

COURSE SYLLABUS

LAST REVIEW	Spring 2022
COURSE TITLE	Introduction to Human Service
COURSE NUMBER	SOSC 0215
DIVISION	Social and Behavioral Sciences & Public Services
DEPARTMENT	Sociology
CIP CODE	24.0101
CREDIT HOURS	3
CONTACT HOURS/WEEK	Class: 3
PREREQUISITES	None
COURSE PLACEMENT	Students must meet the correct placement measure for this course. Information may be found at: https://www.kckcc.edu/admissions/information/mandatory-evaluation-placement.html

COURSE DESCRIPTION

This course examines the history of Human Service, the structure of Human Service Agencies, and the problems of welfare in an industrialized society.

General Education Learning Outcome

- Basic Skills for Communication
- Mathematics
- Humanities
- Natural and Physical Sciences
- Social and Behavioral Sciences

Institutional Learning Outcomes

- Communication
- Computation and Financial Literacy
- Critical Reasoning
- Technology and Information Literacy
- Community and Civic Responsibility
- Personal and Interpersonal Skills

TEXTBOOKS

<http://kckccbookstore.com/>

METHODS OF INSTRUCTION

A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.

COURSE OUTLINE

- I. Introduction
- II. Research Methods in Sociology
- III. Work on the Selected Topic
- IV. Starting the Research Process

V. Writing the Research Paper

COURSE LEARNING OUTCOMES AND COMPETENCIES

Upon successful completion of this course, the student will:

- A. CLO #1 Discuss the difference between social policy, social program, service delivery, and agency mission
 - 1. The student will be able to describe the role of the professional Human Service Workers.
 - 2. The student will be able to describe various areas of practice and make decisions about which areas are of career interest to the student.

- B. CLO #2 Define the agency and the role of the Human Service Worker within the context of the agency
 - 3. The student will be able to summarize their participation (under appropriate supervision) in the practice of Human Service Worker at a level compatible with the students' education, maturity, and emotional level.
 - 4. The student will be able to journal with specific insight into one's self with a focus to becoming objective and non-judgmental.
 - 5. The student will be able to discuss issues that impact culture, gender, age, and socioeconomic status.

- C. CLO #3 Discuss the agency in terms of the historical events that gave rise to the social problem the agency was designed to ameliorate with specificity on:
 - 6. The student will be able to understand the difference between the mission, the goals, the objective, and the outcome measures of an agency.
 - 7. The student will be able to compare mission to goal, goal to objective, and mission to outcome.

- D. CLO #4 Be able to develop a conclusion or opinion that reflects their field experience and document same.
 - 8. The student will be able to understand the personnel evaluation process.
 - 9. The student will be able to summarize the role of the Human Service Worker by job description and observation.
 - 10. The student will be able to summarize the function of the agency by comparing mission statement with observation.

- E. CLO #5 Discuss the difference between social policy, social program, service delivery, and agency mission.
 - 11. The student will be able to describe the social problem that gave rise to the development of the agency.
 - 12. The student will be able to describe the social policy that was developed to remediate the social problem which then gave rise to the agency
 - 13. The student will be able to explain how the agency delivers services.
 - 14. The student will be able to match the mission statement's goals to actual agency performance.
 - 15. The student will be able to describe various areas of practice and make decisions about which areas are of career interest to the student.

- F. CLO #6 Define the agency and the role of the social worker within the context of the agency.
 - 16. The student will be able to summarize their participation (under appropriate supervision) in the practice of Social Work at a level compatible with the students' education, maturity, and emotional level.
 - 17. The student will be able to journal with specific insight into one's self with a focus to becoming objective and non-judgmental.
 - 18. The student will be able to identify issues that impact culture and relate them to the agency.
 - 19. The student will be able to identify issues that impact gender and relate them to the agency.

20. The student will be able to identify issues that impact age and relate them to the agency.
 21. The student will be able to identify issues that impact socioeconomic status and relate them to the agency.
- G. CLO #7 Discuss the agency in terms of the historical events that gave rise to the need that the agency was designed to ameliorate with specificity on:
22. The student will be able to define and explain the difference between the mission, the goals, the objectives, and the outcome measures of an agency.
 23. The student will be able to compare mission to goal, goal to objective, and mission to outcome.
- H. CLO #8 Explain the funding system for an agency.
24. The student will be able to track the funding stream for the agency and differentiate:
 - a. Grant based
 - b. Federal/State/County/City match
 - c. Fee for service
 - d. Sliding scale
 - e. Dedicated tax
 1. Property
 2. Sales
 3. Special use
 25. The student will be able to describe the clients or consumers that make use of the agencies' services.
 26. The student will demonstrate an understanding of the catchment area served by the agency.
 27. The student will recognize the levels of employment and the degrees, certificates, or licensure levels for each.
 28. The student will be able to describe in detail the organization and the roles of each employment category.
- I. CLO #9 Develop a conclusion or opinion that reflects their field experience and document same.
29. The student will be able to understand the personnel evaluation process.
 30. The student will be able to summarize the role of the Social Worker by job description and observation.
 31. The student will be able to summarize the function of the agency by comparing mission statement with observation.

ASSESSMENT OF COURSE LEARNING OUTCOMES AND COMPETENCIES

Student progress is evaluated through both formative and summative assessment methods. Specific details may be found in the instructor's course information document.

COLLEGE POLICIES AND PROCEDURES

Student Handbook

<https://www.kckcc.edu/files/docs/student-resources/student-handbook-and-code-of-conduct.pdf>

College Catalog

<https://www.kckcc.edu/academics/catalog/index.html>

College Policies and Statements

<https://www.kckcc.edu/about/policies-statements/index.html>

Accessibility and Accommodations

<https://www.kckcc.edu/academics/resources/student-accessibility-support-services/index.html>

