

# KCKCC SUMMER & FALL 2020 ADVISING & ENROLLMENT INFORMATION

*Enrollment for Summer & Fall 2020 begins Wednesday, April 1!*

The following information was emailed to all current KCKCC students on Monday, March 30, 2020. Access your student email at <https://www.kckcc.edu/technology/kckcc-email.html>

To continue serving KCKCC students, all advising and enrollment services (including General Advising, Class Registration, Schedule Adjustments, Graduation Checks, and Financial Aid Exclusion Appeals) will be available remotely via email, phone, & [Office 365 Teams Video Chat](#).

If you have already scheduled an on-campus advising appointment, the Student Success Center team will follow up with you via phone and email.

## HOW TO REGISTER FOR SUMMER & FALL CLASSES starting APRIL 1

- a. ATTEND VIRTUAL ADVISING (available via Phone, E-mail, Video Chat, and IM)** Students who have earned fewer than 12 credit hours: Schedule your virtual advising appointment via phone or video chat, or email an advisor for enrollment assistance and academic guidance. Visit the [Student Success Center](#) website for advising contact information at all campus locations.

[How to Search the Class Schedule](#) (video tutorial)

**b. ENROLL YOURSELF ONLINE THROUGH WEBADVISOR**

If you have earned 12+ college credits at KCKCC or if you are a Non-Degree Seeking student, you may enroll via [WebAdvisor](#).

Use the WebAdvisor [Class Schedule](#) and your Degree Audit to select classes that are part of your academic program.

[How to Search the Class Schedule and Register for Classes](#) (video tutorial)

[KCKCC Degrees & Certificates](#)

Note: New Transfer Students, Non-Degree Seeking, and Visiting Student enrolling courses with pre-requisites will need to connect with an advisor for enrollment assistance so we may review your transcripts and confirm that you have met the necessary enrollment requirements.

# ADVISING CONTACT INFORMATION

Virtual Advising Hours: Monday–Thursday: 8:00 a.m. - 5:00 p.m. / Friday 8:00 a.m. - 4:30 p.m.  
Please call or email to schedule phone or video chat advising.

[Open Office 365 Teams](#) to send an Instant Message or Video Chat with your advisor.

All advisor contact information is listed on the [Student Success Center Advising website](#)

## Program Coordinator Contact Info

### **Main Campus Advising**

[advising@kckcc.edu](mailto:advising@kckcc.edu) | 913-288-7696

[Follow the Student Success Center](#)

### **Leavenworth Pioneer Career Center Advising**

[pion@kckcc.edu](mailto:pion@kckcc.edu) | 913-288-7750

[Follow the Pioneer Career Center](#)

### **Technical Education Center (TEC) Advising**

[Ashley Irvin](#) | 913-288-7823

[Lourdes Olivares-Baker](#) | 913-288-7810

[Follow the Technical Education Center](#)

## **TEC Enrollment for Fall 2020 (for the certificates listed below)**

Enrolling in KCKCC Technical Education certificate programs has changed due to the Stay-at-Home order that is in effect. Enrollment is through an online process rather than in-person. [Read details and complete the enrollment survey on the COVID-19's Info for Students webpage.](#)

[Auto Collision Repair](#)  
[Automotive Technology](#)  
[Building Engineering & Maintenance Technology](#)  
[Commercial and Residential Equipment Technology](#)  
[Computer Software Technology](#)  
[Computer Support Specialist](#)  
[Computer System Networking & Telecommunications](#)  
[Computer System Networking & Telecommunications – Computer Specialist](#)

[Computer System Networking & Telecommunications – Network Specialist](#)  
[Construction Technology](#)  
[Cosmetology](#)  
[Culinary Arts](#)  
[Electrical Technology](#)  
[Heating and Refrigeration](#)  
[Machine Technology](#)  
[Multimedia Video Production](#)  
[Nail Technology](#)  
[Web Application & Design](#)  
[Welding Technology](#)

Due to a Shelter in Place Order, KCKCC buildings are closed and personnel will work remotely through April 23, unless the order is amended. If you have a scheduled advising appointment, your advisor will call you during your appointment time. All classes resume online March 30, 2020.

## Letter of support from the Student Success Center Advising Team

*Dear Blue Devils,*

*We know that you are facing a very uncertain and stressful time right now. We understand that many of you must adjust to a new, online learning format, are facing uncertainty or loss of work, newly homeschooling children or caring for family members, all of which may be daunting. KCKCC faculty and staff want to help you succeed as you persist in your college education, and finish your Spring 2020 courses virtually, and successfully.*

*Remote resources are available at KCKCC that will help you continue to achieve your personal, academic, and career goals. We are in this together as we all transition to working and communicating virtually. Advisors are available to assist you with academic advising support, campus resources, and enrollment via email, phone, and video advising.*

[\*COVID-19 Info for Students: Online Learning & Blackboard Support, Student Support Services, & Academic Resources \(online tutoring, virtual library help, and much more!\)\*](#)

[\*Student FAQs due to COVID-19\*](#)

*Please do not hesitate to reach out to the Student Success Center for advising support. Believe in yourself. We believe in you!*

*Your Student Success Advising Team*