



RFP 24-002
Addendum No 1
Issued February 21, 2024

The Project Work Authorization Form (sample) referred to as Appendix 1 on page 10 of the RFP document was inadvertently omitted from the RFP. Please see page 2-3 of this addendum for the document.

This addendum No 1 must be signed and included in the bid submittal.

Bidder signature

Date

**KANSAS CITY KANSAS COMMUNITY COLLEGE
SAMPLE
Project Work Authorization**

PROJECT:

This Project Work Authorization is entered into in accordance with the Master Services On Call Agreement between College and Contractor, dated _____ (“Master Agreement”). The parties agree as follows:

1. SCOPE OF SERVICES

Contractor agrees to perform services as described in this Work Authorization:

(insert scope of work for individual projects)

2. TIME OF COMMENCEMENT AND PERIOD OF SERVICE

Services under this Project Amendment shall begin immediately upon execution of this Project Amendment. Services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Project. The Schedule, which may be modified by mutual agreement, is outlined below:

(insert schedule – notice to proceed and date of completion)

3. COMPENSATION

College shall compensate Contractor as provided for in the Master Agreement based on the specific fee schedule. The estimate for the work shall not exceed:

___ a. **Fee.** College agrees to pay Contractor for the services performed pursuant to paragraph 1, an amount not to exceed of _____.

OR

___ a. **Fee.** College agrees to pay Contractor for the services performed pursuant to paragraph 1 on an hourly basis outlined in the fee schedule _____.

b. **Reimbursable Expenses.** The estimated budget for reimbursable expenses for permits and inspections only is \$_____.

4. AUTHORIZED REPRESENTATIVE

Contractor’s Authorized Representative for the Project is _____ or successor to be designated in writing, subject to Owner’s prior written approval.

5. AUTHORIZED SUBCONSULTANTS

The following firms are approved as subconsultants to the Contractor for this project:

(1) [list any approved subconsultants]

6. ADDITIONAL CONDITIONS OR SERVICES

In the event of any conflict, inconsistency or ambiguity between the terms and provisions of this Work Authorization and those of Master Agreement, this Work Authorization shall govern and control.

**Kansas City Kansas Community College
Kansas City, Kansas**

Contracting Company's Name

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____