

COURSE SYLLABUS

LAST REVIEW	Spring 2021
COURSE TITLE	Introduction to Law
COURSE NUMBER	PRLG 0121
DIVISION	Social and Behavioral Sciences & Public Services
DEPARTMENT	Paralegal
CIP CODE	22.0302
CREDIT HOURS	3
CONTACT HOURS/WEEK	Class: 3
PREREQUISITES	None
COURSE PLACEMENT	Students must meet the correct placement measure for this course. Information may be found at: https://www.kckcc.edu/admissions/information/mandatory-evaluation-placement.html

COURSE DESCRIPTION

This introductory study of the legal system covers the nature and functions of law and the operation and structure of state and federal court systems and administrative agencies. Surveys the major areas of substantive law. Appropriate for students with a general interest in the law.

Institutional Learning Outcomes

- Communication
- Computation and Financial Literacy
- Critical Reasoning
- Technology and Information Literacy
- Community and Civic Responsibility
- Personal and Interpersonal Skills

TEXTBOOKS

<http://kckccbookstore.com/>

METHODS OF INSTRUCTION

A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.

COURSE OUTLINE

- I. Paralegals
 - A. Training

- B. Schools
 - C. Duties & Restrictions
- II. Lawyers
 - A. Law School
 - B. License to Practice
 - C. Bar Exam
 - D. Duties
- III. Ethics
 - A. History
 - B. Model Code
 - C. Codes for Legal Assistants
 - D. Disclosure
 - E. Unauthorized Practice of Law
 - F. Conflicts of Interest
- IV. Sources of Law : Cases
 - A. Common Law
 - B. Stare Decisis
 - C. Adjudication v. Legislation
- V. Legislation
 - A. Legislative Process
 - B. Judicial Invalidation/ Judicial Deference
 - C. Statutory Interpretation
 - D. Precedent
- VI. Trial and Appellate Courts
- VII. State and Federal Courts
- VIII. Civil Procedure
 - A. Jurisdiction
 - B. Pleadings
 - C. Discovery
 - D. Trial Procedure
 - E. Rules of Evidence
 - F. Motions
- IX. Criminal Procedure
- X. Substantive Areas of Law
 - A. Criminal Law
 - B. Torts
 - C. Contracts
 - D. Commercial Law
 - E. Property
 - F. Family Law
- XI. Administrative Law & Procedure
- XII. Law in the Age of Computers
 - A. Future Trends
 - B. Alternative Dispute Resolution
 - C. Law Office Automation
 - D. Introduction to Kansas Case Base (Research software utilizing CD ROM)

Technology on 486 PC's)

COURSE LEARNING OUTCOMES

Upon successful completion of this course, the student will:

- A. CLO #1 The student shall be able to describe the structure of the American Legal System.
- B. CLO #2 The student shall be able to explain various substantive and procedural issues.
- C. CLO #3 The student shall be able to make jurisdictional determinations
- D. CLO #4 The student shall be able to define and discuss the covered substantive areas of law.

ASSESSMENT OF COURSE LEARNING OUTCOMES AND COMPETENCIES

Student progress is evaluated through both formative and summative assessment methods. Specific details may be found in the instructor's course information document.

COLLEGE POLICIES AND PROCEDURES

Student Handbook

<https://www.kckcc.edu/files/docs/student-resources/student-handbook-and-code-of-conduct.pdf>

College Catalog

<https://www.kckcc.edu/academics/catalog/index.html>

College Policies and Statements

<https://www.kckcc.edu/about/policies-statements/index.html>

Accessibility and Accommodations

<https://www.kckcc.edu/academics/resources/student-accessibility-support-services/index.html>.