



# BLUE DEVILS COMEBACK PLAN

May 11, 2020

## I WELCOME BACK BLUE DEVILS!

The safety of all Blue Devils is KCKCC's highest priority. Implementing safety protocols and requirements, and conducting ourselves in responsible manners as we gradually reintegrate into our buildings, offices, classrooms, labs and other spaces to serve our students and community will be key to the success of the plan.

KCKCC's **Blue Devils Comeback Plan** is guided by information collected from several organizations with expertise in the field of disease control and public health preparedness. The ensuing comprehensive plan is provided as a guide of best practices and contains requirements KCKCC is implementing to help ensure the health and well-being of our entire college community.

This plan will begin Monday, May 18 and be in effect for the summer 2020 term which ends July 22nd. The plan will be amended as needed as new information becomes available. A fall 2020 plan will be provided at a later time.

## I Symptoms of COVID-19

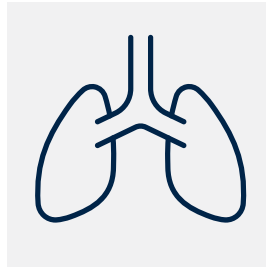
Include but not limited to, fever, cough, shortness of breath, sore throat, headache, chills, body aches, fatigue (tiredness), nausea/vomiting/diarrhea, loss of taste or smell.



Fever



Cough



Shortness of breath



Sore throat



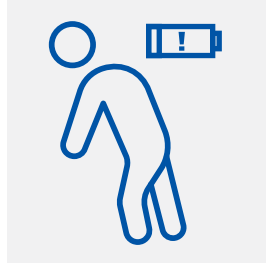
Headache



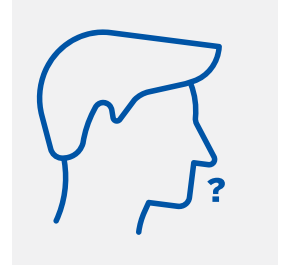
Chills



Body ache



Fatigue (tiredness)

Nausea/vomiting/  
diarrhea

Loss of taste or smell

## I Student and Guest Guidelines for Entering KCKCC Locations

Scheduling an appointment and taking advantage of remote/online student services is highly recommended. However, we will accept walk-ins based on availability while maintaining social distancing protocols. Be aware that scheduled appointments have priority over walk-ins. Please refer to KCKCC COVID-19 webpage for contact information to make appointments. <https://www.kckcc.edu/communications/covid19/covid19-contact.html>

All students and guests will be screened for fever or signs of COVID-19 at identified entry points, prior to being welcomed into college buildings. Identified entry points are provided below. After being screened by a touchless thermometer and having a body temperature of 100°F or less students and guests will then check-in and provide the following information:

1. Provide valid photo identification or provide contact information
2. Provide reason for visit
3. Provide name of employee / office desiring to visit

- ▶ Students and guests will receive a date specific disposable bracelet for entry.
- ▶ All students and guests are required to wear a face covering during the visit.
- ▶ Students and guests must sanitize hands (sanitizer will be available at all entry locations) upon entering and exiting the building and throughout the day.
- ▶ Not wearing a face covering or abiding by social distancing requirements will result in you being asked to leave the facility.



Hand Washing: <https://www.cdc.gov/handwashing/hand-sanitizer-use.html>



Cloth Face Coverings: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>



Using Personal Protective Equipment: <https://www.cdc.gov/coronavirus/2019-ncov/hcp/using-ppe.html>

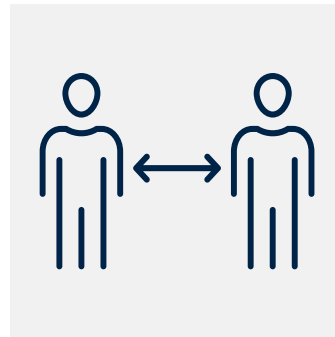
## Remember to



Stay home if you have symptoms of illness.



Wear a face covering.



Maintain a physical/social distancing of 6-feet.



Wash your hands frequently.

## I KCKCC Business Operating Hours

- ▶ KCKCC Main Campus; Monday through Friday 8:00 am to 4:30 pm.
- ▶ KCKCC Technical Education Center; Monday through Friday 7:00 am to 6:30 pm when evening classes are in session and to 4:00 pm when they are not.
- ▶ KCKCC Pioneer Career Center; Monday through Friday 8:00 am to 4:30 pm.

## I Buildings with Alternate Opening Dates and or Times

- ▶ Fire Science – Will open on June 1 for lab assistants and June 8 for students.



- ▶ TEC 1, TEC 2 (Automotive) and TEC 3 (Collision) - beginning June 8 through June 27, will be open from 7:30 am - 8:00 pm to accommodate students who need to finish assignments or incomplete grades from the Spring semester.
- ▶ TEC 1, TEC 2, and TEC 3 – beginning June 29 will be open 7:00 am – 5:00 pm.
- ▶ Learning Commons – 8:00 am - 4:00 pm beginning June 8.
- ▶ Fieldhouse – Open July 1.

## I Students and Guests Entry Points

- ▶ **KCKCC - Main Campus** at 7250 State Avenue, the identified entry point is the Main Admission Doors Main Admission Doors (near the exterior flag poles).
- ▶ **KCKCC- Learning Commons** at 7250 State Avenue, the identified entry point is the main door on the West side of the building.
- ▶ **KCKCC - Technical Education Center** at 6565 State Avenue, the identified entry point is the Main Entrance (near the College Police suite). Entry into the exterior technical skills labs and classrooms will not be permitted without the required date sticker provided upon successful check in.
- ▶ **KCKCC - Automotive Technical Education Center** at 6736 State Avenue, the identified entry point is the Main Entrance (South side facing State Avenue).
- ▶ **KCKCC - Automotive Collision Technical Education Center** at 6736 State Avenue, the identified entry point is the Main Entrance (South side facing State Avenue).
- ▶ **KCKCC - Fire Science Technical Education Center** at 6840 State Avenue, the identified entry point is the Main Entrance (South side facing State Avenue).
- ▶ **KCKCC - Pioneer Career Center** at 1901 Spruce Street in Leavenworth, KS, the identified entry point is the Main Entrance door.

## Buildings that will remain closed to students and guests during Summer Term

To mitigate the potential spread of COVID-19 not all buildings will be open to students or guests during the summer 2020 term June 8 - July 22. Below is a current list of buildings that will remain closed to students and guests:

- ▶ Continuing Education Building (CEB)
- ▶ Wellness Center



## | Social and Physical Distancing

While on campus, all employees, students and guests must maintain 6-foot social distancing from others as much as possible. Workspaces, including student classroom spaces and shared employee offices, should be adjusted to maintain 6-feet of distance.

Social Distancing. <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

## | Elevators

KCKCC's custodial team will regularly clean and sanitize frequently touched surfaces such as buttons outside and inside elevator cars. When considering the use of an elevator, the cautions below should be observed:

- ▶ Avoid use if possible
- ▶ Maintain social distancing in elevators as much as possible
- ▶ Avoid overcrowding
- ▶ Take the stairs or wait for the next elevator
- ▶ Limit the number of people getting into the elevator at the same time
- ▶ Consider only riding the elevator with own party or alone
- ▶ When possible, use your elbow, or another object, like a pencil, to push the elevator buttons
- ▶ Wash your hands or use hand sanitizer after riding an elevator
- ▶ The Centers for Disease Control & Prevention (CDC) recommends covering your mouth and nose with a cloth face covering when in public. To maintain safety, consider an elevator a public space and cover your mouth and nose when riding
- ▶ Follow all general hygiene tips, such as coughing into your elbows and not your hands
- ▶ Avoid touching your face after pushing the button

## | Classes and Labs

For Summer 2020, classes that were originally offered in a face-to-face format will now be offered in one of the following three formats:

1. If the class is currently a lecture class and does not have a lab component, it will be offered 100% online. All previously scheduled ground classes have been changed to an online delivery.
2. For most classes that DO have a laboratory component, such as Biology 121 or most Career and Technical Education (CTE) courses offered at the Technical Education Center (TEC) or Pioneer Career Center (PCC), the lecture portion of the class will be offered online. Beginning June 29, the lab portion of the class will be offered in a face-to-face format on campus. During this face-to-face component, social distancing and other mitigation efforts will be required. Please contact the specific instructor for the class you are interested in for additional information.



3. If you are enrolled in CHEM 0112 (College Chemistry II + Lab), CHEM 0213 (Organic Chemistry I Lab), or PMED 0260 (Paramedic Concepts), the lecture portion of the class will be offered online, and the lab portion will be offered in a face-to-face format on campus beginning June 8. During this face-to-face component, social distancing and other mitigation efforts will be required. Please contact the specific instructor for the class you are interested in for additional information.

## I Facilities Cleaning Practices

Enhanced cleanings of all common areas and classrooms will be performed twice daily, including regular disinfecting of frequently touched surfaces (door handles, hard surfaces, tables, chairs, etc.). Electrostatic disinfecting of all common and classroom areas will also occur every night, Monday - Friday. Additional cleaning supplies will be available for students and instructors to clean learning spaces after use.

Restrooms have hand sanitizer dispensers next to the door. Students and guests are encouraged to sanitize hands after opening the restroom door as an option to using paper towels. Hand air dryers will be taped off and should not be used. All restrooms will be cleaned and disinfected a minimum of twice daily. High touch surfaces will receive additional sanitizing throughout the day.

Drinking fountains at all locations will be taped off and disabled. The water bottle filling capability at these stations will remain available. Individuals are encouraged to fill personal water bottles and/or bring personal beverage.

## I Additional Resources:

KCKCC COVID-19 website. <https://www.kckcc.edu/communications/covid19/index.html>

County COVID-19 website. <https://alpha.wycokck.org/Coronavirus-COVID-19-Information>

State plan or COVID-19 website. <https://covid.ks.gov/ad-astra-a-plan-to-reopen-kansas/>

CDC COVID-19. <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

If you are sick. <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/index.html>

Symptoms of COVID-19. <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Legal and Medical Disclaimer: The information contained in this document does not constitute legal or medical advice.