

Policy: 5.44

Return of Property

Employees are responsible for all KCKCC property, materials, documents in their possession. All KCKCC property must be returned by employees on or before their last day of employment with the College. Where permitted by applicable laws, KCKCC may withhold from the employee's check or final paycheck the cost of any items that are not returned when required. KCKCC may also take all action deemed appropriate to recover or protect its property.