

## SYLLABUS

<b>DATE OF LAST REVIEW:</b>	Fall 2019
<b>CIP CODE:</b>	43.0107
<b>SEMESTER:</b>	DEPARTMENTAL SYLLABUS
<b>COURSE TITLE:</b>	Police Patrol Procedures
<b>COURSE NUMBER:</b>	CRJS-0103
<b>CREDIT HOURS:</b>	3
<b>INSTRUCTOR:</b>	DEPARTMENTAL SYLLABUS
<b>OFFICE LOCATION:</b>	DEPARTMENTAL SYLLABUS
<b>OFFICE HOURS:</b>	DEPARTMENTAL SYLLABUS
<b>EMAIL:</b>	<i>KCKCC issued email accounts are the official means for electronically communicating with our students.</i>
<b>PREREQUISITE(S):</b>	None

**REQUIRED TEXT AND MATERIALS:** Please check with the KCKCC bookstore, <http://www.kckccbookstore.com/>, for the required texts for your particular class.

### **COURSE DESCRIPTION:**

The course is designed to acquaint the student (the police recruit in a police academy setting) with appropriate procedures for successful police patrol. Emphasis will be on current rules, regulations, general orders and standard operating procedures that would apply to police departments operating in the State of Kansas. Special attention is given to hostage and terrorist situations. *Note: Only police recruits are eligible to take this course.*

**METHOD OF INSTRUCTION:** A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.

### **COURSE OUTLINE:**

- I. Department Rules and Regulations.
  - A. Codes of Conduct

- B. Appearance
- C. Professionalism
- D. Illegal Conduct
- E. Chain of Command
- F. Equipment
- G. Promotional rules and procedures
- H. Personnel evaluation
- II. General Orders
  - A. Administration
  - B. Patrol
  - C. Emergency
  - D. Fire Arms Policy
  - E. Juvenile Procedures
  - F. Traffic
- III. Standard Operating Procedures
  - A. Equipment
  - B. Patrol Procedures
  - C. Accident and Investigation
  - D. Juvenile Procedures
  - E. Critical Incident Management
  - F. Hazardous Materials Situations
  - G. DEPARTMENTAL SYLLABUS Arrest Procedures
  - H. Searches
- IV. Radio Procedures/Ten Codes
  - A. Telecommunications Systems
  - B. Computer Aided Dispatching
  - C. Mobil Data Terminals
  - D. National Crime Information Computer Operation
  - E. DEPARTMENTAL SYLLABUS Transmission - Procedures and Ten Code Communication
  - F. Phone - In - Reports
  - G. FCC rules
  - H. Handling Hearing Impaired Calls
  - I. Operations (ALI & ANI)
- V. Book Procedures
  - A. Felony Arrests
  - B. Misdemeanor Arrests
  - C. Juveniles
  - D. Female/Male
  - E. Intoxicated Persons
  - F. National Warrants
  - G. Injured/Physical Handicapped
- VI. Crimes in Progress Calls
  - A. One officer response
  - B. Two officer response
  - C. Burglary

- D. Holdup
- E. Firearms involved
- F. Mentals/Substance abuser
- G. Hostage
- H. Domestic Disturbances
- I. Gang Activity
- J. Nature unknown
- VII. Crowd Control/Chemical Agents
  - A. Theories of Collective Behavior
  - B. Leader identification/Nullification
  - C. Crowd Dispersing Formations
  - D. Types of Chemical Agents
  - E. Chemical Mace as a force options and Legal
  - F. Mass arrest procedures
  - G. Daylight operations
  - H. Nighttime operations
- VIII. Hostage Negotiations/terrorism
  - A. Types of situations classified by underlying causes
  - B. Initial response
  - C. Containment
  - D. Psychological Aspects
  - E. Negotiation Procedures
  - F. Crowd Control
  - G. Media Relations

**EXPECTED LEARNER OUTCOMES:**

- A. The student will be able to demonstrate knowledge of written directives.
- B. The student will be able to demonstrate knowledge of the use of force continuum.
- C. The student will be able to demonstrate knowledge of the departments organizational structure and chain of command.
- D. The student will be able to demonstrate knowledge of legal guidelines covering lawful search and seizure.
- E. The student will be able to demonstrate knowledge of detention and arrest procedures.
- F. The student will have knowledge of booking procedures.
- G. The student will have knowledge of communication procedures.

**ASSESSMENT OF LEARNER OUTCOMES:**

Student progress is evaluated by means that include, but are not limited to, exams, written assignments, and class participation.

**SPECIAL NOTES:**

Material included is intended to provide an outline of the course and rules that the instructor will adhere to in evaluating the student's progress. However, this syllabus is not intended to be a legal contract. Questions regarding the syllabus are welcome any time.

Kansas City Kansas Community College is committed to an appreciation of diversity with respect for the differences among the diverse groups comprising our students, faculty, and staff that is free of bigotry and discrimination. Kansas City Kansas Community College is committed to providing a multicultural education and environment that reflects and respects diversity and that seeks to increase understanding.

Kansas City Kansas Community College offers equal educational opportunity to all students as well as serving as an equal opportunity employer for all personnel. Various laws, including Title IX of the Educational Amendments of 1972, require the college's policy on non-discrimination be administered without regard to race, color, age, sex, religion, national origin, physical handicap, or veteran status and that such policy be made known.

All enrolled students at Kansas City Kansas Community College are subject to follow all rules, conditions, policies and procedures as described in both the Student Code of Conduct as well as the Student Handbook. All Students are expected to review both of these documents and to understand their responsibilities with regard to academic conduct and policies. The Student Code of Conduct and the Student Handbook can be found on the KCKCC website.

*Kansas City Kansas Community College complies with the Americans with Disabilities Act. If you need accommodations due to a documented disability, please contact the disabilities services office at (913) 288-7664.*

Kansas City Kansas Community College  
21<sup>st</sup> Century General Education Learning Outcomes

## Learning Outcomes

Discipline knowledge and content mastery is expected of all graduates. More specifically, KCKCC is committed to the Learning Outcomes listed below. We believe that competence in the Learning Outcomes is essential for the success of graduates and will enhance their ability to become contributing members of our increasingly complex world. These areas of knowledge and skills are equally valid for all KCKCC graduates, whether they transfer to a four-year college or pursue a career after leaving college.

## General Education Learning Outcomes

### **Communication Learning Outcomes**

The learner will have the ability to express, interpret, and modify ideas/information effectively (both written and oral), including but not limited to reading text accurately and correctly; writing with a clear purpose and effective organization; speaking effectively using appropriate styles that suit the message, purpose, and content; and employing active listening techniques.

### **Computation Learning Outcomes**

The learner will have the ability to understand and apply mathematical concepts and reasoning using numerical data.

### **Critical Reasoning Learning Outcomes**

The learner will understand inductive and deductive reasoning and have the ability to define problems and use data (qualitative and quantitative) to make complex decisions utilizing analysis, synthesis, and evaluation skills.

### **Technology and Information Management Learning Outcomes**

The learner will have the ability to define, collect, organize, analyze, and evaluate information from a variety of sources. The learner will also have the ability to understand basic technology concepts and functionality in order to use technology as a tool to locate and retrieve information.

### **Community and Civil Responsibility Learning Outcomes**

The learner will demonstrate knowledge, awareness, and understanding of diverse ideas, values, and perspectives of a culturally diverse world; an understanding of the ethical issues

and values that are prerequisites for making sound judgments and decisions; a recognition of the obligation to become actively involved as a contributing member of the community; and a sensitivity to the awareness of aesthetic expression.

### **Personal and interpersonal Skills Learning Outcomes**

The learner will have the ability to work cooperatively and productively with others; to understand and evaluate his/her capabilities; to manage his/her personal growth by setting realistic and appropriate goals.

## SOCIAL AND BEHAVIORAL SCIENCES STUDENT SUCCESS STRATEGIES

Know your teacher's name.

Turn off your electronic devices in class/make paying attention to the work of the class your only concern.

Miss class only when you cannot attend/acquire missed information and materials ASAP.

Know your syllabus.

Know the attendance policy.

Know the requirements for tests and assignments.

Know information about final exam and make-up exams.

Know instructor's position on use of Wikipedia or other online sources.

Know the instructor's preferred writing style (APA, MLA, etc.).

Always know your grade.

Contact your teacher ASAP with concerns or questions.

Know the benefits of the academic resource center.

Know if your course has a practicum, service learning component, or other exception.

Use an academic planner.

Know the course withdrawal policy.

Know your instructor's office hours and make appointments when necessary.

Know the school's scholastic honesty policy.

Be familiar with the course learning objectives, course competencies, and the college's 21<sup>st</sup> century learning outcomes for general education.