

F-1 SEVIS Transfer-In Application Requirements

And SEVIS-transfer student application checklist

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**Kansas City Kansas
Community College**

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Application Deadlines

Fall Semester: AUGUST 1st

Spring Semester: DECEMBER 1st

- * International students are **NOT** eligible for admission to the Summer Semester
- * International students are **NOT** eligible for admission to the Second 8-Week Term of the Fall or Spring Semester
 - ⇒ All application requirements must be submitted **PRIOR** to the deadlines listed above
 - ⇒ Application deadlines are the **LAST** possible day to submit a **COMPLETE** application packet
 - ⇒ Deadlines are **NOT** flexible or negotiable
 - ◆ Incomplete applications will **NOT** be reviewed or considered

Application Checklist



the **blue** checkbox when you submit the corresponding application requirement

- 1. Online Application & Application Fee
- 2. Official Secondary School Transcripts
- 3. Official Secondary School Graduation / National Examination Certificate(s)
- 4. Official U.S. College Transcripts
- 5. Official English Language Proficiency Test Scores
- 6. Proof of Financial Support
- 7. Affidavit of Support
- 8. Color Copy of Valid Passport
- 9. Color Copy of F-1 Visa
- 10. Color Print-Out of I-94 Admission Record
- 11. Color Copies of I-20s

Online Application

1) Online Application & Application Fee

- * Submit your application for admission online at: www.kckcc.edu/apply
 - ◇ You will need to **Create an Account** before you will be able to begin the application
 - ◆ Click the **blue Create an Account** link in the upper right-hand corner
 - ◆ Enter all of the requested information, create a password, and click the **blue CREATE ACCOUNT** button at the bottom of the screen
 - ⇒ PLEASE NOTE: This is **NOT** the application
 - ◇ **After** you have created your account you will need to **LOG IN** using the email address and password you entered when you created your account
 - ◆ Complete the **International Application IN FULL** by **accurately** entering **ALL** requested information
 - ◇ When you finish filling-out the application form, you will be required to pay the compulsory **\$85.00** International Application Fee as part of your application
 - ◆ The compulsory \$85.00 application fee must be paid in order for your application to submit to KCKCC



Transcripts & Certificates

3) Secondary / High School Transcripts

- * Submit your official secondary school transcripts – in the native language and accompanied by an official English translation
- 4) Evidence of Secondary School Graduation
 - * Submit your official secondary school Graduation/National Examination Certificate(s) – in the native language and accompanied by an official English translation
 - ◇ F-1 SEVIS-Transfer students who have successfully completed **at least 24 academic** credit hours at a U.S. college/university may be exempted from submission of Secondary/High School transcripts & certificates
 - ◆ ESL classes and college 'preparatory' classes are not academic credits and do **NOT** count toward the 24 credit hour minimum
 - * Students from [West Africa](#) and [Kenya](#), please see [Page 10](#) for additional information regarding the requirements for the submission of your examination results

5) U.S. College / University Transcripts

- * Submit your official, **FINAL** college/university transcripts **directly from ALL** institutions attended in the U.S.
 - ◇ Admission can **NOT** be granted until all official, **FINAL** transcripts have been received from all U.S. institutions
 - ◇ Transfer students must have a minimum Cumulative Grade Point Average (CGPA) of **at least 2.0** from all institutions attended in the U.S. in order to be eligible to transfer-in to KCKCC

English Proficiency

6) English Language Proficiency Test Scores

- * Submit **official** English language test scores
 - ◇ Minimum required scores:
 - ◆ TOEFL \geq 61 iBT
 - ◆ IELTS \geq 5.5 overall band score
 - ◆ PTE Academic \geq 44
 - ◆ E3PT \geq 51*
 - ⇒ Test scores must be sent to KCKCC **directly from** the testing company
 - Personal copies cannot be accepted

Please note:

- ⇒ Transfer students who have completed a minimum of at least **24 academic** credit hours (including *English Composition I* and *English Composition II*) may be **exempt** from this requirement
- ⇒ Please review [Page 10](#) of this brochure for a list of countries whose students are **exempt** from this requirement
- ⇒ F-1 status students can **NOT** enroll in the English for Speakers of Other Languages (ESOL) program at KCKCC
 - ◇ Students who do **NOT** meet the **minimum** English language proficiency test scores listed above are **NOT** admissible to Kansas City Kansas Community College

[English3 Proficiency Test \(E3PT\) *](#)

- The E3PT is strictly online, so it can be taken any time, at the your convenience
 - You do not have to worry about testing dates or testing locations
 - You simply need to have a working webcam, microphone, and speakers
- The E3PT provides a free 20-minute practice test
 - You can take full-length practice tests for a \$25.00 fee
- The E3PT can be re-taken as many times as you want
 - There is simply a 14-day waiting period between each test attempt
- KCKCC applicants/students can receive a **10% discount** on the test by entering the promo code [MYKCKCC](#) when registering for the test

Financial Support

7) Proof of Financial Support

- * Submit an official Bank Statement or Bank Letter
 - ◇ In **readily available** funds
 - ◆ No investments, stock, real estate, etc...
 - ◇ In the **minimal** amount of at least **\$22,126.00** USD

8) Affidavit of Support

- * Submit an official Affidavit of Support from **each** financial sponsor
 - ◇ If you are being financially sponsored by an individual other than yourself, this verifies your sponsor's willingness to financially support you during your studies
 - ◆ The *Affidavit of Support* **must** be notarized or attested
 - ◇ This is **NOT** Proof of Financial Support; the Affidavit of Support must be accompanied by a Bank Statement from the individual completing the affidavit

Passport

9) Color Passport Copy

- * Submit a **color** copy of the biographical page of your valid passport

Evidence of Current F-1 Status in the U.S.

10) Color F-1 Visa Copy

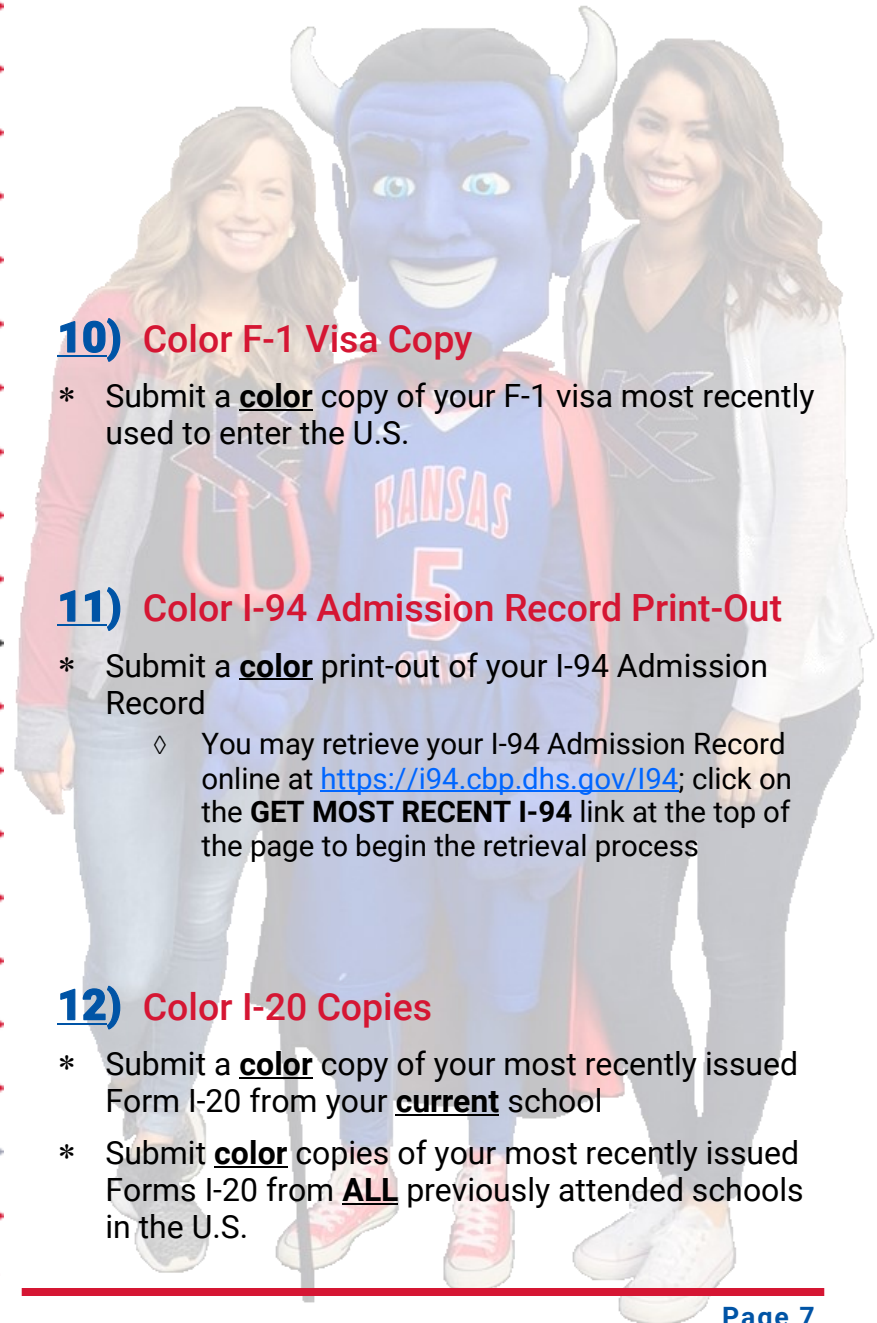
- * Submit a **color** copy of your F-1 visa most recently used to enter the U.S.

11) Color I-94 Admission Record Print-Out

- * Submit a **color** print-out of your I-94 Admission Record
 - ◇ You may retrieve your I-94 Admission Record online at <https://i94.cbp.dhs.gov/i94>; click on the **GET MOST RECENT I-94** link at the top of the page to begin the retrieval process

12) Color I-20 Copies

- * Submit a **color** copy of your most recently issued Form I-20 from your **current** school
- * Submit **color** copies of your most recently issued Forms I-20 from **ALL** previously attended schools in the U.S.





- * The Application Requirements listed in the proceeding pages are **COMPULSORY**
 - ⇒ Failure to submit **ALL** compulsory application requirements will result in an **incomplete** application
 - ⇒ Incomplete applications will **NOT** be reviewed or considered
- * Application requirements can **NOT** be waived
- * Submission of altered, falsified, or fraudulent application information and/or documents will result in the **immediate DENIAL** of admission
- * All application materials and documents submitted for admission to KCKCC become the property of the college and can **NOT** be returned to the applicant

Related Information

Receiving a Form I-20

After you have submitted **ALL** of the required application documents, your application and supporting documents will be reviewed to determine your admissibility to KCKCC.

If it is determined that you are admissible to KCKCC, you will receive an Acceptance Letter and F-1 Transfer Clearance Form via email. If your SEVIS Record is in **Active** status it may be transferred-in to KCKCC.

After you are admitted and your SEVIS Record is successfully transferred-in to KCKCC you will receive an email notifying you when your new Form I-20 is ready and available.

International Student Health Insurance

ALL F-1 status international students are **required** to purchase Kansas City Kansas Community College's **COMPULSORY** International Student Health Insurance.

International students are **required** to carry health insurance through KCKCC from Relation Insurance Services, KCKCC's international student health insurance carrier.

F-1 status students will be automatically enrolled in this health insurance plan each semester and will be automatically charged the corresponding fees for this health insurance plan each semester.

~ **This is compulsory and cannot be waived** ~

F-1 international students who choose to purchase their own health insurance are **NOT** exempted from purchasing KCKCC's International Student Health Insurance. International Student Health Insurance provided and purchased through Kansas City Kansas Community College is **mandatory**; this requirement cannot be waived.

Compulsory Examination Results

West Africa

Applicants from:

- ◆ Gambia
- ◆ Ghana
- ◆ Liberia
- ◆ Nigeria
- ◆ Sierra Leone

Official West African Secondary School Certificate Examination results (WASSCE) **MUST** be submitted **DIRECTLY FROM** the West African Examinations Council (WAEC) **DIRECTLY TO** Kansas City Kansas Community College.

(Applicants' personal copies can **NOT** be accepted.)

Kenya

Official Kenya Certificate of Secondary Education (KCSE) Statement Examination Results **MUST** be submitted **DIRECTLY FROM** the Kenya National Examinations Council (KNEC) **DIRECTLY TO** Kansas City Kansas Community College.

(Applicants' personal copies can **NOT** be accepted.)

Countries EXEMPT from the English Proficiency Test Requirement

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- | | |
|---|----------------------------------|
| America Samoa | Lesotho |
| Anguilla | Liberia |
| Antigua & Barbuda | Malawi |
| Australia | Marshall Islands |
| Bahamas | Mauritius |
| Barbados | Montserrat |
| Belize | Namibia |
| Bermuda | New Zealand |
| Botswana | Nigeria |
| British Indian Ocean Territories | Norfolk Island |
| British Virgin Islands | Northern Mariana Islands |
| Cameroon
(Anglophone students only;
Francophone students are <u>NOT</u> exempt) | Palau |
| Canada
(Anglophone students only;
Francophone students are <u>NOT</u> exempt) | Philippines |
| Cayman Islands | Pitcairn |
| Christmas Islands | Saint Helena |
| Cook Islands | Saint Kitts and Nevis |
| Dominica | Saint Lucia |
| Falkland Islands (Malvinas) | Saint Vincent and the Grenadines |
| Federated States of Micronesia | Seychelles |
| Fiji | Sierra Leone |
| Gambia | Singapore |
| Ghana | Solomon Islands |
| Grenada | South Africa |
| Guam | Swaziland |
| Guyana | Trinidad and Tobago |
| Ireland | Turks and Caicos Islands |
| Jamaica | Uganda |
| Kenya | United Kingdom |
| Kiribati | Zambia |
| | Zimbabwe |