

# **Memorandum of Understanding**

**between**

**Donnelly College**

**Associates to Bachelors Completion (ABC) Program**

**and**

**Kansas City Kansas Community College**

## **INTRODUCTION**

Donnelly College's Associates to Bachelors Completion (ABC) Program is designed to allow students the opportunity to reduce their cost of education while completing a high quality and very flexible bachelor's degree. The ABC program is designed to provide more than a transfer agreement between Donnelly College and Kansas City Kansas Community College (KCKCC), rather, it serves as the foundation of our joint commitment to serve higher education needs in our community.

Donnelly and KCKCC enter this agreement in formal recognition of the ABC Program as an instrument through which students may make a seamless transition from KCKCC to Donnelly College, as well as developing an opportunity for students to return to KCKCC from Donnelly for courses as needed in completion of their bachelor's degree.

## **TRANSFER PROCESS**

### **Students with Earned Associates Degrees from KCKCC**

Students who earn Associate in Applied Science (AAS), Associate of Arts (AA), or Associate of Science (AS) degree from KCKCC will have their degree accepted in its entirety toward a bachelor's degree at Donnelly College. Students may remain or return to KCKCC to complete the following:

- AAS students may complete the course requirements to earn an AA or AS from KCKCC and transfer up to 79 hours of lower-level course work.
- AA and AS students may complete the coursework for a minimum 30 credit-hour concentration, as defined in the current KCKCC catalog, for the Bachelor of Applied Science (BAS) degree, fulfill a two-semester foreign language requirement for the Bachelor of Arts (BA) degree, and/or complete elective hours and transfer a total of 79 hours of lower-level course work.

All concentrations, consisting of a minimum of 30 credit-hours, as defined in the current KCKCC catalog, awarded by KCKCC will be recognized as concentrations within the BAS degree at Donnelly College.

### **Students without Associates Degree Transferring from KCKCC**

KCKCC students transferring to Donnelly College under the ABC Program will have their course work evaluated for equivalency to Donnelly College associate degree requirements. Students transferring courses without a degree from KCKCC will transfer only 100 level and above with a grade of "C- or better" up to a total of 79 hours.

### **Degree-completion Requirements**

Upon completion of transfer to Donnelly College, students must fulfill the degree requirements as outlined in the Donnelly College Catalog at the time of the transfer.

### **RESPONSIBILITIES OF DONNELLY COLLEGE**

Donnelly College will support this agreement as follows:

- Provide training and information regarding the ABC Program and scholarship opportunities as requested by KCKCC advisors, or other personnel.
- Provide onsite advising to prospective transfer students as arranged in cooperation with KCKCC advisors.
- Provide KCKCC with student follow up reports regarding transferring students.
- Provide ABC Program and other Donnelly College materials as requested by KCKCC personnel.
- Notify KCKCC advisors of program changes.
- Annually review this agreement.

### **RESPONSIBILITIES OF KCKCC**

KCKCC will support this agreement as follows:

- Support a collaborative marketing effort with Donnelly College personnel to ensure KCKCC students are aware of the ABC Program.
- Provide Donnelly College access to KCKCC students, as allowed by KCKCC policies.

(revised 5/15/09)

- Provide Donnelly College a listing on the KCKCC website as an articulating program.
- Include the Donnelly College ABC Program in KCKCC literature as deemed appropriate by KCKCC.
- Designate a KCKCC advisor as liaison to the ABC Program.

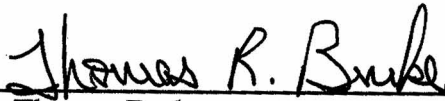
## **RESPONSIBILITIES OF BOTH KCKCC AND DONNELLY COLLEGE**

In support of this agreement and the ABC Program, both KCKCC and Donnelly College agree to the following.

- Provide website links connecting students visiting with either site to this agreement.
- Annually review this agreement.
- Provide ongoing mutual support in the promotion and continuation of the ABC Program.

## **SUMMARY**

The ABC Program is designed to expand educational opportunities in the community jointly served by KCKCC and Donnelly College. Through this agreement, students at KCKCC will be provided an opportunity to complete a bachelor's degree in their community.



Dr. Thomas Burke  
President  
Kansas City Kansas Community College

7/14/09  
Date



Dr. Steven M. LaNasa  
President  
Donnelly College

July 6, 2009  
Date