

# COURSE SYLLABUS

## LAST REVIEW

<b>COURSE TITLE</b>	<b>Criminal Justice Practicum</b>		
<b>COURSE NUMBER</b>	<b>CRJS - 0221</b>		
<b>DIVISION</b>	<b>Social and Behavioral Sciences &amp; Public Services</b>		
<b>DEPARTMENT</b>	<b>Criminal Justice</b>		
<b>CIP CODE</b>	<b>43.0102</b>		
<b>CREDIT HOURS</b>	<b>3</b>		
<b>CONTACT HOURS/WEEK</b>	Class: 3	Lab: 0	Clinical: 0
<b>PREREQUISITES</b>	<b>None</b>		
<b>COREQUISITES</b>	<b>None</b>		
<b>COURSE PLACEMENT</b>	Students must meet the correct placement measure for this course. Information may be found at: <a href="https://www.kckcc.edu/admissions/information/mandatory-evaluation-placement.html">https://www.kckcc.edu/admissions/information/mandatory-evaluation-placement.html</a>		

## COURSE DESCRIPTION

Students are required to observe (on site) and participate with each of these entities: a law enforcement agency, correctional agency, police dispatch, courthouse, and probation and parole. The Program Coordinator and the agency must mutually agree to the practicum. Students will also complete online classroom instructions. Arrangements must be made for this practicum in the semester prior to enrollment. **Pre-requisite: Completion of the first three semesters of the criminal justice program (45 credit hours), a C grade average or better.**

## KANSAS SYSTEMWIDE TRANSFER: course number

The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents.

## PROGRAM ALIGNMENT

This course is part of a program aligned through the Kansas Board of Regents and Technical Education Authority. For more information, please visit:  
[https://kansasregents.org/workforce\\_development/program-alignment](https://kansasregents.org/workforce_development/program-alignment)

## PROGRAM LEARNING OUTCOMES

1. The student will be able to summarize the historical, theoretical and philosophical developments in Criminal Justice.

2. The student will be able to Identify and discuss the steps in the Criminal Justice system.
3. The student will be able to distinguish the goals and philosophies of the due process and crime control models of Criminal Justice.
4. The student will be able to identify the ethical responsibilities and constitutional duties of the criminal justice professional.
5. The student will be able to summarize how law enforcement, courts and corrections operate and interact.
6. The student will be able to explain the importance of empirical data in criminal justice policy.

## **TEXTBOOKS**

<http://kckccbookstore.com/>

## **METHODS OF INSTRUCTION**

A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.

## **COURSE OUTLINE**

### **Criminal Justice Practicum**

All students will complete a 10-15-page research (term-paper), an interview with a current law enforcement officer, discussions that apply to previously learned and new concepts regarding arrest procedures, use-of-force ethics, and criminological theories, and practicum hours denoted below:

*The student will complete 135 hours for 3-credit hours.*

39 hours classroom participation (online)

32 hours with a law enforcement agency

32 hours with a correctional agency

24 hours with a police dispatch

4 hours courtroom/courthouse

4 hours probation and parole

### **Eligibility**

Before being eligible for a practicum assignment, as student must have a 2.0 cumulative GPA.

### **Placement**

*Practicum placement at the site of the student's preference and placement during the semester of the student's choice is not guaranteed.*

- a. The student will receive a list of the approved practicum sites and the name of the contact person to call and arrange to start completing their hour requirements. Students do not have to wait to complete the hours with one agency before starting

another. For example: A student may complete 4 hours with a law enforcement agency and 4 hours in a police dispatch

- b. The contact person will inform the coordinator within 3-working days that the student has made contact and has a schedule set up with that agency.

Note: The student may reject the practicum site but recognize that placement elsewhere may not be possible for that semester.

### **Dress Code - Business Casual**

Appropriate business casual dress includes dress slacks or khakis, collared dress shirt or blouse, collared polo shirt, optional tie or seasonal sport coat, a dress or skirt at knee-length or below, a tailored blazer, a knit shirt or sweater, and loafers or dress shoes covering all or most of the foot. \*\*\*All tops, shirts, sweaters must come up to the collar bone.

-If wearing leggings, a shirt or dress that reaches mid-thigh will be acceptable.

What is Not Allowed: jeans (blue or any other color), No hooded sweatshirts, T-shirts, clothing with any writing, logo, symbol, or emblem, references to political parties, tobacco, weapons, drugs, or any offensive or controversial topics. No flip-flops, sandals, crocs, or open-toed shoes.

\*\*\*If you have any questions regarding the dress code – contact the Criminal Justice Coordinator.

### **Four Core Functions (Summary)**

The student will be given four core functions to complete a 300-word summary for each entity listed in the practicum. The summaries will be submitted at the end of the term paper before the reference page.

### **Phases of Practicum**

- a. The initial phase of the assignment must include observation of the agency's operations, and knowledge of guidelines, policies, philosophy, and funding sources.
- b. The second phase of the assignment is participation. The student must actively participate by asking questions or completing tasks assigned by the law enforcement agency, correctional facility, dispatch, courtroom, or probation and parole agency.
- c. The final phase of the practicum is the evaluation. The first component is the evaluation of the student by the coordinator. This evaluation consists of a contact with the site supervisor and a discussion of the student's progress. The second component is the student's report (outline follows) to be evaluated by the coordinator. The third component is the 300-word summary. Each student will summarize the six core functions of each entity in practicum (law enforcement, corrections, courts, dispatch, and probation/parole).

### **Research paper overview:**

The research paper will be APA style, 10-15 pages in length plus a title and reference pages (not included in the page count), double spaced, Times New Roman 12 pt. font, and have a minimum of five references (three references are peer-reviewed) denoted in APA on the reference page.

# **Criminal Justice Program**

## **Practicum Information**

### **A. Outline for the Practicum Research Paper**

#### **I. Research paper should contain the following information (1-2 pages)**

- a. List and explain the three parts of our criminal justice system
  - i. Police
  - ii. Courts
  - iii. Corrections
- b. Identify and give examples of the function of the police
  - i. Maintain order
  - ii. Enforcement laws
  - iii. Preventing, detecting, and investigating

#### **II. State the name of the department you are researching (2-pages)**

- i. Note the size of the department
- ii. Share the mission and vision of the department you are researching
- iii. Create an organization chart of the department
- iv. Is there a chief or sheriff (what is the difference, explain)?
- v. How many officers or deputies?
- vi. How many support staff?
- vii. Does the agency dispatch their own officers? If so, how many dispatchers. If not, who dispatches for the department?

#### **III. Conduct a phone or zoom interview an officer or deputy at the agency who has the rank of Sergeant or above and address elements (a through g) in the interview – then write a summary of the interview. (2-pages)**

- a. The name and rank of the officer
- b. How many years on the force?
- c. What other duties has this officer or deputy performed throughout their career?
- d. Where did he or she attend the police academy?
- e. What are the main crimes officers or deputies deal within their agency?
- f. Discuss three challenges faced by this agency
- g. Identify three positive things this agency is doing for their community

#### **IV. Summarize the following Amendments and list each element of the Amendment, then find a criminal case the addressed each one of the Amendments (There should be four separate cases). (2-pages)**

- i. 4<sup>th</sup> Amendment
- ii. 5<sup>th</sup> Amendment
- iii. 6<sup>th</sup> Amendment
- iv. 8<sup>th</sup> Amendment

**V. Summarize and evaluate the cases below and discuss the impact these cases had on law enforcement. (2-pages)**

- i. Miranda v. Arizona <https://www.oyez.org/cases/1965/759>
- ii. Mapp v. Ohio <https://www.oyez.org/cases/1960/236>
- iii. Terry v. Ohio <https://www.oyez.org/cases/1967/67>
- iv. Tennessee v. Garner <https://www.oyez.org/cases/1984/83-1035>
- v. Chimel v. California <https://www.oyez.org/cases/1968/770>

**VI. Explain and give examples of these concepts (1-2 pages)**

- a. The use of force continuum
- b. The fruit of the poisonous tree
- c. The exclusionary rule

**VII. Conclusion (1/2 page)**

**VIII. Summaries of entities**

**VIV. Reference page**

**Additional Information - Grading**

- a. A student may not change practicum assignments after the first week of reporting to the location.
- b. Judgments of the student’s performance by the coordinator and site supervisor are final
- c. Practicum is graded on an A, B, C, D, or F basis a letter grade will be given using the rubrics below
- d. An “F” in practicum will result in termination of the student’s participation in the Criminal Justice Program.

	Expert	Proficient	Apprentice	Novice
Integration of Knowledge	The paper demonstrates that the author fully understands and has applied concepts learned in the course. Concepts are integrated into the writer’s own insights. The writer provides concluding remarks that show analysis and synthesis of ideas.	The paper demonstrates that the author, for the most part, understands and has applied concepts learned in the course. Some of the conclusions, however, are not supported in the body of the paper.	The paper demonstrates that the author, to a certain extent, understands and has applied concepts learned in the course.	The paper does not demonstrate that the author has fully understood, and applied concepts learned in the course.

Topic focus	The topic is focused narrowly enough for the scope of this assignment. A thesis statement provides direction for the paper, either by statement of a position or hypothesis.	The topic is focused but lacks direction. The paper is about a specific topic, but the writer has not established a position.	The topic is too broad for the scope of this assignment.	The topic is not clearly defined.
Depth of discussion	In-depth discussion & elaboration in all sections of the paper.	In-depth discussion & elaboration in most sections of the paper.	The writer has omitted pertinent content or content runs-on excessively. Quotations from others outweigh the writer's own ideas excessively.	Cursory discussion in all the sections of the paper or brief discussion in only a few sections.
Cohesiveness	Ties together information from all sources. Paper flows from one issue to the next without the need for headings. Author's writing demonstrates an understanding of the relationship among material obtained from all sources.	For the most part, ties together information from all sources. Paper flows with only some disjointedness. Author's writing demonstrates an understanding of the relationship among material obtained from all sources.	Sometimes ties together information from all sources. Paper does not flow - disjointedness is apparent. Author's writing does not demonstrate an understanding of the relationship among material obtained from all sources.	Does not tie together information. Paper does not flow and appears to be created from disparate issues. Headings are necessary to link concepts. Writing does not demonstrate understanding any relationships
Spelling and grammar	No spelling &/or grammar mistakes.	Minimal spelling &/or grammar mistakes.	Noticeable spelling & grammar mistakes.	Unacceptable number of spelling and/or grammar mistakes.
Sources	More than 5 current sources,	5 current sources, of which	Fewer than 5 current sources,	Fewer than 5 current sources,

	of which at least 3 are peer-review journal articles or scholarly books. Sources include both general background sources and specialized sources. Special-interest sources and popular literature are acknowledged as such if they are cited. All web sites utilized are authoritative.	at least 2 are peer-review journal articles or scholarly books. All web sites utilized are authoritative.	or fewer than 2 of 5 are peer-reviewed journal articles or scholarly books. All web sites utilized are credible.	or fewer than 2 of 5 are peer-reviewed journal articles or scholarly books. Not all web sites utilized are credible, and/or sources are not current.
Citations	Cites all data obtained from other sources. APA citation style is used in both text and bibliography.	Cites most data obtained from other sources. APA citation style is used in both text and bibliography.	Cites some data obtained from other sources. Citation style is either inconsistent or incorrect.	Does not cite sources.

**Withdrawal from/Termination of Practicum**

- a. A student may withdrawal from the practicum for personal reasons following the college timetable for withdraw. The student may re-enroll in the following semester but may not apply the practicum hours already completed to the re-enrollment.
- b. Student's will be considered non-paid professional staff of the agency/facility and therefore must comply with all agency/facility rules and regulations. Failure to do so may result in the immediate termination of the practicum will be denied for one academic year. Example, termination of practicum during Spring semester will result in denied re-enrollment until the following Spring semester).
- c. The site supervisor may terminate the practicum assignment without prior notice if it is his/her professional judgment that any student is jeopardizing the safety or welfare of the agency or facility. The site supervisor must apply the coordinator of the Criminal Justice Program with a written account of the cause of termination within one week of the termination.

The student may request to enroll after one academic year, but placement is not guaranteed.

## **COURSE LEARNING OUTCOMES AND COMPETENCIES**

Upon successful completion of this course, the student will:

1. Explain the functions of each entity listed in the practicum and how all these work both together and independently of each other.
2. Summarize four core of each entity in the practicum.
3. Describe the main court cases and the first 14 amendments in the Bill of Rights.
4. Explain these concepts as it relates to law enforcement: force continuum, the basis of the concept “fruit of the poisonous tree,” and the exclusionary rule
5. The student will be able to relate objectives 1-4 above to material covered in their Criminal Justice education courses.

## **ASSESSMENT OF COURSE LEARNING OUTCOMES AND COMPETENCIES**

Student progress is evaluated through both formative and summative assessment methods. Specific details may be found in the instructor’s course information document.

## **COLLEGE POLICIES AND PROCEDURES**

*Student Handbook*

<https://www.kckcc.edu/files/docs/student-resources/student-handbook-and-code-of-conduct.pdf>

*College Catalog*

<https://www.kckcc.edu/academics/catalog/index.html>

*College Policies and Statements*

<https://www.kckcc.edu/about/policies-statements/index.html>

*Accessibility and Accommodations*

<https://www.kckcc.edu/academics/resources/student-accessibility-support-services/index.html>.