

## COURSE SYLLABUS

<b>LAST REVIEW</b>	Spring 2021
<b>COURSE TITLE</b>	Seminar: Legal Interviewing and Investigation
<b>COURSE NUMBER</b>	PRLG 0271
<b>DIVISION</b>	Social and Behavioral Sciences & Public Services
<b>DEPARTMENT</b>	Paralegal
<b>CIP CODE</b>	22.0302
<b>CREDIT HOURS</b>	2
<b>CONTACT HOURS/WEEK</b>	Class: 2
<b>PREREQUISITES</b>	PRLG 0121
<b>COURSE PLACEMENT</b>	Students must meet the correct placement measure for this course. Information may be found at: <a href="https://www.kckcc.edu/admissions/information/mandatory-evaluation-placement.html">https://www.kckcc.edu/admissions/information/mandatory-evaluation-placement.html</a>

### COURSE DESCRIPTION

In this course, students will implement skills acquired in prerequisite courses and will study in-depth legal ethics. Emphasis is on client contact.

### Institutional Learning Outcomes

- Communication
- Computation and Financial Literacy
- Critical Reasoning
- Technology and Information Literacy
- Community and Civic Responsibility
- Personal and Interpersonal Skills

### TEXTBOOKS

<http://kckccbookstore.com/>

### METHODS OF INSTRUCTION

A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.

### COURSE OUTLINE

- I. Ethics and Professional Responsibility
  - A. Confidentiality
  - B. Privilege

- C. Competence
- II. Conducting Interviews
  - A. Interpersonal Skills
  - B. Questioning Skills
  - C. Listening Skills
  - D. Planning Interview
  - E. Interviewing Clients
  - F. Interviewing Witnesses
- III. Conducting Investigations
  - A. Planning the Investigation
  - B. Principles of Investigation
  - C. Rules of Evidence
  - D. Locating Witnesses
  - E. Witness Statements

## **COURSE LEARNING OUTCOMES**

Upon successful completion of this course, the student will:

- A. CLO #1 The student shall be able to explain methods of interviewing and investigation used in the legal field.
- B. CLO #2 The student shall be able to demonstrate ability to effectively interview.
- C. CLO #3 The student shall be able to create an investigation and discovery plan for a hypothetical case.

## **ASSESSMENT OF COURSE LEARNING OUTCOMES AND COMPETENCIES**

Student progress is evaluated through both formative and summative assessment methods. Specific details may be found in the instructor's course information document.

## **COLLEGE POLICIES AND PROCEDURES**

*Student Handbook*

<https://www.kckcc.edu/files/docs/student-resources/student-handbook-and-code-of-conduct.pdf>

*College Catalog*

<https://www.kckcc.edu/academics/catalog/index.html>

*College Policies and Statements*

<https://www.kckcc.edu/about/policies-statements/index.html>

*Accessibility and Accommodations*

<https://www.kckcc.edu/academics/resources/student-accessibility-support-services/index.html>.