

SYLLABUS

DATE OF LAST REVIEW:	Fall 2019
CIP CODE:	43.0102
SEMESTER:	DEPARTMENTAL SYLLABUS
COURSE TITLE:	Oral Communications in the Correctional Environment.
COURSE NUMBER:	CRJS 108
CREDIT HOURS:	3
INSTRUCTOR:	DEPARTMENTAL SYLLABUS
OFFICE LOCATION:	DEPARTMENTAL SYLLABUS
OFFICE HOURS:	DEPARTMENTAL SYLLABUS
TELEPHONE:	DEPARTMENTAL SYLLABUS
EMAIL:	<i>KCKCC issued email accounts are the official means for electronically communicating with our students.</i>
PREREQUISITES:	None

REQUIRED TEXT AND MATERIALS: Please check with the KCKCC bookstore, <http://www.kckccbookstore.com/>, for the required texts for your particular class.

COURSE DESCRIPTION:

This course deals with verbal and non-verbal communication between sender and receiver in a Corrections Environment. Focus is on the necessary skills to defuse and arbitrate institutional disturbances so that enforcement action is not necessary. Special attention to problem areas of race, religion, criminal history, special needs and gang affiliations, are explored.

METHOD OF INSTRUCTION: A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.

COURSE OUTLINE:

I. Interpersonal Communication

- A. Communication Processes
 - B. Verbal Communication
 - C. Non-verbal Communication
- II Sensitivity Training
- III Institution formal and informal norms
 - A. Nature of problem
 - B. Laws relating to prison rule violations
 - C. Community agencies to assist offenders in rehabilitative efforts
 - D. Private Agencies to assist offenders
- IV. Inmate confrontations with prison staff
 - A. Nature of the problem
 - B. Laws relating to assault
 - C. Court – procedures
 - D. Community Agencies
- V. Inmate confrontations with other inmates
 - A. Problem dynamics
 - B. Defusing emotional / violent quarrels
 - C. Community agencies
- VI. Other Disputes
 - A. Resolution techniques for acquaintances
 - B. Resolution techniques for strangers
 - C. Community agencies
- VII. Abnormal Behavior
 - A. Mental and Emotional Causes
 - B. Drug Induced
 - C. Alcohol Induced
 - D. De-toxification
- VIII. Rape and other institution crimes
 - A. Legal definition
 - B. Techniques and procedures (victim)
 - C. Metropolitan Organization to Counter Sexual Assault
- IX. How to deal with the hearing impaired
- X. Recognition of symptoms of diabetes
- XI. Stress
 - A. Recognition
 - B. Effects
 - C. Techniques for reduction

EXPECTED LEARNER OUTCOMES:

- A. The student will be able to describe how to defuse emotional and potentially violent situations without reliance on force or arrests (when appropriate).
- B. The student will be able to arbitrate disputes without reliance on force or arrest.
- C. The student will better understand and relate to the sensitivity of others.
- D. The student will be able to recognize stress in others as a result of crisis situations, such as rape, disease and extreme stress.

COURSE COMPETENCIES:

The student will be able to how to defuse emotional and potentially violent situations without reliance on force or arrests (when appropriate).

1. The student will be able to discuss communication skills that will help defuse violent situations.
2. The student will be able to explain the communication process.
3. The student will be able to describe active listening.
4. The student will be able to describe the use of verbal non-aggressive communication.
5. The student will be able to describe non-verbal communication; observing and displaying.
6. The student will be able to discuss recognizing potential cases of inmate, staff and guard abuse when communicating with the offender.

The student will be able to arbitrate disputes without reliance on force or arrest (when appropriate).

7. The student will be able to discuss the importance of sensitivity training for correctional officers.
8. The student will be able to describe resolution techniques for acquaintances.
9. The student will be able to explain resolution and arbitration for strangers.
10. The student will be able to discuss inmate arbitration for improvement and change.
11. The student will be able to explain the goals and objectives of arbitration for or among inmates.
12. The student will be able to discuss success and failure of arbitration.
13. The student will be able to discuss agencies available to assist in arbitration.

The student will be able to better understand and relate to the sensitivity of others.

14. The student will be able to discuss the special requirements of disabled and impaired inmates.
15. The student will be able to describe abnormal behavior as a result of mental or emotional trauma.
16. The student will be able to recognize and explain drug induced abnormal behavior.
17. The student will be able to discuss alcohol and its effects.
18. The student will be able to explain the de-toxification process.
19. The student will be able to discuss racial tension in the prison as it relates to sensitivity of other.

The student will be able to recognize stress in others as a result of crisis situations such as rape, disease and excess stress.

20. The student will be able to discuss the legal definition of Rape and sexual assault.
21. The student will be able to recognize and describe the symptoms of disease such as diabetes.
22. The student will be able to explain the effects of excess stress.
23. The student will be able to discuss methods to reduce stress.
24. The student will be able to explain the procedures for assisting a victim of sexual assault.
25. The student will be able to discuss how to prevent or cope with stress.

ASSESSMENT OF LEARNER OUTCOMES:

Student progress is evaluated by means that include, but are not limited to, exams, written assignments and class participation.

SPECIAL NOTES:

Material included is intended to provide an outline of the course and rules that the instructor will adhere to in evaluating the student's progress. However, this syllabus is not intended to be a legal contract. Questions regarding the syllabus are welcome any time.

Kansas City Kansas Community College is committed to an appreciation of diversity with respect for the differences among the diverse groups comprising our students, faculty, and staff that is free of bigotry and discrimination. Kansas City Kansas Community College is committed to providing a multicultural education and environment that reflects and respects diversity and that seeks to increase understanding.

Kansas City Kansas Community College offers equal educational opportunity to all students as well as serving as an equal opportunity employer for all personnel. Various laws, including Title IX of the Educational Amendments of 1972, require the college's policy on non-discrimination be administered without regard to race, color, age, sex, religion, national origin, physical handicap, or veteran status and that such policy be made known.

Kansas City Kansas Community College complies with the Americans with Disabilities Act. If you need accommodations due to a documented disability, please contact the Director of the Academic Resource Center, Room 3354 or call 913-288-7670.

All enrolled students at Kansas City Kansas Community College are subject to follow all rules, conditions, policies and procedures as described in both the Student Code of Conduct as well as the Student Handbook. All Students are expected to review both of these documents and to understand their responsibilities with regard to academic conduct and policies. The Student Code of Conduct and the Student Handbook can be found on the KCKCC website.

