carter Broadcasting Group
Cerner Corporation

Kansas City, Kansas Public
Libraries

Kansas City Kansas Public
Schools

Kansas Department for
Children & Families

Kansas Gas Service

Kansas State Research
Extension

KCK
Community College

Kansas City
Downtown Lions

Providence Medical Center

Unified Government
Public Health

UnitedHealth Care-
Community Plan

United Way Wyandotte
County

University of Kansas
Medical Center - Family
Medicine

Dear Board of Trustees and Staff KCK Community College,

Thank you for your commitment to children in our community. We very much appreciate your continued support of the Wyandotte County Back to School Fair and the work we do to prepare our students for a successful school year.

Parents and students face so many challenges as they prepare for a new school year. We count it a success that we were able to meet these needs at the fair.

- 3000 back packs with school supplies were provided to students attending and students in our homeless community
- 2011 age appropriate books provided by the KCK Public Library
- 92 students received physical exams administered by 74 volunteers University Medical Center with 20 referred to additional medical care
- 44 students received immunizations with 94 vaccines given by nurses from the UG Health Department and the KC Public Schools Nurses
- 221 students received eye screenings by Lion's Club
- 61 students referred for eye glasses paid for by Cerner's First-Hand Foundation
- 35 exhibitors shared information on services for students and families
- 289 volunteers supported the fair (many students earned community service hours)
- 2019 Nutritious snack served by the school district to attendees
- 46 haircuts provided by Life Style Beauty Services
- Dental screenings were provided by Adams Dental Group & KC Dental

Again, we say, "thank you" we appreciate the use of the campus and the excellent staff supported provided to services the students!!! Without your support and that of this community the fair would not be possible. Attached are images from the fair.

We hope you will continue your support for the 2019 Back to School Fair. I am happy to respond to any questions please contact me at 913 522-7526

Thank you!



Arlana J. Coleman
Planning Committee Chair

Attachments (3)

*Parents and
students wait
in line to enter
the fair*



*Students select a
book to take home
to read and own.*



Students get eye screening



*3,000 backpack full of school supplies
backpacks provided by McDonald's*



Exhibitor provided information on services provided to help parents get students ready to school day one.



**Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
August 14, 2018**

CONSENT AGENDA - # A.
Meeting Minutes

Upper Level Jewell

BUDGET HEARING (9:04 a.m.)

- 1) **Call to Order and Pledge of Allegiance:** The August Budget Hearing meeting of the Board of Trustees was called to order at 9:04 a.m. by Board Chair Rosalyn Brown. The Pledge of Allegiance was led by Mr. Greg Goheen.
 - 2) **Roll Call:** Indicated the following present, Trustees: Donald Ash, Rosalyn Brown, Evelyn Criswell, Ray Daniels, Tyrone Garner, Janice McIntyre, and Linda H. Sutton.
 - 3) **Audience to Patrons and Petitioners:**
Chairwoman Brown asked for Patrons and/or Petitioners wishing to address the Board regarding the proposed 2018-2019 Budget. Hearing none, Chairwoman Brown moved to the approval of the Budget.
 - 4) **Approval of the 2018-2019 Budget:** Chairwoman Brown asked for questions or concerns regarding the 2018-2019 Budget. Trustee McIntyre asked what happened to the Truck Driving Allotment. She was informed that KCKCC no longer has a truck driving program.
Trustee Garner asked about the variance in budget, whether it is an increase or decrease. VP Michael Beach responded that it is an increase in the budget. Trustee Garner asked the reason for the increase and Mr. Beach stated it was due to a property value increase in the county.
Trustee Criswell asked for an update regarding conversations related to campus safety budget increases; what portion of the increase is targeted to campus safety. Dr. Mosier stated that the Campus Police Department received approx. \$125K - \$150K. Additional conversation is ongoing. In summation of the conversation, Trustee Daniels clarified that the Board knows our campus is safe and is only seeking to address any possible occurrences. The Board is interested in keeping the campus safe.
Trustee Daniels moved to approve the 2018-2019 Budget. Trustee Criswell seconded and the **Motion Carried.**
 - 5) **Adjournment:** Chairwoman Brown called for a motion to adjourn the 2018-2019 Budget Hearing. Trustee Daniels moved to adjourn. Trustee Sutton seconded and the **Motion Carried.** The public Budget Hearing adjourned at 9:15 a.m.
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REGULAR MEETING (9:15 a.m.)

- 1) **Call to Order**

- 2) **Roll Call:** Roll Call indicated those present: Trustees Donald Ash, Rosalyn Brown, Evelyn Criswell, Ray Daniels, Tyrone Garner, Janice McIntyre, and Linda H. Sutton.
- 3) **Approval of Agenda:** Chairwoman Brown asked approval of the Agenda. Trustee McIntyre moved to approve the Agenda. Trustee Criswell seconded and the Motion Carried.
- 4) **Audience to Patrons and Petitioners:** Chairwoman Brown asked for Patrons and/or Petitioners wishing to address the Board. Hearing none, Chairwoman Brown moved forward to the Consent Agenda.
- 5) **Approval of Consent Agenda with amendments:** Chairwoman Brown asked for a motion to approve the Consent Agenda. Before moving to approve, Trustee Daniels stated he wanted to make a clarification from the minutes from the July 18, 2018 Board meeting. He said that the minutes did not clearly reflect that a motion was approved for the new schedule of the BOT Meetings for 2018-2019. The minutes showed there was a vote and then an amendment made, but no vote to follow the amendment. It was clarified that the amendment was made, and the vote approved, that there would be 3 meetings at 9:00am and 9 meetings at 5:00pm. The motion was made by Trustee Daniels and seconded by Trustees Ash.

Trustee Garner asked about the verbiage on Items 4, 5, 6, 7, and 8 on the Consent Agenda. Dr. Mosier clarified to say that Items 4, 5, 6, 7, and 8 needed to be amended to reflect the verbiage of “their percentage share.” The percentage share of revenues paid to the high schools is mixed and dependent upon different variables, so it is best stated in this manner. The correction will be made to the Consent Agenda. With no further corrections, Trustee McIntyre moved to approve the Consent Agenda. Trustee Daniels seconded with changes and the Motion Carried.

- 6) **Recognitions:** Trustee Ash, as introduced by Linda Warner as a fellow recipient, presented alumnae Lah Paw with the President’s Volunteer Service Award from President Trump. Ms. Paw is presented with this award for having volunteered over 600 hours in our community in her last academic year at KCKCC. It was noted that Trustee Ash also received the award from President H.W. Bush. Lah said it was a wonderful experience and that she’s learned so much from it.
- 7) **Student Senate:** Student Senate President, Ms. Aliyah Shaw, shared information about the first 12 days of the semester and the student events calendar for the 2018-19 academic year. Community Engagement was identified as a large focus and those events were highlighted. The Student Orientation Admission Registration (SOAR) event was successful with about 371 students attending. A Club Rush event was also offered so students could learn about and sign up for clubs.

The student theme for the 2018-2019 school year will be established soon. Upcoming this week is a Grocery Bingo event for those in student housing. Aliyah invited the Board to visit Student Housing to experience the environment where the students are living.

- 8) **Board Committee Report:** For the Finance Committee, Trustee Garner commended the Finance Committee for having an increase in the budget without there being any additional taxes extended to the community.

Michael Beach called on Jeff Sixta to share with the Board updates regarding the parking lot project. Mr. Sixta shared that Parking lots A and C are completed. Parking Lot B needs a new foundation and will need additional work done. The expectation is that this new plan will be completed in about three days, once the rainy weather passes. Trustee Criswell pointed out that a third party engineer was hired to conduct testing on Parking Lot B and the tests revealed the problem with the area. Once assessed, a new plan was made for the parking lot.

Trustee Ash mentioned that the KACCT Quarterly Meeting was coming up at Highland Community College on Sept 14th and 15th. He mentioned that the meeting schedules can be found on the KAACT website. Chairwoman Brown shared that if any of the Trustees are interested in attending they should contact Risala or let her know so arrangements can be made.

- 9) **Communications:** The following Alcoholic Liquor Resolutions were read along with motions for approval:
- Approval to hold five masses for the Catholic Student Club in Upper Jewell. Trustee Sutton moved to approve. Trustee Criswell seconded and the Motion Carried.
 - Women's Chamber of Commerce fundraiser for a scholarship fundraiser at TEC. Trustee McIntyre moved to approve. Trustee Sutton seconded and the Motion Carried.
 - Approval for the KCKCC hosted ATEA Regional Conference on October 3, 2018. Tami Bartunek asked that the resolution to be amended to allow for both October 3rd and October 4th from 5:00pm to 9:00pm. Trustee Daniels moved to approve. Trustee McIntyre seconded and the Motion Carried.
- 10) **President's Report:** Dr. Mosier announced that we are all excitingly preparing to receive students back on campus. Dr. Mosier announced some key updates:
- Hiring of 2 new Deans; Dr. Kremer to expand in his report.
 - Launch of the search for a permanent VPAA with a January or February start date. KCKCC is working with the Pauley Group consultant who will work with our internal search committee.
 - Dr. Mosier served as the KCK Womens' Chamber keynote speaker at a recent scholarship event.
 - More presentations to community and business organizations are to come providing opportunities to share the KCKCC story and how we are preparing to meet the economic and workforce needs of the constituents we serve.
 - KCKCC's Fort Leavenworth Discipline Barracks graduation ceremony will be on Aug. 30th in Leavenworth
 - The College's Fall Convocation was attended by 390-402 faculty and staff. The 2020-2023 Strategic Plan kick-off took place with breakout sessions to discuss our Mission and Vision statements. The theme for 2018-2019 is "We Create Our Future." The future of KCKCC is so bright, we've got to wear shades – sunglasses were passed out to Trustees.
- Chairwoman Brown asked approval of the President's Report. Trustee Criswell moved to approve. Trustee McIntyre seconded and the Motion Carried.
- 11) **Community Outreach and Marketing Report:** Ms. Tami Bartunek reported on the following:
- The purpose statement of the Foundation was updated to allow for donations to go for projects other than scholarships (buildings and programs).
 - The bylaws for the Foundation have also been updated.

- The launch of Family Fund Giving Campaign for internal giving at KCKCC. The goal is to increase the percentage of internal giving.
- Social Media stats were high over the summer due to the new SnapChat filters and the Flat BlueDevil campaign.

Trustee Sutton asked about donations via Facebook. Ms. Bartunek stated that we are currently approved for this and we will remain approved and can receive donations online.

Trustee Garner asked about the new promotional relationship with the Kansas City Chiefs. Ms. Bartunek shared that KCKCC has a special code so that all KC Chiefs tickets purchased with the special code grants the school \$10.00. To date, we have received \$200.00.

In response to a question from Trustee Criswell earlier regarding the link between promotional efforts and enrollment, Ms. Bartunek shared that tracking efforts are in the works to better correlate the rate of return on marketing promotions to enrollments. Trustee Daniels moved to approve the report and Trustee McIntyre seconded. The **Motion Carried.**

- 12) **Vice-President for Academic Affairs:** Dr. Ed Kremer announced that there are two new deans at KCKCC: Dean of Technical Education and Workforce, Cheryl Runnebaum, and Dean of Academic Support and Assessment, Cecilia Brewer. Trustee Daniels was interested in learning more about the responsibilities and benefits this new role will bring to KCKCC. He asked that Dean Brewer be invited to next meeting.

Dr. Kremer shared that an anti-plagiarism taskforce has been formed. The taskforce would like to create guidelines for faculty and staff to guide the management of plagiarism. Plagiarism is a pervasive problem throughout academia and this taskforce will create clear guidelines for addressing and recognizing plagiarism. Dr. Mosier added that there is a plagiarism epidemic across the country. There is a lot of education that needs to take place to inform staff and students about proper use of information. Hearing no further questions or comments, Trustee Ash moved to approve the report and Trustee McIntyre seconded. **The Motion Carried.**

- 13) **Vice-President of Student Affairs Report:** Dr. Delfi Wilson shared that as of 8:04am, fall enrollment was up by 2.48%, about 125 additional students, we still need about 700 more students to reach the fall 2017 20th day enrollment, but all student-facing operations are open later hours to support all students and potential students.

This is the 2nd year of SOAR. This year we had more parent participation, staff, academic deans, and faculty available to answer questions for the parents and students.

Dr. Wilson extended the Student Housing invitation for the Board to visit and take tour of the facilities. Grocery Bingo items are needed, so please make donations by Aug. 20th.

Dr. Wilson provided a quick update on the Community College Student Engagement Survey; KCKCC fared pretty well in comparison to other community colleges similar to ours. A strategy and plan of action will be created based on the data from the survey and will be presented to the Board in a month.

Trustee Garner asked who gave KCKCC the designation as a military-friendly school. Dr. Wilson says it's partially the services we provide; the Vet Center, VA Certification through Financial Aid. Trustee Garner shared that what stands out is that the Board approved moving forward with investing in the Veterans'

Center and we are already showing an increase before the center is finished. He is also pleased to see we have partnered with Bishop Ward High School. It was noted by Dr. Wilson that we are doing very well with high school enrollment. Trustee Ash shared that we first received the military designation under Dr. Cherilee Walker's leadership and he is happy to see Dr. Terry and Dr. Wilson continuing to improve our efforts with veteran students. Mr. Wade Abel, the new director of the Vet Center added to Dr. Wilson's response to KCKCC having received the military-friendly designation. He stated that there are surveys that schools are required to answer that are sent from third-party organizations to investigate the services offered to veterans by the school. Based on those answers, a designation is granted. Trustee Garner commends the profound return on the investment by the designation and increased enrollment. The center will be open soon, and Mr. Abel will be in the center supporting student veterans as well as Ms. Summer Bond assisting with VA certification services.

In response to Trustee Criswell's question about tracking rate of return on marketing efforts and student enrollment, Dr. Wilson shared that MyMajors is a company that provides software that's embedded into our website to gather information about students' interests and needs while collecting important data about the students that could support our efforts to provide services that are needed. MyMajors is seeking to partner with community colleges to provide this service which they already provide to universities. KCKCC has applied for the new pilot study and hopes to be selected to have access to these software and services free of charge. Our commitment is to have at least 100 students and to provide feedback. Trustee Criswell moved to approve the report and Trustee McIntyre seconded. The Motion Carried.

- 14) **Chief Information Officer Report:** Mr. Peter Gabriel presented an update on IT services stating that an initial deployment of 180 computers has been completed and an additional 75 machines are on order. KCKCC's Customer Relationship Management (CRM) tool is to be updated and is being moved into the Cloud so it will remain updated and stay current with all other improvements made by Ellucian.

Trustee Ash asked about protection against cyberattacks. Mr. Gabriel responded that we have updated the College's firewalls to the latest technology that connects to a universal system that provides constant updates regarding threats. Hearing no further questions or comments, Trustee McIntyre moved to approve the report and Trustee Criswell seconded. The Motion Carried.

- 15) **Human Resources Report:** Chairwoman Brown extended a warm "Welcome Back" to Christina McGee as she stepped to the podium. Ms. McGee publicly thanked the HR Team for managing things on campus while she was physically away from the office. Ms. McGee in her report shared that policy updates are being made. She is hopeful that a Policy meeting will be scheduled soon to move additional policies forward. Currently, the HR Team is updating the hiring process so it is documented to ensure we are being efficient and retaining talent. Lastly, the Korn Ferry Hay Group survey on compensation has been completed. The next step is to develop a pay/compensation philosophy. Amendments to employment data and rate for adjuncts are also in the works. Hearing no further questions or comments, Trustee Daniels moved to approve the report and Trustee Ash seconded. The Motion Carried.

- 16) **Finance & Administrative Services Report:** Mr. Mike Beach reported that despite the challenges with the parking lot, revisions to plan allowed the College to stay within budget. With current weather, we will not

make the original completion deadline. The budget interim audit work will begin soon. The college has cybersecurity insurance that protects the college in case a breach happens.

Trustee Garner asked about the net income increase for the coming year's budget. Mr. Beach shared that it is mostly due to the ending of some property tax abatements. Where the increases will go to will be determined later in the year. Hearing no further questions or comments, Trustee Garner moved to approve the report and Trustee McIntyre seconded. The Motion Carried.

- 17) **Unfinished Business:** Dr. Mosier mentioned the Back to School event. Community members lined up at 6:00 a.m. for school supplies and other health services. Approximately 2,700 students received supplies and services for this school year. Dr. Mosier also expressed gratitude to Media Services working so diligently to set up for Fall Convocation at TEC and then set up last night for today's BOT Meeting. A community member asked if KCKCC had dropped Black History and Latin History courses and per the dean of the area; there is one Modern Latin History class and 2 Black history classes on the fall schedule, one online and one on campus.

Trustee Garner asked about the issue with the policy addressed in the June BOT meeting encouraging KCKCC to purchase from small businesses, minorities and women-owned businesses. Mr. Beach responded that the wording is being inserted into the policy with the attorney, and it is in draft form.

- 18) **New Business:** Trustee Criswell asked about making the BOT Meeting recordings available sooner and having the Board meetings Live streamed. Dr. Mosier's expectation is for the next Board meeting to be streamed. And, eventually the BOT meetings will be linked live to other KCKCC locations.

- 19) **Executive Session:** Chairwoman Brown called for an executive session to discuss matters of individuals in private session. It was set to begin at 10:26 a.m. and end at 10:41 a.m.

- 20) **Adjournment:** Chair Brown called for a motion to adjourn. Trustee Ash moved to approve and Trustee Daniels seconded.

The meeting of the Board of Trustees adjourned at: 10:49 A.M.

ATTEST:

Chairperson, Rosalyn Brown

Secretary, Dr. Greg Mosier

KANSAS CITY KANSAS COMMUNITY COLLEGE



Recruit/Enroll/Retain/Goal Attainment * Institutional Vibe * Communication * Person-to-Person Services

Recommendations for Payment September 18, 2018

CONSENT AGENDA – Item # B.

1. Approval in the amount of **\$11,879.01** to **Cengage Learning** for books in the Campus Bookstore. Requested by Michael Beach.
2. Approval in the amount of **\$19,654.88** to **Rittenhouse** for books in the Campus Bookstore. Requested by Michael Beach.
3. Approval in the amount of **\$12,380.80** to **Rittenhouse** for books in the Campus Bookstore. Requested by Michael Beach.
4. Approval in the amount of **\$15,997.00** to **Tableau Software, Inc.** for annual renewal fees for dashboards. Requested by Peter Gabriel.
5. Approval in the amount of **\$16,115.58** to **Pearson Education** for books in the Campus Bookstore. Requested by Michael Beach.
6. Approval in the amount of **\$11,804.71** to **Pearson Education** for books in the Campus Bookstore. Requested by Michael Beach.
7. Approval in the amount of **\$42,192.00** to **Pearson Education** for books in the Campus Bookstore. Requested by Michael Beach.
8. Approval in the amount of **\$16,115.58** to **Pearson Education** for books in the Campus Bookstore. Requested by Michael Beach.
9. Approval in the amount of **\$37,725.26** to **Marianna Industries** for student cosmetology kits. Requested by Michael Beach.
10. Approval in the amount of **\$35,439.75** to **UMKC** for the Saturday Academy Summer Residential Camp. Requested by Ed Kremer.
11. Approval in the amount of **\$75,000.00** to **Korn Ferry Hay Group** for final payment for compensation analysis study. Requested by Christina McGee.

12. Approval in the amount of \$24,000.00 to **Pauly Group Inc** for initial fee for search services for permanent Vice President of Academic Affairs. Requested by Dr. Greg Mosier.
13. Approval in the amount of \$20,814.00 to **Genesis Technologies Inc.** for software license renewals for Adobe. Requested by Peter Gabriel.
14. Approval in the amount of \$16,500.00 to **BT Nail Supply** for cosmetology supplies. Requested by Ed Kremer.
15. Approval in the amount of \$25,269.74 to **Alexander Open Systems, Inc.** for Network Software. Requested by Peter Gabriel.
16. Approval in the amount of \$36,792.00 to **Alexander Open Systems, Inc.** for Network Software. Requested by Peter Gabriel.
17. August bills totaling \$ 2,469,005.60 includes July VISA bills of \$ 137,785.30.



PERSONNEL ITEMS FOR APPROVAL

Consent Agenda # C

SEPARATIONS/INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE
Resignation	Josenberger-Cowens, Corisha	Technical Assistant- Info	Information Services-Scheduling	Chief Financial Officer	9/7/2018
Resignation	Meier, Todd	Adjunct Faculty Art	Art	AH&SS	8/14/2018
Resignation	Pittman, Byron K.	Custodian-FT	Buildings and Grounds	Chief Financial Officer	8/15/2018
Resignation	Robbins, Gayle	Part-Time Lab Assistant	TEC	TEC	8/13/2018
Resignation	Russell, Blair	FT- Asst. Coach/Women's Volleyball	Athletics	Student Affairs	8/1/2018
Resignation	Thomas, Jermaine	Part-Time Cashier & Food Pre Assistant-Cafeteria TEC	TEC	TEC	8/13/2018
Resignation	Yanez, Martha	Admissions Information Specialist	Admissions	Enrollment Management & Student Services	8/14/2018
Retirement	Leader, Glenn	Prof/ Coord. Theatre	Theatre	AH&SS	6/30/2018
Retirement	McGee, Darlis	Secretary/Admissions	Enrollment Management	TEC	8/31/2018

Separation	Land, Jacob	Custodian	Buildings & Grounds	Chief Financial Officer	8/13/2018
Separation	Sowell, Torrance	Maintenance	Buildings & Grounds	Chief Financial Officer	8/14/2018

RECOMMENDATIONS/APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE	RATE OF PAY
Additional Position	Graham, Renee	Part-Time Hourly Tutor	Learning Resource Center	Learning Commons	08/13/18	\$19.75 per hour
Additional Position	Zand, Hassan	Adjunct/Tutor	Learning Resource Center	Learning Commons	09/04/18	\$783.00 per credit hr
New Hire	Anderson, Shelley	Part Time Admin Assistant	Honors Education/Phi Theta Kappa-	Academic Affairs	08/24/18	\$12.00 per hour
New Hire	Buchholz, Dalton	PT - Motorcycle Range Aid	Continuing Education	Health Professions	08/06/18	\$11.00 per hour
New Hire	Bush, Dana	Clinical Adjunct - RN	Nursing	Health Professions	08/13/18	\$782.00 per credit hr or 45.36 per hr
New Hire	Dickie , Amanda	Resident Assistant	Student Services	Student Housing	08/24/18	\$400.00 per month
New Hire	Ford, Cortnee	Resident Assistant	Student Services	Student Housing	08/21/18	\$400.00 per month
New Hire	Jackson, Nicholas	Resident Assistant	Student Housing	Student Housing	08/21/18	\$400.00 per month
New Hire	Kreiling, Andrew	Part-Time Maintenance Worker	Buildings and Grounds	Chief Financial Officer	09/10/18	\$11.26 per hour
New Hire	Loffredo, Jazz	PT - Motorcycle Range Aid	Continuing Education	Health Professions	08/06/18	\$11.00 per hour
New Hire	Long, Dawsyn	Resident Assistant	Student Services	Student Housing	08/27/18	\$400.00 per month
New Hire	Moradi, Shauna	Clinical Adjunct - Medical Assistant	Nursing	Health Professions	08/21/18	\$783.00 per credit hr

New Hire	Perez, Roy	PT Tool Room Attendant- Automotive Technology	Automotive Technology	TEC	08/22/18	\$12.00 per hour
New Hire	Piercey, Valerie	ESL (English as a Second Language	Adult Education	Health Professions	08/17/18	\$32,943.00 annually
New Hire	Strohman, Jennifer	Assistant Softball Coach	Athletics	Student Affairs	08/21/18	\$31,200.00 annually
New Hire	Turner, Lyric	Resident Assistant	Student Services	Student Housing	08/21/18	\$400.00 per month
New Hire	Wright, Ebony	Clinical Adjunct- RN	Nursing	Health Professions	09/10/18	\$782.00 per credit hr or \$45.36 per hr
Promotion	Lutgen, Allyssa	Assistant Volleyball Coach	Athletics	Student Affairs	08/20/18	\$31,200.00 annually
Promotion	Moorer, Ellen M.	Part-Time Adult Education Instructor- Library	Adult Education	Health Professions	09/07/18	\$20.00 per hour
Rehire	English, Joel F.	Part-Time Adult Education Substitute Instructor	Adult Education	Health Professions	09/11/18	\$20.00 per hour
Rehire	Pugh, Arielle	Resident Assistant	Student Housing	Student Housing	08/21/18	\$400.00 per month

September Board Report

MARKETING OUTREACH AND FOUNDATION

Foundation Items worked on during August/first part of September

- Family Fund at the Welcome Back session on August 13. The program started with 12 people or 2.07% of faculty staff. Currently we have 39 people or 6.72% of faculty/staff. A Taylor Swift ticket give-a-way helped increase sign-ups and we are getting ready to have a Family Fund dress down day on September 28. We have an amazing Family Fund t-shirt that is only for members, and we will do a photo with Dr. Mosier and the Blue Devil on the morning of the 28th of our Family Fund members in their shirts. Sharon will be distributing shirts to our current members and personally thanking them for signing up, she hopes that the shirts distribution and membership will entice others to join.
- HOAPF – Heart of America Patriot Foundation presented the KCKCC Foundation with a check for \$2500.
- Last time we reported the Lion's Club signed off on commitment for \$25,000 for a donor restricted scholarship, we spoke to them recently and should have a check this month.
- Save the date! Hall of Fame date is April 27, 2019. Sharon and Tami finalized sponsorship forms, Sharon will begin making visits to drop off paperwork to past major donors. Then we will begin work on lists for past and potential donors and auction item donors.
- The proposal for data scrub/append and new foundation database software is still pending and we expect to have a visit from Blackbaud within the next two weeks to see a proposal with Peter Gabriel who is the interim CIO. In a perfect scenario, we can do the data clean-up and put it into a new database that will allow us to manage all areas of Foundation: events, alumni, scholarships, finances, moves management, future data scrubs, etc.
- Revamping of the KCKCC Alumni Association is still process, we have some new materials, will begin to send out a welcome letter to those who update their info and plan on a major launch when we know more about the data.
- We are still in a promotion with the KC Chiefs, there are now three games left where we are able to offer discounted tickets for \$33.50. \$10 of that price comes back to the Foundation for scholarships. The October 7th game we are hosting a KCKCC Alumni and Friends tailgate with hotdogs, snacks, games, prior to the noon kickoff. It is a free event. We have sold 41 tickets to football games and have 18 signed up for the tailgate so far. This is \$410 raised so far.

MARKETING and OUTREACH

- Attended a number of community events throughout the month of August. A few specific events are: Chamber, Congressional Forums, Women's Chamber, WYEDC, Fairfax Industrial Association meetings.
- Created a new marketing vertical for TV advertising; the theme is "KCKCC is Everywhere". We will highlight local employers with our alum, their employees in the field. We have 3 local employers signed on to participate. Ads will begin to run in early Q1.

- Had one on one meetings with local businesses to share the good work happening at KCKCC to inquire about ways KCKCC and that business could work closer together.
- Held several on-campus Concert Ticket giveaways anchored around core enrollment days / times. Ticket events occurred at Main, TEC, and PCC.
- Continuing to run Radio advertising.

SnapChat:

6.3K uses, 296.3 Views

Twitter

Month	Followers
June	1,912
July	1,925
August	1,946

Twitter Impressions

June	45,000
July	46,900
August	69,600

Facebook Likes

Month	Likes
June	7063
July	7127
August	7195

Facebook Post Reach

Month	Post Reach
June	57,846
July	64,062
August	53,126

Instagram

Month	Followers
June	320
July	360
August	429

Top Landing Pages from Social Media

Social Media Traffic to Website – August 2018

Source	August 2018 Sessions	August 2017 Sessions	Difference
Total	962	810	+18%
Facebook	898	787	+14%
Twitter	51	14	+264%
Pinterest	5	0	
Instagram	3	1	+200%
LinkedIn	1	0	
Landing Pages		Sessions	
Heath Professions Division Page		64	
Degrees and Certificates Page		41	
Adult Education Program		22	
Commercial and Residential Equipment Technology Certificate Page		21	
Learning Commons		11	

Notes: The college website homepage saw 620 sessions

Notes: A user is based on a unique identifying number Google assigns a visitor to our website. A sessions is a length of time the user interacts with the website.

ITS GAME DAY! Come see your blue Devils take on Park University JV tonight at 5pm in the Fieldhouse #hornsup #unleashthebluedevel #onthehunt



8:57 AM - 24 Aug 2018

46 Retweets 184 Likes

KCKCC Athletics



Great seeing some students visit the @Q104KC booth today!! #BlueDevils #KCKCCProud



12:54 PM - 22 Aug 2018

2 Retweets 7 Likes

KCKCC



#KCKCCProud #WeCreateOurFuture



9:50 AM - 23 Aug 2018

4 Retweets 10 Likes

KCKCC



Some of our nursing students in between classes! #KCKCCProud #WeCreateOurFuture



10:13 AM - 21 Aug 2018

3 Retweets 13 Likes

KCKCC

Kansas City Kansas Community College
Published by Kelly Evenson Rogge · 17 · August 14 at 1:55 PM · 🌐

Congratulations to KCKCC student Lah Paw who was awarded the President's Volunteer Service Award at Tuesday's KCKCC Board of Trustees meeting. Over the course of the last academic year, she completed 600 service hours in the community. Trustee Don Ash, who is also a past recipient, presented the award. Great job! #KCKCCProud #CommunityService



👍 Get More Likes, Comments and Shares
Boost this post for \$100 to reach up to 40,000 people.

Performance for Your Post

2,282 People Reached

164 Reactions, Comments & Shares 📊

99 Like	71 On Post	28 On Shares
23 Love	18 On Post	5 On Shares
2 Wow	2 On Post	0 On Shares
41 Comments	24 On Post	17 On Shares
2 Shares	2 On Post	0 On Shares

273 Post Clicks

34 Photo Views	0 Link Clicks	239 Other Clicks 📊
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NEGATIVE FEEDBACK

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page


Reported stats may be delayed from what appears on posts

Kansas City Kansas Community College
Published by Kelly Evenson Rogge · 17 · August 14 at 11:26 AM · 🌐

Are you ready for football season Blue Devils? How about watching the Kansas City Chiefs and supporting the KCKCC Foundation at the same time? There is still time to get your tickets!

Purchase your discounted Chiefs football tickets by clicking the link below. Four more games are available this season, and \$10 from each ticket is donated directly to the Foundation to support student scholarships. Be sure to enter code KCKCCF!

#KCKCCProud #BlueDevils
<https://www.chiefs.com/tickets/ticketfundraiser>



Performance for Your Post

2,030 People Reached

17 Reactions, Comments & Shares 📊

10 Like	9 On Post	1 On Shares
2 Love	2 On Post	0 On Shares
3 Comments	3 On Post	0 On Shares
2 Shares	2 On Post	0 On Shares

76 Post Clicks

7 Photo Views	24 Link Clicks	45 Other Clicks 📊
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NEGATIVE FEEDBACK

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Kansas City Kansas Community College
Published by Kelly Evenson Rogge · 17 · August 4 · 🌐

KCKCC is happy to be hosting the Wyandotte County Back to School Fair today!!! #KCKCCProud #BacktoSchool





+5

👍 Get More Likes, Comments and Shares
Boost this post for \$100 to reach up to 40,000 people.

Performance for Your Post

3,072 People Reached

174 Reactions, Comments & Shares 📊

117 Like	93 On Post	24 On Shares
18 Love	15 On Post	3 On Shares
3 Wow	2 On Post	1 On Shares
1 Sad	1 On Post	0 On Shares
21 Comments	21 On Post	0 On Shares
14 Shares	14 On Post	0 On Shares

1,037 Post Clicks

598 Photo Views	0 Link Clicks	439 Other Clicks 📊
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NEGATIVE FEEDBACK

1 Hide Post	1 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Kansas City Kansas Community College added a new photo to the album: Women's Equality Day 2018.
Published by Kelly Evenson Rogge · 17 · August 24 at 1:57 PM · 🌐



👍 Get More Likes, Comments and Shares
Boost this post for \$100 to reach up to 40,000 people.

👤 1,448 people reached

👍 Regina Prettyman Smith and Rosselyn Nehring 1 Comment

👍 Like Comment Share 🌐

Performance for Your Post

1,448 People Reached

63 Reactions, Comments & Shares 📊

58 Like	58 On Post	0 On Shares
2 Love	2 On Post	0 On Shares
3 Comments	1 On Post	2 On Shares
0 Shares	0 On Post	0 On Shares

209 Post Clicks

124 Photo Views	0 Link Clicks	85 Other Clicks 📊
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NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



kansascitykccc • Follow

kansascitykccc Sophomore Paramedics work through challenging airways as part of the Difficult Airway course! #kckccc #bluedevis #kckccproud #paramedic #wecreateourfuture #communitycollege #learning #healthcare #students #skills

kansascitydpc 🧐 on the PPE — gotta practice all the skills!

21 likes
6 DAYS AGO

Log in to like or comment. ...



kansascitykccc • Follow

kansascitykccc Looks like this group of students found their class just fine this morning. Glad to have you back to campus Blue Devils!! #KCKCCC #Bluedevis #kckccproud #wecreateourfuture #fall2018 #firstday #communitycollege #students #college

26 likes
AUGUST 20

Log in to like or comment. ...



kansascitykccc • Follow

kansascitykccc Check out our new and returning Physical Therapy Assistant students! #kckccc #bluedevis #kckccproud #physicaltherapy #physicaltherapyassistant #firstday #wecreateourfuture #communitycollege #highereducation

20 likes
AUGUST 21

Log in to like or comment. ...



kansascitykccc • Follow

kansascitykccc KCKCC President Dr. Greg Mosier with Psychology major Dejah Joyce who is beginning the first day of her final semester to receive her degree! TRUTH is 'The Reason U Try Harder' #KCKCCProud #WECREATEOURFUTURE #bluedevis #kckccc #firstday #communitycollege #college #education #truth

14 likes
AUGUST 20

Log in to like or comment. ...

VPAA Board of Trustees Report September 2018.

- Dr. Kremer convened committee for HLC Assurance Argument. The committee developed a calendar and reviewed subcommittee membership.
- Dr. Kremer convened the Learning Spaces Taskforce, he will remain on the committee which will be co-chaired by Associate Chief Cliff Smith and Dr. Jelena Ozegovic.
- Attended the USDB Graduation Ceremony with: President Mosier, Ms. Marcia Irvine, and Dr. Stephen Terry. Dr. Sue Courtney and Dale Shaw attended, to show support for Dr. Courtney's students.
- Dr. Kremer attended board meetings for El Centro and Catholic Charities of Kansas City and St. Joseph.

Division of Math Science and Business Technology

Biology Dept:

- Naturally Designed is a student organization led by Carolyn Marks that held a fish fry at the Mary Ann Flunder Conference Center at 1 p.m. on Friday, August 31st. They fed 45 people with health food items from the Campus Garden and fish supplied by the Student Center. Students served and helped prepare the food.
- Biology Instructor, Angela Consani has accepted the invitation to sit on this the KU Edwards Campus Biotechnology Steering Committee.

Business Dept:

- Allen Lenoir attended the Washington Academies High School "A+ Diploma program" August 30th. The purpose of the event was to discuss different academic business programs at KCKCC. He had the opportunity to meet with high school seniors, parents, teachers and others. It was a great success!

Exercise Science & Wellness Center:

- On 8/11, Wellness Faculty attended an 8 hour workshop completing 4 modules. 1. Standing Tall: Exercise and the Aging Spine; 2. The Bionic Elder: Training with New Knees or Hips; 3. Functional Forever: Exercise for Independent Living; 4. The Defiant Senior: Exercise to Manage Chronic Illness. Received CEU's towards NSCA-CPT renewal certificate for attendance.

Mathematics:

- Dagny Velazquez spoke at a Women's Equality Event sponsored by the League of Women Voters of Kansas City and Jackson, Platte, Clay, and Johnson Counties on August 22. The topic was the math behind gerrymandering. She talked about how mathematicians have approached this issue, how math has been used in the courtroom as evidence of gerrymandering, and about the math behind a ballot initiative in Missouri that proposes a solution to the problem.

Division of Arts, Communications and Humanities

- Jerry Pope begins his term on the Board of Directors of the Kansas City chapter of the American Guild of Organists this month
- Spencer Huston, Ph.D., adjunct music instructor, will present the piano lecture recital "Faust Fixation: Two Operatic Fantasies by American Piano Virtuosos and New York's Demonic

Obsession" at the Forty-Fifth Annual Conference for the Society of American Music 2019 to be held in March 2019 in New Orleans.

- Steven Molloy, adjunct brass instructor, played in the following: Kansas City Jazz Orchestra (KCJO) dance at Union Station in July, In the pit at Starlight for the traveling production of "The King and I" and for the local production of "Hairspray and KCJO/KCKCC Jazz Camp in June

John Stafford and the choral program at KCKCC

- 6 members of The Standard Vocal Jazz Ensemble have been selected to perform as background vocalists for acclaimed recording artist, Ben Folds, on Monday and Tuesday evenings, September 24th and 25th. The Ben Folds performances will be with The Kansas City Symphony at the Kauffman Center of the Performing Arts. The students are all of the male vocalists in The Standard. They include: Ernesto Hodison, countertenor; Noah Haskin, countertenor; Trevor Thoele, tenor; Josiah Moreno, tenor; Adam Bender, bass; and Brenden Rennick, bass.
- The Standard Vocal Jazz Ensemble (KCKCC's top vocal ensemble) will release their first full album in early December (exact date TBA). The album is produced by 2018 KCKCC audio engineering graduate, Brady Rose and myself. Additional album credits includes Jordan Lankhorst (2017 KCKCC audio engineering graduate), Dr. Ian Corbett (mastering engineer), Dr. Justin Binek (arranger and pianist on the album), Prof. Jim Mair (guest saxophonist on one track of the album) and Prof. Thomas Besgrove (graphic designer for the album cover). The 11-track album, entitled Feelin' Good, will feature jazz music in a variety of styles including swing, samba, 70's funk, R&B, and hip-hop
- The Music Department will host the first annual M-Pact Vocal Festival on November 14th and 15th, 2019 in the Performing Arts Center. M-Pact is a professional a cappella vocal jazz ensemble from Los Angeles, CA. They have agreed to host a two-day vocal festival for guest middle school, high school, and collegiate small vocal ensembles from around the Midwest every November, starting Fall 2019. For more information about m-pact, please refer to their website: <https://www.m-pact.com/>

Justin Binek, DMA, Assistant Professor of Music

- A featured performer on the final day of the annual Kansas City Charlie Parker Celebration. Justin played piano in an all-star quintet featuring saxophonist Dan Thomas (former Co-Chair of Jazz Studies at UMKC), trumpeter Clint Ashlock (artistic director of the Kansas City Jazz Orchestra), bassist Forest Stewart, and drummer Michael Warren. Professor Binek also played bari sax that afternoon as part of a winds tribute to Parker at the Bowl at 12th and Vine.
- Binek also continues to perform in the Kansas City area, both with his own trio and as a sideman with numerous artists.
- Justin and John are currently helping students prepare music for the upcoming Ben Folds concert.

Sarah LaBarr, adjunct vocal instructor

- Sang national anthem at the Kansas Hospital Association's annual conference on September 4.
- On September 10 she will be performing at the Kansas City Library Plaza Branch in a staged reading of the Studs Terkel play "Working," along as a member of EARTH (Equity Actors' Readers Theatre).

Elizabeth Birger, DMA, adjunct vocal instructor

- Performing in the Musical Theater Heritage production of "My Fair Lady."
- Will perform as part of trio at WaterFire on the Country Club Plaza in October

Division of Social and Behavioral Sciences & Public Services

- Dr. Unoke is chairing the Constitution Day Events scheduled for September 17th.

- Kevin Steele is exploring an articulation agreement with St. Mary's for the Criminal Justice Program.
- Dr. Nair is working with Emporia State to explore the possibility of an articulation agreement for the Education Program.

Technology and Workforce Development

- Alicia Hooks, Ph.D., will be partnering with Tiffany Stovall of MAMTC to present at the National Council for Workforce Education conference in Clearwater Beach, Florida; September 26-27. This is joint effort, representing KCKCC and MAMTC.
- Auto Collision secured a grant for \$1,000.00 from the Collision Repair Education Foundation. Mr. Gravelle is working with Sherwin Williams in securing additional funds, for the purpose of, purchasing welding ventilation equipment. The end goal is to become an I-CAR Gold Class school, which is a prestigious honor.
- Partnerships with Basehor-Linwood High School have allowed the college to place a Culinary Arts program and Construction Technology program at the high school. Culinary Arts has 28 students, Construction has 10 students.
- PCC kicked off the school year with their Back-to-School bash.
- High enrollment for high school student in the morning sessions are:
 - Automotive Collision – 28
 - Automotive Technology – 34
 - Construction (TEC) – 31
 - Electrical (TEC) – 31
- Cosmetology has increased to enrollment across the board to:
 - HS AM – 22
 - HS PM – 22
 - FT New – 29
 - FT Returning – 23
- Multimedia has expanded enrollment for high school student to:
 - AM – 17
 - PM – 15
- Night programs are seeing increased enrollments for Certificate programs.
- We are gearing up for the ATEA event that the college is hosting October 3-5th. Cliff Smith is heading the committee.

Division of Technology and Workforce Development

Dean Runnebaum:

- Met with Amazon, Dr. Mosier, Greg Kindle (WyEDC), Family Conservancy to brainstorm options for employees struggling to find childcare.
- Attended WIOA Board training and approved to represent Higher Education as a Board Member.
- Met with Danica Rowe and Tiffany Stovall of MAMTC.
- Attended the KCK Chamber Congressional Forum at Sporting KC

Ms. Donna Shawn

- KCKCC-TEC hosted the Kansas Council for Workforce Education New Instructor Seminar. The three-day seminar included 24 participants from community and technical colleges across the state and four presenters.
- Submitted the FY18 Perkins Program and Improvement Grant year-end reports to KBOR.
- Submitted a grant application to the Honeywell Community Reinvestment Committee; if approved, it would provide the business match to a Kansas Technology Innovation Grant application. Rich Piper, Technical Programs Director has been jointly working on this effort.

Adult and Continuing Education

Highlights

- Successful visit with KBOR and OCTAE Audit on August 22
- 410 GED/ESL Student Enrollments for Fall (August – October)
- 30 KCKCC Interns
- 19 applications for the 2019 KCKCC BizFest scholarship
- Monthly Revenue: 17,591
- Class offerings: 11
- Customer Service: Walk-in: 630, Phone Calls: 868

Adult Ed (GED & ESL)

- Welcomed new GED instructor, Chris Bosserman
- Enrollment Results for Fall (August)

ESL Morning	97
ESL Evening	113
GED Morning	78
GED Evening	90
PCC	22

- Will begin a new program partnership with KCK Public Library on September 10. The Library received a grant to sponsor 15 students at their 727 Minnesota location
- Discussion is still underway for KU Medical Center GED program to begin in January
- Received a call from the National Native American Council to partner on a grant for a Native American YouthBuild program to begin in January
- Stephanie Marquez, Brian, and Marquis Harris, ICC Coordinator, have been enrolling and assistant Spanish speaking persons interested in the GED in Spanish Classes that will start in September.

Cultural Outreach

- On August 2, 2018, Brian gave a presentation to the GED and ESL teachers about health initiatives from the K State Extension office and information about the new immigration charge that could affect our families by denying citizenship to any applications whose dependents have received any type of governmental assistance even if the dependents are citizens themselves.
- On August 24, 2018 Brian attended a presentation, "Protecting the Health of Immigrant Families" at the Kansas City Chamber of Commerce by the National Immigration Law Center.

Gabrielle Lessard, Senior Policy Attorney, shared information about national trends and provided updates about a recent policy change that will impact the immigrant and refugee communities.

- On August 20, 2018, Brian met with Bruce Chadney, with the K State Extension office to discuss opportunities to collaborate. We discussed leadership programs for our students and the community, and other ways we can engage our community.
- Stephanie Marquez has confirmed training dates for 2019 with Mid-America Regional Council (MARC). The classes are Spanish for Telecommunicators (911 dispatch and call takers) and will take place in April and September 2019.
- On August 9, 2018 Brian delivered 52 boxes of used books to Goodwill Industries, and on August 10, 2018 Marquis Harris and Brian arranged for the Salvation Army to pick up 45 boxes of used books. These donations were books left from the My Shelf To Yours Used book sales as part of the program's mission to promote literacy and recycling.

Division of Academic Support and Assessment

- Dean Brewer is currently working on division goals for this year that includes review of policies and procedures, robust data collection that can be shared with academic departments, and building a strong action oriented team focused on supporting students, faculty, and staff

Online Education Services

- Provided multiple one on one training opportunities for faculty and staff on a variety of areas of Blackboard, including instructors from Main Campus, Tech Center, and Pioneer Center (15 in August).
- Provided support for over 290 call tickets, emails and walk-in support requests for the month of August and completed
 - 447 hours of Tegrity video views with 2,040 individual views for August 2018.
 - Provided 5,147 minutes and 23 sessions on Zoom Webinar tool.
 - 6 video and interactive support projects for Blackboard and other supported tools.
- One staff member completed Blackboard Course on Accessibilities Fundamentals for Instructors and Course Designers.
- All staff attended the Summer Institute for Distance Learning and Instructional Technology Conference. Participated in the Institutional Technology Council taskforce on Web Accessibility. Two staff members presented four sessions in total: Susan Stuart co-presenter (three sessions with others from another institution) and Brian Almanza.
- Changes made to the Student Title IX Training and launched to students.
- Assisted five different departments in requests for textbook integrations. This resulted in multiple communications and support calls.
- Continued to expand and grow externally available blog for Online Support to provide access to faculty and students on the free WordPress site.
- Participated in Kansas Blackboard Users Group, Colleague2Colleague Steering Committee.
- Achieved

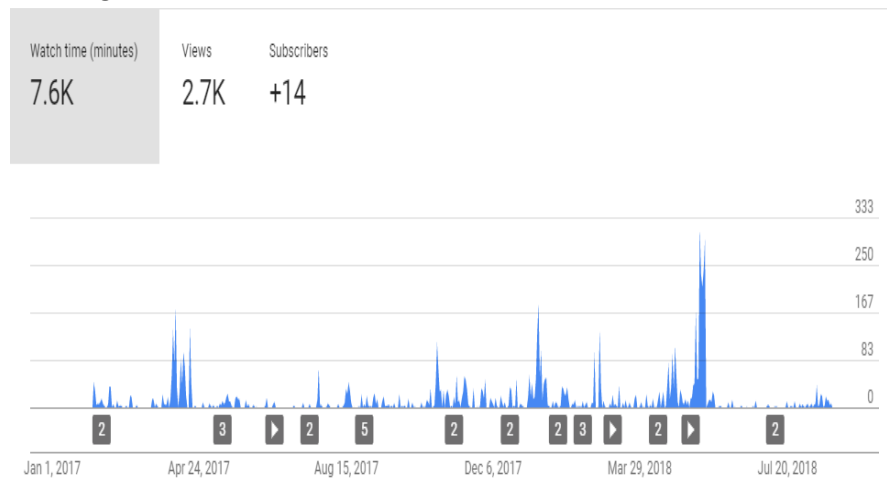
Learning Services and Library Services

- The Learning Services and Library teams were actively involved in SOAR August 7-9, 2018. Representatives sat on the parent panel, student panel, participated in the Blue Devil Showcase and attended lunch for Q&A with supporters and students.
- The Learning Services and Library teams hosted multiple team orientations for the Blue Devil athletic teams. Student athletes complete many of their study hall hours in the Learning Commons facility.
- Learning Services and the Library participated in the “First 12 Days at KCKCC” by hosting a special event. A *Flamingo at the Learning Commons* took place on August 28th that involved miniature golf in the Library and Emoji Poetry hosted by the Writing Center-Learning Services.
- On August 21st Dr. Mosier toured the Learning Commons and spoke with many of our staff and faculty. The Learning & Library Services team welcomed Dr. Mosier to KCKCC.
- The Learning Services & Library teams have established a team page on MyDotte. This page allows for synchronization of a building calendar, a place to post announcements, and share documents. The goal is to improve communications within the team.
- The Learning Services team and Library are working to distinguish the services they provide to the campus and community. This fall, an introductory piece of marketing material was distributed physically and via campus email that identified the mission of both departments. The goal is to ensure that students and employees of KCKCC are aware of the many great academic supports available.
- A Learning Commons live and virtual tour is being developed to assist students and employees with navigating the facility as well as to provide an overview of the academic supports available. Each learning space in the Commons has been identified according to David Thornburg’s model of learning spaces. The pedagogy behind each of the spaces as well as visual cues will be incorporated into future marketing materials and signage. To read more about learning spaces, visit <http://renovatedlearning.com/2017/01/16/campfire-holodeck/>. The Library and Center for Teaching Excellence also have digital and physical copies of his book, *From the Campfire to the Holodeck* authored by Mr. Thornburg.

Center for Teaching Excellence

- Provided all faculty with resources for teaching such as the Magna “Monday Morning Mentor” series. Recent topics include “Five Tips for Creating Videos that Promote Knowledge and Expand My Reach?” and “How do I set up Students for Success in Online Courses?”
- Assessment Day Keynote speaker: Dr. Royce Ann Collins, KSU, “Program Assessment: Do You Know Where you are Going?”
- Developed and facilitated additional programming via small group breakout sessions during Welcome Back Week/Fall Convocation. Topics include: “Curriculum Mapping,” “Using Assessment to Inform/Modify Processes,” “Telling your Assessment Story,” “Best Practices for Collecting Meaningful Data,” “Writing and Revising Program Learning Outcomes.”
- There were 427 people who participated in the Fall Convocation week programming sponsored by the Center for Teaching Excellence.
- Additionally, we have integrated technology use as a service modality with the creation of a CTE YouTube Channel. since the creation of the Center for Teaching Excellence in January

2017, there have been 2.7K views of our YouTube videos with over 7.6K minutes in Watch time. The Center for Teaching Excellence has produced 28 videos for KCKCC Faculty for tips related to teaching.



- Communicated with Program Coordinators/Team Leads to aid in the development of Program Assessment Plans, establishing program learning outcomes, determining a threshold for student performance, and selecting a measure and data collection method to determine performance on selected program learning outcomes.
- Facilitating the ACUE (American College and University Educators) Course in Effective Teaching. An Academic year long online course for faculty funded through a \$30,000 Kaufman Center grant for AY 2018-2019.

Board of Trustees Report
Student Affairs
September 2018

STUDENT AFFAIRS

DR. DELFINA WILSON, VICE PRESIDENT OF STUDENT AFFAIRS

MyMajors: College was selected to participate in a one-year pathway pilot program with [MyMajors](#). MyMajors is a projected funded by the National Science Foundation. We are one of a few select colleges across the country participating in the pilot. We are meeting with representatives from MyMajors next week to custom-design our site. Below is a description of services and customized items.

Description of Services:

- Branded to the Institution.
- 15-minute assessment surveys students' interests and abilities to recommend best-fit career clusters and
- Specific academic program pathways at and from our College.
- Custom URL for tracking and marketing.

Customized to:

- Recommend specific programs offered by your institution.
- Backlink recommended programs to data on your website.
- Suggest credit hours to graduate on time.
- Connect students with next steps and additional resources.
- Advisement report summarizes student recommendations and backlinks to additional resources on your website.
 - Email notifications.
 - Data available in CSV file and online dashboard for administrator access.
 - KCKCC staff has exclusive access to the data.

We will use the assessment tools provided by MyMajors to help us connect with students/applicants at all stages of the admissions and enrollment funnel. The tools assist with recruiting-to-retain and enrollment engagement, student success, and persistence/completion initiatives.

- **Military/Veterans Center Ribbon Cutting Ceremony** is scheduled for Tuesday, September 18 at 4:00 p.m. in the Veterans Center located in Lower Jewell.

ENROLLMENT MANAGEMENT - DR. STEPHEN TERRY, DEAN

Enrollment numbers were provided by Intuition Effectiveness on September 10, 2018

- No shows were removed a week earlier for the Fall 2018 semester. Comparing current numbers to a later week in the Fall 2017 semester after no-shows, we are up 0.66% in headcount, representing 39 students and down -0.13% in credit hours, representing a decrease of 71 credit hours.
- For the Fall 2018 semester, we have a total of 36 students who hold an F-1 visa compared to 27 for Fall 2017.

9/10/2018	Monday		9/19/2017	Tuesday	20th Day		
As of 12:30 AM for Fall 2018			As of 12:30 AM for Fall 2017				
Campus	Head Count	Credit Hours	Campus	Head Count	Credit Hours	<u>Head Count</u> Percentage Difference	Credit Hours Percentage Difference
BL			BL	215	825	-100.00	-100.00

FRSC	55	366	FRSC				
HS	930	5,127	HS	895	4,878	3.91	5.10
MC	3,038	23,362	MC	3,030	23,298	0.26	0.27
OC	329	825	OC	360	753	-8.61	9.56
OL	1,880	10,028	OL	1,784	9,471	5.38	5.88
PION	350	2,881	PION	396	2,958	-11.62	-2.60
TEC	888	10,460	TEC	876	10,396	1.37	0.62
USDB	51	202	USDB	95	691	-46.32	-70.77
Total	5,907	53,251	Total	5,868	53,270	0.66	-0.04

OFFICE OF ADMISSIONS - TINA CHURCH-LEWANDOWSKI, DIRECTOR

PERSONNEL

- In the process of searching for the Admissions Information Specialist, front desk position at the main campus and the Admissions Information Specialist at the TEC campus. The search committee will meet on September 17, to screen the pool of applicants to select candidates to interview.

ORIENTATION

- SOAR Orientation for the Fall 2018 students was held at KCKCC's main campus on August 7, 8, and 9.
 - For all three orientations, we have a total of 206 students and 104 parents/supporters. We were able to serve 310 individuals.
- Last Fall, we had 154 students and 119 parents/supporters for a total of 273 individuals.
- We plan to determine the success of these students compared to those who did not participate in a SOAR orientation and will share that information once it has been obtained
- International Orientation was held on August 15, 2018, for F-1 visa holders.
- A total of 20 international students attended, last Fall we had a total of 10 international students.
- We are developing an orientation for High School Dual/Concurrent students for the Spring 2019 students.

RECRUITMENT EVENTS

- Currently scheduled events, recruiters are still working to set up high school visits, and we are working to schedule more on-campus visits.

9/5- Back to School Bash
 9/5- KC Scholars Fair
 9/6- Throwback Throwdown Booth
 9/11- RayPec College Fair
 9/11- Liberty North HS College fair
 9/15- Yallapalooza Booth
 9/17- KC Metro Fair
 9/20- Hayden Catholic College Fair
 9/20- Evening Student Reception
 9/26- Wyandotte HS Seniors Opportunities Day
 9/29- Piper Community Festival
 10/4- Wyandotte High School Visit
 10/4- KCPS College and Career Explosion
 10/6- Silver City Argentine Parade
 10/8- Emporia CPC Fair
 10/9- Turner High School Fair
 10/9- Leavenworth High School Fair

10/10- Osawatomie CPC Fair
 10/10- Shawnee Mission College Clinic
 10/11- Topeka Expo Fair
 10/11- Arrowhead Middle School Family Fun Night
 10/12- KJCC Career Fair
 10/13- KCKCC Craft Fair
 10/16- Wichita Futures Fair
 10/16- NACAC Fair
 10/17- Olathe East Application Fair
 10/19- TVH Education Fair
 10/20- Brew and Chew Event
 11/5- Manhattan HS Fair
 11/5- Lawrence Hispanic College Fair
 11/6- Lawrence CPC Fair
 11/13- Lawrence Virtual School College Fair
 11/14- Harvester's Education Fair

HIGH SCHOOL DUAL AND CONCURRENT PARTNERSHIP PROGRAM

- High School Student enrollment has increased from 895 students in Fall 2017 to 930 students for Fall 2018.
- Will be working with Student Activities to host a Craft Fair October 13 from 9 am - 2 pm in Upper Jewell to help raise scholarship money for high school students beginning in Fall 2019.

STUDENT FINANCIAL AID OFFICE - MARY DORR, DIRECTOR

2017-18 Financial Aid Disbursed to Student Accounts as of September 7

	FALL	SPRING	SUMMER	TOTAL
2017-2018	\$7,395,628	\$6,449,832	\$1,000,197	\$14,845,657
2016-2017	\$7,832,518	\$7,039,053	\$794,186	\$15,665,757
2015-2016	\$8,750,250	\$7,537,927	\$958,043	\$17,246,220

Financial Aid Applications (FAFSAs) Received as of September 7

Academic Year	Total	Received in August
2018-19	10,145	1692
2017-18	9947	1642
2016-17	8535	1852

- During August, the Student Financial Aid Office processed 92 appeals for students who were placed on "Financial Aid Exclusion." Students were required to explain their situation, meet with an academic advisor and submit an academic plan. A committee made up of faculty, and staff reviewed the appeals and approved of 92 students to return for the fall with limitations regarding credit load and student borrowing. Two students were denied.
- It has been announced by Federal Student Aid that students and parents now have two ways to complete the Free Application for Federal Student Aid (FAFSA®) form; a redesigned fafsa.gov website and a mobile app. These two improvements make it easier for students and parents to access and complete the FAFSA form on the device that works best for them, with a particular focus on improving the experience on mobile devices such as smartphones and tablets.
- Federal Student Aid announced that students and parents may now download the myStudentAid app from both the Apple App Store (iOS) and Google Play (Android). The myStudentAid mobile app will provide the following functionality:
 - myFAFSA: complete the FAFSA safely and securely from your mobile device
 - Profile: edit/manage an FSA ID
 - myFederalLoans: view federal student loan and aid history
 - Studentaid.gov: access FSA's signature source of information on student financial aid products, processes, and services
 - Contact Us: contact information for FSA's contact centers
- Unfortunately, this version of myFAFSA does not offer all of the same features as fafsa.gov. It does not allow students to use the IRS Data Retrieval Tool, which could lead to students being selected for verification and requiring them to go to the IRS to get an IRS Tax Transcript. An enhanced version of myFAFSA will be released this fall and will include additional functionality, hopefully, the use of the IRS Data Retrieval Tool
- House Passes Annual Counseling Bill

- On September 5 The House of Representatives passed the Empowering Students Through Enhanced Financial Counseling Act, which would implement new requirements designed to ensure that students make informed decisions when accepting federal loans and Pell Grants.
- The bill changes the current one-time entrance counseling requirement for student loans into an annual counseling requirement that must be completed before the student receives a disbursement of any federal loan. In conjunction with the annual counseling, the borrower would be required to actively accept their loans annually by signing the master promissory note (MPN), or by signing a separate, written statement collected by the institution, which could be signed electronically. Passive confirmation of a subsequent loan would no longer be permitted.
- The bill would allow institutions to provide additional information or counseling but institutions may not require the additional counseling as a condition for disbursement. The Department of Education (ED) would be required to develop new tools to comply with the new requirements created under this bill.
- It is expected that a similar bill will be considered by the Senate by the end of this year.

REGISTRATION AND TRANSCRIPTS - THERESA HOLLIDAY, REGISTRAR

- Theresa met with Dr. Ed Kremer, Dr. Jelena Ozegovic, members from Online Education and members from Informational Services to discuss the ILP import of grade from Blackboard into Ellucian. The plan is to have a small test with specific programs in the Spring 2019 semester with a full rollout in Fall 2019. Training and information will be conducted during the Spring 2019 semester and will be spearheaded by Susan Stuart.
- The Fall semester no-show students were purged from the system on Thursday, September 6, 2018. 436 students were purged from 858 class sections. Students were sent an e-mail from the Student Success Center to discuss future enrollment opportunities. Nineteen students have been reinstated into the classes, and their enrollment has been restored as of today.

GRADUATION SERVICES:

- Degree Checks completed/processed:
 - July 2018 (including late submissions) 167
 - December 2018 185
 - May 2019 8
- 104 Degrees and Certificates will be mailed out to July 2018 Graduates by the end of this week (Sept. 14th).
- 63 letters to the July 2018 students who 'did not make' were mailed prior to Fall registration in a retention effort to have them complete in Dec. 2018.
- Currently working on completing Dec 2018 and May 2019 degree-checks as they arrive from Advising.
- Top Five e-Transcript Receiving Schools: (Since Jan. 1st , 2018)
 - Donnelly College, KS 56
 - GED - Kansas, KS 42

BOARD OF TRUSTEES REPORT

STUDENT AFFAIRS

Page 5

- Kansas State University, KS 35
- Fort Scott Community College, KS 20
- Park University, MO 20

MILITARY AND VETERAN STUDENT SERVICES - WADE ABEL, DIRECTOR

- Grand Opening for KCKCC Veterans Center September 18, 2018, 4:00pm
- 146 Veteran Students were certified for courses Fall 2018
- 587 Military affiliated students enrolled in courses Fall 2018
- Kansas City Kansas Community College was designated a Military Friendly School for the 2018 academic year

PIONEER CAREER CENTER - MARCIA IRVINE, DIRECTOR

- The United States Disciplinary Graduation - 22 graduates, 14 with honors. 30 August 2018
- Back to School bash put on for both day and evening students held 29 August 2018, over 200 attended.
- PAIR Day (Post Activities, Information and Registration Day) on Fort Leavenworth to welcome the new class of over 1500 and their families an estimated 7000. 18 August 2018
- Marcia Irvine attended a Home School meet and greeted on Fort Leavenworth, and while most of the focus was around a student in lower grades, we did pick up enrollment for a high school student in our construction program.
- We were a stop on tour for Miss Wagga Wagga and the princess from Wagga Wagga Australia, Leavenworth's sister city. We shared how our education system is similar and how it is different from the Australian system. Our culinary students provided a delicious variety of desserts. 30 August 2018
- TEC orientation was conducted for all new TEC students
- Started our Continuing Education cooking classes with our first class on homemade pizzas. Eight were in attendance including three young men from Overland Park. 4 September 2018
- Conducted Foundation Scholarship Application Assistance Lab Sept. 10 & 11th.
- A note from last month's report, all in the Serve Safe program at the JRCF passed their certification.

STUDENT SERVICES

DR. SHAWN DERRITT, DEAN OF STUDENT SERVICES

COUNSELING & ADVOCACY CENTER- LINDA WARNER, DIRECTOR

Provided 73 counseling sessions:

71% Personal Issues, 7% Crisis Intervention, 2% Victim Advocacy, 8% Academic, 4% Career, 6% Substance Abuse, 2% Title IX.

STUDENT ACCESSIBILITY AND SUPPORT SERVICES

Student Requesting Accommodations

Disability	*August* 2018	*August* 2017	*August* 2016
Autism Spectrum Disorder	11	4	2
Attention Deficit Disorder	25	14	17
Blind/Visual Impairment	8	2	3
Deaf/Hard of Hearing	3	3	3
Head Injury	3	2	2
Intellectual Disability	3	3	3
Learning Disability	83	24	16
Medical	3	4	2
Physical	6	2	9
Psychiatric	17	14	11
Other Health Impaired (OHI)	5	0	0
Total	167	72	65

August Placement Test sessions

Year	Main Campus	PCC	TEC	High Schools	Distance Education	Total
August 2018	586	70	68	232	7	963
August 2017	543	99	53	172	1	868
August 2016	694	99	46	0	1	840

RETENTION

Returning withdrawn students

43 students who completely withdrew from Spring 18 re-enrolled and were retained for Fall 18

Financial Aid Warning and Dismissal Students Retention 2017-2018

Year	Number of Students Withdrawn	Fin Aid Warning
2017-2018	# Withdrawn	567
	# Returned	199
	% Retained	35%

STUDENT ACTIVITIES-ANDRICA WILCOXEN, DIRECTOR

- KCKCC Housing Move In Party

The Office of Student Activities hosted a Move in Party for Housing Students and their families on Saturday, August 18th. We had approximately 130 students participate

- Pioneer Career Center
 - Welcome Back Bash for the Day and Evening students
 - Approximately 300 students participated in the event

BOARD OF TRUSTEES REPORT

STUDENT AFFAIRS

Page 7

STUDENT HOUSING-LAKEISHIA RICHARDSON, HOUSING SUPERVISOR

- 148 students moved into Student Housing for the Fall 2018 Semester.
- 145 are presently housed in Student Housing - 83 males and 62 females; 116 athletes and 29 non athletes; 3 students withdrew from school and moved out of Student Housing
- All sports are housed on campus except for golf.

STUDENT HEALTH CENTER-KIM MORGAN, NURSE

As you, see from the information below the Percentages of visits increased in August. This was a very busy back to school month brought in 379 visits. Visits taken from a wide array of needs for staff/faculty, students and the community.

Visit Reason	%
Sick	0%
Other/Vision	19%
Medication	2%
Injuries	1%
Consult/Ref	1%
BP check	6%
TB Inject	44%
TB Read	27%

STUDENT SUCCESS CENTER

Student Success Center - (All Advisors) - Summary of services provided by the Student Success Center

August 2018	
Advisement	317
Degree Check	24
Degree Plans	18
Dismissals	14
Schedule Adjustments	619
Returning Student Enrollments	356
New Student Enrollments	423
Financial Aid Exclusions	37
Withdrawal	
Total	1808
Walk-Ins	1773
Appointments	35

TRIO SSS-MICHAEL COZART, DIRECTOR

- Ended fiscal 2017-18 year August 31, 2018 with our required 140 Students, and met all grant goals.
- Began new fiscal year 2018-19 on September 1, 2018 with 110 students.

- Received a GAN (Grant Award Notification) from the Department of Education on August 28, 2018, informed us that our total funding for this year would be \$242,136, which is a 4.25 increase from the previous year. However, if we accept the increase we would be required to serve an additional six (6) students.

ATHLETICS - TONY TOMPKINS, DIRECTOR OF ATHLETICS

Recruiting: Between all 8 teams we have a total of 175 student-athletes at KCKCC. I have been really impressed with the overall behavior of the players so far this year. I received many compliments campus-wide. Athletically, the talent level is improved for the majority of our teams.

Academics: Study Hall standards have begun for our student-athletes. We have identified returning students that are below a 2.5 and they will receive extra assistance in the Learning Commons with our tutors. Also, a student-athlete roster sheet was given to professors so that they can communicate with the Athletic Department if a student-athlete is needing additional help.

Volleyball: Currently 8-5 on the season. They have a very young, but talented team. They are currently ranked #17 in the latest NJCAA National Poll. Hoping they can finish in the top half of a very competitive conference. There are currently four other teams ranked in the top 10 nationally.

M. Soccer: Was preseason ranked #18 in the NJCAA National Poll. Lost a heartbreaking game in their home conference opener in OT. This team is also very young and talented. If they can come together they will have a strong chance of being very competitive.

W. Soccer: This team is also much improved compared to last year. They are currently 1-1 on the season and also lost a tough home game in their conference opener. Hoping this team can continue to improve and make it in the top part of the conference.

BOARD OF TRUSTEES REPORT

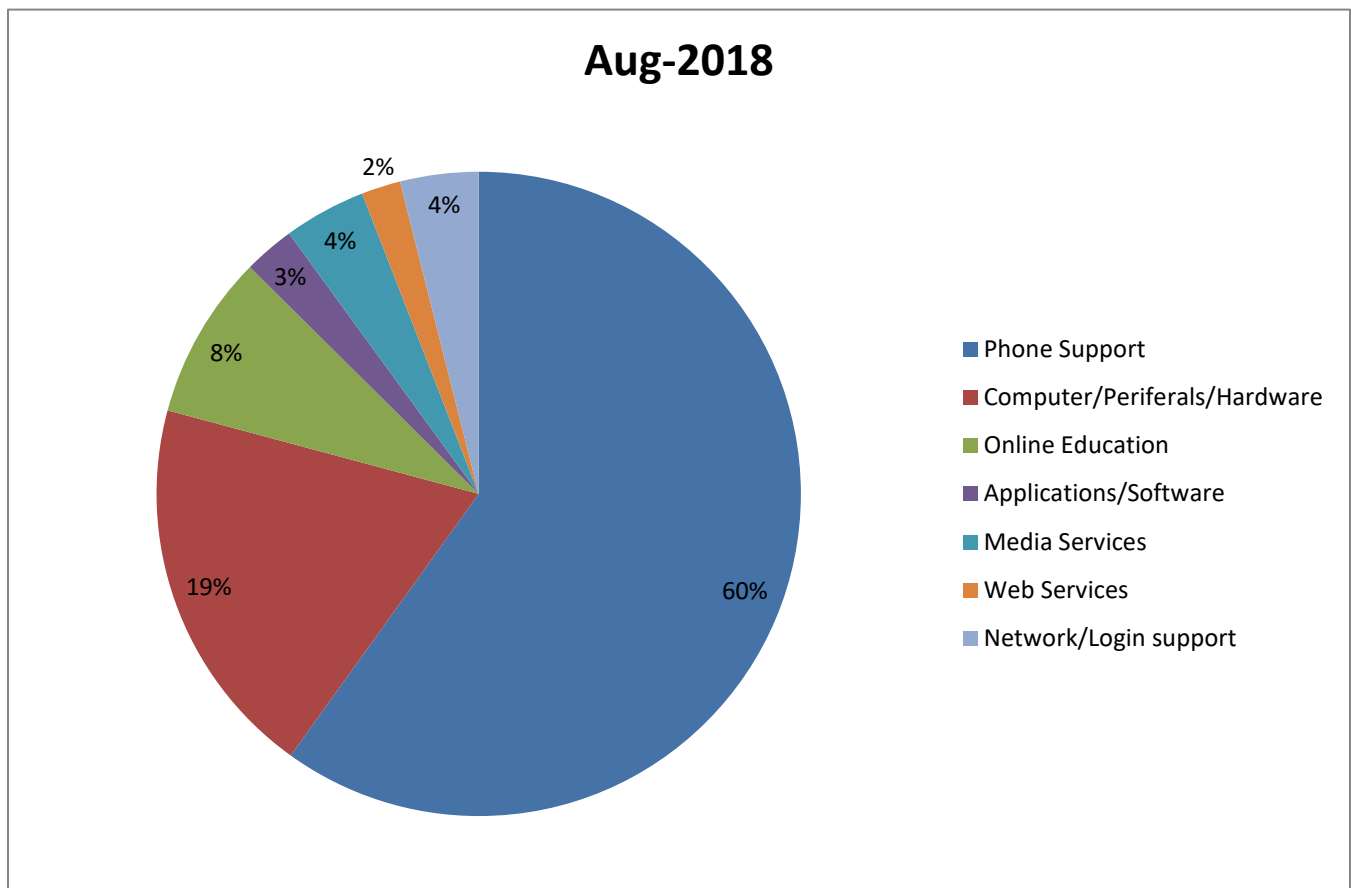
Peter Gabriel, Interim Chief Information Officer

ACADEMIC SUPPORT

- Presented seven sessions on [Socrative.com](https://www.socrative.com/) and Accessible Documents during Welcome Back Week
- Met with numerous faculty on technology issues related to the new semester
- Spent 7.5 hours working with students to set up access to [Microsoft Office 365](https://www.microsoft.com/en-us/office/365)
- Prepared and deployed four Tech Tips
- Setup and facilitated a Zoom Meeting for EMT department

COMPUTING SERVICES

- 303 tickets were issued during the month of August - 411 tickets were resolved.
- The average time spent on each ticket was 1.250 days
- 805 helpdesk calls were taken August average time per call was 3.11 minutes.



MEDIA SERVICES


- Voicemail Tree recording: recorded and edited a voicemail tree service for the Learning Commons.
- Convocation 2018: event setup of multiple screens for faculty and staff fall convocation.
- Plagiarism PSA: recorded and edited PSA on plagiarism. The PSA shows where and how to get help in the Learning Commons.
- Document camera setup for instructor in room 2708
- Event setup for Cabinet retreat.
- Event setup for Women's Equality Day
- (12) Instructor stations have been replaced with newer computers. On-going process as new technology arrives on campus, instructor stations will be updated.
- Recorded three Jazz Choir concerts to air on the college cable channel.
- In post-production of a cooking show to air on the colleges cable channel.
- Repaired amplifier at the softball field.
- Repaired amplifier sequencer at the soccer field
- Photos for the Wellness Center to be used in a new brochure.
- Zoom video conferencing setup with external microphone for larger classroom. This setup is used for distance learning in the classroom.
- Researched technology to accommodate disability services.

NETWORK SERVICES

- Student Recruiter Web App Availability - 99.98%
- MyDotte Web App Availability - 99.98%
- Email Availability for employees and students - 99.98%
- WebAdvisor Web App Availability - 99.97%
- Skype for Business Availability - 99.98%
- Network Switch and Phone and Availability - 99.98%

WEB SERVICES

- For August 2018, the college website saw an 8.25% increase in users compared to August 2017. There were an increase in sessions (15%) and page views (8.6%) as well.
- One of the key reasons for this increase is due to the college computers displaying the college website when a student/employees opens a browser. In August 2017, the college computers were still display landing webpage that we utilized for several years. This is indicated by the homepage having the most sessions this month.
- We are seeing a decrease traffic to lower level webpages that historically saw equal or increases in sessions e.g. Degrees and Certificates, Steps to Enrollment, Nursing and TEC.
- We are continuing to work on the new website. The key tasks that we are working on are laying webpages, implementing a new events calendar and a new news/press release sections.



BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

SEPTEMBER 2018

The Human Resources Department has continued to work on the items that were identified in the August 2018 HR Board Report. In addition to those items, we have initiated additional projects in the areas of employee relations and training and development which are list below.

Employee Relations

The human resources team has revamped the exit interview process which will include in-person or online completion of a survey that provides us with pertinent information regarding the employees work experience as the College. We will also institute online stay interviews that will capture employee feedback in the first 30 days of employment. The stay and exit interviews will assist us in measure employee engagement and identify areas for opportunity.

Training and Development

The Human Resources Department has developed a revised onboarding agenda that will improve our efforts in assisting new employees obtain pertinent information within their first few weeks of their employment and acclimate them to the culture of KCKCC. This will also include providing a resource to supervisors to assist in the onboarding process for new employees that will extend beyond the onboarding orientation. Implementation of the revised process will be effective October 1, 2018.

In addition, we have begun planning for the development and implementation of a supervisor training program.

BOARD OF TRUSTEES REPORT
FINANCE & ADMINISTRATIVE SERVICES
MICHAEL BEACH, CHIEF FINANCIAL OFFICER
AUGUST 2018

FINANCE - MICHAEL BEACH, CFO

- Our Auditors, Novak Birks, P.C., are on campus conducting field work.
- Parking lot resurfacing is complete, \$10,000 under budget.
- We received both of our new buses (25 passenger & 35 passenger).
- We renewed the U-Pass agreement for 2 years.

BOOKSTORE - KASEY MAYER, DIRECTOR

- Fall rush went great overall. It was a very successful semester.
- We increased Fall sales from last year.
 - 2017 Fall sales: \$569,882.28
 - 2018 Fall sales: \$586,867.76
 - Increase of \$16,985.48
- We rented 527 books this semester.
 - This saved the students \$17,633.35
- Amazon sales from August 7th - September 12th: \$1,511.03
- Returns:
 - We have a total of \$14,067.78 in credits that are ready to apply to future invoices.
 - There is \$10,962.50 in credits outstanding that we have not yet received from returned books.

BUILDINGS & GROUNDS - JEFF SIXTA, DIRECTOR

Accomplishments:

- Dean Wiggins office complete except for install of glass by Midwest Glass.
- A, B,C parking lot project complete.
- Under parking lot boring with new electrical and Wi Fi work to parking lot, 60% complete.
- Veteran's Center is 95% complete.
- Learning Commons classroom and offices in progress, 60% complete.
- Re-lamped Athletic weight room

**BOARD OF TRUSTEES REPORT
FINANCE & ADMINISTRATIVE SERVICES
MICHAEL BEACH, CFO
PAGE 2**

BUILDINGS & GROUNDS - JEFF SIXTA, DIRECTOR

Goals for September 2018:

- Finish Learning Commons remodel
- Start 3619 remodel into business division
- Start the lower Learning Commons remodel of the classroom
- Start the Fire Science bathroom, classroom remodel

CAMPUS POLICE - GREG SCHNEIDER, DIRECTOR

- New hire's Brandon Disney and Cody Martin started at the KLETC (Kansas Law Enforcement Training Center) in Hutchinson, KS on July 9.
- Participated in SOAR Orientation with other divisions on campus August 1 & 2.
- Provided coverage for Audio Students on Saturdays at TEC.
- Provided extended hours for Student Housing move in's for gate card access badges and parking permits.
- Provided parking lot detail, directions and crowd control for Back To School Fair August 4.

TEC - OPERATIONS - CLIFF SMITH, DEAN

- Facilities Services - Moved staff from TEC to Maintenance building and set up offices
- Convocation - Hosted Fall 2018 Convocation
- Strategic Planning Steering Committee - Attended 1st meeting - will continue to serve on committee
- Parking Lots - Met with contractors to complete project

[illegible]

KANSAS CITY KANSAS COMMUNITY COLLEGE
Interim Summary Financial Statements - August 2018
Year to Date Fiscal Year 2019, with comparison to Fiscal Year Ended June 30, 2018

Summary Statement of Net Position

	YTD FY2019	Unaudited Year-End FY2018
Assets		
Current Assets	\$ 30,436,262	\$ 32,045,183
Noncurrent Assets	<u>53,754,683</u>	<u>53,754,683</u> *
Total Assets	<u><u>\$ 84,190,945</u></u>	<u><u>\$ 85,799,866</u></u>
Liabilities		
Current Liabilities	\$ 10,936,586	\$ 14,688,295 **
Noncurrent Liabilities	<u>25,046,886</u>	<u>25,046,886</u>
Total Liabilities	35,983,472	39,735,181
Net Position	<u>48,207,474</u>	<u>46,064,685</u>
Total Liabilities and Net Position	<u><u>\$ 84,190,946</u></u>	<u><u>\$ 85,799,866</u></u>

Summary Statement of Revenue Expenses and Changes in Net Position

	YTD FY2019 Actual	Annual Budget	Annual Variance	Unaudited FY2018 Actual
Operating Revenues	\$ 7,713,955	\$ 29,246,544	\$ (21,532,589)	\$ 27,271,114
Non-Operating Revenues, Net	<u>5,090,748</u>	<u>53,604,198</u>	<u>(48,513,450)</u>	<u>47,338,692</u>
Total Revenues	12,804,703	82,850,742	(70,046,039)	74,609,806
Operating Expenses	<u>7,704,112</u>	<u>79,979,223</u>	<u>72,275,111</u>	<u>71,727,277</u> **
Increase/(Decrease) in Net Positions	<u><u>\$ 5,100,591</u></u>	<u><u>\$ 2,871,519</u></u>	<u><u>\$ 2,229,072</u></u>	<u><u>\$ 2,882,529</u></u> ***

Notes

The following represent year-end closing entries made during the period, not reflected in previous months

* Noncurrent Assets adjusted from July report resulted in a decrease of \$2,856,979. The adjustments were Capital Asset Additions of \$1,089,397, net of Depreciation Adjustment of (\$3,946,376).

** Current Liabilities adjusted from July report resulted in an increase of \$83,342. The adjustment was for invoices accrued in August for Noel Levitz and Korn Ferry for worked performed prior to June 30, 2018.

*** This amount does not include Annual Depreciation

KANSAS CITY KANSAS COMMUNITY COLLEGE						
STATEMENT OF REVENUES AND EXPENSES						
YTD August 2018						
		BUDGET	YTD	FORECAST	ACTUAL	VARIANCE
		FISCAL YEAR	ACTUAL	FISCAL YEAR	YTD	ACTUAL
		2019	2019	2019	August-17	TO BUDGET
Operating Revenues:						
	Student Tuition and Fees	\$ 12,612,000	\$ 6,080,196	\$ 12,612,000	\$ 6,585,048	\$ (6,531,804)
	Federal Grants and Contracts	12,108,192	273,667	12,108,192	233,524	(11,834,525)
	State Contracts	400,277	254,899	400,277	328,999	(145,378)
	Private Gifts, Grants & Contracts	372,500	33,111	372,500	13,511	(339,389)
	Auxiliary Enterprise Revenue	3,112,125	697,054	3,112,125	976,237	(2,415,071)
	Other Operating Revenue	641,450	375,028	641,450	446,336	(266,422)
	Total Operating Revenues	29,246,544	7,713,955	29,246,544	8,583,655	(21,532,589)
Nonoperating Revenues (Expenses)						
	County Property Taxes	41,550,640	-	41,550,640	-	(41,550,640)
	State Aid	9,925,719	5,088,248	9,925,719	4,951,705	(4,837,471)
	SB155 AID	2,614,500	-	2,614,500	-	(2,614,500)
	Investment Income	150,000	2,500	150,000	26,732	(147,500)
	Interest Expense on Capital Asset Debt	(961,661)	-	(961,661)	-	961,661
	Transfer from Capital Reserves	325,000	-	325,000	-	(325,000)
	Total Nonoperating Revenues	53,604,198	5,090,748	53,604,198	4,978,437	(48,513,450)
Total Revenues		82,850,742	12,804,703	82,850,742	13,562,092	(70,046,039)
Operating Expenses:						
	Salaries & Benefits	43,926,376	4,748,286	43,926,376	5,590,678	(39,178,090)
	Contractual Services	2,126,528	196,548	2,126,528	314,033	(1,929,980)
	Supplies & Other Operating Expenses	14,729,440	2,138,301	14,729,440	2,694,766	(12,591,139)
	Utilities	1,875,850	402,242	1,875,850	324,028	(1,473,608)
	Repairs & Maintenance to Plant	2,816,604	132,821	2,816,604	158,814	(2,683,783)
	Scholarships & Financial Aid	10,500,000	85,914	10,500,000	210,592	(10,414,086)
	Strategic Opportunities	879,425	-	879,425	-	(879,425)
	Contingency	250,000	-	250,000	-	(250,000)
	Debt Service	2,875,000	-	2,875,000	-	(2,875,000)
Total Operating Expenses		79,979,223	7,704,112	79,979,223	9,292,911	(72,275,111)
Increase in Net Position		\$ 2,871,519	\$ 5,100,591	\$ 2,871,519	\$ 4,269,181	\$ 2,229,072

KANSAS CITY KANSAS COMMUNITY COLLEGE						
BANK BALANCES PER GENERAL LEDGER						
					YTD	PRIOR YEAR
FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS	31-Aug-18	31-Aug-17
BROTHERHOOD BANK	25	FEDERAL PROGRAMS	\$ 188,729		\$ 188,729	\$ 100,022
BROTHERHOOD BANK	61	CAPITAL OUTLAY	\$ 1,708,756		\$ 1,708,756	\$ 974,193
BROTHERHOOD BANK	61	CAPITAL OUTLAY		\$ 3,054,437	\$ 3,054,437	\$ 3,036,123
BROTHERHOOD BANK	74	BOARD SCHOLARSHIP	\$ 142,333		\$ 142,333	\$ 109,343
LIBERTY BANK	11	GENERAL FUND		\$ 563,172	\$ 563,172	\$ 554,857
COUNTRY CLUB BANK**	13/14	ABE-CONT. EDUCATION	\$ 647,611		\$ 647,611	\$ 627,334
COUNTRY CLUB BANK**	72	INCIDENTAL (AGENCY)	\$ 1,511,285		\$ 1,511,285	\$ 1,868,622
SECURITY BANK***	11	GENERAL FUND	\$ 11,487,731		\$ 11,487,731	\$ 10,304,278
SECURITY BANK	15	TECHNICAL ED FUND	\$ 680,895		\$ 680,895	\$ 1,895,289
SECURITY BANK	16	STUDENT UNION	\$ 775,444		\$ 775,444	\$ 499,271
		(AUXILIARY SERVICES)				
UMB BANK *	17	PAYROLL	\$ -		\$ -	
TOTAL			\$ 17,142,785	\$ 3,617,609	\$ 20,760,394	\$ 20,194,331
	Current	Month ago	Year Ago			
91-day Treasury Rate	2.080	2.010	1.020			
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.						
** No interest paid, no fees charged.						
***No Fees assessed by Security Bank and Brotherhood Bank.						

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2018 to June 30, 2019										
July 1, 2017 to June 30, 2018										
Month	FY2019	FY2018	FY2019	FY2018	FY2019	FY 2018	FY2019	FY2018	FY2019	FY2018
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									13,921,978	15,223,675
July	1,893,505	1,460,261	(5,819,623)	(5,852,012)	(3,926,118)	(4,391,751)			9,995,860	10,831,924
August	7,745,927	9,147,530	(5,573,160)	(7,568,360)	2,172,767	1,579,170			12,168,627	12,411,094
September	10,208,591	8,127,613	(10,113,979)	(7,561,429)	94,612	566,184			12,263,239	12,977,278
October	4,389,489	3,674,084	(7,467,686)	(7,268,399)	(3,078,198)	(3,594,315)			9,185,042	9,382,963
November	2,169,941	2,888,479	(5,761,287)	(7,073,463)	(3,591,346)	(4,184,984)			5,593,696	5,197,979
December	1,371,189	2,317,781	(4,451,246)	(6,317,554)	(3,080,057)	(3,999,773)			2,513,638	1,198,206
January	27,416,716	30,856,129	(9,681,684)	(12,771,217)	17,735,032	18,084,912			20,248,670	19,283,118
February	5,873,392	6,374,870	(7,300,844)	(7,847,869)	(1,427,452)	(1,472,999)			18,821,218	17,810,119
March	6,038,359	3,695,580	(10,295,095)	(8,371,394)	(4,256,736)	(4,675,814)			14,564,482	13,134,305
April	2,401,844	1,345,257	(6,137,499)	(5,323,191)	(3,735,655)	(3,977,934)			10,828,827	9,156,371
May	1,205,756	1,548,963	(6,317,329)	(6,808,045)	(5,111,573)	(5,259,082)			5,717,254	3,897,289
June	17,176,523	19,451,789	(6,514,484)	(9,427,100)	10,662,039	10,024,689			16,379,293	13,921,978
Totals	87,891,231	90,888,336	(85,433,916)	(92,190,033)	2,457,315		-	-		
Bold = Actual										
GL Balance	General Fund	\$ 11,487,731								
	TEC Fund	\$ 680,895								
		\$ 12,168,627								

KCKCC'S CENTENNIAL PATH

REMEMBERING OUR PAST ► CREATING OUR FUTURE ►

—

Fall, 1923
 Kansas City Kansas Junior College's first semester begins at the Hardwood Campus.



Artist rendering of the Gymnasium and Science Building in 1923.

—

December, 1924
 The first Candlelighting ceremony is held.

—

May 6, 1925
 Kansas City Kansas Junior College receives its first accreditation.



1933 Diploma from Kansas City Kansas Public Junior Teacher College



KCKCC's undefeated football team of 1949.

Target Date	Key Event & Deliverable Descriptions
Aug. 13, 2018	Fall Convocation College Mission & Vision Theme Development
Aug. 24, 2018	Steering Committee First Meeting
Sept. 6, 2018	Student/Public Forums Mission & Vision Theme Development ● ■
Sept. 13, 2018	Student/Public Forums Mission & Vision Theme Development ● ● ■
Week of Sept. 17, 2018	Steering Committee Meeting
Sept. 18, 2018	Draft of timeline submitted to Board of Trustees
Week of Sept. 24, 2018	Steering Committee Meeting
Sept. 28, 2018	DRAFT Mission & Vision Statements Developed (1-3) Cabinet
Oct. 2, 3 & 4, 2018	Present Drafts of Mission & Vision to Extended Cabinet, Dean's Council & Senates
Oct. 12, 2018	Feedback to Steering Committee
Oct. 25, 2018	College/Public Forums Strategic Priorities Development ● ■
Oct. 26, 2018	DRAFT Mission & Vision Approved by Cabinet
Nov. 1, 2018	College/Public Forums Strategic Priorities Development ● ■
Week of Nov. 5, 2018	Steering Committee Meeting
Week of Nov. 12, 2018	Steering Committee Meeting
Nov. 16, 2018	DRAFT Strategic Priorities (6-8) to Cabinet
Dec. 4, 5 & 6, 2018	Present Drafts to Strategic Priorities to Extended Cabinet, Dean's Council, all Senates
Dec. 14, 2018	Feedback to Steering Committee
Dec. 18, 2018	DRAFT Mission, Vision, Priorities, Presented to Board of Trustees
Jan. 14, 2019	Spring Convocation Present Drafts of Mission, Vision & Priorities Input from Faculty & Staff on Goals, Initiatives & Measures
Week of Jan. 28, 2019	Steering Committee Meeting Summarize Goals, Initiatives & Measures



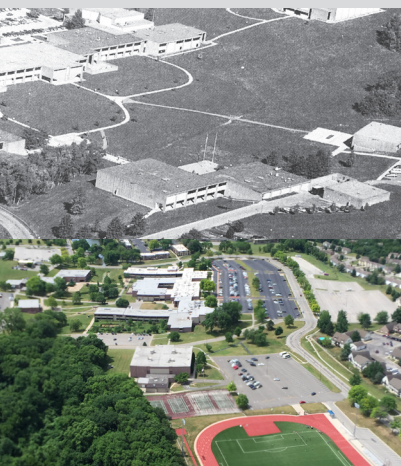
Students march to support 1968 campus bond drive.

January 5, 1970

A ground breaking ceremony is held for the construction of the Green Grass Campus.

September, 1977

The KCKCC Foundation is founded.



The Green Grass Campus then and now.

- Feb. 7, 2019 • College/Public Forums | Goals, Initiatives & Measures Development ● ■
- Feb. 14, 2019 • College/Public Forums | Goals, Initiatives & Measures Development ● ■
- Feb. 22, 2019 • **Goals, Initiatives & Measures Summary to Cabinet**
- Feb. 27, 2019 • **Draft Goals, Initiatives & Measures reviewed by Cabinet**
- Mar. 5, 6 & 7, 2019 • **Present Draft Goals, Initiatives & Measures to Extended Cabinet, Dean's Council & all Senates**
- Mar. 15, 2019 • Feedback to Steering Committee
- Week of Mar. 25, 2019 • Goals, Initiatives & Measures edits by Steering Committee
- Mar. 29, 2019 • **Cabinet Approval Draft Goals, Initiatives & Measures**
- Apr. 2, 3 & 4, 2019 • **Present Draft of full Strategic Plan to Extended Cabinet, Dean's Council & all Senates**
- Apr. 19, 2019 • Feedback to Steering Committee
- Apr. 22, 2019 • Steering Committee meeting
- May 15, 2019 • **Cabinet Approval of draft Strategic Plan**
- May 20, 2019 • Creating Public Documents
- Jun. 11, 2019 • Completed draft Strategic Plan Documents
- Jun. 18, 2019 • **Draft KCKCC's 2020-23 Centennial Strategic Plan presented to Board of Trustees**

● Location: Main Campus

● Location: TEC

● Location: PCC

■ Multiple sessions at:
7:30, 1:00 & 6:00

■ Multiple sessions at:
7:30, 1:00 & 6:00

KCKCC's 2020-2023 Strategic Plan will guide the College into its centennial year. The College will start with the development of new Mission and Vision statements. The Vision statement will include KCKCC's highest aims and aspirations, and will define the direction of the College as it creates its future. The complete strategic plan will further focus on KCKCC's strategic priorities, goals, initiatives and measures to ensure its success as KCKCC begins our next 100 years.

**Kansas City Kansas
Community College™**



FOR IMMEDIATE RELEASE

Sept. 6, 2018

Contact: Kelly Rogge, Public Relations Officer, 913-288-7173

KCKCC Partners with National Company to Test Energy-Saving Technology

Kansas City Kansas Community College is excited to be among the first educational institutions in the United States to utilize the latest variable frequency drive (VFD) technology offered by industrial giant, ABB Ltd.

ABB has donated a variety of HVAC packaged offerings built around their new flagship ACH580 VFD, which will be tested and evaluated on the college's HVAC systems.

"KCKCC is fortunate to realize significant infrastructure upgrade savings in exchange for evaluating new technologies," said Jeff Sixta, director of facilities at KCKCC.

VFDs provide critical energy savings for modern HVAC systems by controlling pressure, based on system demand (air & water) in HVAC systems, which results in the reduction of a buildings carbon footprint and energy investment. These VFDs will be evaluated and supported locally by Mechanical Sales Midwest, a local ABB partner, along with ABB's application and research and development teams.

"ABB is pleased to support institutions such as KCKCC," said Paul Bartunek, vice president of HVAC Sales & Marketing for ABB. "We applaud their effort to offer educational opportunities for inner city students to bridge the skilled trades gap via technically relevant programs and certifications."

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