Physical Therapist Assistant Program

2023 - 2024

Dear prospective student,

Thank you for your interest in the Physical Therapist Assistant program at Kansas City Kansas Community College. Physical therapist assistants work under the direction of a physical therapist to help individuals with disease or dysfunction improve their functional abilities and quality of life. With a projected job market growth rate of more than 30% in the next 10 years, there is no better time to enter this dynamic and challenging field!

Our program curriculum, along with the general education requirements of the college, is structured around one goal: producing competent, compassionate, and board-certified physical therapist assistants. Our faculty will challenge you to grow professionally and personally while providing guidance to help facilitate your success. With experience in almost every area of practice, instructors possess the knowledge base and clinical application skills necessary to provide a high-quality education that is respected throughout the medical community. Following completion of our fully accredited program, graduates are able to sit for a national examination and apply for credentialing in all 50 states.

Within this packet you will find information related to the curriculum, departmental policies, and an application packet. We look forward to working with you during the application process and as you progress through the program. Please do not hesitate to contact us with further questions you may have about our program.

Deanne Yates, PTA, PhD
Program Coordinator
Professor
PTA Education

Physical Therapist Assistant Program Faculty and Staff

Deanne Yates, PTA, PhD
Program Coordinator, Professor

AAS, Physical Therapist Assistant, Kansas City Kansas Community College
BGS, Fort Hays State University
MS, Health and Human Performance, Pittsburg State University
PhD, Adult Learning and Leadership, Kansas State University

Denise Johnson, PT, MPT
Assistant Professor

BS, Physical Education, Mid America Nazarene University
MPT, University of Nebraska Medical Center

Daryn Young, PTA, MS
Assistant Professor

AAS, Physical Therapist Assistant, Kansas City Kansas Community College
BS, Kinesiology, Kansas State University
MS, Human Health and Recreational Wellness, Pittsburg State University

Ashley Krehbiel, PTA, BS
Clinical Coordinator, Instructor

AAS. Physical Therapist Assistant, Metropolitan Community College
BS, Health Science, University of Missouri

Dr. Tiffany Bohm, PT, DPT, EdD
Dean of Health Professions

BS, Mathematics, Rockhurst University
MPT, Physical Therapy, Rockhurst University
Educational Certification in Assistive Technology, Oklahoma State University
DPT, Simmons College
EdD, Innovative Leadership in Higher Education, St. Mary's University

Physical Therapy

Physical therapy is a health care profession involved in the assessment, evaluation and treatment as well as the prevention of physical disability, movement dysfunction and pain resulting from injury, disease, disability or other health-related conditions.

Physical therapist assistants (PTA) work under the direction and supervision of a physical therapist. Their duties include assisting the physical therapist with implementing treatment programs according to the plan of care, training patients in exercises and activities of daily living, conducting treatments, using special equipment, administering modalities and other treatment procedures and reporting to the physical therapist on the patient's responses. Credentialing is required in most states prior to practicing as a physical therapist assistant.

PTA work in a variety of settings including hospitals, outpatient clinics, rehabilitation facilities, home health, skilled nursing facilities, and school systems. The essential functions of the job vary by setting and facility. Consistent job requirements include: the ability to stand, walk and sit; reach forward, overhead and down low; squat and kneel; demonstrate balance and coordination; lift, carry, and push objects up to 75 pounds; communicate in English; interact with good interpersonal skills; organize, manage one's time and deal with interruptions.

Accreditation

The Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association accredits Kansas City Kansas Community College. The program achieved initial accreditation in May of 1998. Full accreditation is effective through 2023.

Mission Statement

The physical therapist assistant (PTA) program, in accordance with the mission of Kansas City Kansas Community College, is dedicated to supporting each student in developing the knowledge, skills, and professional behaviors necessary to successfully practice as a physical therapist assistant.

Philosophy

The Physical Therapist Assistant Program subscribes to and supports the mission, philosophies, values and goals of the College, the APTA and the accreditation standards established by CAPTE. The PTA program at KCKCC is committed to providing the appropriate education necessary to achieve an Associate of Applied Science degree as a PTA. The program is dedicated to providing learning through various teaching techniques, including interactive and goal-oriented methods and practical applications. The faculty believes that the responsibility for student learning is balanced equally between faculty and students. Faculty roles include educating students, community, and college, and providing community service.

KCKCC Program Statistics (2020 -2022)

Acceptance rate: 90-85% of the applicants are accepted to the program
Graduation rate: 83.3%
Employment rate: 100% of graduates are working as a PTA within one (1) year
Pass rate on NPTE: 94.6% first-time pass rate – Ultimate pass rate 97.3%
Average salary of program graduates: $48,000-50,000 annually

Program Goals

Upon successful completion of the program, the graduate will:

1. Demonstrate competence in safely administering all tests and measures and interventions as outlined in the plan of care established by the physical therapist.
2. Communicate appropriately, both verbally and non-verbally, with patient/clients, families, physical therapy personnel and other healthcare team members.
3. Adhere to the legal, ethical, and professional behavior guidelines established by the American Physical Therapist Association (APTA), the state licensure committee, and the facility of employment.
4. Utilize data collection, problem solving and critical thinking skills to identify the appropriateness of requested interventions.
5. Provide education to the patient/client, family members, physical therapy personnel, other healthcare team members and the community.
6. Identify cultural differences and their impact on the provision of physical therapy services.
7. Be involved in activities that promote life-long learning.
8. Participate in activities that promote the practice of physical therapy and the role of the physical therapist assistant (PTA).
9. Assist facility administration with outcome measurements, material management, reimbursement issues and other administrative roles deemed appropriate for the PTA.

Application and Criteria for Admission

1. Applicants must possess a high school diploma or equivalent (GED).

2. Applicants must complete and submit an application to KCKCC and meet the admission requirements of the College. A hard copy can be obtained by contacting the Admissions Office or by going to the college website at **www.kckcc.edu**.

3. A separate application to the PTA program must be completed in its entirety and submitted to the PTA program coordinator. The student is responsible for submitting all required items (application, transcripts, and observation requirements) by 5pm CST on April 15 (for fall start) or October 15 (for spring start). Applications may be obtained by contacting the PTA office at **pta@kckcc.edu**. *Admission to the program is competitive; application to the program **does not** constitute admission.*

4. Official college transcripts are required from each institution attended (except for KCKCC) and must be mailed to the Program Coordinator **and** the College Registrar's Office. A "C" grade must be attained in all required courses with an overall GPA of 2.75 or higher in the program required courses. Acceptance of transferring credits from other programs and/or regionally accredited colleges must be approved by the Program Coordinator, Academic Counseling, Admissions Department, and the appropriate Dean.

5. Prerequisite courses are Anatomy & Physiology (minimum of five credit hours), Composition I, Psychology, and Intermediate Algebra (or higher). Applicants must pass each of the prerequisite courses with a minimum of a "C" grade. Anatomy & Physiology courses must have been completed within the past **seven (7)** years. Students with a bachelor's degree or higher may be exempt from these requirements with the exception of Anatomy & Physiology. *Students may apply during the semester in which they are completing the prerequisite courses; please note, however, that preference will be given to those students who have completed all prerequisites prior to the application deadline.*

6. The applicant must arrange and complete at least four (4) hours of observation with a PT or PTA in a physical therapy setting (may include working as a tech/aide). Verification is required on the furnished form and must be faxed or emailed to the PTA program **directly from the facility**. Additionally, the applicant must write and submit a reflection paper about how the observation day confirmed his/her desire to enter the field of physical therapy and what skills he/she possesses that would be of benefit to a physical therapy department. Feedback from the clinician and the applicant's reflection paper will be utilized when considering the application.

7. The top 40 applicants (as determined by program requirement GPA, observation assessments, and reflection essay) will be required to attend an interview day. This portion of the application process will include a formal interview with the program faculty, completion of a writing sample, and completion of a critical reasoning, mathematics, and reading comprehension assessment. Scoring of the applicants following this day will be as follows:

Component	Points	Calculation
Program required GPA	20	GPA of all program required courses multiplied by 5
Assessment exam	28	Total correct on exam
Faculty Interview	20	Sum of faculty ratings from four interviewers
Written essay	10	See rubric below
Interview day professionalism	8	See rubric below
Bonus points	10	Students may receive a maximum of 10 bonus points from the following: • Previous degrees *Associate = 2pts* *Bachelor = 4pts* *Master = 5pts* *Doctorate = 6pts* • Academic success = 2pts *Completion of all pre-requisite and program courses on the first attempt* • WY/LV resident = 2pts *Residence listed on college records is a WY or LV county address* • Aide/tech = 2pts *Verified completion of at least 150hrs as a rehabilitation aide/tech or restorative aide in a physical therapy setting*

Interview Day Professionalism

	Excellent (2)	*Average (1)*	*Poor (0)*
First Impression	Shows up early (≥10 min early)	Shows up on time (1-9 min early)	Shows up late
Personal Attributes	Good eye contact and poise; confident; appropriate body language and vocal quality	Somewhat nervous; lapses in eye contact; speaks too loudly or softly; disinterested body language	Overbearing & egotistical or shy & reserved; overly nervous; inappropriate body language
General Attitude	Interested and enthusiastic about the profession and the program	Seems interested but lacks enthusiasm for the profession and/or program	Lack of interest and enthusiasm for the profession and/or program
Personal Appearance	Appropriate business/ interview attire (shirt and tie, dress/pants suit, appropriate footwear)	Business casual (polo and khaki pants)	Inappropriate or "overdoes it" (excessive makeup, jewelry, etc.); chews gum

Interview Day Written Essay Rubric

- Four (4) points, one (1) for addressing each of the presented questions
- One (1) point for each of the following:
  - Thoughtful and insightful
  - Well-organized (utilizes paragraphs, thoughts planned with appropriate transitions, etc.)
  - Shows obvious understanding of demands of program and profession
  - No more than three spelling/punctuation errors
  - Appropriately legible, as compared to a medical record
  - Follows directions

8. Notification of acceptance or denial will be within 15 days of the interview day, unless otherwise stated to applicants. Applicants placed on the waiting list may be notified of acceptance up to the date of the first class meeting. Placement on the waiting list **does not** assure placement in the class or in any future class.

9. The program waiting list **does not** carry over from semester to semester. Individuals placed on the waiting list must notify the program coordinator prior to the next application deadline to be considered for future classes.

10. Class size is currently limited to 20 students but may change without notice. Class size is determined each semester based on classroom availability, faculty to student ratios, clinical education facility availability, and accreditation requirements.

11. In accordance with the mission of KCKCC, preference will be given to applicants who reside in Leavenworth or Wyandotte counties by adding two (2) points to the applicant's overall score.

The admission criteria and process are subject to change.

Tuition and Fees

1. Tuition for the 2023-2024 academic year is $105.00 per credit hour for Wyandotte County residents, $114.00 per credit hour for Kansas residents, $139.50 for Missouri residents in Platte, Clay, Jackson, and Johnson counties, and $224.00 per credit hour for all other out-of-state residents. *This information will be updated when determined by the Board of Trustees.*
2. Program fees include liability insurance, APTA membership, NPTE preparatory materials, background checks, random drug screens, laboratory supplies, etc. Due to rising costs, these fees are subject to change each academic year.
3. Students considering applying for financial assistance are encouraged to contact the Financial Aid Office at 913-288-7697 to begin the process upon application to the college.
4. To obtain a refund for tuition and fees, students must officially drop their class(es) and process them at the Admissions Office by the dates outlined by the College. Refunds are not allowed after the published date.

Approximate Cost for an In-State Student for the Program Duration

Tuition	7245.00
Books	945.00
College fees	1035.00
Misc. fees	110.00
Program fees	945.00
Total	$10,280.00

General Education Requirements

Completion required before being accepted to the program

MATH 0104	Intermediate Algebra [x]	3
ENGL 0101	Composition I [x]	3
PSYC 0101	Psychology [x]	3
BIOL 0143	Anatomy and Physiology	5

Completion required before the final semester in the program

SPCH 0151/3	Public Speaking/Interpersonal Communication [x]	3
PSYC 0202/3	Child or Human Development	3

[x] *Courses will be considered completed for individuals with a Bachelor, Master or Doctoral degree per college policy.*

SEQUENCE OF COURSES

Program courses must be completed in the sequence noted. Program classes **DO NOT** meet in the summer; therefore, it takes two academic years to complete the program classes, regardless of the number of pre-requisites completed prior to starting.

General education courses completed at another regionally accredited institution may be eligible for transfer credit; ALL program classes must be completed at KCKCC.

First Semester (Pre-requisite courses/Prior to acceptance)		
BIOL 0143	Human Anatomy and Physiology	5 credits
MATH 0104	Intermediate College Algebra	3
ENGL 0101	Composition I	3
PSYC 0101	Psychology	3
Credit Hours		**14**
Second Semester (Accepted in the program)		
PHTR 0170	Fundamentals of Treatment Procedures	5
PHTR 0165	Clinical Skills I	2
PHTR 0160	Musculoskeletal: Spine and Special Topics	5
Credit Hours		**12**
Third Semester		
PHTR 0180	Clinical Skills II	2
PHTR 0230	Musculoskeletal: Lower Extremity	5
PHTR 0250	Musculoskeletal: Upper Extremity	5
PSYC 0202/3	Child or Human Development	3
Credit Hours		**15**
Fourth Semester		
PHTR 0195	Clinical Skills III	3
PHTR 0275	Neuromuscular Rehabilitation	5
PHTR 0220	Pathophysiology for Rehabilitation	5
SPCH 0151/3	Public Speaking/Interpersonal Communication	3
Credit Hours		**16**
Fifth Semester		
PHTR 0240	Clinical Skills IV	6
PHTR 0245	Clinical Skills V	6
Credit Hours		**12**
TOTAL CREDIT HOURS		**69**
Recommended elective:		
PHTR 0299	*NPTE Comprehensive Review*	*2*

Course Descriptions

PHTR 0160 Musculoskeletal: Lower Extremity

This course provides a link between the principles of biomechanics, musculoskeletal anatomy and neuromuscular physiology in its application to movement analysis for the lower extremity (LE). This course also covers the role of the physical therapist assistant in the management of common musculoskeletal disorders of the lower extremity. The student will learn the theoretical foundation for various assessments and intervention strategies.

PHTR 0165 Clinical Skills I

This course is designed to prepare the student with basic skills needed to be successful in a clinical setting. Topics covered will include medical terminology, documentation, patient privacy, and culture and diversity. Laboratory instruction will include safe treatment preparation, patient positioning, vital sign monitoring and functional mobility skills (bed mobility, transfers, and gait training, etc).

PHTR 0170 Fundamentals of Treatment Procedures

This course will provide students an overview of the healing process and the physiology and use of physical agents, including thermal agents, ultrasound and electrical stimulation. In addition, exercise physiology and basic therapeutic exercises will be taught.

PHTR 0180 Clinical Skills II

This course is designed to continue instruction in the basic skills needed to be successful in the clinical setting. Topics covered will include health care systems, reimbursement, the health care team, the statues, rules and regulations governing the PTA in the state of Kansas, and discharge planning. In addition, the student will review and expand on safe treatment preparation, patient positioning, vital sign monitoring and functional mobility skills (bed mobility, transfers, and gait training, etc.)

PHTR 0230 Musculoskeletal: Spine and Special Topics

This course provides a link between the principles of biomechanics, musculoskeletal anatomy and neuromuscular physiology and their application to movement analysis for the head and trunk. This course covers the role of the physical therapist assistant in treating patients who have common musculoskeletal disorders of the head and trunk, amputations or chronic pain. The student will learn the theoretical foundation for intervention strategies, as well as components of assessment and will be introduced to the topics of aquatics, disability law, occupational health, and injury prevention.

PHTR 0250 Musculoskeletal: Upper Extremity

This course provides a link between the principles of biomechanics, musculoskeletal and neuromuscular anatomy/physiology and their application to movement analysis for the upper extremity. This course also covers the role of the physical therapist assistant in the management of common musculoskeletal disorders of the upper extremity, including the theoretical foundation for assessments and intervention strategies. Students will also learn the pathophysiology of and therapeutic interventions for various types of arthritis as well as pharmacology related to the musculoskeletal system.

PHTR 0195 Clinical Skills III

This course is a two (2) week full- time clinical affiliation at an approved health care facility, providing the student the opportunity to integrate previously learned didactic material in a clinical setting. Supervision during the clinical affiliation will be performed by the clinical instructor assigned to the student by the health care facility. In addition, the student will complete online assignments on reflective practice, inter/intradisciplinary communication, exercise progression and patient communication. The student will learn patient advocacy, patient psychology, risk management, accountability and administration in a classroom setting.

PHTR 0275 Neuromuscular Rehabilitation
This course covers neuroanatomy, neurological dysfunction, neurological treatment theories, pediatrics and geriatrics. The student will learn entry-level knowledge and skills necessary to assess the status of and treat pediatric patients, geriatric patients, and patients with various neurological disorders.

PHTR 0220 Pathophysiology for Rehabilitation
This course is designed to prepare the physical therapist assistant student to work with patients presenting with diagnoses commonly seen in the rehabilitation setting. Topics will include an understanding of pathology and medical intervention for a variety of body systems as well as the tests and measures and proper interventions utilized by the physical therapist assistant. Additionally, the student will complete multiple case studies related to data collection and treatment of the complex patient.

PHTR 0240 Clinical Skills IV/PHTR 0245 Clinical Skills V
Clinical Skills IV and V each consist of a seven (7) week, full time clinical affiliation at an approved health care facility. Students will be provided with the environment to facilitate didactic and clinical skills and further develop skills in physical therapy care/treatment. Supervision during the clinical affiliation will be performed by the clinical instructor assigned to the student by the health care facility. In addition, the student will complete the clinical modules related to applying for employment and advocating for the profession.

Recommended elective: PHTR 0299 NPTE comprehensive review
In this discussion-orientated class, the emphasis is placed on an organized approach to examination preparation. It will provide the student the opportunity to complete a computer-based practice examination and streamline the credentialing examination preparation process by focusing the student's attention on the entry-level examination matrix. This course will help the student identify areas of strength and those in which s/he is not demonstrating entry-level knowledge.

Grade Requirements
All students are required to earn a "C" or better in all required courses. Courses with labs will receive one grade. Students earning a "D" or below must repeat both the lecture and laboratory components of the course.

Division grading scale:
A = 90-100%
B = 82-89%
C = 75-81%
D / F = 74% or less

Course Repeating Privileges
Failure of a program course is defined as any of the following:
- A comprehensive course score of less than 75%
- Failure to pass the midterm and final exams with a 75% or more
- Failure to pass every lab practical
- Withdrawing at any point with a comprehensive course score below 75%

A student is allowed to repeat a course **one** time. A student may repeat **only one** course in the program. Failure of a second course results in dismissal from the program. Permission to repeat a course will be granted on a space available basis by the program progression committee.

Withdraw from a Course

A student may repeat any of the program's required courses without penalty if he/she is passing at the time of withdraw. Withdrawal with a failing grade ("D" or F"), regardless of reason, will be considered as a first attempt at taking the course. This student may appeal this to the program coordinator if extenuating circumstances exist.

Written Examinations

In order to demonstrate competency, a student must score 75% or better on each examination. If this level is not met, the student will be required to take a retake examination.

Midterm and final exams will be comprehensive over all material covered to that point in the individual course. The exams will be pass/fail with a 75% competency required to pass. One retake will be available. Both the midterm and the final examination must be passed in order to pass the course.

Practical Examinations

All practical examinations must be passed in order to pass the course. Students will be given two retake opportunities for each lab practical.

Attendance

Professional development is a key component of the PTA education program. For this reason, there are attendance guidelines in place. A student will automatically fail a course when he/she has missed 25% of the total number of scheduled meetings for a course. The student may appeal this to the program coordinator if extenuating circumstances exist.

Course Meeting Times

Technical courses meet Monday through Thursday from 9am to 2pm and Friday from 9am-12noon. ***Program courses are not available in the evening or on-line.*** Clinical courses are generally 40hrs/wk with the actual times varying dependent on the clinical instructor's working hours. While every effort is made to respect the students' time by adhering to these schedules, there are situations when this is not possible. Examples include, but are not limited to, field trips, guest speakers, retake examinations, and practical examinations. Students will be given as much advanced notice as possible and will be required to attend these course meetings.

Leave of Absence

Only one leave of absence, up to two semesters in length, will be permitted. All required PTA courses must be completed within a three-year period in order to qualify for graduation, *including the leave of absence period*.

Preparatory Licensure Examination

Prior to completion of the PTA program, students will be required to take and pass a comprehensive examination to evaluate the student's readiness to sit for the National Physical Therapist Assistant Examination (NPTAE). Two attempts will be given for a student to pass the examination with a 600 or better on the PEAT considered a passing score. If the student has not passed by the second attempt, he/she must meet with the program progression committee to determine eligibility to graduate.

Employment

Classes meet five days per week for 20-25 hours. Current students report an average of 15-20 hours per week of outside study time is necessary to be successful in the program. It is strongly recommended, therefore, that students limit employment to 20 hours a week or less while enrolled full-time in the program. Students who are working as physical therapy technicians, aides or transporters in clinical facilities prior to graduation must adhere to federal and state statutory requirements as well as employer policies.

Professional Behavior

All breaches of professional behavior will be addressed by the faculty and/or program coordinator per the Professionalism Policy. The policy will be covered with all students during the first week of classes each semester.

Certification

Certification of the physical therapist assistant occurs at the state level. Candidates will be subject to the statutes and regulations of the state in which they practice.

Individuals who have been convicted of a Class A misdemeanor or felony, a crime involving moral turpitude, or who have had a drug problem may not be permitted to take the licensure examination and apply for certification. For questions regarding this issue, please contact the Kansas State Board of Healing Arts at 785.296.7413 or visit their website at www.ksbha.org.

Upon application for certification, the credentialing agencies will collect fees of approximately $650-700 for certification and examination. **It is the responsibility of the graduate to pay the entirety of these fees.** *These fees may increase at the discretion of the respective agencies.*

Requirements of the Program

Applicants to the program must understand and be able to perform the specific physical and mental requirements of the program and the profession. The listed requirements closely match the essential job functions for a physical therapist assistant. While these requirements cannot be waived, attempts will be made to accommodate applicants with disabilities unless, when given reasonable accommodations, the individual is still unable to perform the physical and mental requirements. Persons with questions concerning particular qualifications are encouraged to contact the Academic Resource Center to seek advice prior to application.

Specific physical and mental requirements for the PTA Program include the need to occasionally, frequently, or continually:

- Attend class approximately 20-25 hours a week.
- Perform approximately 40 hours a week of work during clinical education.
- Stand for 8 hours.
- Sit for 8 hours.
- Push, pull or lift up to 20# frequently.
- Push, pull or lift up to 75# occasionally.
- Squat, stoop, kneel and/ or crawl.
- Reach above shoulder level.
- Perform skills requiring good manual dexterity.
- Maintain good standing and unsupported sitting balance on all surfaces.
- Perform skills requiring walking.
- Safely transfer patients to/from a variety of surfaces.

- Transport patients with wheelchairs and carts by pushing and pulling.
- Make simple mechanical adjustments and repairs of therapy equipment.
- Use auditory, tactile, and visual senses to assess physiological status of an individual.
- Coordinate verbal and manual instructions.
- Communicate effectively with a variety of people through written, verbal, and nonverbal methods.
- Use equipment that emits electrical, ultrasonic, and thermal energy.
- Perform or instruct others in transfers, gait training, physical agents, activities of daily living, therapeutic exercises or activities, and data collection procedures.
- Use sound judgment and appropriate safety precautions (exposure to bloodborne pathogens and/or infectious disease may occur as part of the educational experience).
- Use critical thinking when making decisions.
- Follow standards stated in PTA Program Student Handbook and the PTA Program Clinical Education Handbook.
- Maintain classroom, work area, equipment, supplies, personal appearance and hygiene conducive to a professional setting as appropriate.
- Behave in a competent, professional manner.

CLINICAL EDUCATION

Clinical Education Philosophy

Clinical Education is a vital and integral part of the PTA curriculum. Students should use this experience to integrate and apply their didactic knowledge, professional behavior, communication skills, technical skills, interpersonal relationship skills and problem-solving skills in order to develop into a competent PTA.

Clinical Education Objectives

Provide the education, both didactically and clinically, to prepare our students to:

1. Provide ethical and legal physical therapy services.
2. Provide a learning environment to enhance the integration of didactics to the clinical setting.
3. Educate and incorporate a health team approach.
4. Develop effective communication to the patient/client, family and all healthcare team members.
5. Develop their role as a PTA in various healthcare settings.
6. Be an advocate of the physical therapy field and educate the public on our profession.
7. Commit to life-long learning.

Required Settings

It is expected the students will be exposed to at least two different areas of practice: long term care/skilled nursing and outpatient.

Clinical Assignments

Assignment will be based on a variety of factors including site availability, student compatibility, logistics, goals, strengths, and progress in the curriculum. Clinical rotations may take place outside the college's standard academic calendar, including but not limited to summer, spring and holiday breaks. All assignments made by the Academic Coordinator of Clinical Education (ACCE) are **final** and non-negotiable. Due to unforeseen circumstances, assignments are subject to change.

Students will **NOT** be placed in sites in which they have previously worked or volunteered more than forty (40) hours, in which an immediate family member is employed in the rehabilitation department or in which they have contracted to work after graduation.

The majority of clinical sites are located within a 60 mile radius of the college. Students should **expect** one (1) site located outside this area during their time in the program.

Progression of the Clinical Education Program

The student must have a 2.0 cumulative GPA for all program courses.

Each student will be required, at a minimum, to obtain proof of the following:

- Current health care provider certification in adult, child, infant and two-person CPR
- MMR, DPT, tetanus boosters, Hepatitis B, and a yearly TB test.
- Current health insurance coverage
- Physical examination
- Criminal background check

Failure to provide this information in a timely manner may result in a delay starting clinical experiences.

Professional Behavior

While on clinical experiences, students are to follow the professionalism policies of the program (found under the academic program policies section on professional behavior) and the clinical site. Students demonstrating professionalism concerns during clinical experience are subject to probation and/or dismissal as outlined in the program professionalism policy. *If a student is excused from the clinic and not allowed to return because of concerns with professional behaviors, the student will fail the course and be required to complete the internship the following semester. This will delay the student's graduation.*

Alcohol or Drug Use

Some clinical sites require a drug-screening test prior to the clinical affiliation. The cost of all drug-screening tests will be at the expense of the student.

Travel

Students are responsible for travelling to their clinical sites, including all expenses incurred. The majority of clinical sites are located within a 60 mile radius of the college. Students should expect one (1) site located outside this area during their time in the program.

Student Background Checks

Some clinical sites require background checks on students that enter their facility. A release of records will be done during the first semester of the program. Each student will sign the release of information and a criminal background check will be completed by the office of the division Dean.

Evaluation

All clinical experiences will be Pass/Fail. The student must receive 75% of the available points in all aspects of the clinical coursework (in the clinic and classroom) in order to pass the course. If the student scores below 75% on any section, the ACCE, student and program director will meet to determine whether remedial education is needed. This policy is made to ensure that the student is competent to practice and also ensures the safety of patients.

Educational Privacy

Privacy will be honored within the Physical Therapist Assistant program. Information will NOT be given to spouses, parents, family members, friends, prospective employers or other students without written permission from the student. Program faculty/staff may share student information with one another without student consent if educationally relevant. Student information regarding clinical competence may be released to the Clinical Instructor from the ACCE.

Equal Opportunity

Kansas City Kansas Community College is committed to a policy of educational equity. Accordingly, the College admits students, grants financial aid and scholarships, and conducts all educational programs, activities, and employment without regard to race, color, creed, religion, sex, national origin, age, sexual orientation, marital status, ancestry, veteran status, or disabilities.

Any person having inquiries concerning College compliance with regulations Implementing Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, or the American with Disabilities Act of 1990, is directed to contact Human Resources, Kansas City Kansas Community College, 7250 State Avenue, Kansas City, Kansas 66112, Telephone (913) 288-7646.

Kansas City Kansas Community College is committed to an appreciation of diversity with respect for the differences among the diverse groups comprising our students, faculty and staff that is free of bigotry and discrimination. Kansas City Kansas Community College is committed to providing a multicultural education and environment that reflects and respects diversity and that seeks to increase understanding and tolerance.

Kansas City Kansas Community College offers equal educational opportunity to all students as well as serving as an equal opportunity employer for all personnel. Various laws, including Title IX of the Educational Amendments of 1972, require the college's policy on non-discrimination be administered without regard to race, color, age, sex, religion, national origin, physical handicap, or veteran status and that such policy be made known.

Any person needing access to academic programs or college activities due to a documented disability is directed to contact the Academic Resource Center, 913-288-7670 V/TDD for accommodations.

Written requests for exceptions to these policies will be considered.

Written: 11/15
Revised: 1/16 (statistics)
Revised: 5/22 (statistics)
Revised: 6/23

APPLICATION FOR ADMISSION TO THE PHYSICAL THERAPIST ASSISTANT PROGRAM OF KANSAS CITY KANSAS COMMUNITY COLLEGE

[ ] Spring 2023 [ ] Fall 2023 [ ] Spring 2024

Name: _____
(Last) (First) (Middle) (Maiden)

List other names that may appear on previous transcripts: _____

KCKCC Student ID: _____ Date of Birth: _____

Mailing Address: _____
(Street) (City) (State) (Zip)

County of Residence: ϒ Wyandotte ϒ Leavenworth ϒ Other

Phone number: _____ Email: _____

Program contact is made through email. Please ensure you accept emails from **pta@kckcc.edu and **dyates@kckcc.edu** and that you check your KCKCC student email.*

List all **colleges and universities** attended, including KCKCC, beginning with most recent. Please request each college forward two (2) official transcripts, one to the college registrar and one to the PTA program. Your application is not complete until transcripts are received. *Transcripts from KCKCC will be requested by the PTA Program Coordinator*.

Name of School	Location	Dates of Attendance

Degrees earned:
- ϒ Associate degree
- ϒ Bachelor's degree
- ϒ Master's degree
- ϒ Doctoral degree

Check all that apply:
- ϒ Currently enrolled at KCKCC
- ϒ Previously enrolled at KCKCC
- ϒ KCKCC application submitted
- ϒ Currently enrolled at another college

(over)

Please identify those program-required courses that have been completed.

Course	Title	Semester	College	Grade
BIOL 0143	Anatomy and Physiology			
PSYC 0101	Introduction to Psychology			
MATH 0104	Intermediate Algebra			
ENGL 0101	Composition I			
SPCH 0151/53	Public Speaking/ Interpersonal Communications			
PSYC 0202/03	Child or Human Development			

Please complete the following information about the observation you completed. Additionally, please submit a reflection paper outlining how your observation experience confirmed your desire to enter the field of physical therapy and what skills you possess that would be of benefit to a physical therapy department.

Name of Facility	Name of PT/PTA Observed	Date	Hours

ϒ I have been a tech/aide in a physical therapy setting for at least 150hrs and will be submitting proof of hours and letter of recommendation from a supervising PT/PTA in lieu of completing the observation hours. I will still submit a reflection paper related to my experiences.

If you have a documented disability that requires accommodations for the interview assessment, you must contact the Academic Resource Center at 913-288-7670. It is recommended that this process be started 6 weeks prior to the application deadline.

ϒ By checking this box, I indicate that I have read the program brochure in its entirety. I certify that I understand the physical and mental requirements of the program and the profession and am able to perform these skills (with reasonable accommodations, if applicable). Furthermore, I certify that all information on this application is correct and complete. False information could result in dismissal from the program.

Applicant Signature Date

Please notify the Program Coordinator of any change of address, phone, or email.

Observation Assessment

Kansas City Kansas Community College
PTA Program

Student Name: _____

Date of Observation: _____

Hours of Observation: _____

Please respond to the following statements related to the student's observation:

- Arrived on time YES NO
- Dressed according to policy and procedures YES NO
- Acted professionally YES NO
- Refrained from using technology YES NO
- Interacted appropriately with other staff and patients YES NO
- Asked questions relevant to physical therapy YES NO
- Demonstrated a true interest in physical therapy YES NO

Upon completion of the observation, would you recommend this student for the KCKCC PTA Program?

☐ RECOMMEND

☐ DO NOT RECOMMEND *(Please comment below)*

Comments:

Signature of Clinician: _____

Name of Facility: _____

****This form must be submitted directly from the facility; Email (pta@kckcc.edu) or fax (913-288-7830).***