

Dear students, employees and community:

Like all of you, KCKCC has been closely monitoring reports and news related to the Coronavirus Disease 2019 (COVID-19). As this is a rapidly evolving situation, KCKCC's administrative and emergency management teams have been meeting on a regular basis to respond and develop contingency plans for the many challenges associated with COVID-19.

Student success and safety is in the forefront of our planning at all stages. For the remainder of the semester our goal is to limit the number of people (faculty and students, and community) physically on campus while ensuring students receive the critical information they need to be successful in their classes and in the future.

In order to help minimize the spread of the coronavirus and to protect our campus community Kansas City Kansas Community College is implementing the following actions:

- **March 14 – 22: KCKCC will be closed.** All events and activities at all college locations are canceled. **Essential personnel on campus only.** (Staff to meet with supervisors to determine roles during this time frame). Efforts will be put towards deep cleaning of all locations and building support for online delivery of courses.
- **March 23 – 29: Extended Spring break for all students. KCKCC will be closed.** All events and activities at all college locations are canceled. **Essential personnel on campus only.** (Staff to meet with supervisors to determine roles during this time frame). This week will be used to provide additional support to instructors to transition courses to online where applicable or an accelerated hybrid model for classes/programs with needed hands-on instruction.
- **March 30 – April 10: All classes resume in either a virtual or hybrid delivery.** Students are strongly encouraged to stay off campus unless attending the lab portions of their classes. (KCKCC academic deans will monitor which classes have transitioned to virtual delivery and which to hybrid delivery.)
- **April 9:** Current and future status of the COVID-19 situation will be reevaluated to determine actions to be taken with classes the remainder of the semester.
- **April 10:** Communications will be sent to all students and employees. An update will be located on KCKCC's [Covid-19 Webpage](#).

***Note:** All Public and Community Events on-campus are cancelled through May 20.

***Note:** All Non-Essential KCKCC Events on-campus are cancelled through May 20.

***Note:** All KCKCC dual enrollment and concurrent enrollment classes that take place at our high school partners will continue as normal until a schedule change is announced at each individual school district.

Faculty and instructional support staff:

Faculty are expected to deliver coursework in either a virtual or hybrid model during the time frames identified above. The Center for Teaching Excellence and Online Educational Services will continue to provide training and related information via emails or online resources. Communication from and between faculty to students is essential. Faculty are encouraged to develop a communication structure to ensure the greatest success for students.

Support staff:

Supervisors will be working with administration to determine what is needed during this unprecedented time to help ensure a healthy campus and student success. Please look for additional information that will be forthcoming from your supervisor. Human Resources will also be sending additional information via email.

Students:

All KCKCC employees realize the disruption to your learning environment the COVID-19 has caused. While these changes to the instructional delivery may not be ideal, the faculty, staff and administration are dedicated to help ensure you receive the education you seek to be successful in your classes. All faculty are receiving support to make this modified instructional delivery model as effective as possible. Other nonacademic functions such as advising, counseling, tutoring, registration, financial aid, etc. will be modified as well to provide the information you need while you may be off campus completing your coursework. Additional information will be listed on KCKCC's [Covid-19 Webpage](#).

Travel:

Please be mindful about your travel activities during this time. If you have visited a high-risk area, you may be subject to self-isolation upon your return; call 913-288-7683 or email COVID-19_Questions@kckcc.edu. Additional information regarding travel and quarantine can be found at the [US Centers for Disease Control and Prevention travel advisories website](#). Domestic travel to areas that have been identified as high risk ([see list](#)), for infection areas is discouraged and will be addressed on a case-by-case basis. To check the current CDC travel recommendations, visit the CDC <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

As a reminder, all work-related travel for KCKCC employees requiring air travel, ship, train or other large public transportation systems has been banned until May 22.

If a household member has traveled to a high-risk area you may be required to self-isolate, please call 913-288-7683 or email COVID-19_Questions@kckcc.edu.

Events:

All events that bring the community to one of KCKCC's locations are canceled through **May 20**. Organizers of such events will be contacted directly for rescheduling or canceling as appropriate. We will continue to monitor and assess risks for any events as the situation evolves. **Final plans have not yet been determined for KCKCC's commencement ceremonies on May 21**. Our actions are being informed by updates provided by the Centers for Disease Control, local guidance and other health-related associations.

Please know we will share more information as it becomes available on our [Covid-19 Webpage](#).

Lastly, these are extraordinary times, but this too shall pass. Please know that KCKCC employees will do what is necessary to meet these needs. During these times of uncertainty, I personally ask that you please share generosity and kindness with those around you and those working to provide a solution during such unprecedented times.

Take care of yourself and those around you.

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