

**ACADEMIC MASTER PLAN TASK FORCE
MEETING MINUTES**

**April 22, 2020
1:30 pm**

Present: Dean Cleon Wiggins, Samantha Landau, Tyrun Flaherty, Veronica Shipley, Amber Crum

Absent: Dr. Mihir Chand, Dr. Alicia Hooks, Jennifer Gieschen, Jason Sievers, Shay Dodson, Polly Hawk, Emily Morrow, Jeff Sixta, Dr. Jim Krajewski, Cindy Scanlon, Jonathan Taylor, Carrie Dimino

I. Agenda Items

- Dean Wiggins asked for feedback on the SWOT analysis and how the AMP Task Force identified goals to focus on.
- Dean Wiggins would like input from faculty, staff, and the community on the goals and the actions of the AMP. A summary of that input will be requested by a member of the AMP Task Force at a later time.
- Projections, along with the SWOT analysis and the profile, can be worked on at this time. The demographics are typically included in all areas and helpful in understanding the data, plans, and goals.
- A presentation of the AMP should be ready for Dr. Mosier by late May, and to the KCKCC Board of Trustees in June. This will prepare the Task Force for presentation at the fall convocation.
- A timeline should be prepared in the event that Dr. Mosier and the board request one.
- Dean Wiggins asked everyone to review the changes submitted on the plan as posted in Microsoft Teams.

Next Meeting: April 29, 2020

Minutes submitted by Veronica Shipley