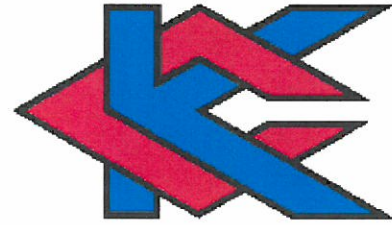




**FORT HAYS STATE
UNIVERSITY**

Forward thinking. World ready.



Reverse Transfer Agreement for Associate Degree Completion Fort Hays State University and Kansas City Kansas Community College

The purpose of this Agreement is to permit eligible and interested students to transfer certain course work from Fort Hays State University to a Kansas City Kansas Community College to complete requirements for an Associate's Degree. This process is called reverse transfer.

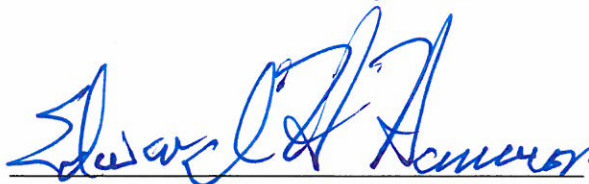
1. Fort Hays State University and Kansas City Kansas Community College are active educational partners in providing educational opportunities for currently enrolled and potential students of each institution. Each institution will maintain the integrity of their separate programs and enter into this agreement as equal partners.
2. Students enrolled at Fort Hays State University who previously attended Kansas City Kansas Community College or are currently enrolled at Kansas City Kansas Community College, meet Kansas City Kansas Community College resident credit requirement, which is to complete 9 of the last 24 credit hours of their degree at Kansas City Kansas Community College, and transfer a minimum of 45 credit hours to Fort Hays State University will be eligible for reverse transfer credit to facilitate the respective community college degree completion.
3. Separate academic records for students will be maintained at each institution.
4. Authorized employees of Fort Hays State University and Kansas City Kansas Community College will have necessary access to personally identifiable information about the students who are eligible for reverse transfer credit for Kansas City Kansas Community College degree. Fort Hays State University and Kansas City Kansas Community College agree that their respective authorized employees will have a legitimate educational interest in the educational records of the students being served. Fort Hays State University and Kansas City Kansas Community College shall take reasonable steps to ensure that their respective counselors, employees, and administrators maintain the confidentiality of all student information as required by the Family Educational Rights and Privacy Act. This provision shall survive termination of this Agreement.
5. Fort Hays State University shall counsel all students who transfer a minimum of 45 credit hours of transferable coursework from Kansas City Kansas Community College (or combination of accumulated transferable hours from other accredited institutions) of the existence and purpose of this Agreement to ascertain each student's interest in

participation. This notification to students may occur during the student's first communication with Fort Hays State University or during the student's first semester.

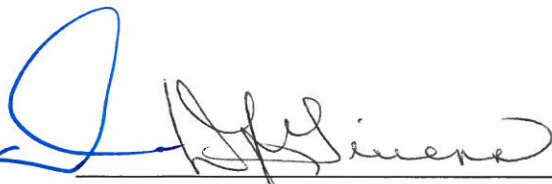
6. Upon receipt of an official Fort Hays State University transcript, Kansas City Kansas Community College will conduct a degree audit of each affected student and evaluate all coursework that may assist in the completion of the student's associate degree at Kansas City Kansas Community College. Students who meet all degree requirements are eligible to receive a Kansas City Kansas Community College degree. Kansas City Kansas Community College will notify each affected student that he or she is eligible to receive an associate degree.
7. Fort Hays State University and Kansas City Kansas Community College agree to cooperate in communicating with each other and with their common and respective communities concerning the relationship between the institutions.
8. Fort Hays State University and Kansas City Kansas Community College agree to acknowledge and recognize the reverse transfer program on each institution's website and via other marketing and publicity methods.
9. Fort Hays State University and Kansas City Kansas Community College agree to promptly communicate with each other any future curriculum changes, policy changes, or resident credit requirements that will affect this Agreement.
10. Each semester Fort Hays State University will promote to eligible students the existence and purpose of the Agreement to encourage their completion of the Kansas City Kansas Community College degree.
11. Each institution will designate an employee who will serve as the point of contact for administration of this Agreement.
12. This Agreement shall be governed by and construed in accordance with policies of the Kansas Board of Regents and all Federal regulations and shall not be an exclusive relationship between the parties.

EXECUTED AS FOLLOWS:

Agreed to this day of May 21, 2013



Dr. Edward H. Hammond
President
Fort Hays State University



Dr. Doris Givens
President
Kansas City Kansas Community College