



**Articulation Agreement between
Hutchinson Community College
Medical Transcription Program
and**

Kansas City Kansas Community College

November 1, 2010

Based upon the mutual interest for the continued growth of students pursuing health information technology/management courses and in an effort to provide a continuing articulated program that builds on past learning experience and eliminates unnecessary duplication of instruction, we mutually subscribe to the following:

1. **Kansas City Kansas Community College** students who have completed selected general education courses with a minimum grade of a C in each course and an overall grade point average of 2.0 on a 4.0 scale (3.0 on a 5.0 scale) and have met the required proficiency levels attached to this articulation agreement will be granted transfer credits in the Medical Transcription Program.
2. Work-based and/or challenge exams will be provided for students following the common practices at Hutchinson Community College.
3. Guidance and support for medical transcription will begin at **Kansas City Kansas Community College** and will continue at Hutchinson Community College through individual advising sessions.
4. Hutchinson Community College will waive any assessment testing for students transferring in an English Composition and/or Math course and has earned a grade of at C in these courses.
5. **Kansas City Kansas Community College** is responsible for completing an official transcript for any students transferring into the Medical Transcription Program and providing the transcript to Hutchinson Community College at the student's request.
6. The student is responsible for completing the Medical Transcription Program Application and requesting official transcripts for the Hutchinson Community College Records Office.
7. Upon receipt of application and transcripts the student will be considered for admission into the Medical Transcription Program.
8. All transcripts will be evaluated by the Hutchinson Community College Records Office and the Medical Transcription Program.

9. Graduates of the Medical Transcription Program receive a Certificate in Professional Medical Transcription. After working in the field for two years, graduates are eligible to take the certification examination through the Association for Healthcare Documentation Integrity.

10. This agreement will be in effect upon signing of both parties and is subject to review and renewal in May of each academic year. The on-line curriculum is listed below.

SPECIFIC PROGRAM REQUIREMENTS HCC	
BI103 Human Anatomy & Physiology	6
BU128 Intermediate Keyboarding	3
BU214 Microsoft Word for Windows	3
HR105 Medical Terminology	3
AL153 Pharmacology for Allied Health Professionals	2
BU129 Production Keyboarding	2
BO113 Business English or	3
EN101 English Composition IA	3
EN100 English Composition IB	3
EN103 English Composition Honors	3
HR107 Legal Aspects of Health Information	3
HR204 Medical Report Transcription	2
HR212 Pathophysiology	4
HR199 Medical Transcription Affiliation	2

ESSENTIAL COURSES AT KCKCC	
BIOL0141 Human Anatomy & Physiology Lab	5
BIOL0143 Human Anatomy & Physiology	4
BUSN0191 Microcomputer Applications I & II	3
ALHT0127 Medical Terminology	3
ALHT0116 General Pharmacology	3
BUSN1163 Speed building II	1
ENGL101 English Composition I	3
NURS0135 Pathophysiology for Nurses	3



Hutchinson Community College President

11/23/10

Date



Kansas City Kansas Community College President

11/16/10

Date