

GENERAL EDUCATION AND DEGREE REQUIREMENTS

ORIENTATION CLASS REQUIREMENT

All first time degree-seeking students will take Freshman Seminar (BLUE 0101).

Exemptions:

- A student already has a college degree.
- A student from another institution who is enrolling only in summer courses.
- A student is only enrolled in Wellness, Workforce Development, or refresher courses.
- A transfer student with 30 or more college credit hours.
- Students taking Honors Tutorial I as Presidential Scholarship recipients.

If a student does not meet one of the exemptions listed above and wishes to appeal the requirement of completing the course, the student will need to obtain the approval of the Vice President of Academic Affairs.

Recommendation: All degree-seeking students should complete this course within the first 15 credit hours of college enrollment.

GENERAL EDUCATION

General Education provides students with facility in the use of the English language and a broad intellectual experience in the major fields of knowledge. It ensures that each graduate will have experienced some of the content, method, and system of values of the various disciplines which enable humanity to understand itself and its environment at a level of abstraction beyond that found in secondary school studies.

The following General Education Core Competencies have been developed by Kansas City Kansas Community College faculty. All students are expected to be proficient in the following areas before the degree is awarded.

General Education Core Competencies

KCKCC general education requirements are considered fulfilled after submission and posting of relevant credits from an official transcript indicating the completion of an Associate in Arts degree, Associate in Science degree, or Baccalaureate degree or above from a regionally accredited college or university. Specialized programs may require enrollment in a completion of science and other designated courses.

General Education Vision Statement

BASIC SKILLS FOR COMMUNICATION – Demonstrate effective oral and written literacy

MATHEMATICS – Demonstrate numerical and computational literacy

HUMANITIES – Demonstrate the ability to critically analyze the creative human experience

NATURAL/PHYSICAL SCIENCES – Demonstrate scientific literacy

SOCIAL AND BEHAVIORAL SCIENCES – Demonstrate the ability to analyze the social and individual human experience

Institutional Learning Outcomes

COMMUNICATION LEARNING OUTCOMES

The learner will express, interpret, and modify ideas/information (both written and oral), including but not limited to reading text accurately and correctly; writing and speaking with a clear purpose and organization; using appropriate communication styles that suit the message, purpose, and context; and employing active listening techniques.

COMPUTATION AND FINANCIAL LITERACY LEARNING OUTCOMES

The learner will understand and apply mathematical concepts and reasoning using numerical data and demonstrate knowledge of financial concepts and skills.

CRITICAL REASONING LEARNING OUTCOMES

The learner will distinguish between inductive and deductive reasoning; evaluate sources for credibility and accuracy; define problems; engage with varied perspectives; recognize logical fallacies; distinguish between and apply qualitative and quantitative data; and develop complex decisions and arguments utilizing analysis, synthesis, and evaluation skills.

TECHNOLOGY AND INFORMATION LITERACY LEARNING OUTCOMES

The learner will define, collect, organize, evaluate, and apply information from a variety of sources and formats both online and in person; understand basic technology concepts and functionality in order to locate, retrieve, synthesize, and disseminate information; and demonstrate the ethical and legal use of information and the socioeconomic issues regarding information.

COMMUNITY AND CIVIC RESPONSIBILITY LEARNING OUTCOMES

The learner will engage with ideas, perspectives, and aesthetic expressions from diverse communities with sensitivity and recognition of the ethical issues and values of connecting with and contributing to society.

PERSONAL AND INTERPERSONAL SKILLS LEARNING OUTCOMES

The learner will work cooperatively and productively with others in a variety of contexts including but not limited to small group and team settings; understand and evaluate their capabilities; manage their personal and professional growth by setting realistic and appropriate goals; and effectively manage both face-to-face and mediated communication and relationships.

CAREER PROGRAMS

KCKCC offers an Associate in Applied Science degree or certificates in a variety of career programs. The intent of these career programs is to prepare students for employment at the end of one or two years of study. Students are expected to follow the degree requirements developed by the College's advisory committee and approved by the State. Any deviation from the authorized program by students seeking a degree or certificate in one of these areas must be recommended by the coordinator in charge of the program and approved by the Division Dean and the Vice President of Academic Affairs.

Kansas Career Development Competencies

Kansas City Kansas Community College requires all Career Program students to be proficient in the Kansas Career Development Competencies before a degree and/or certificate is awarded.

1. Listening Skills
 - A. Follows oral instructions:
 1. Listens for and identifies key words.
 2. Listen for words that identify a procedure.
 3. Listen for steps or actions to be performed.
 4. Listen for clues regarding the order or sequence in which a task is performed.
 - B. Draws conclusions or makes generalizations from another's oral communication.
2. Oral Communication
 - A. Organize notes and ideas for formal, semi-formal, and informal communication.
 - B. Prepare and deliver a presentation appropriate to subject matter, purpose, and audience.
 - C. Incorporate visual media into a presentation.
3. Mathematics
 - A. Estimate, apply, and solve problems involving fractions, decimals, percentages, and real numbers.
 - B. Construct and interpret tables, charts, maps, and/or graphs.
4. Writing
 - A. Use language, organization, and format appropriate to the subject matter, purpose, and audience.
 - B. Check, edit, and revise for correct information, spelling, and punctuation.

- C. Create and present technical information in common graphs and charts.
5. Computer Competency
- A. Define, understand, and use common computer technology terminology.
 - B. Compose, organize, and edit information using a computer.
 - C. Use functions to store, query, retrieve, and sort data.
 - D. Use presentations and multimedia software to design/create a variety of presentations.
 - E. Select and use subject-specific and industry-specific software.
 - F. Access, navigate, and use online services.
 - G. Send and receive e-mail messages, voice messages, and faxes.
 - H. Apply ethical consideration to the operation and management of information systems common to organizations.
6. Human Relations
- A. Demonstrate interpersonal skills:
 - 1. Tact and diplomacy
 - 2. Respect for others
 - 3. Respect for diversity
 - 4. Recognition of others' strengths
 - 5. Positive assertiveness
 - 6. Positive attitude
7. Decision Making/Problem Solving
- A. Describe the factors that impact decision making:
 - 1. Needs and wants
 - 2. Values
 - 3. Goals
 - 4. Standards
 - B. Utilize problem solving skills:
 - 1. Identify the problem for resolution
 - 2. Define critical issues
 - 3. Analyze causes of a problem
 - 4. Utilize research and assessment skills
 - 5. Examine results of a problem
 - 6. Offer solutions to a problem
 - 7. Select a solution to a problem
 - 8. Implement an action plan
8. Teamwork
- A. Participate in team tasks:
 - 1. Establish team goals
 - 2. Establish team standards
 - 3. Receive and give information
 - 4. Process information
 - 5. Plan for action
 - 6. Complete team task on time
9. Resource Management
- A. Locate information and select the materials, tools, equipment, and other resources to perform the activities needed to accomplish a specific task.
 - B. Determine cost, time, and resources needed to complete a task within an industry or occupation.
10. Time Management
- A. Set priorities or the order in which several tasks will be accomplished.
 - B. Estimate the time required to perform activities needed to accomplish a specific task.

C. Create a time plan for solving a problem.

11. Work Ethic

- A. Interpret standard workplace policies related to:
1. Safety
 2. Personal hygiene
 3. Personal discipline (personal absence)
 4. Substance abuse
 5. Employee theft
 6. Sexual harassment
 7. Causes for termination/legal action
- B. Apply employee rules, regulations, and policies in a given occupational area including:
1. Punctuality and dependability
 2. Responsibility for position
 3. Accuracy
 4. Cost effectiveness
- C. Understand and value effective work attitudes and behavior such as,
1. Acceptance of the job requirements
 2. A willingness to take initiative on new challenges
 3. Take responsibility for decisions and actions
- D. Create a portfolio or other means to display academic and technical skills.

12. Career Planning

- A. Access and use information to develop educational and career options.
- B. Participate in career exploration activities.

GENERAL EDUCATION CORE REQUIREMENTS

All students working towards an Associate in Arts, an Associate in Science, and an Associate in General Studies are required to complete Composition I and II, Public Speaking, and Freshman Seminar. Students working toward an Associate in Applied Science may substitute Technical Writing as specified in certain degree requirements. Proper prerequisites must be observed unless they are waived by the Vice President of Academic Affairs.

In the degrees listed in this catalog, students are sometimes given an opportunity to select a class of interest but are directed to make their selection from the list of Core Electives below. See your degree description for individual requirements. If you have a question about a course that may not be listed here, see a counselor, your adviser, or the instructional dean in your major area of interest.

KCKCC general education requirements are considered fulfilled after submission and posting of relevant credits from an official transcript indicating the completion of an Associate in Arts degree, Associate in Science degree, Baccalaureate degree or above from a regionally accredited college or university. Specialized programs may require enrollment in and completion of science and other designated courses.

Basic Skills Courses

6 hours of English composition I and II

- ENGL 0101 Composition I - 3
- ENGL 0102 Composition II* - 3

**ENGL 0206 Technical Writing may be substituted under certain AAS degrees*

3 hours of Public Speaking or Interpersonal Communication

- SPCH 0151 Public Speaking **OR** - 3
- SPCH 0201 Interpersonal Communication - 3

Mathematics and Natural and Physical Science Courses

3 hours of college level mathematics*

Mathematics

MATH 0105	College Algebra - 5
MATH 0108	Pre-Calculus Mathematics - 5
MATH 0115	Statistics - 3
MATH 0120	Calculus I (Non-Engineering) - 3
MATH 0122	Calculus and Analytic Geometry I - 5

**MATH 0104 Intermediate Algebra may be substituted under certain AAS degrees*

Biology

BIOL 0116	General Pharmacology - 3
BIOL 0119	Life and The Environment with Lab - 5
BIOL 0121	General Biology - 5
BIOL 0125	Human Biology - 4
BIOL 0131	Environmental Science - 3
BIOL 0132	Environmental Science Lab - 2
BIOL 0141	Human Anatomy and Laboratory - 4
BIOL 0143	Human Anatomy and Physiology - 5
BIOL 0145	Nutrition - 3

Chemistry

CHEM 0101	Introduction to Forensic Science and Laboratory - 5
CHEM 0109	General Chemistry - 5
CHEM 0111	College Chemistry I and Lab - 5

Physical Science

NASC 0103	General Physical Science - 5
NASC 0107	Introduction to Astronomy - 3
NASC 0108	Introduction to Astronomy Lab - 1
NASC 0130	Introductory Physics - 3
NASC 0131	Introductory Physics Laboratory - 1
NASC 0175	Introduction to Meteorology and Lab - 4
NASC 0186	Physical Geology and Lab - 4
NASC 0231	General Physics I & Lab - 5
NASC 0245	Engineering Physics I - 5
NASC/ BIOL 0250	Climatology - 4

Humanities Courses

- Art*
- Music*
- Theater*
- History
- Philosophy
- Literature
- Modern Language

**Performance courses are excluded*

Art

ARTS 0101	Art Appreciation - 3
ARTS 0102	Art History I - 3
ARTS 0103	Art History II - 3

Literature

ENGL 0104	Introduction to Literature - 3
ENGL 0105	Early World Literature - 3
ENGL 0106	Modern World Literature - 3
ENGL 0107	Children's Literature - 3
ENGL 0108	Introduction to Poetry - 3
ENGL 0109	Introduction to Fiction - 3
ENGL 0133	Women in Literature - 3
ENGL 0210	Early American Literature - 3
ENGL 0211	Modern American Literature - 3
ENGL 0212	Drama as Literature: Early to Modern - 3
ENGL 0214	Afro-American Literature - 3
ENGL 0217	Early English Literature - 3
ENGL 0218	Modern English Literature - 3

History

HIST 0103	Modern Asia - 3
HIST 0104	United States to 1877 - 3
HIST 0105	United States Since 1877 - 3
HIST 0106	Black History - 3
HIST 0107	Modern Europe - 3
HIST 0108	Religion in America - 3
HIST 0109	The Bible as History - 3
HIST 0115	World Civilization I - 3
HIST 0116	World Civilization II - 3
HIST 0204	Western Civilization I - 3
HIST 0205	Western Civilization II - 3
HIST 0211	Contemporary Issues - 3

Foreign Language

LANG 0101 French I - 5
LANG 0121 German I - 5
LANG 0141 Spanish I - 5

Music

MUSC 0101 Music Appreciation - 3

Philosophy

HUMN 0101 Arts and Culture of the Early World - 3
HUMN 0102 Arts and Culture of the Modern World - 3
HUMN 0150 Introduction to Women's Studies - 3
HUMN 0151 Men and Masculinities - 3
HUMN 0152 Women in Religion - 3
HUMN 0207 Comparative World Religions - 3
JOUR 0175 Introduction to Mass Communications - 3
PHIL 0103 Introduction to Philosophy - 3
PHIL 0105 Logic - 3
PHIL 0206 Ethics - 3

Theatre

THTR 0101 Theater Appreciation - 3

Social Science Courses

Anthropology

ANTH 0100 General Anthropology - 3
ANTH 0105 Archaeology - 3
ANTH 0106 Native American Indians - 3

Economics

ECON 0201 Principles of Macroeconomics - 3
ECON 0202 Principles of Microeconomics - 3

Geography

GEOG 0101 Introduction to Cultural Geography - 3

Political Science

POSC 0101 Introduction to Political Science - 3
POSC 0102 International Relations/Foreign Policy - 3
POSC 0111 American Government - 3
POSC 0112 State and Local Government - 3

Psychology

PSYC 0101 Psychology - 3
PSYC 0112 Psychology of Personal Adjustment - 3
PSYC 0115 The Grieving Process - 3
PSYC 0202 Child Development - 3
PSYC 0203 Human Development - 3
PSYC 0204 Personality - 3
PSYC 0214 Social Psychology - 3

Sociology

SOSC 0107	Sociology - 3
SOSC 0108	Sociology of the Family - 3
SOSC 0109	Diversity Studies - 3
SOSC 0134	Criminology - 3
SOSC 0207	Urban Sociology - 3
SOSC 0209	Social Problems - 3

DEGREE REQUIREMENTS

Anticipated program length for an Associate's degree for students attending full time is 24 months.

Students who maintain a consecutive enrollment and successfully complete at least one class during each semester (excluding Summer Sessions) graduate under the KCKCC General College Catalog **degree requirements for the academic year they entered the College.**

Students who have interrupted their enrollment for 2 or more consecutive semesters graduate under the college catalog with **degree requirements for the academic year they re-enter the College.**

Additional Requirements

Students seeking an Associate Degree from the College must complete a degree check and have an application for graduation on file with the Student Success Center. In addition, students need to meet the following requirements:

- 1) KCKCC general education requirements are considered fulfilled when a student submits an official transcript of the completion of an Associate in Arts degree, Associate in Science degree, Baccalaureate degree or above from a regional accredited college or university. Specialized programs may require enrollment in and completion of science and/or other designated courses taken more than seven years ago.
- 2) Complete a minimum of 60 academic credit hours and meet all degree requirements.

ASSOCIATE IN ARTS DEGREE IN LIBERAL ARTS AND SCIENCES DEGREE

Anticipated program length for an Associate's degree for students attending full time is 24 months.

The Associate in Arts in Liberal Arts and Sciences Degree requires satisfactory completion of a minimum of **60 semester hours** of academic work with a cumulative grade-point average of not less than "C" (2.0). Candidates for this degree must present an organized program of study which meets the following core requirements. Authority for substitutions must be obtained from the Vice President of Academic Affairs.

The AA degree is designed for students to transfer with advanced standing into university Bachelor's degrees. The courses are comparable to lower division courses offered at Kansas Regents Universities. Developmental courses cannot be used to fulfill degree requirements.

Since the transferability of courses will vary depending on the specific four-year institution, it is strongly recommended that if students are intending to transfer to a four-year institution, they must consult with the transfer institution and with their respective KCKCC advisor before enrolling in order to determine the transferability of their courses. It is the student's responsibility to follow the transfer requirements established by his/her transfer institution.

It is the responsibility of the student to know and to observe the requirements of his/her curriculum and the rules governing academic work. Although the Student Success Advisor will attempt to help the student make wise decisions, the ultimate responsibility for meeting the requirements rests with the student.

College Requirement: Freshman Seminar (BLUE 0101)

Basic Skills

- 6 hours of Composition
- 3 hours of Public Speaking **or** Interpersonal Communication

3 Hours of Mathematics

- 3 hours of college-level mathematics; College Algebra and/or Statistics will be required of transfer students where university curriculum requires it.

9 hours of Humanities from at least three different disciplines

- Art*/Humanities
- History
- Literature
- Music*
- Philosophy
- Theater*

**Performance courses are excluded.*

6 hours of Social Science from at least two different disciplines

- Anthropology
- Economics
- Geography
- Political Science
- Psychology
- Sociology

5 hours of Natural and Physical Science (lecture with lab)

5 hours of Foreign Language (check the General Education Core curriculum for the specific courses available)

Additional course work to equal a 60-hour degree.

ASSOCIATE IN SCIENCE IN LIBERAL ARTS AND SCIENCES DEGREE

Anticipated program length for an Associate's degree for students attending full time is 24 months.

The Associate in Science and Liberal Arts and Sciences Degree requires satisfactory completion of a minimum of **60 semester hours** of academic work with a cumulative grade-point average of not less than "C" (2.0). Candidates for this degree must present an organized program of study which meets the following core requirements. Authority for substitutions must be obtained from the Vice President of Academic Affairs.

The AS degree is designed for students to transfer with advanced standing into university Bachelors of Arts degrees. The courses are comparable to lower division courses offered at Kansas Regents Universities. Developmental courses cannot be used to fulfill degree requirements.

Since the transferability of courses will vary depending on the specific four-year institution, it is strongly recommended that if students are intending to transfer to a four-year institution, they must consult with the transfer institution and with their respective KCKCC advisor before enrolling in order to determine the transferability of their courses. It is the student's responsibility to follow the transfer requirements established by his/her transfer institution.

It is the responsibility of the student to know and to observe the requirements of his/her curriculum and the rules governing academic work. Although the Student Success Advisor will attempt to help the student make wise decisions, the ultimate responsibility for meeting the requirements rests with the student.

College Requirement: Freshman Seminar (BLUE 0101)

Basic Skills

- 6 hours of Composition
- 3 hours of Public Speaking or Interpersonal Communication

6 hours of Humanities from at least two different disciplines

- Art*
- History
- Literature
- Foreign Language
- Music*
- Philosophy
- Theater*

**Performance courses are excluded.*

6 hours of Social Science from at least two different disciplines

- Anthropology
- Economics
- Geography
- Political Science
- Psychology

13-15 hours of Mathematics and the Natural and Physical Science

- College Algebra (MATH 0105) or higher required
- Natural and Physical Sciences laboratory course required

Additional course work to equal a 60-hour degree.

ASSOCIATE IN APPLIED SCIENCE DEGREE

Anticipated program length for an Associate's degree for students attending full time is 24 months.

An Associate in Applied Science in Liberal Arts and Sciences Degree requires satisfactory completion of a minimum of **60 semester hours** of academic work with a cumulative grade-point average of not less than "C" (2.0). Candidates for this degree must present an organized program of study which meets the following core requirements. Authority for substitutions must be obtained from the Vice President Academic Affairs.

Since the transferability of courses will vary depending on the specific four-year institution, it is strongly recommended that if students are intending to transfer to a four-year institution, they must consult with the transfer institution and with their respective KCKCC advisor before enrolling in order to determine the transferability of their courses. It is the student's responsibility to follow the transfer requirements established by his/her transfer institution.

It is the responsibility of the student to know and to observe the requirements of his/her curriculum and the rules governing academic work. Although the Student Success Advisor will attempt to help the student make wise decisions, the ultimate responsibility for meeting the requirements rests with the student.

College Requirement: Freshman Seminar (BLUE 0101)

Basic Skills

- 6 hours of Composition*
**ENGL 0206 Technical Writing may be substituted under certain AAS degrees*
- 3 hours of Public Speaking **or** Interpersonal Communication

3 Hours of Mathematics

- 3 hours of college-level* mathematics
**MATH 0104 Intermediate Algebra may be substituted under certain AAS degrees*

3 hours of Humanities

- Art*
- History
- Literature
- Foreign Language
- Music*
- Philosophy
- Theater*

**Performance courses are excluded.*

3 hours of Social Science

- Anthropology
- Economics
- Geography
- Political Science
- Psychology
- Sociology

3 credit hours of Natural and Physical Science

Additional course work to equal a 60-hour degree.

ASSOCIATE IN APPLIED SCIENCE IN TECHNICAL STUDIES

Anticipated program length for an Associate's degree for students attending full time is 24 months.

An Associate in Applied Science in Technical Studies Degree requires a satisfactory completion of a minimum of **60 credit hours** of academic work, not to exceed 68 credit hours, with a cumulative grade-point average of not less than "C" (2.0). Candidates for this degree must present an organized program of study which meets the following core requirements. Authority for substitutions must be obtained from the Vice President Academic Affairs.

Since the transferability of courses will vary depending on the specific four-year institution, it is strongly recommended that if students are intending to transfer to a four-year institution, they must consult with the transfer institution and with their respective KCKCC advisor before enrolling in order to determine the transferability of their courses. It is the student's responsibility to follow the transfer requirements established by his/her transfer institution.

It is the responsibility of the student to know and to observe the requirements of his/her curriculum and the rules governing academic work. Although the Student Success Advisor will attempt to help the student make wise decisions, the ultimate responsibility for meeting the requirements rests with the student.

College Requirement: Freshman Seminar (BLUE 0101)

Basic Skills

- 6 hours of Composition*
**ENGL 0206 Technical Writing may be substituted under certain AAS degrees*
- 3 hours of Public Speaking **or** Interpersonal Communication

3 Hours of Mathematics

- MATH 0104 Intermediate Algebra **OR**
- BUSN 0110 Business Math

3 hours of Humanities

- Art*
- History
- Literature
- Foreign Language
- Music*
- Philosophy
- Theater*

**Performance courses are excluded.*

3 hours of Social Science

- Anthropology
- Economics
- Geography
- Political Science
- Psychology
- Sociology

3 credit hours of Natural and Physical Science

- Biology **OR**
- Chemistry **OR**
- Physics/Physical Science

Technical Requirement

- Minimum of 15 credit hours in two (2) KBOR approved technical programs.

Additional course work to equal a 60-hour degree. Experiential credit will be evaluated according to college policies.

ASSOCIATE IN GENERAL STUDIES IN LIBERAL ARTS AND SCIENCES DEGREE

Anticipated program length for an Associate's degree for students attending full time is 24 months.

An Associate in General Studies Degree in Liberal Arts and Sciences requires satisfactory completion of a minimum of **60 credit hours** and a C (2.00) cumulative grade-point average. Candidates for this degree must present an organized program of study which meets the following core requirements. Authority for substitutions must be obtained from the Vice President of Academic Affairs.

Since the transferability of courses will vary depending on the specific four-year institution, it is strongly recommended that if students are intending to transfer to a four-year institution, they must consult with the transfer institution and with their respective KCKCC advisor before enrolling in order to determine the transferability of their courses. It is the student's responsibility to follow the transfer requirements established by his/her transfer institution.

It is the responsibility of the student to know and to observe the requirements of his/her curriculum and the rules governing academic work. Although the Student Success Advisor will attempt to help the student make wise decisions, the ultimate responsibility for meeting the requirements rests with the student.

College Requirement: Freshman Seminar (BLUE 0101)

Basic Skills

- 6 hours of Composition
- 3 hours of Public Speaking **OR** Interpersonal Communication

3 Hours of Mathematics

- 3 hours of college-level* mathematics
**MATH 0104 Intermediate Algebra may be substituted under certain AAS degrees*

3 hours of Humanities

- Art*
- History
- Literature
- Foreign Language
- Music*
- Philosophy
- Theater*

**Performance courses are excluded.*

3 hours of Social Science

- Anthropology
- Economics
- Geography
- Political Science
- Psychology
- Sociology

3 credit hours of Natural and Physical Science

A minimum of 24 credit hours of general education is required for the AGS degree.

Additional course work to equal a 60-hour degree.

CERTIFICATE PROGRAMS

Anticipated program length for a Certificate Program for students attending full time is 11 months.

Students seeking a certificate from the College must meet the following requirements:

- Maintain a cumulative 2.00 or better grade-point average.
- Complete their last 10 credit hours at KCKCC.
- Complete the 15 credit hours in residency requirement at the College.

Students seeking a certificate may be eligible for Vocational honors. Students who complete a certificate program at TEC and meet eligibility requirements may be considered for induction into National Technical Honor Society.

SECOND ASSOCIATE DEGREE

Students seeking a second degree must complete a minimum of 15 additional credit hours at the College between the first and second degree and meet all the requirements for the second degree. Students are eligible for honors if the course work taken for the second degree meets honors requirements. For specific information, students need to contact the Student Success Center or Registrar's Office. Student must file intent to pursue a certificate and degree in the Student Success Center, prior to application for graduation. If eligible, a student will be awarded a certificate and degree in the same semester. No more than one (1) degree will be awarded per semester.

KANSAS BOARD OF REGENTS TRANSFER AND ARTICULATION

Students interested in transferring to a four-year institution are encouraged to review the Transfer and Articulation policies and procedures on the Kansas Board of Regents website at http://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_iii_coordination_of_institutions_2/chapter_iii_full_text#transfer. General information related to these policies and procedures is included below.

Purpose

Transfer is recognized as a crucial element within a seamless educational system. The purpose of this policy is to promote seamlessness in the public postsecondary education system in Kansas. A seamless educational system offers the best resources to provide a high quality education for every student, and empowers and encourages each student to reach maximum potential by engaging in life-long learning. This includes:

- Aligning high school and college expectations and standards to improve access and success;
- Providing access to postsecondary education;
- Providing high quality advising and information at every point of the journey to ensure that students understand the preparation required to succeed at the next level;
- Building connections and strengthening communications within and between the parts of the system; and
- Providing a smooth transition from one level of learning to the next level, including graduate and professional education.

System-wide Transfer and Articulation

To facilitate transfer and articulation across the Kansas public postsecondary education system, the Board shall provide for a Transfer and Articulation Council with oversight responsibility for implementing the Board's system-wide transfer and articulation policy. The Council's mission is to create structures and processes that facilitate student transfer and degree completion within Kansas higher education. The Council provides status reports, as appropriate, to the System Council of Chief Academic Officers.

General Transfer Provisions

Transfer of general education credit to and among Kansas public universities, including state universities and Washburn University, shall follow the requirements below.

Although the following distribution of courses does not necessarily correspond to the general education requirements for the bachelor degree at any Kansas public university, it shall be accepted as having satisfied the general education requirements for the bachelor degree of all Kansas public universities.

A minimum of 45 credit hours of general education with distribution in the following fields shall be required. General education hours totalling less than 45 shall be accepted, but transfer students must complete the remainder of this requirement before graduation from the receiving institution, which may require an additional semester(s).

12 hours of Basic Skills courses, including:

- 6 hours of English Composition
- 3 hours of Public Speaking or Speech Communication
- 3 hours of college level Mathematics; College Algebra and/or Statistics will be required of transfer students where the curriculum of the receiving institution requires it

12 hours of Humanities courses from at least three of the following disciplines:

- Art*
- Theater*
- Philosophy
- Music*
- History**
- Literature
- Foreign Languages

12 hours of Social and Behavioural Science courses from at least three of the following disciplines:

- Sociology
- Psychology
- Political Science
- Economics
- Geography
- Anthropology
- History**

9 hours of Natural and Physical Science courses from at least two disciplines (lecture with lab)

*Performance courses are excluded.

**The receiving institution will determine whether history courses are accepted as humanities or as social sciences.