COURSE SYLLABUS

LAST REVIEW   Spring 2021

COURSE TITLE   Level 4 Writing for Academic Purposes

COURSE NUMBER   ESOL 0024

DIVISION   Arts, Communications, and Humanities

DEPARTMENT   ESOL

CIP CODE   24.0101

CREDIT HOURS   3.00

CONTACT HOURS/WEEK   Class: 3.00   Lab: X   Clinical: X

PREREQUISITES   Successful completion of ESOL 0023 or placement by ESOL

                         faculty based on appropriate score on ESL. Accuplace score

                         and writing sample.

COURSE PLACEMENT   Students must meet the correct placement measure for this
                         course. Information may be found at:
                         https://www.kckcc.edu/admissions/information/mandatory-
                         evaluation-placement.html

COURSE DESCRIPTION
Level 4 Writing for Academic Purposes is designed to develop students' knowledge of English academic writing conventions and increase overall fluency and accuracy. Through a variety of assignments, the course focuses on refining and reinforcing the grammatical, structural, and rhetorical patterns of academic English. The course emphasizes both process and product.

KANSAS SYSTEMWIDE TRANSFER: ESOL0024
The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents.

PROGRAM ALIGNMENT
This course is part of a program aligned through the Kansas Board of Regents and Technical Education Authority. For more information, please visit:
https://kansasregents.org/workforce_development/program-alignment

General Education Learning Outcome
☐ Basic Skills for Communication
☐ Mathematics
☐ Humanities
☐ Natural and Physical Sciences
☐ Social and Behavioral Sciences

Institutional Learning Outcomes
☐ Communication
☐ Computation and Financial Literacy
☐ Critical Reasoning
☐ Technology and Information Literacy
☐ Community and Civic Responsibility
☐ Personal and Interpersonal Skills

TEXTBOOKS
http://kckccbookstore.com/

METHODS OF INSTRUCTION
A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.

COURSE OUTLINE
Insert here

COURSE LEARNING OUTCOMES AND COMPETENCIES
Upon successful completion of this course, the student will:
    A. The learner will be able to recognize, identify, and use common grammatical elements and their terms.
    B. The learner will be able to use appropriate elements of the writing process to creat organized, unified, and well though out pieces of writing of appropriate lengths and rhetorical style.
    C. The learner will use level appropriate grammar in writing.
    D. The learner will be able to use voice and vocabulary appropriate to a give task.
    E. The learner will be able to identify and correct errors in mechanics and formatting.
    F. The learner will be able to use appropriate technologies for academic writing.
    G. The learner will improve fluency in written communication in various level appropriate contexts.

COURSE COMPETENCIES:

The learner will be able to recognize, identify, and use common grammatical elements and their terms.

1. Identify and use advanced coordinating conjunctions (for, nor, yet).
2. Identify and use "box words" (subordinators for adverb, adjective, and noun clauses).

The learner will be able to use appropriate elements of the writing process to create organized, unified, and well-thought-out pieces of writing of appropriate lengths and rhetorical style.

3. Articulate the steps of the writing process (think, plan, write, revise, edit, rewrite).
4. Use various methods for brainstorming (including prewriting, listing, t-charts, mind mapping, etc.).
5. Use various methods for organizing ideas, including outlining.
6. Construct essays with a minimum of 5 paragraphs.
7. Identify and develop an essay topic suitable for an academic audience based on experience, readings, and/or discussion.
8. Identify and write a thesis statement.
9. Identify and write an introduction paragraph for an essay that generates interest and includes a thesis statement.
10. Identify and write body paragraphs that develop the thesis statement of an essay.
11. Identify and write a conclusion that follows logically from the body of the essay.
12. Create cohesion in an essay by using smooth transitions and repeating key words or synonyms.
13. Appropriately incorporate information from an academic source into a paragraph or essay.
14. Create either a narrative or a descriptive essay that uses rhetorical tools, transitions, and key words.
15. Create an essay focusing on cause/effect relationships that uses appropriate rhetorical tools, transitions, and key words.
16. Create an essay focusing on compare/contrast relationships that uses appropriate rhetorical tools, transitions, and key words.
17. Revise and edit writing after getting input from the instructor.
18. Revise and edit writing after getting input from peer editing and/or a tutor.

The learner will use level-appropriate grammar in writing.

19. Use grammatical structures in formal and informal writing that show consistent control over Level 3 grammatical features, and emerging Level 4 proficiency. (See Levels 3 and 4 Grammar course outcomes/competencies.)
20. Correct fragment errors.
21. Correct run-on sentences.
22. Identify and use appositives.
23. Identify and use advanced coordinating conjunctions (for, nor, yet).

24. Construct grammatical compound-complex sentences with correct structure and punctuation.
25. Construct grammatical compound sentences using a semicolon.
26. Use parallel structure with correct punctuation where appropriate, including prepositional phrases, multiple clauses, lists of infinitives or participles, and other complex structures.
27. Understand and use targeted grammar points in formal and informal writing.
28. Identify individual areas of difficulty in grammar and show evidence of effort to self-edit and improve both formal and informal writing in those areas.

The learner will be able to use voice and vocabulary appropriate to a given task.
29. Accurately use advanced level vocabulary to express ideas in writing.

The learner will be able to identify and correct errors in mechanics and formatting.

30. Correct errors in spelling and word form.
31. Produce writing that uses standard mechanics and formatting.

The learner will be able to use appropriate technologies for academic writing.
32. Use Microsoft Word to format a typed paper according to instructor directions (including font, spacing, margins, etc.).
33. Save a document to a retrievable location with a title that indicates the content of the file.
34. Write an email with appropriate subject, greeting, message, and closing.
35. Attach a file in an email.
36. Upload a document to Blackboard.

The learner will improve fluency in written communication in various level-appropriate contexts.
37. Complete informal or impromptu writing tasks (such as journals or in-class writing) based on personal opinions and critical thinking with minimal reliance on a dictionary or other assistance.
38. Complete impromptu writing tasks about basic academic topics based on a listening, reading, or discussion with minimal reliance on a dictionary or other assistance.
Identify and correct written grammar or vocabulary mistakes in informal or impromptu writing in a level-appropriate manner

ASSESSMENT OF COURSE LEARNING OUTCOMES AND COMPETENCIES
Student progress is evaluated through both formative and summative assessment methods. Specific details may be found in the instructor's course information document.

COLLEGE POLICIES AND PROCEDURES

Student Handbook
https://www.kckcc.edu/files/docs/student-resources/student-handbook-and-code-of-conduct.pdf

College Catalog
https://www.kckcc.edu/academics/catalog/index.html

College Policies and Statements
https://www.kckcc.edu/about/policies-statements/index.html

Accessibility and Accommodations
https://www.kckcc.edu/academics/resources/student-accessibility-support-services/index.html.