

# MEMORANDUM OF UNDERSTANDING BETWEEN AMERICAN PUBLIC UNIVERSITY SYSTEM AND KANSAS CITY KANSAS COMMUNITY COLLEGE

**THIS MEMORANDUM OF UNDERSTANDING** (this “MOU”) is made and entered into Oct. 15, 2010 (“Effective Date”) by and between Kansas City Kansas Community College (“KCKCC”) and American Public University System (“APUS”) (individually a “Party” and collectively the “Parties”).

## DESCRIPTION OF THE PARTIES

American Public University System includes American Public University (APU) and American Military University (AMU) and serves more than 70,000 learners worldwide. APUS’s relevant curriculum, affordability, and flexibility help students pursue degrees in subjects ranging from homeland security to management and liberal arts. American Public University System is regionally accredited by the Higher Education Commission (HLC) of the North Central Association and nationally accredited by the Accrediting Commission, Distance Education and Training Council. The APUS mission includes expanding access to higher education and preparing graduates for service and leadership in a diverse, global society.

Kansas City Kansas Community College (KCKCC) is a public, urban, open-door, and comprehensive community college committed to excellence in higher education. Through an accessible and supportive learning environment, the college mission is to provide higher education and lifelong learning to the varied communities, primarily in its service area of Wyandotte and Leavenworth counties. Kansas City Kansas Community College is accredited by the Higher Learning Commission, a commission of the North Central Association and the Kansas Board of Regents. In addition, individual programs are accredited by professional organizations. The College is approved by the Kansas Veterans Commission and the Veterans Administration for veterans’ college training.

## AGREEMENT

American Public University System and Kansas City Kansas Community College hereby agree as follows:

1. APUS and KCKCC will maintain the integrity of their separate programs and enter into this agreement as equal partners.
2. **Advising of KCKCC students** – Advising of KCKCC students regarding admission and program requirements to APUS will be the responsibility of the regular advising staff at KCKCC and APUS. APUS will designate one or more points of contact to respond to advising questions from KCKCC advisors. KCKCC will monitor the academic performance of their students enrolling under this agreement, and identify problems that may interfere with the successful transfer to APUS.

3. **On-Site Outreach** – APUS will arrange with KCKCC to meet and make contact with potential KCKCC transfer students at a minimum of two times annually. KCKCC will provide an appropriate location(s) for presentations and advising.
4. **Communication** – KCKCC and APUS agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions.
  - a. Any marketing of the MOU will be subject to the prior approval of both parties.
  - b. Each institution will assume responsibility for appropriate marketing to reach their respective student and faculty populations.
  - c. Each institution will designate a marketing point of contact.
  - d. APUS will not market or promote to KCKCC students any lower division courses that KCKCC is scheduled to teach during the period of the MOU.
  - e. Faculty and staff at both institutions will communicate information about this agreement to students and prospective students.
  - f. KCKCC will provide from its website a link to the APUS website and APUS will provide a link to KCKCC website.
  - g. Representatives from APUS and KCKCC will confer annually to exchange updated degree requirements, admissions, and transfer information to be used during the subsequent academic year. Each institution will notify the other of any contemplated planned changes that would affect the future of this agreement.
5. **Exchange of Student Information** – APUS and KCKCC agree to exchange transfer information for the purpose of monitoring and enhancing student academic success. The information may also be used to enhance curricular offerings. At no time will Family Education Rights and Privacy Act (FERPA) regulations or requirements be violated. In particular, the Provost Office of APUS will provide yearly statistical and global data to KCKCC for the achievement of transfer students from KCKCC: GPA, success in course completion after the first semester.
6. **Concurrent Enrollment** -Students may concurrently take courses at both institutions, as well as have access to advising and other services at both institutions, although the transfer block credit cannot be awarded until after the student submits an official transcript from KCKCC showing an eligible conferred degree. Students will complete all transfer requirements at KCKCC.
7. **Financial Aid**- Federal regulations require that students receive financial aid from only a single college from which courses are taken during a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses at either APUS or KCKCC. If a student attends both institutions in a single semester, financial aid may be granted from only one institution. The degree granting institution upon student request will initiate a Consortium Agreement.
8. **Eligibility**
  - a. Students who were conferred a designated transfer AA or AS degree by KCKCC on or after May 1, 2010, and enrolled at APU into an eligible Baccalaureate degree without selecting a concurrent minor or certificate.

- b. Only KCKCC students who are admitted to APU on or after Oct 15, 2010, are eligible for this block agreement. Students already enrolled at APU prior to Oct 15, 2010, are not eligible for the block transfer.
- c. KCKCC students are eligible for this block transfer agreement regardless of where they completed all of their previous courses for their KCKCC degree, as long as an eligible degree was earned from KCKCC per the eligibility requirements above.
- d. This agreement will fulfill the general education requirements of KCKCC students transferring to APU.

**9. Award**

- a. Eligible KCKCC graduates will be granted junior status at APU and the courses within their degrees will transfer as a block.
- b. KCKCC students transferring under a block agreement are not eligible for any other transfer credit outside of the block award, and will not receive course credit to fulfill any specific course requirements outside of the block award, regardless of what courses student previously completed.
- c. Any program academic changes made by APU will not affect KCKCC students CURRENTLY ENROLLED at APU at the time of the program change and they will be subject to original requirements that were in effect at the time the student enrolled in an APU program.

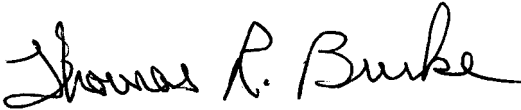
**10. Graduate Book Voucher** - APUS will extend to KCKCC full-time employees a graduate studies book voucher.

**11. Length of Agreement** – This agreement will become effective upon the execution of signatures by the responsible authority for each institution and will last for a maximum of three (3) years, after which time both institutions will undertake renegotiation of the agreement.

- a. Both APUS and KCKCC agree to provide written notice of at least one full academic year in advance of termination.
- b. APUS reserves the right to alter the format of the transfer block, based on a change of APU program requirements, as long as the KCKCC graduate is awarded 60 hours upon transferring to APU.

In Witness whereof, the Parties hereto have executed this MOU as of the date first mentioned above by their authorized representatives.

**Kansas City Kansas Community College**

By: 

Name: Thomas R. Burke, Ph.D.

Title: President

Date:

**American Public University System**

By: 

Name: Wallace E. Boston, Jr., Ed. D.

President and CEO

9/27/2010

<b>APU DEGREE</b>	<b>Eligible KCKCC Degree</b>	<b>Hours Awarded</b>
General Studies	Any A.A. or A.S. Degree	61
History	Any A.A. or A.S. Degree	60
Intelligence Studies	Any A.A. or A.S. Degree	60
Management	Any A.A. or A.S. Degree	60
Marketing	Any A.A. or A.S. Degree	60
Security Management	Any A.A. or A.S. Degree	60
Information Systems Security	Any A.S. Degree	60
Sports and Health Sciences	Any A.S. Degree	60
<b>APU DEGREE</b>	<b>Eligible KCKCC Degree</b>	<b>Hours Awarded</b>
Business Administration*	A.S. in Liberal Arts and Science Area of interest: Business	62
Child & Family Development	A.A. in Liberal Arts and Science Area of interest: Elementary Education	62
Environmental Science	A.S. in Liberal Arts and Science Area of interest: Environmental Studies	63
Philosophy	A.A. in Liberal Arts and Science Area of interest: Philosophy	60
Political Science	A.A. in Liberal Arts and Science Area of interest: Political Science	60
Psychology*	A.A. in Liberal Arts and Science Area of interest: Psychology	62
Sociology*	A.A. in Liberal Arts and Science Area of interest: Sociology	60
Transportation and Logistics Management*	A.A. in Liberal Arts and Science: Area of interest: Economics	60

\* Students must select remaining courses at APU at the upper level (300-499)