

## COURSE SYLLABUS

<b>LAST REVIEW</b>	Spring 2021
<b>COURSE TITLE</b>	Legal Research
<b>COURSE NUMBER</b>	PRLG 0131
<b>DIVISION</b>	Social and Behavioral Sciences & Public Services
<b>DEPARTMENT</b>	Paralegal
<b>CIP CODE</b>	22.0302
<b>CREDIT HOURS</b>	3
<b>CONTACT HOURS/WEEK</b>	Class: 3
<b>PREREQUISITES</b>	None
<b>COURSE PLACEMENT</b>	Students must meet the correct placement measure for this course. Information may be found at: <a href="https://www.kckcc.edu/admissions/information/mandatory-evaluation-placement.html">https://www.kckcc.edu/admissions/information/mandatory-evaluation-placement.html</a>

### COURSE DESCRIPTION

A practical approach to legal research problems. Projects familiarize students with legal publications and how to use them in solving legal problems.

### PROGRAM LEARNING OUTCOMES

1. Demonstrate the ability to identify case issues and analyze court opinions.
2. Explain basic procedural and substantive law concepts
3. Demonstrate clear and concise writing ability in preparation of office memoranda, client correspondence, and basic legal documents
4. Demonstrate ability to conduct legal interviewing, preliminary investigation and basic research
5. Evaluate scenarios relevant to ethical standards for paralegals in law office.

### Institutional Learning Outcomes

- Communication
- Computation and Financial Literacy
- Critical Reasoning
- Technology and Information Literacy
- Community and Civic Responsibility
- Personal and Interpersonal Skills

### TEXTBOOKS

<http://kckccbookstore.com/>

### METHODS OF INSTRUCTION

A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.

### COURSE OUTLINE

- I. Sources of Legal Authority
  - A. Primary Authority

1. Codes/Statutes
2. Administrative Regs
3. Judicial Law
- B. Secondary Authority
  1. Restatements, Treatises
  2. Legal Encyclopedias
  3. Digests, A.L.R.

## II. Citation

- A. Rules
- B. Forms

## III. Legal Analysis

- A. Facts
- B. Issues
- C. Holding
- D. Rationale

## IV. Conducting a Search

### **COURSE LEARNING OUTCOMES**

Upon successful completion of this course, the student will:

- A. CLO #1 The student will be able to identify, cite, and validate sources of legal authority.
- B. CLO #2 The student will be able to demonstrate legal analysis in preparation for research.
- C. CLO #3 The student shall be able to use a legal dictionary, thesaurus, and encyclopedias.
- D. CLO #4 The student shall be able to use primary and secondary authority.

### **ASSESSMENT OF COURSE LEARNING OUTCOMES**

Student progress is evaluated through both formative and summative assessment methods. Specific details may be found in the instructor's course information document.

### **COLLEGE POLICIES AND PROCEDURES**

*Student Handbook*

<https://www.kckcc.edu/files/docs/student-resources/student-handbook-and-code-of-conduct.pdf>

*College Catalog*

<https://www.kckcc.edu/academics/catalog/index.html>

*College Policies and Statements*

<https://www.kckcc.edu/about/policies-statements/index.html>

*Accessibility and Accommodations*

<https://www.kckcc.edu/academics/resources/student-accessibility-support-services/index.html>